

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
JANUARY 13, 2014

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **RECOGNITION** of Irene Jones for dedicated service with the Auburn Housing Authority.

6. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

7. **APPROVAL OF FINANCIAL REPORT.**

8. **CLAIMS.**

9. **APPROVAL** for Attendance at Meeting(s).

10. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Airport Zoning Board
- Board of Adjustment
- Board of Public Works
- Historic Preservation Board

11. **STATUS/EXTENSION** for 2013 Infill housing project 24th & S Streets.

12. **2014 INFILL HOUSING PROGRAM** and request project proposals.

13. **ACCEPT** Engineering proposal for trail project.

14. **JEFF JONES** – Regarding fire pits.

15. **2nd READING** – **Ordinance No. 11-13** – Proposed Ordinance to amend City Code Sect. 97.19 to add an exception for recreational fire pit use with restrictions.

16. **APPROVE** Bid for Housing Rehab Project (CDBG #12-HO-6044)
17. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
 - a. Street Department
 - b. Fire Department
 - c. Library
 - d. Treasurer
18. **REPORTS/RECOMMENDATIONS** - - From Committees.
 - a. Street Committee
 - b. Keep Auburn Beautiful
 - c. Economic Development
 - d. Safety Committee
 - e. Building Committee
 - f. Legislative
 - g. Parks and Pool Committee
 - h. Other Committees & Reports
 - i. Health Insurance Committee (Rick Janssen)
 - j. Christmas Light Committee (Katy Billings)
19. **ADJOURNMENT.**

POSSIBLE MOTION FORMAT 1-13-14

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS***
5. **RECOGNITION** of Irene Jones for dedicated service with the Auburn Housing Authority.
6. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the December 9, 2013 meeting's minutes and to approve the same as written (or as amended)

7. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

8. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims submitted by Captain Handy (Larry Holtzman) in the amount of \$500

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

9. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

10. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Airport Zoning Board
- Board of Adjustment
- Board of Public Works
- Historic Preservation Board

POSSIBLE ACTION: Roll Call on Appointments/Reappointments

11. **STATUS/EXTENSION** for 2013 Infill housing project 24th & S Streets.

POSSIBLE MOTION: I move to approve Eric Bohling's request for an extension of completion until February 15th for his 2013 Infill housing project at 24th & S Streets as recommended by the Keep Auburn Beautiful Committee

12. **2014 INFILL HOUSING PROGRAM** and request project proposals.

POSSIBLE MOTION: I move to approve the 2014 Infill Housing Program as recommended by the Keep Auburn Beautiful Committee and authorize the placement of a notice in the newspaper requesting proposals from interested parties.

13. **ACCEPT** Engineering proposal for trail project.

POSSIBLE MOTION: I move to accept the proposal from JEO Consulting Group for engineering services associated with the trail project at the Recreation Complex, as recommended by the Parks & Pool Committee, contingent upon approval of the Game and Parks Commission grant

14. **JEFF JONES** – Regarding fire pits.

15. **2nd READING – Ordinance No. 11-13** – Proposed Ordinance to amend City Code Sect. 97.19 to add an exception for recreational fire pit use with restrictions.

POSSIBLE ACTION: 2nd Reading of Ordinance No. 11-13 (See Ordinance Record)

16. **APPROVE** Bid for Housing Rehab Project (CDBG #12-HO-6044)

POSSIBLE MOTION: I move to award a contract to Quality Remodeling in the amount of \$24,995.00 on applicant #13

17. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

18. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee

- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Health Insurance Committee (Rick Janssen)
- j. Christmas Light Committee (Katy Billings)

19. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska
December 9, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 9, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before December 6, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Holtzman, and Janssen. Absent: Shawn Clark and Jeanneret.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Dick Hahn addressed the Mayor and City Council regarding the west water line.

