

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
DECEMBER 14, 2015

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **ELECT COUNCIL PRESIDENT.**

9. **ANNUAL APPOINTMENTS.**

10. **2016 STREET SUPERINTENDENT APPOINTMENT.**

11. **CITY COUNCIL** Standing Committee Appointments.

12. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Parks & Pool Committee
- Board of Public Works
- Housing Authority
- Recreation Committee

13. **ACKNOWLEDGEMENT** of receipt of Conflict of Interest Statements from Mayor, J. Scott Kudrna, as an employee of Auburn State Bank.

14. **APPROVE** Official Depositories (City Bank Accounts). Resolution.

15. **APPROVAL** for Attendance at Meeting(s).

16. **7:00 p.m., or as soon as possible thereafter - PUBLIC HEARING** – DTR Phase One Planning Grant (Project #14-DTR-007).

17. **AWARD** Fire Department Truck Bid.
18. **AGREEMENT** with JEO Consulting Group to facilitate public meetings on building projects.
19. **APPROVE HEALTH INSURANCE.**
20. **APPROVE** 2016 Holidays.
21. **ORDINANCE** – Amending Sect. 132.07 of the City Code to allow use of firearms at a designated shooting range designed for such purpose, used to promote firearm safety and awareness.
22. **ORDINANCES TO UPDATE CITY CODE** – Municipal Code Update pursuant to recommendation of the League of Nebraska Municipalities and 2015 Legislation.
 - Chapter 31 – Vacancies, Recall Procedure; Chapter 37 – Revision of Budget for emergency expenditures; Title V: Public Works – Utilities, Discontinuance of Service, Notice Procedure; Chapter 98 – Abandonment, Neglect and Mistreatment, License and Tax Requirement; Chapter 99 – Weeds, Litter, Stagnant Water, Dead or Diseased Trees, Abatement Procedure; Title IX: General Regulations – Regulation of Obstructions along streets, sidewalks or public use property, Regulation of Snow, Ice, and Other Encroachments on municipal property; Chapter 114 – Alcoholic Beverages, Retail Establishments location, Requirements for Keg Sales, Prohibited Acts; Section 132.05 Criminal Mischief.
23. **DISCUSSION/ACTION** – Upon the request for funding of lights at Legion Field.
24. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
 - a. Street Department
 - b. Fire Department
 - c. Library
 - d. Treasurer
 - e. Airport Report
25. **REPORTS/RECOMMENDATIONS** - - From Committees.
 - a. Street Committee
 - b. Keep Auburn Beautiful
 - c. Economic Development
 - d. Safety Committee
 - e. Building Committee
 - f. Legislative
 - g. Parks and Pool Committee
 - h. Other Committees & Reports
 - i. Holiday Light Committee
26. **ADJOURNMENT.**

POSSIBLE MOTION FORMAT 12-14-15

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS***
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the November 9, 2015 meeting's minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **ELECT COUNCIL PRESIDENT.**

9. **ANNUAL APPOINTMENTS.**

POSSIBLE ACTION: Roll Call on Appointments/Reappointments

10. **2016 STREET SUPERINTENDENT APPOINTMENT.**

POSSIBLE MOTION: I move that: “We appoint Evan B. Wickersham from JEO Consulting Group, Inc. as our Street Superintendent”

11. **CITY COUNCIL Standing Committee Appointments.**

POSSIBLE ACTION: Roll Call on Appointments/Reappointments

12. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Parks & Pool Committee
- Board of Public Works
- Housing Authority
- Recreation Committee

POSSIBLE ACTION: Roll call on Appointments/Reappointments

13. **ACKNOWLEDGEMENT** of receipt of Conflict of Interest Statements from Mayor, J. Scott Kudrna, as an employee of Auburn State Bank.

14. **APPROVE** Official Depositories (City Bank Accounts). Resolution.

POSSIBLE MOTION: I move that a Corporate Authorization Resolution designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank be approved and further move that on the two Keno Operating Accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers

POSSIBLE MOTION: I move to designate the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at First National Bank of Johnson

15. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

16. **7:00 p.m., or as soon as possible thereafter - PUBLIC HEARING** – DTR Phase One Planning Grant (Project #14-DTR-007).

17. **AWARD** Fire Department Truck Bid.

