

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
MARCH 10, 2014

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **7:00 P.M., or as soon thereafter as possible – PUBLIC HEARING** on a Class I – Beer, Wine, Distilled Spirits, On Sale Only License for Luis Lopez dba Whiskey Run, 1910 Central Avenue, Auburn, Nebraska.

**Action** on said Public Hearing.

10. **7:00 P.M., or as soon thereafter as possible – PUBLIC HEARING** concerning an application to the Nebraska Department of Economic Development for a Downtown Revitalization Community Development Block Grant.

**Action** on said Public Hearing. **Resolution** – Authorizing Chief Elected Official to sign an Application for CDBG Funds – 2014 Downtown Revitalization – Phase I application.

11. **APPROVE** Citizen Participation Plan (CDBG).

12. **STEPHANIE FISHER** – West Water Line Project.

13. **APPROVE CLG Grant** for Historic District.
14. **RESOLUTION** – Close the highways for the Nemaha County Fair parades.
15. **RESOLUTION** to accept a proposal for infill housing.
16. **APPOINTMENT(S)/REAPPOINTMENT(S)**
  - Fire Department.
17. **DISCUSSION** – amending city code to allow use of All-Terrain Vehicles on city streets.
18. **RESOLUTION** – on proposal to install a stop sign at the northwest corner of 20<sup>th</sup> & N Street.
19. **ORDINANCE(S)** – League of Nebraska Municipalities suggested updates to city code based on recent legislation.
20. **WELCOME TO AUBURN SIGNAGE.**
21. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
22. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Other Committees & Reports
  - i. Christmas Light Committee (Katy Billings)
23. **ADJOURNMENT.**

# POSSIBLE MOTION FORMAT 3-10-14

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the February 10, 2014 meeting’s minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **7:00 P.M., or as soon thereafter as possible – PUBLIC HEARING** on a Class I – Beer, Wine, Distilled Spirits, On Sale Only License for Luis Lopez dba Whiskey Run, 1910 Central Avenue, Auburn, Nebraska.

POSSIBLE MOTION: I move that a Class I – Beer, Wine, Distilled Spirits, On Sale Only License for Luis Lopez dba Whiskey Run at 1910 Central Avenue, Auburn, Nebraska be approved

10. **7:00 P.M., or as soon thereafter as possible – PUBLIC HEARING** concerning an application to the Nebraska Department of Economic Development for a Downtown Revitalization Community Development Block Grant.

POSSIBLE MOTION: I move to authorize the Mayor to sign an application for CDBG funds and execute all documents for a 2014 Downtown Revitalization Phase 1 Grant by the passage and adoption of Resolution No. 3-14

11. **APPROVE** Citizen Participation Plan (CDBG).

POSSIBLE MOTION: I move to approve the Citizen Participation Plan

12. **STEPHANIE FISHER** – West Water Line Project.

13. **APPROVE CLG Grant** for Historic District.

POSSIBLE MOTION: I move to approve the Nebraska CLG Grant Application for education and outreach associated with the Historic District

14. **RESOLUTION** – Close the highways for the Nemaha County Fair parades.

POSSIBLE MOTION: I move to request temporary use of US Highway 75 and US Highway 136 for the Nemaha County parades by the passage and adoption of Resolution No. 4-14

15. **RESOLUTION** to accept a proposal for infill housing.

POSSIBLE MOTION: I move to authorize and approve a grant of \$10,000 to Paul Fleming and Kendall Neiman for the purpose of infill housing as proposed by the passage and adoption of Resolution No. 5-14

16. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Fire Department.

POSSIBLE ACTION: Roll Call on the appointment(s)/reappointment(s)

17. **DISCUSSION** – amending city code to allow use of All-Terrain Vehicles on city streets.

18. **RESOLUTION** – on proposal to install a stop sign at the northwest corner of 20<sup>th</sup> & N Street.

POSSIBLE MOTION: I move to approve the installation of a stop sign at the northwest corner of 20<sup>th</sup> & N Street by the passage and adoption of Resolution No. 2-14

19. **ORDINANCE(S)** – League of Nebraska Municipalities suggested updates to city code based on recent legislation.

POSSIBLE ACTION: Ordinance Record

20. **WELCOME TO AUBURN SIGNAGE.**

21. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

22. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Christmas Light Committee (Katy Billings)

23. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska  
February 10, 2014

AGENDA ITEM  
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 10, 2014, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 7, 2014. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Mayor Kudrna proclaimed March 2014 as Problem Gambling Awareness Month, which proclamation was:

#### PROBLEM GAMBLING AWARENESS MONTH

WHEREAS, our community is home to individuals and families adversely affected by problem gambling; and

WHEREAS, compulsive gambling is often hidden from family members, social services and mental health professionals; and

WHEREAS, compulsive gambling often occurs in combination with other disorders such as chemical dependency and depression; and

WHEREAS, it is important to raise awareness of the warning signs of compulsive gamblers and connect them with professional help,

NOW, THEREFORE, I, Scott Kudrna, Mayor of Auburn, Nebraska, do hereby proclaim March, 2014, as "Problem Gambling Awareness Month" and urge citizens to learn more about the consequences of problem gambling.

