

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
JANUARY 11, 2016

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **PROCLAMATION** – National Mentoring Month (January 2016)

10. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Housing Authority
- Board of Adjustment

11. **RESOLUTION** – Auburn Public Schools requesting signs at 20<sup>th</sup> & O Streets (No Left Turn/No Right Turn). Street Committee Recommendation.

12. **ORDINANCE (2<sup>nd</sup> Reading)** – Amending Sect. 132.07 of the City Code to allow use of firearms at a designated shooting range designed for such purpose, used to promote firearm safety and awareness.

13. **CDBG #14-DTR-107** – Downtown Revitalization Grant – **Resolution** authorizing Mayor to sign Contract between NDED and the City of Auburn.

14. **HISTORIC DISTRICT GRANT** that was approved in March 2015 needs to have \$1110.00 for matching funds.

15. **PROPOSED ORDINANCE** for the adoption of the IEBC (International Existing Building Code).

16. **ORDINANCE** to vacate City Code of Ordinance Section 51.038 Discontinuance of Service under Water Regulations.
  
17. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
  - e. Airport Report
  
18. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Other Committees & Reports
  - i. Holiday Light Committee
  
19. **ADJOURNMENT.**

# POSSIBLE MOTION FORMAT 1-11-16

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the December 14, 2015 meeting's minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

9. **PROCLAMATION** – National Mentoring Month (January 2016)

10. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Housing Authority
- Board of Adjustment

POSSIBLE ACTION: Roll Call on Appointments/Reappointments

11. **RESOLUTION** – Auburn Public Schools requesting signs at 20<sup>th</sup> & O Streets (No Left Turn/No Right Turn). Street Committee Recommendation.

POSSIBLE ACTION: I move to install “No Left Turn” and “No Right Turn” traffic signs at the intersection of “20<sup>th</sup>” Street and “O” Street by the passage and adoption of Resolution No. 1-16

12. **ORDINANCE (2<sup>nd</sup> Reading)** – Amending Sect. 132.07 of the City Code to allow use of firearms at a designated shooting range designed for such purpose, used to promote firearm safety and awareness.

POSSIBLE ACTION: Ordinance Record – Ordinance No. 10-15 (2<sup>nd</sup> Reading/Possible Suspension of Rules)

13. **CDBG #14-DTR-107** – Downtown Revitalization Grant – **Resolution** authorizing Mayor to sign Contract between NDED and the City of Auburn.

POSSIBLE MOTION: I move to authorize the Mayor to Execute the Grant Contract Between the City of Auburn and the Nebraska Department of Economic Development for the CDBG 14-DTR-107 Downtown Revitalization Grant by the passage and adoption of Resolution No. 2-16

14. **HISTORIC DISTRICT GRANT** that was approved in March 2015 needs to have \$1110.00 for matching funds.

POSSIBLE MOTION: I move to allow \$1,110.00 from the 2015-2016 Adopted Budget to be used as matching funds for the historic district grant that was approved in March 2015

15. **PROPOSED ORDINANCE** for the adoption of the IEBC (International Existing Building Code).

16. **ORDINANCE** to vacate City Code of Ordinance Section 51.038 Discontinuance of Service under Water Regulations.

