

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
AUGUST 12, 2013

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **APPOINTMENT(S)/REAPPOINTMENT(S) –**

- Housing Authority
- Community Redevelopment Authority (CRA)
- Recreation Committee

10. **ALBERT ENSOR** – Request to post residential speed limit signs on 14<sup>th</sup> Street between Hwy 75 and P Street, or Children at Play signs.

11. **AUBURN CHAMBER OF COMMERCE** – Discuss the future of the holiday decorations.

12. **RECREATION FACILITY PLAN** (Olsson Associates).

13. **ACTION** on proposals for windows in the senior center.

14. **TRANSFER OF REAL ESTATE** – within city limits to the City of Auburn, re: 1217 9<sup>th</sup> Street.

15. **DISCUSSION & POSSIBLE MOTION** – Proposed transfer of nuisance properties within city limits to the city.
16. **MOTION** to increase award to Project #35 (CDBG #10-DTR-105 Downtown Revitalization Phase II Commercial Rehabilitation).
17. **DRAWDOWN #11** Project Funds CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.
18. **DRAWDOWN #4** General Admin & **#5** Project Only Expenses for CDBG #12-HO-6044 and related claims.
19. **APPROVAL** for the Historic Preservation Board to go out for bids to hire a consulting firm to write the national nomination.
20. **BUDGET PRESENTATION.**
21. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
22. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Other Committees & Reports
  - i. Health Insurance Committee (Rick Janssen)
23. **ADJOURNMENT.**

# POSSIBLE MOTION FORMAT 8-12-13

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the July 8, 2013 meeting's minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **APPOINTMENT(S)/REAPPOINTMENT(S) –**
  - Housing Authority
  - Community Redevelopment Authority (CRA)
  - Recreation Committee

POSSIBLE ACTION: Roll Call on Appointments

10. **ALBERT ENSOR** – Request to post residential speed limit signs on 14<sup>th</sup> Street between Hwy 75 and P Street, or Children at Play signs.

11. **AUBURN CHAMBER OF COMMERCE** – Discuss the future of the holiday decorations.

12. **RECREATION FACILITY PLAN** (Olsson Associates).

13. **ACTION** on proposals for windows in the senior center.

POSSIBLE MOTION: I move to accept the bid from \_\_\_\_\_ in the amount of \$ \_\_\_\_\_

14. **TRANSFER OF REAL ESTATE** – within city limits to the City of Auburn, re: 1217 9<sup>th</sup> Street.

15. **DISCUSSION & POSSIBLE MOTION** – Proposed transfer of nuisance properties within city limits to the city.

16. **MOTION** to increase award to Project #35 (CDBG #10-DTR-105 Downtown Revitalization Phase II Commercial Rehabilitation).

POSSIBLE MOTION: I move to increase the amount awarded to CDBG #10-DTR-105 Downtown Revitalization Phase II Commercial Rehabilitation Project #35 from \$4,901.00 (65%) to \$5,662.50 (75%).

17. **DRAWDOWN #11** Project Funds CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.

POSSIBLE MOTION: I move to approve CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown #11 and the related claims

18. **DRAWDOWN #4** General Admin & **#5** Project Only Expenses for CDBG #12-HO-6044 and related claims.

POSSIBLE MOTION: I move to approve CDBG #12-HO-6044 Drawdown #4 (General Admin) & CDBG #12-HO-6044, Drawdown #5 Project Only Expenses and the related claims

19. **APPROVAL** for the Historic Preservation Board to go out for bids to hire a consulting firm to write the national nomination.

POSSIBLE MOTION: I move to approve that the Historic Preservation Board go out for bids to hire a consulting firm to write the national nomination.

20. **BUDGET PRESENTATION.**

21. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

22. **REPORTS/RECOMMENDATIONS - - From Committees.**

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Health Insurance Committee (Rick Janssen)

23. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on July 8, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before July 5, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Holtzman moved to dispense with the reading of the June 10, 2013 meetings' minutes and to approve the same as written. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn State Bank, Bond Payments-84,409.91; Black Hills Energy, Ut-1568.49; Board of Public Works, Ut-58.39; Coca Cola, Su-429.36; Darling Cafe, Reim-Su-38.55; Five Nines Technology Group, Se-63.70; Mary Davison, Reim-140.00; Card Services (Orscheln), Ex-Su-8425.11; Region V-SENDS, Se-695.00; Southeast Nebraska Development District, Se-4324.45; Time Warner Cable, Se-Ut-381.19; American Recycling & Sanitation, Se-183.50; Black Hills Energy, Ut-24.42; Board of Public Works, Ut-7742.96; Five Nines Technology Group, Se-103.70; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nebraska Department of Agriculture, Fe-10.36; Nemaha County, Se-23,583.33; The Standard, Ins-277.97; Time Warner Cable, Se-Ut-118.78; Verizon Wireless, Se-51.88; Wex Bank, Su-1820.11; Windstream, Ut-Se-50.58. The following claims (not previously approved by motion or resolution) were presented: Acco, Su-1512.08; Amazon, Bk-1206.78; American Lawncare Inc., Se-1100.00; Angelo M. Ligouri Se-1666.37; Auburn City Rec., Reim-Equip-587.43; Auburn Mem. Library Petty Cash, Su-51.47; Auburn Newspapers, Se-183.91; Auburn Plumbing Htg. & AC Inc, Su-3006.23; Avenue of Flags, Su-145.00; Baker & Taylor, Bk-124.89; Becky Woltemath, Reim-22.79; Board of Public Works, Maint-525.67; Bulldog Auto Parts, Su-364.44; Center Point Large Print, Bk-23.77; Coca Cola, Su-326.76; Concrete Industries Inc., Su-1956.50; Darnell Glass Co., Se-Maint-263.50; Demco, Su-52.67; Dettmer Farm Service Inc., Su-285.00; Eakes Office Plus, Su-184.64; Eggers Brothers Inc., Su-853.02; Epler's Carpet Cleaning, Se-50.00; Filter Care, Se-15.70; First National Bank Omaha, Ex-Maint-57.80; Five Nines Technology Group, Se-175.00; Glenn's Corner Market, Su-84.55; Hannah Wynn, Reim-60.00; JEO Consulting Group Inc., Se-295.00; Kenda Frenzel, Reim-60.00; League of NE Municipalities, Ex-Reg-388.00; Lynch's Hardware & Gifts, Su-98.91; McKinsie Reeves, Reim-60.00; Menards, Su-79.60; Mid Con Systems Inc., Su-455.13; NE Dol/Boiler Inspection Program, Inspection-81.00; NE State Historical Society, Ex-205.00; Nemaha County Clerk, Se-44.00; Nemaha County Court, Ex-17.00; Novelty Inc., Su-288.22; OCLC Inc., Sub-55.75; OK Tire, Su-Se-1180.46; Card Services (Orscheln), Su-457.46; Petty Cash, Se-Su-209.81; Pieters Construction, Se-Su-500.00; Postmaster, Su-92.00; Prima Distribution Inc., Su-340.50; Ramada Inn, Ex-150.00; Rhode Island Novelty, Su-156.70; Ricoh USA Inc., Su-300.27; S & S Worldwide Inc., Su-34.94; Sack Lumber Co., Su-69.54; Schendel Pest Control, Se-500.00; Shell Speedee Mart, Reim-Su-691.64; Sherry Heskett, Reim-220.89; Stutheit Implement Co., Su-346.81; Sunmart, Su-264.76; Tennis Courts Unlimited, Se-20750.00;

Tincher of Auburn, Se-Su-Re-572.98; Tri-State Office Products, Su-212.17; UNO, WSI Training-2468.90; Xerox Corporation, Su-302.81.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Janssen moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings or trainings.

Mayor Kudrna reappointed Jeff Jones to the Planning Commission. Upon calling the roll, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Appointment: Confirmed. The Mayor reappointed Heath Christiansen to the Planning Commission. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Appointment: Confirmed. The Mayor appointed Chad Jensen to the Auburn Volunteer Fire Department. Upon calling the roll, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Appointment: Confirmed. The Mayor appointed Dennis Park to the Auburn Municipal Library Board. Upon calling the roll, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Appointment: Confirmed.

Following discussion, Council Member Janssen moved to approve an extension of time on Eric Bohling's Infill Housing Project Grant until December 31, 2013. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Public hearing was held and comments were heard on a potential west waterline project and funding. Dave Hunter (BPW General Manager), Tyler Hevlin (JEO Consulting Group), Dick Hahn (BPW), Tom Gulizia (BPW), Kevin Reiman (Auburn Public Schools), and Willard Kuhlmann (resident of the area) appeared in their respective roles and provided input. Mary Kruger, and Gary Garver asked questions and made comment. It was noted that letters from Marty Fattig (Nemaha County Hospital) and Jeffrey Harvey (Good Samaritan Society) have been received regarding the potential project. Following discussion, Council Member Holtzman moved that the Board of Public Works lend money from the electric department reserve for the west waterline project as proposed. No one seconded the motion and the motion failed.