Council Member Billings moved to dispense with the reading of the November 12, 2013 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the financial report; Seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, and Billings. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn Senior Center, Transfer-5000.00; Auburn State Bank, Bond Interest-5802.50; Black Hills Energy, Ut-34.74; Board of Public Works, Reim-3826.87; City of Auburn, Trans from CRA-60,000.00; Five Nines Technology Group, Se-63.70; M.E. Collins Contracting Co., Se-3051.85; Region V-SENDS, Se-705.00; State Treasurer of NE, Fe-186.24; The Standard, Ins-256.33; Time Warner Cable, Se-Ut-354.73; Windstream, Ut-46.27; Wright Express (Wex Bank), Su-1219.74; American Recycling & Sanitation, Se-373.50; Black Hills Energy, Ut-30.47; Board of Public Works, Ut-3901.78; Five Nines Technology Group, Se-40.00; Region V-SENDS, Se-50.00; Time Warner Cable, Se-Ut-29.95; Verizon Wireless, Se-46.83. The following claims (not previously approved by motion or resolution) were presented: Acco, Su-126.70; Amazon, Bk-792.35; American Legal Publishing, Se-250.00; Angelo Ligouri, Fe-3908.68; Auburn Memorial Library Petty Cash, Su-33.33; Auburn Newspapers, Se-306.35; Auburn Plumbing, Htg. & AC Inc., Su-Su-166.82; Baker & Taylor, Bk-524.21; Board of Public Works, Reim-412.29; Bowman Equipment & Repair, Se-129.25; Brent Lottman, Se-120.00; Bulldog Auto Parts, Su-116.46; Center Point Large Print, Su-52.08; Central Salt, Su-1286.29; Clog Busters, Se-100.00; Concrete Industries Inc., Su-1971.90; Cornhusker Press, Su-9.20; Darnell Glass Co., Su-Re-1250.00; Demco, Su-422.86; Eakes Office Plus, Su-640.30; Eggers Brothers Inc., Su-788.78; Filter Care, Se-12.70; Five Nines Technology Group, Se-560.00; Follett Software Co., Su-89.98; Grainger, Su-467.46; Graybill Tire and Repair, Se-131.34; Heath Christiansen, Se-1500.00; Lynch's Hardware & Gifts, Su-305.58; Meyer-Earp Chevrolet, Se-102.34; Mid Con Systems Inc., Su-1256.07; Nebraska Dept of Roads, Su-91.80; Nemaha County Clerk, Reim-2819.71; OCLC Inc., Sub-50.32; OK Tire, Se-Su-134.95; Omaha World Herald, Sub-114.40; Orscheln, Su-255.19; Raymond's Electric, Se-185.50; Rueter's, Su-61.92; Sherry Heskett, Reim-43.67; Southeast Design Co., Su-636.00; Southeast NE Development District, Se-914.40; Stutheit Implement Co., Se-Equip-1632.55; Sunmart, Su-30.51; Tri-State Office Products, Su-98.85; Xerox Corporation, Se-Su-474.18.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic

Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings nominated Council Member Janssen and moved that he be elected Council President. The nomination and motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, and Holtzman. Council Member Janssen abstained from the vote. Mayor Kudrna voted in favor of the nomination and motion. Motion: Carried.

Mayor Kudrna made the following annual appointments: City Clerk (Sherry Heskett); City Treasurer (Joe Casey); City Attorney (Angelo Ligouri); Asst. City Attorney (Dylan Handley); Asst. City Attorney (Louie Ligouri); Physician (Dr. Gary Enz); Building Inspector (Glen Hogue); Street Commissioner (Harry Bridgmon); and City Engineer (Evan Wickersham with JEO Consulting Group Inc.) . Upon calling the roll, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Appointments: Confirmed.

Council Member Billings moved "We appoint Evan B. Wickersham from JEO Consulting Group, Inc. as our Street Superintendent". The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Appointment: Confirmed.

Mayor Kudrna made the following city council standing committee appointments: Street (Holtzman, Jeanneret); Safety (Shawn Clark, Harry Bridgmon); Keep Auburn Beautiful (Holtzman, Jeanneret); Budget & Finance (Billings, Janssen); Economic Development (Billings, Janssen); Buildings/Special (Shawn Clark, Tom Clark); Legislative (Billings); Insurance (Janssen, Holtzman); Ordinance (Tom Clark, Jeff Jeanneret, Brent Lottman, Angelo Ligouri) . Upon calling the roll, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, and Billings. The following voted "NAY": No one. Appointments: Confirmed.

The Mayor appointed Dave Pippert to the Auburn Housing Authority. Upon calling the roll, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, and Billings. The following voted "NAY": No one. Appointment: Confirmed.

