

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
OCTOBER 14, 2013

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **APPOINTMENT(S)/REAPPOINTMENT(S) –**

- Fire Department
- Recreation Committee

10. **APPROVAL** to Hang a Barn Quilt on the City Hall Building.

11. **CARLA MASON/American Dream Real Estate Company** – re: Board of Public Works – billing for trash services per agreement with American Recycling & Sanitation.

12. **KAYLA FALK** – Trash billing service thru the BPW re: Residential/Commercial.

13. **7:10 P.M., or as soon thereafter as possible – PUBLIC HEARING** on a Class IB – Alcoholic Liquor On Sale/Beer Off Sale (Inside Corporate Limits) License for Bowldog Alley LLC by Bowldog Alley at 1818 Central Avenue, Auburn, Nebraska.

Action on said Public Hearing.

14. **AGREEMENT** – Business Associate Agreement – The Harry A. Koch Co.

15. **APPROVAL** of Johnson, Mirmiran & Thompson to be the consulting firm writing the National Historic District nomination.
16. **DRAWDOWN #13** Project Funds CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.
17. **DRAWDOWN #7** CDBG #12-HO-6044 General Admin (Owner Occupied Housing Rehab) and related claims.
18. **DRAWDOWN #8** CDBG #12-HO-6044 (Owner Occupied Housing Rehab) and related claims.
19. **CDBG #12-HO-6044** Approve bid on Project #12.
20. **CDBG #12-HO-6044** Approve change order on Project #8.
21. **JEO CONSULTING GROUP** – Approval pay application 2012 P Street box culvert project and change order.
22. **ORDINANCE** to add Section 51.006 – “Water Infrastructure” to Chapter 51: Water Regulations of the City of Auburn, Nemaha County, Nebraska, Code of Ordinances within “General Provisions”. This proposed ordinance shall have a new water fee that would be at a minimum \$1500.
23. **ORDINANCE** to add Section 90.02 to the City of Auburn, Nebraska Code of Ordinances to establish regulations and restrictions for the preservation of stocked fish in the Rotary Island Lake; to establish a penalty for violation; to repeal all ordinances or parts of ordinances in conflict; to declare an effective date. This proposed ordinance shall put a 21 inch size limit on the recently stocked fish (wipers) and a daily bag limit of one 18 inch fish or larger per day as described in the ordinance. Requested by Nebraska Game & Parks.
24. **RESOLUTION** to authorize water liens against real estate on delinquent accounts with the Auburn Board of Public Works.
25. **RESOLUTION** to authorize sewer liens against real estate on delinquent accounts with the Auburn Board of Public Works.
26. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
 - a. Street Department
 - b. Fire Department
 - c. Library
 - d. Treasurer
27. **REPORTS/RECOMMENDATIONS** - - From Committees.
 - a. Street Committee
 - b. Keep Auburn Beautiful
 - c. Economic Development
 - d. Safety Committee
 - e. Building Committee
 - f. Legislative
 - g. Parks and Pool Committee
 - h. Other Committees & Reports

- i. Health Insurance Committee (Rick Janssen)
- j. Christmas Light Committee

28. **ADJOURNMENT.**

POSSIBLE MOTION FORMAT 10-14-13

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS***
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the September 9, 2013 meetings' minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **APPOINTMENT(S)/REAPPOINTMENT(S) –**
 - Fire Department
 - Recreation Committee

POSSIBLE ACTION: Roll Call on Appointments

10. **APPROVAL** to Hang a Barn Quilt on the City Hall Building.

POSSIBLE MOTION: I move to approve hanging a barn quilt on the City Hall Building

11. **CARLA MASON/American Dream Real Estate Company** – re: Board of Public Works – billing for trash services per agreement with American Recycling & Sanitation.
12. **KAYLA FALK** – Trash billing service thru the BPW re: Residential/Commercial.

13. **7:10 P.M., or as soon thereafter as possible – PUBLIC HEARING** on a Class IB – Alcoholic Liquor On Sale/Beer Off Sale (Inside Corporate Limits) License for Bowldog Alley LLC by Bowldog Alley at 1818 Central Avenue, Auburn, Nebraska.

POSSIBLE MOTION: I move that a Class IB – Alcoholic Liquor On Sale/Beer Off Sale (Inside Corporate Limits) License for Bowldog Alley LLC by Bowldog Alley at 1818 Central Avenue, Auburn, Nebraska be approved.