Council Member Holtzman moved to approve payment in the amount of \$2,125.00 to Southeast Nebraska Development District for the City's 2014 membership dues. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to approve payment in the amount of \$1,038.00 to Southeast Nebraska Development District for support of the 2014 housing activity dues. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following

Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the Round 7 Downtown Revitalization projects as per recommendations from the DTR Committee by the passage and adoption of Resolution No. 17-13. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 17-13  
CommRehabGrant&Loans    Aub 10-DTR-105

TO APPROVE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT COMMERCIAL REHAB FUNDING AS SUGGESTED BY THE REVITALIZATION REVIEW COMMITTEE

SUGGESTED ACTIONS OF REVITALIZATION REVIEW COMMITTEE ON JUNE 14, 2013:

- Property #29 (916 Central Avenue):** grant \$934.00, match of \$311.00
- Property #30 (1816 O Street):** grant \$5,943.75, loan \$5,943.75, match of \$3,962.50
- Property #32 (1816 O Street):** grant \$637.50, loan \$637.50, match \$425.00
- Property #33 (1816 O Street):** grant \$141.00, loan \$140.25, match \$93.75
- Property #34 (1423 19<sup>th</sup> Street):** grant \$577.50, match \$192.50
- Property #35 (1423 19<sup>th</sup> Street):** grant \$4,901.00, match \$2,649.00
- Property #36 (918 Central Avenue):** grant \$6,750.00, match \$2,250.00
- Property #37 (918 Central Avenue):** grant \$6,318.75, match \$2,106.25

WHEREAS, the City of Auburn, Nebraska has received a previous Community Development Block Grant for commercial rehabilitation and,

WHEREAS, CDBG funds for commercial rehabilitation are to be used for making grants and loans to private businesses and property owners in accordance with the City's CDBG Downtown Revitalization Plan, program, and governing regulations, and,

WHEREAS, the City has previously adopted an amended Downtown Revitalization Plan meeting the requirements of the Community Development Block Grant program and,

WHEREAS, the City of Auburn CDBG Revitalization Review Committee, has recommended commercial rehabilitation applications presented by these area property owners as spelled out in the Memorandum of Understanding (MOU) to finance construction for commercial rehab, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn, Nebraska hereby approves a total granted amount of \$26,203.50 and total loaned amount of \$6,721.50 to the Round #7 applicants (4 properties) subject to the City's CDBG Downtown Revitalization Plan, program guidelines and regulatory provisions governing the Downtown Revitalization Plan and subject to the specific MOU's signed regarding each applicant. **This approval is also contingent upon receipt of all environmental and historic preservation clearances.**

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Auburn, that the Mayor is hereby authorized and directed to execute all necessary and appropriate documents on behalf of the City of Auburn to effect acceptance of the suggested grant and loan amounts, contingent upon approval of the property owners and City Attorney as to form.

Council Member Holtzman moved to approve the contract with the Nebraska Department of Roads for the relocation of electrical services as a result of the Highway 136 project and authorize the Mayor to sign all necessary documents. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.



Council Member Janssen moved to approve the sale of the municipal property with no minimum bid stipulated by the passage and adoption of Resolution No. 18-13. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 18-13  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A Resolution for the sale of personal property owned by the City of Auburn, Nebraska by a sealed bid process.

**WHEREAS**, the City of Auburn desires to sell personal property described as shown in Exhibit "A" attached hereto, and incorporated herein by this reference;

**WHEREAS**, pursuant to the provisions of City Code Section 92.08(B) of the City of Auburn, the City hereby directs the sale of said property to be by auction on August 24, 2013 at or after 9:30 a.m.;

**WHEREAS**, the City understands that the fair market value of said property is less than \$5,000.00;

**WHEREAS**, the City reserves the right to reject any and all bids;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and City Council, of the City of Auburn, Nebraska, that:

1. The personal property owned by the City of Auburn, Nebraska, described as shown in Exhibit "A" attached hereto, shall be sold by auction on August 24, 2013 at the Casper's Sale at or after 9:30 a.m., upon proper notice being given by the City;

2. That said property will not be sold for under a minimum bid/reserve of \$0;

3. That possession of said property shall be transferred upon payment of full purchase price after acceptance of bid;

4. That the Mayor is authorized to accept the final bid, and sign any necessary agreements, contracts and/or title of the property on behalf of the City of Auburn in carrying out the provisions herein;