POSSIBLE MOTION: I move to accept the proposal of Rosenbauer South Dakota LLC (Dealer Heiman Inc.) which includes a 2016 Freightliner M-2106 chasis and Rosenbauer pumper apparatus body manufactured by Rosenbauer South Dakota, LLC and specified equipment at a cost of \$258,639.00 unless chassis is not paid for upon arrival at plant in Lyons, SD then the cost would increase by \$3,370.00 as specified in the bid proposal.

18. **AGREEMENT** with JEO Consulting Group to facilitate public meetings on building projects.

POSSIBLE MOTION: I move to approve the agreement with JEO Consulting Group to facilitate a town hall meeting for potential projects and follow-up meeting and services as outlined in the agreement.

19. **APPROVE HEALTH INSURANCE.**

POSSIBLE MOTION: I move to approve the employee health insurance program presented with primary coverage being provided through Blue Cross Blue Shield of Nebraska and authorize that any necessary forms be executed by the Mayor

20. **APPROVE 2016 Holidays.**

POSSIBLE MOTION: I move to approve the following holidays for 2016: New Year's Day (January 1), Memorial Day (May 30), Independence Day (July 4), Labor Day (September 5), Veteran's Day (November 11), Thanksgiving Day (November 24), Friday after Thanksgiving (November 25), Christmas Eve Afternoon (December 23-Note that December 24th is on a Saturday), Christmas Day (December 24-Note that December 25th is on Sunday), Personal Day/Designated Holiday (*Choice with Department approval)

21. **ORDINANCE** – Amending Sect. 132.07 of the City Code to allow use of firearms at a designated shooting range designed for such purpose, used to promote firearm safety and awareness.

POSSIBLE ACTION: Ordinance Record – Ordinance No. 10-15

22. **ORDINANCES TO UPDATE CITY CODE** – Municipal Code Update pursuant to recommendation of the League of Nebraska Municipalities and 2015 Legislation.

- Chapter 31 – Vacancies, Recall Procedure; Chapter 37 – Revision of Budget for emergency expenditures; Title V: Public Works – Utilities, Discontinuance of Service, Notice Procedure; Chapter 98 – Abandonment, Neglect and Mistreatment, License and Tax Requirement; Chapter 99 – Weeds, Litter, Stagnant Water, Dead or Diseased Trees, Abatement Procedure; Title IX: General Regulations – Regulation of Obstructions along streets, sidewalks or public use property, Regulation of Snow, Ice, and Other Encroachments on municipal property; Chapter 114 – Alcoholic Beverages, Retail Establishments location, Requirements for Keg Sales, Prohibited Acts; Section 132.05 Criminal Mischief.

POSSIBLE ACTION: Ordinance Record – Ordinances (11-15 through 25-15)

23. **DISCUSSION/ACTION** – Upon the request for funding of lights at Legion Field.

24. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer
- e. Airport Report

25. **REPORTS/RECOMMENDATIONS - - From Committees.**

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Holiday Light Committee

26. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska
November 9, 2015

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 9, 2015, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before November 6, 2015. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: Shawn Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Erickson moved to dispense with the reading of the October 12, 2015 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Erickson, and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: American Recycling & Sanitation, Se-335.00; Auburn Newspapers, Se-69.00; BCom Solutions LLC, Se-525.00; Black Hills Energy, Ut-143.10; Board of Public Works, Ut-Reim Ins-4,198.30; Five Nines Technology Group, Se-10.00; League Association of Risk Management, Ins-42,955.34; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; NE Dept. of Revenue, Sales and Use Tax-1,464.48; Nemaha County, Se-25,500.00; Nemaha County District Court, Fe-328.00; Region V-SENDS, Se-735.00; Splashtacular, Maint-20,765.00; Time Warner Cable, Ut-215.32; Windstream, Ut-127.06; Wex Bank, Su-1,138.31. The following claims (not previously approved by motion or resolution) were presented: Alamar Uniforms, Su-88.78; Amazon, Bk-163.74; American Legal Publishing, Se-250.00; Auburn Memorial Library Petty Cash, Su-115.50; Auburn Newspapers, Se-220.88; Baker & Taylor, Bk-300.92; Board of Public Works, Maint-20.00; Bulldog Auto Parts, Su-568.17; Concrete Industries Inc., Su-1,314.75; Cornhusker International, Su-365.00; Cornhusker Press, Su-10.20; Eakes Office Plus, Su-753.73; First National Bank Omaha, Ex-20.32; Gale, AV-Bk-44.98; Gilbert Services, Se-Su-73.70; Grimm's Gardens, Su-619.58; Heiman Fire Equipment, Equip-615.00; ICC, Ref-66.00; Keep Nebraska Beautiful, Mem-50.00; League Assoc. of Risk Management, Ins-471.65; League of NE Municipalities, Reg-795.00; Menards, Su-97.81; Meyer-Earp Chevrolet, Parts-250.00; Microfilm Imaging Systems Inc., Se-3,324.00; Midwest Service and Sales Co., Su-73.90; Mr. Landscape Nursery & Garden, Su-539.93; Nebraska Environmental Product, Parts-548.27; Nebraska Salt & Grain Co., Su-1,617.00; Nemaha County, Reim-Se-1,770.00; Nemaha County Clerk, Se-46.00; Nemaha County Sheriff, Se-37.00; OCLC Inc., Sub-54.15; Omaha World Herald, Sub-122.20; Card Services (Orscheln), Su-211.19; Pet Pick-ups, Su-339.04; Petty Cash, Se-Su-189.41; Rademacher Pest Control, Se-190.00; Sack Lumber Co., Su-105.45; Schendel Pest Control, Se-1,150.00; Southeast NE Development District, Se-190.21; Stutheit Implement Co., Su-37.38; The Penworthy Co., AV-Bk-79.94; Van Gundy Art & Sign, Se-44.00; Xerox Corporation, Se-Su-360.63.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement;

Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings or trainings.

George Nelson with Massman Nelson Reinig presented the 2014-2015 Audit of City Financial Statements and answered questions.

Discussion was held on design and placement of Welcome to Auburn signs.

Public hearing was held regarding the proposed 2016 Board of Public Works Proprietary Function Budget. General Manager Dave Hunter presented the proposed budget and discussion was held. After hearing all comments, the public hearing was closed. Council Member Erickson moved to approve the 2016 Board of Public Works Proprietary Function Budget as presented. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

An update was given on funding of ballfield lights at Legion Field. Additional information will be presented at a later meeting.

Council Member Erickson moved to approve the 2nd Subsequent Agreement to the Interlocal Agreement between the City of Auburn, Nebraska, and the County of Nemaha (NE), and the Nemaha County Sheriff's Office. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the agreement with JEO Consulting Group for engineering services through the bidding phase of the Water System Improvements: West System Loop Project. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, and Erickson. The following voted "NAY": Janssen and Jeanneret. Mayor Kudrna voted "YEA". Motion: Carried.

Council Member Billings moved to approve Contract Amendment #2 to the SENDD (Southeast Nebraska Development District) Agreement for Environmental Review Services for Auburn Housing Authority. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve K-2 Construction Company Pay Application No. 3/Final in the amount of \$95,383.14 and approve the Recommendation of Acceptance dated October 20, 2015. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the Agreement Renewal for Maintenance Agreement No. 51 between the Nebraska Department of Roads and the City of Auburn. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the sale of the 1987 dump truck to Michael Weiss by the passage and adoption of Resolution No. 16-15. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 16-15
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A Resolution to accept the bid of Mr. Michael J. Weiss for personal property owned by the City of Auburn, Nebraska sold by sealed bid process.

WHEREAS, the City of Auburn by Resolution No. 14-15 at the October 12, 2015, City Council Meeting, approved the sale of personal property attached as Exhibit "A", by sealed bid process after legal notice;

WHEREAS, Five (5) bids were submitted with the highest bid being the fair value predicted for said dump truck;

WHEREAS, all bids were received within the stated deadline set by Resolution;

WHEREAS, the City understands that the fair market value of said property is less than \$5,000.00;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council, of the City of Auburn, Nebraska, that:

1. The sealed bid submitted by Mr. Michael J. Weiss, Johnson, NE, in the amount of \$3,351.00 is hereby accepted and approved for the purchase "As Is" of the personal property described herein by attachment "A";
2. Possession of said property identified herein shall be transferred upon payment of full purchase price;
3. The Mayor is authorized to sign any necessary agreements or contracts on behalf of the City of Auburn in carrying out the provisions herein;
4. The BUYER is responsible for pick up and removal of said property;
5. The bid price does not include sales tax and applicable sales tax shall be added to the bid at the time of payment;
6. This sale is final and property is sold "AS IS";

