

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
DECEMBER 8, 2014

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**
6. **APPROVAL OF FINANCIAL REPORT.**
7. **CLAIMS.**
8. **OLD BUSINESS.**
9. **CITY CLERK** Reads Certified Election Results from Nemaha County Clerk.
10. **ADJOURN SINE-DIE.**
11. **OATHS OF OFFICE.**
12. **RECONVENE – NEW COUNCIL – ROLL CALL.**
13. **PRESENTATION** – Larry Holtzman.
14. **ELECT COUNCIL PRESIDENT.**
15. **ANNUAL APPOINTMENTS.**
16. **2015 STREET SUPERINTENDENT APPOINTMENT.**
17. **CITY COUNCIL** Standing Committee Appointments.
18. **APPOINTMENT(S)/REAPPOINTMENT(S)**
  - Parks & Pool Committee
  - Official Newspaper.

19. **APPROVE** Official Depositories (City Bank Accounts). Resolutions.
20. **APPROVAL** for Attendance at Meeting(s).
21. **2015 CITY HOLIDAY Schedule as set by Council.**
22. **7:10 P.M., or as soon as possible thereafter – PUBLIC HEARING** for the purpose of hearing testimony related to the proposed BPW proprietary budget statement. **Action** on said public hearing.
23. **REVIEW** of DR9145 hazard mitigation grant for upgrade and siren improvement plan.
24. **RESOLUTION** to sell city fire truck (snorkel/Aerial truck).
25. **APPROVAL** 2015 Health Insurance Plan.
26. **AGREEMENT RENEWAL** – Maintenance Agreement No. 51 between the Nebraska Department of Roads and the City of Auburn.
27. **DISCUSSION/POSSIBLE RESOLUTION** – Regarding the Temporary Signs on 14<sup>th</sup> Street for Hwy 136 Construction Project.
28. **DRAWDOWN #19** General Admin (final) - Housing Rehab Grant #12-HO-6044.
29. **DRAWDOWN #20** Lead Testing (final) – Housing Rehab Grant #12-HO-6044.
30. **APPROVE** manager application in connection with Shopko Hometown #659 liquor license located at 2410 Dahlke Avenue, Auburn.
31. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
32. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Other Committees & Reports
  - i. Christmas Light Committee
33. **ADJOURNMENT.**

# POSSIBLE MOTION FORMAT 12-8-14

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the November 10, 2014 and November 17, 2014 meetings' minutes and to approve the same as written

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **OLD BUSINESS.**

9. **CITY CLERK** Reads Certified Election Results from Nemaha County Clerk.

10. **ADJOURN SINE-DIE.**

11. **OATHS OF OFFICE.**

12. **RECONVENE – NEW COUNCIL – ROLL CALL.**
13. **PRESENTATION – Larry Holtzman.**
14. **ELECT COUNCIL PRESIDENT.**
15. **ANNUAL APPOINTMENTS.**

POSSIBLE ACTION: Roll Call on Appointments/Reappointments

16. **2015 STREET SUPERINTENDENT APPOINTMENT.**

POSSIBLE ACTION: “We appoint Evan B. Wickersham from JEO Consulting Group Inc. as our Street Superintendent”

17. **CITY COUNCIL Standing Committee Appointments.**

POSSIBLE ACTION: Roll Call on Appointments/Reappointments

18. **APPOINTMENT(S)/REAPPOINTMENT(S)**
  - Parks & Pool Committee
  - Official Newspaper.

POSSIBLE ACTION: Roll Call on Appointments/ Reappointments

19. **APPROVE Official Depositories (City Bank Accounts). Resolutions.**

POSSIBLE MOTION: I move that a Corporate Authorization Resolution designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank be approved and further move that on the two Keno Operating Accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers

POSSIBLE MOTION: I move to designate the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at First National Bank of Johnson

20. **APPROVAL for Attendance at Meeting(s).**

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

21. **2015 CITY HOLIDAY Schedule as set by Council.**

POSSIBLE MOTION: I move to approve the following holidays for 2015: New Year’s Day (January 1), Memorial Day (May 25), Independence Day (July 3), Labor Day (September 7), Veteran’s Day (November 11), Thanksgiving Day (November 26), Friday after Thanksgiving

Day (November 27, 2014), Christmas Eve Afternoon (December 24), Christmas Day (December 25), Personal Day/Designated Holiday (\*Choice with Department approval)

22. **7:10 P.M., or as soon as possible thereafter – PUBLIC HEARING** for the purpose of hearing testimony related to the proposed BPW proprietary budget statement. **Action** on said public hearing.