Mayor Kudrna appointed/reappointed the following individuals to the Parks & Pool Committee: Ron Jones, Scott Anderson, Frank Critser, Angelo Ligouri, Shawn Clark, Linda Ellison and Troy Wynn. Upon calling the roll, the following Council Members voted "YEA": Holtzman, Janssen, Billings, and Tom Clark. The following voted "NAY": No one. Appointments/Reappointments: Confirmed.

Mayor Kudrna appointed/reappointed the following individuals to City Recreation Committee: Troy Wynn, Matt Hug, Megan Clark, Angelo Ligouri, Brian Voss, Nahum Winder, Chad Stickell, Bill Chapin, Shawn Phillips, Brian Lavigne, Brett Matteen, Bill Dickerson, Bryan Kinnaman, and Aric Harris. Upon calling the roll, the following Council Members voted "YEA": Janssen, Billings, Tom Clark, and Holtzman. The following voted "NAY": No one. Appointments/Reappointments: Confirmed.

Council Member Billings moved that a Corporate Authorization Resolution designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank be approved and further moved that on the two Keno Operating Accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved that the Mayor, Council President, City Treasurer and City Clerk be designated as the authorized signers for all the City bank accounts held at First National Bank of Johnson-Auburn Branch. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

There weren't any requests for attendance at meetings or trainings.

Council Member Janssen moved to allow Relay 4 Life to have a parade on the designated route on April 5, 2014 at 4:00 p.m. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved for ratification of the health insurance plan for a December 1st renewal with the current insurance carrier. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the settlement agreement with Eriksen Construction Co., Inc. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

No action was taken to proceed with the development of a master plan for a recreational trail for the City through the UNL Community and Regional Planning Graduate Program.

Council Member Billings moved to approve CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #9 and the related claims; Seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Janssen, Billings, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #10 and the related claims; Seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the JEO Consulting Group proposed scope of work for the 9th Street Storm Sewer Improvements and authorize the Mayor to sign all necessary documents. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 11-13 to amend City Code Sect. 97.19 to add an exception for recreational fire pit use with restrictions was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO.11-13
Amend City Code Sect. 97.19
(Fire Pits)
1st Reading

Council Member Holtzman moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Janssen. Upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, and Billings. The following voted "NAY": No one.

Proposed Ordinance No. 12-13 to amend Sect. 53.30 to report delinquent sewer accounts to the Board of Public Works for filing of lien(s) against the real property was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 12-13
Amend Sect. 53.30
Delinquent Sewer Accounts

Council Member Janssen moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Tom Clark. Upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Billings, and Tom Clark. The following voted "NAY": No one.

Proposed Ordinance No. 13-13 to amend Sect. 51.028 to report delinquent water accounts to the Board of Public Works for filling of lien(s) against the real property was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 13-13
Amend Sect. 51.028
Delinquent Water Accounts

Council Member Holtzman moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Tom Clark. Upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 14-13 to add Section 97.04 "Fire Hydrant Clearance From Obstructions; Penalty" to Chapter 97: Fire Prevention was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 14-13
Add Section 97.04
Fire Hydrant Clearance

Council Member Janssen moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Tom Clark. Upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the following holidays for 2014: New Year's Day (January 1), Memorial Day (May 26), Independence Day (July 4), Labor Day (September 1), Veteran's Day (November 11), Thanksgiving Day (November 27), Friday after Thanksgiving (November 28), Christmas Eve Afternoon (December 24), Christmas Day (December 25),

Personal Day/Designated Holiday (*Choice with Department approval). The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Billings, Holtzman, and Janssen. The following voted "NAY": Tom Clark. Mayor Kudrna cast his vote in favor of the motion. Discussion was held. Council Member Janssen moved to add the additional day of December 31st to the 2014 holiday list for New Year's Eve. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, and Billings. The following voted "NAY": Holtzman. Motion: Failed. Discussion was held. Council Member Janssen moved to approve January 1, 2014 as a holiday for city employees; Seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, and Billings. The following voted "NAY": No one. Motion passed but was also previously approved on the Council's initial motion that passed.