Council Member Erickson moved to approve Resolution No. 17-15 to collect delinquent special assessments that are 2 or more years past due. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen, . The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 17-15
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION TO APPROVE ACCELERATING, COLLECTION AND FORCLOSURE OF SPECIAL ASSESSMENTS TO THE CITY OF AUBURN ON ASSESSMENTS THAT ARE TWO (2) OR MORE YEARS DELINQUENT.

WHEREAS, that on or about September 25, 2015, the Nemaha County Treasurer, directed a letter to the City of Auburn, identifying delinquent assessments owed to the City that are two (2) or more years past due;

WHEREAS, there are currently fifteen (15) or more assessments that are two (2) or more years delinquent totally over \$50,000.00;

WHEREAS, attached hereto and incorporated within this Resolution by this reference is a certified copy of the delinquent special assessments in Auburn with at least two years of delinquency;

WHEREAS, it appears that without further collection efforts, including foreclosure, by the City of Auburn, the attached special assessments past due and owing to the Community will go unpaid;

WHEREAS, the special assessments currently two (2) or more years delinquent should be accelerated pursuant to the Obligor's failure to keep the special assessments current;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council, of the City of Auburn, Nebraska, that:

1. That the Mayor and City Attorney shall commence collection efforts on the attached delinquent special assessments to include foreclosure action upon reasonable notice to the Obligors;

2. That the special assessments shall be accelerated pursuant the delinquency.

3. That the Mayor is authorized to sign any necessary documents or Complaints on behalf of the City of Auburn in carrying out the provisions of this Resolution.

Council Member Billings moved to table action on the agreement with JEO Consulting Group to facilitate a town hall meeting for potential projects and follow up services as outlined in the agreement. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": Erickson. Motion: Carried.

Appointment(s)/Reappointment(s) to the recreation committee were not made.

Reports were given by the street department, fire department, library, and city treasurer. Kendall Neiman provided an update regarding the airport and answered questions.

The following committees provided reports: Economic Development and Holiday Lights Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for October 2015.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 9, 2015; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
November 9, 2015

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 9, 2015, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: Shawn Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

The City Council approved the October 12, 2015 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: American Recycling & Sanitation, Se-335.00; Auburn Newspapers, Se-69.00; BCom Solutions LLC, Se-525.00; Black Hills Energy, Ut-143.10; Board of Public Works, Ut-Reim Ins-4,198.30; Five Nines Technology Group, Se-10.00; League Association of Risk Management, Ins-42,955.34; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; NE Dept. of Revenue, Sales and Use Tax-1,464.48; Nemaha County, Se-25,500.00; Nemaha County District Court, Fe-328.00; Region V-SENDS, Se-735.00; Splashtacular, Maint-20,765.00; Time Warner Cable, Ut-215.32; Windstream, Ut-127.06; Wex Bank, Su-1,138.31. The following claims (not previously approved by motion or resolution) were presented: Alamar Uniforms, Su-88.78; Amazon, Bk-163.74; American Legal Publishing, Se-250.00; Auburn Memorial Library Petty Cash, Su-115.50; Auburn Newspapers, Se-220.88; Baker & Taylor, Bk-300.92; Board of Public Works, Maint-20.00; Bulldog Auto Parts, Su-568.17; Concrete Industries Inc., Su-1,314.75; Cornhusker International, Su-365.00; Cornhusker Press, Su-10.20; Eakes Office Plus, Su-753.73; First National Bank Omaha, Ex-20.32; Gale, AV-Bk-44.98; Gilbert Services, Se-Su-73.70; Grimm's Gardens, Su-619.58; Heiman Fire Equipment, Equip-615.00; ICC, Ref-66.00; Keep Nebraska Beautiful, Mem-50.00; League Assoc. of Risk Management, Ins-471.65; League of NE Municipalities, Reg-795.00; Menards, Su-97.81; Meyer-Earp Chevrolet, Parts-250.00; Microfilm Imaging Systems Inc., Se-3,324.00; Midwest Service and Sales Co., Su-73.90; Mr. Landscape Nursery & Garden, Su-539.93; Nebraska Environmental Product, Parts-548.27; Nebraska Salt & Grain Co., Su-1,617.00; Nemaha County, Reim-Se-1,770.00; Nemaha County Clerk, Se-46.00; Nemaha County Sheriff, Se-37.00; OCLC Inc., Sub-54.15; Omaha World Herald, Sub-122.20; Card Services (Orscheln), Su-211.19; Pet Pick-ups, Su-339.04; Petty Cash, Se-Su-189.41; Rademacher Pest Control, Se-190.00; Sack Lumber Co., Su-105.45; Schendel Pest Control, Se-1,150.00; Southeast NE Development District, Se-190.21; Stutheit Implement Co., Su-37.38; The Penworthy Co., AV-Bk-79.94; Van Gundy Art & Sign, Se-44.00; Xerox Corporation, Se-Su-360.63.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