POSSIBLE ACTION: Ordinance Record – Ordinance No. 1-16

17. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer
- e. Airport Report

18. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Holiday Light Committee

19. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska  
December 14, 2015

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 14, 2015, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before December 11, 2015. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Janssen moved to dispense with the reading of the November 9, 2015 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following November claims were presented before the Council for ratification: AFLAC., Wh-147.60; American Recycling & Sanitation, Se-373.50; Auburn State Bank, Bonds Int-1,958.75; BCom Solutions Inc., Se-525.00; Black Hills Energy, Ut-161.80; Board of Public Works, Ut-Reim Ins-7,090.29; Five Nines Technology Group, Se-10.00; K2 Construction, Se-95,383.14; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; Nemaha County, Se-25,500.00; Region V-SENDS, Se-745.00; Southeast Design Co., Se-70.50; The Standard, Ins-307.49; Time Warner Cable, Se-525.99; Verizon, Se-45.41; Vickie McMann, Reim-64.58; Windstream, Ut-124.21; Wex Bank, Su-1,001.68. The following December claims were presented before the Council for ratification: American Recycling & Sanitation, Se-335.00; BCom Solutions, Se-525.00; Black Hills Energy, Ut-26.81; Board of Public Works, Reim-3,614.30; Five Nines Technology Group, Se-10.00; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; Nemaha County, Se-25,500.00; The Standard, Ins-272.84; Time Warner Cable, Se-450.05; Verizon Wireless, Se-47.05; Wex Bank, Su-793.38. The following claims (not previously approved by motion or resolution) were presented: All Roads Barricade Inc., Su-72.74; Amazon, Bk-768.68; American Recycling & Sanitation, Se-38.50; Angelo Ligouri, Se-8,646.30; Auburn Memorial Library Petty Cash, Su-123.21; Auburn Newspapers, Se-381.85; Auburn Plumbing, Htg. & AC Inc., Se-959.76; Baker & Taylor, Bk-469.82; Board of Public Works, Reim-1,304.86; Harry Bowman, Se-1,442.25; Bulldog Auto Parts, Su-514.12; Center Point Large Print, Bk-AV-299.24; Concrete Industries Inc., Su-1,079.04; Data Technologies Inc., Fe-2,194.54; Demco, Su-385.29; Eakes Office Plus, Su-254.42; Eggers Brothers Inc., Su-254.63; First National Bank Omaha, Ex-Su-616.71; Five Nines Technology Group, Se-250.25; Flower Country & Gifts, Su-162.95; Heath Christiansen, Se-500.00; J.P. Cooke Co., Su-70.28; JEO Consulting Group Inc., Se-845.00; Lincoln Journal Star, Sub-243.50; Lynch's Hardware & Gifts, Su-43.21; Massman Nelson Reinig, Se-12,000.00; Menards, Su-187.30; Meyer Laboratory Inc., Su-107.45; Nebraska Snow Equipment, Su-216.20; Nemaha County Clerk, Fe-10.00; Nemaha County Court, Fe-17.00; OCLC Inc., Sub-54.15; OK Tire, Su-280.00; Card Services, Su-333.06; Overdrive Inc., Bk-531.97; Petty Cash, Se-Su-64.31; Sack Lumber Co, Su-22.00; Schendel Pest Control, Se-1,150.00; Southeast Nebraska Development District, Se-1,127.92; The Arbor Day Foundation, Su-259.80; Xerox Corporation Se-Su-416.77.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-

Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna asked for nominations for Council President. Council Member Billings nominated Chris Erickson. Council Member Janssen seconded the nomination. There were no other nominations presented. Upon roll call vote, the following voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Council Member Erickson was elected Council President.

Mayor Kudrna named the following annual appointments: City Clerk (Sherry Heskett), City Treasurer (Joseph Casey), City Attorney (Angelo Ligouri) Assistant City Attorneys (Louie Ligouri and Nicole Mason), Physician (Dr. Gary Ensz), Building Inspector/Zoning Commissioner (Glen Hogue), Street Commissioner (Harry Bridgmon) and City Engineer (Evan Wickersham with JEO Consulting Group Inc). Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Appointments/Reappointments: Confirmed.

Council Member Janssen moved to approve the following: "We appoint Evan B. Wickersham from JEO Consulting Group Inc. as our Street Superintendent". The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna made the following city council standing committee appointments: Street (Jeanneret, Tom Clark); Safety (Shawn Clark, Harry Bridgmon); Keep Auburn Beautiful (Jeanneret, Janssen); Budget & Finance (Billings, Erickson); Economic Development (Billings, Erickson); Building (Shawn Clark, Tom Clark); Legislative (Billings); Property/Casualty Insurance (Janssen, Shawn Clark); Ordinance (Erickson, Jeanneret, Brent Lottman, Angelo Ligouri). Upon calling the roll, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Reappointments: Confirmed.

