

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
JANUARY 12, 2015

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Historic Preservation Board
- Library Board
- Board of Adjustment

10. **APPROVE** Bowldog Alley as a Keno Sales Outlet.

11. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

12. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee

- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Christmas Light Committee

13. **ADJOURNMENT.**

# POSSIBLE MOTION FORMAT 1-12-15

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the December 8, 2014 meeting’s minutes and to approve the same as written

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Historic Preservation Board
- Library Board
- Board of Adjustment

POSSIBLE ACTION: Roll Call on Appointments/ Reappointments

10. **APPROVE** Bowldog Alley as a Keno Sales Outlet.

POSSIBLE MOTION: I move to approve Bowldog Alley as a keno sales outlet

11. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

12. **REPORTS/RECOMMENDATIONS - - From Committees.**

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Christmas Light Committee

13. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska  
December 8, 2014

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 8, 2014, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before December 5, 2014. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Janssen moved to dispense with the reading of the November 10, 2014 and November 17, 2014 meetings' minutes and to approve the same as written. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried..

The following claims were presented before the Council for ratification for bills paid in November: AFLAC, wh-73.80; American Recycling & Sanitation, Se-335.00; Auburn Chamber of Commerce, Banner Project-1060.70; Auburn State Bank, Bond Payment-5382.50; Black Hills Energy, Ut-79.29; Board of Public Works, Reim Ins- Ut-6916.10; Cline Williams, Se-335.00; Five Nines Technology Group, Se-142.80; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; Nemaha County, Se-23583.33; Orscheln, TIF Reim-7760.10; Region V-SENDS, Se-755.00; The Standard, Ins-267.63; Time Warner Cable, Ut-176.65; Verizon, Se-46.64; Wex Bank, Su-1210.95. The following claims were presented before the Council for ratification for bills already paid for December: American Recycling & Sanitation, Se-2587.94; Black Hills Energy, Ut-52.90; Board of Public Works, Ut-3162.94; Five Nines Technology Group, Se-142.80; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; Nemaha County, Se-23583.33; The Standard, Ins-273.93; Time Warner Cable, Ut-507.15; Wex Bank, Su-1415.41. The following claims (not previously approved by motion or resolution) were presented; Acco, Su-383.55; Amazon, Bk-1177.83; American Lawncare Inc., Se-3000.00; Auburn Airport Authority, Reim Project Expenses-61192.89; Auburn Memorial Library Petty Cash, Su-76.06; Auburn Newspapers, Se-153.00; Avenue of Flags, Su-100.00; Baker & Taylor, Bk-289.14; Bulldog Auto Parts, Su-93.27; Casey Agency Inc., Bond-125.00; Constructors Inc., Se-6739.80; Darnell Glass Co., Se-97.50; Data Technologies Inc., Su-2130.62; Eakes Office Solutions, Su-143.50; Eggers Brothers Inc., Su-508.18; First National Bank Omaha, Su-1314.33; Five Nines Technology Group, Se-202.50; Gilbert Services, Se-565.68; Heath Christiansen, Se-1500.00; Heather Koeneke, Reim-85.81; JEO Consulting Group Inc., Se-1420.00; Kerns Excavating Co., Se-51287.00; NCS Equipment Inc., Se-672.00; Nebraska Supreme Court, Ref-105.25; Nemaha County Clerk, Fe-10.00; OCLC Inc., Sub-52.31; Card Services (Orscheln), Su-428.37; Overdrive Inc., Bk-337.95; Petty Cash, Se-Su-345.04; Postmaster, Su-119.00; R.C. Booth Enterprises, Bk-28.50; Sack Lumber Co., Su-62.58; Stutheit Implement Co., Su-48.40; Sunmart, Su-21.97; Tri-State Office Products, Su-124.90; Trish Moody, Se-Su-25.00; Xerox Corporation, Se-Su-468.34.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic

Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

The City Clerk announced the election results

There being no further old business, the meeting adjourned Sine Die to reconvene for the conduction of new business in the presence of the recently reelected/elected Mayor and City Council Members.