POSSIBLE MOTION: I move to approve the 2015 Board of Public Works Proprietary Function Budget as presented

23. **REVIEW** of DR9145 hazard mitigation grant for upgrade and siren improvement plan.

POSSIBLE MOTION: I move to approve the submission of a hazard mitigation grant for upgrade and siren improvement plan

24. **RESOLUTION** to sell city fire truck (snorkel/Aerial truck).

POSSIBLE MOTION: I move to approve the sale of personal property owned by the City of Auburn, by sealed bid by the passage and adoption of Resolution No. 18-14

25. **APPROVAL** 2015 Health Insurance Plan.

POSSIBLE MOTION: I move to approve the 2015 health insurance plan as recommended

26. **AGREEMENT RENEWAL** – Maintenance Agreement No. 51 between the Nebraska Department of Roads and the City of Auburn.

POSSIBLE MOTION: I move to approve the Agreement Renewal for Maintenance Agreement No. 51 between the Nebraska Department of Roads and the City of Auburn

27. **DISCUSSION/POSSIBLE RESOLUTION** – Regarding the Temporary Signs on 14<sup>th</sup> Street for Hwy 136 Construction Project.

POSSIBLE MOTION: I move to approve Resolution No. 19-14 regarding signage on 14<sup>th</sup> Street

28. **DRAWDOWN #19** General Admin (final) - Housing Rehab Grant #12-HO-6044.

POSSIBLE MOTION: I move to approve CDBG#12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #19 and the related claims

29. **DRAWDOWN #20** Lead Testing (final) – Housing Rehab Grant #12-HO-6044.

POSSIBLE MOTION: I move to approve CDBG#12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #20 and the related claims

30. **APPROVE** manager application in connection with Shopko Hometown #659 liquor license located at 2410 Dahlke Avenue, Auburn.

POSSIBLE MOTION: I move to approve the manager application (James Larson) in connection with Shopko Hometown Store #659 liquor license located at 2410 Dahlke Avenue

31. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

32. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Christmas Light Committee

33. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska  
November 10, 2014

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 10, 2014, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before November 7, 2014. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. Absent: Holtzman.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Jeanneret moved to dispense with the reading of the October 13, 2014 meetings' minutes and to approve the same as written. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, wh-73.80; Black Hills Energy, Ut-31.03; Board of Public Works, Reim Ins-3,705.02; Carson National Bank, Loan Payment-10735.63; League Assoc. of Risk Management, Ins-100.00; NE Dept. of Revenue, Tax-1280.27; Neva Thies, Refund-160.00; Region V-SENDS, Se-755.00; Time Warner Cable, Ut-310.30; Verizon, Se-45.00. The following claims (not previously approved by motion or resolution) were presented; Amazon, Bk-267.42; Angelo Ligouri, Se-5362.80; Auburn Airport Authority, Reim Project Expenses-36467.38; Auburn Memorial Library Petty Cash, Su-100.67; Auburn Newspapers, Se-384.60; Auburn Plumbing, Htg. & AC Inc., Se-81.87; Baker & Taylor, Bk-372.55; BCom Solutions LLC., Se-60.00; Beard's Salvage Inc., Su-55.08; Board of Public Works, Maint-605.22; Bulldog Auto Parts, Su-56.92; Bulldog Realty, Se-38.25; Concrete Industries Inc., Su-967.50; Cornhusker Press, Su-10.20; Data Technologies Inc., Su-136.20; Demco, Su-102.19; Eakes Office Solutions, Su-163.07; Eggers Brothers Inc., Su-8.65; First National Bank, Equip-4648.50; Five Nines Technology Group, Se-241.00; Food Network Magazine, Sub-29.97; JEO Consulting Group Inc., Se-6745.00; League Assoc. of Risk Management, Ins-150.00; Lincoln Journal Star, Se-131.30; Lynch's Hardware & Gifts, Su-130.17; Melage Repair, Su-56.09; Menards, Su-234.37; Michael Todd & Co. Inc., Su-248.90; Microfilm Imaging Systems Inc., Se-4184.00; Nebraska Salt & Grain Co., Su-1597.64; Nebraska Salt & Grain Co., Su=1597.64; Nemaha County Justice, Ex-17.00; OCLC Inc., Sub-52.31; Omaha World Herald, Sub-122.20; Oriental Trading Co. Inc., Su-39.98; Overdrive Inc., Bk-AV-389.90; Pieters Construction, Se-Su-1700.00; Raymond's Electric, Se-233.80; Sack Lumber Co., Su-298.69; Southeast NE Development Distict, Se-102.78; State Treasurer of Nebraska, Fe-174.60; Sunmart, Su-61.18; The Penworthy Co., Bk-374.40; Xerox Corporation, Se-Su-391.15.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement;

Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Shawn Clark. Discussion was held regarding the claim for reimbursement to the Auburn Airport Authority for project costs associated with improvements at the airport. Clarification was made regarding the submission of bills and related reports and documentation. Upon calling the roll, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

The library requested to attend the Introduction to eBooks and eReaders workshop in Lincoln on November 21, 2014. Council Member Billings moved to allow attendance at the meeting/training as requested. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

J.C. Hauserman gave a report on project activities at the airport.

Public hearing was held on the proposed ordinance relating to the Auburn Downtown and Courthouse Square District establishment of boundaries and significance of the historic district. It was noted that the Planning Commission has given their recommendation on the Auburn Historic local designation. Following the public hearing, Ordinance No. 10-14 relating to the Auburn Downtown and Courthouse Square Historic District was presented for consideration. The Mayor announced that the introduction of the proposed ordinance was in order.

#### ORDINANCE NO. 10-14

##### Auburn Downtown and Courthouse Square District (Boundaries and Significance)

Council Member Billings moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Shawn Clark. Upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY": No one. Motion: Carried.

The City Council reviewed the bid tab on the proposed Longs Creek Trail project and the recommendation from JEO Consulting Group Inc. that the City accept the low bid of K-2 Construction. The bid will need to receive concurrence from the Nebraska Game and Parks Commission. Council Member Billings moved to award a contract to K-2 Construction in the amount of \$386,935.80 for the Longs Creek Trail Project, RTP-2014(001). The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to accept the recommendation of the Pension Plan Trustees and give approval for the City of Auburn, Nebraska and Board of Public Works Employee Pension Plan and Trust document to be reviewed by the pension attorney contingent upon approval of the Board of Public Works Board with the costs to be divided between the City and BPW per capita based on the number of participants in the plan. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": Jeanneret. Motion: Carried.



Council Member Janssen moved to approve the subsequent agreement to the interlocal agreement between the City of Auburn, the County of Nemaha and the Nemaha County Sheriff's office. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Reports were given by the street department, fire department, Library Director and City Treasurer.

The following committees provided reports: Parks/Pool Committee, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for October, 2014.

There being no further business to come before the Mayor and Council, Council Member Billings moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 10, 2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

City Council Proceedings  
November 10, 2014

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 10, 2014, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. Absent: Holtzman.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the October 13, 2014 meetings' minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, wh-73.80; Black Hills Energy, Ut-31.03; Board of Public Works, Reim Ins-3,705.02; Carson National Bank, Loan Payment-10735.63; League Assoc. of Risk Management, Ins-100.00; NE Dept. of Revenue, Tax-1280.27; Neva Thies, Refund-160.00; Region V-SENDS, Se-755.00; Time Warner Cable, Ut-310.30; Verizon, Se-45.00. The following claims (not previously approved by motion or resolution) were presented; Amazon, Bk-267.42; Angelo Ligouri, Se-5362.80; Auburn Airport Authority, Reim Project Expenses-36467.38; Auburn Memorial Library Petty Cash, Su-100.67; Auburn Newspapers, Se-384.60; Auburn Plumbing, Htg. & AC Inc., Se-81.87; Baker & Taylor, Bk-372.55; BCom Solutions LLC., Se-60.00; Beard's Salvage Inc., Su-55.08; Board of Public Works, Maint-605.22; Bulldog Auto Parts, Su-56.92; Bulldog Realty, Se-38.25; Concrete Industries Inc., Su-967.50; Cornhusker Press, Su-10.20; Data Technologies Inc., Su-136.20; Demco, Su-102.19; Eakes Office Solutions, Su-163.07; Eggers Brothers Inc., Su-8.65; First National Bank, Equip-4648.50; Five Nines Technology Group, Se-241.00; Food Network Magazine, Sub-29.97; JEO Consulting Group Inc., Se-6745.00; League Assoc. of Risk Management, Ins-150.00; Lincoln Journal Star, Se-131.30; Lynch's Hardware & Gifts, Su-130.17; Mellage Repair, Su-56.09; Menards, Su-234.37; Michael Todd & Co. Inc., Su-248.90; Microfilm Imaging Systems Inc., Se-4184.00; Nebraska Salt & Grain Co., Su-1597.64; Nebraska Salt & Grain Co., Su=1597.64; Nemaha County Justice, Ex-17.00; OCLC Inc., Sub-52.31; Omaha World Herald, Sub-122.20; Oriental Trading Co. Inc., Su-39.98; Overdrive Inc., Bk-AV-389.90; Pieters Construction, Se-Su-1700.00; Raymond's Electric, Se-233.80; Sack Lumber Co., Su-298.69; Southeast NE Development District, Se-102.78; State Treasurer of Nebraska, Fe-174.60; Sunmart, Su-61.18; The Penworthy Co., Bk-374.40; Xerox Corporation, Se-Su-391.15.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