Mayor Kudrna reappointed Ron Jones, Frank Critser, Shawn Clark, Troy Wynn, Linda Ellison, Scott Anderson, and Angelo Ligouri to the Parks and Pool Committee. Upon calling the roll, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Reappointments: Confirmed. The Mayor appointed Dan Buman to the Board of Public Works. Upon calling the roll, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Appointment: Confirmed.

Appointment(s)/Reappointments to the recreation committee and housing authority were not made.

Mayor Scott Kudrna announced that he is an officer of Auburn State Bank as a result of the merger of Auburn State Bank and Carson National Bank. The City Clerk announced that the appropriate Conflict of Interest Statement form has been placed on file at City Hall.

Council Member Erickson moved that a Corporate Authorization Resolution designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank be approved and further moved that on the two Keno Operating Accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to designate the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at First National Bank of Johnson. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings.

Mayor Kudrna opened the public hearing concerning a mid-point project review of Project #14-DTR-007 Phase I-Downtown Revitalization Planning Grant as part of a Nebraska Department of Economic Development (NDED) CDBG grant and invited all interested persons to be heard. There was no opposition presented. After hearing all comments, the Mayor closed the public hearing.

Jim Rackl with Heiman Inc. and representatives of the Auburn Volunteer Fire Department were present to answer any questions on the fire department pumper bid. Following review, Council Member Billings moved to accept the proposal of Rosenbauer South Dakota LLC (Dealer Heiman Inc.) which includes a 2016 Freightliner M-2106 chassis and Rosenbauer pumper apparatus body manufactured by Rosenbauer South Dakota, LLC and specified equipment at a cost of \$258,639.00 unless chassis is not paid for upon arrival at the plant in Lyons, SD then the cost would increase by \$3,370.00 as specified in the bid proposal. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the agreement with JEO Consulting Group to facilitate a town hall meeting for potential projects and follow-up meeting and services as outlined in the agreement. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the employee health insurance program presented with primary coverage being provided through Blue Cross Blue Shield of Nebraska and authorize that any necessary forms be executed by the Mayor. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the following holidays for 2016: New Year's Day (January 1), Memorial Day (May 30), Independence Day (July 4), Labor Day (September 5), Veteran's Day (November 11), Thanksgiving Day (November 24), Friday after Thanksgiving (November 25), Christmas Eve Afternoon (December 23-Note that December 24<sup>th</sup> is on a Saturday), Christmas Day (December 24-Note that December 25<sup>th</sup> is on Sunday), Personal Day/Designated Holiday (\*Choice with Department approval). The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Ordinance No. 10-15 Amending Sect. 132.07 of the City Code to allow the use of firearms at a designated shooting range designed for such purpose, used to promote firearm safety and awareness was presented for first reading. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 10-15  
Amending Section 132.07 of the City Code  
To allow the use of firearms at a Designated Shooting Range  
First Reading

Council Member Erickson moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Billings. Upon roll call vote, the following voted Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one.

The following proposed Ordinances were presented for consideration: Ordinance No. 11-15 relating to elected officials and vacancies in office; Ordinance No. 12-15 relating to elections and recall procedures; Ordinance No. 13-15 relating to finance and revisions of budgets; Ordinance No. 14-15 relating to public works and discontinuance of service; Ordinance No. 15-15 relating to weeds, litter and stagnant water; Ordinance No. 16-15 relating to dead or diseased trees; Ordinance No. 17-15 relating to abatement of nuisances; Ordinance No. 18-15 relating to regulating obstructions in public ways; Ordinance No. 19-15 relating to snow, ice and other encroachments; Ordinance No. 20-15 relating to public works involving architecture or engineering; Ordinance No. 21-15 relating to animals and owner or custodian; Ordinance No. 22-15 relating to dogs and cats and licensing; Ordinance No. 23-15 relating to alcoholic beverages and location of retail establishments; Ordinance No. 24-15 relating to alcoholic beverages and keg sales regulations; and Ordinance No. 25-15 relating to property offenses and criminal mischief. The Mayor announced that the introduction of the proposed Ordinances was in order.