5. That the BUYER shall be responsible for immediate pick up, removal and full ownership and possession of said property unless otherwise agreed between the BUYER and the City;

6. That bid price does not include sales tax and applicable sales tax shall be added to the bid at the time of payment;

7. That the City Council, through the authority given to the Mayor herein, reserves the right to reject any or all bids, in whole or in part, for whatever reason;

8. That notice of the proposed sale of city owned personal property shall give a general description of the property offered for sale and state the terms and conditions of sale. Notice of sale shall be posted in three (3) prominent places within the City of Auburn, for a period of not less than 7 days prior to the sale of the property;

9. That except as stated herein, all sales are final and property is sold "AS IS";

**Exhibit "A"**

- (a) 1 - 1994 Chevrolet S-10 Pickup Truck  
(VIN# 1GCCS14Z8R134128).

Council Member Billings moved to accept the bid from John Clark in the amount of \$1500 to paint specified exterior walls of the Auburn City Hall building and the bid from John Clark in the amount of \$3009.70 to paint the Auburn Recreational Complex storage building with the requirement that the work be done within 90 days. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": Holtzman. Motion: Carried.

Bids to replace windows on the North side of the city hall building in the senior center will be requested and reviewed at next month's city council meeting.

Council Member Billings moved to approve the following policy on reimbursement of meals: When employees are attending official meetings, conferences, or trainings and meals are not included, they may be reimbursed for meals as set forth in this policy with the allowance for meals as follows: \$7 for breakfast, \$10 for lunch and \$20 for the evening meal. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. Motion: Carried.

No action was taken to hold a slogan/logo contest.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Building, Legislative, and Parks/Pool. Council Members Janssen and Holtzman agreed to serve on the health insurance committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for June 2013 and was available for comments and questions.

There being no further business to come before the Mayor and Council, Council Member Billings moved for adjournment to meet at the call of the Mayor. Council Member Shawn Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 8, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

City Council Proceedings  
July 8, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on July 8, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the June 10, 2013 meetings' minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn State Bank, Bond Payments-84,409.91; Black Hills Energy, Ut-1568.49; Board of Public Works, Ut-58.39; Coca Cola, Su-429.36; Darling Cafe, Reim-Su-38.55; Five Nines Technology Group, Se-63.70; Mary Davison, Reim-140.00; Card Services (Orscheln), Ex-Su-8425.11; Region V-SENDS, Se-695.00; Southeast Nebraska Development District, Se-4324.45; Time Warner Cable, Se-Ut-381.19; American Recycling & Sanitation, Se-183.50; Black Hills Energy, Ut-24.42; Board of Public Works, Ut-7742.96; Five Nines Technology Group, Se-103.70; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nebraska Department of Agriculture, Fe-10.36; Nemaha County, Se-23,583.33; The Standard, Ins-277.97; Time Warner Cable, Se-Ut-118.78; Verizon Wireless, Se-51.88; Wex Bank, Su-1820.11; Windstream, Ut-Se-50.58. The following claims (not previously approved by motion or resolution) were presented: Acco, Su-1512.08; Amazon, Bk-1206.78; American Lawncare Inc., Se-1100.00; Angelo M. Ligouri Se-1666.37; Auburn City Rec., Reim-Equip-587.43; Auburn Mem. Library Petty Cash, Su-51.47; Auburn Newspapers, Se-183.91; Auburn Plumbing Htg. & AC Inc, Su-3006.23; Avenue of Flags, Su-145.00; Baker & Taylor, Bk-124.89; Becky Woltemath, Reim-22.79; Board of Public Works, Maint-525.67; Bulldog Auto Parts, Su-364.44; Center Point Large Print, Bk-23.77; Coca Cola, Su-326.76; Concrete Industries Inc., Su-1956.50; Darnell Glass Co., Se-Maint-263.50; Demco, Su-52.67; Dettmer Farm Service Inc., Su-285.00; Eakes Office Plus, Su-184.64; Eggers Brothers Inc., Su-853.02; Epler's Carpet Cleaning, Se-50.00; Filter Care, Se-15.70; First National Bank Omaha, Ex-Maint-57.80; Five Nines Technology Group, Se-175.00; Glenn's Corner Market, Su-84.55; Hannah Wynn, Reim-60.00; JEO Consulting Group Inc., Se-295.00; Kenda Frenzel, Reim-60.00; League of NE Municipalities, Ex-Reg-388.00; Lynch's Hardware & Gifts, Su-98.91; McKinsie Reeves, Reim-60.00; Menards, Su-79.60; Mid Con Systems Inc., Su-455.13; NE Dol/Boiler Inspection Program, Inspection-81.00; NE State Historical Society, Ex-205.00; Nemaha County Clerk, Se-44.00; Nemaha County Court, Ex-17.00; Novelty Inc., Su-288.22; OCLC Inc., Sub-55.75; OK Tire, Su-Se-1180.46; Card Services (Orscheln), Su-457.46; Petty Cash, Se-Su-209.81; Pieters Construction, Se-Su-500.00; Postmaster, Su-92.00; Prima Distribution Inc., Su-340.50; Ramada Inn, Ex-150.00; Rhode Island Novelty, Su-156.70; Ricoh USA Inc., Su-300.27; S & S Worldwide Inc., Su-34.94; Sack Lumber Co., Su-69.54; Schendel Pest Control, Se-500.00; Shell Speedee Mart, Reim-Su-691.64; Sherry Heskett, Reim-220.89; Stutheit Implement Co., Su-346.81; Sunmart, Su-264.76; Tennis Courts Unlimited, Se-20750.00; Tincher of Auburn, Se-Su-Re-572.98; Tri-State Office Products, Su-212.17; UNO, WSI Training-2468.90; Xerox Corporation, Su-302.81.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