The City Council gave approval for the library to attend the Introduction to eBooks and eReaders workshop in Lincoln on November 21, 2014.

J.C. Hauserman gave a report on project activities at the airport.

Public hearing was held on the proposed ordinance relating to the Auburn Downtown and Courthouse Square District establishment of boundaries and significance of the historic district.

November 10, 2014

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It was noted that the Planning Commission has given their recommendation on the Auburn Historic local designation. Following the public hearing, Ordinance No. 10-14 relating to the Auburn Downtown and Courthouse Square Historic District was approved.

The City Council reviewed the bid tab on the proposed Longs Creek Trail project and the recommendation from JEO Consulting Group Inc. that the City accept the low bid of K-2 Construction.

With four Council Members (Janssen, Billings, Shawn Clark, and Tom Clark) voting in favor and one Council Member (Jeanneret) voting in opposition, approval was given for the City of Auburn, Nebraska and Board of Public Works Employee Pension Plan and Trust document to be reviewed by the pension attorney as recommended by the pension plan trustees contingent upon approval by the Board of Public Works Board and with the cost to be divided per capita by the number of employees participating in the plan.

The City Council approved the subsequent agreement to the interlocal agreement between the City of Auburn, the County of Nemaha and the Nemaha County Sheriff's office.

Reports were given by the street department, fire department, Library Director and City Treasurer.

The following committees provided reports: Parks/Pool Committee, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for October, 2014.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska  
November 17, 2014

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 17, 2014, at 7:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before November 14, 2014. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Larry Holtzman, Janssen, and Jeanneret. Absent: Tom Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

The City Council received input on the application submitted by the Knights of Columbus Council 7021 for a special designated license to be held at the Auburn Senior Center on December 12, 2014 for a fund raiser. Discussion was held. Following discussion, Council Member Janssen moved to approve the application contingent upon approval by the Auburn Senior Center Board. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": Billings. Motion: Passed.

Council Member Janssen left the City Council Chambers at 7:25 o'clock p.m.

The remainder of the meeting was held to receive input and have discussion amongst members of the Auburn City Council, Auburn Planning Commission, Historic Preservation Board, Auburn Development Council, Community Redevelopment Authority, Chamber of Commerce and any other interested parties regarding recent grant funding received to update the Downtown Revitalization Plan in anticipation of obtaining community development block grant funding to implement the updated plan. Each of the groups gave legal notice of this meeting and took roll call of their members even though no action would be taken during the meeting. No action was taken.

There being no further business to come before the Mayor and Council, with all members in agreement the meeting adjourned to meet at the call of the Mayor.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 17, 2014; that all of the subjects included in the foregoing proceedings were contained in the

agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

City Council Proceedings  
November 17, 2014

AGENDA ITEM  
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 17, 2014, at 7:00 o'clock P.M., in Special Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Larry Holtzman, Janssen, and Jeanneret. Absent: Tom Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

The City Council received input on the application submitted by the Knights of Columbus Council 7021 for a special designated license to be held at the Auburn Senior Center on December 12, 2014 for a fund raiser. Discussion was held. Following discussion, with four Council Members (Shawn Clark, Holtzman, Janssen, and Jeanneret) voting in favor and one Council Member (Billings) voting in opposition, the City Council approved a motion to approve the application contingent upon approval by the Auburn Senior Center Board.

Council Member Janssen left the City Council Chambers at 7:25 o'clock p.m.