14. **AGREEMENT** – Business Associate Agreement – The Harry A. Koch Co.

POSSIBLE MOTION: I move to approve the Business Associate Agreement with The Harry A. Koch Co.

15. **APPROVAL** of Johnson, Mirmiran & Thompson to be the consulting firm writing the National Historic District nomination.

POSSIBLE MOTION: I move to approve Johnson, Mirmiran & Thompson to be the consulting firm writing the National Historic District nomination.

16. **DRAWDOWN #13** Project Funds CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.

POSSIBLE MOTION: I move to approve CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown #13 and the related claims.

17. **DRAWDOWN #7** CDBG #12-HO-6044 General Admin (Owner Occupied Housing Rehab) and related claims.

POSSIBLE MOTION: I move to approve CDBG #12-HO-6044 General Admin (Owner Occupied Housing Rehab) Drawdown #7 and the related claims.

18. **DRAWDOWN #8** CDBG #12-HO-6044 (Owner Occupied Housing Rehab) and related claims.

POSSIBLE MOTION: I move to approve CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #8 and the related claims.

19. **CDBG #12-HO-6044** Approve bid on Project #12.

POSSIBLE MOTION: I move to award a contract to Quality Remodeling in the amount of \$24,995.00 on applicant #12-AUB-12

20. **CDBG #12-HO-6044** Approve change order on Project #8.

POSSIBLE MOTION: I move to increase the amount awarded to CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Project #8 in accordance with change order

21. **JEO CONSULTING GROUP** – Approval pay application 2012 P Street box culvert project and change order.

POSSIBLE MOTION: I move to approve M.E. Collins Contracting Inc. Pay Application No. One and Change Order No. 1 associated with the 2012 P Street Box Culvert project

22. **ORDINANCE** to add Section 51.006 – “Water Infrastructure” to Chapter 51: Water Regulations of the City of Auburn, Nemaha County, Nebraska, Code of Ordinances within “General Provisions”. This proposed ordinance shall have a new water fee that would be at a minimum \$1500.

POSSIBLE ACTION: Ordinance Record – Ordinance No. 9-13

23. **ORDINANCE** to add Section 90.02 to the City of Auburn, Nebraska Code of Ordinances to establish regulations and restrictions for the preservation of stocked fish in the Rotary Island Lake; to establish a penalty for violation; to repeal all ordinances or parts of ordinances in conflict; to declare an effective date. This proposed ordinance shall put a 21 inch size limit on the recently stocked fish (wipers) and a daily bag limit of one 18 inch fish or larger per day as described in the ordinance. Requested by Nebraska Game & Parks.

POSSIBLE ACTION: Ordinance Record – Ordinance No. 10-13

24. **RESOLUTION** to authorize water liens against real estate on delinquent accounts with the Auburn Board of Public Works.

POSSIBLE MOTION: I move to approve the report of unpaid water accounts and certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 22-13

25. **RESOLUTION** to authorize sewer liens against real estate on delinquent accounts with the Auburn Board of Public Works.

POSSIBLE MOTION: I move to approve the report of unpaid sewer accounts and certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 23-13

26. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

27. **REPORTS/RECOMMENDATIONS - - From Committees.**

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Health Insurance Committee (Rick Janssen)
- j. Christmas Light Committee

28. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska
September 9, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on September 9, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before September 6, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: Shawn Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Holtzman moved to dispense with the reading of the August 12, 2013 and August 27, 2013 meetings' minutes and to approve the same as written. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to approve the financial report; Seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried..

