

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
APRIL 8, 2013

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **PROCLAMATION** – Arbor Day Proclamation (April 26, 2013).

10. **AUBURN DISCOUNT LIQUOR** – Application for Special Designated License on April 20, 2013 for a Fund Raiser/Beer Garden/Tasting.

11. **LAURA OSBORNE and STEPHANIE FISHER** – Regarding AHS 125th Celebration on Memorial Day weekend 2014.

12. **ORDINANCE** authorizing the Issuance of Combined Utilities Revenue Bonds.

13. **ORDINANCE** to remove restriction on BPW funds that was created by Auburn City Ord. 9-02.

14. **MOTION** to approve proposed change of Auburn Board of Public Works regular meeting date, time and location.

15. **DTR Advisory Committee Recommendation: REQUEST APPROVAL** of 6-month extension request on 10-DTR-105 – Auburn Downtown Revitalization Phase II grant (This will extend grant from May 2, 2013 to November 2, 2013).
16. **ACTION** on 2012 P Street Box Culvert Project Bids.
17. **APPROVE** Pool Employees.
18. **RESOLUTION** – Sale of City owned real estate, Blk 15, Lt “F”, Sage’s Reserve Add., Auburn, NE.
19. **RESOLUTION** – Sale of City owned real estate, Blk 8, Lot 8, Howe & Nixon Add., Auburn, NE.
20. **APPOINTMENTS/REAPPOINTMENTS** –
 - Library Board
 - Fire Department
21. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
 - a. Street Department –
 - b. Fire Department –
 - c. Library –
 - d. Treasurer -
22. **REPORTS/RECOMMENDATIONS** - - From Committees.
 - a. Street Committee –
 - b. Keep Auburn Beautiful -
 - c. Economic Development –
 - d. Safety Committee –
 - e. Building Committee -
 - f. Legislative –
 - g. Parks and Pool Committee -
 - h. Other Committees & Reports –
23. **ADJOURNMENT.**

Possible Motion Format 4-8-13

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the March 11, 2013 meeting’s minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claim submitted by Captain Handy (Larry Holtzman) in the amount of \$180.00

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **PROCLAMATION** – Arbor Day Proclamation (April 26, 2013).

10. **AUBURN DISCOUNT LIQUOR** – Application for Special Designated License on April 20, 2013 for a Fund Raiser/Beer Garden/Tasting.

POSSIBLE MOTION: I move to approve the request by Auburn Discount Liquor for a Special Designated License for a fund raiser/beer garden/tasting to be held on April 20, 2013

11. **LAURA OSBORNE and STEPHANIE FISHER** – Regarding AHS 125th Celebration on Memorial Day weekend 2014.

12. **ORDINANCE** authorizing the Issuance of Combined Utilities Revenue Bonds.

POSSIBLE ACTION: Action on Ordinance (See Ordinance Record)

13. **ORDINANCE** to remove restriction on BPW funds that was created by Auburn City Ord. 9-02.

POSSIBLE ACTION: Action on Ordinance (See Ordinance Record)

14. **MOTION** to approve proposed change of Auburn Board of Public Works regular meeting date, time and location.

POSSIBLE MOTION: I move to approve the proposed change that would move the Auburn Board of Public Works regular meeting to be held at the City Hall Council Chambers on the second Thursday of the month at 6:00 p.m.

15. **DTR Advisory Committee Recommendation: REQUEST APPROVAL** of 6-month extension request on 10-DTR-105 – Auburn Downtown Revitalization Phase II grant (This will extend grant from May 2, 2013 to November 2, 2013).

POSSIBLE MOTION: I move that the Mayor be authorized to make a request to the Nebraska Department of Economic Development on behalf of the City requesting approval of a contract amendment for a 6 month extension on 10-DTR-105-Auburn Downtown Revitalization Phase II grant from May 2, 2013 to November 2, 2013 as recommended by the DTR Advisory Committee

16. **ACTION** on 2012 P Street Box Culvert Project Bids.

POSSIBLE MOTION: I move to accept the bid of ME Collins Contracting Co. Inc. for the 2012 "P" Street Box Culvert Project

17. **APPROVE** Pool Employees.

POSSIBLE MOTION: I move to approve the proposed list of names to be pool employees for the 2013 season

18. **RESOLUTION** – Sale of City owned real estate, Blk 15, Lt "F", Sage's Reserve Add., Auburn, NE.

