

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
JUNE 10, 2013

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **APPOINTMENT(S)/REAPPOINTMENT(S)** – Municipal Tree Board.

10. **OLSSON ASSOCIATES** – Recreation Facility Planning.

11. **ORDINANCE** to confirm the sale of property at 721 11<sup>th</sup> Street.

12. **ORDINANCE** to confirm the sale of property at 716 10<sup>th</sup> Street.

13. **MOTION** to approve funding from the City of Auburn, Board of Public Works Electrical Reserves for the West Waterline Project with the CRA, pursuant to previous approval of the Board of Public Works, and for approval of all TIF funds collected from said Project to be deposited in the City of Auburn Board of Public Works Electrical Reserve Account on an annual basis for reimbursement of funds advanced.

14. **MOTION** to approve the City of Auburn Board of Public Works authorization of JEO Engineering to prepare necessary documentation for bidding and construction of the West Waterline Project.

15. **RESOLUTION** to authorize water liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works.
16. **RESOLUTION** to authorize sewer liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works.
17. **DRAWDOWN #3 PROJECT** Only Expenses for 12-HO-6044 (Owner Occupied Housing Rehab Project) and related claims.
18. **PROJECT #12-HO-6044** Housing Rehab Bids – **Request** approval of 6 construction bids (project #12-AUB-02, #12-AUB-04, #12-AUB-06, #12-AUB-07, #12-AUB-08, #12-AUB-09).
19. **PROJECT #10-DTR-105** – Request approval of DTR Program Income General Administration & Implementation Contract between the City of Auburn and SENDD. DTR Committee recommended approval of this agreement.
20. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department –
  - b. Fire Department –
  - c. Library –
  - d. Treasurer -
21. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee –
  - b. Keep Auburn Beautiful -
  - c. Economic Development –
  - d. Safety Committee –
  - e. Building Committee -
  - f. Legislative –
  - g. Parks and Pool Committee -
  - h. Other Committees & Reports –
22. **ADJOURNMENT.**

# Possible Motion Format 6-10-13

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the May 13, 2013 and May 30, 2013 meetings' minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **APPOINTMENT(S)/REAPPOINTMENT(S)** – Municipal Tree Board.

POSSIBLE ACTION: Roll call on Appointment(s)/Reappointment(s)

10. **OLSSON ASSOCIATES** – Recreation Facility Planning.

11. **ORDINANCE** to confirm the sale of property at 721 11<sup>th</sup> Street.

POSSIBLE ACTION: Action on Ordinance No. 5-13 (See Ordinance Record)

12. **ORDINANCE** to confirm the sale of property at 716 10<sup>th</sup> Street.

POSSIBLE ACTION: Action on Ordinance No. 6-13 (See Ordinance Record)

13. **MOTION** to approve funding from the City of Auburn, Board of Public Works Electrical Reserves for the West Waterline Project with the CRA, pursuant to previous approval of the Board of Public Works, and for approval of all TIF funds collected from said Project to be deposited in the City of Auburn Board of Public Works Electrical Reserve Account on an annual basis for reimbursement of funds advanced.

14. **MOTION** to approve the City of Auburn Board of Public Works authorization of JEO Engineering to prepare necessary documentation for bidding and construction of the West Waterline Project.
15. **RESOLUTION** to authorize water liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works.

POSSIBLE MOTION: I move to authorize water liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works by the passage and adoption of Resolution No. 15-13.

16. **RESOLUTION** to authorize sewer liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works.

POSSIBLE MOTION: I move to authorize sewer liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works by the passage and adoption of Resolution No. 16-13.

17. **DRAWDOWN #3 PROJECT** Only Expenses for 12-HO-6044 (Owner Occupied Housing Rehab Project) and related claims.