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Amber & Brian Kinnaman, DTR Grant-3000.00; Auburn Senior Center, Transfer-3500.00; Auburn State Bank, CRA Bond Payments-29,770.59; Black Hills Energy, Ut-28.72; Brad Yost Construction, Housing Grant-6580.00; Carson National Bank, Loan Payment-5695.59; Linda Bantz (August), Se-329.00; Mark Harms (August), Ex-500.00; Melinda Clarke, DTR Grant-13875.00; Nemaha County, Se-23583.33; Phyllis Hemmingsen, DTR Grant-2175.00; Quality Remodeling, Housing Grant-8430.00; Southeast Nebraska Development District, Se-8494.09; Time Warner Cable, Se-Ut-314.10; Verizon Wireless, Se-20.28; American Recycling & Sanitation, Se-335.00; Black Hills Energy, Ut-50.36; Board of Public Works, Ut-7828.99; Five Nines Technology Group, Se-40.00; John Clark, Se-1991.78; Linda Bantz (September), Se-329.00; Mark Harms (September), Ex-500.00; Nemaha County (September), Se-23,583.33; The Standard, Ins-262.63; Time Warner Cable, Se-Ut-118.77; Wex Bank, Su-1882.03; Windstream, Ut-Se-70.44. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-595.63; American Lawncare Inc., Se-989.00; Angelo Ligouri, Fe-2429.55; Auburn Memorial Library Petty Cash, Su-68.74; Auburn Newspapers, Se-355.04; Auburn Plumbing, Htg. & AC Inc., Se-93.58; Auburn Senior Center Inc., Trans-500.00; Baker & Taylor, Bk-313.39; Beard's Salvage Inc., Su-58.33; Blue Valley Door Co., Inc., Se-6459.00; Board of Public Works, Maint-545.76; Bowman Equipment & Repair, Se-80.00; Bulldog Auto Parts, Su-106.95; Concrete Industries Inc., Su-5431.00; Demco, Su-79.20; Diamond Vogel, Su-374.43; Eakes Office Plus, Su-839.86; Eggers Brothers Inc., Su-266.06; Ellison, Su-Equip-275.00; First National Bank Omaha, Parts-Ex-854.30; Five Nines Technology Group, Se-100.00; Gale, Ex-75.62; Gilbert Services, Se-17.00; JEO Consulting Group Inc., Se-2417.50; John Clark, Se-3059.91; League of NE Municipalities, Mem-4182.00; Martin Marietta Materials, Su-1283.99; Nebraska Department of Roads, Su-504.00; Nemaha County Clerk, Se-34.00; OCLC Inc., Sub-52.47; Card Services (Orscheln), Su-643.80; Petty Cash, Se-Su-Reim-155.32; Pioneer, Su-975.00; Postmaster, Su-138.00; Sack Lumber Co., Su-85.63; Schendel Pest Control, Se-500.00; Sherry Heskett, Reim-81.04; Stutheit Implement Co., Su-55.99; Arbor Day Foundation, Mem-15.00; Tri-State Office Products, Equip-474.61; Vaughn Severs, Ex-350.00; Wt. Cox Subscriptions, Bk-37.39; Xerox Corporation, Se-Su-484.19.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Holtzman moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. Council Member Billings seconded the motion and discussion was held. Following discussion, Council Member Holtzman withdrew his motion and Council Member Billings withdrew her second to the motion. Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011 with the exception of the publication cost associated with the Dave Ramsey Course in the amount of \$73.70. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

The Mayor and City Clerk requested approval to attend the 2013 League of Nebraska Municipalities Annual Conference to be held October 9-11. Council Member Billings moved to allow attendance at the meeting/training as requested; Seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna appointed Michael Gabelmann to the Auburn Volunteer Fire Department. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Appointment: Confirmed. The Mayor appointed Derek Hemmingsen to the Auburn Volunteer Fire Department. Upon calling the roll, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Appointment: Confirmed.

Appointments/reappointments to the City Recreation Committee will be made at a later meeting.

Council Member Holtzman moved to table action on the agenda item seeking approval for a quilt decorative board to be attached to the City Hall building. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A representative of the group will be asked to attend the next meeting to explain the project and present the design.

Council Member Janssen moved to approve the funding agreement with the Auburn Chamber of Commerce by the passage and adoption of Resolution No. 20-13. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 20-13
Funding Agreement with Auburn Chamber of Commerce

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, that the proposed agreement between the City of Auburn and the Auburn Chamber of Commerce be approved as presented.