Council Member Holtzman moved to dispense with the reading of the January 13, 2014 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: Aflac, Ins wh-73.80; Auburn State Bank, Bond Interest-4908.75; Black Hills Energy, Ut-87.88; Board of Public Works, Reim-Ins-6722.55; NE Dept of Revenue, Taxes-1097.86; Nebraska UC Fund, Unemployment-78.00; The Standard, Ins-268.66; Time Warner Cable, Ut-267.64; Verizon Wireless, Se-45.89; Windstream, Ut-44.73; Wex Bank, Su-2273.06; Aflac, Ins wh-73.80; American Recycling & Sanitation, Se-335.00; Black Hills Energy, Ut-122.67; Board of Public Works, Ut-8740.51; Five Nines Technology Group, Se-113.70; Linda Bantz, Se-340.00; Mark Harms, Ex-500.00; Nemaha County, Se-23583.33; The Standard, Ins-265.41; Time Warner Cable, Se-Ut-118.77; Wex Bank, Su-1846.35. The following claims (not previously approved

by motion or resolution) were presented: Acco, Su-523.53; Amazon, Bk-295.36; American Legal Publishing, Se-289.41; Auburn Memorial Library Petty Cash, Su-63.74; Auburn Newspapers, Se-513.63; Auburn Public Schools, Lic-3162.50; Baker & Taylor, Bk-320.37; Board of Public Works, Su-632.58; Bulldog Auto Parts, Su-182.43; Concrete Industries Inc., Su-987.17; Demco, Su-40.53; Eakes Office Plus, Su-196.94; Eggers Brothers Inc., Su-282.53; Filter Care, Se-2.00; Five Nines Technology Group, Se-875.00; Follett Software Company, Se-829.00; Heather Koenke, Reim-58.76; Hobart Sales & Service, Se-344.32; JEO Consulting Group Inc., Se-3600.00; Menards, Su-102.91; Michael Todd & Co. Inc., Su-733.29; NE State Historical Society, Mem-40.00; Nebraska Environmental Product, Su-324.29; Nebraska Library Commission, Sub-837.58; Nemaha County Clerk, Fe-10.00; OCLC Inc., Sub-55.58; Card Services (Orscheln), Su-254.78; Sack Lumber Company, Su-143.27; Scotty's Garden, Ex-10,000.00; Southeast Area Clerk's Assoc., Mem-10.00; Southeast Nebraska Development District, Se-106.39; Stutheit Implement Co., Su-8.44.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings.

Lee Conner presented the request by the Auburn Eagles/Fire Department to have the July 4<sup>th</sup> public fireworks display on property located at Irvin Park and the Auburn High School. Council Member Janssen moved to approve the request by the Auburn Eagles/Fire Department to have the July 4<sup>th</sup> public fireworks display on the property located at Irvin Park and the Auburn High School contingent upon Auburn School District #29 approval. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Rusty Crotty with the Nemaha County Leadership group addressed the Mayor and City Council regarding a proposed frisbee golf course. No action was taken.

Suzie Adams a member of the Earth Day Committee presented a request for funding assistance with promotion of Earth Day activities. Council Member Holtzman moved to allow the expenditure of an amount not to exceed \$500 for funding assistance with promotion of Earth Day activities as requested by the Earth Day Committee. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Public hearing was held on the One and Six Year Road and Street Plan for the City of Auburn. Evan Wickersham with JEO Consulting Group presented the proposed plan. After allowing time for questions and public comment the public hearing was closed. Council Member Holtzman introduced Resolution No. 1-14 and moved for its adoption. Council Member Billings seconded the motion and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy said resolution is as follows:

RESOLUTION NO. 1-14  
One and Six Year Road and Street Plan

“WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the City of Auburn, and

WHEREAS, a public meeting was held on the 10<sup>th</sup> day of February, 2014, to present the plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of Auburn, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted.

Mayor Kudrna appointed Derek Hemmingsen to the Planning Commission. Upon calling the roll, the following Council Members voted “YEA”: Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted “NAY”: No one. Appointment: Confirmed. Mayor Kudrna submitted the name of Jeff Jones to serve as a board member of the Board of Public Works. Upon calling the roll, the following Council Members voted “YEA”: Holtzman. The following voted “NAY”: Shawn Clark, Tom Clark, Janssen, Billings, and Jeanneret. Appointment of Jeff Jones failed to be confirmed. Mayor Kudrna submitted the name of Michael Zaruba to serve as a board member of the Board of Public Works. Upon calling the roll, the following Council Members voted “YEA”: Holtzman, Shawn Clark, Tom Clark, Janssen, and Billings. Council Member Jeanneret abstained from voting. The appointment of Michael Zaruba was confirmed.

Dennis Wittmann addressed the Mayor and City Council regarding traffic near the Trinity Lutheran Church - Kids of His Kingdom early childhood development center and Calvert Elementary School. Discussion was held regarding the request by Trinity Lutheran Church and Preschool for a stop sign at N Street and 20<sup>th</sup> Street intersection. No action was taken.