ORDINANCE NO. 11-15  
Relating to Elected Officials and Vacancies in Office

ORDINANCE NO. 12-15  
Relating to Elections and Recall Procedures

ORDINANCE NO. 13-15  
Relating to Finance and Revisions of Budgets

ORDINANCE NO. 14-15  
Relating to Public Works and Discontinuance of Service

ORDINANCE NO. 15-15  
Relating to Weeds, Litter and Stagnant Water

ORDINANCE NO. 16-15  
Relating to Dead or Diseased Trees

ORDINANCE NO. 17-15  
Relating to Abatement of Nuisances

ORDINANCE NO. 18-15  
Relating to Regulating Obstructions in Public Ways

ORDINANCE NO. 19-15  
Relating to Snow, Ice and Other Encroachments



ORDINANCE NO. 20-15

Relating to Public Works Involving Architecture or Engineering

ORDINANCE NO. 21-15

Relating to Animals and Owner or Custodian

ORDINANCE NO. 22-15

Relating to Dogs and Cats and Licensing

ORDINANCE NO. 23-15

Relating to Alcoholic Beverages and Location of Retail Establishments

ORDINANCE NO. 24-15

Relating to Alcoholic Beverages and Keg Sales Regulations

ORDINANCE NO. 25-15

Relating to Property Offenses and Criminal Mischief

Council Member Erickson moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Janssen. Upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one.

Council Member Billings moved to approve an amount of \$80,000 for funding of lights at Legion Field; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Reports were given by the following department heads: street department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, Building, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

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Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 14, 2015; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

City Council Proceedings  
December 14, 2015

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 14, 2015, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the November 9, 2015 meeting's minutes as written.

The City Council approved the financial report.

The following November claims were presented before the Council for ratification: AFLAC., Wh-147.60; American Recycling & Sanitation, Se-373.50; Auburn State Bank, Bonds Int-1,958.75; BCom Solutions Inc., Se-525.00; Black Hills Energy, Ut-161.80; Board of Public Works, Ut-Reim Ins-7,090.29; Five Nines Technology Group, Se-10.00; K2 Construction, Se-95,383.14; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; Nemaha County, Se-25,500.00; Region V-SENDS, Se-745.00; Southeast Design Co., Se-70.50; The Standard, Ins-307.49; Time Warner Cable, Se-525.99; Verizon, Se-45.41; Vickie McMann, Reim-64.58; Windstream, Ut-124.21; Wex Bank, Su-1,001.68. The following December claims were presented before the Council for ratification: American Recycling & sanitation, Se-335.00; BCom Solutions, Se-525.00; Black Hills Energy, Ut-26.81; Board of Public Works, Reim-3,614.30; Five Nines Technology Group, Se-10.00; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; Nemaha County, Se-25,500.00; The Standard, Ins-272.84; Time Warner Cable, Se-450.05; Verizon Wireless, Se-47.05; Wex Bank, Su-793.38. The following claims (not previously approved by motion or resolution) were presented: All Roads Barricade Inc., Su-72.74; Amazon, Bk-768.68; American Recycling & Sanitation, Se-38.50; Angelo Ligouri, Se-8,646.30; Auburn Memorial Library Petty Cash, Su-123.21; Auburn Newspapers, Se-381.85; Auburn Plumbing, Htg. & AC Inc., Se-959.76; Baker & Taylor, Bk-469.82; Board of Public Works, Reim-1,304.86; Harry Bowman, Se-1,442.25; Bulldog Auto Parts, Su-514.12; Center Point Large Print, Bk-AV-299.24; Concrete Industries Inc., Su-1,079.04; Data Technologies Inc., Fe-2,194.54; Demco, Su-385.29; Eakes Office Plus, Su-254.42; Eggers Brothers Inc., Su-254.63; First National Bank Omaha, Ex-Su-616.71; Five Nines Technology Group, Se-250.25; Flower Country & Gifts, Su-162.95; Heath Christiansen, Se-500.00; J.P. Cooke Co., Su-70.28; JEO Consulting Group Inc., Se-845.00; Lincoln Journal Star, Sub-243.50; Lynch's Hardware & Gifts, Su-43.21; Massman Nelson Reinig, Se-12,000.00; Menards, Su-187.30; Meyer Laboratory Inc., Su-107.45; Nebraska Snow Equipment, Su-216.20; Nemaha County Clerk, Fe-10.00; Nemaha County Court, Fe-17.00; OCLC Inc., Sub-54.15; OK Tire, Su-280.00; Card Services, Su-333.06; Overdrive Inc., Bk-531.97; Petty Cash, Se-Su-64.31; Sack Lumber Co, Su-22.00; Schendel Pest Control, Se-1,150.00; Southeast Nebraska Development District, Se-1,127.92; The Arbor Day Foundation, Su-259.80; Xerox Corporation Se-Su-416.77.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Chris Erickson was elected Council President.