POSSIBLE MOTION: I move to approve CDBG 12-HO-6044 (Owner Occupied Housing Rehab Project) Drawdown #3 and the related claims

18. **PROJECT #12-HO-6044** Housing Rehab Bids – **Request** approval of 6 construction bids (project #12-AUB-02, #12-AUB-04, #12-AUB-06, #12-AUB-07, #12-AUB-08, #12-AUB-09).

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$18,066.40 on applicant #12-AUB-02

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$24,995.00 on applicant #12-AUB-04

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$19,895.00 on applicant #12-AUB-06

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$19,580.00 on applicant #12-AUB-07

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$16,473.00 on applicant #12-AUB-08

POSSIBLE MOTION: I move to award a contract to Quality Remodeling in the amount of \$24,995.00 on applicant #12-AUB-09

19. **PROJECT #10-DTR-105** – Request approval of DTR Program Income General Administration & Implementation Contract between the City of Auburn and SENDD. DTR Committee recommended approval of this agreement.

POSSIBLE MOTION: I move to approve the DTR Program Income General Administration & Implementation Contract between the City of Auburn and SENDD associated with CDBG 10-DTR-105.

20. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department –
- b. Fire Department –
- c. Library –
- d. Treasurer -

21. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee –
- b. Keep Auburn Beautiful -
- c. Economic Development –
- d. Safety Committee –
- e. Building Committee -
- f. Legislative –
- g. Parks and Pool Committee -
- h. Other Committees & Reports –

22. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 13, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before May 10, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: Shawn Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Billings moved to dispense with the reading of the April 8, 2013 and April 18, 2013 meetings' minutes and to approve the same as written. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to approve the financial report; Seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-145.00; Auburn State Bank, Bond Payment Int-915.00; Black Hills Energy, Ut-289.61; Husker Auto Group, Equip-17216.00; NE Dept. of Revenue, Keno Tax-728.00; Region V-SENDS, Se-325.00; Time Warner Cable, Se-Ut-300.61; Bank of the West, Financing Equip-22590.20; Verizon Wireless, Se-52.30; Nebraska UC Fund, Unemployment-167.56; Black Hills Energy, Ut-72.93; Board of Public Works, Ut-3870.84; Five Nines Technology Group, Se-103.70; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; Time Warner Cable, Se-Ut-118.78; Windstream, Ut-Se-52.36; The following claims (not previously approved by motion or resolution) were presented: Acco, Se-Su-3322.19; Allied 100, Equip-3011.00; Amazon, Bk-926.42; American Lawncare Inc., Se-1100.00; American Recycling & Sanitation, Se-38.50; Angelo Ligouri, Fe-1691.87; Auburn Memorial Library Petty Cash, Su-77.09; Auburn Municipal Pool, Ex-75.00; Auburn Newspapers, Sub-Se-618.48; Baker & Taylor, Bk-429.46; Beard's Salvage Inc., Su-47.40; Ben Adams, Reim-60.00; Board of Public Works, Su-3783.91; Bohl Plumbing & Heating, Su-4.92; Boundtree Medical LLC, Equip-Su-314.69; Bulldog Auto Parts, Su-39.68; Casey Agency Inc., Ins-178.00; Center Point Large Print, Bk-246.06; Concrete Industries Inc., Su-70.38; Demco, Su-55.49; Diamond Vogel, Su-1010.11; Eakes Office Plus, Su-690.25; Ed Hartwig, Reim-81.03; Eggers Brothers Inc., Su-374.19; Farmers Cooperative Oil Assn., Su-116.81; First National Bank Omaha, Ex-1221.46; Five Nines Technology Group, Se-487.51; Gale, Bk-187.78; Galls An Aramark Company, Su-317.90; General Fire and Safety Equipment, Se-53.00; Glenn's Corner Market, Su-651.33; Grimms Gardens, Tree-79.99; Hometown Brand Appliances, Equip-699.99; Howard Sales Company, Reim-245.00; ICC, Mem-125.00; JEO Consulting Group Inc., Se-975.00; Kristin Woerlen, Reim-60.00; Larry Sorensen Trucking, Se-Su-599.00; Lynch's Hardware & Gifts, Su-74.08; Menards, Su-27.98; Michael Todd & Co. Inc., Su-557.00; Mid Con Systems Inc., Su-2535.99; Monroe Truck Equipment, Equip-4757.40; NE Dept. of Roads, Su-158.40; NE Environmental Product, Su-574.59; Needles I Upholstery, Se-135.00; Nemaha County Clerk, Reim-2166.38; NMC Exchange, Se-1703.46; OCLC Inc., Sub-50.88; Card Services (Orscheln), Su-635.11; Pieters Construction, Se-Su-2950.00; Rose Equipment Inc., Su-6452.42; Sack Lumber Co., Su-154.48; Southeast NE Development District, Se-584.50; Stutheit Implement Co., Su-98.19; Sunmart, Su-31.75; The Auburn Sport Shop, Su-28.00; Arbor Day