Council Member Billings moved to approve the application of Auburn Discount Liquor for a Special Designated License for a fund raiser/beer garden/tasting to be held on September 28, 2013. The foregoing motion was seconded by Council Member Janssen and upon roll call vote,

the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Public hearing was held on the proposed budget for Fiscal Year 2013-2014. There was no opposition to the proposed budget. After allowing time for all comments to be presented, the public hearing was closed. Council Member Billings moved to approve the 2013-2014 Budget as proposed including cash balances, cash reserves, revenues and expenditures of the general fund, interlocal agreement for law enforcement, fire department, fire department sinking fund, park/recreation department, senior center, library, swimming pool, street department, street improvement assessment/debt payment fund, keno accounts, grant projects, economic development reuse funds, housing development reuse funds, downtown revitalization reuse funds and the Board of Public Works Proprietary Function Budget and further authorize publication of any changes to the Notice of Budget Hearing and Budget Summary previously published. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried. Council Member Holtzman moved to increase the base of restricted funds by 2.5% and any additional amount for allowable growth. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried. Council Member Holtzman moved to exceed the budget limit on restricted funds by an additional one percent. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried. Council Member Holtzman moved that the total unused restricted funds authority be set in accordance with the approved allowable increases. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Ordinance No. 7-13 Fixing Compensation of the officers and employees of the City was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 7-13
Fixing Compensation of the Officers and Employees of the City

Council Member Holtzman moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Janssen. Upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one.

Proposed Ordinance No. 8-13, Annual Appropriation Bill was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 8-13
Annual Appropriation Bill

Council Member Janssen moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Holtzman. Upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one.

Public hearing was held to set the City of Auburn final tax request. There was no opposition given. Council Member Holtzman moved to set the final property tax request for fiscal year 2013-2014 by the passage and adoption of Resolution No. 21-13. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members

voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 21-13
Setting the Property Tax Request

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the City of Auburn passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interests of the City of Auburn that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Governing Body of the City of Auburn, by a majority vote, resolves that:

1. The 2013-2014 property tax request be set at \$587,964.75
2. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2013.

Council Member Janssen moved to approve the Auburn Library's Employee Dress Code Policy; Seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted: "YEA": Holtzman, Janssen, Jeanneret, Billings and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve CDBG 10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown No. 12 and the related claims. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve CDBG 12-HO-6044 (Owner Occupied Housing Rehab Project) Drawdown No. 6 and the related claims. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Building, Legislative, Parks/Pool, health insurance, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for August 2013.

There being no further business to come before the Mayor and Council, Council Member Billings moved for adjournment to meet at the call of the Mayor. Council Member Janssen seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 9, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
September 9, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on September 9, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: Shawn Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the August 12, 2013 and August 27, 2013 meetings' minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Amber & Brian Kinnaman, DTR Grant-3000.00; Auburn Senior Center, Transfer-3500.00; Auburn State Bank, CRA Bond Payments-29,770.59; Black Hills Energy, Ut-28.72; Brad Yost Construction, Housing Grant-6580.00; Carson National Bank, Loan Payment-5695.59; Linda Bantz (August), Se-329.00; Mark Harms (August), Ex-500.00; Melinda Clarke, DTR Grant-13875.00; Nemaha County, Se-23583.33; Phyllis Hemmingsen, DTR Grant-2175.00; Quality Remodeling, Housing Grant-8430.00; Southeast Nebraska Development District, Se-8494.09; Time Warner Cable, Se-Ut-314.10; Verizon Wireless, Se-20.28; American Recycling & Sanitation, Se-335.00; Black Hills Energy, Ut-50.36; Board of Public Works, Ut-7828.99; Five Nines Technology Group, Se-40.00; John Clark, Se-1991.78; Linda Bantz (September), Se-329.00; Mark Harms (September), Ex-500.00; Nemaha County (September), Se-23,583.33; The Standard, Ins-262.63; Time Warner Cable, Se-Ut-118.77; Wex Bank, Su-1882.03; Windstream, Ut-Se-70.44. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-595.63; American Lawncare Inc., Se-989.00; Angelo Ligouri, Fe-2429.55; Auburn Memorial Library Petty Cash, Su-68.74; Auburn Newspapers, Se-355.04; Auburn Plumbing, Htg. & AC Inc., Se-93.58; Auburn Senior Center Inc., Trans-500.00; Baker & Taylor, Bk-313.39; Beard's Salvage Inc., Su-58.33; Blue Valley Door Co., Inc., Se-6459.00; Board of Public Works, Maint-545.76; Bowman Equipment & Repair, Se-80.00; Bulldog Auto Parts, Su-106.95; Concrete Industries Inc., Su-5431.00; Demco, Su-79.20; Diamond Vogel, Su-374.43; Eakes Office Plus, Su-839.86; Eggers Brothers Inc., Su-266.06; Ellison, Su-Equip-275.00; First National Bank Omaha, Parts-Ex-854.30; Five Nines Technology Group, Se-100.00; Gale, Ex-75.62; Gilbert Services, Se-17.00; JEO Consulting Group Inc., Se-2417.50; John Clark, Se-3059.91; League of NE Municipalities, Mem-4182.00; Martin Marietta Materials, Su-1283.99; Nebraska Department of Roads, Su-504.00; Nemaha County Clerk, Se-34.00; OCLC Inc., Sub-52.47; Card Services (Orscheln), Su-643.80; Petty Cash, Se-Su-Reim-155.32; Pioneer, Su-975.00; Postmaster, Su-138.00; Sack Lumber Co., Su-85.63; Schendel Pest Control, Se-500.00; Sherry Heskett, Reim-81.04; Stutheit Implement Co., Su-55.99; Arbor Day Foundation, Mem-15.00; Tri-State Office Products, Equip-474.61; Vaughn Severs, Ex-350.00; Wt. Cox Subscriptions, Bk-37.39; Xerox Corporation, Se-Su-484.19.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011 with the exception of the publication cost associated with the Dave Ramsey Course in the amount of \$73.70.