Reports were given by the library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, Parks/Pool, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for November 2013.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 9, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
December 9, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 9, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Holtzman, and Janssen. Absent: Shawn Clark and Jeanneret.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the November 12, 2013 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn Senior Center, Transfer-5000.00; Auburn State Bank, Bond Interest-5802.50; Black Hills Energy, Ut-34.74; Board of Public Works, Reim-3826.87; City of Auburn, Trans from CRA-60,000.00; Five Nines Technology Group, Se-63.70; M.E. Collins Contracting Co., Se-3051.85; Region V-SENDS, Se-705.00; State Treasurer of NE, Fe-186.24; The Standard, Ins-256.33; Time Warner Cable, Se-Ut-354.73; Windstream, Ut-46.27; Wright Express (Wex Bank), Su-1219.74; American Recycling & Sanitation, Se-373.50 ; Black Hills Energy, Ut-30.47; Board of Public Works, Ut-3901.78; Five Nines Technology Group, Se-40.00; Region V-SENDS, Se-50.00; Time Warner Cable, Se-Ut-29.95; Verizon Wireless, Se-46.83. The following claims (not previously approved by motion or resolution) were presented: Acco, Su-126.70; Amazon, Bk-792.35; American Legal Publishing, Se-250.00; Angelo Ligouri, Fe-3908.68; Auburn Memorial Library Petty Cash, Su-33.33; Auburn Newspapers, Se-306.35; Auburn Plumbing, Htg. & AC Inc., Su-Su-166.82; Baker & Taylor, Bk-524.21; Board of Public Works, Reim-412.29; Bowman Equipment & Repair, Se-129.25; Brent Lottman, Se-120.00; Bulldog Auto Parts, Su-116.46; Center Point Large Print, Su-52.08; Central Salt, Su-1286.29; Clog Busters, Se-100.00; Concrete Industries Inc., Su-1971.90; Cornhusker Press, Su-9.20; Darnell Glass Co., Su-Re-1250.00; Demco, Su-422.86; Eakes Office Plus, Su-640.30; Eggers Brothers Inc., Su-788.78; Filter Care, Se-12.70; Five Nines Technology Group, Se-560.00; Follett Software Co., Su-89.98; Grainger, Su-467.46; Graybill Tire and Repair, Se-131.34; Heath Christiansen, Se-1500.00; Lynch's Hardware & Gifts, Su-305.58; Meyer-Earp Chevrolet, Se-102.34; Mid Con Systems Inc., Su-1256.07; Nebraska Dept of Roads, Su-91.80; Nemaha County Clerk, Reim-2819.71; OCLC Inc., Sub-50.32; OK Tire, Se-Su-134.95; Omaha World Herald, Sub-114.40; Orscheln, Su-255.19; Raymond's Electric, Se-185.50; Rueter's, Su-61.92; Sherry Heskett, Reim-43.67; Southeast Design Co., Su-636.00; Southeast NE Development District, Se-914.40; Stutheit Implement Co., Se-Equip-1632.55; Sunmart, Su-30.51; Tri-State Office Products, Su-98.85; Xerox Corporation, Se-Su-474.18.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Council Member Janssen was elected Council President.

The annual appointments and city council standing committee appointments were confirmed.

December 9, 2013

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The appointment of Evan B. Wickersham from JEO Consulting Group, Inc. as the City's Street Superintendent was confirmed.

The City Council confirmed the appointment of Dave Pippert to the Auburn Housing Authority.

The City Council confirmed the following appointments/reappointments to the Parks & Pool Committee: Ron Jones, Scott Anderson, Frank Critser, Angelo Ligouri, Shawn Clark, Troy Wynn and Linda Ellison.

The City Council confirmed the following appointments/reappointments to the City Recreation Committee: Troy Wynn, Matt Hug, Megan Clark, Angelo Ligouri, Brian Voss, Nahum Winder, Chad Stickell, Bill Chapin, Shawn Phillips, Brian Lavigne, Brett Matteen, Bill Dickerson, Bryan Kinnaman, and Aric Harris.

Corporate Authorization Resolutions designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank were approved and for the two Keno Operating Accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers.

The Mayor, Council President, City Treasurer and City Clerk were approved as the authorized signers for all the City bank accounts held at First National Bank of Johnson-Auburn Branch.

There weren't any requests for attendance at meetings or trainings.

