

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
JUNE 10, 2013

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **APPOINTMENT(S)/REAPPOINTMENT(S)** – Municipal Tree Board.

10. **OLSSON ASSOCIATES** – Recreation Facility Planning.

11. **ORDINANCE** to confirm the sale of property at 721 11th Street.

12. **ORDINANCE** to confirm the sale of property at 716 10th Street.

13. **MOTION** to approve funding from the City of Auburn, Board of Public Works Electrical Reserves for the West Waterline Project with the CRA, pursuant to previous approval of the Board of Public Works, and for approval of all TIF funds collected from said Project to be deposited in the City of Auburn Board of Public Works Electrical Reserve Account on an annual basis for reimbursement of funds advanced.

14. **MOTION** to approve the City of Auburn Board of Public Works authorization of JEO Engineering to prepare necessary documentation for bidding and construction of the West Waterline Project.

15. **RESOLUTION** to authorize water liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works.
16. **RESOLUTION** to authorize sewer liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works.
17. **DRAWDOWN #3 PROJECT** Only Expenses for 12-HO-6044 (Owner Occupied Housing Rehab Project) and related claims.
18. **PROJECT #12-HO-6044** Housing Rehab Bids – **Request** approval of 6 construction bids (project #12-AUB-02, #12-AUB-04, #12-AUB-06, #12-AUB-07, #12-AUB-08, #12-AUB-09).
19. **PROJECT #10-DTR-105** – Request approval of DTR Program Income General Administration & Implementation Contract between the City of Auburn and SENDD. DTR Committee recommended approval of this agreement.
20. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
 - a. Street Department –
 - b. Fire Department –
 - c. Library –
 - d. Treasurer -
21. **REPORTS/RECOMMENDATIONS** - - From Committees.
 - a. Street Committee –
 - b. Keep Auburn Beautiful -
 - c. Economic Development –
 - d. Safety Committee –
 - e. Building Committee -
 - f. Legislative –
 - g. Parks and Pool Committee -
 - h. Other Committees & Reports –
22. **ADJOURNMENT.**

Possible Motion Format 6-10-13

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the May 13, 2013 and May 30, 2013 meetings' minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **APPOINTMENT(S)/REAPPOINTMENT(S)** – Municipal Tree Board.

POSSIBLE ACTION: Roll call on Appointment(s)/Reappointment(s)

10. **OLSSON ASSOCIATES** – Recreation Facility Planning.

11. **ORDINANCE** to confirm the sale of property at 721 11th Street.

POSSIBLE ACTION: Action on Ordinance No. 5-13 (See Ordinance Record)

12. **ORDINANCE** to confirm the sale of property at 716 10th Street.

POSSIBLE ACTION: Action on Ordinance No. 6-13 (See Ordinance Record)

13. **MOTION** to approve funding from the City of Auburn, Board of Public Works Electrical Reserves for the West Waterline Project with the CRA, pursuant to previous approval of the Board of Public Works, and for approval of all TIF funds collected from said Project to be deposited in the City of Auburn Board of Public Works Electrical Reserve Account on an annual basis for reimbursement of funds advanced.

14. **MOTION** to approve the City of Auburn Board of Public Works authorization of JEO Engineering to prepare necessary documentation for bidding and construction of the West Waterline Project.
15. **RESOLUTION** to authorize water liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works.

POSSIBLE MOTION: I move to authorize water liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works by the passage and adoption of Resolution No. 15-13.

16. **RESOLUTION** to authorize sewer liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works.

POSSIBLE MOTION: I move to authorize sewer liens (dated April 15, 2013 for Jan thru Mar) against real estate on delinquent accounts with the Auburn Board of Public Works by the passage and adoption of Resolution No. 16-13.

17. **DRAWDOWN #3 PROJECT** Only Expenses for 12-HO-6044 (Owner Occupied Housing Rehab Project) and related claims.

POSSIBLE MOTION: I move to approve CDBG 12-HO-6044 (Owner Occupied Housing Rehab Project) Drawdown #3 and the related claims

18. **PROJECT #12-HO-6044** Housing Rehab Bids – **Request** approval of 6 construction bids (project #12-AUB-02, #12-AUB-04, #12-AUB-06, #12-AUB-07, #12-AUB-08, #12-AUB-09).

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$18,066.40 on applicant #12-AUB-02

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$24,995.00 on applicant #12-AUB-04

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$19,895.00 on applicant #12-AUB-06

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$19,580.00 on applicant #12-AUB-07

POSSIBLE MOTION: I move to award a contract to Brad Yost Construction Co. in the amount of \$16,473.00 on applicant #12-AUB-08

POSSIBLE MOTION: I move to award a contract to Quality Remodeling in the amount of \$24,995.00 on applicant #12-AUB-09

19. **PROJECT #10-DTR-105** – Request approval of DTR Program Income General Administration & Implementation Contract between the City of Auburn and SENDD. DTR Committee recommended approval of this agreement.

POSSIBLE MOTION: I move to approve the DTR Program Income General Administration & Implementation Contract between the City of Auburn and SENDD associated with CDBG 10-DTR-105.

20. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department –
- b. Fire Department –
- c. Library –
- d. Treasurer -

21. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee –
- b. Keep Auburn Beautiful -
- c. Economic Development –
- d. Safety Committee –
- e. Building Committee -
- f. Legislative –
- g. Parks and Pool Committee -
- h. Other Committees & Reports –

22. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 13, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before May 10, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: Shawn Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Billings moved to dispense with the reading of the April 8, 2013 and April 18, 2013 meetings' minutes and to approve the same as written. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to approve the financial report; Seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-145.00; Auburn State Bank, Bond Payment Int-915.00; Black Hills Energy, Ut-289.61; Husker Auto Group, Equip-17216.00; NE Dept. of Revenue, Keno Tax-728.00; Region V-SENDS, Se-325.00; Time Warner Cable, Se-Ut-300.61; Bank of the West, Financing Equip-22590.20; Verizon Wireless, Se-52.30; Nebraska UC Fund, Unemployment-167.56; Black Hills Energy, Ut-72.93; Board of Public Works, Ut-3870.84; Five Nines Technology Group, Se-103.70; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; Time Warner Cable, Se-Ut-118.78; Windstream, Ut-Se-52.36; The following claims (not previously approved by motion or resolution) were presented: Acco, Se-Su-3322.19; Allied 100, Equip-3011.00; Amazon, Bk-926.42; American Lawncare Inc., Se-1100.00; American Recycling & Sanitation, Se-38.50; Angelo Ligouri, Fe-1691.87; Auburn Memorial Library Petty Cash, Su-77.09; Auburn Municipal Pool, Ex-75.00; Auburn Newspapers, Sub-Se-618.48; Baker & Taylor, Bk-429.46; Beard's Salvage Inc., Su-47.40; Ben Adams, Reim-60.00; Board of Public Works, Su-3783.91; Bohl Plumbing & Heating, Su-4.92; Boundtree Medical LLC, Equip-Su-314.69; Bulldog Auto Parts, Su-39.68; Casey Agency Inc., Ins-178.00; Center Point Large Print, Bk-246.06; Concrete Industries Inc., Su-70.38; Demco, Su-55.49; Diamond Vogel, Su-1010.11; Eakes Office Plus, Su-690.25; Ed Hartwig, Reim-81.03; Eggers Brothers Inc., Su-374.19; Farmers Cooperative Oil Assn., Su-116.81; First National Bank Omaha, Ex-1221.46; Five Nines Technology Group, Se-487.51; Gale, Bk-187.78; Galls An Aramark Company, Su-317.90; General Fire and Safety Equipment, Se-53.00; Glenn's Corner Market, Su-651.33; Grimms Gardens, Tree-79.99; Hometown Brand Appliances, Equip-699.99; Howard Sales Company, Reim-245.00; ICC, Mem-125.00; JEO Consulting Group Inc., Se-975.00; Kristin Woerlen, Reim-60.00; Larry Sorensen Trucking, Se-Su-599.00; Lynch's Hardware & Gifts, Su-74.08; Menards, Su-27.98; Michael Todd & Co. Inc., Su-557.00; Mid Con Systems Inc., Su-2535.99; Monroe Truck Equipment, Equip-4757.40; NE Dept. of Roads, Su-158.40; NE Environmental Product, Su-574.59; Needles I Upholstery, Se-135.00; Nemaha County Clerk, Reim-2166.38; NMC Exchange, Se-1703.46; OCLC Inc., Sub-50.88; Card Services (Orscheln), Su-635.11; Pieters Construction, Se-Su-2950.00; Rose Equipment Inc., Su-6452.42; Sack Lumber Co., Su-154.48; Southeast NE Development District, Se-584.50; Stutheit Implement Co., Su-98.19; Sunmart, Su-31.75; The Auburn Sport Shop, Su-28.00; Arbor Day

Foundation, Su-69.65; Trade Well Pallet Inc., Su-1100.00; Tri State Office Products, Su-157.20; Wex Bank, Su-2045.34; Xerox Corporation, Se-Su-337.49.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Holtzman moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Janssen, and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Approval was requested for City Clerk Sherry Heskett to attend the League of NE Municipalities Accounting and Finance Conference June 19 through June 21, 2013. Council Member Holtzman moved to allow attendance at the meeting/training as requested; Seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the request by American Legion Post 23 for a Special Designated Liquor License for July 12, 2013 at 909 "I" Street. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the request by the American Legion Post 23 for a Special Designated Liquor License for July 13, 2013 at the Nemaha County Fairgrounds Ball Field. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Josh Osborne presented a request by the Auburn High School Future Business Leaders of America and Auburn High School Art Club for keno funds to assist them with purchasing supplies to be used painting the Bulldog Auto Parts building as a community betterment project. Council Member Holtzman moved to approve the request by Auburn FBLA associated with painting the Bulldog Auto Parts building wall and allow the expenditure of keno funds in an amount not to exceed \$1000. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Agenda Item No. 12. Relating to Board of Public Works Bond Documents and restricted funds did not require any Council action.

Proposed Ordinance No. 3-13, Amending City Code Section 99.36 was presented. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 3-13
Amending City Code Section 99.36
Control of Disposal (Garbage)

Council Member Holtzman moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were

spread at large herein, which motion was seconded by Council Member Billings. Upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one.

Proposed Ordinance No. 4-13, Amending City Code Sect. 99.37 was presented. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 4-13
Amending City Code Section 99.37
Collection Authority (Garbage)

Council Member Holtzman moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Billings. Upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one.

Council Member Holtzman moved to approve CDBG 12-HO-6044 (Owner Occupied Housing Rehab project) Drawdown #2 and the related claims. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved to award a contract to Quality Remodeling in the amount of \$9,965.00 on applicant #12-AUB-03 as recommended. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to adopt the CDBG Financial Management Plan. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to request temporary use of US Highway 75 and US Highway 136 for the Nemaha County Fair parades by the passage and adoption of Resolution No. 14-13. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 14-13
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION ACKNOWLEDGING THAT THE CITY ACCEPTS THE DUTIES SET OUT IN NEB. REV. STAT. §39-1359(2), FOR THE TEMPORARY USE OF THE STATE HIGHWAYS, US HWY 75 AND US HWY 136, BY THE CITY FOR THE HOLDING OF A SPECIAL EVENT DESIGNATED BY THE CITY.

WHEREAS, The City of Auburn is requesting temporary use of US HWY 75 between 14th Street and 9th Street and US HWY 136 between H Street and K Street for a parade on Friday, July 12, 2013 and Saturday, July 13, 2013, from 5:45 p.m. until 7:15 p.m., in conjunction with the Nemaha County Fair;

WHEREAS, Pursuant to Nebraska Law, the Auburn City Council must formally acknowledge acceptance of the duties set out in NEB. REV. STAT. §39-1359(2) for a special event permit with the Nebraska Department of Roads (NDOR);

WHEREAS, The Auburn City Council is aware of the duties and obligations set upon the City in Neb. Rev. Stat. §39-1359(2) and formally accepts the same herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nebraska, that the City shall have the legal duty to protect highway property from any damage that may occur arising out of the parade scheduled for Friday, July 12, 2013 and Saturday, July 13, 2013; and the State of Nebraska shall not have any such duty during the time the City of Auburn is in control of the Highways as specified in the notice provided pursuant to NEB. REV. STAT. §39-1359(3);

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Auburn, Nebraska, that upon a claim being made against the State of Nebraska, the City shall indemnify, defend, and hold harmless the State of Nebraska from all claims, demands, actions, damages, and liability, including reasonable attorney's fees, which may arise as a result of the City's special event permit with the NDOR FOR July 12, 2013 and July 13, 2013.