Foundation, Su-69.65; Trade Well Pallet Inc., Su-1100.00; Tri State Office Products, Su-157.20; Wex Bank, Su-2045.34; Xerox Corporation, Se-Su-337.49.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Holtzman moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Janssen, and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Approval was requested for City Clerk Sherry Heskett to attend the League of NE Municipalities Accounting and Finance Conference June 19 through June 21, 2013. Council Member Holtzman moved to allow attendance at the meeting/training as requested; Seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the request by American Legion Post 23 for a Special Designated Liquor License for July 12, 2013 at 909 "I" Street. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the request by the American Legion Post 23 for a Special Designated Liquor License for July 13, 2013 at the Nemaha County Fairgrounds Ball Field. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Josh Osborne presented a request by the Auburn High School Future Business Leaders of America and Auburn High School Art Club for keno funds to assist them with purchasing supplies to be used painting the Bulldog Auto Parts building as a community betterment project. Council Member Holtzman moved to approve the request by Auburn FBLA associated with painting the Bulldog Auto Parts building wall and allow the expenditure of keno funds in an amount not to exceed \$1000. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Agenda Item No. 12. Relating to Board of Public Works Bond Documents and restricted funds did not require any Council action.

Proposed Ordinance No. 3-13, Amending City Code Section 99.36 was presented. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 3-13  
Amending City Code Section 99.36  
Control of Disposal (Garbage)

Council Member Holtzman moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were

spread at large herein, which motion was seconded by Council Member Billings. Upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one.

Proposed Ordinance No. 4-13, Amending City Code Sect. 99.37 was presented. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 4-13  
Amending City Code Section 99.37  
Collection Authority (Garbage)

Council Member Holtzman moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Billings. Upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one.

Council Member Holtzman moved to approve CDBG 12-HO-6044 (Owner Occupied Housing Rehab project) Drawdown #2 and the related claims. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved to award a contract to Quality Remodeling in the amount of \$9,965.00 on applicant #12-AUB-03 as recommended. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to adopt the CDBG Financial Management Plan. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to request temporary use of US Highway 75 and US Highway 136 for the Nemaha County Fair parades by the passage and adoption of Resolution No. 14-13. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 14-13  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION ACKNOWLEDGING THAT THE CITY ACCEPTS THE DUTIES SET OUT IN NEB. REV. STAT. §39-1359(2), FOR THE TEMPORARY USE OF THE STATE HIGHWAYS, US HWY 75 AND US HWY 136, BY THE CITY FOR THE HOLDING OF A SPECIAL EVENT DESIGNATED BY THE CITY.