POSSIBLE MOTION: I move to approve Resolution No. 12-13 relating to the sale of City owned real estate, Blk 15, Lt "F", Sage's Reserve Add., Auburn, NE

19. **RESOLUTION** – Sale of City owned real estate, Blk 8, Lot 8, Howe & Nixon Add., Auburn, NE.

POSSIBLE MOTION: I move to approve Resolution No. 13-13 relating to the sale of City owned real estate, Blk 8, Lot 8, Howe & Nixon Add., Auburn, NE

20. **APPOINTMENTS/REAPPOINTMENTS** –

- Library Board
- Fire Department

POSSIBLE ACTION: Roll call on appointments/reappointments

21. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department –
- b. Fire Department –
- c. Library –
- d. Treasurer -

22. **REPORTS/RECOMMENDATIONS - - From Committees.**

- a. Street Committee –
- b. Keep Auburn Beautiful -
- c. Economic Development –
- d. Safety Committee –
- e. Building Committee -
- f. Legislative –
- g. Parks and Pool Committee -
- h. Other Committees & Reports –

23. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on March 11, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before March 8, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Holtzman moved to dispense with the reading of the February 11, 2013 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to approve the financial report; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Black Hills Energy, Ut-95.82; Charles Nixon, DTR Grant-42562.00; Five Nines Technology Group, Se-63.70; Nemaha Valley Museum, DTR Grant-15000.00; Phyllis Hemmingsen, DTR Grant-8625.00; Region V-SENDS, Se-325.00; Time Warner Cable, Se-Ut-306.00; American Recycling & Sanitation, Se-183.50; Board of Public Works, Ut-5878.59; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; The Standard, Ins-363.76; Time Warner Cable, Se-Ut-118.78; Verizon Wireless, Se-51.95; Windstream, Ut-Se-48.48. The following claims (not previously approved by motion or resolution) were presented: Captain Handy, Se-240.00; Amazon, Bk-921.37; Angelo Ligouri, Se-Ex-2959.27; Auburn Memorial Library Petty Cash, Su-79.03; Auburn Newspapers, Se-198.72; Auburn Public Schools, Bk-40.00; Baker & Taylor, Bk-387.34; Beard's Salvage Inc., Su-11.18; Board of Public Works, Maint-Su-6.00; Bobcat of Omaha, Parts-96.82; Bowman Equipment & Repair, Se-50.00; Bulldog Auto Parts, Parts-630.91; Catlett Surveying Inc., Se-300.00; Concrete Industries Inc., Su-1056.95; Eakes Office Plus, Su-390.13; Eggers Brothers Inc., Parts-Su-226.71; Ellison, Su-8.00; Filter Care, Su-23.68; First National Bank Omaha, Su-91.53; Five Nines Technology Group, Se-25.00; General Fire and Safety Equipment, Se-103.00; Glenn's Corner Market, Su-25.34; Grainger, Su-83.10; JEO Consulting Group Inc., Se-910.00; League of NE Municipalities, Reg-339.00; Lynch's Hardware & Gifts, Su-80.23; Mellage Truck & Tractor, Su-21.97; Nebraska Dept. of Roads, Maint. Agreement-2861.25; Nemaha County Clerk, Se-28.00; OCLC Inc., Sub-50.88; Card Services (Orscheln), Su-1053.69; Petty Cash, Se-Su-266.62; Postmaster, Su-112.00; Randy Bennett, Reim-Reg-399.04; Raymond's Electric, Se-292.04; Rueter's, Su-304.01; Sack Lumber Co., Su-12.49; Scott Kudrna, Reim-157.07; Stutheit Implement Co., Su-5.57; Sunmart, Su-64.28; Tri-State Office Products, Su-92.27.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claim submitted by Captain Handy (Larry Holtzman) in the amount of \$240.00. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. Council Member Holtzman abstained from voting. Motion: Carried.