Council Member Holtzman moved to approve the wooden park picnic table rental policy. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Legislative, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for April 2013 was provided by the Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, Council Member Billings moved for adjournment to meet at the call of the Mayor. Council Member Holtzman seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 13, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office

of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
May 13, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 13, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: Shawn Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the April 8, 2013 and April 18, 2013 meetings' minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-145.00; Auburn State Bank, Bond Payment Int-915.00; Black Hills Energy, Ut-289.61; Husker Auto Group, Equip-17216.00; NE Dept. of Revenue, Keno Tax-728.00; Region V-SENDS, Se-325.00; Time Warner Cable, Se-Ut-300.61; Bank of the West, Financing Equip-22590.20; Verizon Wireless, Se-52.30; Nebraska UC Fund, Unemployment-167.56; Black Hills Energy, Ut-72.93; Board of Public Works, Ut-3870.84; Five Nines Technology Group, Se-103.70; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; Time Warner Cable, Se-Ut-118.78; Windstream, Ut-Se-52.36; The following claims (not previously approved by motion or resolution) were presented: Acco, Se-Su-3322.19; Allied 100, Equip-3011.00; Amazon, Bk-926.42; American Lawncare Inc., Se-1100.00; American Recycling & Sanitation, Se-38.50; Angelo Ligouri, Fe-1691.87; Auburn Memorial Library Petty Cash, Su-77.09; Auburn Municipal Pool, Ex-75.00; Auburn Newspapers, Sub-Se-618.48; Baker & Taylor, Bk-429.46; Beard's Salvage Inc., Su-47.40; Ben Adams, Reim-60.00; Board of Public Works, Su-3783.91; Bohl Plumbing & Heating, Su-4.92; Boundtree Medical LLC, Equip-Su-314.69; Bulldog Auto Parts, Su-39.68; Casey Agency Inc., Ins-178.00; Center Point Large Print, Bk-246.06; Concrete Industries Inc., Su-70.38; Demco, Su-55.49; Diamond Vogel, Su-1010.11; Eakes Office Plus, Su-690.25; Ed Hartwig, Reim-81.03; Eggers Brothers Inc., Su-374.19; Farmers Cooperative Oil Assn., Su-116.81; First National Bank Omaha, Ex-1221.46; Five Nines Technology Group, Se-487.51; Gale, Bk-187.78; Galls An Aramark Company, Su-317.90; General Fire and Safety Equipment, Se-53.00; Glenn's Corner Market, Su-651.33; Grimms Gardens, Tree-79.99; Hometown Brand Appliances, Equip-699.99; Howard Sales Company, Reim-245.00; ICC, Mem-125.00; JEO Consulting Group Inc., Se-975.00; Kristin Woerlen, Reim-60.00; Larry Sorensen Trucking, Se-Su-599.00; Lynch's Hardware & Gifts, Su-74.08; Menards, Su-27.98; Michael Todd & Co. Inc., Su-557.00; Mid Con Systems Inc., Su-2535.99; Monroe Truck Equipment, Equip-4757.40; NE Dept. of Roads, Su-158.40; NE Environmental Product, Su-574.59; Needles I Upholstery, Se-135.00; Nemaha County Clerk, Reim-2166.38; NMC Exchange, Se-1703.46; OCLC Inc., Sub-50.88; Card Services (Orscheln), Su-635.11; Pieters Construction, Se-Su-2950.00; Rose Equipment Inc., Su-6452.42; Sack Lumber Co., Su-154.48; Southeast NE Development District, Se-584.50; Stutheit Implement Co., Su-98.19; Sunmart, Su-31.75; The Auburn Sport Shop, Su-28.00; Arbor Day Foundation, Su-69.65; Trade Well Pallet Inc., Su-1100.00; Tri State Office Products, Su-157.20; Wex Bank, Su-2045.34; Xerox Corporation, Se-Su-337.49.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

May 13, 2013
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Approval was given for City Clerk Sherry Heskett to attend the League of NE Municipalities Accounting and Finance Conference June 19 through June 21, 2013.

The request by American Legion Post 23 for a Special Designated Liquor License for July 12, 2013 at 909 "I" Street was approved.

The request by American Legion Post 23 for a Special Designated Liquor License for July 13, 2013 at the Nemaha County Fairgrounds Ball field was approved.

The Council approved the request by Auburn FBLA associated with painting the Bulldog Auto Parts building wall and allowed the expenditure of keno funds in an amount not to exceed \$1000.

Agenda Item No. 12. Relating to Board of Public Works Bond Documents and restricted funds did not require any Council action.

The proposed ordinance to Amend City Code Sect. 99.36 – Control of Disposal Ordinance was approved. The proposed ordinance to Amend City Code Sect. 99.37 – Collection Authority was approved.

CDBG 12-HO-6044 (Owner Occupied Housing Rehab project) Drawdown #2 and the related claims were approved.

The City Council awarded a contract to Quality Remodeling in the amount of \$9,965.00 on applicant #12-AUB-03 as was recommended.

The CDBG Financial Management Plan was adopted.

The request for temporary use of US Highway 75 and US Highway 136 for the Nemaha County Fair parades was approved by the passage and adoption of Resolution No. 14-13.

The wooden park picnic table rental policy was approved.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Legislative, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for April 2013 was provided by the Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska
May 30, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 30, 2013, at 7:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before May 24, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Janssen, and Jeanneret. Absent: Shawn Clark and Holtzman.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Billings moved to approve the request by McLynn Inc. dba Southside Bar for a Special Designated Liquor License at 1417 19th Street on June 8, 2013, for a street dance/fund raiser. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret and Billings. The following voted "NAY": No one. Motion: Carried.

There being no further business to come before the Mayor and Council, Council Member Janssen moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 30, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
May 30, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 30, 2013, at 7:00 o'clock P.M., in Special Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Janssen, and Jeanneret. Absent: Shawn Clark and Holtzman.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the request by McLynn Inc. dba Southside Bar for a Special Designated Liquor License at 1417 19th Street on June 8, 2013, for a street dance/fund raiser.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

AGENDA ITEM
 NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	403,368.54	244,355.80	81,011.20	566,713.14
STREET CHECKING	27,415.41	30,636.88	49,109.67	8,942.62
STREET BOND/WARRANT CHECKING	59,370.92	2,544.20	23,563.75	38,351.37
TOTAL CHECKING:	490,154.87	277,536.88	153,684.62	614,007.13
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	33,963.89	.00	.00	33,963.89
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	12,672.69	478.73	.00	13,151.42
TOTOL KENO CHECKING	56,137.07	1,453.93	.00	57,591.00
TOTAL CDBG CHECKING	7,963.94	5,841.50	5,842.24	7,963.20
TOTAL CDBG ED MMA:	18,574.03	169.80	584.50	18,159.33
TOTAL CDBG DTR REUSE	8,748.38	941.66	.00	9,690.04
TOTAL CDBG HD SAVINGS:	11,297.00	565.33	.00	11,862.33
TOTAL CRA CHECKING	483,905.58	77,761.58	1,498.00	560,169.16
TOTAL CITY REC CHECKING	55,365.27	.00	.00	55,365.27
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,396.39			75,396.39
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,396.39	.00	.00	425,396.39
TOTAL CASH ON HAND:	1,604,179.11	364,749.41	161,609.36	1,807,319.16

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

AGENDA ITEM
NO 7

VENDOR NAME	REFERENCE	

	GENERAL FUND	
	ADMIN	
AFLAC	GEN AFLAC WITHHOLDING	73.80
TIME WARNER CABLE	ACCT#8347100220053329	230.77
		=====
	ADMIN	304.57
	FIRE DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 1240 4130 01	53.30
		=====
	FIRE DEPARTMENT	53.30
	PARK DEPARTMENT	
TIME WARNER CABLE	ACCT#8347100220023504	29.95
		=====
	PARK DEPARTMENT	29.95
	POOL DEPARTMENT	
AUBURN MUNICIPAL POOL	STARTING CASH MINI INN	100.00
COCA COLA	MINI INN	307.96
TIME WARNER CABLE	ACCT#8347100220053337	41.35
		=====
	POOL DEPARTMENT	449.31
	GENERAL FUND	837.13
	STREET FUND	
AUBURN STATE BANK	HIGHWAY ALLOC BOND DA 5-27-10	17,545.00
TIME WARNER CABLE	ACCT# 834710220053352	41.35
VERIZON WIRELESS	ACCT#383064839	51.88
		=====
		17,638.23
	STREET FUND	17,638.23
	STREET BOND/WARRANT FUND	
AUBURN STATE BANK	PAVING BONDS DATED 05-27-10	23,563.75
		=====
		23,563.75

ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	STREET BOND/WARRANT FUND	23,563.75
	CDBG GRANT FUND	
SOUTHEAST NE DEVELOPMENT DIST.	SENDD HOUSING MANAGEMENT	5,257.74
		=====
		5,257.74
		=====
	CDBG GRANT FUND	5,257.74
	COMM REDEVELOP AUTHORITY	
CLINE WILLIAMS LAW FIRM	LEGAL EXPENSES	1,498.00
		=====
		1,498.00
		=====
	COMM REDEVELOP AUTHORITY	1,498.00
**** PAID TOTAL ****		48,794.85
		=====
***** REPORT TOTAL *****		48,794.85
		=====

AGENDA ITEM

NO 7

VENDOR NAME	REFERENCE	

	GENERAL FUND	
	ADMIN	
AMERICAN RECYCLING SANITATION	COMMERCIAL RL SERVICE	145.00
BOARD OF PUBLIC WORKS	ELECTRIC	2,694.29
REGION V-SENDS	CITY HALL MAY CLEANING	135.00
THE STANDARD	GEN LIFE INS	55.75
	=====	
	ADMIN	3,030.04
	POLICE DEPARTMENT	
NEMAHA COUNTY	LAW ENFORCEMENT	23,583.33
	=====	
	POLICE DEPARTMENT	23,583.33
	FIRE DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	261.16
TIME WARNER CABLE	ACCT#8347100220053345	88.83
WEX BANK	FUEL EXPENSE	10.00
	=====	
	FIRE DEPARTMENT	359.99
	PARK DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	1,316.47
REGION V-SENDS	LEGION APRIL	270.00
WEX BANK	FUEL EXPENSE	545.02
	=====	
	PARK DEPARTMENT	2,131.49
	SR. CENTER DEPARTMENT	
REGION V-SENDS	SR. CENTER MAY CLEANING	190.00
	=====	
	SR. CENTER DEPARTMENT	190.00
	LIBRARY DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	1,120.56
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	40.00
LINDA BANTZ	JUNE CLEANING	329.00
WINDSTREAM NEBRASKA INC	ACCT# 090078819	50.85
	=====	
	LIBRARY DEPARTMENT	1,540.41
	POOL DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	565.05

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	POOL DEPARTMENT	565.05
		=====
	GENERAL FUND	31,400.31
	STREET FUND	
BLACK HILLS ENERGY	ACCT# 6074728343	25.23
BOARD OF PUBLIC WORKS	ELECTRIC	1,417.68
MARK HARMS	USE OF PROPERTY	500.00
WEX BANK	FUEL EXPENSE	1,606.33
		=====
		3,549.24
		=====
	STREET FUND	3,549.24
**** PAID TOTAL ****		34,949.55
		=====
***** REPORT TOTAL *****		34,949.55
		=====

AGENDA ITEM
NO 7

VENDOR NAME	REFERENCE	

GENERAL FUND		
ADMIN		
AUBURN NEWSPAPERS	5/9 CONTRACTOR AD	926.86
JOHN CLARK	PAINTED FLAG POLE AT CITY HALL	150.00
CARD SERVICES	PAINT BRUSH	4.24
PETTY CASH	RUG SERVICE 4/17 & 5/6	68.93
POSTMASTER	STAMPS	92.00
TRI-STATE OFFICE PRODUCTS	BUSINESS CARDS	29.98
XEROX CORPORATION	BASE CHARGE	957.38
		=====
ADMIN		2,229.39
FIRE DEPARTMENT		
ARBOR MANOR	FIREMAN'S BANQUET	1,289.25
CODY BRADLEY	MEALS, MILEAGE FOR FIRE SCHOOL	228.34
HEIMAN FIRE EQUIPMENT	COATED VISOR FOR DBL CURVE MAS	573.90
HOWARD JOHNSON RIVERSIDE INN	RANDY BENNETT	890.00
KELSEY CRAWFORD	MEALS AT FIRE SCHOOL	61.85
RANDY BENNETT	CHIEF EXPENSES	350.00
SHAUN CUSHMAN	MEALS AT FIRE SCHOOL	68.67
SHAWN CLARK	CHIEF EXPENSES	350.00
		=====
FIRE DEPARTMENT		3,812.01
PARK DEPARTMENT		
BOARD OF PUBLIC WORKS	BULB&PHOTCELL- ROTARY	101.89
BOHL PLUMBING & HEATING INC.	O RING, WASHERS	2.78
BSN SPORTS	PRO TUNNEL	3,099.55
CONCRETE INDUSTRIES INC.	RETAINING WALL	352.00
FIRST NATIONAL BANK OMAHA	M E K SUBSTITUE GL	25.67
FRY & ASSOCIATES INC.	DOME TOP LID	549.00
GILBERT SERVICES	TIRE REPAIR	15.11
MID CON SYSTEMS INC.	ENVIRO SAFE	298.18
CARD SERVICES	SPRAY PAINT, NUTS, BOLTS, WASH	55.22
PETTY CASH	CLEANING SUPPLIES	42.55
SACK LUMBER COMPANY	MASONRY NAIL	44.94
STUTHEIT IMPLEMENT CO.	KEY	68.42
		=====
PARK DEPARTMENT		4,655.31
SR. CENTER DEPARTMENT		
HOBART SALES & SERVICE	CONVECTION OVEN REPAIR	558.62
		=====
SR. CENTER DEPARTMENT		558.62
LIBRARY DEPARTMENT		
AMAZON	THE LAST TEMPLAR	793.54
AUBURN MEM. LIBRARY PETTY CASH	5/7 POSTAGE	39.41