The City Clerk administered the oath of office to Mayor Scott Kudrna, Shawn Clark, Katy Billings, and Chris Erickson.

The meeting reconvened and was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna presented a plaque to Larry Holtzman in appreciation of his 16 years of service on the Auburn City Council.

Mayor Kudrna asked for nominations for Council President. Council Member Janssen nominated Katy Billings. Council Member Tom Clark seconded the nomination. There were no other nominations presented. Upon roll call vote to elect Council Member Billings to the position of Council President, the following voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one.

Mayor Kudrna reappointed the following to the Parks & Pool Committee: Ron Jones, Frank Critser, Shawn Clark, Troy Wynn, Linda Ellison, Scott Anderson and Angelo Ligouri. Upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Reappointments: Confirmed.

The Mayor reappointed Auburn Newspapers as the official newspaper. Upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Reappointment: Confirmed.

Mayor Kudrna named the following annual appointments: City Clerk (Sherry Heskett), City Treasurer (Joseph Casey), City Attorney (Angelo Ligouri) Assistant City Attorneys (Louie Ligouri and Dylan Handley), Physician (Dr. Gary Ensz), Building Inspector/Zoning Commissioner (Glen Hogue), Street Commissioner (Harry Bridgmon) and City Engineer (Evan Wickersham with JEO Consulting Group Inc). Upon calling the roll, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Reappointments: Confirmed.

The Mayor reappointed Joe Moody and Ron Jones to the Board of Adjustment. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Reappointments: Confirmed.

Mayor Kudrna reappointed Shane Charbonnet to the Historic Preservation Board. Upon calling the roll, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Reappointment: Confirmed.

Council Member Erickson moved to approve the following: "We appoint Evan B. Wickersham from JEO Consulting Group Inc. as our Street Superintendent". The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved that Corporate Authorization Resolutions designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank be approved and further moved that on the two keno operating accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried. Council Member Billings moved to designate the Mayor, Council President, City Treasurer and City Clerk as authorized signers for all the City bank accounts held at First National Bank of Johnson. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Erickson, Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna made the following city council standing committee appointments: Street (Jeanneret, Clark); Safety (Shawn Clark, Harry Bridgmon); Keep Auburn Beautiful (Jeanneret, Janssen); Budget & Finance (Billings, Erickson); Economic Development (Billings, Erickson); Building (Shawn Clark, Tom Clark); Legislative (Billings); Insurance (Janssen, Shawn Clark); Ordinance (Erickson, Jeanneret, Brent Lottman, Angelo Ligouri). Upon calling the roll, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Appointments/Reappointments: Confirmed.

There weren't any requests to attend meetings.

The following were approved as the holidays for 2015: New Year's Day (January 1), Memorial Day (May 25), Independence Day (July 3), Labor Day (September 7), Veteran's Day (November 11), Thanksgiving Day (November 26), Friday after Thanksgiving (November 27), Christmas Eve Afternoon (December 24), Christmas Day (December 25) and a Personal Day (Designated Holiday-\*Choice with Department approval).

Public hearing was held on the 2015 Board of Public Works Proprietary Function Budget. General Manager Dave Hunter presented the proposed budget and discussion was held. After hearing all comments, the public hearing was closed. Council Member Janssen moved to approve the 2015 Board of Public Works Proprietary Function Budget as presented. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the submission of a hazard mitigation grant for an upgrade and siren improvement plan; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the sale of personal property (Snorkel/Aerial Fire Truck) owned by the City of Auburn, by sealed bid by the passage and adoption of Resolution No. 18-14. The foregoing motion was seconded by Council Member Shawn Clark and upon roll

call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeannerret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO.18-14  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A Resolution for the sale of personal property owned by the City of Auburn, Nebraska by a sealed bid process.