December 14, 2015

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Mayor Kudrna named the following annual appointments: City Clerk (Sherry Heskett), City Treasurer (Joseph Casey), City Attorney (Angelo Ligouri) Assistant City Attorneys (Louie Ligouri and Nicole Mason), Physician (Dr. Gary Ensz), Building Inspector/Zoning Commissioner (Glen Hogue), Street Commissioner (Harry Bridgmon) and City Engineer (Evan Wickersham with JEO Consulting Group Inc.).

The appointment of Evan B. Wickersham from JEO Consulting Group Inc. as Street Superintendent was approved.

Mayor Kudrna made the following city council standing committee appointments: Street (Jeanneret, Tom Clark); Safety (Shawn Clark, Harry Bridgmon); Keep Auburn Beautiful (Jeanneret, Janssen); Budget & Finance (Billings, Erickson); Economic Development (Billings, Erickson); Building (Shawn Clark, Tom Clark); Legislative (Billings); Property/Casualty Insurance (Janssen, Shawn Clark); Ordinance (Erickson, Jeanneret, Brent Lottman, Angelo Ligouri).

The City Council confirmed the reappointments of Ron Jones, Frank Critser, Shawn Clark, Troy Wynn, Linda Ellison, Scott Anderson, and Angelo Ligouri to the Parks and Pool Committee. The City Council confirmed the appointment of Dan Buman to the Board of Public Works.

Appointment(s)/Reappointment(s) to the recreation committee and housing authority were not made.

Mayor Scott Kudrna announced that he is an officer of Auburn State Bank as a result of the merger of Auburn State Bank and Carson National Bank. The City Clerk announced that the appropriate Conflict of Interest Statement form has been placed on file at city hall.

The Mayor, Council President, City Treasurer and City Clerk were approved as the authorized signers for all the City bank accounts held at Auburn State Bank and that on the two Keno Operating Accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers.

The Mayor, Council President, City Treasurer and City Clerk were approved as the authorized signers for all the City bank accounts held at First National Bank of Johnson.

There weren't any requests to attend meetings.

Public hearing was held concerning a mid-point project review of Project #14-DTR-007 Phase I- Downtown Revitalization Planning Grant as part of a Nebraska Department of Economic Development (NDED) CDBG grant and all interested persons were invited to be heard. There was no opposition presented. After hearing all comments, the Mayor closed the public hearing.

The proposal of Rosenbauer South Dakota LLC (Dealer Heiman Inc.) which includes a 2016 Freightliner M-2106 chassis and Rosenbauer pumper apparatus body with specified equipment was approved at a cost of \$258,639.00.

The City Council approved the agreement with JEO Consulting Group to facilitate a town hall meeting for potential projects and follow-up meeting and services as outlined in the agreement.

The City Council approved the employee health insurance program presented with primary coverage being provided through Blue Cross Blue Shield of Nebraska and authorized that any necessary forms be executed by the Mayor.

The following holidays were approved for 2016: New Year's Day (January 1), Memorial Day (May 30), Independence Day (July 4), Labor Day (September 5), Veteran's Day (November 11), Thanksgiving Day (November 24), Friday after Thanksgiving (November 25), Christmas Eve Afternoon (December 23-Note that December 24<sup>th</sup> is on a Saturday), Christmas Day (December

24-Note that December 25<sup>th</sup> is on Sunday), Personal Day/Designated Holiday (\*Choice with Department approval).

