

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
AUGUST 13, 2012

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**
6. **APPROVAL OF FINANCIAL REPORT.**
7. **CLAIMS.**
8. **APPROVAL** for Attendance at Meeting(s).
9. **APPOINTMENTS/REAPPOINTMENTS –**
  - Housing Authority
  - CRA – Community Redevelopment Authority
  - Recreation Committee
  - Planning Commission
10. **7:00 P.M., or as soon thereafter as possible – PUBLIC HEARING** on a Class D – Beer, Wine Distilled Spirits, Off Sale Only License for Shopko Stores Operating Company LLC dba Shopko Hometown 659 at 2410 Dahlke Avenue, Auburn, Nebraska. **Action** on said Public Hearing.
11. **ADDITION** to the Nemaha County Veterans Memorial (Becky Woltemath).
12. **REQUEST** by American Legion Post 23 for a Special Designated Liquor License for a Beer Garden at the fairgrounds for a wedding.
13. **JESSICA MASON** – Presentation on placement of Handicap swings at Legion Park.
14. **DOTTIE HOLLIDAY** citizen concerns regarding the Auburn Airport Authority.

15. **REQUEST** to consider lease for Municipal Pool for water aerobics and/or other private activities.
16. **SEND** membership dues FY2013 Request.
17. **SEND** housing dues FY2013 Request.
18. **MOTION** for final approval of plat for small subdivision, in Block 12, Sheridan Addition to Auburn, Nebraska.
19. **REQUEST** by Planning Commission Chairman to have S Street platted from the 26<sup>th</sup> Street intersection South to the corporate city limits.
20. **DISCUSSION** on North S Street, paving from Highway 136 intersection north to Glenrock Addition.
21. **BUDGET** Presentation.
22. **FORM COMMITTEE** to review the Employee Handbook (Personnel Manual).
23. **REVIEW** of LB 470 regarding public libraries.
24. **DRAWDOWN #7** – CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.
25. **PAVERS INC.** – Pay Application No. One – 2012 Street Improvements, Asphaltic Concrete Overlay Project.
26. **MOTION** to approve and accept ownership and possession of real estate deeded to the city, re: Real estate at 721 11<sup>th</sup> Street and 716 10<sup>th</sup> Street (subject to delinquent taxes, interest, and city liens).
27. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department –
  - b. Fire Department –
  - c. Police Department –
  - d. Library –
  - e. Treasurer -
28. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street –
  - b. Keep Auburn Beautiful -
  - c. Economic Development –
  - d. Safety Committee –
  - e. Building Committee -
  - f. Legislative –
  - g. Parks and Pool Committee -
  - h. Other Committees & Reports –
29. **ADJOURNMENT.**

# Possible Motion Format 8-13-12

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the July 9, 2012 meeting's minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claim submitted by Auburn Plumbing, Htg. & AC Inc. in the amount of \$65.00.

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/trainings as requested

9. **APPOINTMENTS** –

- Auburn Housing Authority
- CRA-Community Redevelopment Authority
- Recreation Committee
- Planning Commission

POSSIBLE ACTION: Roll Call on Appointments

10. **7:00 P.M., or as soon thereafter as possible – PUBLIC HEARING** on a Class D – Beer, Wine Distilled Spirits, Off Sale Only License for Shopko Stores Operating Company LLC dba Shopko Hometown 659 at 2410 Dahlke Avenue, Auburn, Nebraska.

POSSIBLE MOTION: I move to approve a Class D-Beer, Wine, Distilled Spirits, Off Sale Only License for Shopko Stores Operating Company LLC dba Shopko Hometown 659 at 2410 Dahlke Avenue, Auburn, Nebraska.

11. **ADDITION** to the Nemaha County Veterans Memorial (Becky Woltemath).

POSSIBLE MOTION: I move to approve the addition to the Nemaha County Veterans Memorial.

12. **REQUEST** by American Legion Post 23 for a Special Designated Liquor License for a Beer Garden at the fairgrounds for a wedding.

POSSIBLE MOTION: I move to approve the request by American Legion Post 23 for a Special Designated Liquor License that is to be associated with a wedding reception and dance to be held from 5:00 o'clock P.M. on October 13, 2012 until 1:00 o'clock A.M. on October 14, 2012 at the Nemaha County Fairgrounds.

13. **JESSICA MASON** – Presentation on placement of Handicap swings at Legion Park.

14. **DOTTIE HOLLIDAY** citizen concerns regarding the Auburn Airport Authority.