**WHEREAS**, The City of Auburn is requesting temporary use of US HWY 75 between 14<sup>th</sup> Street and 9<sup>th</sup> Street and US HWY 136 between H Street and K Street for a parade on Friday, July 12, 2013 and Saturday, July 13, 2013, from 5:45 p.m. until 7:15 p.m., in conjunction with the Nemaha County Fair;



**WHEREAS**, Pursuant to Nebraska Law, the Auburn City Council must formally acknowledge acceptance of the duties set out in NEB. REV. STAT. §39-1359(2) for a special event permit with the Nebraska Department of Roads (NDOR);

**WHEREAS**, The Auburn City Council is aware of the duties and obligations set upon the City in Neb. Rev. Stat. §39-1359(2) and formally accepts the same herein;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nebraska, that the City shall have the legal duty to protect highway property from any damage that may occur arising out of the parade scheduled for Friday, July 12, 2013 and Saturday, July 13, 2013; and the State of Nebraska shall not have any such duty during the time the City of Auburn is in control of the Highways as specified in the notice provided pursuant to NEB. REV. STAT. §39-1359(3);

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nebraska, that upon a claim being made against the State of Nebraska, the City shall indemnify, defend, and hold harmless the State of Nebraska from all claims, demands, actions, damages, and liability, including reasonable attorney's fees, which may arise as a result of the City's special event permit with the NDOR FOR July 12, 2013 and July 13, 2013.

Council Member Holtzman moved to approve the wooden park picnic table rental policy. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Legislative, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for April 2013 was provided by the Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, Council Member Billings moved for adjournment to meet at the call of the Mayor. Council Member Holtzman seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 13, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office

of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

City Council Proceedings  
May 13, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 13, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: Shawn Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the April 8, 2013 and April 18, 2013 meetings' minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-145.00; Auburn State Bank, Bond Payment Int-915.00; Black Hills Energy, Ut-289.61; Husker Auto Group, Equip-17216.00; NE Dept. of Revenue, Keno Tax-728.00; Region V-SENDS, Se-325.00; Time Warner Cable, Se-Ut-300.61; Bank of the West, Financing Equip-22590.20; Verizon Wireless, Se-52.30; Nebraska UC Fund, Unemployment-167.56; Black Hills Energy, Ut-72.93; Board of Public Works, Ut-3870.84; Five Nines Technology Group, Se-103.70; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; Time Warner Cable, Se-Ut-118.78; Windstream, Ut-Se-52.36; The following claims (not previously approved by motion or resolution) were presented: Acco, Se-Su-3322.19; Allied 100, Equip-3011.00; Amazon, Bk-926.42; American Lawncare Inc., Se-1100.00; American Recycling & Sanitation, Se-38.50; Angelo Ligouri, Fe-1691.87; Auburn Memorial Library Petty Cash, Su-77.09; Auburn Municipal Pool, Ex-75.00; Auburn Newspapers, Sub-Se-618.48; Baker & Taylor, Bk-429.46; Beard's Salvage Inc., Su-47.40; Ben Adams, Reim-60.00; Board of Public Works, Su-3783.91; Bohl Plumbing & Heating, Su-4.92; Boundtree Medical LLC, Equip-Su-314.69; Bulldog Auto Parts, Su-39.68; Casey Agency Inc., Ins-178.00; Center Point Large Print, Bk-246.06; Concrete Industries Inc., Su-70.38; Demco, Su-55.49; Diamond Vogel, Su-1010.11; Eakes Office Plus, Su-690.25; Ed Hartwig, Reim-81.03; Eggers Brothers Inc., Su-374.19; Farmers Cooperative Oil Assn., Su-116.81; First National Bank Omaha, Ex-1221.46; Five Nines Technology Group, Se-487.51; Gale, Bk-187.78; Galls An Aramark Company, Su-317.90; General Fire and Safety Equipment, Se-53.00; Glenn's Corner Market, Su-651.33; Grimms Gardens, Tree-79.99; Hometown Brand Appliances, Equip-699.99; Howard Sales Company, Reim-245.00; ICC, Mem-125.00; JEO Consulting Group Inc., Se-975.00; Kristin Woerlen, Reim-60.00; Larry Sorensen Trucking, Se-Su-599.00; Lynch's Hardware & Gifts, Su-74.08; Menards, Su-27.98; Michael Todd & Co. Inc., Su-557.00; Mid Con Systems Inc., Su-2535.99; Monroe Truck Equipment, Equip-4757.40; NE Dept. of Roads, Su-158.40; NE Environmental Product, Su-574.59; Needles I Upholstery, Se-135.00; Nemaha County Clerk, Reim-2166.38; NMC Exchange, Se-1703.46; OCLC Inc., Sub-50.88; Card Services (Orscheln), Su-635.11; Pieters Construction, Se-Su-2950.00; Rose Equipment Inc., Su-6452.42; Sack Lumber Co., Su-154.48; Southeast NE Development District, Se-584.50; Stutheit Implement Co., Su-98.19; Sunmart, Su-31.75; The Auburn Sport Shop, Su-28.00; Arbor Day Foundation, Su-69.65; Trade Well Pallet Inc., Su-1100.00; Tri State Office Products, Su-157.20; Wex Bank, Su-2045.34; Xerox Corporation, Se-Su-337.49.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