VENDOR NAME	REFERENCE	VENDOR TOTAL
BAKER & TAYLOR	BOOKS	508.86
DEMCO	CD BINDERS,	373.18
EAKES OFFICE PLUS	TRASH BAGS, INDEX CARDS	119.78
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER	500.00
INGRAM	BOOKS	182.89
OCLC INC	ILL& ACCESS MONTHLY SUBSCRIPTI	52.21
TRI-STATE OFFICE PRODUCTS	TONER,WIPES,TOWELS	143.48
	LIBRARY DEPARTMENT	2,713.35
	POOL DEPARTMENT	
ACCO	330 GAL CHLORINATING SOLUTION	1,828.10
AUBURN CITY REC	CONCESSION FOOD	1,440.76
AUBURN NEWSPAPERS	5/16 POOL HOURS	382.35
BOARD OF PUBLIC WORKS	BUSHINGS & LOCKNUTS-POOL SLIDE	324.57
BOHL PLUMBING & HEATING INC.	SLIP WASHER	19.43
BRENT LOTTMAN	CPR FOR LIFE GUARDS	405.00
FIRST NATIONAL BANK OMAHA	SHIPPING FEE	132.83
MEDCO SUPPLY COMPANY	BODY FLUID PWDR,CPR SHIELD,	198.35
MID CON SYSTEMS INC.	ENVIRO SAFE	664.01
CARD SERVICES	BIN, RADIUS TOP	28.94
PETTY CASH	POSTAGE	96.83
RAYMOND'S ELECTRIC	REPAIR 3 LIGHTS	615.12
SACK LUMBER COMPANY	NUTS, WASHER	94.56
SHARON BOLLINGER	CONCESSION FOOD	1,013.15
SUNMART #728	GLOVES, BATTERY	18.91
	POOL DEPARTMENT	7,262.91
	GENERAL FUND	21,231.59
	STREET FUND	
BOARD OF PUBLIC WORKS	REPAIR LIGHTS/CITY PKG LOT	29.50
BOWMAN EQUIPMENT & REPAIR	JD MOWER #38 REPAIR	79.25
BULLDOG AUTO PARTS	ABSORB	60.92
DETTMER FARM SERVICE INC.	BUCCANEER PLUS, CROP OIL	170.00
FILTER CARE	CLEANED #210	16.50
JEO CONSULTING GROUP INC.	GENERAL ENGINEERING	155.00
MELLAGE TRUCK & TRACTOR	EMERG BRAKE REPAIR #12	138.00
OK TIRE	#2	307.35
CARD SERVICES	GREASE FLEX CARTRIDGE	148.73
PETTY CASH	MEALS	79.44
SACK LUMBER COMPANY	ROLLER COVERS, TRIM COVERS	14.45

VENDOR NAME	REFERENCE	VENDOR TOTAL
-----		=====
		1,199.14
		=====
	STREET FUND	1,199.14
		=====
**** PAID	TOTAL ****	22,430.73
		=====
*****	REPORT TOTAL *****	22,430.73
		=====

||

OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

AN ORDINANCE AUTHORIZING THE SALE OF CITY-OWNED REAL ESTATE AFTER PUBLIC AUCTION; TO REPEAL ALL ORDINANCES AND RESOLUTIONS OR PARTS THEREOF IN CONFLICT HEREWITH; AND TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the City of Auburn, Nebraska ("CITY") is the owner of the vacant parcel/lot(s) located in Auburn, Nebraska and legally described on Exhibit "A" attached hereto ("PROPERTY"); and,

WHEREAS, the Mayor and City Council hereby find and determine that on the 8th day of April, 2013, the City passed a Resolution directing sale of real estate described in Exhibit "A", attached hereto, and incorporated herein by this reference; and,

WHEREAS, Philip E. & Diane D. Shaw ("Grantees"), have offered to purchase the Property from the CITY after public auction on Saturday, June 1, 2013; and

WHEREAS, public notice advertising the CITY's intent to enter into a public sale and purchase agreement of the PROPERTY appeared in the Nemaha County Herald, a newspaper of general circulation, on May 16, 2013; and

WHEREAS, Grantees provided the highest bid purchase price for the PROPERTY at public auction on June 1, 2013, pursuant to the terms of the Resolution directing the sale of the Property dated April 8, 2013.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEBRASKA;

SECTION 1. The Mayor and City Council hereby approve the sale of the PROPERTY to the Grantees in the amount of \$1,500.00.

SECTION 2. The Mayor is authorized to execute and the City Clerk or Deputy City Clerk is authorized to attest, a Quitclaim Deed conveying the PROPERTY to the Grantees pursuant to the terms of the above identified Resolution directing the sale of the real estate and the Purchase Agreement between the parties, dated: June 1, 2013.

SECTION 3. That all Ordinances and Resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

SECTION 4. That this Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

Passed and Approved this 10th day of June, 2013.

J. Scott Kudrna, Mayor of the City
of Auburn, Nebraska

ATTEST:

Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

(Seal)

EXHIBIT "A"

Subdivision F in Block 15, Sage's Reserve, Auburn, Nemaha County,
Nebraska.

Street Address: 721 11th Street, Auburn, Nebraska.

OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

AN ORDINANCE AUTHORIZING THE SALE OF CITY-OWNED REAL ESTATE AFTER PUBLIC AUCTION; TO REPEAL ALL ORDINANCES AND RESOLUTIONS OR PARTS THEREOF IN CONFLICT HEREWITH; AND TO PROVIDE FOR AN EFFECTIVE DATE.

WHEREAS, the City of Auburn, Nebraska ("CITY") is the owner of the vacant parcel/lot(s) located in Auburn, Nebraska and legally described on Exhibit "A" attached hereto ("PROPERTY"); and,

WHEREAS, the Mayor and City Council hereby find and determine that on the 8th day of April, 2013, the City passed a Resolution directing sale of real estate described in Exhibit "A", attached hereto, and incorporated herein by this reference; and,

WHEREAS, Richard L. & Marylyn Schneider ("Grantees"), have offered to purchase the Property from the CITY after public auction on Saturday, June 1, 2013; and,

WHEREAS, public notice advertising the CITY's intent to enter into a public sale and purchase agreement of the PROPERTY appeared in the Nemaha County Herald, a newspaper of general circulation, on May 16, 2013; and,

WHEREAS, Grantees provided the highest bid purchase price for the PROPERTY at public auction on June 1, 2013, pursuant to the terms of the Resolution directing the sale of the Property dated April 8, 2013.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEBRASKA;

SECTION 1. The Mayor and City Council hereby approves the sale of the PROPERTY to the Grantees in the amount of \$1,700.00.

SECTION 2. The Mayor is authorized to execute and the City Clerk or Deputy City Clerk is authorized to attest, a Quitclaim Deed conveying the PROPERTY to the Grantees pursuant to the terms of the above identified Resolution directing the sale of the real estate and the Purchase Agreement between the parties, dated: June 1, 2013.

SECTION 3. That all Ordinances and Resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

SECTION 4. That this Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

Passed and Approved this 10th day of June, 2013.

J. Scott Kudrna, Mayor of the City
of Auburn, Nebraska

ATTEST:

Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

(Seal)

EXHIBIT "A"

Lot Eight (8), Block Eight (8), in Howe and Nixon's Addition to
Auburn, Nemaha County, Nebraska.

Street Address: 716 10th Street, Auburn, NE.

=====
Mail to: Angelo M. Ligouri
P.O. Box 99, Auburn, NE. 68305

RESOLUTION NO. 15 -13

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, as follows:

Pursuant to the provisions of Auburn City Code Section 51.028, as amended, and Nebraska Revised Statute Section 17-538, the City Council approves the unpaid and delinquent Water accounts due and owing to the Board of Public Works, Auburn, Nebraska. The City Clerk shall certify said accounts to the Nemaha County Clerk to be filed as a lien against the below identified real estate and collected as a special tax in the manner provided by law.

Lonnie Haynes, 719 Central Avenue, Auburn, Nebraska, Lots 9 & 10, Block 18, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

VCGXT LLC, 715 11th Street, Auburn, Nebraska, Lot D, Block 15, Sage's Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

John Lindinger, 712 10th Street, Auburn, Nebraska, Lot 9, Block 8, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

Betty Banks, 1202 11th Street, Auburn, Nebraska, Lot 12, Block 12, Sheridan Addition to Auburn, Nemaha County, Nebraska, in the amount of \$44.93;

Charles Nixon, 1107 Central Avenue, Auburn, Nebraska, Lots 3 & 4, Block 2, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$32.60;

The Estate of Terry Peck, 1314 "N" Street, Auburn, Nebraska, S12'6 of Lot 2, and All of Lots 3 & 4, Block 6, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

Roy & Jodi Heard, 1211 14th street, Auburn, Nebraska, Lot 4, Block 11, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

John Lindinger, 906 15th Street, Auburn, Nebraska, Lot 11, Block 22, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

Dale Dettman, 1010 15th Street, Auburn, Nebraska, E35' of Lot 10, Block 9, Howe, Nixon, & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

Edward E, Jarrett, 1807 "L" Street, Auburn, Nebraska, S60' of Lots 5 & 6, Block 26, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

The Estate of Robert Lee Alexander, 1912 "K" Street, Auburn, Nebraska, East 80' of Lots 4 & 5 (Tract B Replat), Block 2, Calvert First Addition to Auburn, Nemaha County, Nebraska in the amount of \$38.10;

Dale Quinn, 1514 23rd Street, Auburn, Nebraska, E1/2 of Lots 7 & 8, Block 8, Courthouse Addition to Auburn, Nemaha County, Nebraska, in the amount of \$43.84;

Rene Danley, 2408 "O" Street, Auburn, Nebraska, S1/2 of Lot 2 & all of Lot 3, Block 14, Calvert Addition to Auburn, Nemaha County, Nebraska, in the amount of \$24.37;

John Lindinger, 2510 "O" Street, Auburn, Nebraska, Lot 3, Block 19, Calvert Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10; and,

Eugene Pegler, 1803 "P" Street, Auburn, Nebraska, N33' of Lot 10 & S 34' of Lot 11, Block 24, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nebraska.

PASSED and APPROVED, this ____ day of June, 2013.

J. Scott Kudrna, Mayor of the
City of Auburn, Nebraska

ATTEST:

Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

(Seal)

=====
Mail to: Angelo M. Ligouri
P.O. Box 99, Auburn, NE. 68305

RESOLUTION NO. 16 -13

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, as follows:

Pursuant to the provisions of Auburn City Code Section 53.30, as amended, and Nebraska Revised Statute Section 17-925.01, the City Council approves the below stated unpaid and delinquent Sewer accounts due and owing to the Board of Public Works, Auburn, Nebraska. The City Clerk shall certify said items to the Nemaha County Clerk to be filed as a lien against the below identified real estate and collected as a special tax in the manner provided by law.

Lonnie Haynes, 719 Central Avenue, Auburn, Nebraska, Lots 9 & 10, Block 18, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

VCGXT LLS, 715 11th Street, Auburn, Nebraska, Lot D, Block 15, Sage's Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

John Lindinger, 712 10th Street, Auburn, Nebraska, Lot 9, Block 8, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

Betty Banks, 1202 11th Street, Auburn, Nebraska, Lot 12, Block 12, Sheridan Addition to Auburn, Nemaha County, Nebraska, in the amount of \$135.90;

Charles Nixon, 1107 Central Avenue, Auburn, Nebraska, Lots 3 & 4, Block 2, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$53.90;

The Estate of Terry Peck, 1314 "N" Street, Auburn, Nebraska, S12'6 of Lot 2, and all of Lots 3 & 4, Block 6, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$75.10;

Roy & Jodi Heard, 1211 14th street, Auburn, Nebraska, Lot 4, Block 11, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

John Lindinger, 906 15th Street, Auburn, Nebraska, Lot 11, Block 22, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

Dale Dettman, 1010 15th Street, Auburn, Nebraska, E35' of Lot 10, Block 9, Howe, Nixon, & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

Edward E. Jarrett, 1807 "L" Street, Auburn, Nebraska, S60' of Lots 5 & 6, Block 26, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

The Estate of Robert Lee Alexander, 1912 "K" Street, Auburn, Nebraska, East 80' of Lots 4 & 5 (Tract B Replat), Block 2, Calvert First Addition to Auburn, Nemaha County, Nebraska in the amount of \$63.00;

Dale Quinn, 1514 23rd Street, Auburn, Nebraska, E1/2 of Lots 7 & 8, Block 8, Courthouse Addition to Auburn, Nemaha County, Nebraska, in the amount of \$93.95;

Rene Danley, 2408 "O" Street, Auburn, Nebraska, S1/2 of Lot 2 & all of Lot 3, Block 14, Calvert Addition to Auburn, Nemaha County, Nebraska, in the amount of \$52.10;

John Lindinger, 2510 "O" Street, Auburn, Nebraska, Lot 3, Block 19, Calvert Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00; and,

Eugene Pegler, 1803 "P" Street, Auburn, Nebraska, N33' of Lot 10 & S 34' of Lot 11, Block 24, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nebraska.

PASSED and APPROVED, this 10th day of June, 2013.

J. Scott Kudrna, Mayor of the
City of Auburn, Nebraska

ATTEST:

Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

(Seal)

SEND D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
dtaladay@sendd.org

HUMBOLDT OFFICE
PO Box 308, Humboldt, NE 68376
Office: 402-862-2201
senddhumboldt@windstream.net
senddlisa@windstream.net

Office Location – 427 4th Street

AGENDA ITEM
NO

17

May 22, 2013

Sherry Heskett, City Clerk
City of Auburn
PO Box 352
Auburn, NE 68305

RE: DrawDown #3 Project Only Expenses for 12-HO-6044 (ENCLOSED)

Dear Sherry,

Enclosed is Drawdown #3 Project Only Expenses for the above referenced Owner Occupied Housing Rehab. project.

After you have reviewed this material, Scott Kudrna, Mayor and Sherry Heskett, City Clerk can sign the DDs as noted and mail the original DDs to DED in the envelope provided. Please place the remainder of this documentation in File #IV – Financial Management. These claims are to go to the City Council for claims approval action on June 10, 2013.