15. **REQUEST** to consider lease for Municipal Pool for water aerobics and/or other private activities.

16. **SEND** membership dues FY2013 Request.

POSSIBLE MOTION: I move to approve payment in the amount of \$2,125.00 to Southeast Nebraska Development District for the City's 2013 membership dues.

17. **SEND** housing dues FY2013 Request.

POSSIBLE MOTION: I move to approve payment in the amount of \$1,038.00 to Southeast Nebraska Development District for support of the 2013 housing activities membership dues

18. **MOTION** for final approval of plat for small subdivision, in Block 12, Sheridan Addition to Auburn, Nebraska.

POSSIBLE MOTION: I move for final approval of the plat for small subdivision in Block 12, Sheridan Addition to Auburn, Nebraska.

19. **REQUEST** by Planning Commission Chairman to have S Street platted from the 26<sup>th</sup> Street intersection South to the corporate city limits.

POSSIBLE MOTION: I move to approve the platting of S Street from the 26<sup>th</sup> Street intersection South to the corporate city limits

20. **DISCUSSION** on North S Street, paving from Highway 136 intersection north to Glenrock Addition.

21. **BUDGET** Presentation.

22. **FORM COMMITTEE** to review the Employee Handbook (Personnel Manual).

23. **REVIEW** of LB 470 regarding public libraries.

24. **DRAWDOWN #7** – CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.

POSSIBLE MOTION: I move to approve CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown No. 7 and the related claims

25. **PAVERS INC.** – Pay Application No. One – 2012 Street Improvements, Asphaltic Concrete Overlay Project.

POSSIBLE MOTION: I move to approve Pay Application No. One submitted by Pavers Inc. in the amount of \$283,815.97 for work associated with the 2012 Street Improvements-Asphaltic Concrete Overlay project

26. **MOTION** to approve and accept ownership and possession of real estate deeded to the city, re: Real estate at 721 11<sup>th</sup> Street and 716 10<sup>th</sup> Street (subject to delinquent taxes, interest, and city liens).

POSSIBLE MOTION: I move to approve and accept ownership and possession of the following real estate deeded to the city: Real estate at 721 11<sup>th</sup> Street and 716 10<sup>th</sup> Street subject to delinquent taxes, interest, and city liens

27. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department –
- b. Fire Department –
- c. Police Department –
- d. Library –
- e. Treasurer –

28. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street –
- b. Keep Auburn Beautiful -

- c. Economic Development –
- d. Safety Committee –
- e. Building Committee -
- f. Legislative –
- g. Parks and Pool Committee
- h. Other Committees & Reports –

20. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

City Council Proceedings  
July 9, 2012

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on July 9, 2012, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Bishop, Clark, Critser, Holtzman, and Kruger. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the June 11, 2012 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: Action Technology Services Inc., Se-300.00; American Recycling & Sanitation, Se-213.50; Auburn State Bank, Bonds Princ-Int-89,057.06; Black Hills Energy, Ut-37.47; Blue Cross-Blue Shield, Ins-9731.51; Board of Public Works, Ut-4566.58; Five Nines Technology Group, Se-230.00; Kristine Gill, DTR Project-67587.75; Linda Bantz, Se-309.00; Mark Harms, Ex-500.00; Nemaha County, Se-4693.47; Nevin Miller, CRA TIF Project-1,950.00; The Standard, Ins-373.21; Time Warner Cable, Se-330.81; Verizon, Se-52.13; Windstream, Ut-170.53. The following claims (not previously approved by motion or resolution) were presented: Auburn Plumbing, Htg. & AC Inc., Se-1608.79; Acco, Su-Equip-4978.24; Amazon, Bk-731.55; American Lawncare Inc., Su-Se-1550.00; Associated Supply Co. Inc., Su-210.61; Auburn Memorial Library Petty Cash, Su-48.70; Auburn Newspapers, Se-Su-Sub-257.28; Auburn Senior Center Inc., Transfer-4000.00; Baker & Taylor, Bk-142.66; Board of Public Works, Su-143.43; CDBG Certification, Reg-130.00; Concrete Industries Inc., Su-2466.50; Demco, Su-96.43; Eakes Office Plus, Su-94.53; Eggers Brothers Inc., Su-65.90; Filter Care, Se-16.50; Heiman Fire Equipment, Maint-Su-80.07; JEO Consulting Group Inc., Se-2825.00; League of NE Municipalities, Reg-388.00; Loveland Grass Pad, Su-318.00; Lynch's Hardware & Gifts, Su-52.94; Menards, Su-219.66; Michael Todd & Co. Inc., Su-386.85; Nebraska Law Enforcement, Training-68.00; Nemaha County Register of Deeds, Se-402.67; Nemaha County Sheriff, Se-1695.92; OCLC Inc., Sub-47.55; Orscheln, Su-981.60; Petersens Auto Repair, Re-867.45; Petty Cash, Su-Se-201.92; Pieters Construction, Se-400.00; Postmaster, Su-110.00; Ramada Inn, Ex-146.00; Ricoh USA Inc., Se-231.69; RR Donnelley, Su-101.99; Sack Lumber Co., Su-782.45; Schneider OK Tire Store Inc., Se-20.00; Stutheit Implement Co., Equip-322.55; Sunmart, Su-66.22; Targets Online, Su-32.26; The Flower Shoppe, Su-19.96; Tri-State Office Products, Su-71.23; Xerox Corporation, Maint-Su-340.93.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claim submitted by Auburn Plumbing, Htg. & AC in the amount of \$1608.79. Council Member Bishop abstained from voting on said claim.