The remainder of the meeting was held to receive input and have discussion amongst members of the Auburn City Council, Auburn Planning Commission, Historic Preservation Board, Auburn Development Council, Community Redevelopment Authority, Chamber of Commerce and any other interested parties regarding recent grant funding received to update the Downtown Revitalization Plan in anticipation of obtaining community development block grant funding to implement the updated plan. Each of the groups gave legal notice of this meeting and took roll call of their members even though no action would be taken during the meeting. No action was taken.

There being no further action to come before the City Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

CALENDAR 11/2014, FISCAL 2/2014

**AGENDA ITEM  
 NO 6**

| ACCOUNT TITLE                | LAST REPORT<br>ON HAND | RECEIVED          | DISBURSED         | BALANCE             |
|------------------------------|------------------------|-------------------|-------------------|---------------------|
| GENERAL CHECKING             | 926,143.34             | 55,781.66         | 108,363.25        | 873,561.75          |
| STREET CHECKING              | 106,149.23             | 35,530.30         | 23,551.88         | 118,127.65          |
| STREET BOND/WARRANT CHECKING | 8,986.13               |                   | 3,178.75          | 5,807.38            |
| <b>TOTAL CHECKING:</b>       | <b>1,041,278.70</b>    | <b>91,311.96</b>  | <b>135,093.88</b> | <b>997,496.78</b>   |
| TOTAL NSF A/R                | .00                    | .00               | .00               | .00                 |
| TOTAL FIRE DEPT SINKING      | 74,117.80              | .00               | .00               | 74,117.80           |
| TOTAL KENO OPER CHECKING:    | .00                    | .00               | .00               | .00                 |
| TOTAL KENO RESERVE MMA:      | 23,067.00              | 77.40             | 1,500.00          | 21,644.40           |
| TOTAL KENO CHECKING          | 57,801.68              | 599.32            | 153.34            | 58,247.66           |
| TOTAL CDBG CHECKING          | 7,784.42               | .00               | 102.78            | 7,681.64            |
| TOTAL CDBG ED MMA:           | 19,951.88              | 169.98            | .00               | 20,121.86           |
| TOTAL CDBG DTR REUSE         | 25,153.00              | 1,055.48          | .00               | 26,208.48           |
| TOTAL CDBG HD SAVINGS:       | 19,201.06              | 851.94            | .00               | 20,053.00           |
| TOTAL CRA CHECKING           | 707,850.05             | 1,742.89          | 9,155.80          | 700,437.14          |
| TOTAL CITY REC CHECKING      | 61,727.07              | 4,955.81          | .00               | 66,682.88           |
| GENERAL CD #23810            | 75,000.00              |                   |                   | 75,000.00           |
| GENERAL CD #24089            | 75,000.00              |                   |                   | 75,000.00           |
| SPEC PROJECT CD #23925       | 75,565.69              |                   |                   | 75,565.69           |
| GENERAL CD #23924            | 50,000.00              |                   |                   | 50,000.00           |
| GENERAL CD #23926            | 50,000.00              |                   |                   | 50,000.00           |
| GENERAL CD #23927            | 50,000.00              |                   |                   | 50,000.00           |
| GENERAL CD #23928            | 50,000.00              |                   |                   | 50,000.00           |
| <b>TOTAL C.D.'S:</b>         | <b>425,565.69</b>      | <b>.00</b>        | <b>.00</b>        | <b>425,565.69</b>   |
| <b>TOTAL CASH ON HAND:</b>   | <b>2,463,498.35</b>    | <b>100,764.78</b> | <b>146,005.80</b> | <b>2,418,257.33</b> |

