

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
SEPTEMBER 10, 2012

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS***
*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**
6. **APPROVAL OF FINANCIAL REPORT.**
7. **CLAIMS.**
8. **APPROVAL** for Attendance at Meeting(s).
9. **REQUEST** by Auburn Discount Liquor for a Special Designated Liquor License for a Fund Raiser/Beer Garden on September 22, 2012.
10. **PAVERS, INC.** – Pay Application No. Two & Final and the Recommendation of Acceptance (2012 Street Improvements, Asphaltic Concrete Overlay Project).
11. **AMENDMENT** to Agreement between the County of Nemaha and the City of Auburn for dispatching Services for years 2012-2015.
12. **ORDINANCE** – Setting 30 mph school speed zone between “P” Street intersection & “T” Street intersection on HWY US 136 for 30 minutes before and after schools in session at the High/Middle School campus.
13. **RESOLUTION** – Agreement between City of Auburn and State of Nebraska Department of Roads – Project No. STP-136-6(119) (Improving Highway US136 in Auburn).
14. **DRAWDOWN #8** CDBG#10-DTR-105(Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.

15. **UNITE PRIVATE NETWORKS, LLC** – A franchise agreement for fiber optic cable.
16. **AUBURN AIRPORT AUTHORITY** written response to previous report submitted by Mrs. Dottie Holliday.
17. **7:15 P.M., or as soon thereafter as possible – PUBLIC HEARING** on FY2012-2013 Budget.

MOTION to approve budget.

BUDGET ITEMS

- Increase the Base of Restricted Funds & Allowable Growth Increase
 - To Exceed the Budget Limit by an additional 1%
 - Unused Restricted Funds Authority
 - Ordinance – Fixing Compensation of the Officers and Employees of the City
 - Ordinance – Annual Appropriation Bill.
18. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
 - a. Street Department –
 - b. Fire Department –
 - c. Police Department –
 - d. Library –
 - e. Treasurer -
 19. **REPORTS/RECOMMENDATIONS** - - From Committees.
 - a. Street –
 - b. Keep Auburn Beautiful -
 - c. Economic Development –
 - d. Safety Committee –
 - e. Building Committee -
 - f. Legislative –
 - g. Parks and Pool Committee -
 - h. Other Committees & Reports –
 20. **ADJOURNMENT.**

Possible Motion Format 9-10-12

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the August 13, 2012 meeting's minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/trainings as requested

9. **REQUEST** by Auburn Discount Liquor for a Special Designated Liquor License for a Fund Raiser/Beer Garden on September 22, 2012.

POSSIBLE MOTION: I move to approve the request by Auburn Discount Liquor for a Special Designated License for a Fund Raiser/Beer Garden to be held on September 22, 2012

10. **PAVERS, INC.** – Pay Application No. Two & Final and the Recommendation of Acceptance (2012 Street Improvements, Asphaltic Concrete Overlay Project).

POSSIBLE MOTION: I move to approve Pay Application No. Two & Final submitted by Pavers Inc. in the amount of \$25,098.24 for work associated with the 2012 Street Improvements-Asphaltic Concrete Overlay project and authorize the Mayor to sign the recommendation of acceptance on behalf of the City

11. **AMENDMENT** to Agreement between the County of Nemaha and the City of Auburn for dispatching Services for years 2012-2015.

POSSIBLE MOTION: I move to approve the amendment to the agreement between the County of Nemaha and the City of Auburn for annual rent, dispatching services, teletype fees, photocopies and other services for years beginning October 2012 through September 2015

12. **ORDINANCE** – Setting 30 mph school speed zone between “P” Street intersection & “T” Street intersection on HWY US 136 for 30 minutes before and after schools in session at the High/Middle School campus.

POSSIBLE ACTION: (Ordinance Record – Ordinance No. 11-12)

13. **RESOLUTION** – Agreement between City of Auburn and State of Nebraska Department of Roads – Project No. STP-136-6(119) (Improving Highway US136 in Auburn).

POSSIBLE MOTION: I move to authorize and accept the agreement between the City of Auburn and the State of Nebraska Department of Roads associated with Project No. STP-136-6(119) by the passage and adoption of Resolution No. 16-12

14. **DRAWDOWN #8** CDBG#10-DTR-105(Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.