The City Council approved a motion to allow Relay 4 Life to have a parade on the designated route on April 5, 2014 at 4:00 p.m.

Ratification of the health insurance plan was approved for a December 1st renewal with the current insurance carrier.

The settlement agreement with Eriksen Construction Co., Inc. was approved.

No action was taken to proceed with the development of a master plan for a recreational trail for the City through the UNL Community and Regional Planning Graduate Program.

CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #9 and the related claims were approved.

CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #10 and the related claims were approved.

The City Council approved the JEO Consulting Group proposed scope of work for the 9th Street Storm Sewer Improvements and authorized the Mayor to sign all necessary documents.

Proposed Ordinance No. 11-13 to amend City Code Sect. 97.19 to add an exception for recreational fire pit use with restrictions was approved on first reading.

Ordinance No. 12-13 to amend Sect. 53.30 to report delinquent sewer accounts to the Board of Public Works for filing of lien(s) against the real property was approved.

Ordinance No. 13-13 to amend Sect. 51.028 to report delinquent water accounts to the Board of Public Works for filling of lien(s) against the real property was approved.

Ordinance No. 14-13 adding Section 97.04 "Fire Hydrant Clearance From Obstructions; Penalty" to Chapter 97: Fire Prevention was approved.

The following holidays were approved for 2014: New Year's Day (January 1), Memorial Day (May 26), Independence Day (July 4), Labor Day (September 1), Veteran's Day (November 11),

December 9, 2013

Page 3

Thanksgiving Day (November 27), Friday after Thanksgiving (November 28), Christmas Eve Afternoon (December 24), Christmas Day (December 25), Personal Day/Designated Holiday (*Choice with Department approval).

Reports were given by the library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, Parks/Pool, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for November 2013.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

AGENDA ITEM
 NO 7

ACCOUNT TITLE	LAST REPORT			
	ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	530,677.68	77,505.63	76,511.48	531,671.83
STREET CHECKING	24,684.37-	30,807.71	20,594.81	14,471.47-
STREET BOND/WARRANT CHECKING	440.77	12,380.48	12,821.25	
TOTAL CHECKING:	506,434.08	120,693.82	109,927.54	517,200.36
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	54,006.84	27.23	.00	54,034.07
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	13,207.13	1,378.43	.00	14,585.56
TOTOL KENO CHECKING	62,366.61	987.19	.00	63,353.80
TOTAL CDBG CHECKING	7,965.67	42,526.56	42,526.56	7,965.67
TOTAL CDBG ED MMA:	18,500.63	169.84	.00	18,670.47
TOTAL CDBG DTR REUSE	14,714.67	1,062.74	914.40	14,863.01
TOTAL CDBG HD SAVINGS:	1,431.50	680.46	.00	2,111.96
TOTAL CRA CHECKING	558,487.00	816.16	24,036.16	535,267.00
TOTAL CITY REC CHECKING	61,727.07	.00	.00	61,727.07
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,452.47			75,452.47
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,452.47	.00	.00	425,452.47
TOTAL CASH ON HAND:	1,724,293.67	168,342.43	177,404.66	1,715,231.44

AGENDA ITEM NO. 8

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

VENDOR NAME REFERENCE

AGENDA ITEM
NO 8

 ACCOUNTS PAYABLE CLAIMS

GENERAL FUND

ADMIN

AUBURN CHAMBER OF COMMERCE	CHAMBER BUCKS	60.00
BOARD OF PUBLIC WORKS	PERCENT OF SAVINGS GENERAL	228.84
BRAD YOST CONSTRUCTION	HO6044 DD10 PROJ 4-2	19,950.00
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	73.70
POSTMASTER	ANNUAL POST OFFICE BOX RENT	46.00
QUALITY REMODELING	HO6044 DD10 PROJ 12-1	17,170.00
REGION V-SENDS	NOVEMBER CLEANING	135.00
SOUTHEAST NE DEVELOPMENT DIST.	HO6044 DD10 HSG MGT BILL8/9	4,492.16
THE STANDARD	LIFE INSURANCE FIRE DEPT	74.04
TIME WARNER CABLE	ACCT# 8347 10 022 0053329	249.70