**WHEREAS**, the City of Auburn desires to sell personal property described as shown in Exhibit "A" attached hereto, and incorporated herein by this reference;

**WHEREAS**, pursuant to the provisions of City Code Section 92.08 of the City of Auburn, the City hereby directs the sale of said property to be by sealed bid process;

**WHEREAS**, the City understands that the fair market value of said property is less than \$5,000.00;

**WHEREAS**, the City reserves the right to reject any and all bids;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and City Council, of the City of Auburn, Nebraska, that:

1. The personal property owned by the City of Auburn, Nebraska, described as shown in Exhibit "A" attached hereto, shall be sold by sealed bid upon proper notice being given by the City;
2. That said property will not be sold for under a minimum bid of \$0;
3. That possession of said property shall be transferred upon payment of full purchase price after acceptance of bid;
4. That the Mayor is authorized to accept the final bid, and sign any necessary agreements or contracts on behalf of the City of Auburn in carrying out the provisions herein;
5. That the BUYER shall be responsible for pick up and removal of said property unless otherwise agreed between the BUYER and the City;
6. That bid price does not include sales tax and applicable sales tax shall be added to the bid at the time of payment;
7. That the City Council reserves the right to reject any or all bids, in whole or in part, for whatever reason;
8. That notice of the proposed sale of city owned personal property shall give a general description of the property offered for sale and state the terms and conditions of sale. Notice of sale shall be posted in three (3) prominent places within the City of Auburn, for a period of not less than 7 days prior to the sale of the property;
9. That all sales are final and property is sold "AS IS";
10. That bids shall include the full names of the proposed purchaser(s), with a full mailing address and contact telephone number. Bids shall be submitted by sealed envelope to the Auburn City Hall, 1101 "J" Street, Auburn, NE. 68305, on or before 12:00 p.m. (Noon) on Monday, February 2, 2015.

**Exhibit "A"**



A 1974 Ford 900 Series, 55ft. boom truck, Built by Pierce, Snorkel/Aerial fire truck, not built to ISO specifications (pre-ISO);  
Serial No. C9ILVV37044/C912VV36149  
being sold "AS IS"

Council Member Janssen moved to approve the 2015 health insurance plan as recommended;  
Seconded by Council Member Jeanneret and upon roll call vote, the following Council Members  
voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The  
following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the Agreement Renewal for Maintenance  
Agreement No. 51 between the Nebraska Department of Roads and the City of Auburn. The  
foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the  
following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom  
Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve Resolution No. 19-14 regarding signage on 14<sup>th</sup>  
Street; Seconded by Council Member Janssen and upon roll call vote, the following Council  
Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen.  
The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of  
said resolution is as follows:

RESOLUTION NO. 19-14  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION TO INSTALL A "STOP" TRAFFIC SIGN FOR EACH OF THE  
FOLLOWING LOCATIONS:

- (a) SOUTHBOUND TRAFFIC ON CITY RIGHT-OF-WAY ON THE NORTHWEST  
CORNER OF THE INTERSECTION OF "N" STREET AND "14th" STREET WITHIN  
THE CITY LIMITS OF THE CITY OF AUBURN, NEBRASKA;
- (b) NORTHBOUND TRAFFIC ON CITY RIGHT-OF-WAY ON THE SOUTHEAST  
CORNER OF THE INTERSECTION OF "N" STREET AND "14th" STREET WITHIN  
THE CITY LIMITS OF THE CITY OF AUBURN, NEBRASKA;
- (c) SOUTHBOUND TRAFFIC ON CITY RIGHT-OF-WAY ON THE NORTHWEST  
CORNER OF THE INTERSECTION OF "M" STREET AND "14th" STREET WITHIN  
THE CITY LIMITS OF THE CITY OF AUBURN, NE.
- (d) NORTHBOUND TRAFFIC ON CITY RIGHT-OF-WAY ON THE SOUTHEAST  
CORNER OF THE INTERSECTION OF "M" STREET AND "14th" STREET WITHIN  
THE CITY LIMITS OF THE CITY OF AUBURN, NEBRASKA;
- (e) SOUTHBOUND TRAFFIC ON CITY RIGHT-OF-WAY ON THE NORTHWEST  
CORNER OF THE INTERSECTION OF "L" STREET AND "14th" STREET WITHIN  
THE CITY LIMITS OF THE CITY OF AUBURN, NE.
- (f) NORTHBOUND TRAFFIC ON CITY RIGHT-OF-WAY ON THE SOUTHEAST  
CORNER OF THE INTERSECTION OF "L" STREET AND "14th" STREET WITHIN  
THE CITY LIMITS OF THE CITY OF AUBURN, NEBRASKA;