Council Member Holtzman moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by

Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Approval was requested for the City Forester E.C. Hartwig to attend the Nebraska Community Forestry Conference on April 2, 2013 and for the City Clerk to attend an information meeting on healthcare reform on March 14, 2013. Council Member Holtzman moved to allow attendance and approve expenses except lodging. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Public hearing was held on the Board of Public Works Reconciliation Statement for the Wastewater Department regarding the adopted proprietary budget for the previous fiscal year. General Manager Dave Hunter presented the information and answered questions. Following the public hearing, Council Member Janssen moved to approve the Board of Public Works Proprietary Function Reconciliation Statement for the Wastewater Department. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Dave Hunter provided information on Board of Public Works involvement in the City of Auburn and State of Nebraska Department of Roads -- Project No. STP-136-7(123) Reconstructing US-136 in Auburn. Council Member Holtzman moved to approve the agreement between the City of Auburn and State of Nebraska Department of Roads -- Project No. STP-136-7(123) Reconstructing US-136 in Auburn by the passage and adoption of Resolution No. 7-13. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 7-13
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION AUTHORIZING AND ACCEPTING AN AGREEMENT WITH THE STATE OF NEBRASKA, DEPARTMENT OF ROADS FOR RECONSTRUCTING HIGHWAY US-136 WITHIN THE CORPORATE LIMITS; AND AUTHORIZING THE MAYOR TO SIGN ALL NECESSARY DOCUMENTS.

WHEREAS, Highway US-136 passes through the City of Auburn, NE.

WHEREAS, It is the desire of the State of Nebraska, Department of Roads and the City of Auburn, NE, that Highway US-136 be reconstructed.

WHEREAS, The City of Auburn is desirous to add water and sanitary work at two locations within the project as identified in Exhibit "B" of the Agreement between the City of Auburn and the State of Nebraska Department of Roads as identified herewithin;

WHEREAS, The State of Nebraska Department of Roads, pursuant to the Interlocal Cooperation Act will include the requested water and sanitary work by the City within the construction improvements made by the State of Nebraska Department of Roads to Highway US-136 with the City of Auburn agreeing to reimburse the State of Nebraska Department of Roads for 100% of the additional cost and expense of the same;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that the City hereby agrees and accepts the terms of the Agreement between the City of Auburn and State of Nebraska, Department of Roads identified as Project No. STP-136-7(123), Control No. 13062, City of Auburn, State of Nebraska, Department of

Roads, Reconstructing Highway US-136 in Auburn (7 pages) and Exhibits "A", "B" and "D" attached thereto.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Mayor is hereby authorized to sign any agreement, stipulation, or other documents necessary to carry out the terms and provisions of this resolution.

Discussion was held regarding the Nebraska Certified Local Government Funding Request and Application. Council Member Holtzman moved to approve the Historic Preservation District grant application. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved to approve Resolution No. 9-13 relating to the Local Emergency Operations Plan; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 9-13

RESOLVE: That in order to provide for a coordinated response to a disaster or emergency in Nemaha County, the City of Auburn and other cities and villages in Nemaha County, the Auburn City Council deems it advisable and in the best interests of the community and the County to approve the attached Nemaha County Local Emergency Operations Plan. Acceptance of this 2012 Local Emergency Operations Plan supersedes all previous approved Nemaha County Local Emergency Operations Plans.

Discussion was held regarding the proposals associated with Infill Housing. Council Member Holtzman moved to authorize and approve a grant of \$10,000 to Eric Bohling for the purpose of infill housing as proposed by the passage and adoption of Resolution No. 10-13. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 10-13

Of

THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION AUTHORIZING AND APPROVING A GRANT OF \$10,000.00 TO ERIC BOHLING FOR THE PURPOSE OF INFILL HOUSING ON THE VACANT LOTS LOCATED AT 2417 "S" STREET, AUBURN, NEBRASKA.

WHEREAS, the City of Auburn published a Request for Proposals for the development of infill housing on vacant lots, in which the City would provide a grant of \$10,000.00 for the development of a residence/housing structure on said vacant lotS;

WHEREAS, Eric Bohling submitted a Proposal for lot infill with a single family dwelling at 2417 "S" Street, Auburn, Nemaha County, Nebraska. Said proposal is attached hereto, marked as Exhibit "A" and incorporated herein by this reference;

WHEREAS, on or about March 7, 2013, Keep Auburn Beautiful (KAB), at committee meeting, after consideration of the Exhibit "A" and discussion, passed motion to recommend a grant of \$10,000.00 to Eric Bohling to complete infill housing, pursuant to Exhibit "A", on the vacant lot(s), legal described as Lots 15, 16, 17 and 18, BLK 11, Calvert Addition to the City of Auburn, Nemaha County, Nebraska;

WHEREAS, it is the understanding by and between the City and Eric Bohling, that the proposed infill house project shall be completed within 120 days of approval of this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Council hereby authorizes and approves the grant of \$10,000.00 to Eric Bohling to fully and completely develop infill housing at 2417 "S" Street, legal description hereinabove, in conformity with Exhibit "A";

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that said \$10,000.00 grant shall be awarded to Eric Bohling, as follows: \$5,000.00 at the beginning of construction and the remaining \$5,000.00 upon final completion, inspection and approval by the City of Auburn or Its representative;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Mayor is hereby authorized to sign any agreement, stipulation, or any other documents necessary to carry out the terms and provisions of this Resolution.