After submittal of the Drawdown for Project #12-HO-6044, in 10 to 30 days, when the automatic transfer is received from DED and deposited in a non-interest bearing/City CDBG account and following City Council action on such bills, please write the following check(s) :

	TOTAL	CDBG	OTHER
DrawDown #3.) The Following CDBG Activity Code 0580 bills have not yet been paid:			
SEND D Billing #3 (4/1/13 – 4/30/13) Acct. #1378 – Housing Mgt.	\$3,866.23	\$3,866.23	\$0.00
SEND D Billing #1 (2/11/13 – 4/30/13) Acct. #1379 – Lead Testing	\$458.22	\$458.22	\$0.00
	\$4,324.45	\$4,324.45	\$0.00

According to the above figures, the City of Auburn should make the following payments:

\$4,324.45 (from Activity Code 0580, Bill #3 Housing Mgt. and #1 Lead Testing = **\$4,324.45 TOTAL TO SEND D**

As there is currently -\$0.74 of 12-HO-6044 Project Only funds in the City Bank account, we can process Drawdown #3 for \$4,324.45. When said check is disbursed, you will have -\$1.19 of Admin Only 12-HO-6044 funds remaining on hand in this project account.

Feel free to give me a call at (402) 862-2201 if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Beethe".

Lisa Beethe
Community Development Specialist



REQUEST FOR CDBG PROJECT FUNDS for PROJECT activities
(Excludes activity 0181 general administration)
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT

See Reverse Side for Instructions / Revised May 2012

CDBG REQUEST form Project Acty	DED Date Stamp
---	-------------------

Name of Local Government Grantee City of Auburn	Mailing Address PO Box 352	City Auburn	State NE	ZIP 68305
CDBG Grant Number 12-HO-6044	Federal Identification Number 47-6006083	Number sequence order Includes Both general admin 0181 requests And project activity requests 3	DED Program Representative Bob Jones	

Part I – STATUS OF FUNDS (excludes reporting general administration activity 0181 funds)

1. Project Grant Funds Received to Date	\$	5,257	IMPORTANT
2. Add: Program Income Received to Date (exclude RLF)	\$	0	Round all figures down to nearest dollar... NO CENTS Complete Part II for all approved activities even if funds are not requested DO NOT INCLUDE ACTIVITY 0181 GENERAL ADMIN
3. Subtotal	\$	5,257	
4. Less: Federal Project Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3)	\$	5,257	
5. Total: Project Federal Funds On Hand (Must Agree To Part II, Line 6)			

Part II – CASH REQUIREMENTS (excludes reporting general administration activity 0181 funds)

Activity Code Description	0580 Housing Mgt	0530 Housing Rehab	TOTAL
1. Total Cash Requirements To Date for Project	\$ 9,581	\$	\$ 9,581
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)	\$	\$	\$
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4 (exclude RLF)	\$ 5,257	\$	\$ 5,257
4. Total Current Cash Requirements	\$ 4,324		\$ 4,324
5. Less: Unpaid Previous Request			\$
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)			
7. Net Amount of Federal Funds Requested \$1,500 MINIMUM CDBG REQUEST. IF NOT FINAL DRAW, A REQUEST LESS THAN \$1,500 IS RETURNED AND NOT PROCESSED			\$ 4,324

I certify that this request for federal funds has been prepared in accordance with the terms and conditions of the Grant Agreement, the Administrative Requirements and Treasury Circular No. 1075 which govern expenditures of federal funds for this grant. I also certify that all data reported above is correct and that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official Scott Kudrna, Mayor	Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official Sherry Heskett, City Clerk	Date
Person Preparing Request for CDBG Funds Form Name: Lisa Beethe	Organization: SENDD	Telephone Number: 402-862-2201
DEPARTMENT OF ECONOMIC DEVELOPMENT USE ONLY	AMOUNT APPROVED: \$	INITIALS: _____ DATE: _____

Please refer to Instructions for additional guidance.

SEND D

Southeast Nebraska Development District

www.sendd.org

AGENDA ITEM

NO 18

MAIN OFFICE
2831 "O" Street, Lincoln, NE 68510
Office: 402-475-2680
Fax: 402-475-2794
bvolz@sendd.org

May 29, 2013

Hsg. Advisory Committee/
City Council Members
Auburn, NE 68305



RE: City Wide, Auburn's Housing Rehabilitation Program

Hsg. Advisory Committee/
City Council Members

On May 24, 2013, bids opening was held at 3:00 P.M., in the afternoon on applicants # 02 04, 06, 07 & 08 through Auburn's Citywide Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the Hsg. Advisory Committee and Members of the City Council on this applicant:

FOR PROJECT 12-AUB-02, our Office recommends to award contract to the contractor in the amount of \$ 18,066.40, the total being all from the CDBG Auburn's, Citywide Housing Rehabilitation Program.

CONTRACTOR	PROJECT AMOUNT
Brad Yost	Base Bid..... \$ 16,424.00
Brad Yost Const. Co.	plus Contingency fund..... + 1,642.40
P O Box 673	
Nebraska City, NE 68410	Recommendation to award Contract..... \$ 18,066.40

FOR PROJECT 12-AUB-04, our Office recommends to award contract to the contractor in the amount of \$ 24,995.00, the total being all from the CDBG City of Auburn's, Citywide Housing Rehabilitation Program.

CONTRACTOR	PROJECT AMOUNT
Brad Yost	Total bid project... \$ 24,797.30
Brad Yost Const. Co.	minus Contingency fund..... - 2,254.30
P O Box 673	
Nebraska City, NE 68410	Base Bid..... \$ 22,543.00
 Add the following to the contract:	
1. Alternate AA. To install ice & shield on the roof.....	+ 280.00
2. Alternate CC. Install new central air unit with new A coil.....	+ 1,800.00
	New Base..... \$ 24,623.00

New Base..... \$ 24,623.00
 New Contingency fund.... + 372.00

Recommendation to award contract... \$ 24,995.00

FOR PROJECT 12-AUB-06, our Office recommends to award contract to the contractor in the amount of \$ 19,895.00, the total being all from the CDBG City of Auburn's, Citywide Housing Rehabilitation Program.

CONTRACTOR	PROJECT AMOUNT
Brad Yost	Total bid project... \$ 19,046.50
Brad Yost Const. Co.	minus Contingency fund..... - 1,731.50
P O Box 673	
Nebraska City, NE 68410	<u>Base Bid..... \$ 17,315.00</u>

Add the following to the contract:

- 1. Alternate CC. Install 1/2" wafferboard over the West shed roof..... + 920.00
- 2. Alternate DD. Install 1/2" wafferboard over the main roof of house..... + 1,160.00

New Base..... \$ 29,395.00
 New Contingency fund.... + 500.00

Recommendation to award contract... \$ 19,895.00

FOR PROJECT 12-AUB-07, our Office recommends to award contract to the contractor in the amount of \$ 19,580.00, the total being all from the CDBG City of Auburn's, Citywide Housing Rehabilitation Program.

CONTRACTOR	PROJECT AMOUNT
Brad Yost	Total bid project... \$ 20,086.00
Brad Yost Const. Co.	minus Contingency fund..... - 1,826.00
P O Box 673	
Nebraska City, NE 68410	<u>Base Bid..... \$ 18,260.00</u>

Delete the following from the contract:

- 1. Painting of the fascia and soffit on the house..... - 600.00
- 2. Painting of the window trim on the house..... - 575.00

Adjusted Base.....\$ 17,085.00

Adjusted Base.....\$ 17,085.00

Add the following to the contract:

- 1. Alternate AA. Install coil wrap over the window trim of house..... + 875.00
- 2. Alternate BB. Install coil wrap over the fascia and soffit of house..... + 1,120.00

New Base..... \$ 19,080.00
 New Contingency fund.. + 500.00

Recommendation to award contract... \$ 19,580.00

FOR PROJECT 12-AUB-08, our Office recommends to award contract to the contractor in the amount of \$ 16,473.00, the total being all from the CDBG City of Auburn's, Citywide Housing Rehabilitation Program.

CONTRACTOR	PROJECT AMOUNT
Brad Yost Brad Yost Const. Co. PO Box 673 Nebraska City, NE 68410	Total bid project... \$ 16,261.30
	minus Contingency fund..... - 1,478.30
	<hr/>
	Base Bid..... \$ 14,783.00
	New Contingency fund.. + 1,690.00
	<hr/>
	Recommendation to award contract... \$ 16,473.00

NOTE OF INTEREST: with these five recommendations to award contract, will bring the total to \$ 108,974.40 of obligated funds (which is a combination of \$ 99,009.40 of CDBG funds and \$ 9,965.00 of Program Income funds) with an average of \$ 18,162.40 per structure for six houses being rehabilitated.

Brad Yost Const. Co., has successfully completed similar projects over the years in communities in SENDD's District using CDBG & HOME funds. Brad Yost Const. Co., is certified in the "Lead Base Paint Safe Work Practice seminar" and has the proper insurance coverage and manpower to complete these five projects.

Sincerely,

Ben J. Volz
SEND D

cc: Auburn's Housing Advisory Committee
City of Auburn City Council Members

SEND D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
bvolz@sendd.org

May 31, 2013

Hsg. Advisory Committee/
City Council Members
Auburn, NE 68305

RE: City Wide, Auburn's Housing Rehabilitation Program

Hsg. Advisory Committee/
City Council Members



On May 31, 2013, bids opening was held at 3:00 P.M., in the afternoon on applicant # 09 through Auburn's Citywide Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the Hsg. Advisory Committee and Members of the City Council on this applicant:

FOR PROJECT 12-AUB-09, our Office recommends to award contract to the contractor in the amount of \$ 24,995.00, the total being all from the CDBG City of Auburn's, Citywide Housing Rehabilitation Program.

CONTRACTOR	PROJECT AMOUNT
Geoff Schneider	Total bid project... \$ 31,861.50
Quality Remodeling	minus Contingency fund..... - 2,896.50
17741 A Street	-----
Walton, NE 68461	Base Bid..... \$ 28,965.00
Delete the following from the contract:	
1. Line item 1D. Change existing electrical fuse panel to a 100 amp. electrical breaker panel (existing electrical panel is adequate) -	2,250.00
1. Line item 2A. Remove existing storm windows, sash units of Windows and install new thermopane vinyl replacement windows.....	- 3,950.00
2. Line item 2B. Remove and install new vinyl thermopane picture window in the living room. (existing wood sash to be painted)...	- 750.00

	Adjusted Base..... \$ 22,015.00

Adjusted Base..... \$ 22,015.00

Add the following to the contract:

1. **BB. WINDOW WORK ON HOUSE** Remove the existing storm windows on the house (exclude the South kitchen window & garage windows). Replace any cracked glass in the primary window, remove and replace any loose putty. Remove the loose paint on the window sashes, window jamb channel, window trough, and window ledge. Install a coat of laytex primer on the bare wood, install two coats of paint. NOTE: Remove any primer or paint on the glass panes. Replace cracked glass, torn screen in the storm windows. Remove old caulking on the parting stops, install new caulking on the vertical and top parting stops and reinstall the storm windows. NOTE: Do not install caulking on the bottom of the storm window. Remove the loose paint on the exterior wood of the North thermopane window, install a primer and two coats of paint..... + 895.00

New Base..... \$ 22,910.00
New Contingency fund.... + 2,085.00

Recommendation to award contract... \$ 24,995.00

NOTE OF INTEREST: with this one recommendation to award contract, will bring the total to \$ 133,969.40 of obligated funds (which is a combination of \$ 124,004.40 of CDBG funds and \$ 9,965.00 of Program Income funds) with an average of \$ 19,138.49 per structure for seven houses being rehabilitated.

Quality Remodeling has successfully completed similar projects over the years in communities in SENDD's District using CDBG & HOME funds. Quality Remodeling is certified in the "Lead Base Paint Safe Work Practice seminar" and has the proper insurance coverage and manpower to complete this project.

Sincerely,

Ben J. Volz
SEND D

cc: Auburn's Housing Advisory Committee
City of Auburn City Council Members

BID RESULTS –AUBURN’S REHAB PROGRAM

Bid Date: May 24, 2013, 3:00 P.M.

Location: SENDD Lincoln Office

Applicant #	02	04	06
Brad Yost Const. Co.	\$ 18,066.40	\$ 24,797.50	\$ 19,046.50
Doty Const. Co.			
E-Z Const. Co	\$ 20,608.50	\$ 28,770.50	\$ 22,445.50
Hays Siding & Const.			
Hinrichsen Const. Co.		\$ 25,553.00	
Home Solutions of NE			
McNealy Const. Co.			
North Star Const. Co.			
Quality Remodeling	\$ 20,218.00	\$ 27,362.50	\$ 20,553.50
S & M Const. Co.			
 (NOTE: prices contain A 10% contingency fund)			
SEND D Est.	\$ 22,000.00	\$ 24,000.00	\$ 22,000.00

BID RESULTS –AUBURN’S REHAB PROGRAM

Bid Date: May 24, 2013, 3:00 P.M.

Location: SENDD Lincoln Office

Applicant #	07	08
Brad Yost Const. Co.	\$ 20,086.00	\$ 16,261.30
Doty Const. Co.		
E-Z Const. Co		
Hays Siding & Const.		
Hinrichsen Const. Co.		\$ 20,295.00
Home Solutions of NE		
McNealy Const. Co.		
North Star Const. Co.		
Quality Remodeling		
S & M Const. Co.		\$ 22,220.00
 (NOTE: prices contain A 10% contingency fund)		
SEND D Est.	\$ 15,000.00	\$ 17,000.00

CITY OF AUBURN, NEBRASKA & SENDD

General Admin & Implementation Services in support of CDBG DTR Program Income Reuse Projects. Developed in response to program income associated with 10-DTR-105 and intended for use with this and any future Auburn CDBG DTR Program Income.