The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Approval was given for Kris Baker to attend the 2012 NSA (Nebraska Sheriffs' Association) & POAN (Police Officers' Association of Nebraska) Fall Conference in October.

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The City Council confirmed: the appointments of Dave Pippert to the Library Board, Glenna Miller to the Auburn Housing Authority and Frank Critser to the Budget/Finance Committee. Council Member Critser abstained from voting on his appointment to the Budget/Finance Committee. The City Council also confirmed the reappointment of Doug Jones and Micki Willis to the Planning Commission. With three Council Members (Billings, Bishop, Critser) voting in favor, two Council Members (Holtzman, Clark) voting in opposition and Council Member Kruger abstaining there was not a majority vote to confirm the appointment of Mary Kruger to the Budget/Finance Committee.

Public Hearing was held concerning an application to the Nebraska Department of Economic Development for a Nebraska Affordable Housing Program Grant. There was no opposition given. Following the public hearing, the Mayor was authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda concerning an application to the Nebraska Department of Economic Development for 2012 CDBG Owner Occupied Housing Rehabilitation Funds by the passage and adoption of Resolution No. 14-12.

Public Hearing was held concerning notice of intent to relend \$17,000.00 of economic development program income as a relending to Amy Clark/Rick Clark/C & T Inc/ dba Arbor Manor. There was no opposition given. Following the public hearing, the Mayor was authorized and directed to execute all necessary and appropriate documents on behalf of the City to allow the relending of \$17,000 from the ED Program Income (ED ReUse) Fund by the passage and adoption of Resolution No. 15-12.

CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown #6 and the related claims were approved.

The City Council approved the Revised Housing Program Income ReUse Plan for Non-ED CDBG Funds.

The request by Terry Fulton/TCB Contracting for an extension of an additional 120 days to the completion deadline set forth in Resolution No. 9-12 as it relates to the infill housing grant awarded to him was approved.

With four Council Members (Kruger, Billings, Critser, and Holtzman) voting in favor and two Council Members (Bishop and Clark) voting against the motion to table, the Mayor and Council tabled action regarding the following real estate gifted to the City of Auburn: 716 10<sup>th</sup> Street, Lot 8, Block 8, Howe & Nixon Addition and 721 11<sup>th</sup> Street, Subdivision F, Block 15, Sage's Reserve.

With five Council Members (Clark, Critser, Holtzman, Kruger, Bishop) voting in favor and one Council Member (Billings) voting in opposition, Ordinance No. 10-12, Governing the Preservation of Landmarks and Historical Districts within the Corporate City Limits was approved.

The City Council confirmed the appointments of the following individuals to the Historical Preservation Board: Bob Hemmingsen, Peggy Kuser, Shane Charbonnet, Kris Gill and Sue Remmers.

Reports were given by the following department heads: street department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, Safety, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.