POSSIBLE MOTION: I move to approve CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown No. 8 and the related claims

15. **UNITE PRIVATE NETWORKS, LLC** – A franchise agreement for fiber optic cable.

POSSIBLE MOTION: I move to approve the Right-of-Way Permit for Unite Private Networks, LLC

16. **AUBURN AIRPORT AUTHORITY** written response to previous report submitted by Mrs. Dottie Holliday.

17. **7:15 P.M., or as soon thereafter as possible – PUBLIC HEARING** on FY2012-2013 Budget.

POSSIBLE MOTION: I move to approve the 2012-2013 Budget and publish any changes to the Notice of Budget Hearing and Budget Summary previously published

And

POSSIBLE ACTION: I move to increase the base of restricted funds by 2.5% and any additional amount for allowable growth

And

POSSIBLE ACTION: I move to exceed the budget limit on restricted funds by an additional one percent

And

POSSIBLE ACTION: I move that the total unused restricted funds authority be set in accordance with the approved allowable increases

And

POSSIBLE ACTION: Ordinance Record - Ordinance No. 12-12 Fixing Compensation of the Officers and Employees of the City

POSSIBLE ACTION: Ordinance Record - Ordinance No. 13-12 Annual Appropriation Bill

18. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department -
- b. Fire Department -
- c. Police Department -
- d. Library -
- e. Treasurer -

19. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street -
- b. Keep Auburn Beautiful -
- c. Economic Development -
- d. Safety Committee -
- e. Building Committee -
- f. Legislative -
- g. Parks and Pool Committee -
- h. Other Committees & Reports -

20. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on August 13, 2012, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Bishop, Clark, Critser, Holtzman, and Kruger. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the July 9, 2012 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: Action Technology Services Inc., Se-300.00; American Family Life Assurance Co., Wh-109.60; American Recycling & Sanitation, Se-183.50; Auburn Newspapers, Se-17.98; Auburn State Bank, Bonds Princ-Int-45736.25; Black Hills Energy, Ut-790.85; Blue Cross-Blue Shield, Ins-9731.51; Board of Public Works, Ut-6335.06; Five Nines Technology Group, Se-103.70; Gene & Susan Remmers, DTR Project-19571.00; Linda Bantz, Se-309.00; Mark Harms, Ex-500.00; Meyer-Earp Chevrolet, Equip-24926.00; Nebraska Dept of Agriculture, Fe-10.36; Nebraska Dept. of Revenue, Tax-2463.91; Nebraska DOL/Boiler Inspection Program, Fe-81.00; Nemaha County, Se-4693.47; Peggy Kuser, DTR Project-4350.00; Region V-SENDS, Se-650.00; The Standard, Ins-373.21; Time Warner Cable, Se-424.89; Verizon, Se-51.99; Windstream, Ut-255.65; Wright Express, Su-2757.45. The following claims (not previously approved by motion or resolution) were presented: Auburn Plumbing, Htg. & AC Inc., Se-65.00; Acco, Su-2502.56; Amazon, Bk-680.41; American Red Cross, Su-302.00; Auburn Fire Dept., Reim-148.63; Auburn Memorial Library Petty Cash, Su-98.72; Auburn Newspapers, Se-278.22; Baker & Taylor, Bk-280.26; BCOM Tech Solutions, Equip-Se-569.99; Board of Public Works, Maint-470.71; Bowman Equip. & Repair, Se-100.00; Bulldog Auto Parts, Su-289.02; Bytes, Su-278.00; Card Services, Su-47.33; Concrete Industries Inc., Su-782.75; D & D Communications, Su-33.00; Demco, Su-267.83; Dettmer Farm Service, Su-855.00; Eakes Office Plus, Su-211.26; Eggers Brothers Inc., Su-19.67; Erickson-Sederstrom PC, Se-636.55; Filter Care, Se-Su-18.35; Five Nines Technology Group, Se-579.02; Fry & Associates Inc., Equip-99.00; Glenn's Corner Market, Su-477.50; JEO Consulting Group Inc., Se-11658.50; Kim Beger, Reim-308.04; Kustom Signals Inc., Su-72.00; Larson, Su-77.88; League of NE Municipalities, Mem-4025.00; Lynch's Hardware & Gifts, Su-187.28; Mellage Repair, Se-231.00; Meyer-Earp Chevrolet, Se-1101.08; Mid Con Systems Inc., Su-512.14; Nemaha County Court, Fe-17.00; Nemaha County Register of Deeds, Fe-92.50; Nemaha County Sheriff, Se-1262.08; OCLC Inc., Sub-47.11; Card Services, Su-265.36; Petty Cash, Se-Su-182.91; Pieters Construction, Su-Se-400.00; Postmaster, Su-90.00; Sack Lumber Co, Su-123.84; Schendel Pest Control, Se-3000.00; Sherry Heskett, Reim-220.89; Southeast Nebraska Development District, Se-1351.32; Stutheit Implement Co., Su-70.64; Tri-State Office Products, Su-543.69; Xerox Corporation, Se-Su-292.91.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claim submitted by Auburn Plumbing, Htg. & AC in the amount of \$65.00. Council Member Bishop abstained from voting on said claim.