=====
 42,479.44

POLICE DEPARTMENT

NEMAHA COUNTY	LAW ENFORCEMENT	23,583.33
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 23,583.33

POLICE DEPARTMENT

FIRE DEPARTMENT

BLACK HILLS ENERGY	ACCT# 1240 4130 01	63.45
THE STANDARD	LIFE INSURANCE FIRE DEPT	136.40
TIME WARNER CABLE	ACCT# 8347 10 022 0053329	88.82
WEX BANK	FIRE DEPT FUEL EXPENSE	121.01

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 409.68

PARK DEPARTMENT

WEX BANK	PARK DEPT FUEL EXPENSE	90.93
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 90.93

PARK DEPARTMENT

SR. CENTER DEPARTMENT

REGION V-SENDS	NOVEMBER CLEANING	190.00
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 190.00

SR. CENTER DEPARTMENT

LIBRARY DEPARTMENT

AUBURN CHAMBER OF COMMERCE	CHAMBER BUCKS	100.00
BOARD OF PUBLIC WORKS	PERCENT OF SAVINGS GENERAL	82.91
LINDA BANTZ	NOVEMBER CLEANING	340.00
THE STANDARD	LIFE INSURANCE FIRE DEPT	20.95
WINDSTREAM NEBRASKA INC	ACCT# 090078819	44.43

**** City of Auburn ****
 ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
	LIBRARY DEPARTMENT	588.29
	POOL DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 1240 4130 01	18.70
TIME WARNER CABLE	ACCT# 8347 10 022 0053329	41.34
	POOL DEPARTMENT	60.04
	GENERAL FUND	67,401.71
	STREET FUND	
	ADMIN	
AUBURN CHAMBER OF COMMERCE	CHAMBER BUCKS	80.00
BOARD OF PUBLIC WORKS	PERCENT OF SAVINGS GENERAL	236.39
MARK HARMS	USE OF PROPERTY	500.00
THE STANDARD	LIFE INSURANCE FIRE DEPT	43.84
TIME WARNER CABLE	ACCT# 8347 10 022 0053329	41.34
VERIZON WIRELESS	ACCT# 383064839	44.96
WEX BANK	STREET DEPT FUEL EXPENSE	1,714.35
	ADMIN	2,660.88
	STREET FUND	2,660.88
	STREET BOND/WARRANT FUND	
	ADMIN	
AUBURN STATE BANK	PAVING BONDS SERIES 2009 INT	12,821.25
	ADMIN	12,821.25
	STREET BOND/WARRANT FUND	12,821.25
	COMM REDEVELOP AUTHORITY	
	ADMIN	
AUBURN STATE BANK	PAVING BONDS SERIES 2009 INT	21,011.16
CLINE WILLIAMS LAW FIRM	AUDIT LETTER	325.00
LARRY KRUGER	PHASE 9 PROJECT 700 J STREET	2,700.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	ADMIN	24,036.16
		=====
	COMM REDEVELOP AUTHORITY	24,036.16
		=====
**** PAID TOTAL ****		106,920.00
		=====
***** REPORT TOTAL *****		106,920.00
		=====

VENDOR NAME

REFERENCE

AGENDA ITEM
 NO 8

 ACCOUNTS PAYABLE CLAIMS

GENERAL FUND

ADMIN

AUBURN CHAMBER OF COMMERCE	2014 CONTRIBUTION REQUEST	2,000.00
AUBURN NEWSPAPERS	PUBLISHING PROCEEDINGS	196.68
AUBURN PLUMBING,HTG & AC INC.	12/9/13 HVAC SERVICE CALL	65.00
AWARDS UNLIMITED INC.	PLAQUE FOR IRENE JONES	79.65
CASEY AGENCY INC	BOND RENEWAL	30.00
DATA TECHNOLOGIES INC	FORM: 71544	127.96
DUTCH PANTRY	HOLIDAY COFFEE	70.00
EAKES OFFICE PLUS	PAPER	47.86
FIVE NINES TECHNOLOGY GROUP	SYSTEMS ENGINEER	300.00
GLENN'S CORNER MARKET	SOAP	19.74
NEBRASKA SUPREME COURT	2013 SUPPLEMENT, 2013 INDEX	62.00
NEMAHA COUNTY JUSTICE	CLAIM # 230	17.00
CARD SERVICES	ORS 303 TRACTOR FLD	47.96
PETTY CASH	CLEANING SUPP, DECORATIONS	123.67
POSTMASTER	STAMPS	138.00
SACK LUMBER COMPANY	BRACKET,BOARD SHELF,PINE	10.99
SUNMART #728	HOLIDAY COFFEE	69.96
TRI-STATE OFFICE PRODUCTS	FOLDERS, POSTITS,PENS,STAPLES	68.83
XEROX CORPORATION	BASE CHARGE JANUARY	349.17