There weren't any requests to attend meetings or trainings.

George Nelson with Massman Nelson Reinig presented the 2014-2015 Audit of City Financial Statements and answered questions.

Discussion was held on design and placement of Welcome to Auburn signs.

November 9, 2015

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Following the public hearing, the 2016 Board of Public Works Proprietary Function Budget was approved as presented.

An update was given on funding of ballfield lights at Legion Field. Additional information will be presented at a later meeting.

The City Council approved the 2nd Subsequent Agreement to the Interlocal Agreement between the City of Auburn, Nebraska, and the County of Nemaha (NE), and the Nemaha County Sheriff's Office.

With three Council Members (Billings, Tom Clark, and Erickson) and the Mayor voting in favor and two Council Members (Janssen and Jeanneret) voting in opposition, the City Council approved the agreement with JEO Consulting Group for engineering services through the bidding phase of the Water System Improvements: West System Loop Project.

Contract Amendment #2 to the SENDD (Southeast Nebraska Development District) Agreement for Environmental Review Services for Auburn Housing Authority was approved.

The City Council approved K-2 Construction Company Pay Application No. 3/Final in the amount of \$95,383.14 and approved the Recommendation of Acceptance dated October 20, 2015.

The City Council approved the Agreement Renewal for Maintenance Agreement No. 51 between the Nebraska Department of Roads and the City of Auburn.

The sale of the 1987 dump truck to Michael Weiss was approved by the passage and adoption of Resolution No. 16-15.

The City Council approved Resolution No. 17-15 to collect delinquent special assessments that are 2 or more years past due.

With four Council Members (Billings, Tom Clark, Janssen, and Jeanneret) voting in favor and one Council Member (Erickson) voting in opposition, the agreement with JEO Consulting Group to facilitate a town hall meeting for potential projects and follow up services as outlined in the agreement was tabled.

Appointment(s)/Reappointment(s) to the recreation committee were not made.

Reports were given by the street department, fire department, library, and city treasurer. Kendall Neiman provided an update regarding the airport and answered questions.

The following committees provided reports: Economic Development and Holiday Lights Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for October 2015.

There being no further business to come before the Mayor and Council the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

CITY OF AUBURN
TREASURER'S REPORT
CALENDAR 11/2015, FISCAL 2/2015

AGENDA ITEM
NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	763,372.74	62,498.62	162,243.41	663,627.95
STREET CHECKING	82,218.11	50,984.97	19,926.19	113,276.89
TOTAL CHECKING:	845,590.85	113,483.59	182,169.60	776,904.84
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	74,266.14	.00	.00	74,266.14
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	27,374.86	667.83	.00	28,042.69
TOTOL KENO CHECKING	61,354.86	629.16	.00	61,984.02
TOTAL CDBG CHECKING	7,786.46	254.79	254.79	7,786.46
TOTAL CDBG ED MMA:	42,349.84	6.96	190.21	42,166.59
TOTAL CDBG DTR REUSE	36,263.79	960.92	.00	37,224.71
TOTAL CDBG HD SAVINGS:	35,980.90	13,767.07	64.58	49,683.39
TOTAL CRA CHECKING	891,793.14	2,072.41	.00	893,865.55
TOTAL CITY REC CHECKING	70,611.68	.00	.00	70,611.68
GENERAL CD #23810 FNB	75,000.00			75,000.00
GENERAL CD #24089 FNB	75,000.00			75,000.00
GENERAL CD #23926 ASB	50,000.00			50,000.00
GENERAL CD #23927 ASB	50,000.00			50,000.00
GENERAL CD #23928 ASB	50,000.00			50,000.00
GENERAL CD #23925 ASB	50,000.00			50,000.00
TOTAL C.D.'S:	350,000.00	.00	.00	350,000.00
TOTAL CASH ON HAND:	2,443,372.52	131,842.73	182,679.18	2,392,536.07