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There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

AGENDA ITEM  
NO

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Auburn, Nebraska  
July 9, 2012

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on July 9, 2012, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before July 6, 2012. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Bishop, Clark, Critser, Holtzman, and Kruger. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Holtzman moved to dispense with the reading of the June 11, 2012 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Bishop, Clark, Critser, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Critser and upon roll call vote, the following Council Members voted "YEA": Clark, Critser, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: Action Technology Services Inc., Se-300.00; American Recycling & Sanitation, Se-213.50; Auburn State Bank, Bonds Princ-Int-89,057.06; Black Hills Energy, Ut-37.47; Blue Cross-Blue Shield, Ins-9731.51; Board of Public Works, Ut-4566.58; Five Nines Technology Group, Se-230.00; Kristine Gill, DTR Project-67587.75; Linda Bantz, Se-309.00; Mark Harms, Ex-500.00; Nemaha County, Se-4693.47; Nevin Miller, CRA TIF Project-1,950.00; The Standard, Ins-373.21; Time Warner Cable, Se-330.81; Verizon, Se-52.13; Windstream, Ut-170.53. The following claims (not previously approved by motion or resolution) were presented: Auburn Plumbing, Htg. & AC Inc., Se-1608.79; Acco, Su-Equip-4978.24; Amazon, Bk-731.55; American Lawncare Inc., Su-Se-1550.00; Associated Supply Co. Inc., Su-210.61; Auburn Memorial Library Petty Cash, Su-48.70; Auburn Newspapers, Se-Su-Sub-257.28; Auburn Senior Center Inc., Transfer-4000.00; Baker & Taylor, Bk-142.66; Board of Public Works, Su-143.43; CDBG Certification, Reg-130.00; Concrete Industries Inc., Su-2466.50; Demco, Su-96.43; Eakes Office Plus, Su-94.53; Eggers Brothers Inc., Su-65.90; Filter Care, Se-16.50; Heiman Fire Equipment, Maint-Su-80.07; JEO Consulting Group Inc., Se-2825.00; League of NE Municipalities, Reg-388.00; Loveland Grass Pad, Su-318.00; Lynch's Hardware & Gifts, Su-52.94; Menards, Su-219.66; Michael Todd & Co. Inc., Su-386.85; Nebraska Law Enforcement, Training-68.00; Nemaha County Register of Deeds, Se-402.67; Nemaha County Sheriff, Se-1695.92; OCLC Inc., Sub-47.55; Orscheln, Su-981.60; Petersens Auto Repair, Re-867.45; Petty Cash, Su-Se-201.92; Pieters Construction, Se-400.00; Postmaster, Su-110.00; Ramada Inn, Ex-146.00; Ricoh USA Inc., Se-231.69; RR Donnelley, Su-101.99; Sack Lumber Co., Su-782.45; Schneider OK Tire Store Inc., Se-20.00; Stutheit Implement Co., Equip-322.55; Sunmart, Su-66.22; Targets Online, Su-32.26; The Flower Shoppe, Su-19.96; Tri-State Office Products, Su-71.23; Xerox Corporation, Maint-Su-340.93.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claim submitted by Auburn Plumbing, Htg. & AC in the amount of \$1608.79. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, and Clark. The following voted "NAY": No one. Council Member Bishop abstained from voting on said claim. Motion: Carried.

Council Member Holtzman moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, Clark, and Critser. The following voted "NAY": No one. Motion: Carried.

Kris Baker requested approval to attend the 2012 NSA (Nebraska Sheriffs' Association) & POAN (Police Officers' Association of Nebraska) Fall Conference in October. Council Member Holtzman moved to allow attendance as requested. The foregoing motion was seconded by Council Member Clark and upon roll call vote, the following Council Members voted "YEA": Kruger, Billings, Bishop, Clark, Critser, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna offered the appointment of Dave Pippert to the Library Board. Upon calling the roll, the following Council Members voted "YEA": Billings, Bishop, Clark, Critser, Holtzman, and Kruger. The following voted "NAY": No one. Appointment: Confirmed.

The Mayor offered the reappointment of Doug Jones to the Planning Commission. Upon calling the roll, the following Council Members voted "YEA": Bishop, Clark, Critser, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Reappointment: Confirmed.

The Mayor offered the reappointment of Micki Willis to the Planning Commission. Upon calling the roll, the following Council Members voted "YEA": Clark, Critser, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Reappointment: Confirmed.

The Mayor offered the appointment of Glenna Miller to the Auburn Housing Authority. Upon calling the roll, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Appointment: Confirmed.

Mayor Kudrna offered the appointment of Council Member Kruger to the Budget/Finance Committee. Upon calling the roll, the following voted "YEA": Billings, Bishop, and Critser. The following voted "NAY": Holtzman, and Clark. Council Member Kruger abstained from voting. There was not a majority vote to confirm the appointment of Mary Kruger to the Budget/Finance Committee. Appointment: Not confirmed.