Council Member Holtzman moved to authorize and approve a grant of real estate to Terry Fulton/TCB Contracting for the purpose of infill housing as proposed by the passage and adoption of Resolution No. 11-13. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 11-13

Of

THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION AUTHORIZING AND APPROVING A GRANT OF REAL ESTATE TO TERRY FULTON / TCB CONTRACTING FOR THE PURPOSE OF INFILL HOUSING ON A SINGLE LOT LOCATED WITHIN THE CITY OF AUBURN, NEBRASKA.

WHEREAS, the City of Auburn published a Request for Proposals for the development of infill housing on vacant lots where dilapidated structures were previously removed, in which the City would grant over a single lot with (value less than \$10,000.00) for the development or placement of a residence/housing structure on said vacant lot;

WHEREAS, Terry Fulton, owner of TCB Contracting submitted a Proposal for lot infill with a existing single family dwelling to be moved and relocated to an existing vacant lot currently owned by the City of Auburn, NE. within City limits. Said proposal is attached hereto, marked as Exhibit "A" and incorporated herein by this reference;

WHEREAS, on or about March 7, 2013, Keep Auburn Beautiful (KAB), at committee meeting, after consideration of the Exhibit "A" and discussion, passed motion to recommend a grant of one of two City lots to Terry Fulton/TCB Contracting to complete infill housing pursuant to Exhibit "A";

WHEREAS, it is the understanding by and between the City and Terry Fulton/TCB Contracting, that the proposed infill house project shall be completed within 120 days of approval of this Resolution on either the lot located at the address of 716 10th Street or the lot located at the address of 721 11th Street, both lots located in Auburn, Nemaha County, Nebraska;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Council hereby authorizes and approves the grant of one lot to TCB Contracting/Terry Fulton to fully and completely develop infill housing at either 716 10th Street or 721 11th Street, Auburn, NE., in conformity with Exhibit "A";

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that both vacant lots have an individual value of less than \$10,000.00;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that this grant of real estate is subject to full and complete performance of the TCB Contracting Proposal, herein attached as Exhibit "A", and shall be inspected and approved by the City or Its representative upon completion;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Mayor is hereby authorized to sign any agreement, stipulation, or any other documents necessary to carry out the terms and provisions of this Resolution.

Council Member Billings moved to approve CDBG #12-HO-6044 (Owner Occupied Housing Rehab project) Drawdown #1 and the related claims. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Member voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Public comment was heard and discussion was held regarding appointment to the Board of Public Works. Mayor Kudrna offered the appointment of Mac Erisman to the Board of Public Works. Upon calling the roll, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, and Billings. The following voted "NAY": Jeanneret. Appointment: Confirmed.