There weren't any requests to attend meetings or trainings.

The City Council confirmed the appointment of Dennis Park to the Auburn Municipal Library Board, the appointment of Chad Jensen to the Auburn Volunteer Fire Department and the reappointment of Jeff Jones and Heath Christiansen to the Planning Commission.

The time allowed for the completion of Eric Bohling's Infill Housing Project Grant was extended until December 31, 2013.

Public hearing was held and comments were heard on a potential west waterline project and funding. A motion was made that the Board of Public Works lend money from the electric department reserve for the west waterline project as previously proposed, however, the motion was not seconded and the motion failed.

Payment was approved in the amount of \$2,125.00 to Southeast Nebraska Development District for the City's 2014 membership dues.

The City Council approved payment in the amount of \$1,038.00 to Southeast Nebraska Development District for support of the 2014 housing activity dues.

Round 7 Downtown Revitalization projects as per recommendations from the DTR Committee were approved by the passage and adoption of Resolution No. 17-13.

The contract with the Nebraska Department of Roads for the relocation of electrical services as a result of the Highway 136 project was approved and the Mayor was authorized to sign all necessary documents.

The City Council approved a motion to offer for sale a 1994 Chevrolet S-10 Pickup Truck by the passage and adoption of Resolution No. 18-13.

With five Council Members (Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark) voting in favor and one Council Member (Holtzman) voting in opposition, the City Council accepted the bid from John Clark in the amount of \$1500 to paint specified exterior walls of the Auburn City Hall building and the bid from John Clark in the amount of \$3009.70 to paint the Auburn Recreational Complex storage building.

Bids to replace windows on the North side of the city hall building in the senior center will be requested and reviewed at next month's city council meeting.

The policy on reimbursement of meals was approved.

No action was taken to hold a slogan/logo contest.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Building, Legislative, and Parks/Pool. Council Members Janssen and Holtzman agreed to serve on the health insurance committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for June 2013 and was available for comments and questions.

July 8, 2013  
Page 3

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

**AGENDA ITEM  
 NO 6**

ACCOUNT TITLE	LAST REPORT			BALANCE
	ON HAND	RECEIVED	DISBURSED	
GENERAL CHECKING	723,493.57	70,568.14	211,551.44	582,510.27
STREET CHECKING	25,816.94	40,632.65	17,970.42	48,479.17
STREET BOND/WARRANT CHECKING		50,396.25	50,396.25	
TOTAL CHECKING:	749,310.51	161,597.04	279,918.11	630,989.44
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	33,980.83	20,000.00	.00	53,980.83
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	12,058.63	916.25	.00	12,974.88
TOTAL KENO CHECKING	59,050.77	1,058.22	772.00	59,336.99
TOTAL CDBG CHECKING	7,962.75	.00	.00	7,962.75
TOTAL CDBG ED MMA:	18,329.01	169.81	.00	18,498.82
TOTAL CDBG DTR REUSE	10,636.48	941.66	.00	11,578.14
TOTAL CDBG HD SAVINGS:	12,433.45	565.33	.00	12,998.78
TOTAL CRA CHECKING	549,328.97	3,036.44	1,982.71	550,382.70
TOTAL CITY REC CHECKING	55,365.27	.00	.00	55,365.27
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,396.39			75,396.39
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,396.39	.00	.00	425,396.39
TOTAL CASH ON HAND:	1,933,853.06	188,284.75	282,672.82	1,839,464.99