AGENDA ITEM NO. 7

REPORT NOTATION: Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

VENDOR NAME REFERENCE

AGENDA ITEM
 NO 7

 ACCOUNTS PAYABLE CLAIMS

GENERAL FUND

AFLAC	AFLAC WH	147.60
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE	335.00
BCom Solutions, LLC	BACKUP, BRANDING/MARKETING	525.00
BOARD OF PUBLIC WORKS	ELEC	1,950.60
FIVE NINES TECHNOLOGY GROUP	EMAIL PROTECTION	10.00
REGION V-SENDS	CUSTODIAL SERVICES	135.00
THE STANDARD	LIFE INSURANCE	76.56
TIME WARNER CABLE	PHONE	310.87
		<u>3,490.63</u>

POLICE DEPARTMENT

NEMAHA COUNTY	LAW/CODE ENFORCEMENT	25,500.00
		<u>25,500.00</u>

POLICE DEPARTMENT

FIRE DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	60.26
BOARD OF PUBLIC WORKS	ELEC	272.54
REGION V-SENDS	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	162.71
TIME WARNER CABLE	PHONE	89.39
WEX BANK	FUEL EXPENSE	10.00
		<u>644.90</u>

FIRE DEPARTMENT

PARK DEPARTMENT

BOARD OF PUBLIC WORKS	ELEC	1,810.86
K2 CONSTRUCTION	RTP TRAIL 3FINAL	95,383.14
REGION V-SENDS	CLEANING SERVICE LEGION PARK	370.00
SOUTHEAST DESIGN CO.	FUNDED BY SIGN FOR RTP TRAIL	70.50
TIME WARNER CABLE	PHONE	41.91
WEX BANK	FUEL EXPENSE	108.18
		<u>97,784.59</u>

PARK DEPARTMENT

SR. CENTER DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	52.22
BOARD OF PUBLIC WORKS	ELEC	234.94
REGION V-SENDS	CUSTODIAL SERVICES	190.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
	SR. CENTER DEPARTMENT	477.16
	LIBRARY DEPARTMENT	
AMERICAN RECYCLING SANITATION	GARBAGE/RECYCLING SERVICE	38.50
BOARD OF PUBLIC WORKS	ELEC	1,036.73
LINDA BANTZ	CUSTODIAL SERVICES	350.00
THE STANDARD	LIFE INSURANCE	21.90
WINDSTREAM NEBRASKA INC	PHONE	124.21
	LIBRARY DEPARTMENT	1,571.34
	POOL DEPARTMENT	
BLACK HILLS ENERGY	GAS BILL	22.04
BOARD OF PUBLIC WORKS	ELEC	116.57
TIME WARNER CABLE	PHONE	41.91
	POOL DEPARTMENT	180.52
	GENERAL FUND	129,649.14
	STREET FUND	
AUBURN STATE BANK	BOND DATED 5-27-10	1,958.75
BLACK HILLS ENERGY	GAS BILL	27.28
BOARD OF PUBLIC WORKS	ELEC	1,668.05
MARK HARMS	LAND USE	500.00
THE STANDARD	LIFE INSURANCE	46.32
TIME WARNER CABLE	PHONE	41.91
VERIZON WIRELESS	CELL ACCT	45.41
WEX BANK	FUEL EXPENSE	883.50
	STREET FUND	5,171.22
	CDBG GRANT FUND	
	REUSE HD	
VICKIE MCMANN	REFUND OVERPAYMENT	64.58

VENDOR NAME	REFERENCE	VENDOR TOTAL
	REUSE HD	64.58
	CDBG GRANT FUND	64.58
**** PAID	TOTAL *****	134,884.94
*****	REPORT TOTAL *****	134,884.94