The Mayor offered the appointment of Frank Critser to the Budget/Finance Committee. Upon calling the roll, the following voted "YEA": Kruger, Billings, Bishop, Clark, and Holtzman. The following voted "NAY": No one. Council Member Critser abstained from voting. Appointment: Confirmed.

Public Hearing was held concerning an application to the Nebraska Department of Economic Development for a Nebraska Affordable Housing Program Grant. There was no opposition given. After allowing time for comment from the public, the public hearing was closed. Council Member Bishop moved that the Mayor be authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda concerning an application to the Nebraska Department of Economic Development for 2012 CDBG Owner Occupied Housing Rehabilitation Funds by the passage and adoption of Resolution No. 14-12. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Billings, Bishop, Clark, Critser, Holtzman, and Kruger. The following voted "NAY": No one. Motion: Carried. A true, correct and complete

copy of said resolution is as follows:

**RESOLUTION NO. 14-12**

**2012 Application for CDBG Owner Occupied Housing Rehabilitation Funds**

Authorizing Chief Elected Official to sign an Application to the Nebraska Department of Economic Development for a 2012 Owner Occupied Housing Rehab category Nebraska Affordable Housing Program Grant.

**Whereas**, the City of Auburn, Nebraska is an eligible unit of a general local government authorized to file an application under the Housing and Community Development Act of 1974 as Amended for Small Cities Community Development Block Grant Program, and Cranston-Gonzalez National Affordable Housing Act of 1990 (HOME Program) funds distributed by the Nebraska Department of Economic Development through the Nebraska Affordable Housing Program, and

**Whereas**, the City of Auburn, Nebraska has obtained its citizens' comments on community development and housing needs; and has conducted a public hearing upon the proposed application and received favorable public comment respecting the application which is for an amount of \$250,000 in Nebraska Affordable Housing Program Funds for the rehabilitation of 8 owner occupied homes City Wide in the City of Auburn, and

**NOW, THEREFORE, BE IT RESOLVED BY**

The City Council of Auburn, Nebraska that the Mayor be authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda between the City of Auburn and the Nebraska Department of Economic Development so as to effect acceptance of the grant application, #12-HO.

Public Hearing was held concerning notice of intent to relend \$17,000.00 of economic development program income as a relending to Amy Clark/Rick Clark/C & T Inc/ dba Arbor Manor. There was no opposition given. Following the public hearing, Council Member Billings moved that the Mayor be authorized and directed to execute all necessary and appropriate documents on behalf of the City to allow the relending of \$17,000 from the ED Program Income (ED ReUse) Fund by the passage and adoption of Resolution No. 15-12. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Bishop, Clark, Critser, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION NO. 15-12**

Relending AubLn#95-2012-Re-10

**TO USE ED PROGRAM INCOME FROM A PREVIOUS COMMUNITY DEVELOPMENT BLOCK GRANT**

Arbor Manor/Amy S. Clark/ Rick L. Clark/ T&C Inc. for a Re-Roof/Construction Loan/ReRoof Project

WHEREAS, the City of Auburn, Nebraska has received a previous Community Development Block Grant for economic development and,

WHEREAS, program income (ReUse) funds for economic development are to be used for making loans to private businesses in accordance with the City's CDBG Economic Development Plan, program, and governing regulations, and,

WHEREAS, the City has previously adopted an amended ReUse plan meeting the requirements of the Community Development Block Grant program and,

WHEREAS, the City of Auburn CDBG ED Program Income Reuse Committee/Application Review Board, has recommended a ReUse application presented by an area business as spelled

out in the Memorandum of Understanding (MOU) to finance construction for the re-roof of the steakhouse portion of Arbor Manor, and

WHEREAS, the City of Auburn has conducted a public hearing upon the proposed application,

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn, Nebraska hereby approves a specific Relending to Amy S. Clark/Rick L. Clark/ T&C Inc/ dba Arbor Manor, for the amount of \$17,000 subject to the City's CDBG Economic Development (ReUse) Plan, program guidelines and regulatory provisions governing the Economic Development Plan and subject to the specific MOU signed regarding this loan application.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Auburn, that the Mayor is hereby authorized and directed to execute all necessary and appropriate documents on behalf of the City of Auburn to effect acceptance of the loan application, contingent upon approval of the City Attorney as to form.