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett



**AGENDA ITEM  
 NO**

7

VENDOR NAME

REFERENCE

-----		
	GENERAL FUND	
	ADMIN	
AFLAC	GEN AFLAC WH	73.80
ERIC BOHLING	FIRST 1/2 INFILL HOUSING GRANT	5,000.00
REGION V-SENDS	CITY HALL JUNE CLEANING	135.00
SOUTHEAST NE DEVELOPMENT DIST.	2014 HOUSING MEMBERSHIP DUES	3,163.00
TIME WARNER CABLE	ACCT# 8347100220053329	222.80
		=====
	ADMIN	8,594.60
	FIRE DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 1240 4130 01	32.38
		=====
	FIRE DEPARTMENT	32.38
	PARK DEPARTMENT	
REGION V-SENDS	LEGION PARK JUNE CLEANING	330.00
WINKELMAN CONSTRUCTION	BANK STABILIZATION	10,500.00
		=====
	PARK DEPARTMENT	10,830.00
	SR. CENTER DEPARTMENT	
REGION V-SENDS	SR CENTER JUNE CLEANING	190.00
		=====
	SR. CENTER DEPARTMENT	190.00
	LIBRARY DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC ACCT#15003000.00	341.93
		=====
	LIBRARY DEPARTMENT	341.93
	POOL DEPARTMENT	
BLACK HILLS ENERGY	ACCT#2565 5416 77	1,793.41
NE DEPT. OF REVENUE	POOL SALES TAX	2,716.77
		=====
	POOL DEPARTMENT	4,510.18
		=====
	GENERAL FUND	24,499.09
	STREET FUND	
	ADMIN	
NEBRASKA UC FUND	UNEMPLOYMENT YR 13 QTR 2	167.56

CITY OF AUBURN  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
	ADMIN	167.56
	STREET FUND	167.56
	STREET BOND/WARRANT FUND	
	ADMIN	
AUBURN STATE BANK	BONDS DATED 9-1-09	50,396.25
	ADMIN	50,396.25
	STREET BOND/WARRANT FUND	50,396.25
	KENO FUND	
	KENO BETTERMENT	
NE DEPT. OF REVENUE	FORM 51C APR-JUN 2013	772.00
	KENO BETTERMENT	772.00
	KENO FUND	772.00
	COMM REDEVELOP AUTHORITY	
	ADMIN	
CLINE WILLIAMS LAW FIRM	LEGAL EXP	1,982.71
	ADMIN	1,982.71
	COMM REDEVELOP AUTHORITY	1,982.71
**** PAID TOTAL ****		77,817.61
***** REPORT TOTAL *****		77,817.61

**AGENDA ITEM  
 NO 7**

VENDOR NAME

REFERENCE

-----  
 GENERAL FUND

ADMIN

AMERICAN RECYCLING SANITATION	COMMERCIAL RL SERVICE	335.00
BOARD OF PUBLIC WORKS	ELECTRIC ACCT# 13003105.	2,407.27
FIVE NINES TECHNOLOGY GROUP	BACK UP AGREEMENT	63.70
REGION V-SENDS	JULY CLEANING CITY HALL	135.00
THE STANDARD	AUGUST GEN LIFE INS	74.45
	=====	
	ADMIN	3,015.42

FIRE DEPARTMENT

BOARD OF PUBLIC WORKS	ELEC ACCT#14003500	212.21
THE STANDARD	AUGUST FIRE DEPT LIFE INS	123.80
TIME WARNER CABLE	ACCT # 8347 10 022 0053345	88.82
WEX BANK	FIRE DEPT FUEL EXPENSE	10.00
	=====	
	FIRE DEPARTMENT	434.83

PARK DEPARTMENT

BOARD OF PUBLIC WORKS	ELEC ACCT#19023200.01	1,432.25
REGION V-SENDS	JULY LEGION PARK	280.00
TIME WARNER CABLE	ACCT# 8347 10 022 0023504	29.95
WEX BANK	PARK FUEL EXPENSE	609.82
	=====	
	PARK DEPARTMENT	2,352.02