May 13, 2013  
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Approval was given for City Clerk Sherry Heskett to attend the League of NE Municipalities Accounting and Finance Conference June 19 through June 21, 2013.

The request by American Legion Post 23 for a Special Designated Liquor License for July 12, 2013 at 909 "I" Street was approved.

The request by American Legion Post 23 for a Special Designated Liquor License for July 13, 2013 at the Nemaha County Fairgrounds Ball field was approved.

The Council approved the request by Auburn FBLA associated with painting the Bulldog Auto Parts building wall and allowed the expenditure of keno funds in an amount not to exceed \$1000.

Agenda Item No. 12. Relating to Board of Public Works Bond Documents and restricted funds did not require any Council action.

The proposed ordinance to Amend City Code Sect. 99.36 – Control of Disposal Ordinance was approved. The proposed ordinance to Amend City Code Sect. 99.37 – Collection Authority was approved.

CDBG 12-HO-6044 (Owner Occupied Housing Rehab project) Drawdown #2 and the related claims were approved.

The City Council awarded a contract to Quality Remodeling in the amount of \$9,965.00 on applicant #12-AUB-03 as was recommended.

The CDBG Financial Management Plan was adopted.

The request for temporary use of US Highway 75 and US Highway 136 for the Nemaha County Fair parades was approved by the passage and adoption of Resolution No. 14-13.

The wooden park picnic table rental policy was approved.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Legislative, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for April 2013 was provided by the Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska  
May 30, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 30, 2013, at 7:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before May 24, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Janssen, and Jeanneret. Absent: Shawn Clark and Holtzman.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Billings moved to approve the request by McLynn Inc. dba Southside Bar for a Special Designated Liquor License at 1417 19<sup>th</sup> Street on June 8, 2013, for a street dance/fund raiser. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret and Billings. The following voted "NAY": No one. Motion: Carried.

There being no further business to come before the Mayor and Council, Council Member Janssen moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 30, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

\_\_\_\_\_  
Sherry Heskett, City Clerk

City Council Proceedings  
May 30, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 30, 2013, at 7:00 o'clock P.M., in Special Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Janssen, and Jeanneret. Absent: Shawn Clark and Holtzman.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the request by McLynn Inc. dba Southside Bar for a Special Designated Liquor License at 1417 19<sup>th</sup> Street on June 8, 2013, for a street dance/fund raiser.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