The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Approval was given for Scott Kudrna and Kim Beger to attend the Economic Development Trainings with NPPD in Columbus.

The City Council confirmed: the reappointment of Gary Spear to the Auburn Housing Authority; the reappointment of Ed Johnson to the Auburn Community Redevelopment Authority; the appointments of Joe Dixon and Brian Lavigne and reappointments of Troy Wynn, Matt Hug, Megan Clark, Angelo Ligouri, Shawn Phillips, John Gill, Chad Stickell, Bill Chapin, Brett Matteen, Bill Dickerson, and Bryan Kinnaman to the City Recreation Committee; and the appointment of Dave Davis to the Auburn Planning Commission.

Public Hearing was held on the request by Shopko Stores Operating Company LLC dba Shopko Hometown 659 for a Class D – Beer, Wine Distilled Spirits, Off Sale Only License at 2410 Dahlke Avenue, Auburn, Nebraska. There wasn't any opposition to the request. Following the public hearing, the request by Shopko Stores Operating Company LLC dba Shopko Hometown 659 for a Class D – Beer, Wine Distilled Spirits, Off Sale Only License at 2410 Dahlke Avenue, Auburn, Nebraska was approved.

Becky Woltemath addressed the Mayor and City Council regarding a proposed addition to the Nemaha County Veterans Memorial and it was noted that city funds are not being requested for the construction of the addition to the memorial. Following the presentation, the addition to the Nemaha County Veterans Memorial was approved.

The request by American Legion Post 23 for a Special Designated Liquor License that is to be associated with a wedding reception and dance to be held from 5:00 o'clock P.M. on October 13, 2012 until 1:00 o'clock A.M. on October 14, 2012 at the Nemaha County Fairgrounds was approved.

Jessica Mason presented information for the placement of handicap swings at Legion Park. The information will be referred to the Park/Pool Committee for their review and input.

Dottie Holliday presented a report outlining citizen concerns regarding the Auburn Airport Authority. The City Council approved a motion that the report be forwarded to the Auburn Airport Authority and request that the Auburn Airport Authority provide a written response to the City before September 4, 2012.

Discussion was held regarding the future lease of the municipal pool for water aerobics and/or other private activities with the understanding that a policy to be developed before next year's pool season.

Payment in the amount of \$2,125.00 to Southeast Nebraska Development District for the City's 2013 membership dues was approved.

Payment in the amount of \$1,038.00 to Southeast Nebraska Development District for support of the 2013 housing activities membership dues was approved.

The plat for small subdivision in Block 12, Sheridan Addition to Auburn, Nebraska was approved as a final plat.

A request by the Planning Commission Chairman to have S Street platted from the 26th Street intersection South to the corporate city limits was presented and approval was given to have a plat prepared for S Street to the south edge of the old railroad right of way a distance of 50'.

Mayor Kudrna presented preliminary information on the upcoming budget and asked for input and questions.

Council Member Billings and Council Member Critser agreed to serve on a committee to review the Employee Handbook (Personnel Manual/Policies).

August 13, 2012

Page 3

The Mayor and City Council approved the library personnel policies in accordance with LB 470 which requires that personnel, administrative or compensation policies be approved by the Mayor and City Council.

CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown No. 7 and the related claims were approved.