**WHEREAS**, The intersections of "N" Street and "14th" Street; "M" Street and "14th" Street; and,  
"L" Street and "14th" Street are within the City limits, currently are located on the detour route,  
provided for the general flow of traffic, due to construction on Highway 136 through Auburn;

**WHEREAS**, These intersections experience a high volume of traffic year around due to 14th Street being a direct access Street to the Middle School/High School, Hospital, Good Samaritan Center; Hilltop Medical Plaza; and increasing rental and residential buildings;

**WHEREAS**, A "STOP" traffic sign located at the northwest and southeast corners of the abovementioned intersections, controlling northbound traffic and southbound traffic, would be in the interest of pedestrians and drivers traveling to and from the above stated area(s) and the general public.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the City hereby accepts the request for a "STOP" traffic sign at each of the said intersections and instructs that a "STOP" traffic sign be installed in the City right-of-way at the following locations:

(a) northwest corner of "N" and "14th" Streets controlling southbound traffic for the benefit of and in the interest of the public safety;

(b) southeast corner of "N" and "14th" Streets controlling northbound traffic for the benefit of and in the interest of the public safety;

(a) northwest corner of "M" and "14th" Streets controlling southbound traffic for the benefit of and in the interest of the public safety;

(b) southeast corner of "M" and "14th" Streets controlling northbound traffic for the benefit of and in the interest of the public safety;

(a) northwest corner of "L" and "14th" Streets controlling southbound traffic for the benefit of and in the interest of the public safety;

(b) southeast corner of "L" and "14th" Streets controlling northbound traffic for the benefit of and in the interest of the public safety;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the City accepts and agrees to the cost, installation and maintenance of said "STOP" traffic signs;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Mayor is hereby authorized to sign any document(s) necessary to carry out the terms and provisions of this Resolution.

Council Member Janssen moved to approve CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #19 and the related claims. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #20 and the related claims. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Shawn Clark moved to approve the manager application of James Larson in connection with the Shopko Hometown Store #659 liquor license located at 2410 Dahlke Avenue. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion Carried.

Reports were given by the street department, fire department, Library Director and City Treasurer.

The following committees provided reports: Economic Development, Building, Parks/Pool Committee, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for November, 2014.

There being no further business to come before the Mayor and Council, Council Member Billings moved for adjournment to meet at the call of the Mayor. Council Member Erickson seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 8, 2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