AGENDA ITEM  
 NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	403,368.54	244,355.80	81,011.20	566,713.14
STREET CHECKING	27,415.41	30,636.88	49,109.67	8,942.62
STREET BOND/WARRANT CHECKING	59,370.92	2,544.20	23,563.75	38,351.37
TOTAL CHECKING:	490,154.87	277,536.88	153,684.62	614,007.13
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	33,963.89	.00	.00	33,963.89
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	12,672.69	478.73	.00	13,151.42
TOTOL KENO CHECKING	56,137.07	1,453.93	.00	57,591.00
TOTAL CDBG CHECKING	7,963.94	5,841.50	5,842.24	7,963.20
TOTAL CDBG ED MMA:	18,574.03	169.80	584.50	18,159.33
TOTAL CDBG DTR REUSE	8,748.38	941.66	.00	9,690.04
TOTAL CDBG HD SAVINGS:	11,297.00	565.33	.00	11,862.33
TOTAL CRA CHECKING	483,905.58	77,761.58	1,498.00	560,169.16
TOTAL CITY REC CHECKING	55,365.27	.00	.00	55,365.27
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,396.39			75,396.39
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,396.39	.00	.00	425,396.39
TOTAL CASH ON HAND:	1,604,179.11	364,749.41	161,609.36	1,807,319.16

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett



**AGENDA ITEM**  
**NO 7**

VENDOR NAME	REFERENCE	
	GENERAL FUND	
	ADMIN	
AFLAC	GEN AFLAC WITHHOLDING	73.80
TIME WARNER CABLE	ACCT#8347100220053329	230.77
		=====
	ADMIN	304.57
	FIRE DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 1240 4130 01	53.30
		=====
	FIRE DEPARTMENT	53.30
	PARK DEPARTMENT	
TIME WARNER CABLE	ACCT#8347100220023504	29.95
		=====
	PARK DEPARTMENT	29.95
	POOL DEPARTMENT	
AUBURN MUNICIPAL POOL	STARTING CASH MINI INN	100.00
COCA COLA	MINI INN	307.96
TIME WARNER CABLE	ACCT#8347100220053337	41.35
		=====
	POOL DEPARTMENT	449.31
		=====
	GENERAL FUND	837.13
	STREET FUND	
AUBURN STATE BANK	HIGHWAY ALLOC BOND DA 5-27-10	17,545.00
TIME WARNER CABLE	ACCT# 834710220053352	41.35
VERIZON WIRELESS	ACCT#383064839	51.88
		=====
		17,638.23
		=====
	STREET FUND	17,638.23
	STREET BOND/WARRANT FUND	
AUBURN STATE BANK	PAVING BONDS DATED 05-27-10	23,563.75
		=====
		23,563.75

ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	STREET BOND/WARRANT FUND	23,563.75
	CDBG GRANT FUND	
SOUTHEAST NE DEVELOPMENT DIST.	SENDD HOUSING MANAGEMENT	5,257.74
		=====
		5,257.74
		=====
	CDBG GRANT FUND	5,257.74
	COMM REDEVELOP AUTHORITY	
CLINE WILLIAMS LAW FIRM	LEGAL EXPENSES	1,498.00
		=====
		1,498.00
		=====
	COMM REDEVELOP AUTHORITY	1,498.00
**** PAID TOTAL ****		48,794.85
		=====
***** REPORT TOTAL *****		48,794.85
		=====

**AGENDA ITEM**

**NO 7**

VENDOR NAME	REFERENCE	
-----		
	GENERAL FUND	
	ADMIN	
AMERICAN RECYCLING SANITATION	COMMERCIAL RL SERVICE	145.00
BOARD OF PUBLIC WORKS	ELECTRIC	2,694.29
REGION V-SENDS	CITY HALL MAY CLEANING	135.00
THE STANDARD	GEN LIFE INS	55.75
		=====
	ADMIN	3,030.04
	POLICE DEPARTMENT	
NEMAHA COUNTY	LAW ENFORCEMENT	23,583.33
		=====
	POLICE DEPARTMENT	23,583.33
	FIRE DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	261.16
TIME WARNER CABLE	ACCT#8347100220053345	88.83
WEX BANK	FUEL EXPENSE	10.00
		=====
	FIRE DEPARTMENT	359.99
	PARK DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	1,316.47
REGION V-SENDS	LEGION APRIL	270.00
WEX BANK	FUEL EXPENSE	545.02
		=====
	PARK DEPARTMENT	2,131.49
	SR. CENTER DEPARTMENT	
REGION V-SENDS	SR. CENTER MAY CLEANING	190.00
		=====
	SR. CENTER DEPARTMENT	190.00
	LIBRARY DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	1,120.56
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	40.00
LINDA BANTZ	JUNE CLEANING	329.00
WINDSTREAM NEBRASKA INC	ACCT# 090078819	50.85
		=====
	LIBRARY DEPARTMENT	1,540.41
	POOL DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	565.05