Pay Application No. One submitted by Pavers Inc. in the amount of \$283,815.97 for work associated with the 2012 Street Improvements-Asphaltic Concrete Overlay project was approved.

The City Council approved and accepted ownership and possession of the following real estate deeded to the city: Real estate at 721 11th Street and 716 10th Street subject to delinquent taxes, interest, and city liens.

Reports were given by the following department heads: street department, fire department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, Building, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska
August 13, 2012

AGENDA ITEM
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on August 13, 2012, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before August 10, 2012. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Bishop, Clark, Critser, Holtzman, and Kruger. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Holtzman moved to dispense with the reading of the July 9, 2012 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Bishop, Clark, Critser, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Bishop moved to approve the financial report: Seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Clark, Critser, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: Action Technology Services Inc., Se-300.00; American Family Life Assurance Co., Wh-109.60; American Recycling & Sanitation, Se-183.50; Auburn Newspapers, Se-17.98; Auburn State Bank, Bonds Princ-Int-45736.25; Black Hills Energy, Ut-790.85; Blue Cross-Blue Shield, Ins-9731.51; Board of Public Works, Ut-6335.06; Five Nines Technology Group, Se-103.70; Gene & Susan Remmers, DTR Project-19571.00; Linda Bantz, Se-309.00; Mark Harms, Ex-500.00; Meyer-Earp Chevrolet, Equip-24926.00; Nebraska Dept of Agriculture, Fe-10.36; Nebraska Dept. of Revenue, Tax-2463.91; Nebraska DOL/Boiler Inspection Program, Fe-81.00; Nemaha County, Se-4693.47; Peggy Kuser, DTR Project-4350.00; Region V-SENDS, Se-650.00; The Standard, Ins-373.21; Time Warner Cable, Se-424.89; Verizon, Se-51.99; Windstream, Ut-255.65; Wright Express, Su-2757.45. The following claims (not previously approved by motion or resolution) were presented: Auburn Plumbing, Htg. & AC Inc., Se-65.00; Acco, Su-2502.56; Amazon, Bk-680.41; American Red Cross, Su-302.00; Auburn Fire Dept., Reim-148.63; Auburn Memorial Library Petty Cash, Su-98.72; Auburn Newspapers, Se-278.22; Baker & Taylor, Bk-280.26; BCOM Tech Solutions, Equip-Se-569.99; Board of Public Works, Maint-470.71; Bowman Equip. & Repair, Se-100.00; Bulldog Auto Parts, Su-289.02; Bytes, Su-278.00; Card Services, Su-47.33; Concrete Industries Inc., Su-782.75; D & D Communications, Su-33.00; Demco, Su-267.83; Dettmer Farm Service, Su-855.00; Eakes Office Plus, Su-211.26; Eggers Brothers Inc., Su-19.67; Erickson-Sederstrom PC, Se-636.55; Filter Care, Se-Su-18.35; Five Nines Technology Group, Se-579.02; Fry & Associates Inc., Equip-99.00; Glenn's Corner Market, Su-477.50; JEO Consulting Group Inc., Se-11658.50; Kim Beger, Reim-308.04; Kustom Signals Inc., Su-72.00; Larson, Su-77.88; League of NE Municipalities, Mem-4025.00; Lynch's Hardware & Gifts, Su-187.28; Mellage Repair, Se-231.00; Meyer-Earp Chevrolet, Se-1101.08; Mid Con Systems Inc., Su-512.14; Nemaha County Court, Fe-17.00; Nemaha County Register of Deeds, Fe-92.50; Nemaha County Sheriff, Se-1262.08; OCLC Inc., Sub-47.11; Card Services, Su-265.36; Petty Cash, Se-Su-182.91; Pieters Construction, Su-Se-400.00; Postmaster, Su-90.00; Sack Lumber Co, Su-123.84; Schendel Pest Control, Se-3000.00; Sherry Heskett, Reim-220.89; Southeast Nebraska Development District, Se-1351.32; Stutheit Implement Co., Su-70.64; Tri-State Office Products, Su-543.69; Xerox Corporation, Se-Su-292.91.