SR. CENTER DEPARTMENT

BOARD OF PUBLIC WORKS	SR CENTER ELEC	660.35
REGION V-SENDS	JULY CLEANING SR CENTER	190.00
	=====	
	SR. CENTER DEPARTMENT	850.35

LIBRARY DEPARTMENT

AMERICAN RECYCLING SANITATION	AUG/SEPT GARBAGE	38.50
BOARD OF PUBLIC WORKS	LIBRARY AUGUST VISION	616.08
FIVE NINES TECHNOLOGY GROUP	BACK UP AGREEMENT	40.00
THE STANDARD	AUGUST LIBRARY LIFE INS	20.95
WINDSTREAM NEBRASKA INC	ACCT# 090078819	48.95
	=====	
	LIBRARY DEPARTMENT	764.48

POOL DEPARTMENT

BLACK HILLS ENERGY	ACCT# 2565541677	383.28
BOARD OF PUBLIC WORKS	ELEC ACCT#20013905	1,635.25

CITY OF BURLINGTON  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	POOL DEPARTMENT	2,018.53
		=====
	GENERAL FUND	9,435.63
	STREET FUND	
	ADMIN	
BLACK HILLS ENERGY	ACCT# 6074 7283 43	24.89
BOARD OF PUBLIC WORKS	ELEC ACCT# 20015005	1,076.71
THE STANDARD	AUGUST STREET LIFE INS	43.84
VERIZON WIRELESS	ACCT# 383064839	104.64
WEX BANK	STREET FUEL EXPENSE	1,370.43
		=====
	ADMIN	2,620.51
		=====
	STREET FUND	2,620.51
		=====
**** PAID TOTAL ****		12,056.14
		=====
***** REPORT TOTAL *****		12,056.14
		=====

VENDOR NAME	REFERENCE	
-----		
GENERAL FUND		
ADMIN		
ANGELO M. LIGOURI	HOURLY SERVICE	2,316.36
AUBURN NEWSPAPERS	7/4 NOTICE OF MTG 7/8	78.93
AUBURN PLUMBING,HTG & AC INC.	HVAC SERVICE CALL	176.73
BLANE, CANADA LTD	ANNUAL FEE	1,075.00
BOARD OF PUBLIC WORKS	3 BOLT CLAMP FOR CREEK PROJECT	34.92
EAKES OFFICE PLUS	SHEET PROTECTOR,TAPE	349.28
FIRST NATIONAL BANK OMAHA	SEED,EROSION BLANKET, STAPLES	215.00
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER	175.00
JEO CONSULTING GROUP INC.	MTG W/CITY COUNCIL	374.00
NEBRASKA STATEWIDE ARBORETUM	ANNUAL MEMBERSHIP	100.00
NEMAHA COUNTY CLERK	AMERICAN RECYCLING-APRIL	2,362.75
RAYMOND'S ELECTRIC	BALLASTS REPLACEMENTS	111.00
SHERRY HESKETT	MEALS SHERRY 2013 MUNI ACCT	39.73
SUNMART #728	SPOONS,COFFEEMATE,BOUNTY,MOP	16.73
TRI-STATE OFFICE PRODUCTS	CALCULATOR RIBBONS	253.06
XEROX CORPORATION	JULY BASE CHARGE	499.41
		=====
	ADMIN	8,177.90
FIRE DEPARTMENT		
LYNCH'S HARDWARE & GIFTS	PAINT BRUSH	5.39
		=====
	FIRE DEPARTMENT	5.39
PARK DEPARTMENT		
ABLE LLC	DUCK FOOD	138.56
BOARD OF PUBLIC WORKS	URNINAL FLUSH HANDLE FOR REC C	183.59
BOHL PLUMBING & HEATING INC.	36" SQUARE 28 GAUGE SHEET META	76.45
BULLDOG AUTO PARTS	TAILGATE HINGE KIT	24.19
DAKTRONICS INC	BASEBALL SCOREBOARD	825.00
DETTMER FARM SERVICE INC.	COOPER SULPHATE	285.00
ENTIRE RECYCLING INC	CRUMB RUBBER	795.72
GLENN'S CORNER MARKET	TPCR LIQ A/B CLR REFIL	223.76
LYNCH'S HARDWARE & GIFTS	4-BOLTS	30.04
MID CON SYSTEMS INC.	SCATTER- 2LB	814.36
CARD SERVICES	TRIMMER LINE	255.94
RAYMOND'S ELECTRIC	Q130 BREAKER, 30AMP 130 V OUTL	98.00
SACK LUMBER COMPANY	5 LB ROCKITE CEMENT	571.80
STUTHEIT IMPLEMENT CO.	#60 EVER RIDE BELTS	69.58
VAN GUNDY ART & SIGN	SIGNS FOR RV PARK	391.00
		=====
	PARK DEPARTMENT	4,782.99
LIBRARY DEPARTMENT		
AMAZON	BOOKS	718.16
AUBURN MEM. LIBRARY PETTY CASH	6/28 ILL	78.04
AUBURN NEWSPAPERS	6/13 SUMMER READING AD	80.40