Ordinance No. 10-15 Amending Sect. 132.07 of the City Code to allow the use of firearms at a designated shooting range designed for such purpose, used to promote firearm safety and awareness was approved on its first reading.

Auburn Municipal Code was updated by the passage and adoption of the following Ordinances: Ordinance No. 11-15 relating to elected officials and vacancies in office; Ordinance No. 12-15 relating to elections and recall procedures; Ordinance No. 13-15 relating to finance and revisions of budgets; Ordinance No. 14-15 relating to public works and discontinuance of service; Ordinance No. 15-15 relating to weeds, litter and stagnant water; Ordinance No. 16-15 relating to dead or diseased trees; Ordinance No. 17-15 relating to abatement of nuisances; Ordinance No. 18-15 relating to regulating obstructions in public ways; Ordinance No. 19-15 relating to snow, ice and other encroachments; Ordinance No. 20-15 relating to public works involving architecture or engineering; Ordinance No. 21-15 relating to animals and owner or custodian; Ordinance No. 22-15 relating to dogs and cats and licensing; Ordinance No. 23-15 relating to alcoholic beverages and location of retail establishments; Ordinance No. 24-15 relating to alcoholic beverages and keg sales regulations; and Ordinance No. 25-15 relating to property offenses and criminal mischief.

The City Council approved an amount of \$80,000 for funding of lights at Legion Field.

Reports were given by the following department heads: street department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, Building, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

CITY OF AUBURN  
 TREASURER'S REPORT  
 CALENDAR 12/2015, FISCAL 3/2015

AGENDA ITEM  
 NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	663,627.95	115,017.37	100,206.53	678,438.79
STREET CHECKING	113,276.89	34,769.17	18,256.42	129,789.64
STREET BOND/WARRANT CHECKING		11,433.75	11,433.75	
TOTAL CHECKING:	776,904.84	161,220.29	129,896.70	808,228.43
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	74,266.14	37.44	.00	74,303.58
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	28,042.69	175.96	.00	28,218.65
TOTAL KENO CHECKING	61,984.02	562.29	.00	62,546.31
TOTAL CDBG CHECKING	7,786.46	.00	.00	7,786.46
TOTAL CDBG ED MMA:	42,166.59	7.17	.00	42,173.76
TOTAL CDBG DTR REUSE	37,224.71	979.63	.00	38,204.34
TOTAL CDBG HD SAVINGS:	49,683.39	806.74	.00	50,490.13
TOTAL CRA CHECKING	893,865.55	1,131.51	21,010.14	873,986.92
TOTAL CITY REC CHECKING	70,611.68	.00	.00	70,611.68
GENERAL CD #23810 FNB	75,000.00			75,000.00
GENERAL CD #24089 FNB	75,000.00			75,000.00
GENERAL CD #23926 ASB	50,000.00			50,000.00
GENERAL CD #23927 ASB	50,000.00			50,000.00
GENERAL CD #23928 ASB	50,000.00			50,000.00
GENERAL CD #23925 ASB	50,000.00			50,000.00
TOTAL C.D.'S:	350,000.00	.00	.00	350,000.00
TOTAL CASH ON HAND:	2,392,536.07	164,921.03	150,906.84	2,406,550.26

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

AGENDA ITEM  
 NO 7

VENDOR NAME REFERENCE

-----  
 ACCOUNTS PAYABLE CLAIMS  
 -----

GENERAL FUND

AFLAC	AFLAC WH	73.80
BOARD OF PUBLIC WORKS	ELEC	331.53
NEMAHA COUNTY TREASURER	TAXES 715 11TH STREET	1,622.11
REGION V-SENDS	CUSTODIAL SERVICE	135.00
TIME WARNER CABLE	PHONE	310.87
		=====
		2,473.31

FIRE DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	163.02
BOARD OF PUBLIC WORKS	ELEC	623.08
REGION V-SENDS	CLEANING SERVICE	50.00
		=====
		836.10

PARK DEPARTMENT

BOARD OF PUBLIC WORKS	ELEC	1,482.96
JEO CONSULTING GROUP INC.	REPLACEMENT CHECK RTP TRAIL	1,685.00
STUTHEIT IMPLEMENT CO.	REPLACEMENT CK #54803	93.49
		=====
		3,261.45