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Council Member Billings moved to approve the claim submitted by Auburn Plumbing, Htg. & AC in the amount of \$65.00. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, and Clark. The following voted "NAY": No one. Council Member Bishop abstained from voting on said claim. Motion: Carried.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Critser and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, Clark, and Critser. The following voted "NAY": No one. Motion: Carried.

Approval was requested for Scott Kudrna and Kim Beger to attend the Economic Development Trainings with NPPD in Columbus. Council Member Billings moved to allow attendance at the meetings as requested. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Kruger, Billings, Bishop, Clark, Critser, and Holtzman. The following voted "NAY": No one. Motion: Carried. It was noted that the League of Nebraska Municipalities Annual Conference will be held in September and anyone wanting to register should notify the City Clerk. Early registration deadline is September 4, 2012.

Mayor Kudrna reappointed Gary Spear to the Auburn Housing Authority. Upon calling the roll, the following Council Members voted "YEA": Billings, Bishop, Clark, Critser, Holtzman, and Kruger. The following voted "NAY": No one. Reappointment: Confirmed.

The Mayor reappointed Ed Johnson to the Auburn Community Redevelopment Authority. Upon calling the roll, the following Council Members voted "YEA": Bishop, Clark, Critser, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Reappointment: Confirmed.

Mayor Kudrna appointed Joe Dixon and Brian Lavigne and reappointed Troy Wynn, Matt Hug, Megan Clark, Angelo Ligouri, Shawn Phillips, John Gill, Chad Stickell, Bill Chapin, Brett Matteen, Bill Dickerson, and Bryan Kinnaman to the City Recreation Committee. Upon calling the roll, the following Council Members voted "YEA": Clark, Critser, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Appointments/Reappointments: Confirmed.

The Mayor appointed Dave Davis to the Auburn Planning Commission. Upon calling the roll, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Appointment: Confirmed.

Public Hearing was held on the request by Shopko Stores Operating Company LLC dba Shopko Hometown 659 for a Class D – Beer, Wine Distilled Spirits, Off Sale Only License at 2410 Dahlke Avenue, Auburn, Nebraska. There wasn't any opposition to the request. After allowing time for comment from the public, the public hearing was closed. Council Member Bishop moved to approve a Class D-Beer, Wine, Distilled Spirits, Off Sale Only License for Shopko Stores Operating Company LLC dba Shopko Hometown 659 at 2410 Dahlke Avenue, Auburn, Nebraska. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, Clark, and Critser. The following voted "NAY": No one. Motion: Carried.

Becky Woltemath addressed the Mayor and City Council regarding a proposed addition to the Nemaha County Veterans Memoria and it was noted that city funds are not being requested for the construction of the addition to the memorial. Following the presentation, Council Member Holtzman moved to approve the addition to the Nemaha County Veterans Memorial. The foregoing motion was seconded by Council Member Critser and upon roll call vote, the following Council Members voted "YEA": Kruger, Billings, Bishop, Clark, Critser, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Bishop moved to approve the request by American Legion Post 23 for a Special Designated Liquor License that is to be associated with a wedding reception and dance to be held from 5:00 o'clock P.M. on October 13, 2012 until 1:00 o'clock A.M. on October 14, 2012 at the Nemaha County Fairgrounds. The foregoing motion was seconded by Council Member Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Bishop, Clark, Critser, Holtzman, and Kruger. The following voted "NAY": No one. Motion: Carried.

Jessica Mason presented information for the placement of handicap swings at Legion Park. The information will be referred to the Park/Pool Committee for their review and input.

Dottie Holliday presented a report outlining citizen concerns regarding the Auburn Airport Authority. Council Member Billings moved that the report be forwarded to the Auburn Airport Authority and to request that the Auburn Airport Authority provide a written response to the City before September 4, 2012. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Bishop, Clark, Critser, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Motion: Carried.

Discussion was held regarding the future lease of the municipal pool for water aerobics and/or other private activities with the understanding that a policy to be developed before next year's pool season.

Council Member Billings moved to approve payment in the amount of \$2,125.00 to Southeast Nebraska Development District for the City's 2013 membership dues. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Clark, Critser, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved to approve payment in the amount of \$1,038.00 to Southeast Nebraska Development District for support of the 2013 housing activities membership dues. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved for final approval of the plat for small subdivision in Block 12, Sheridan Addition to Auburn, Nebraska. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, Clark, and Critser. The following voted "NAY": No one. Motion: Carried.