VENDOR NAME	REFERENCE	VENDOR TOTAL
AUBURN PLUMBING,HTG & AC INC.	DRINKING FOUNTAIN	1,450.00
BAKER & TAYLOR	BOOKS	330.99
CENTER POINT LARGE PRINT	BOOKS	96.48
DEMCO	BOOK COVERS, JACKET, TAPE, BAG	361.23
EAKES OFFICE PLUS	TOP PAD,	80.18
EPLER'S CARPET CLEANING	LATE FEE	15.00
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER	175.00
GALE	THE BEACH CLUB	27.19
OCLC INC	ILL MONTHLY SUB, ACCESS SUB	52.65
		=====
LIBRARY DEPARTMENT		3,465.32
POOL DEPARTMENT		
ACCO	LIQUID CHLORINATING SOLUTION	1,524.53
AUBURN NEWSPAPERS	7/11 WATER AEROBICS AD	107.20
BOARD OF PUBLIC WORKS	LIGHT FIXTURE FOR POOL	181.48
BOUNDTREE MEDICAL,LLC	HEAD IMMOBILIZER	76.76
COCA COLA	DRINKS	137.12
GLENN'S CORNER MARKET	TOILET BOWL CLEANER	167.73
GRAINGER	DISPENSER	41.08
LYNCH'S HARDWARE & GIFTS	1-NUT	21.94
CARD SERVICES	BUCKET	36.94
PRIMA DISTRIBUTION INC	CHIPS,PRETZEL, PICKLE	52.28
SACK LUMBER COMPANY	TRI KICKDOWN HOLDER	12.78
SHELL SPEEDEE MART	MINI INN CONCESSIONS	1,504.29
SHOPKO STORES OPERATING	CLIPBOARDS	68.92
		=====
POOL DEPARTMENT		3,933.05
		=====
GENERAL FUND		20,364.65
STREET FUND		
ADMIN		
BEARD'S SALVAGE INC.	ACETYLENE	49.00
BULLDOG AUTO PARTS	OIL FILTER/LENS	30.90
FILTER CARE	CLEANED #16	19.00
FIRST NATIONAL BANK OMAHA	HARRY CELL PHONE	869.97
JOHNSON SERVICE COMPANY	CLEAN STROM SEWER	5,262.00
MARTIN MARIETTA MATERIALS	1 1/2 RD ST 6016190	1,241.84
MICHAEL TODD & CO. INC.	24" WHT/RED HI/AL STOP	144.55
OK TIRE	TIRE REPAIR	88.95
CARD SERVICES	WATER, CAUTION TAPE	72.61
SACK LUMBER COMPANY	FURRING STRIP, ROLLER, TRAY LINE	38.80
STUTHEIT IMPLEMENT CO.	BALL BEARINGS	86.67
		=====
ADMIN		7,904.29

\*\*\*\* CITY OF AUDUBON \*\*\*\*  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
-----		
	STREET FUND	7,904.29
	CDBG GRANT FUND	
	REUSE ED	
SOUTHEAST NE DEVELOPMENT DIST.	REUSE ED COST THRU 6-30-13	354.56
	REUSE ED	354.56
	REUSE DTR	
SOUTHEAST NE DEVELOPMENT DIST.	REUSE DTR COST THRU 6-30-13	808.91
	REUSE DTR	808.91
	CDBG GRANT FUND	1,163.47
**** PAID	TOTAL ****	29,432.41
***** REPORT TOTAL *****		29,432.41

Request to post residential speed limit signs on 14<sup>th</sup> Street between Hwy 75 and P Street, or Children at Play signs.

Sign Albert R. Rando



August 2, 2013

To Sherry:

The Auburn Chamber of Commerce would like to be on the August 12<sup>th</sup> agenda to discuss the future of the holiday decorations with the City Council. This would include the four banners that are displayed on the edges of town and the decorations that are placed on the utility poles around town during the holidays.

Thank you,



Suzie Adams

Executive Director  
Auburn Chamber of Commerce