City of Auburn
 ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

**AGENDA ITEM
 NO 7**

VENDOR NAME REFERENCE

 ACCOUNTS PAYABLE CLAIMS

GENERAL FUND

AMERICAN RECYCLING SANITATION	GARBAGE SERVICE	335.00
BCom Solutions, LLC	BACKUP, BRANDING/MARKETING	525.00
BOARD OF PUBLIC WORKS	ASSURANT PREMIUM	1,546.74
FIVE NINES TECHNOLOGY GROUP	EMAIL PROTECTION	10.00
THE STANDARD	LIFE INSURANCE	76.56
TIME WARNER CABLE	PHONE ACCT	318.75
		=====
		2,812.05

POLICE DEPARTMENT

NEMAHA COUNTY	LAW/CODE ENFORCEMENT	25,500.00
		=====
	POLICE DEPARTMENT	25,500.00

FIRE DEPARTMENT

THE STANDARD	LIFE INSURANCE	128.06
TIME WARNER CABLE	PHONE ACCT	89.39
WEX BANK	FUEL EXPENSE	10.00
		=====
	FIRE DEPARTMENT	227.45

PARK DEPARTMENT

TIME WARNER CABLE	PHONE ACCT	41.91
WEX BANK	FUEL EXPENSE	68.67
		=====
	PARK DEPARTMENT	110.58

LIBRARY DEPARTMENT

BOARD OF PUBLIC WORKS	ASSURANT PREMIUM	777.55
LINDA BANTZ	CUSTODIAL SERVICES	350.00
THE STANDARD	LIFE INSURANCE	21.90
		=====
	LIBRARY DEPARTMENT	1,149.45

GENERAL FUND

=====

29,799.53

STREET FUND

BLACK HILLS ENERGY	GAS BILL	26.81
BOARD OF PUBLIC WORKS	ASSURANT PREMIUM	1,290.01

City of Auburn
ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
MARK HARMS	LAND USE	500.00
THE STANDARD	LIFE INSURANCE	46.32
VERIZON WIRELESS	CELL ACCT	47.05
WEX BANK	FUEL EXPENSE	714.71

2,624.90

STREET FUND

2,624.90

**** PAID TOTAL ****

32,424.43

***** REPORT TOTAL *****

32,424.43

VENDOR NAME	REFERENCE	AGENDA ITEM NO

ACCOUNTS PAYABLE CLAIMS		7

GENERAL FUND

AMERICAN RECYCLING SANITATION	GARBAGE SERVICE	335.00
ANGELO M. LIGOURI	LEGAL FEES	8,646.30
AUBURN NEWSPAPERS	PUBLISHING	381.85
BCom Solutions, LLC	BACKUP, BRANDING/MARKETING	525.00
BOARD OF PUBLIC WORKS	ASSURANT PREMIUM	2,349.82
DATA TECHNOLOGIES INC	SUMMIT ANNUAL LICENSE FEE	2,194.54
EAKES OFFICE SOLUTIONS	SUPPLIES	254.42
FIRST NATIONAL BANK OMAHA	AED DEFIBRILLATION SUPPLIES	198.00
FIVE NINES TECHNOLOGY GROUP	COMPUTER SERVICES	260.25
FLOWER COUNTRY & GIFTS	SUPPLIES	162.95
J.P. COOKE CO.	PET TAGS	70.28
MASSMAN NELSON REINIG PC	ANNUAL AUDIT	12,000.00
MEYER LABORATORY INC	SUPPLIES FOR CLEANING	67.00
NEMAHA COUNTY CLERK	FILING FEE	10.00
NEMAHA COUNTY COURT	COURT COSTS	17.00
CARD SERVICES	EQUIPMENT HEATER	24.99
PETTY CASH	PETTY CASH	50.20
SOUTHEAST NE DEVELOPMENT DIST.	ENVIRONMENTAL REVIEW HOUSING A	1,127.92
ARBOR DAY FOUNDATION	TREE CITY SIGNS	259.80
THE STANDARD	LIFE INSURANCE	76.56
TIME WARNER CABLE	PHONE ACCT	318.75
XEROX CORPORATION	COPIER	416.77

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 29,747.40

POLICE DEPARTMENT

NEMAHA COUNTY	LAW/CODE ENFORCEMENT	25,500.00
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 POLICE DEPARTMENT 25,500.00