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett



| VENDOR NAME                   | REFERENCE                    | AGENDA ITEM NO |
|-------------------------------|------------------------------|----------------|
| -----                         |                              |                |
| ACCOUNTS PAYABLE CLAIMS       |                              |                |
| -----                         |                              |                |
| GENERAL FUND                  |                              |                |
| ADMIN                         |                              |                |
| AFLAC                         | GEN AFLAC INS W/H            | 73.80          |
| AMERICAN RECYCLING SANITATION | GARBAGE SERVICE MONTHLY      | 335.00         |
| BOARD OF PUBLIC WORKS         | ELEC CITY HALL               | 2,069.83       |
| FIVE NINES TECHNOLOGY GROUP   | COMPUTER SERVICE BACKUP      | 102.80         |
| REGION V-SENDS                | CUSTODIAL SERVICE            | 135.00         |
| THE STANDARD                  | LIFE INSURANCE               | 74.20          |
|                               |                              | =====          |
| ADMIN                         |                              | 2,790.63       |
| POLICE DEPARTMENT             |                              |                |
| NEMAHA COUNTY                 | LAW/CODE ENFORCEMENT         | 23,583.33      |
|                               |                              | =====          |
| POLICE DEPARTMENT             |                              | 23,583.33      |
| FIRE DEPARTMENT               |                              |                |
| BLACK HILLS ENERGY            | GAS BILL ACCT1240413001      | 36.93          |
| BOARD OF PUBLIC WORKS         | ELEC                         | 195.76         |
| REGION V-SENDS                | CLEANING SERVICE             | 50.00          |
| THE STANDARD                  | LIFE INSURANCE               | 126.48         |
| TIME WARNER CABLE             | PHONE ACCT 8347100220053345  | 92.83          |
| WEX BANK                      | FUEL EXPENSE                 | 67.80          |
|                               |                              | =====          |
| FIRE DEPARTMENT               |                              | 569.80         |
| PARK DEPARTMENT               |                              |                |
| BOARD OF PUBLIC WORKS         | ELEC                         | 1,065.04       |
| REGION V-SENDS                | CLEANING SERVICE LEGION PARK | 380.00         |
| TIME WARNER CABLE             | PHONE ACCT 8347100220023504  | 41.91          |
| WEX BANK                      | FUEL EXPENSE                 | 197.08         |
|                               |                              | =====          |
| PARK DEPARTMENT               |                              | 1,684.03       |
| SR. CENTER DEPARTMENT         |                              |                |
| BOARD OF PUBLIC WORKS         | ELEC SR CENTER               | 494.46         |
| REGION V-SENDS                | CUSTODIAL SERVICE            | 190.00         |
|                               |                              | =====          |
| SR. CENTER DEPARTMENT         |                              | 684.46         |
| LIBRARY DEPARTMENT            |                              |                |
| BOARD OF PUBLIC WORKS         | ELEC                         | 1,021.60       |
| FIVE NINES TECHNOLOGY GROUP   | COMPUTER SERVIC BACKUP       | 40.00          |
| LINDA BANTZ                   | CUSTODIAL SERVICE            | 350.00         |

| VENDOR NAME                | REFERENCE                      | VENDOR TOTAL |
|----------------------------|--------------------------------|--------------|
| THE STANDARD               | LIFE INSURANCE                 | 21.58        |
|                            | LIBRARY DEPARTMENT             | 1,433.18     |
|                            | POOL DEPARTMENT                |              |
| BLACK HILLS ENERGY         | GAS BILL ACCT2565541677        | 20.09        |
| BOARD OF PUBLIC WORKS      | ELEC                           | 166.29       |
| TIME WARNER CABLE          | PHONE ACCT 8347100220053337    | 41.91        |
|                            | POOL DEPARTMENT                | 228.29       |
|                            | GENERAL FUND                   | 30,973.72    |
|                            | STREET FUND                    |              |
|                            | ADMIN                          |              |
| AUBURN STATE BANK          | HI ALLOC BONDS DATED 5-27-10   | 2,203.75     |
| BLACK HILLS ENERGY         | GAS BILL ACCT 6074728343       | 22.27        |
| BOARD OF PUBLIC WORKS      | ELEC                           | 1,903.12     |
| MARK HARMS                 | USE OF PROPERTY                | 500.00       |
| THE STANDARD               | LIFE INSURANCE                 | 45.37        |
| VERIZON WIRELESS           | CELL PHONE ACCT383064839-00001 | 46.64        |
| WEX BANK                   | FUEL EXPENSE                   | 946.07       |
|                            | ADMIN                          | 5,667.22     |
|                            | STREET FUND                    | 5,667.22     |
|                            | STREET BOND/WARRANT FUND       |              |
|                            | ADMIN                          |              |
| AUBURN STATE BANK          | PAVING BONDS DATED 5-27-10     | 3,178.75     |
|                            | ADMIN                          | 3,178.75     |
|                            | STREET BOND/WARRANT FUND       | 3,178.75     |
|                            | COMM REDEVELOP AUTHORITY       |              |
|                            | ADMIN                          |              |
| AUBURN CHAMBER OF COMMERCE | BANNER PROJECT                 | 1,060.70     |
| CLINE WILLIAMS             | LEGAL SERVICE3S-AUDIT LETTER   | 335.00       |
| CARD SERVICES              | ORSCHELN TIF PAYMENT           | 7,760.10     |