Public comment was heard and discussion was held on enacting City policy for City Representatives and Officials on releasing information and/or statements regarding City conduct, business or future business. No action was taken.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Building, Parks/Pool and City Recreation. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for February 2013 was provided by the Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Jeanneret seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 11, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on March 11, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the February 11, 2013 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Black Hills Energy, Ut-95.82; Charles Nixon, DTR Grant-42562.00; Five Nines Technology Group, Se-63.70; Nemaha Valley Museum, DTR Grant-15000.00; Phyllis Hemmingsen, DTR Grant-8625.00; Region V-SENDS, Se-325.00; Time Warner Cable, Se-Ut-306.00; American Recycling & Sanitation, Se-183.50; Board of Public Works, Ut-5878.59; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; The Standard, Ins-363.76; Time Warner Cable, Se-Ut-118.78; Verizon Wireless, Se-51.95; Windstream, Ut-Se-48.48. The following claims (not previously approved by motion or resolution) were presented: Captain Handy, Se-240.00; Amazon, Bk-921.37; Angelo Ligouri, Se-Ex-2959.27; Auburn Memorial Library Petty Cash, Su-79.03; Auburn Newspapers, Se-198.72; Auburn Public Schools, Bk-40.00; Baker & Taylor, Bk-387.34; Beard's Salvage Inc., Su-11.18; Board of Public Works, Maint-Su-6.00; Bobcat of Omaha, Parts-96.82; Bowman Equipment & Repair, Se-50.00; Bulldog Auto Parts, Parts-630.91; Catlett Surveying Inc., Se-300.00; Concrete Industries Inc., Su-1056.95; Eakes Office Plus, Su-390.13; Eggers Brothers Inc., Parts-Su-226.71; Ellison, Su-8.00; Filter Care, Su-23.68; First National Bank Omaha, Su-91.53; Five Nines Technology Group, Se-25.00; General Fire and Safety Equipment, Se-103.00; Glenn's Corner Market, Su-25.34; Grainger, Su-83.10; JEO Consulting Group Inc., Se-910.00; League of NE Municipalities, Reg-339.00; Lynch's Hardware & Gifts, Su-80.23; Mellage Truck & Tractor, Su-21.97; Nebraska Dept. of Roads, Maint. Agreement-2861.25; Nemaha County Clerk, Se-28.00; OCLC Inc., Sub-50.88; Card Services (Orscheln), Su-1053.69; Petty Cash, Se-Su-266.62; Postmaster, Su-112.00; Randy Bennett, Reim-Reg-399.04; Raymond's Electric, Se-292.04; Rueter's, Su-304.01; Sack Lumber Co., Su-12.49; Scott Kudrna, Reim-157.07; Stutheit Implement Co., Su-5.57; Sunmart, Su-64.28; Tri-State Office Products, Su-92.27.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The claim submitted by Captain Handy (Larry Holtzman) in the amount of \$240.00 was approved. Council Member Holtzman abstained from voting.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Approval was given for the City Forester E.C. Hartwig to attend the Nebraska Community Forestry Conference on April 2, 2013 and for the City Clerk to attend an information meeting on healthcare reform on March 14, 2013.

Public hearing was held on the Board of Public Works Reconciliation Statement for the Wastewater Department regarding the adopted proprietary budget for the previous fiscal year. General Manager Dave Hunter presented the information and answered questions. Following the public hearing, the Board of Public Works Proprietary Function Reconciliation Statement for the Wastewater Department was approved.

Dave Hunter provided information on Board of Public Works involvement in the City of Auburn and State of Nebraska Department of Roads – Project No. STP-136-7(123) Reconstructing US-136 in Auburn. The City Council approved the agreement between the City of Auburn and State

of Nebraska Department of Roads – Project No. STP-136-7(123) Reconstructing US-136 in Auburn by the passage and adoption of Resolution No. 7-13.

Discussion was held regarding the Nebraska Certified Local Government Funding Request and Application. Following discussion, the City Council approved the Historic Preservation District grant application.

Council approved Resolution No. 9-13 relating to the Local Emergency Operations Plan.

Discussion was held regarding the proposals associated with Infill Housing. Council authorized and approved a grant of \$10,000 to Eric Bohling for the purpose of infill housing as proposed by the passage and adoption of Resolution No. 10-13. Council authorized and approved a grant of real estate to Terry Fulton/TCB Contracting for the purpose of infill housing as proposed by the passage and adoption of Resolution No. 11-13.

CDBG #12-HO-6044 (Owner Occupied Housing Rehab project) Drawdown #1 and the related claims were approved.

Public comment was heard and discussion was held regarding appointment to the Board of Public Works. With five Council Members (Shawn Clark, Tom Clark, Holtzman, Janssen, and Billings) voting in favor and one Council Member (Jeanneret) voting in opposition, the Council confirmed the appointment of Mac Erisman to the Board of Public Works.

Public comment was heard and discussion was held on enacting City policy for City Representatives and Officials on releasing information and/or statements regarding City conduct, business or future business. No action was taken.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Building, Parks/Pool and City Recreation. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for February 2013 was provided by the Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