A request by the Planning Commission Chairman to have S Street platted from the 26th Street intersection South to the corporate city limits was presented. Council Member Bishop moved to have a plat prepared for S Street to the south edge of the old railroad right of way a distance of 50'. The foregoing motion was seconded by Council Member Critser and upon roll call vote, the following Council Members voted "YEA": Kruger, Billings, Bishop, Clark, Critser, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna presented preliminary information on the upcoming budget and asked for input and questions.

Council Member Billings and Council Member Critser agreed to serve on a committee to review the Employee Handbook (Personnel Manual/Policies).

In accordance with LB 470 which requires that personnel, administrative or compensation policies be approved by the Mayor and City Council, Council Member Holtzman moved that the personnel, administrative or compensation policies of the Auburn Memorial Library be approved. The foregoing motion was seconded by Council Member Critser and upon roll call vote, the following Council Members voted "YEA": Billings, Bishop, Clark, Critser, Holtzman, and Kruger. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved to approve CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown No. 7 and the related claims. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Bishop, Clark, Critser, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved to approve Pay Application No. One submitted by Pavers Inc. in the amount of \$283,815.97 for work associated with the 2012 Street Improvements-Asphaltic Concrete Overlay project. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Clark, Critser, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Motion: Carried.

Council Member Bishop moved to approve and accept ownership and possession of the following real estate deeded to the city: Real estate at 721 11th Street and 716 10th Street subject to delinquent taxes, interest, and city liens. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Motion: Carried.

Reports were given by the following department heads: street department, fire department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, Building, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Critser seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, Clark, and Critser. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 13, 2012; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

CALENDAR 8/2012, FISCAL 11/2011

AGENDA ITEM
 NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	632,866.94	86,634.09	120,510.97	598,990.06
STREET CHECKING	102,863.54	30,355.29	313,584.64	180,365.81-
STREET BOND/WARRANT CHECKING	6,098.69-	15,319.12		9,220.43

TOTAL CHECKING:	729,631.79	132,308.50	434,095.61	427,844.68
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	8,929.70	.00	.00	8,929.70
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	22,501.01	3.68	1,638.88	20,865.81
TOTAL KENO CHECKING	74,029.32	1,946.89	195.96	75,780.25
TOTAL CDBG CHECKING	7,648.43	24,102.32	24,103.57	7,647.18
TOTAL CDBG ED MMA:	19,662.91	169.94	1,351.32	18,481.53
TOTAL CDBG DTR REUSE	669.98	787.78	.00	1,457.76
TOTAL CDBG HD SAVINGS:	6,116.84	565.33	.00	6,682.17
TOTAL CRA CHECKING	408,364.00	2,785.80	6,031.59	405,118.21
TOTAL CITY REC CHECKING	63,947.21	.00	.00	63,947.21
GENERAL CD #23810	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,207.95	112.50		75,320.45
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00

TOTAL C.D.'S:	350,207.95	112.50	.00	350,320.45
=====				
TOTAL CASH ON HAND:	1,691,709.14	162,782.74	467,416.93	1,387,074.95
=====				

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

VENDOR NAME	REFERENCE	VENDOR TOTAL
	GENERAL FUND	
	ADMIN	
		AGENDA ITEM NO 7
SOUTHEAST NE DEVELOPMENT DIST. FY 2013 MEMBERSHIP DUES		3,163.00
		=====
	ADMIN	3,163.00
	POLICE DEPARTMENT	
WRIGHT EXPRESS FSC	FUEL EXPENSE	1,449.63
		=====
	POLICE DEPARTMENT	1,449.63
	FIRE DEPARTMENT	
WRIGHT EXPRESS FSC	FUEL EXPENSE	10.00
		=====
	FIRE DEPARTMENT	10.00
	PARK DEPARTMENT	
WRIGHT EXPRESS FSC	FUEL EXPENSE	235.57
		=====
	PARK DEPARTMENT	235.57
		=====
	GENERAL FUND	4,858.20
	STREET FUND	
	ADMIN	
PAVERS INC.	2012 ASPHALT PROJECT PAY #1	283,815.97
WRIGHT EXPRESS FSC	FUEL EXPENSE	1,587.82
		=====
	ADMIN	285,403.79
		=====
	STREET FUND	285,403.79
		=====
**** PAID TOTAL ****		290,261.99
		=====
***** REPORT TOTAL *****		290,261.99
		=====