| VENDOR NAME | REFERENCE | VENDOR TOTAL |
|-------------|-----------|--------------|
|-------------|-----------|--------------|

|  |       |          |
|--|-------|----------|
|  | ADMIN | 9,155.80 |
|--|-------|----------|

|  |                          |          |
|--|--------------------------|----------|
|  | COMM REDEVELOP AUTHORITY | 9,155.80 |
|--|--------------------------|----------|

|                      |  |           |
|----------------------|--|-----------|
| **** PAID TOTAL **** |  | 48,975.49 |
|----------------------|--|-----------|

|                          |  |           |
|--------------------------|--|-----------|
| ***** REPORT TOTAL ***** |  | 48,975.49 |
|--------------------------|--|-----------|

City of Auburn  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

**AGENDA ITEM**  
**NO 7**

| VENDOR NAME                   | REFERENCE                      |           |
|-------------------------------|--------------------------------|-----------|
| -----                         |                                |           |
| ACCOUNTS PAYABLE CLAIMS       |                                |           |
| -----                         |                                |           |
|                               | GENERAL FUND                   |           |
|                               | ADMIN                          |           |
| AMERICAN RECYCLING SANITATION | GARBAGE SERVICE MONTHLY        | 2,549.44  |
| BOARD OF PUBLIC WORKS         | ELEC                           | 433.49    |
| FIVE NINES TECHNOLOGY GROUP   | COMPUTER SERVICE EMAIL SECURIT | 102.80    |
| THE STANDARD                  | LIFE INSURANCE                 | 74.20     |
| TIME WARNER CABLE             | PHONE/CABLE                    | 318.18    |
|                               |                                | =====     |
|                               | ADMIN                          | 3,478.11  |
|                               | POLICE DEPARTMENT              |           |
| NEMAHA COUNTY                 | LAW/CODE ENFORCEMENT           | 23,583.33 |
|                               |                                | =====     |
|                               | POLICE DEPARTMENT              | 23,583.33 |
|                               | FIRE DEPARTMENT                |           |
| BOARD OF PUBLIC WORKS         | ELEC                           | 283.16    |
| THE STANDARD                  | LIFE INSURANCE                 | 132.78    |
| TIME WARNER CABLE             | PHONE/CABLE                    | 97.27     |
| WEX BANK                      | FUEL EXPENSE                   | 63.19     |
|                               |                                | =====     |
|                               | FIRE DEPARTMENT                | 576.40    |
|                               | PARK DEPARTMENT                |           |
| BOARD OF PUBLIC WORKS         | ELEC                           | 706.31    |
| TIME WARNER CABLE             | PHONE/CABLE                    | 49.79     |
| WEX BANK                      | FUEL EXPENSE                   | 95.92     |
|                               |                                | =====     |
|                               | PARK DEPARTMENT                | 852.02    |
|                               | SR. CENTER DEPARTMENT          |           |
| BOARD OF PUBLIC WORKS         | ELEC                           | 557.36    |
|                               |                                | =====     |
|                               | SR. CENTER DEPARTMENT          | 557.36    |
|                               | LIBRARY DEPARTMENT             |           |
| AMERICAN RECYCLING SANITATION | GARBAGE SERVICE                | 38.50     |
| BOARD OF PUBLIC WORKS         | ELEC                           | 375.44    |
| FIVE NINES TECHNOLOGY GROUP   | COMPUTER SERVICES BACKUP       | 40.00     |
| LINDA BANTZ                   | CUSTODIAL SERVICE              | 350.00    |
| THE STANDARD                  | LIFE INSURANCE                 | 21.58     |

City of Auburn  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

| VENDOR NAME              | REFERENCE          | VENDOR TOTAL |
|--------------------------|--------------------|--------------|
|                          | LIBRARY DEPARTMENT | 825.52       |
|                          | POOL DEPARTMENT    |              |
| BOARD OF PUBLIC WORKS    | ELEC               | 187.63       |
|                          | POOL DEPARTMENT    | 187.63       |
|                          | GENERAL FUND       | 30,060.37    |
|                          | STREET FUND        |              |
|                          | ADMIN              |              |
| BLACK HILLS ENERGY       | GAS BILL           | 52.90        |
| BOARD OF PUBLIC WORKS    | ELEC               | 619.55       |
| MARK HARMS               | USE OF PROPERTY    | 500.00       |
| THE STANDARD             | LIFE INSURANCE     | 45.37        |
| TIME WARNER CABLE        | PHONE BILL         | 41.91        |
| WEX BANK                 | FUEL EXPENSE       | 1,256.30     |
|                          | ADMIN              | 2,516.03     |
|                          | STREET FUND        | 2,516.03     |
| **** PAID TOTAL ****     |                    | 32,576.40    |
| ***** REPORT TOTAL ***** |                    | 32,576.40    |

ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

AGENDA ITEM  
 NO 7

| VENDOR NAME               | REFERENCE                       |            |
|---------------------------|---------------------------------|------------|
| -----                     |                                 |            |
| ACCOUNTS PAYABLE CLAIMS   |                                 |            |
| -----                     |                                 |            |
|                           | ADMIN                           |            |
| AUBURN AIRPORT AUTHORITY  | OA PROJ 014-2358 3-31-0006(07)  | 61,192.89  |
| AUBURN NEWSPAPERS         | PUBLISHING                      | 71.40      |
| AVENUE OF FLAGS           | FLAGS                           | 100.00     |
| BULLDOG AUTO PARTS        | PARTS UNIT 20                   | 93.27      |
| CASEY AGENCY INC          | TREAS BOND                      | 125.00     |
| CONSTRUCTORS INC          | OCTOBER ASPHALT PURCHASES       | 6,739.80   |
| DATA TECHNOLOGIES INC     | SUMMIT LICENSE FEE (ANNUAL)     | 2,130.62   |
| EAKES OFFICE SOLUTIONS    | FILES, SHEET PROTECTORS, POST.. | 138.40     |
| EGGERS BROTHERS INC       | PARTS BATTERY                   | 508.18     |
| FIRST NATIONAL BANK OMAHA | DECORATIONS/SUPPLIES            | 42.33      |
| GILBERT SERVICES          | TIRES, SERVICE                  | 565.68     |
| HEATH CHRISTIANSEN        | ANNUAL FEE WEBSITE SERVICES     | 1,500.00   |
| JEO CONSULTING GROUP INC. | ENGINEERING 9TH ST STORM SEWER  | 420.00     |
| KERNS EXCAVATING CO.      | 9TH STREET IMPROVEMENTS         | 51,287.00  |
| NCS EQUIPMENT INC         | EQUIP RENTAL DYNAPAC ROLLER     | 672.00     |
| NEBRASKA SUPREME COURT    | STATE STATUTES,SUPPLEMENTS      | 105.25     |
| NEMAHA COUNTY CLERK       | FILING FEE VONBERGEN            | 10.00      |
| CARD SERVICES             | BROOM USED TO PUT OIL ON STREE  | 428.37     |
| PETTY CASH                | RUG SERVICE                     | 345.04     |
| POSTMASTER                | STAMPS                          | 119.00     |
| SACK LUMBER COMPANY       | PARTS #11                       | 49.59      |
| STUTHEIT IMPLEMENT CO.    | PARTS #25                       | 48.40      |
| SUNMART #728              | CLEANING SUPPLIES               | 21.97      |
| TRI-STATE OFFICE PRODUCTS | PAPER, ADDING MACHINE ROLLS...  | 124.90     |
| TRISH MOODY               | ENGRAVING/PLAQUE                | 25.00      |
| XEROX CORPORATION         | BASE CHARGE LEASE               | 468.34     |
|                           |                                 | =====      |
|                           | ADMIN                           | 127,332.43 |
|                           | PARK DEPARTMENT                 |            |
| AMERICAN LAWCARE INC.     | REC COMP SPRINKLER SYSTEM REPA  | 3,000.00   |
| JEO CONSULTING GROUP INC. | ENGINEERING RTP TRAIL LONGS CR  | 1,000.00   |
| SACK LUMBER COMPANY       | REC COMPLEX PUMP                | 12.99      |
|                           |                                 | =====      |
|                           | PARK DEPARTMENT                 | 4,012.99   |
|                           | SR. CENTER DEPARTMENT           |            |
| DARNELL GLASS CO.         | REPAIRS TO AUTOMATIC DOOR       | 97.50      |
|                           |                                 | =====      |
|                           | SR. CENTER DEPARTMENT           | 97.50      |
|                           | KENO BETTERMENT                 |            |
| FIRST NATIONAL BANK OMAHA | BANNERS-DEKRA LITE              | 1,272.00   |