CALENDAR 3/2013, FISCAL 6/2012

AGENDA ITEM
 NO 6

ACCOUNT TITLE	LAST REPORT			
	ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	330,184.70	105,527.43	58,879.77	376,832.36
STREET CHECKING	36,252.53	32,521.05	21,411.92	47,361.66
STREET BOND/WARRANT CHECKING	44,170.56	3,082.21		47,252.77
TOTAL CHECKING:	410,607.79	141,130.69	80,291.69	471,446.79
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	33,947.15	16.74	.00	33,963.89
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	10,680.23	1,448.78	.00	12,129.01
TOTOL KENO CHECKING	53,017.65	2,222.30	.00	55,239.95
TOTAL CDBG CHECKING	7,964.79	701.00	701.85	7,963.94
TOTAL CDBG ED MMA:	18,234.51	169.80	.00	18,404.31
TOTAL CDBG DTR REUSE	6,861.73	944.99	.00	7,806.72
TOTAL CDBG HD SAVINGS:	10,161.47	570.20	.00	10,731.67
TOTAL CRA CHECKING	473,963.75	5,663.17	.00	479,626.92
TOTAL CITY REC CHECKING	55,365.27	.00	.00	55,365.27
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,396.39			75,396.39
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,396.39	.00	.00	425,396.39
TOTAL CASH ON HAND:	1,506,200.73	152,867.67	80,993.54	1,578,074.86

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

VENDOR NAME	REFERENCE	

	GENERAL FUND	
	ADMIN	
AFLAC	GEN AFLAC WITHHOLDING	73.80
BOARD OF PUBLIC WORKS	FREEDOM CLAIMS MANAGEMENT	1,695.64
FIVE NINES TECHNOLOGY GROUP	OFFSITE BACKUP AGREEMENT	63.70
NEBRASKA FOREST SERVICE	REGISTRATION EC HARTWIG	10.00
REGION V-SENDS	FEBRUARY CLEANING	135.00
TIME WARNER CABLE	ACCT# 8347100220053329	204.75
UNIVERSITY OF NEBRASKA-LINCOLN	REG 2013 TREE CARE WORKSHOP	40.00
		=====
	ADMIN	2,222.89
	FIRE DEPARTMENT	
BLACK HILLS ENERGY	ACCT#1240413001	71.10
WEX BANK	FUEL EXPENSE	10.00
		=====
	FIRE DEPARTMENT	81.10
	PARK DEPARTMENT	
WEX BANK	FUEL EXPENSE	10.00
		=====
	PARK DEPARTMENT	10.00
	RECREATION PROGRAMS	
RIXSTINE RECOGNITION	WRESTLING AWARDS	925.21
		=====
	RECREATION PROGRAMS	925.21
	SR. CENTER DEPARTMENT	
REGION V-SENDS	FEBRUARY CLEANING	190.00
		=====
	SR. CENTER DEPARTMENT	190.00
	LIBRARY DEPARTMENT	
BOARD OF PUBLIC WORKS	FREEDOM CLAIMS MANAGEMENT	689.74
FIVE NINES TECHNOLOGY GROUP	LOCAL BACKUP AGREEMENT	40.00
TIME WARNER CABLE	ACCT# 8347100220053337	41.35
		=====
	LIBRARY DEPARTMENT	771.09
	POOL DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 2565541677	18.67
DHHS	POOL PERMIT 16 FOR 2013	80.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
	POOL DEPARTMENT	98.67
	GENERAL FUND	4,298.96
	STREET FUND	
	ADMIN	
BLACK HILLS ENERGY	ACCT#6074728343	233.98
BOARD OF PUBLIC WORKS	FREEDOM CLAIMS MANAGEMENT	731.65
TIME WARNER CABLE	ACCT# 8347100220053352	41.35
WEX BANK	FUEL EXPENSE	1,985.04
	ADMIN	2,992.02
	STREET FUND	2,992.02
	CDBG GRANT FUND	
	ADMIN	
SOUTHEAST NE DEVELOPMENT DIST.	HO6044 DD1 ADMIN	701.85
	ADMIN	701.85
	CDBG GRANT FUND	701.85
**** PAID	TOTAL ****	7,992.83
***** REPORT TOTAL *****		7,992.83