Council Member Bishop moved to approve CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown #6 and the related claims. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Clark, Critser, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved to approve the Revised Housing Program Income ReUse Plan for Non-ED CDBG Funds. The foregoing motion was seconded by Council Member Critser and upon roll call vote, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Motion: Carried.

Discussion was held regarding the request by Terry Fulton/TCB Contracting for an extension of an additional 120 days to the completion deadline set forth in Resolution No. 9-12 as it relates to the infill housing grant awarded to him. KAB has met and recommends that the extension of time be approved. Council Member Bishop moved to approve an extension of an additional 120 days to the completion deadline set forth in Resolution No. 9-12. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, Clark, and Critser. The following voted "NAY": No one. Motion: Carried.

Discussion was held by the Mayor and Council regarding the following real estate gifted to the City of Auburn: 716 10<sup>th</sup> Street, Lot 8, Block 8, Howe & Nixon Addition and 721 11<sup>th</sup> Street, Subdivision F, Block 15, Sage's Reserve. Council Member Critser moved to table action; Seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Kruger, Billings, Critser, and Holtzman. The following voted "NAY": Bishop and Clark. Motion: Carried.

Proposed Ordinance No. 10-12, Governing the Preservation of Landmarks and Historical Districts within the corporate city limits was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 10-12  
Preservation of Landmarks and Historical Districts

Council Member Bishop moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Holtzman. Upon roll call vote, the following voted "YEA": Billings, Bishop, Clark, Critser, Holtzman, and Kruger. The following voted "NAY": No one.

Mayor Kudrna appointed the following individuals to the Historical Preservation Board: Bob Hemmingsen, Peggy Kuser, Shane Charbonnet, Kris Gill and Sue Remmers. Upon calling the roll, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Appointments: Confirmed.

Reports were given by the following department heads: street department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, Safety, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Critser seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, Clark, and Critser. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 9, 2012; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

\_\_\_\_\_  
Sherry Heskett, City Clerk

CALENDAR 7/2012, FISCAL 10/2011

AGENDA ITEM  
 NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	676,921.51	73,676.45	117,731.02	632,866.94
STREET CHECKING	83,784.05	38,607.40	19,527.91	102,863.54
STREET BOND/WARRANT CHECKING	37,887.62	1,749.94	45,736.25	6,098.69-
TOTAL CHECKING:	798,593.18	114,033.79	182,995.18	729,631.79
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	8,929.70	.00	.00	8,929.70
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	25,012.44	488.57	3,000.00	22,501.01
TOTAL KENO CHECKING	71,898.24	2,551.08	420.00	74,029.32
TOTAL CDBG CHECKING	7,648.43	23,921.00	23,921.00	7,648.43
TOTAL CDBG ED MMA:	19,492.91	170.00	.00	19,662.91
TOTAL CDBG DTR REUSE	.00	669.98	.00	669.98
TOTAL CDBG HD SAVINGS:	5,551.51	565.33	.00	6,116.84
TOTAL CRA CHECKING	405,924.30	2,457.68	17.98	408,364.00
TOTAL CITY REC CHECKING	63,947.21	.00	.00	63,947.21
GENERAL CD #23810	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,207.95			75,207.95
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	350,207.95	.00	.00	350,207.95
TOTAL CASH ON HAND:	1,757,205.87	144,857.43	210,354.16	1,691,709.14

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett



VENDOR NAME	REFERENCE	
-----		
GENERAL FUND		
ADMIN		
AFLAC	GEN AFLAC	54.80
FIVE NINES TECHNOLOGY GROUP	BACK UP AGREEMENT	63.70
NE DEPT. OF AGRICULTURE	REG FEE	10.36
REGION V-SENDS	CITY HALL CLEANING	135.00
TIME WARNER CABLE	PHONE	220.09
		=====
ADMIN		483.95
POLICE DEPARTMENT		
MEYER-EARP CHEVROLET	2012 CHEV CAPRICE	24,926.00
WRIGHT EXPRESS FSC	FUEL	1,391.47
		=====
POLICE DEPARTMENT		26,317.47
FIRE DEPARTMENT		
BLACK HILLS ENERGY	NATURAL GAS	40.86
WRIGHT EXPRESS FSC	FUEL CARDS	10.00
		=====
FIRE DEPARTMENT		50.86
PARK DEPARTMENT		
WRIGHT EXPRESS FSC	FUEL	313.12
		=====
PARK DEPARTMENT		313.12
SR. CENTER DEPARTMENT		
REGION V-SENDS	SR. CENTER CLEANING	190.00
		=====
SR. CENTER DEPARTMENT		190.00
LIBRARY DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	192.16
WINDSTREAM NEBRASKA INC	PHONE	126.59
		=====
LIBRARY DEPARTMENT		318.75
POOL DEPARTMENT		
BLACK HILLS ENERGY	NATURAL GAS	685.14
NE DEPT. OF REVENUE	FORM 10 APR-JUN 2012-06	2,043.91
NE DOL/BOILER INSPECTION PROGR	EXT-BLR 1600-3200 MBH	81.00
TIME WARNER CABLE	PHONE	39.48