September 9, 2013

Page 2

Approval was given for attendance at the 2013 League of Nebraska Municipalities Annual Conference to be held October 9-11.

The City Council confirmed the appointment of Michael Gabelmann and Derek Hemmingsen to the Auburn Volunteer Fire Department. Appointments/reappointments to the City Recreation Committee will be made at a later meeting.

Action was tabled on the agenda item seeking approval for a quilt decorative board to be attached to the City Hall building. A representative of the group will be asked to attend the next meeting to explain the project and present the design.

The funding agreement with the Auburn Chamber of Commerce was approved by the passage and adoption of Resolution No. 20-13.

The request by Auburn Discount Liquor for a Special Designated Liquor License for a Beer Garden/Fund Raiser/Tasting at 2404 J Street on September 28, 2013 was approved.

Public hearing was held on the proposed budget for Fiscal Year 2013-2014. There was no opposition to the proposed budget. After allowing time for all comments to be presented, the public hearing was closed. The 2013-2014 Budget was approved as proposed including cash balances, cash reserves, revenues and expenditures of the general fund, interlocal agreement for law enforcement, fire department, fire department sinking fund, park/recreation department, senior center, library, swimming pool, street department, street improvement assessment/debt payment fund, keno accounts, grant projects, economic development reuse funds, housing development reuse funds, downtown revitalization reuse funds and the Board of Public Works Proprietary Function Budget and further authorized publication of any changes to the Notice of Budget Hearing and Budget Summary previously published. Approval was given to increase the base of restricted funds by 2.5% and any additional amount for allowable growth. Approval was given to exceed the budget limit on restricted funds by an additional one percent. The total unused restricted funds authority was set in accordance with the approved allowable increases.

Ordinance No. 7-13, Fixing Compensation of the officers and employees of the City was approved.

Ordinance No. 8-13, Annual Appropriation Bill was approved.

Public hearing was held to set the City of Auburn final tax request. There was no opposition given. The final property tax request for fiscal year 2013-2014 was set by the passage and adoption of Resolution No. 21-13.

The Auburn Library's Employee Dress Code Policy was approved as requested.

CDBG 10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown No. 12 and the related claims were approved.

CDBG 12-HO-6044 (Owner Occupied Housing Rehab Project) Drawdown No. 6 and the related claims were approved.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Building, Legislative, Parks/Pool, Health Insurance, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lotman provided a written report of law enforcement activity within the City of Auburn for August 2013.