\_\_\_\_\_  
Sherry Heskett, City Clerk

City Council Proceedings  
December 8, 2014

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 8, 2014, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the November 10, 2014 and November 17, 2014 meetings' minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification for bills paid in November: AFLAC, wh-73.80; American Recycling & Sanitation, Se-335.00; Auburn Chamber of Commerce, Banner Project-1060.70; Auburn State Bank, Bond Payment-5382.50; Black Hills Energy, Ut-79.29; Board of Public Works, Reim Ins- Ut-6916.10; Cline Williams, Se-335.00; Five Nines Technology Group, Se-142.80; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; Nemaha County, Se-23583.33; Orscheln, TIF Reim-7760.10; Region V-SENDS, Se-755.00; The Standard, Ins-267.63; Time Warner Cable, Ut-176.65; Verizon, Se-46.64; Wex Bank, Su-1210.95. The following claims were presented before the Council for ratification for bills already paid for December: American Recycling & Sanitation, Se-2587.94; Black Hills Energy, Ut-52.90; Board of Public Works, Ut-3162.94; Five Nines Technology Group, Se-142.80; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; Nemaha County, Se-23583.33; The Standard, Ins-273.93; Time Warner Cable, Ut-507.15; Wex Bank, Su-1415.41. The following claims (not previously approved by motion or resolution) were presented; Acco, Su-383.55; Amazon, Bk-1177.83; American Lawncare Inc., Se-3000.00; Auburn Airport Authority, Reim Project Expenses-61192.89; Auburn Memorial Library Petty Cash, Su-76.06; Auburn Newspapers, Se-153.00; Avenue of Flags, Su-100.00; Baker & Taylor, Bk-289.14; Bulldog Auto Parts, Su-93.27; Casey Agency Inc., Bond-125.00; Constructors Inc., Se-6739.80; Darnell Glass Co., Se-97.50; Data Technologies Inc., Su-2130.62; Eakes Office Solutions, Su-143.50; Eggers Brothers Inc., Su-508.18; First National Bank Omaha, Su-1314.33; Five Nines Technology Group, Se-202.50; Gilbert Services, Se-565.68; Heath Christiansen, Se-1500.00; Heather Koeneke, Reim-85.81; JEO Consulting Group Inc., Se-1420.00; Kerns Excavating Co., Se-51287.00; NCS Equipment Inc., Se-672.00; Nebraska Supreme Court, Ref-105.25; Nemaha County Clerk, Fe-10.00; OCLC Inc., Sub-52.31; Card Services (Orscheln), Su-428.37; Overdrive Inc., Bk-337.95; Petty Cash, Se-Su-345.04; Postmaster, Su-119.00; R.C. Booth Enterprises, Bk-28.50; Sack Lumber Co., Su-62.58; Stutheit Implement Co., Su-48.40; Sunmart, Su-21.97; Tri-State Office Products, Su-124.90; Trish Moody, Se-Su-25.00; Xerox Corporation, Se-Su-468.34.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

The City Clerk announced the election results.

There being no further old business, the meeting adjourned Sine Die to reconvene for the conduction of new business in the presence of the recently reelected/elected Mayor and City Council Members.

The City Clerk administered the oath of office to Mayor Scott Kudrna, Shawn Clark, Katy Billings, and Chris Erickson.

The meeting reconvened and was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna presented a plaque to Larry Holtzman in appreciation of his 16 years of service on the Auburn City Council.

Katy Billings was elected Council President.

The City Council confirmed the reappointment of the following to the Parks & Pool Committee: Ron Jones, Frank Critser, Shawn Clark, Troy Wynn, Linda Ellison, Scott Anderson and Angelo Ligouri.

Auburn Newspapers was reappointed as the official newspaper.

The City Council confirmed the annual appointment of the following: City Clerk (Sherry Heskett), City Treasurer (Joseph Casey), City Attorney (Angelo Ligouri) Assistant City Attorneys (Louie Ligouri and Dylan Handley), Physician (Dr. Gary Ensz), Building Inspector/Zoning Commissioner (Glen Hogue), Street Commissioner (Harry Bridgmon) and City Engineer (Evan Wickersham with JEO Consulting Group Inc).

The City Council confirmed the reappointment of Joe Moody and Ron Jones to the Board of Adjustment and Shane Charbonnet to the Historic Preservation Board.

The City Council approved the following as a motion "We appoint Evan B. Wickersham from JEO Consulting Group Inc. as our Street Superintendent".

Corporate Authorization Resolutions designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank were approved and for the two keno operating accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers. The Mayor, Council President, City Treasurer and City Clerk were also authorized as signers for all the City bank accounts held at First National Bank of Johnson.

The City Council Standing Committees were appointed by the Mayor and confirmed by the City Council.

There weren't any requests to attend meetings.