AGENDA ITEM
 NO 7

VENDOR NAME	REFERENCE	
	GENERAL FUND	
	ADMIN	
AMERICAN RECYCLING SANITATION	TRASH REMOVAL	145.00
BOARD OF PUBLIC WORKS	ELECTRIC	1,876.38
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	63.70
THE STANDARD	CITY HALL EMP	70.89
	=====	
	ADMIN	2,155.97
	POLICE DEPARTMENT	
NEMAHA COUNTY	LAW ENFORCEMMENT	23,583.33
THE STANDARD	POLICE OFFICERS	101.13
	=====	
	POLICE DEPARTMENT	23,684.46
	FIRE DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	923.36
THE STANDARD	FIRE DEPT	126.95
TIME WARNER CABLE	ACCT# 8347100220053345	88.83
WEX BANK	FUEL EXPENSE	10.00
	=====	
	FIRE DEPARTMENT	1,149.14
	PARK DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	741.80
TIME WARNER CABLE	ACCT#8347100220023504	29.95
WEX BANK	FUEL EXPENSE	76.41
	=====	
	PARK DEPARTMENT	848.16
	SR. CENTER DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	552.44
	=====	
	SR. CENTER DEPARTMENT	552.44
	LIBRARY DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	1,553.31
FIVE NINES TECHNOLOGY GROUP	LOCAL BACKUP AGREEMENT	40.00
LINDA BANTZ	LIBRARY CLEANING	329.00
THE STANDARD	LIBRARY	20.95
WINDSTREAM NEBRASKA INC	ACCT # 090078819	51.29
	=====	
	LIBRARY DEPARTMENT	1,994.55
	POOL DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	593.92

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	POOL DEPARTMENT	593.92
		=====
	GENERAL FUND	30,978.64
	STREET FUND	
	ADMIN	
BOARD OF PUBLIC WORKS	ELECTRIC	1,535.67
MARK HARMS	USE OF PROPERTY	500.00
THE STANDARD	STREET EMP	43.84
VERIZON WIRELESS	ACCT# 383064839	52.16
WEX BANK	FUEL EXPENSE	1,157.62
		=====
	ADMIN	3,289.29
		=====
	STREET FUND	3,289.29
		=====
**** PAID TOTAL ****		34,267.93
		=====
***** REPORT TOTAL *****		34,267.93
		=====

AGENDA ITEM
 NO 7

VENDOR NAME	REFERENCE	

GENERAL FUND		
ADMIN		
ANGELO M. LIGOURI	ATTORNEY FEES	1,406.43
AUBURN NEWSPAPERS	3/21 MINUTES OF 2/11	70.95
AVENUE OF FLAGS	5X8 US FLAG	50.00
BOARD OF PUBLIC WORKS	MEDICAL CLAIMS	875.22
EAKES OFFICE PLUS	CLIPS,TAPE DISPENSER	8.23
FIRST NATIONAL BANK OMAHA	PKG CONFERNCE 2/26/13	7.00
FIVE NINES TECHNOLOGY GROUP	AV AND VMWARE RENEWAL	375.00
LYNCH'S HARDWARE & GIFTS	MAILBOXES	638.00
MANDY HALL PHOTOGRAPHY	SESSION CITY COUNCIL MEMBERS	150.00
PETTY CASH	DOLLAR GENERAL	52.74
POSTMASTER	STAMPS	92.00
SHERRY HESKETT	HEALTH CARE REFORM MEETING	71.04
TRI-STATE OFFICE PRODUCTS	PAPER	95.97
XEROX CORPORATION	COPIES	270.60
		=====
	ADMIN	4,163.18
POLICE DEPARTMENT		
JONES AUTOMOTIVE INC	COMPUTER IN CAPRICE	779.59
		=====
	POLICE DEPARTMENT	779.59
FIRE DEPARTMENT		
BULLDOG AUTO PARTS	MACS CHAIN CABLE LUBE	16.48
LYNCH'S HARDWARE & GIFTS	CLOCK	31.98
LYNN CARD COMPANY	BUSINESS CARDS	42.70
MELLAGE TRUCK & TRACTOR	LABOR	91.26
CARD SERVICES	DIESEL FUEL SUPP PWR SVC	106.37
TRI-STATE OFFICE PRODUCTS	DIVIDERS,BINDERS,TAPE,PROTECT	65.95
		=====
	FIRE DEPARTMENT	354.74
PARK DEPARTMENT		
AUBURN PLUMBING,HTG & AC INC.	2" PVC CAP	37.52
AVENUE OF FLAGS	5X8 US FLAG	50.00
BRYAN ROCK PRODUCTS INC.	RED BALL DIAMOND AGG	1,783.65
BULLDOG AUTO PARTS	#9 HEAVY DUTY 30 QT	95.76
EGGERS BROTHERS INC	WARRIOR OIL FILTER	49.45
LYNCH'S HARDWARE & GIFTS	KEYS/COVERS	10.16
MENARDS	BAGS	37.44
MICHAEL TODD & CO. INC.	JUNO ORANGE POLY FLOOR BRUSH	356.44
MID CON SYSTEMS INC.	UNIBOL	151.12
CARD SERVICES	SPRAY PAINT	10.68
PETTY CASH	MENARDS	4.84
PIONEER	PVIP ARTIC WHITE 12/CS	960.00
SACK LUMBER COMPANY	DK BRN OIL FLOOR ENAMEL	115.63
STUTHEIT IMPLEMENT CO.	BLADE	67.98