THIS CONTRACT with an effective date of June 10, 2013, by and between the CITY OF AUBURN, Nebraska, (*hereinafter referred to as the MUNICIPALITY*), and the Southeast Nebraska Development District, (*hereinafter referred to as the DISTRICT or SENDD*).

For the consideration stated herein, the **MUNICIPALITY** and **DISTRICT** do mutually agree as follows:

I. Scope of Work and Services to be provided by SENDD:

The Scope of Work contained in this Contract provides the basic work elements to be completed by the **DISTRICT** for the **MUNICIPALITY** resulting in the successful completion of commercial rehab related Downtown Revitalization projects and other eligible projects that utilize the Auburn CDBG DTR Program Income ReUse Funds. The services rendered under this Scope of Work shall be undertaken in such a manner as to be in compliance with the rules and regulations of the Nebraska Department of Economic Development as they relate to the use of CDBG DTR Program Income and in compliance with the goals, rules and regulations of the Municipality. It is the intent of both parties that SENDD staff will work closely with City Staff, with the recognition that any work that can be accomplished by the local City Staff will be maximized and that SENDD staff will be called upon only for specific services as City Staff may deem appropriate.

The Scope of Work for SENDD services shall contain the following components:

a. Application Screening & Development

The **DISTRICT** in conjunction with the Auburn Staff, shall review all applications received for Commercial rehab related Downtown Revitalization assistance under the **Municipality's** CDBG DTR Program Income fund, to determine those that are qualified. Said process will result in the **DISTRICT & City Staff** recommending to the **MUNICIPALITY's Downtown Revitalization Committee** a list of applicants eligible to receive financial assistance. Per the review and approval process established SENDD and the City shall work together to secure initial approvals and process application materials.

b. Memorandum of Understanding (MOU) Development

The **DISTRICT** shall prepare a draft "MOU" for each eligible project. Said draft MOU shall be used to negotiate / communicate the specifics of the utilization and compliance documentation surrounding this project.

c. Environmental Review Record (ERR) Development

The **DISTRICT** shall prepare an "ERR" for each eligible project. This responsibility shall include Agency solicitation letters and working with the applicant and said agencies to facilitate communication with the applicant. Note: studies that may be triggered by agency requests are beyond the scope of this agreement. That is in this base contract SENDD is not responsible if SHPO or other agencies require additional study information. Such special agency requests may trigger the need for outside consultant support to respond to specific requests. Any such costs are beyond this contract cap.

- d. **Prepare City Council Agenda Items and Drawdown/Pay Request Paperwork:** DISTRICT shall work with City Staff to confirm the eligibility of costs submitted and shall prepare the documentation needed for City Council approval. This information will be provided to the **Municipality's** Governing Board, specifically to document compliance with CDBG financial management standards.

The Scope of Work/ City of Auburn Responsibilities shall contain the following components:

- a. **Marketing/Initial Contact with Potential Applicant**
The MUNICIPALITY/Auburn Staff shall continue the format established with 10-DTR-105 to market the availability of these funds and shall provide the day to day contact with property owners in Auburn.
- b. **Inspection of Rehabilitation Work Completed:** Inspection visit(s) will be made by the MUNICIPALITY/Auburn Staff/local Auburn leadership to determine contractor progress and determine project completion.
- c. **Payments to Contractors:**
City Staff shall advise the Downtown Revitalization Committee as to the completeness and quality of work prior to consideration by the **Municipality's** Governing Board of bills submitted by contractors for final payment. (Note that the Auburn DTR format, to provide for simpler compliance verification and due diligence/control of funds, does not provide for partial payments.)
- d. **Completion of MUNICIPAL Commercial Rehabilitation Project:**
City Staff shall assist the MUNICIPALITY in insuring that liens for goods and services provided by subcontractors and suppliers have been paid by prime contractors and that work has been completed satisfactorily prior to recommending that final payments be made to the prime contractors and prior to implementation of final closeout procedures associated with the **Municipality's** Commercial Rehabilitation Program.
- e. **City manages Committee Agendas and Minutes:**
City Staff shall be responsible for committee contact, calling meetings/circulating committee meeting notices, preparing agendas, and completing minutes of said Auburn Downtown Revitalization Committee. SENDD shall provide input to City Staff in formulating agenda topics, but SENDD shall not be the party responsible for the *final preparation and distribution of said meeting notices or meeting minutes.*

****NOTE: Should the City determine that there is a desire to increase or decrease SENDD's scope of work, (as specified above) SENDD is ready to response to meet the needs of the City of Auburn.**

II. Time of Performance

The services of the DISTRICT are to commence as of the date specified in the first paragraph of this Contract and shall be undertaken in such sequence as to assure their expeditious completion. All services required hereunder shall continue until this agreement is canceled or terminated, as provided in Articles XX, XXI, XXII. For budgeting/ accounting purposes, this contract shall have a fiscal year ending June 30 of each year.

III. Compensation and Method of Payment

The total cost for performing the services outlined in Part 1 of this Contract shall be billed on an actual cost incurred basis for the General Admin & Implementation Services in support of CDBG

DTR Program Income Reuse Projects up to a maximum total of \$10,000 per annum. The **MUNICIPALITY** agrees to reimburse the **DISTRICT** for expenses incurred in the accomplishment of those activities outlined in Section I of this Agreement upon presentation of a statement detailing the expenses incurred.

IV. Amendments

The **MUNICIPALITY** may, from time to time, request changes in the Scope of Services of the **DISTRICT** to be performed hereunder. Such changes, including any increase or decrease in the amount of the **DISTRICT's** compensation, which are mutually agreed upon by and between the **MUNICIPALITY** and the **DISTRICT**, shall be incorporated in written amendments to this Contract.

V. Personnel. In entering into this Contract with the **MUNICIPALITY**, the **DISTRICT** represents that:

- a. It has, or will secure at its own expense, all personnel required to perform the services under this Contract and that said personnel shall not be employees of, or have any contractual relationship with, the **MUNICIPALITY**;
- b. All services required hereunder will be performed by the **DISTRICT** under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services; and,
- c. None of the work or services covered by this Contract shall be subcontracted without the prior written approval of the **MUNICIPALITY** and any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Contract.

VI. Assignability

The **DISTRICT** shall not assign any interest in this Contract, and shall not transfer any interest in the same, whether by assignment or novation, without the prior written consent of the **MUNICIPALITY** thereto provided, however, that claims for money by the **DISTRICT** from the **MUNICIPALITY** under this Contract may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the **MUNICIPALITY**.

VII. Amendments

This Contract may be amended by the mutual agreement of the parties hereto and in writing to be attached to and incorporated into this Contract.

VIII. Reports and Information

The **DISTRICT**, at such times and in such forms as the **MUNICIPALITY** may require, shall furnish the **MUNICIPALITY** such reports as it may request pertaining to the work or services undertaken pursuant to this Contract, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Contract.

IX. Records and Audits

The **DISTRICT** shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to the Contract and such other records as may be deemed necessary by the **MUNICIPALITY** to assure proper accounting for all project funds, both Federal and non-Federal shares. The **MUNICIPALITY** and other authorized representatives of the State and Federal governments shall have access to any books, documents, papers, and records of the **DISTRICT** which are directly pertinent to the Contract for the purposes of making audit, examination, excerpts, and transcriptions. All records will be

retained for 3-years after the expiration of this Contract unless permission to destroy them is granted by the **MUNICIPALITY** or the State.

X. Findings Confidential

All of the reports, information, data, etc., prepared or assembled by the **DISTRICT** under this Contract are confidential and the **DISTRICT** agrees that they shall not be made available to any individual or organization without the prior written approval of the **MUNICIPALITY**.

XI. Copyright

No report, maps, or other documents produced in whole or in part under this Contract shall be the subject of application for copyright by, or on behalf of, the **DISTRICT**.

XII. Compliance with Local Laws

The **DISTRICT** shall comply with all applicable laws, ordinances and codes of the State and local government.

XIII. Equal Employment Opportunity. During the performance of this Contract, the **DISTRICT** agrees as follows:

- a. The **DISTRICT** will not discriminate against any employee or applicant for employment because of race, creed, sex, color or national origin. The **DISTRICT** will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. The **DISTRICT** agrees to post in conspicuous places available to employees and applicants for employment, notices provided by the **MUNICIPALITY** which set forth the provisions of this nondiscrimination clause.
- b. The **DISTRICT** will, in all solicitations or advertisements for employees placed by or on behalf of the **DISTRICT**, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
- c. The **DISTRICT** will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Contract so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- d. The **DISTRICT** will comply with all provisions of Executive Order 11246 of September 24, 1965, and rules, regulations and relevant orders of the Secretary of Labor.
- e. The **DISTRICT** will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto and will permit access to its books, records and accounts by the Nebraska Department of Economic Development and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- f. In the event of the **DISTRICT's** non-compliance with the equal opportunity clauses of this Contract or with any such rules, regulations or orders, this Contract may be canceled, terminated, or suspended in whole or in part and the **DISTRICT** may be declared ineligible for further government contracts in accordance with procedures

authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- g. The **DISTRICT** will include the provisions of paragraphs a. through g. in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The **DISTRICT** will take such action with respect to any subcontract or purchase order as the Municipality may direct as a means of enforcing such provisions including sanctions for non-compliances, provided, however that, in the event the **DISTRICT** becomes involved in or is threatened with litigation with a subcontractor or vendor as a result of such directive by the **MUNICIPALITY**, the **DISTRICT** may request the United States to enter into such litigation to protect the interests of the United States.

XIV. Civil Rights Act of 1964

The **DISTRICT** will comply with Title VI of the Civil Rights Act of 1964, which states that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program activity receiving Federal financial assistance.

XV. Section 109 of the Housing and Community Development Act of 1974

The **DISTRICT** will take such steps as may be deemed necessary to comply with this requirement which states that no person in the United States shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to, discrimination under any program or activity funded in whole or in part with funds made available under this title.

XVI. "Section 3" Compliance in the Provision of Training, Employment and Business Opportunities.

In entering into this Contract, the **DISTRICT** recognizes that the work to be performed under said Contract is on a project assisted under a program providing direct Federal financial assistance from the U.S. Department of Housing and Urban Development and as such is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Furthermore, the **DISTRICT** recognizes that Section 3 requires that, to the greatest extent feasible, opportunities for training and employment are to be given lower-income residents of the project area and contracts for work in connection with the project are to be awarded to business concerns which are located in, or owned in substantial part, by persons residing in the area of the project. In recognition of the requirements under Section 3, the **DISTRICT** does agree as follows:

- a. The **DISTRICT** will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of the U.S. Department of Housing and Urban Development as set forth in 24 CFR 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of this Contract. The **DISTRICT** certifies and agrees that it is under no contractual or other disability which would prevent it from complying with these requirements.
- b. The **DISTRICT** will send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or worker's representative of its commitment under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

- c. The **DISTRICT** will include the Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the **MUNICIPALITY**, take appropriate action pursuant to said subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of the U.S. Department of Housing and Urban Development, 24 CFR Part 135. The **DISTRICT** will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
- d. In entering into this Contract, the **DISTRICT** recognizes that compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of the U.S. Department of Housing and Urban Development issued hereunder prior to the execution of the Contract, shall be a condition of the Federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns and that failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which Federal assistance is provided and to such sanctions as are specified by 24 CFR Part 135.

XVII. Age Discrimination Act of 1975

The **DISTRICT** shall comply with the Age Discrimination Act of 1975, as amended, which provides that no person shall be excluded from participation, denied program benefits or be subjected to discrimination on the basis of age under any program or activity receiving Federal funding assistance.

XVIII. Section 504 of the Rehabilitation Act of 1974

The **DISTRICT** shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified individual shall, solely by reason of his or her handicap, be excluded from participation, including employment, denied program benefits or subjected to discrimination under any program or activity receiving Federal assistance funds.

XIX. Interest of DISTRICT and Employees

The **DISTRICT** covenants that it presently has no interest and shall not acquire interest, direct or indirect, in the study area of any parcels therein or any other interest which would conflict in any manner or degree with the performance of this Contract, no person having any such interest shall be employed.

XX. Termination for Cause

If, through any cause, the **DISTRICT** shall fail to fulfill in a timely and proper manner, its obligations under this Contract, or if the **DISTRICT** shall violate any of the covenants, agreements, or stipulations of this Contract, the **MUNICIPALITY** shall thereupon have the right to terminate said Contract by giving written notice to the **DISTRICT** of such termination and specifying the effective date thereof, at least 5 days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the **DISTRICT** under this Contract shall, at the option of the **MUNICIPALITY** become its property and the **DISTRICT** shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

XXI. Termination for Convenience of the MUNICIPALITY

The **MUNICIPALITY** may terminate this Contract at any time by giving at least 10 days notice, in writing, to the **DISTRICT**. If the Contract is terminated by the **MUNICIPALITY** as provided herein, the **DISTRICT** will be paid for the time provided and expenses incurred up to the

termination date. If the Contract is terminated due to the fault of the **DISTRICT**, paragraph 20 hereof relative to termination shall apply.

XXII. Termination for Other Grounds

This contract may also be terminated in whole or in part:

- a. By the **MUNICIPALITY**, with the consent of the **DISTRICT**, or by the **DISTRICT** with the consent of the **MUNICIPALITY** in which case the two parties shall devise by mutual agreement, the conditions of termination including effective date and in case of termination in part, that portion to be terminated.
- b. In the event the **MUNICIPALITY** fails to pay the **DISTRICT** promptly or within sixty (60) days after invoices are rendered, the **MUNICIPALITY** agrees that the **DISTRICT** shall have the right to consider said default a breach of this agreement and the duties of the **DISTRICT** under this agreement terminated. In such an event, the

MUNICIPALITY shall then promptly pay the **DISTRICT** for all services performed and all allowable expenses incurred.