September 9, 2013
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There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

CALENDAR 9/2013, FISCAL 12/2012

**AGENDA ITEM
NO 6**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	545,330.00	284,343.30	130,502.45	699,170.85
STREET CHECKING	59,162.35	33,291.89	24,003.65	68,450.59
STREET BOND/WARRANT CHECKING	3,829.52			3,829.52
TOTAL CHECKING:	608,321.87	317,635.19	154,506.10	771,450.96
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	53,980.83	26.01	.00	54,006.84
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	12,699.65	339.77	.00	13,039.42
TOTOL KENO CHECKING	60,252.79	837.17	.00	61,089.96
TOTAL CDBG CHECKING	7,962.75	69,148.83	69,145.91	7,965.67
TOTAL CDBG ED MMA:	18,314.10	169.71	.00	18,483.81
TOTAL CDBG DTR REUSE	11,629.34	1,029.33	.00	12,658.67
TOTAL CDBG HD SAVINGS:	13,564.11	652.04	.00	14,216.15
TOTAL CRA CHECKING	535,383.89	36,081.67	67.00	571,398.56
TOTAL CITY REC CHECKING	55,365.27	.00	.00	55,365.27
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,452.47			75,452.47
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,452.47	.00	.00	425,452.47
TOTAL CASH ON HAND:	1,802,927.07	425,919.72	223,719.01	2,005,127.78

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

VENDOR NAME REFERENCE

AGENDA ITEM
 NO 7

 ACCOUNTS PAYABLE CLAIMS

GENERAL FUND

ADMIN

AFLAC	GEN AFLAC WH	73.80
BRAD YOST CONSTRUCTION	HO6044 PROJ 7 PARTIAL#1 DD#6	21,252.00
FIVE NINES TECHNOLOGY GROUP	OFFSITE BACK UP AGREEMENT	73.70
QUALITY REMODELING	HO6044 PROJ#9 PARTIAL 1 DD#6	26,890.00
REGION V-SENDS	AUG CLEANING REC COMPLEX	135.00
SOUTHEAST NE DEVELOPMENT DIST.	HO6044 HSG MGT BILL#6 DD#6	3,653.91
TIME WARNER CABLE	ACCT# 8347 10 022 0053329	248.60

=====
 52,327.01

FIRE DEPARTMENT

BLACK HILLS ENERGY	ACCT # 1240 4130 01	31.77
		=====
	FIRE DEPARTMENT	31.77

PARK DEPARTMENT

REGION V-SENDS	AUG CLEANING REC COMPLEX	390.00
		=====
	PARK DEPARTMENT	390.00

SR. CENTER DEPARTMENT

REGION V-SENDS	AUG CLEANING REC COMPLEX	190.00
		=====
	SR. CENTER DEPARTMENT	190.00

POOL DEPARTMENT

TIME WARNER CABLE	ACCT# 8347 10 022 0053329	41.34
		=====
	POOL DEPARTMENT	41.34

=====
 52,980.12

STREET FUND

ADMIN

TIME WARNER CABLE	ACCT# 8347 10 022 0053329	41.34
		=====
	ADMIN	41.34

**** City of Auburn ****
ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	STREET FUND	41.34
	COMM REDEVELOP AUTHORITY	
	ADMIN	
AUBURN NEWSPAPERS	NOTICE OF BUDGET HEARING	67.00
		=====
	ADMIN	67.00
		=====
	COMM REDEVELOP AUTHORITY	67.00
		=====
**** PAID TOTAL ****		53,088.46
		=====
***** REPORT TOTAL *****		53,088.46
		=====