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	POOL DEPARTMENT	565.05
		=====
	GENERAL FUND	31,400.31
	STREET FUND	
BLACK HILLS ENERGY	ACCT# 6074728343	25.23
BOARD OF PUBLIC WORKS	ELECTRIC	1,417.68
MARK HARMS	USE OF PROPERTY	500.00
WEX BANK	FUEL EXPENSE	1,606.33
		=====
		3,549.24
		=====
	STREET FUND	3,549.24
**** PAID TOTAL ****		34,949.55
		=====
***** REPORT TOTAL *****		34,949.55
		=====

**AGENDA ITEM**

**NO 7**

VENDOR NAME REFERENCE

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 GENERAL FUND

ADMIN

AUBURN NEWSPAPERS	5/9 CONTRACTOR AD	926.86
JOHN CLARK	PAINTED FLAG POLE AT CITY HALL	150.00
CARD SERVICES	PAINT BRUSH	4.24
PETTY CASH	RUG SERVICE 4/17 & 5/6	68.93
POSTMASTER	STAMPS	92.00
TRI-STATE OFFICE PRODUCTS	BUSINESS CARDS	29.98
XEROX CORPORATION	BASE CHARGE	957.38

=====  
 2,229.39

FIRE DEPARTMENT

ARBOR MANOR	FIREMAN'S BANQUET	1,289.25
CODY BRADLEY	MEALS, MILEAGE FOR FIRE SCHOOL	228.34
HEIMAN FIRE EQUIPMENT	COATED VISOR FOR DBL CURVE MAS	573.90
HOWARD JOHNSON RIVERSIDE INN	RANDY BENNETT	890.00
KELSEY CRAWFORD	MEALS AT FIRE SCHOOL	61.85
RANDY BENNETT	CHIEF EXPENSES	350.00
SHAUN CUSHMAN	MEALS AT FIRE SCHOOL	68.67
SHAWN CLARK	CHIEF EXPENSES	350.00

=====  
 3,812.01

FIRE DEPARTMENT

PARK DEPARTMENT

BOARD OF PUBLIC WORKS	BULB&PHOTCELL- ROTARY	101.89
BOHL PLUMBING & HEATING INC.	O RING, WASHERS	2.78
BSN SPORTS	PRO TUNNEL	3,099.55
CONCRETE INDUSTRIES INC.	RETAINING WALL	352.00
FIRST NATIONAL BANK OMAHA	M E K SUBSTITUE GL	25.67
FRY & ASSOCIATES INC.	DOME TOP LID	549.00
GILBERT SERVICES	TIRE REPAIR	15.11
MID CON SYSTEMS INC.	ENVIRO SAFE	298.18
CARD SERVICES	SPRAY PAINT, NUTS, BOLTS, WASH	55.22
PETTY CASH	CLEANING SUPPLIES	42.55
SACK LUMBER COMPANY	MASONRY NAIL	44.94
STUTHEIT IMPLEMENT CO.	KEY	68.42

=====  
 4,655.31

PARK DEPARTMENT

SR. CENTER DEPARTMENT

HOBART SALES & SERVICE	CONVECTION OVEN REPAIR	558.62
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=====  
 558.62

SR. CENTER DEPARTMENT

LIBRARY DEPARTMENT

AMAZON	THE LAST TEMPLAR	793.54
AUBURN MEM. LIBRARY PETTY CASH	5/7 POSTAGE	39.41