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		AGENDA ITEM NO 7
ADMIN		
BLUE CROSS-BLUE SHIELD	SHERRY/DENISE	2,067.55
BOARD OF PUBLIC WORKS	ELECTRIC	556.95
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	63.70
NEMAHA CO REGISTER OF DEEDS	FILING FEE KITE/AUBURN	5.50
NEMAHA COUNTY TREASURER	TAXES 716 10TH STREET	1,604.12
TERRY FULTON	1/2 INFILL HOUSING GRANT	5,000.00
TIME WARNER CABLE	PHONE	115.16
		=====
ADMIN		9,412.98
POLICE DEPARTMENT		
BLUE CROSS-BLUE SHIELD	BAKER/ADAMS/TIMMERMAN/NEEMAN	5,105.90
WINDSTREAM NEBRASKA INC	PHONE	133.14
		=====
POLICE DEPARTMENT		5,239.04
FIRE DEPARTMENT		
BLACK HILLS ENERGY	NATURAL GAS	49.22
BOARD OF PUBLIC WORKS	ELECTRIC	177.65
		=====
FIRE DEPARTMENT		226.87
PARK DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	1,011.98
TIME WARNER CABLE	409 O STREET	37.07
		=====
PARK DEPARTMENT		1,049.05
SR. CENTER DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	751.32
		=====
SR. CENTER DEPARTMENT		751.32
LIBRARY DEPARTMENT		
BLUE CROSS-BLUE SHIELD		952.16
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	40.00
WINDSTREAM NEBRASKA INC	PHONE	68.28
		=====
LIBRARY DEPARTMENT		1,060.44
POOL DEPARTMENT		
SUNMART #728	505 CLEANING SUPPLIES	62.39
TIME WARNER CABLE	PHONE	39.52

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	POOL DEPARTMENT	101.91
		=====
	GENERAL FUND	17,841.61
	STREET FUND	
	ADMIN	
BLUE CROSS-BLUE SHIELD	HARRY/ED	1,605.90
BOARD OF PUBLIC WORKS	ELECTRIC	373.47
TIME WARNER CABLE	STREET PHONE	39.28
VERIZON WIRELESS	PHONE	52.41
		=====
	ADMIN	2,071.06
		=====
	STREET FUND	2,071.06
	CDBG GRANT FUND	
	ADMIN	
CARLA MASON	GRANT 1213 K DTR DD#7	14,237.50
SHANE & SUE CHARBONNET	GRANT 1409 19TH DTR DD #7	8,514.75
		=====
	ADMIN	22,752.25
		=====
	CDBG GRANT FUND	22,752.25
		=====
**** PAID TOTAL ****		42,664.92
		=====
***** REPORT TOTAL *****		42,664.92
		=====