VENDOR NAME	REFERENCE	

ACCOUNTS PAYABLE CLAIMS		

GENERAL FUND		
ADMIN		
AMERICAN RECYCLING SANITATION	TRASH	335.00
AUBURN NEWSPAPERS	9/12 NOTICE OF HRG TAX REQUEST	366.04
BOARD OF PUBLIC WORKS	WOODFORD YARD HYDRANT	469.60
EAKES OFFICE PLUS	TONER	171.12
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER 27.25 HOURS	3,023.70
GLENN'S CORNER MARKET	TOILET PAPER	465.00
GRIMMS GARDENS	TREE	89.99
IIMC	MEMBERSHIP	145.00
KEEP NEBRASKA BEAUTIFUL	1 YR RENEWAL	50.00
LYNCH'S HARDWARE & GIFTS	MOP/MOP HEAD	25.98
MR. LANDSCAPE NURSERY & GARDEN	TREES	1,020.80
NEBRASKA UC FUND	UNEMPLOYMENT REIMBURSABLE CHG	468.00
NEMAHA COUNTY CLERK	COURT COSTS	34.00
SUNMART #728	SUPPLIES	34.50
TRI-STATE OFFICE PRODUCTS	ENVELOPES	53.95
XEROX CORPORATION	BASE CHARGE	302.22
		=====
	ADMIN	7,054.90
POLICE DEPARTMENT		
NEMAHA COUNTY	LAW ENFORCEMENT	23,583.33
		=====
	POLICE DEPARTMENT	23,583.33
FIRE DEPARTMENT		
BOARD OF PUBLIC WORKS	WOODFORD YARD HYDRANT	192.32
LYNCH'S HARDWARE & GIFTS	MOP/MOP HEAD	23.87
NE STATE VOL. FIREFIGHTERS	MEMBERSHIPS	800.00
TIME WARNER CABLE	ACCT# 8347 10 022 0053345	88.89
		=====
	FIRE DEPARTMENT	1,105.08
PARK DEPARTMENT		
AMERICAN LAWCARE INC.	BROADLEAF CONTROL, FERTILIZER	1,280.00
BOARD OF PUBLIC WORKS	WOODFORD YARD HYDRANT	1,156.44
BOHL PLUMBING & HEATING INC.	2" PVC PIPE	10.08
BULLDOG AUTO PARTS	BRK-ELEC MOTOR CLEANER	8.37
DETTMER FARM SERVICE INC.	100 LBS COPPER SULPHATE	285.00
FIRST NATIONAL BANK OMAHA	SOCCER FLAGS	33.39
	REPLACEMENT # 115701	
GILBERT SERVICES	TIRE REPAIR	19.45
GLENN'S CORNER MARKET	TOILET PAPER	12.55
LYNCH'S HARDWARE & GIFTS	MOP/MOP HEAD	5.99
CARD SERVICES	FLUORESCENT BULB	56.93

AGENDA ITEM
 NO 7

City of Auburn
 ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
PROFESSIONAL COMPONENTS LTD	SOCCER NETS REPLACEMENTS	831.49
SACK LUMBER COMPANY	50LB ATHLETIC FIELD MARKER	335.52
TIME WARNER CABLE	ACCT# 8347 10 022 0023504	29.95
		=====
	PARK DEPARTMENT	4,065.16
	SR. CENTER DEPARTMENT	
AUBURN PLUMBING,HTG & AC INC.	SINK/FREEZER	321.81
BOARD OF PUBLIC WORKS	WOODFORD YARD HYDRANT	612.61
DARNELL GLASS CO.	WINDOWS	6,950.00
ECOLAB	APEX RINSE ADD	688.87
TRAVELERS RMD	WORKERS COMP INSURANCE	1,585.00
		=====
	SR. CENTER DEPARTMENT	10,158.29
	LIBRARY DEPARTMENT	
AMAZON	OLYMPUS HAS FALLEN	389.48
AMERICAN RECYCLING SANITATION	OCT/NOV 2013	38.50
AUBURN MEM. LIBRARY PETTY CASH	9/19 ILL/STAMPS	89.22
AUBURN NEWSPAPERS	9/12 NOTICE OF HRG TAX REQUEST	68.50
BAKER & TAYLOR	BOOKS	406.47
BOARD OF PUBLIC WORKS	WOODFORD YARD HYDRANT	452.22
CENTER POINT LARGE PRINT	THE CHERRY COLA BOOK	24.47
DEMCO	SUPPLIES	179.79
EAKES OFFICE PLUS	TONER	99.99
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER 27.25 HOURS	40.00
GENERAL FIRE AND SAFETY EQUIPM	SEMI-ANNUAL INSP/FUEL SURCHARG	166.80
LINDA BANTZ	OCTOBER CLEANING	329.00
OCLC INC	ILL SUBSCRIPTION MONTHLY	49.81
CARD SERVICES	FLUORESCENT BULB	53.94
STEVE RADEMACHER	SPRAY OUTSIDE CYNOFF	175.00
RICOH USA, INC	COLOR	107.19
		=====
	LIBRARY DEPARTMENT	2,670.38
	POOL DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 2565 5416 77	18.61
BOARD OF PUBLIC WORKS	WOODFORD YARD HYDRANT	188.82
GLENN'S CORNER MARKET	TOILET PAPER	2.23
MID CON SYSTEMS INC.	UNIBOL,UNITAB PLUS,ENVIRO SAFE	463.32
TIME WARNER CABLE	ACCT# 8347 10 022 0053337	41.44
		=====
	POOL DEPARTMENT	714.42
		=====
	GENERAL FUND	49,351.56
	STREET FUND	
	ADMIN	