The following were approved as the holidays for 2015: New Year's Day (January 1), Memorial Day (May 25), Independence Day (July 3), Labor Day (September 7), Veteran's Day (November 11), Thanksgiving Day (November 26), Friday after Thanksgiving (November 27), Christmas Eve Afternoon (December 24), Christmas Day (December 25) and a Personal Day (Designated Holiday-\*Choice with Department approval).

Following the public hearing, the 2015 Board of Public Works Proprietary Function Budget was approved as presented.

Approval was given for the submission of a hazard mitigation grant for an upgrade and siren improvement plan.

December 8, 2014  
Page 3

The City Council approved the sale of personal property (Snorkel/Aerial Fire Truck) owned by the City of Auburn, by sealed bid by the passage and adoption of Resolution No. 18-14.

The 2015 health insurance plan was approved as recommended.

The Agreement Renewal for Maintenance Agreement No. 51 between the Nebraska Department of Roads and the City of Auburn was approved.

Resolution No. 19-14 regarding signage on 14<sup>th</sup> Street was approved.

CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #19 and the related claims were approved.

CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #20 and the related claims were approved.

The manager application of James Larson in connection with the Shopko Hometown Store #659 liquor license located at 2410 Dahlke Avenue was approved.

Reports were given by the street department, fire department, Library Director and City Treasurer.

The following committees provided reports: Economic Development, Building, Parks/Pool Committee, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for November, 2014.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

CALENDAR 12/2014, FISCAL 3/2014

**AGENDA ITEM  
 NO 6**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	873,561.75	84,014.09	128,588.07	828,987.77
STREET CHECKING	118,127.65	38,301.97	73,708.34	82,721.28
STREET BOND/WARRANT CHECKING	5,807.38	6,351.37	12,158.75	
<b>TOTAL CHECKING:</b>	<b>997,496.78</b>	<b>128,667.43</b>	<b>214,455.16</b>	<b>911,709.05</b>
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	74,117.80	37.36	.00	74,155.16
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	21,644.40	700.92	.00	22,345.32
TOTAL KENO CHECKING	58,247.66	538.52	1,272.00	57,514.18
TOTAL CDBG CHECKING	7,681.64	4,783.06	4,772.80	7,691.90
TOTAL CDBG ED MMA:	20,121.86	22,670.94	102.78	42,690.02
TOTAL CDBG DTR REUSE	26,208.48	974.05	.00	27,182.53
TOTAL CDBG HD SAVINGS:	20,053.00	932.72	.00	20,985.72
TOTAL CRA CHECKING	700,437.14	1,792.32	21,011.16	681,218.30
TOTAL CITY REC CHECKING	66,682.88	.00	.00	66,682.88
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,565.69			75,565.69
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
<b>TOTAL C.D.'S:</b>	<b>425,565.69</b>	<b>.00</b>	<b>.00</b>	<b>425,565.69</b>
<b>TOTAL CASH ON HAND:</b>	<b>2,418,257.33</b>	<b>161,097.32</b>	<b>241,613.90</b>	<b>2,337,740.75</b>

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett



City of Auburn  
ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT

VENDOR NAME

REFERENCE

AGENDA ITEM  
NO 7

-----  
ACCOUNTS PAYABLE CLAIMS  
-----

GENERAL FUND

AFLAC	GEN AFLAC INS WH	73.80
BOARD OF PUBLIC WORKS	HEALTH INS MEDICAL CLAIMS	1,796.60
POSTMASTER	POST OFFICE BOX RENT	50.00
REGION V-SENDS	CUSTODIAL SERVICE	135.00
SOUTHEAST NE DEVELOPMENT DIST.	HO6044DD19 ADMIN BILL 18,19,20	4,678.24
THE STANDARD	LIFE INSURANCE	74.20
TIME WARNER CABLE	PHONE ACCT 8347100220053329	318.18
		=====
		7,126.02