SR. CENTER DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	52.14
BOARD OF PUBLIC WORKS	ELEC	410.91
REGION V-SENDS	CUSTODIAL SERVICE	190.00
		=====
		653.05

LIBRARY DEPARTMENT

BOARD OF PUBLIC WORKS	ELEC	417.04
		=====
		417.04

POOL DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	22.04
BOARD OF PUBLIC WORKS	ELEC	220.26
TIME WARNER CABLE	PHONE	41.91
		=====
		284.21



City of Auburn  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
	GENERAL FUND	7,925.16
	STREET FUND	
BOARD OF PUBLIC WORKS	ELEC	447.02
TIME WARNER CABLE	PHONE	41.91
		488.93
	STREET FUND	488.93
	STREET BOND/WARRANT FUND	
AUBURN STATE BANK	BOND PAYMENT DATED 6 16 09	11,433.75
		11,433.75
	STREET BOND/WARRANT FUND	11,433.75
	COMM REDEVELOP AUTHORITY	
AUBURN STATE BANK	CRA LOAN REPAY TERRACE 1	21,010.14
		21,010.14
	COMM REDEVELOP AUTHORITY	21,010.14
**** PAID TOTAL ****		40,857.98
***** REPORT TOTAL *****		40,857.98

VENDOR NAME

REFERENCE

AGENDA ITEM  
 NO 7

-----  
 ACCOUNTS PAYABLE CLAIMS  
 -----

GENERAL FUND

AUBURN CHAMBER OF COMMERCE	2016 INVEST EC DEV/PROMOTION	2,000.00
AUBURN DEVELOPMENT COUNCIL INC	2016 INVEST EC DEV/PROMOTION	5,000.00
AUBURN NEWSPAPERS	NOTICE PLANNING COMMISSION	118.77
AUBURN PLUMBING,HTG & AC INC.	T STAT COUNCIL CHAMBERS	97.50
CASEY AGENCY INC	TREAS BOND	25.00
EAKES OFFICE SOLUTIONS	SUPPLIES	113.75
GENERAL FIRE AND SAFETY EQUIPM	FIRE PANEL COMMUNICATION ERROR	360.00
GLENN'S CORNER MARKET	SUPPLIES	85.94
HEATH CHRISTIANSEN	WEB SITE CITY ANNUAL FEE	1,500.00
JEO CONSULTING GROUP INC.	ENGINEERING WEST WATER LOOP	5,175.00
NEBRASKA SUPREME COURT	STATE STATUTES/INDEX	64.50
USPS	STAMPS	147.00
XEROX CORPORATION	COPIER BASE CHARGE	329.76

=====  
 15,017.22

PARK DEPARTMENT

BEARD'S SALVAGE INC.	MAINT MATERIAL-POOL CHAIR	10.50
BOARD OF PUBLIC WORKS	MAINT FLAG POLE, BULBS	88.14
BULLDOG AUTO SUPPLY INC	SUPPLIES/PARTS/GATE LOCK	1.25
KRIZ-DAVIS COMPANY	LIGHTING PROJECT	28,341.25
LYNCH'S HARDWARE & GIFTS	SUPPLIES FUSES	9.99
MENARDS	TENNIS COURTS SUPPLIES	51.60
CARD SERVICES	SUPPLIES PARK SIGNS	1.14
SACK LUMBER COMPANY	TENNIS COURT BACKSTOP	988.27

=====  
 29,492.14

PARK DEPARTMENT

SR. CENTER DEPARTMENT

GENERAL FIRE AND SAFETY EQUIPM	FIRE PANEL ERROR	8.00
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=====  
 8.00

SR. CENTER DEPARTMENT

=====  
 8.00

LIBRARY DEPARTMENT

AMAZON	BOOKS/AVS	272.95
AMERICAN LIBRARY ASSOCIATION	ALA MEMBERSHIP RENEWAL	175.00
AUBURN CHAMBER OF COMMERCE	2016 INVEST EC DEV/PROMOTION	85.00
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE ILL	67.65
BAKER & TAYLOR	BOOKS/AVS	56.20
DEMCO	SUPPLIES	234.01
EAKES OFFICE SOLUTIONS	SUPPLIES	163.52
LYNCH'S HARDWARE & GIFTS	BULBS....	333.78
OCLC INC	ILL SUBSCRIPTION	54.15
ORIENTAL TRADING CO. INC.	SUPPLIES	35.45