=====
 3,824.47

FIRE DEPARTMENT

D & D COMMUNICATIONS	MINITOR V NIMH BATTERY PACK	149.00
HEIMAN FIRE EQUIPMENT	KNUCKLEHEAD, LIGHT ONLY, YELLO	1,204.70
CARD SERVICES	ORS 303 TRACTOR FLD	52.35
REGION V-SENDS	9/4/13 CLEANING	50.00
SACK LUMBER COMPANY	BRACKET,BOARD SHELF,PINE	56.32

=====
 1,512.37

PARK DEPARTMENT

BOARD OF PUBLIC WORKS	OUTLET MATERIALS FOR AIR COMP	27.27
OLSSON ASSOCIATES	PARKS STUDY SITE INV/ANALYSIS	5,740.00
CARD SERVICES	ORS 303 TRACTOR FLD	7.98

=====
 5,775.25

SR. CENTER DEPARTMENT

AUBURN PLUMBING,HTG & AC INC.	12/9/13 HVAC SERVICE CALL	70.58
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 70.58

LIBRARY DEPARTMENT

**** City of Auburn ****
 ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
AMAZON	SLEEPING BEAUTY	466.03
AMERICAN LIBRARY ASSOCIATION	ANNUAL DUES	175.00
AUBURN CHAMBER OF COMMERCE	2014 CONTRIBUTION REQUEST	85.00
AUBURN MEM. LIBRARY PETTY CASH	12/18 ILL & STAMPS	52.02
AUBURN NEWSPAPERS	PUBLISHING PROCEEDINGS	40.20
BAKER & TAYLOR	BOOKS	506.55
CASEY AGENCY INC	BOND RENEWAL	100.00
DUTCH PANTRY	HOLIDAY COFFEE	12.00
EAKES OFFICE PLUS	PAPER	15.98
FIVE NINES TECHNOLOGY GROUP	SYSTEMS ENGINEER	150.00
GALE	CREDIT INVOICE	139.35
LINCOLN JOURNAL STAR	52 WEEKS SUBSCRIPTION	158.80
LYNCH'S HARDWARE & GIFTS	6 BULBS	83.94
OCLC INC	ILL MONTHLY, ACCESS MONTHLY	55.58
ORIENTAL TRADING CO. INC.	CALENDAR, NY PACK INSERT, NOV	37.99
RAYMOND'S ELECTRIC	LABOR	98.25
RICOH USA, INC	COLOR	50.95
WT.COX SUBSCRIPTIONS	BOOKS	1,364.42
	LIBRARY DEPARTMENT	3,592.06
	POOL DEPARTMENT	
SACK LUMBER COMPANY	BRACKET, BOARD SHELF, PINE	31.96
	POOL DEPARTMENT	31.96
	GENERAL FUND	14,806.69
	STREET FUND	
	ADMIN	
BEARD'S SALVAGE INC.	S C-25	54.00
BOHL PLUMBING & HEATING INC.	THREADED BALL VALVE	64.70
EGGERS BROTHERS INC	ROLLER CHAIN 20FT	519.53
JEO CONSULTING GROUP INC.	AUBURN ROAD PROGRAM	4,000.00
OK TIRE	4 TIRES	956.96
CARD SERVICES	ORS 303 TRACTOR FLD	246.90
ROSE EQUIPMENT INC	NUVO	2,963.09
SACK LUMBER COMPANY	BRACKET, BOARD SHELF, PINE	57.98
SUBWAY	HOLIDAY	30.00
	ADMIN	8,893.16
	STREET FUND	8,893.16