VENDOR NAME	REFERENCE	VENDOR TOTAL	AGENDA ITEM NO 7
GENERAL FUND			
ADMIN			
AMERICAN LEGAL PUBLISHING	CODE UPDATE SUPPLEMENT PAGES	261.50	
ANNIE THOMAS	MILEAGE AND PARKING	86.03	
AUBURN NEWSPAPERS	8/2 NOTICE OF LIQUOUR LICENSE	394.90	
BOARD OF PUBLIC WORKS	SIREN REPAIRS/LABOR/REGULATOR	402.57	
DOUGLAS CO SHERIFF'S DEPT	CR12-171	19.76	
EAKES OFFICE PLUS	PROMO MERCH	482.67	
EPLER'S CARPET CLEANING	SPOT CLEANING CARPET IN HALL	100.00	
FIRST NATIONAL BANK	GAS FOR MTG IN COLUMBUS	204.46	
KIM BEGER	MILEAGE/COLUMBUS MTG	264.74	
NEBRASKA STATEWIDE ARBORETUM	MEMBERSHIP	100.00	
NEMAHA CO REGISTER OF DEEDS	FILING DTR MASON	25.50	
CARD SERVICES	BULB FLUORESCENT 25W SHOPLIGHT	14.34	
PETTY CASH	6-20 MEETING EXPENSES	161.11	
SCOTT KUDRNA	HOTEL ROOM-SCOTT	211.21	
ARBOR DAY FOUNDATION	2012-2013 MEMBERSHIP	15.00	
THE STANDARD	CITY HALL	55.14	
		=====	
ADMIN		2,798.93	
POLICE DEPARTMENT			
ACTION TECHNOLOGY SERVICES INC	CONTRACTED NETWORK SERVICES	150.00	
JONES AUTOMOTIVE INC	PRINTER ARMREST	1,924.24	
MEYER-EARP CHEVROLET	TRANSMIT ABCD	102.74	
CARD SERVICES	QUICK SPLICE/FUSE GLASS/FUSE	47.03	
PETERSENS AUTO REPAIR	CLEANER FOR WINDOW MIRROR	524.17	
PETTY CASH	7-10 ST OF NE/VEH REG	15.00	
THE STANDARD	POLICE	101.13	
		=====	
POLICE DEPARTMENT		2,864.31	
FIRE DEPARTMENT			
HOTSY EQUIPMENT CO.	POWERSHINE 5G 48#	219.68	
RANDY BENNETT	CHIEF EXPENSES	350.00	
SHAWN CLARK	CHIEF EXPENSES	350.00	
THE STANDARD	FIRE	136.40	
VAUGHN SEVERS	CHIEF EXPENSES	350.00	
		=====	
FIRE DEPARTMENT		1,406.08	
PARK DEPARTMENT			
BOARD OF PUBLIC WORKS	BAND SHELL INSTALL OUTLET	33.90	
DETTMER FARM SERVICE INC.	5 GAL BUCCANER, 2.5 GAL CROP	197.50	
CARD SERVICES	TRIMMER LINE CROSSFIRE WEEDLIN	15.99	
SCHNEIDER OK TIRE STORE INC.	TIRE REPAIR WARRIOR	13.95	
STUTHEIT IMPLEMENT CO.	REPLACE BOOT ON SPARK PLUG	35.72	

VENDOR NAME	REFERENCE	VENDOR TOTAL
	PARK DEPARTMENT	297.06
	SR. CENTER DEPARTMENT	
MARVIN GERDES	BOLT/SR CENTER FROM SACK LUMB	27.19
	SR. CENTER DEPARTMENT	27.19
	LIBRARY DEPARTMENT	
AMAZON	246631233600	544.89
AUBURN HIGH SCHOOL	YEARBOOK	40.00
AUBURN MEM. LIBRARY PETTY CASH	8/3 ILL	59.69
BAKER & TAYLOR	2027177800 BOOKS	288.11
DEMCO	13500010	362.14
NEBRASKA LIBRARY COMMISSION	CAT EXPRESS 2012 RENEWALS	1,117.75
OCLC INC	ILL SUB-MONTHLY	50.44
THE STANDARD	LIBRARY	20.95
TRI-STATE OFFICE PRODUCTS	MULTI FOLD TOWELS	70.58
	LIBRARY DEPARTMENT	2,554.55
	POOL DEPARTMENT	
BOARD OF PUBLIC WORKS	4" BACKFLOW GASKET FOR POOL	68.99
CARD SERVICES	BULB SHOPLIGHT	43.04
PETTY CASH	6-20 SUPPLIES	66.45
	POOL DEPARTMENT	178.48
	GENERAL FUND	10,126.60
	STREET FUND	
	ADMIN	
BARCO MUNICIPAL PRODUCTS INC.	FACE 30", HIP/PRESSURE R/W	198.53
CONCRETE INDUSTRIES INC	24TH & L ST	1,010.00
DIAMOND VOGEL	QUICK LINE WHITE TRAFFIC	283.80
JEO CONSULTING GROUP INC.	2012 GENERAL ENGINEERING	5,539.00
LYNCH'S HARDWARE & GIFTS	BOLT	2.77
CARD SERVICES	PARTS KIT	62.46
RUEFTER'S	2 HYU 71LB 00290	56.62
SACK LUMBER COMPANY	STUD	77.21
SCHNEIDER OK TIRE STORE INC.	4 TIRES #16	989.45
THE STANDARD	STREET	43.84
	ADMIN	8,263.68