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	PARK DEPARTMENT	3,730.67
	LIBRARY DEPARTMENT	
AMAZON	BOOKS	240.16
AUBURN MEM. LIBRARY PETTY CASH	3/5 ILL	64.26
AUBURN NEWSPAPERS	2/7 STORYTIME AD	33.00
AUBURN PLUMBING,HTG & AC INC.	SERVICE CALL 3/20/13	65.00
BAKER & TAYLOR	BOOKS	348.40
BOARD OF PUBLIC WORKS	MEDICAL CLAIMS	72.43
DEMCO	BUBBLE CUSION MAILER/2 RING AL	763.63
EAKES OFFICE PLUS	ACC CLIP,PPR,STD, RECYC, 1000P	13.13
FIVE NINES TECHNOLOGY GROUP	ISCO AIRONET 1041 STANDALONE	400.31
GALE	BOOKS	215.82
NEBRASKA LIBRARY COMMISSION	ANCESTRY LIBRARY	808.00
OCLC INC	MONTHLY SUBSCRIPTION	49.55
ORIENTAL TRADING CO. INC.	SHAPES/SHEETS/FEATHERS	52.49
PEGGY OSHLO	STORYTIME WORKSHOP	69.93
RICOH USA, INC	COLOR	78.58
		=====
	LIBRARY DEPARTMENT	3,274.69
	POOL DEPARTMENT	
AUBURN PLUMBING,HTG & AC INC.	WOODFORD FAUCET/POOL STORAGE	65.99
BEARD'S SALVAGE INC.	WELD ROD STAINLESS	29.78
BOARD OF PUBLIC WORKS	CAP-PVC 2"	31.40
LYNCH'S HARDWARE & GIFTS	BOLT/WASHER/NUT	5.48
MENARDS	4-CSTRW/BRAKE	115.96
PETTY CASH	DOLLAR GENERAL/TRASH CAN	31.95
SACK LUMBER COMPANY	BUTTERFLY LATCH	17.98
		=====
	POOL DEPARTMENT	298.54
		=====
	GENERAL FUND	12,601.41
		=====
	STREET FUND	
	ADMIN	
AUBURN NEWSPAPERS	3/7 P STREET CULVERT BOX BID	100.05
BOARD OF PUBLIC WORKS	MEDICAL CLAIMS	69.74
BULLDOG AUTO PARTS	#210 RADIATOR ANIT-RUST	960.68
EGGERS BROTHERS INC	HYD FILTER	74.33
JEO CONSULTING GROUP INC.	2013 GENERAL ENGINEERING	1,667.50
MELLAGE TRUCK & TRACTOR	PUMP	470.10
MENARDS	MILTI SUR PUSH BROOM	20.22
MICHAEL TODD & CO. INC.	VESTS	106.00
OK TIRE	#10 TIRE REPAIR	20.00
CARD SERVICES	WINDSHIELD WASH	222.89
PETTY CASH	DOLLAR GENERAL/VINEGAR	1.00
SACK LUMBER COMPANY	RECIP BLADE	18.99

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	ADMIN	3,731.50
		=====
	STREET FUND	3,731.50
		=====
**** PAID	TOTAL ****	16,332.91
		=====
*****	REPORT TOTAL *****	16,332.91
		=====

AGENDA ITEM
 NO 7

VENDOR NAME	REFERENCE	
	GENERAL FUND	
	ADMIN	
CAPTAIN HANDY	CITY HALL SNOW REMOVAL	70.00
	ADMIN	70.00
	LIBRARY DEPARTMENT	
CAPTAIN HANDY	LIBRARY SNOW REMOVAL	70.00
	LIBRARY DEPARTMENT	70.00
	GENERAL FUND	140.00
	STREET FUND	
	ADMIN	
CAPTAIN HANDY	PRKG LOT SNOW REMOVAL	40.00
	ADMIN	40.00
	STREET FUND	40.00
**** PAID	TOTAL ****	180.00
***** REPORT TOTAL *****		180.00