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	POOL DEPARTMENT	2,849.53
		=====
	GENERAL FUND	30,523.68
	STREET FUND	
	ADMIN	
BLACK HILLS ENERGY	NATURAL GAS	22.75
TIME WARNER CABLE	PHONE	39.28
WRIGHT EXPRESS FSC	FUEL	1,042.86
		=====
	ADMIN	1,104.89
		=====
	STREET FUND	1,104.89
	STREET BOND/WARRANT FUND	
	ADMIN	
AUBURN STATE BANK	BONDS DATED 9-1-09	45,736.25
		=====
	ADMIN	45,736.25
		=====
	STREET BOND/WARRANT FUND	45,736.25
	KENO FUND	
	KENO BETTERMENT	
NE DEPT. OF REVENUE	APR-JUNE 2012 FORM 51C	420.00
		=====
	KENO BETTERMENT	420.00
		=====
	KENO FUND	420.00
	CDBG GRANT FUND	
	ADMIN	
GENE & SUSAN REMMERS	DTR GRANT	19,571.00
PEGGY KUSER	DTR GRANT	4,350.00
		=====
	ADMIN	23,921.00
		=====
	CDBG GRANT FUND	23,921.00
	COMM REDEVELOP AUTHORITY	

VENDOR NAME	REFERENCE	VENDOR TOTAL
-----		
	ADMIN	
AUBURN NEWSPAPERS	PUBLISHING	17.98
		=====
	ADMIN	17.98
		=====
	COMM REDEVELOP AUTHORITY	17.98
**** PAID TOTAL ****		101,723.80
		=====
**** REPORT TOTAL ****		101,723.80
		=====

VENDOR NAME	REFERENCE	
-----		
GENERAL FUND		
ADMIN		
AMERICAN RECYCLING SANITATION	TRASH SERVICE	145.00
BLUE CROSS-BLUE SHIELD	EGGERS, HESKETT	2,067.55
BOARD OF PUBLIC WORKS	ELECTRIC	585.02
REGION V-SENDS	CLEANING	135.00
THE STANDARD	CITY HALL EMP	70.89
		=====
		3,003.46
POLICE DEPARTMENT		
BLUE CROSS-BLUE SHIELD	ADAMS, BAKER, NEEMAN, TIMMERMAN	5,105.90
NEMAHA COUNTY	RENT AND DISPATCHING	4,693.47
THE STANDARD	POLICE DEPT	101.13
WINDSTREAM NEBRASKA INC	PHONE	129.06
		=====
		10,029.56
FIRE DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	202.47
THE STANDARD	FIRE DEPT	136.40
TIME WARNER CABLE	PHONE	86.76
		=====
		425.63
PARK DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	1,954.05
TIME WARNER CABLE	REC COMPLEX PHONE	39.28
		=====
		1,993.33
SR. CENTER DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	797.62
REGION V-SENDS	CLEANING	190.00
		=====
		987.62
LIBRARY DEPARTMENT		
AMERICAN RECYCLING SANITATION	TRASH SERVICE	38.50
BLUE CROSS-BLUE SHIELD	KOENEKE	952.16
BOARD OF PUBLIC WORKS	ELECTRIC	618.17
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	40.00
LINDA BANTZ	LIBRARY CLEANING	309.00
THE STANDARD	LIBRARY	20.95

ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
	LIBRARY DEPARTMENT	1,978.78
	POOL DEPARTMENT	
BLACK HILLS ENERGY	NATURAL GAS	18.60
BOARD OF PUBLIC WORKS	ELECTRIC	1,655.99
	POOL DEPARTMENT	1,674.59
	GENERAL FUND	20,092.97
	STREET FUND	
	ADMIN	
BLACK HILLS ENERGY	NATURAL GAS	23.50
BLUE CROSS-BLUE SHIELD	BRIDGMON, COWAN	1,605.90
BOARD OF PUBLIC WORKS	ELECTRIC	329.58
MARK HARMS	USE OF PROPERTY	500.00
THE STANDARD	STREET DEPT	43.84
VERIZON WIRELESS	CELL PHONE	51.99
	ADMIN	2,554.81
	STREET FUND	2,554.81
**** PAID	TOTAL ****	22,647.78
***** REPORT TOTAL *****		22,647.78