FIRE DEPARTMENT

BLACK HILLS ENERGY	GAS BILL ACCT 1240413001	89.46
REGION V-SENDS	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	129.63
		=====
	FIRE DEPARTMENT	269.09

SR. CENTER DEPARTMENT

REGION V-SENDS	CUSTODIAL SERVICE	190.00
		=====
	SR. CENTER DEPARTMENT	190.00

LIBRARY DEPARTMENT

BOARD OF PUBLIC WORKS	DECEMBER ASSURANT	666.31
THE STANDARD	LIFE INSURANCE	21.58
		=====
	LIBRARY DEPARTMENT	687.89

POOL DEPARTMENT

BLACK HILLS ENERGY	GAS BILL ACCT 2565541677	20.10
TIME WARNER CABLE	PHONE ACCT 8347100220053337	49.79
		=====
	POOL DEPARTMENT	69.89

GENERAL FUND

=====

8,342.89

STREET FUND

BOARD OF PUBLIC WORKS	DECEMBER ASSURANT	1,292.53
THE STANDARD	LIFE INSURANCE	45.37

City of Auburn  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
TIME WARNER CABLE	PHONE ACCT 8347100220053352	49.79
VERIZON WIRELESS	CELL ACCT383064839-00001	46.03
		=====
		1,433.72
		=====
	STREET FUND	1,433.72
	STREET BOND/WARRANT FUND	
AUBURN STATE BANK	WIRE BOND PAYMENT SERIES 2009	12,158.75
		=====
		12,158.75
		=====
	STREET BOND/WARRANT FUND	12,158.75
	CDBG GRANT FUND	
	REUSE DTR	
AMBER & BRIAN KINNAMAN	REUSE DTR OVERPAYMENT KINNAMAN	94.56
		=====
	REUSE DTR	94.56
		=====
	CDBG GRANT FUND	94.56
	COMM REDEVELOP AUTHORITY	
AUBURN STATE BANK	LOAN 91100 FUNERAL HOME PRINC	21,011.16
		=====
		21,011.16
		=====
	COMM REDEVELOP AUTHORITY	21,011.16
**** PAID TOTAL ****		43,041.08
		=====
***** REPORT TOTAL *****		43,041.08
		=====

ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME

REFERENCE

AGENDA ITEM  
 NO 7

-----  
 ACCOUNTS PAYABLE CLAIMS  
 -----

GENERAL FUND

ADMIN

AMERICAN LEGAL PUBLISHING	CODE SUBSCRIPTION	250.00
AUBURN CHAMBER OF COMMERCE	EC DEV INVESTMENT/PROMOTION	2,000.00
AUBURN NEWSPAPERS	PUBLISHING	152.22
EAKES OFFICE SOLUTIONS	SUPPLIES, CARTRIDGES, CLIPS, PAPER	267.53
FIVE NINES TECHNOLOGY GROUP	FIREWALL SECURITY UPGRADE	1,655.50
GLENN'S CORNER MARKET	SUPPLIES, COFFEE	68.16
JEO CONSULTING GROUP INC.	ENGINEERING SERVICES DED CERT	775.00
MASSMAN NELSON REINIG PC	ANNUAL AUDIT	11,500.00
MENARDS	VACUUM	159.00
NEBRASKA MUNICIPAL CLERK ASSN.	MEMBERSHIP	25.00
NEMAHA COUNTY	APPLIANCE DISPOSAL OCT-DEC	1,184.25
NEMAHA COUNTY CLERK	ELECTION COST	510.25
CARD SERVICES	SUPPLIES FLAG MAINT	11.07
SUNMART #728	SUPPLIES	81.52
XEROX CORPORATION	COPIER BASE CHARGE LEASE	408.32