**** PAID TOTAL ***** 23,699.85

VENDOR NAME REFERENCE VENDOR TOTAL

***** REPORT TOTAL *****

=====
23,699.85
=====

VENDOR NAME REFERENCE

**AGENDA ITEM
 NO 8**

 ACCOUNTS PAYABLE CLAIMS

	GENERAL FUND	
	ADMIN	
AMERICAN RECYCLING SANITATION	RECYCLING LOT	335.00
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.	568.00
CAPTAIN HANDY	1/7/14 SNOW REMOVAL CITY HALL	155.00
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	73.70
REGION V-SENDS	DECEMBER CLEANING	135.00
	=====	
	ADMIN	1,266.70
	POLICE DEPARTMENT	
NEMAHA COUNTY	LAW ENFORCEMENT	23,583.33
	=====	
	POLICE DEPARTMENT	23,583.33
	FIRE DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.	1,321.23
TIME WARNER CABLE	ACCT # 8347 10 022 0053345	88.82
	=====	
	FIRE DEPARTMENT	1,410.05
	PARK DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.	783.37
TIME WARNER CABLE	ACCT # 8347 10 022 0053345	29.95
	=====	
	PARK DEPARTMENT	813.32
	SR. CENTER DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.	757.34
REGION V-SENDS	DECEMBER CLEANING	190.00
	=====	
	SR. CENTER DEPARTMENT	947.34
	LIBRARY DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.	1,419.05
CAPTAIN HANDY	1/7/14 SNOW REMOVAL	155.00
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	40.00
LINDA BANTZ	DECEMBER CLEANING	340.00
	=====	
	LIBRARY DEPARTMENT	1,954.05
	POOL DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 6074 7283 43	20.09

**** City of Auburn ****
 ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.	663.55
TIME WARNER CABLE	ACCT # 8347 10 022 0053345	41.34
	=====	
	POOL DEPARTMENT	724.98
	=====	
	GENERAL FUND	30,699.77
	STREET FUND	
	ADMIN	
BLACK HILLS ENERGY	ACCT# 6074 7283 43	114.60
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.	1,015.88
CAPTAIN HANDY	1/7/14 SNOW REMOVAL CHINESE	190.00
MARK HARMS	USE OF PROPERTY	500.00
TIME WARNER CABLE	ACCT # 8347 10 022 0053345	41.34
	=====	
	ADMIN	1,861.82
	=====	
	STREET FUND	1,861.82
**** PAID TOTAL ****		32,561.59
		=====
***** REPORT TOTAL *****		32,561.59
		=====

AGENDA ITEM
NO 9

Auburn Memorial Library

January 2014

Request for workshop attendance:

*Accreditation Guidelines and Strategic Planning Workshops for Nebraska
Public Libraries – January 16th, Beatrice, NE.*

Would just need reimbursement for mileage.

2014 MIDWINTER CONFERENCE

LEAGUE OF NEBRASKA MUNICIPALITIES
Cornhusker Marriott Hotel, Lincoln
February 24-25



Delegate Registration

Municipality: _____

Name (as you want it to appear on name tag): _____

Title: _____ Spouse (if attending) _____

First League Conference? Yes ____ No ____

Check # _____ enclosed for \$ _____ (Advanced payment encouraged)

Billing address: _____

Phone: _____ Email: _____

	Through Feb. 3	After Feb. 3
Conference: (Includes handbook; meals are extra)		
Per city/village official, League member	_____ \$295	_____ \$325
Partial conference attendance: (Includes handbook; meals are extra)		
Monday sessions	_____ \$215	_____ \$250
Tuesday morning only	_____ \$130	_____ \$155

Conference Total: \$ _____

Meals: (not included in registration fee; indicate number needed by Feb. 3)

Monday Luncheon	_____	\$22
Tuesday Senator Appreciation Luncheon	_____	\$22
Meals Total:	\$ _____	

Conference Information

- Preregistration deadline is Feb. 3. Registrations received after this date will incur higher registration costs and are not guaranteed handbooks.
- Advance registrations not cancelled by this date or "no shows" will be billed for any handbooks and reserved meal tickets.
- If you need special accommodations or equipment at this conference, contact the League office by Feb. 3
- Additional conference handbooks must be ordered by Feb. 3: \$50 each

Mail registration and payment to: League of Nebraska Municipalities, 1335 L Street, Lincoln, NE 68508, or fax 402-476-7052