XXIII. Automatic Renewal

If this contract is not terminated in accordance with one of the methods outlined in Articles XX, XXI, XXII, it is mutually agreed that this contract shall continue in force from year to year. The annual accrual of fees under this contract (as detailed in III. Compensation and Method of Payment) toward the maximum shall be reset to zero "0" at each anniversary date of this contract.

IN WITNESS WHEREOF, the parties have executed this Contract, as of the date first above written.

SOUTHEAST NEBRASKA
DEVELOPMENT DISTRICT

CITY OF AUBURN, NE

By: _____
David R. Taladay, Executive Director

By: _____
Scott Kudrna, Mayor

Date: _____

Date: _____

SENDD Account: _____

ATTEST: _____
Sherry Heskett, City Clerk

Date: _____

SEND D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
bvolz@sendd.org

May 29, 2013

Auburn, NE
CDBG #12-HO-6044
Citywide Housing Rehabilitation Program

Re: Narrative outlines for Recommendations of Construction Contract Award
For Projects #02, 04, 06, 07 & 08

Project # 12-AUB-02

Construction contract award amount: \$ 16,424.00 of CDBG funds
Contractor: Brad Yost Const. Co.

Description of work:

- electrical splices in furnace room to be in junction boxes/coverplates
 - romex to water heater to be in conduit
 - All exterior windows: reputtled; cracked glass replaced; loose paint removed and all bare wood primes and painted (19 windows)
 - new operable window in basement bathroom, wall work and ceiling work
 - shut-offs on bathroom vanity hot & cold water lines & toilet in basement
 - exhaust fan in 1st floor bathroom
 - Install G.F.I.'s in kitchen (both sides of sink), one in 1st floor bathroom and basement bathroom
 - painting of window/door trim and fascia/soffit on house & garage
 - remove loose paint on body of house & attached garage, prime and paint
 - new commercial size gutters and downspouts with extensions on the house & garage
 - install carbon monoxide/smoke detectors throughout the house
-

Project # 12-AUB-04

Construction contract award amount: \$ 24,995.00 of CDBG funds

Contractor: Brad Yost Const. Co.

Description of work:

- new thermopane vinyl replacement windows (8 windows)
 - painting of window/door trim & fascia/soffit on house
 - tear-off of roof, new sheathing, new thirty year warranty asphalt shingles (approx 25 sq.)
 - new underlayment bathroom, new sheet vinyl with wood base/new door trim
 - new pre-hung steel panel insulated door with new vinyl storm door in living room
 - new 40 gallon water heater with pressure relief valve and drip leg & gas drip leg
 - new 80 plus forced air gas furnace with electrical shut-off and gas drip leg
 - removal of window air conditioners and installation of new central air unit
 - install commercial size gutters and downspouts with extensions on the house
 - install carbon monoxide/smoke detectors throughout the house
-

Project # 12-AUB-06

Construction contract award amount: \$ 19,895.00 of CDBG funds

Contractor: Brad Yost Const. Co.

Description of work:

- romex to water heater into conduit, new bathroom light fixture controlled by wall switch
 - G.F.I.'s on both sides of kitchen sink, texture kitchen ceiling
 - new thermopane vinyl replacement windows (3 windows)
 - new duplex receptacle in laundry room, new underlayment with new sheet vinyl flooring
 - ceiling exhaust fan in bathroom controlled by wall switch
 - tear-off new roof on house, new 30 year warranty asphalt singles (30 squares plus)
 - new commercial size gutters and downspouts with extensions on the house
 - carbon monoxide/smoke detectors throughout the house
-

Project # 12-AUB-07

Construction contract award amount: \$ 19,580.00 of CDBG funds

Contractor: Brad Yost Const. Co.

Description of work:

- electrical wiring in basement to be above floor joist or installed in conduit, all electrical
 - splices, wall switches and receptacles to be in junction boxes with proper cover plates installed gas
 - shut-offs for the water heater and the gas furnace
 - insulate walls & sheetrock basement stairwell & paint with new wood handrail
 - new underlayment and sheet vinyl flooring in the laundry room
 - new underlayment and new laminated wood flooring in dining room, living room,
 - and both bedrooms
 - painting of all railing, fascia/soffit & columns of South exterior porch
 - coil wrap of the fascia and soffit of house
 - carbon monoxide/smoke detectors throughout the house
-

Project # 12-AUB-08

Construction contract award amount: \$ 16,473.00 of CDBG funds

Contractor: Brad Yost Const. Co.

Description of work:

- new thermopane vinyl replacement windows (12 windows)
- bathroom: new underlayment with new sheet vinyl; wall work & painting of walls
- carpet: new carpet in S.W. bedroom; new carpet in living room
- new pre-hung steel panel door in East entrance to kitchen
- painting of window/door trim and painting of fascia and soffits of house and attached garage
- painting of the body of the house and attached garage
- painting of existing gutters and downspouts
- install carbon monoxide/smoke detectors throughout the house

SEND D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2660
Fax: 402-475-2794
bvolz@sendd.org

May 31, 2013

Auburn, NE

CDBG #12-HO-6044

Citywide Housing Rehabilitation Program

**Re: Narrative outlines for Recommendations of Construction Contract Award
For Project(s) # 09**

Project # 12-AUB-09

Construction contract award amount: \$ 24,995.00 of CDBG funds

Contractor: Quality Remodeling

Description of work:

- Basement electrical wiring: electrical wiring below floor joists to be above joists or installed in metal conduit; all wire splices, plug-ins & receptacles to be in proper junction boxes with proper cover plates installed
- handrail on basement stairs with top rail
- tear-off, install new 30 year warranty asphalt shingles on house and attached garage (22 squares)
- remove all loose paint on the windows sashes, install primer and new paint on sashes; window jamb channels and window sills; replace any cracked glass or torn screen (10)
- install new steel panel insulated doors with new vinyl storm doors on entrance to living room and to entrance to attached garage
- install new underlayment and new sheet vinyl flooring in kitchen
- paint all window/door and fascia/soffit trim on house and attached garage
- remove and replace deteriorated siding on house and attached garage, install primer on new siding and bare wood, install two coats of paint
- remove loose paint on siding of house and attached garage, install primer on new wood, bare wood, install two coats of paint
- shut-offs on bathroom vanity hot & cold water lines
- install G.F.I.'s in kitchen; both sides of sink
- new commercial size gutters and downspouts with extensions on the house & garage
- install carbon monoxide/smoke detectors throughout the house



City of Auburn

1101 J Street
Auburn, Nebraska 68305

June 10, 2013

402-274-3420
402-274-4154 fax
www.auburn.ne.gov

Street Department Activity Report (May 2013)

MAYOR

Scott Kudrna

COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Larry Holtzman

Rick Janssen

Jeff Jeanneret

- Appliance and Furniture Recycle Lot – 5 times
- Brush Lot – 5 times
- Recycle trailer to American Recycling & Sanitation – 5 times
- Worked on equipment at city shop
- Garbage run at parks/lake/business area (weekly)
- Filled pot holes around city
- Cleaned storm drains
- Mowing
- Cleaned the Pool for opening
- Caulked sidewalk joints around pool
- Built plexiglass windows for the mini inn and installed air conditioner
- Repaired sidewalk north of the retaining wall in Legion Park and north of pool where there was a water leak
- Painted handicap parking stalls around the city
- Trimmed trees from the recent storm
- Drained the lake because of the recent rain storms
- Put chemicals in the lake
- Blew out flag pole holes and moved benches in Legion Park for the holiday
- Swept city streets
- Pushed back the rock from alley approaches from the recent rains

Harry Bridgmon
Street Commissioner



Auburn Memorial Library

1810 Courthouse Ave
Auburn, NE 68305

City Council Report June 2013

- On Wednesday, June 26th the library will be hosting an Open House at 10 a.m. followed by a law-related education training session. The training will be on using the Supreme Court's self-help web page. Everyone is invited to attend.
- The library is partnering with the Auburn schools, NE Department of Education, and NET in their Ready to Learn program. The focus is on preparing kids for Kindergarten and also keeping kids reading over the summer months. NET is providing the library with a Kindle and iPad pre-loaded with PBS apps for the younger kids to use. This is all part of a grant that will run through 2015.
- The library will be hosting a Scholastic book fair July 8th – 16th during normal business hours. The library receives 40% of the profits to purchase books from Scholastic.

Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>	<u>Money to City:</u>	<u>Computer Use:</u>
May 2013	4,347	2,394	\$769.38	447
May 2012	4,740	2,599	\$798.29	466
April 2013	4,024	2,520	\$808.29	500
April 2012	4,325	2,600	\$605.42	484

AGENDA ITEM NO. 20

Budget Reports Submitted by City Treasurer
Receipts by Department

CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-00-3100	GEN FEDERAL REVENUES	20,000.00	.00	4,920.35	24.60	15,079.65
01-00-3200	GEN STATE EQUALIZATION	198,044.58	.00	52,661.22	26.59	145,383.36
01-00-3202	GEN STATE MOTOR VH FEE	.00	.00	.00	.00	.00
01-00-3203	GEN MTR VEHICLE PRORATE	1,800.00	.00	1,120.63	62.26	679.37
01-00-3204	GEN STATE AID	1,150.00	.00	1,111.00	96.61	39.00
01-00-3205	GEN STATE MIRF	.00	.00	.00	.00	.00
01-00-3208	GEN OTHER STATE	25,000.00	4,339.95	13,019.85	52.08	11,980.15
01-00-3301	GEN LICENSES & PERMITS	17,000.00	2,246.00	11,727.00	68.98	5,273.00
01-00-3306	GEN REIM/REFUNDS	7,000.00	10.78	3,661.40	52.31	3,338.60
01-00-3310	GEN FRANCHISE FEES	67,000.00	2,730.17	68,162.42	101.73	1,162.42-
01-00-3311	GEN IN LIEU OF TAXES	.00	.00	.00	.00	.00
01-00-3312	GEN BPW REVENUE PAYMENT	116,000.00	8,134.21	76,517.15	65.96	39,482.85
01-00-3314	GEN ST LIC AND CITY FINES	3,500.00	950.00	2,920.00	83.43	580.00
01-00-3325	GEN TICKET SALES	42,000.00	17,248.00	17,248.00	41.07	24,752.00
01-00-3326	GEN CONCESSIONS	600.00	777.65	777.65	129.61	177.65-
01-00-3327	GEN LESSONS	7,000.00	3,500.00	3,500.00	50.00	3,500.00
01-00-3331	GEN FINANCING	.00	.00	.00	.00	.00
01-00-3332	GEN SALE OF MUNI PROPERTY	1,500.00	43.25	675.43	45.03	824.57
01-00-3335	GEN CITY SALES TAX	350,000.00	31,234.37	246,936.50	70.55	103,063.50
01-00-3340	GEN INTEREST	2,200.00	77.26	633.91	28.81	1,566.09
01-00-3342	GEN PROGRAM & USE FEES	7,000.00	840.00	3,135.00	44.79	3,865.00
01-00-3346	GEN FOOTBALL PROGRAM REV	.00	.00	.00	.00	.00
01-00-3347	GEN GRANTS/DONATIONS	4,000.00	.00	.00	.00	4,000.00
01-00-3350	GEN MFO	8,768.97	.00	4,384.48	50.00	4,384.49
01-00-3351	GEN PROPERTY TAXES	510,563.00	152,424.39	336,294.85	65.87	174,268.15
01-00-3352	GEN MTR VEHICLE TAXES	65,000.00	6,026.66	43,521.09	66.96	21,478.91
01-00-3359	GEN CO TREAS OTHER	100.00	.00	.00	.00	100.00
01-00-3360	GEN MISC REVENUES	7,000.00	728.20	5,003.31	71.48	1,996.69
01-00-3361	FIRE PROPERTY TAXES	43,060.00	12,251.83	27,031.22	62.78	16,028.78
01-00-3362	FIRE MTR VEHICLE TAXES	.00	.00	.00	.00	.00
01-00-3363	FIRE MTR VEHICLE PRORATE	150.00	.00	90.11	60.07	59.89
01-00-3368	FIRE OTHER STATE	2,050.00	348.95	1,046.85	51.07	1,003.15
01-00-3369	FIRE CO TREAS OTHER	8.00	.00	.00	.00	8.00
01-00-3999	GEN TRANSFERS IN	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	DIFFERENCE	1,507,494.55	243,911.67	926,099.42	61.43	581,395.13
		=====	=====	=====	=====	=====
	PROOF	1,507,494.55	243,911.67	926,099.42	61.43	581,395.13
		=====	=====	=====	=====	=====

CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
03-00-3100	STREET FEDERAL REVENUES	.00	.00	.00	.00	.00
03-00-3200	STREET STATE EQUALIZATION	.00	.00	.00	.00	.00
03-00-3201	STREET HIGHWAY ALLOCATION	290,000.00	24,968.54	206,407.73	71.18	83,592.27
03-00-3202	STREET STATE MOTOR VEHICLE FEE	26,500.00	.00	20,067.23	75.73	6,432.77
03-00-3203	STREET MTR VEHICLE PRORAT	.00	.00	.00	.00	.00
03-00-3208	STREET OTHER STATE REV	.00	.00	307.95	.00	307.95-
03-00-3306	STREET REIM/REFUNDS	.00	.00	.00	.00	.00
03-00-3311	STREET IN LIEU OF TAXES	.00	.00	.00	.00	.00
03-00-3321	STREET PAV/WATER/SEWER	.00	.00	.00	.00	.00
03-00-3331	STREET BOND ISSUE	.00	.00	.00	.00	.00
03-00-3332	STREET SALE OF MUNI PROP	.00	.00	.00	.00	.00
03-00-3335	STREET CITY SALES TAX	50,000.00	5,668.34	38,533.06	77.07	11,466.94
03-00-3340	STREET INTEREST	.00	.00	.00	.00	.00
03-00-3351	STREET PROPERTY TAXES	.00	.00	.00	.00	.00
03-00-3352	STREET MTR VEHICLE TAXES	.00	.00	.00	.00	.00
03-00-3359	STREET CO TREAS OTHER	.00	.00	.00	.00	.00
03-00-3360	STREET MISC REVENUES	.00	.00	212.10	.00	212.10-
03-00-3999	STREET TRANSFERS IN (CRA)	60,000.00	.00	.00	.00	60,000.00
		=====	=====	=====	=====	=====
	DIFFERENCE	426,500.00	30,636.88	265,528.07	62.26	160,971.93
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	PROOF	426,500.00	30,636.88	265,528.07	62.26	160,971.93
		=====	=====	=====	=====	=====

CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
04-00-3321	PAVING WATER SEWER	44,700.00	2,544.20	75,023.44	167.84	30,323.44-
04-00-3331	BOND ISSUE	.00	.00	.00	.00	.00
04-00-3360	MISC REVENUES	.00	.00	.00	.00	.00
04-00-3999	TRANSFERS IN	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	DIFFERENCE	44,700.00	2,544.20	75,023.44	167.84	30,323.44-
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	PROOF	44,700.00	2,544.20	75,023.44	167.84	30,323.44-
		=====	=====	=====	=====	=====

AGENDA ITEM NO. 20

Budget Reports Submitted by City Treasurer
Expenditures by Department

CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-00-4101	GEN SALARIES	117,000.00	9,936.73	78,794.34	67.35	38,205.66
01-00-4102	GEN HEALTH INSURANCE	27,474.88	1,910.05	13,081.00	47.61	14,393.88
01-00-4103	GEN LIFE INSURANCE	1,200.00	.00	548.22	45.69	651.78
01-00-4104	GEN PENSION PLAN	6,000.00	375.63	4,113.62	68.56	1,886.38
01-00-4105	GEN WORKMEN COMP	775.00	.00	253.98-	32.77-	1,028.98
01-00-4106	GEN UNEMPLOYMENT	.00	.00	.00	.00	.00
01-00-4108	GEN FLEX SPENDING PLAN	950.00	69.50	556.00	58.53	394.00
01-00-4111	GEN FICA MATCH	9,000.00	737.42	5,823.98	64.71	3,176.02
01-00-4201	GEN LEGAL EXPENSES	25,000.00	1,691.87	18,942.25	75.77	6,057.75
01-00-4202	GEN UTILITIES	8,500.00	523.32	5,024.21	59.11	3,475.79
01-00-4203	GEN INSURANCE	8,200.00	.00	10,628.73	129.62	2,428.73-
01-00-4204	GEN MEMBERSHIPS/SUBSCRIP	8,000.00	125.00	330.00	4.13	7,670.00
01-00-4205	GEN MEETING EXPENSES	4,000.00	42.90	929.87	23.25	3,070.13
01-00-4206	GEN SERVICES	37,000.00	990.53	26,101.27	70.54	10,898.73
01-00-4208	GEN BLDG & GROUNDS MAINT	5,000.00	29.15	225.49	4.51	4,774.51
01-00-4209	GEN EQUIP & EQUIP MAINT	5,000.00	337.49	3,751.66	75.03	1,248.34
01-00-4217	GEN ECONOMIC DEVELOP	2,000.00	.00	2,000.00	100.00	.00
01-00-4218	GEN STATUTES & REFERENCE	275.00	.00	118.00	42.91	157.00
01-00-4223	GEN TREE PROGRAM	4,275.00	919.51	2,588.95	60.56	1,686.05
01-00-4230	GEN SALES TAX	.00	.00	.00	.00	.00
01-00-4240	GEN REIM/REFUNDS	200.00	245.00	258.29	129.15	58.29-
01-00-4245	GEN ST LIC AND CITY FINES	3,500.00	.00	3,362.50	96.07	137.50
01-00-4250	GEN SUPPLIES/MATERIALS	8,000.00	393.42	3,903.03	48.79	4,096.97
01-00-4289	GEN SAFETY PROGRAM	.00	187.00	187.00	.00	187.00-
01-00-4299	GEN MISC EXPENSES	500.00	.00	462.24	92.45	37.76
01-00-4400	GEN CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-00-4500	GENERAL DEBT RETIRE PRINC	140,000.00	.00	140,000.00	100.00	.00
01-00-4600	GEN DEBT RETIRE-INTEREST	2,500.00	.00	2,500.00	100.00	.00
01-00-4700	GEN BOND FEES	.00	.00	.00	.00	.00
01-00-4800	GEN GRANT & SPECIAL PROJECTS	172,000.00	2,166.38	18,708.35	10.88	153,291.65
01-00-4999	GENERAL TRANSFERS OUT	.00	.00	25,000.00	.00	25,000.00-
		=====	=====	=====	=====	=====
	DIFFERENCE	596,349.88	20,680.90	367,685.02	61.66	228,664.86
		=====	=====	=====	=====	=====
	PROOF	596,349.88	20,680.90	367,685.02	61.66	228,664.86
		=====	=====	=====	=====	=====

CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEEXPENDED
01-02-4101	POLICE SALARIES	196,000.00	.00	61,823.55	31.54	134,176.45
01-02-4102	POLICE HEALTH INSURANCE	57,750.00	.00	11,151.48	19.31	46,598.52
01-02-4103	POLICE LIFE INSURANCE	1,225.00	.00	489.38	39.95	735.62
01-02-4104	POLICE PENSION PLAN	11,760.00	.00	1,883.51	16.02	9,876.49
01-02-4105	POLICE WORKMEN COMP	7,000.00	.00	537.96-	7.69-	7,537.96
01-02-4106	POLICE UNEMPLOYMENT	.00	.00	.00	.00	.00
01-02-4107	POLICE UNIFORM ALLOWANCE	3,600.00	.00	243.94	6.78	3,356.06
01-02-4108	POLICE FLEX SPENDING PLAN	.00	.00	.00	.00	.00
01-02-4111	POLICE FICA MATCH	15,300.00	.00	3,236.34	21.15	12,063.66
01-02-4201	POLICE LEGAL EXPENSES	.00	.00	.00	.00	.00
01-02-4202	POLICE UTILITIES	1,600.00	.00	522.30	32.64	1,077.70
01-02-4203	POLICE INSURANCE	4,500.00	.00	1,893.10	42.07	2,606.90
01-02-4204	POLICE MEMBERSHIPS & SUBS	250.00	.00	.00	.00	250.00
01-02-4205	POLICE MEETING EXPENSES	3,500.00	.00	352.13	10.06	3,147.87
01-02-4206	POLICE SERVICES	50,000.00	23,583.33	131,711.66	263.42	81,711.66-
01-02-4208	POLICE BLDG & GROUNDS MAI	.00	.00	.00	.00	.00
01-02-4209	POLICE EQUIP & EQUIP MAINT	32,000.00	.00	19,536.77	61.05	12,463.23
01-02-4218	POLICE STATUTES & REFEREN	200.00	.00	.00	.00	200.00
01-02-4240	POLICE REIM/REFUNDS	.00	.00	111.16	.00	111.16-
01-02-4250	POLICE SUPPLIES/MATERIALS	21,000.00	.00	5,000.01	23.81	15,999.99
01-02-4299	POLICE MISC. EXPENSES	300.00	.00	185.08	61.69	114.92
01-02-4400	POLICE CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-02-4500	POLICE DEBT RETIRE PRIN	.00	.00	.00	.00	.00
01-02-4800	POLICE GRANTS	.00	.00	.00	.00	.00
01-02-4999	POLICE TRANSFERS OUT	.00	.00	.00	.00	.00
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	DIFFERENCE	405,985.00	23,583.33	237,602.45	58.52	168,382.55
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	PROOF	405,985.00	23,583.33	237,602.45	58.52	168,382.55
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CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-05-4101	FIRE DEPT SALARIES	5,722.68	476.89	3,815.12	66.67	1,907.56
01-05-4103	FIRE DEPT LIFE INS	1,650.00	.00	990.40	60.02	659.60
01-05-4105	FIRE DEPT WORKMEN COMP	2,000.00	.00	1,582.63	79.13	417.37
01-05-4106	FIRE DEPT UNEMPLOYMENT	.00	.00	.00	.00	.00
01-05-4110	FIRE DEPT OTHER PERSONAL	.00	.00	.00	.00	.00
01-05-4111	FIRE DEPT FICA MATCH	437.79	36.48	291.84	66.66	145.95
01-05-4202	FIRE DEPT UTILITIES	6,700.00	746.08	6,498.76	97.00	201.24
01-05-4203	FIRE DEPT INSURANCE	5,750.00	.00	3,846.90	66.90	1,903.10
01-05-4204	FIRE DEPT MEMBERS/SUB/RECOG	1,575.00	.00	1,164.00	73.90	411.00
01-05-4205	FIRE DEPT MEETING EXPENSES	1,500.00	.00	399.04	26.60	1,100.96
01-05-4206	FIRE DEPT SERVICES	400.00	.00	.00	.00	400.00
01-05-4208	FIRE DEPT BLDG & GROUNDS	10,000.00	.00	1,394.22	13.94	8,605.78
01-05-4209	FIRE DEPT EQUIP & MAINT	8,000.00	.00	9,459.96	118.25	1,459.96-
01-05-4222	FIRE DEPT CHIEF EXPENSES	1,050.00	.00	.00	.00	1,050.00
01-05-4240	FIRE DEPT REIM/REFUNDS	.00	.00	.00	.00	.00
01-05-4250	FIRE DEPT SUPPLIES	2,700.00	646.71	1,679.82	62.22	1,020.18
01-05-4299	FIRE DEPT MISC EXPENSES	.00	.00	38.18	.00	38.18-
01-05-4400	FIRE DEPT CAPITAL OUTLAYS	20,000.00	.00	.00	.00	20,000.00
01-05-4500	FIRE DEPT DEBT SERV PRINCIP	.00	.00	.00	.00	.00
01-05-4800	FIRE DEPT GRANTS	.00	.00	.00	.00	.00
01-05-4999	FIRE DEPT TRANSFERS OUT	.00	.00	.00	.00	.00
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	DIFFERENCE	67,485.47	1,906.16	31,160.87	46.17	36,324.60
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	PROOF	67,485.47	1,906.16	31,160.87	46.17	36,324.60
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CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEEXPENDED
01-07-4101	PARKS SALARIES	19,640.00	2,594.03	5,783.41	29.45	13,856.59
01-07-4102	PARKS HEALTH INSURANCE	.00	.00	.00	.00	.00
01-07-4103	PARKS LIFE INSURANCE	.00	.00	.00	.00	.00
01-07-4104	PARKS PENSION PLAN	.00	.00	29.29	.00	29.29-
01-07-4105	PARKS WORKMEN COMP	1,000.00	.00	1,130.45	113.05	130.45-
01-07-4106	PARK UNEMPLOYMENT	.00	.00	.00	.00	.00
01-07-4108	PARK FLEX SPENDING PLAN	.00	.00	.00	.00	.00
01-07-4111	PARKS FICA MATCH	1,502.46	198.44	442.43	29.45	1,060.03
01-07-4202	PARKS UTILITIES	14,000.00	799.97	6,258.72	44.71	7,741.28
01-07-4203	PARKS INSURANCE	3,200.00	.00	3,333.67	104.18	133.67-
01-07-4204	PARK MEMBERSHIPS & SUB.	.00	.00	.00	.00	.00
01-07-4205	PARKS MEETING EXPENSES	.00	.00	.00	.00	.00
01-07-4206	PARKS SERVICES	.00	.00	.00	.00	.00
01-07-4208	PARKS BLDG & GROUNDS MAIN	10,000.00	5,907.37	11,225.11	112.25	1,225.11-
01-07-4209	PARKS EQUIP & MAINT	5,000.00	109.19	3,297.13	65.94	1,702.87
01-07-4223	PARK TREE PROGRAM	.00	.00	.00	.00	.00
01-07-4230	PARKS SALES TAX/LODGING	600.00	.00	376.42	62.74	223.58
01-07-4240	PARKS REIM/REFUNDS	.00	.00	.00	.00	.00
01-07-4250	PARKS SUPPLIES & EQUIP	8,000.00	933.44	3,680.97	46.01	4,319.03
01-07-4290	PARKS EQUIP/LAND RENTAL	.00	.00	.00	.00	.00
01-07-4299	PARKS MISC EXPENSES	500.00	1,412.00	1,412.00	282.40	912.00-
01-07-4400	PARKS CAPITAL OUTLAYS	32,000.00	.00	.00	.00	32,000.00
01-07-4500	PARK DEBT SERVICING PRINC.	.00	.00	.00	.00	.00
01-07-4800	PARKS GRANTS	.00	.00	.00	.00	.00
01-07-4999	PARKS TRANSFERS OUT	.00	.00	.00	.00	.00
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	DIFFERENCE	95,442.46	11,954.44	36,969.60	38.73	58,472.86
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	PROOF	95,442.46	11,954.44	36,969.60	38.73	58,472.86
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CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-09-4105	SR CENTER WORKMEN COMP	.00	.00	.00	.00	.00
01-09-4202	SR CENTER UTILITIES	8,000.00	488.07	3,317.90	41.47	4,682.10
01-09-4203	SR CENTER INSURANCE	2,800.00	.00	3,484.10	124.43	684.10-
01-09-4206	SR CENTER SERVICES	2,700.00	.00	1,518.25	56.23	1,181.75
01-09-4208	SR CENTER BLDG & GROUNDS	5,500.00	.00	352.94	6.42	5,147.06
01-09-4209	SR CENTER EQUIP & MAINT	2,000.00	.00	981.82	49.09	1,018.18
01-09-4250	SR CENTER SUPPLIES/MATER	300.00	67.95	144.58	48.19	155.42
01-09-4299	SR CENTER MISC EXPENSES	.00	.00	.00	.00	.00
01-09-4400	SR CENTER CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-09-4999	SR CENTER TRANSFERS	9,000.00	.00	5,000.00	55.56	4,000.00
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	DIFFERENCE	30,300.00	556.02	14,799.59	48.84	15,500.41
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	PROOF	30,300.00	556.02	14,799.59	48.84	15,500.41
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CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-51-4101	LIBRARY SALARIES	65,500.00	5,222.43	42,862.51	65.44	22,637.49
01-51-4102	LIBRARY HEALTH INSURANCE	10,709.91	528.92	5,218.71	48.73	5,491.20
01-51-4103	LIBRARY LIFE INSURANCE	480.00	.00	167.60	34.92	312.40
01-51-4104	LIBRARY PENSION PLAN	3,046.95	197.23	1,777.63	58.34	1,269.32
01-51-4105	LIBRARY WORKMEN COMP	100.00	.00	226.09	226.09	126.09-
01-51-4106	LIBRARY UNEMPLOYMENT	.00	.00	.00	.00	.00
01-51-4108	LIBRARY FLEX SPENDING	.00	.00	.00	.00	.00
01-51-4111	LIBRARY FICA MATCH	5,015.00	392.84	3,212.85	64.06	1,802.15
01-51-4201	LIBRARY LEGAL	.00	.00	.00	.00	.00
01-51-4202	LIBRARY UTILITIES	7,000.00	740.95	4,862.23	69.46	2,137.77
01-51-4203	LIBRARY INSURANCE	3,250.00	.00	3,112.93	95.78	137.07
01-51-4204	LIBRARY MEMBERSHIPS/SUB	500.00	.00	215.00	43.00	285.00
01-51-4205	LIBRARY MEETING EXPENSES	400.00	.00	69.93	17.48	330.07
01-51-4206	LIBRARY SERVICES	6,300.00	817.79	5,281.66	83.84	1,018.34
01-51-4208	LIBRARY BLDG & GROUNDS	2,000.00	.00	3,657.08	182.85	1,657.08-
01-51-4209	LIBRARY EQUIP & MAINT	4,120.00	53.00	1,258.39	30.54	2,861.61
01-51-4228	LIBRARY BOOKS/AVS	14,000.00	1,710.77	11,331.10	80.94	2,668.90
01-51-4230	LIBRARY SALES TAX	60.00	.00	57.86	96.43	2.14
01-51-4240	LIBRARY REIM/REFUNDS	.00	.00	.00	.00	.00
01-51-4250	LIBRARY SUPPLIES/MATERIALS	6,000.00	132.58	3,038.22	50.64	2,961.78
01-51-4299	LIBRARY MISC EXPENSES	500.00	.00	450.95	90.19	49.05
01-51-4400	LIBRARY CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-51-4800	LIBRARY GRANTS	.00	.00	.00	.00	.00
01-51-4999	LIBRARY TRANS OUT (LOAN)	6,000.00	.00	.00	.00	6,000.00
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	DIFFERENCE	134,981.86	9,796.51	86,800.74	64.31	48,181.12
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	PROOF	134,981.86	9,796.51	86,800.74	64.31	48,181.12
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CITY OF AUBURN
BUDGET REPORT
CALENDAR 5/2013, FISCAL 8/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-52-4101	SWIM POOL SALARIES	50,762.00	1,252.13	1,252.13	2.47	49,509.87
01-52-4105	SWIM POOL WORKMEN COMP	1,800.00	.00	1,808.72	100.48	8.72-
01-52-4107	SWIM POOL UNIFORMS	1,000.00	865.00	865.00	86.50	135.00
01-52-4111	SWIM POOL FICA MATCH	3,883.30	95.77	95.77	2.47	3,787.53
01-52-4202	SWIM POOL UTILITIES	12,000.00	463.63	3,273.70	27.28	8,726.30
01-52-4203	SWIM POOL INSURANCE	2,100.00	.00	2,080.74	99.08	19.26
01-52-4206	SWIM POOL SERVICES	1,000.00	.00	32.00	3.20	968.00
01-52-4208	SWIM POOL BLDG & GROUNDS	3,000.00	34.38	3,724.99	124.17	724.99-
01-52-4209	SWIM POOL EQUIP & MAINT	13,000.00	4,653.35	15,256.01	117.35	2,256.01-
01-52-4230	SWIM POOL SALES TAX	2,800.00	.00	679.38	24.26	2,120.62
01-52-4240	SWIM POOL REIM/REFUNDS	.00	120.00	120.00	.00	120.00-
01-52-4250	SWIM POOL SUPPLIES/MATER	8,000.00	3,068.45	3,566.16	44.58	4,433.84
01-52-4299	SWIM POOL MISC EXPENSES	250.00	1,587.00	1,667.00	666.80	1,417.00-
01-52-4400	SWIM POOL CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-52-4999	SWIM POOL TRANSFERS OUT	.00	.00	.00	.00	.00
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	DIFFERENCE	99,595.30	12,139.71	34,421.60	34.56	65,173.70
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		=====	=====	=====	=====	=====
	PROOF	99,595.30	12,139.71	34,421.60	34.56	65,173.70
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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
03-00-4101	STREET SALARIES	119,125.00	9,172.60	72,387.35	60.77	46,737.65
03-00-4102	STREET HEALTH INSURANCE	19,094.42	738.37	8,120.82	42.53	10,973.60
03-00-4103	STREET LIFE INSURANCE	600.00	.00	350.72	58.45	249.28
03-00-4104	STREET PENSION PLAN	7,000.00	481.24	4,030.96	57.59	2,969.04
03-00-4105	STREET WORKMEN COMP	9,500.00	.00	10,174.05	107.10	674.05-
03-00-4106	STREET UNEMPLOYMENT	.00	167.56	167.56	.00	167.56-
03-00-4108	STREET FLEX SPENDING PLAN	.00	.00	.00	.00	.00
03-00-4110	STREET OTHER PERSONAL EX	400.00	.00	59.88	14.97	340.12
03-00-4111	STREET FICA MATCH	9,115.00	694.05	5,421.43	59.48	3,693.57
03-00-4201	STREET LEGAL EXPENSES	.00	.00	.00	.00	.00
03-00-4202	STREET UTILITIES	8,200.00	711.64	6,450.58	78.67	1,749.42
03-00-4203	STREET INSURANCE	7,300.00	178.00	7,148.83	97.93	151.17
03-00-4204	STREET MEMBERSHIPS/SUBS	.00	.00	.00	.00	.00
03-00-4205	STREET MEETING EXPENSES	.00	.00	60.00	.00	60.00-
03-00-4206	STREET SERVICES	4,300.00	15.00	4,858.16	112.98	558.16-
03-00-4208	STREET BLDG & GR MAINT	500.00	.00	.00	.00	500.00
03-00-4219	STREET ROAD MAINT BY OTHER	.00	.00	.00	.00	.00
03-00-4220	STREET SNOW REMOVAL OTH	3,000.00	.00	2,861.25	95.38	138.75
03-00-4230	STREET SALES TAX	.00	.00	.00	.00	.00
03-00-4231	STREET ROAD EQUIP PARTS	12,000.00	2,089.71	7,286.39	60.72	4,713.61
03-00-4232	STREET ROAD EQUIP LABOR	3,000.00	1,385.00	1,760.00	58.67	1,240.00
03-00-4233	STREET FREIGHT & EXPRESS	75.00	.00	.00	.00	75.00
03-00-4234	STREET OTHER EQUIP REPAIRS	.00	.00	6.54	.00	6.54-
03-00-4240	STREET REIM/REFUNDS	200.00	.00	67.22	33.61	132.78
03-00-4250	STREET SUPPLIES	.00	135.00	159.82	.00	159.82-
03-00-4251	STREET POSTAGE	.00	.00	.00	.00	.00
03-00-4252	STREET OFFICE SUPPLIES	.00	.00	7.46	.00	7.46-
03-00-4254	STREET CLEANING SUPPLIES	.00	.00	.00	.00	.00
03-00-4256	STREET CHEMICAL SUPPLIES	2,500.00	.00	7.98	.32	2,492.02
03-00-4257	STREET MEDICAL SUPPLIES	.00	.00	.00	.00	.00
03-00-4258	STREET SHOP SUPPLIES	1,200.00	60.66	587.86	48.99	612.14
03-00-4259	STREET SHOP TOOLS	1,000.00	.00	503.66	50.37	496.34
03-00-4260	STREET SMALL TOOLS	.00	.00	78.43	.00	78.43-
03-00-4265	STREET PLUMBING SUPPLIES	.00	.00	.00	.00	.00
03-00-4271	STREET GASOLINE	22,000.00	1,597.86	12,043.87	54.74	9,956.13
03-00-4272	STREET OIL/GREASE/ETC	800.00	63.98	1,357.51	169.69	557.51-
03-00-4273	STREET TIRES & TIRE REPAIR	3,000.00	.00	1,281.90	42.73	1,718.10
03-00-4274	STREET ASPHALTIC MATERIALS	10,000.00	6,428.12	21,855.74	218.56	11,855.74-
03-00-4275	STREET GRAVEL & BORROW	6,000.00	.00	1,077.20	17.95	4,922.80
03-00-4276	STREET SNOW/SAFETY FENCE	.00	.00	.00	.00	.00
03-00-4277	STREET CONCRETE	10,000.00	70.38	481.81	4.82	9,518.19
03-00-4278	STREET CULVERTS	500.00	.00	.00	.00	500.00
03-00-4279	STREET STEEL PRODUCTS	150.00	.00	42.60	28.40	107.40
03-00-4280	STREET LUMBER	100.00	.00	.00	.00	100.00
03-00-4283	STREET SIGNS	500.00	.00	599.70	119.94	99.70-
03-00-4284	STREET SIGN POSTS	200.00	.00	.00	.00	200.00
03-00-4285	STREET GUIDE POSTS & DELIN	.00	.00	.00	.00	.00
03-00-4286	STREET SIGNALS	.00	.00	.00	.00	.00
03-00-4287	STREET PAVEMENT MARKING	1,200.00	1,010.11	1,010.11	84.18	189.89
03-00-4288	STREET FLARES/FLAGS/BARRI	50.00	.00	.00	.00	50.00
03-00-4289	STREET SAFETY PROGRAM	350.00	.00	138.97	39.71	211.03

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
03-00-4290	STREET EQUIP/LAND RENTAL	6,000.00	500.00	4,000.00	66.67	2,000.00
03-00-4299	STREET MISC SUPPLIES & MAT	700.00	.00	30.00	4.29	670.00
03-00-4300	STREET CAPITAL IMPROVE.	330,000.00	975.00	15,837.50	4.80	314,162.50
03-00-4400	STREET CAPITAL OUTLAYS	22,000.00	4,757.40	21,973.40	99.88	26.60
03-00-4500	STREET DEBT SERV PRINC	36,727.51	15,000.00	36,727.51	100.00	.00
03-00-4600	STREET DEBT SERV INTEREST	6,785.38	2,530.00	5,922.69	87.29	862.69
03-00-4700	STREET BOND/WARRANTS	.00	.00	.00	.00	.00
03-00-4999	STREET TRANSFERS OUT	.00	.00	.00	.00	.00
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	DIFFERENCE	665,172.31	48,761.68	256,937.46	38.63	408,234.85
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	PROOF	665,172.31	48,761.68	256,937.46	38.63	408,234.85
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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
04-00-4206	STREET IMPROVEMENT SERVICES	200.00	15.00	60.00	30.00	140.00
04-00-4299	STREET IMPROVEMENT MISC	.00	.00	.00	.00	.00
04-00-4300	STREET IMPROVEMENT CAP IMPROVE	.00	.00	.00	.00	.00
04-00-4400	STREET IMPROVEMENT CAP OUTLAYS	.00	.00	.00	.00	.00
04-00-4500	ST IMPROVE DEBT SERV PRINCIPAL	115,000.00	20,000.00	20,000.00	17.39	95,000.00
04-00-4600	ST IMPROVE DEBT SERV INTEREST	44,567.50	3,548.75	25,832.50	57.96	18,735.00
04-00-4700	ST IMPROVE DEBT OTHER	.00	.00	.00	.00	.00
04-00-4999	STREET IMPROVEMENTS TRANS OUT	.00	.00	.00	.00	.00
	DIFFERENCE	159,767.50	23,563.75	45,892.50	28.72	113,875.00
	PROOF	159,767.50	23,563.75	45,892.50	28.72	113,875.00



OFFICE OF THE
NEMAHA COUNTY SHERIFF

1805 N STREET AUBURN, NE 68305
(402) 274-3139

MONTHLY LAW ENFORCEMENT REPORT TO THE
MAYOR AND CITY COUNCIL OF THE CITY OF
AUBURN

FOR THE MONTH OF MAY, 2013

Total Number of Calls within the City of Auburn	170
Total Number of Ordinance/Animal Calls	24
Total Number of Actual Criminal Cases Reported/Initiated	9

Respectfully submitted,

A handwritten signature in black ink, appearing to read "B. Lottman".

Brent Lottman
Sheriff