=====  
 ADMIN 19,047.82

FIRE DEPARTMENT

MELLAGE REPAIR	EQUIP REPAIRS 90 CHEVY	665.84
CARD SERVICES	SUPPLIES DIESEL FUEL ADDITIVE	311.90

=====  
 FIRE DEPARTMENT 977.74

PARK DEPARTMENT

BOARD OF PUBLIC WORKS	FAUCET AND REPAIR KIT	232.76
MENARDS	SUPPLIES, BAGS, BATTERIES	129.97
MID CON SYSTEMS INC.	SUPPLIES ALL SEASON WAX	171.72
CARD SERVICES	SUPPLIES PAINT FOR PARKS	114.06

=====  
 PARK DEPARTMENT 648.51

SR. CENTER DEPARTMENT

LYNCH'S HARDWARE & GIFTS	SUPPLIES, BLDG-BULB	7.99
MENARDS	SUPPLIES, MAINTENANCE	71.87
SACK LUMBER COMPANY	SUPPLIES CLOSET DOOR TRIM	2.99

=====  
 SR. CENTER DEPARTMENT 82.85

LIBRARY DEPARTMENT

AMAZON	BOOKS, AVS	378.08
AMERICAN LIBRARY ASSOCIATION	MEMBERSHIP	175.00
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE	38.50

VENDOR NAME	REFERENCE	VENDOR TOTAL
AUBURN MEM. LIBRARY PETTY CASH	ILL POSTAGE	88.80
BAKER & TAYLOR	BOOKS,AVS	185.00
CHAMBER OF COMMERCE	EC DEV INVEST/PROMOTION	85.00
DEMCO	SUPPLIES, ALBUMS, PAGES, LABELS	406.98
EAKES OFFICE SOLUTIONS	ICE MELT	86.78
FIVE NINES TECHNOLOGY GROUP	COMPUTER SERVICES	105.00
GRIMMS GARDENS	LANDSCAPING	4,299.91
LINCOLN JOURNAL STAR	SUBSCRIPTION	198.50
OCLC INC	ILL SUBSCRIPTION	52.31
ORIENTAL TRADING CO. INC.	SUPPLIES HOLIDAYS	51.95
OVERDRIVE, INC.	BOOKS/AVS	56.96
RICOH USA, INC	B/W IMAGES	70.29
	LIBRARY DEPARTMENT	6,279.06
	POOL DEPARTMENT	
ACCO	REPAIRS WADING POOL PUMP	269.80
	POOL DEPARTMENT	269.80
	GENERAL FUND	27,305.78
	STREET FUND	
	ADMIN	
BOHL PLUMBING & HEATING INC.	SHOP HEATER REPAIRS	12.49
BOWMAN EQUIPMENT & REPAIR	LABOR	1,079.00
BULLDOG AUTO PARTS	PARTS, TOOLS	868.85
CONCRETE INDUSTRIES INC.	CONCRETE 11TH & P	1,532.21
EGGERS BROTHERS INC	PARTS/SUPPLIES	108.61
FILTER CARE	FILTER	17.96
JEO CONSULTING GROUP INC.	ENGINEERING SERVICES 9TH ST	4,840.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES, PADLOCK, KEYS, BURN SI	35.89
MENARDS	SUPPLIES SHOP BULB...	31.17
MICHAEL TODD & CO. INC.	PARTS	483.00
MIDWEST SERVICE AND SALES CO.	PARTS TRUCK BLADES	1,076.00
CARD SERVICES	SUPPLIES/SHOP TOOL HANDLE	188.90
STUTHEIT IMPLEMENT CO.	PARTS	5.67
	ADMIN	10,279.75
	STREET FUND	10,279.75
	KENO FUND	
	KENO BETTERMENT	
FIRST NATIONAL BANK OMAHA	BANNERS-DEKRA LITE	1,341.65

ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
-------------	-----------	-----------------

---

	KENO BETTERMENT	===== 1,341.65
--	-----------------	-------------------

	KENO FUND	===== 1,341.65
--	-----------	-------------------

**** PAID TOTAL ****		38,927.18
----------------------	--	-----------

***** REPORT TOTAL *****		===== 38,927.18 =====
--------------------------	--	-----------------------------