FIRE DEPARTMENT

THE STANDARD	LIFE INSURANCE	128.06
TIME WARNER CABLE	PHONE ACCT	89.39
WEX BANK	FUEL EXPENSE	10.00

=====
 FIRE DEPARTMENT 227.45

PARK DEPARTMENT

BOARD OF PUBLIC WORKS	MAINTENANCE MATERIALS	501.78
EGGERS BROTHERS INC	TOOLS	26.76
FIRST NATIONAL BANK OMAHA	MONARCH WAYSTATION SIGN	24.95
LYNCH'S HARDWARE & GIFTS	SUPPLIES	15.38
MENARDS	SUPPLIES	155.89
PETTY CASH	PETTY CASH REC COMPLEX CLEANIN	4.26

VENDOR NAME	REFERENCE	VENDOR TOTAL
TIME WARNER CABLE	PHONE ACCT	41.91
WEX BANK	FUEL EXPENSE	68.67
		<u>839.60</u>
	PARK DEPARTMENT	
	SR. CENTER DEPARTMENT	
AUBURN PLUMBING,HTG & AC INC.	HVAC SERVICE	959.76
MEYER LABORATORY INC	SUPPLIES FOR CLEANING	40.45
		<u>1,000.21</u>
	SR. CENTER DEPARTMENT	
	LIBRARY DEPARTMENT	
AMAZON	BOOKS/AVS	768.68
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE	38.50
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE ILL	123.21
BAKER & TAYLOR	BOOKS	469.82
BOARD OF PUBLIC WORKS	ASSURANT PREMIUM	777.55
CENTER POINT LARGE PRINT	BOOKS/AVS	299.24
DEMCO	SUPPLIES	385.29
HEATH CHRISTIANSEN	WEBSITE DEVELOPMENT	500.00
LINCOLN JOURNAL STAR	SUBSCRIPTION	243.50
LINDA BANTZ	CUSTODIAL SERVICES	350.00
OCLC INC	ILL SUBSCRIPTION	54.15
OVERDRIVE, INC.	BOOKS	531.97
SCHENDEL PEST CONTROL	TERMITE BAIT SYSTEM	1,150.00
THE STANDARD	LIFE INSURANCE	21.90
		<u>5,713.81</u>
	LIBRARY DEPARTMENT	
	POOL DEPARTMENT	
JEO CONSULTING GROUP INC.	ENGINEERING SPLASHPAD DESIGN	845.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES FOR BLDG MAINT	7.05
		<u>852.05</u>
	POOL DEPARTMENT	
	GENERAL FUND	<u>63,880.52</u>
	STREET FUND	
ALL ROADS BARRICADE INC	STREET SIGNS	72.74
BLACK HILLS ENERGY	GAS BILL	26.81
BOARD OF PUBLIC WORKS	ASSURANT PREMIUM	1,290.01
HARRY BOWMAN	LABOR DUMP TRUCKS	1,442.25
BULLDOG AUTO SUPPLY INC	SHOP TOOLS	514.12
CONCRETE INDUSTRIES INC.	SALT & SAND MIX	1,079.04
EGGERS BROTHERS INC	PARTS	227.87
FIRST NATIONAL BANK OMAHA	TOOLS	393.76
LYNCH'S HARDWARE & GIFTS	SUPPLIES SHOP	20.78

VENDOR NAME	REFERENCE	VENDOR TOTAL
MARK HARMS	LAND USE	500.00
MENARDS	SUPPLIES POTHOLE PATCH	31.41
NEBRASKA SNOW EQUIPMENT	PARTS	216.20
OK TIRE	TIRES	280.00
CARD SERVICES	SUPPLIES FOR SHOP	308.07
PETTY CASH	PETTY CASH FIRST AID,ICE SCRAP	9.85
SACK LUMBER COMPANY	PARTS	22.00
THE STANDARD	LIFE INSURANCE	46.32
VERIZON WIRELESS	CELL ACCT	47.05
WEX BANK	FUEL EXPENSE	714.71
	ADMIN	7,242.99
	STREET FUND	7,242.99
**** PAID TOTAL ****		71,123.51
***** REPORT TOTAL *****		71,123.51