VENDOR NAME

REFERENCE

AGENDA ITEM  
NO 7

-----  
GENERAL FUND

POOL DEPARTMENT

AUBURN PLUMBING, HTG & AC INC. PLMG SERVIC CALL/FIX LEAKS

65.00

POOL DEPARTMENT

=====

65.00

GENERAL FUND

=====

65.00

\*\*\*\* PAID TOTAL \*\*\*\*

65.00

\*\*\*\*\* REPORT TOTAL \*\*\*\*\*

=====

65.00

=====

AGENDA ITEM  
NO

7

VENDOR NAME	REFERENCE	
	GENERAL FUND	
	ADMIN	
AFLAC	GEN AFLAC INS WH	54.80
	ADMIN	54.80
	GENERAL FUND	54.80
**** PAID	TOTAL ****	54.80
***** REPORT TOTAL *****		54.80

VENDOR NAME	REFERENCE	
-----		
GENERAL FUND		
ADMIN		
AUBURN NEWSPAPERS	NOTICE OF ENTENT TO RE-LEND	157.02
BOARD OF PUBLIC WORKS	SIREN BATTERY	143.76
BYTES	ADOBE ACROBAT PRO 9	278.00
EAKES OFFICE PLUS	2 BOOK, APPT, MO TEL-ADD,	182.68
ERICKSON-SEDERSTROM, P.C	LEGAL OPINION	636.55
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER T&M SERVICE	475.00
GLENN'S CORNER MARKET	PAPER TOWELS	94.00
KIM BEGER	MILEAGE FOR CDBG CERT	308.04
LEAGUE OF NE MUNICIPALITIES	LEAGUE OF NEBRASKA MUNI DUES	4,025.00
LIGOURI LAW OFFICE	CITY FEES	7,518.65
NEMAHA COUNTY COURT	STATE V	17.00
ORSCHELN	SPRAYER 32 OZ	39.40
PETTY CASH	RUG SERVICE 6-19	121.90
POSTMASTER	STAMPS	90.00
SCHENDEL PEST CONTROL	40 NEW HD SENTRICON STATION	1,714.30
SHERRY HESKETT	MILEAGE 2012 MUNI ACCT CONF	220.89
TRI-STATE OFFICE PRODUCTS	MINI BINDER CLIPS	384.93
XEROX CORPORATION	AUGUST BASE CHARGE	292.91
		=====
ADMIN		16,700.03
POLICE DEPARTMENT		
ACTION TECHNOLOGY SERVICES INC	CONTRACTED NETWORK SERVICES	300.00
BULLDOG AUTO PARTS	NEOFORM WIPER BLADE	24.73
D & D COMMUNICATIONS	WAVE ANTENNA	33.00
KUSTOM SIGNALS INC	KIT,DIG OVHD MNT UNIV	72.00
MEYER-EARP CHEVROLET	HATCH 09TAHOE	1,101.08
NEMAHA COUNTY SHERIFF	7-7 LAW ENFORCEMENT COVERAGE	1,262.08
PETTY CASH	POSTAGE 7-2	23.68
		=====
POLICE DEPARTMENT		2,816.57
FIRE DEPARTMENT		
BULLDOG AUTO PARTS	GRAY SEA	141.07
LYNCH'S HARDWARE & GIFTS	21 RING	13.86
ORSCHELN	NIPPLE	22.95
SCHENDEL PEST CONTROL	30 NEW HD SENTICON STATION	1,285.70
		=====
FIRE DEPARTMENT		1,463.58
PARK DEPARTMENT		
AUBURN NEWSPAPERS	7/27 1 BOX OF RV ENVELOPES	42.00
BOARD OF PUBLIC WORKS	HEAT SHRINK, SILICONE, WIRE	295.61
BULLDOG AUTO PARTS	FUEL PRIMER	6.14
DETTMER FARM SERVICE INC.	300 LBS COPPER SULPHATE/LAKE	855.00
EAKES OFFICE PLUS	1 BOOK, APPT, MO TEL-ADD	14.29
GLENN'S CORNER MARKET	PAPER TOWELS/PARKS	289.50