City of Auburn  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
OVERDRIVE, INC.	BOOKS/AVS	163.99
RICOH USA, INC	COPIER COPIES	78.09
THE PENWORTHY COMPANY	BOOKS/AVS	85.96
	LIBRARY DEPARTMENT	<u>1,805.75</u>
	POOL DEPARTMENT	
ACCO	TECHNICAL SERVICE	465.75
JEO CONSULTING GROUP INC.	ENGINEERING SPLASHPAD	2,840.00
MENARDS	MAINTENANCE SUPPLIES	58.50
	POOL DEPARTMENT	<u>3,364.25</u>
	GENERAL FUND	<u>49,687.36</u>
	STREET FUND	
BEARD'S SALVAGE INC.	SHOP SUPPLIES	565.00
BOARD OF PUBLIC WORKS	MAINT MATERIALS SHOP SUPPLIES	2.82
BULLDOG AUTO SUPPLY INC	SUPPLIES/PARTS	40.75
CORNKUSKER INTERNATIONAL	LABOR	444.95
FIRST NATIONAL BANK OMAHA	CHARGE TRANSACTION CHAPS	148.47
GILBERT SERVICES	TIRE REPAIR	88.15
GLENN'S CORNER MARKET	SUPPLIES	5.00
JEO CONSULTING GROUP INC.	SERVICES 1 & 6 YR REPORT....	4,000.00
MENARDS	PLIERS SET	34.16
MID CON SYSTEMS INC.	NO MAR	189.26
CARD SERVICES	SUPPLIES/PARTS	43.12
STUTHEIT IMPLEMENT CO.	PARTS	2.86
SUBWAY	SUPPLIES	39.00
		<u>5,603.54</u>
	STREET FUND	<u>5,603.54</u>
**** PAID TOTAL ****		55,290.90
***** REPORT TOTAL *****		<u><u>55,290.90</u></u>

## Proclamation – National Mentoring Month, January 2016

Whereas, The future of Auburn and the State of Nebraska lies with our youth, and educated, persistent, and supported children will give rise to a stronger community, state, and nation; and

Whereas, All youth face challenges, though they may occur at different times and be of different magnitudes, that threaten their current and future well-being; and

Whereas, The support and encouragement of caring, consistent TeamMates mentors is an effective means by which to provide the guidance young people need to successfully navigate adverse circumstances and reach their full potential; and

Whereas, Research has shown that a TeamMates mentor has the power to transform the lives of young people by increasing academic performance, improving rates of high school graduation, and expanding enrollment in a post-secondary degree programs; and

Whereas, Many young people in this town and the surrounding area desire to have a TeamMates mentor and there are not currently enough volunteers to provide a mentor to those youth; and

Whereas, The establishment of National Mentoring Month will emphasize the importance of mentoring and recognize with praise and gratitude the many citizens of Auburn, Brownville, Nemaha, and Peru already mentoring as part of the District 29 TeamMates Mentoring Program; and

Whereas, National Mentoring Month will above all encourage more people to volunteer as TeamMates mentors to the benefit of youth in District 29 and throughout the State of Nebraska.

Now, Therefore, I, Scott Kudrna, Mayor of the City of Auburn DO HEREBY PROCLAIM January 2016, as NATIONAL MENTORING MONTH in Auburn and I hereby call upon citizens of Auburn and interested groups to observe the month with appropriate ceremonies and activities to promote awareness of and volunteer involvement in the TeamMates Mentoring Program.

IN WITNESS WHEREOF, I have hereunto set my hand this 11th day of January, Two Thousand Sixteen.



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Scott Kudrna, Mayor  
City of Auburn, Nebraska