Council Member Janssen moved to approve the request by the American Legion Post 23 for a Special Designated Liquor License for July 11, 2014 at 909 I Street. The foregoing motion was seconded by Council member Tom Clark and upon roll call vote, the following Council Members voted “YEA”: Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted “NAY”: No one. Motion: Carried.

Council Member Janssen moved to approve the request by the American Legion Post 23 for a Special Designated Liquor License for July 12, 2014 at the Nemaha County Fairgrounds Ball Field. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted “YEA”: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted “NAY”: No one. Motion: Carried.

Council Member Janssen moved to approve the request by American Legion Post 23 for a Special Designated Liquor License that is to be associated with a reception and dance to be held on September 27, 2014 at the AG Building at 1010 9<sup>th</sup> Street. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted “YEA”: Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted “NAY”: No one. Motion: Carried.

Council Member Billings moved to approve a motion to rescind the previously awarded contract on CDBG #12-HO-6044 (Owner Occupied Housing Rehab Program) due to health reasons of the applicant. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted “YEA”: Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted “NAY”: No one. Motion: Carried.

Council Member Holtzman moved to approve CDBG#12-HO-6044 (Owner Occupied Rehab Program) Drawdown #11 and the related claims. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted “YEA”:



Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve CDBG#12-HO-6044 (Owner Occupied Rehab Program) Drawdown #12 and the related claims. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved the following:

**MOTION TO ACCEPT REAL ESTATE FOR THE BENEFIT OF THE INHABITANTS  
AND TO PAY  
REAL ESTATE TAXES ON SAID REAL ESTATE**

**COMES NOW**, the City Council of the City of Auburn, Nemaha County, Nebraska and accepts the below described real estate and maintains the same for the benefit of the inhabitants of the City of Auburn:

Lot Five (5), Block Seventeen (17), Sheridan Addition to Auburn, Nemaha County, Nebraska;

address (for Identification only): 1217 9th Street, Auburn, Nebraska 68305.

The City Council hereby approves and Orders payment of \$565.39 to be paid to the Nemaha County Treasurer forthwith for payment of delinquent, and currently due and owing real estate taxes on the above described real estate.

**NOW, THEREFORE, MOTION CARRIED** by the City Council of the City of Auburn, Nebraska on this date.

The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 1-14, providing for an exception to the open burning ban for properly operated and supervised recreational fire pits was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

**ORDINANCE NO. 1-14  
Recreational Fire Pits**

Council Member Billings moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Holtzman. Upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": Jeanneret.

Reports were given by the library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, Keep Auburn Beautiful, Economic Development, Building, Parks/Pool, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for January 2014.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

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Scott Kudrna, Mayor

ATTEST:

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Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 10, 2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

City Council Proceedings  
February 10, 2014

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 10, 2014, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Mayor Kudrna proclaimed March 2014 as Problem Gambling Awareness Month.

Council approved the January 13, 2014 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: Aflac, Ins wh-73.80; Auburn State Bank, Bond Interest-4908.75; Black Hills Energy, Ut-87.88; Board of Public Works, Reim-Ins-6722.55; NE Dept of Revenue, Taxes-1097.86; Nebraska UC Fund, Unemployment-78.00; The Standard, Ins-268.66; Time Warner Cable, Ut-267.64; Verizon Wireless, Se-45.89; Windstream, Ut-44.73; Wex Bank, Su-2273.06; Aflac, Ins wh-73.80; American Recycling & Sanitation, Se-335.00; Black Hills Energy, Ut-122.67; Board of Public Works, Ut-8740.51; Five Nines Technology Group, Se-113.70; Linda Bantz, Se-340.00; Mark Harms, Ex-500.00; Nemaha County, Se-23583.33; The Standard, Ins-265.41; Time Warner Cable, Se-Ut-118.77; Wex Bank, Su-1846.35. The following claims (not previously approved by motion or resolution) were presented: Acco, Su-523.53; Amazon, Bk-295.36; American Legal Publishing, Se-289.41; Auburn Memorial Library Petty Cash, Su-63.74; Auburn Newspapers, Se-513.63; Auburn Public Schools, Lic-3162.50; Baker & Taylor, Bk-320.37; Board of Public Works, Su-632.58; Bulldog Auto Parts, Su-182.43; Concrete Industries Inc., Su-987.17; Demco, Su-40.53; Eakes Office Plus, Su-196.94; Eggers Brothers Inc., Su-282.53; Filter Care, Se-2.00; Five Nines Technology Group, Se-875.00; Follett Software Company, Se-829.00; Heather Koeneke, Reim-58.76; Hobart Sales & Service, Se-344.32; JEO Consulting Group Inc., Se-3600.00; Menards, Su-102.91; Michael Todd & Co. Inc., Su-733.29; NE State Historical Society, Mem-40.00; Nebraska Environmental Product, Su-324.29; Nebraska Library Commission, Sub-837.58; Nemaha County Clerk, Fe-10.00; OCLC Inc., Sub-55.58; Card Services (Orscheln), Su-254.78; Sack Lumber Company, Su-143.27; Scotty's Garden, Ex-10,000.00; Southeast Area Clerk's Assoc., Mem-10.00; Southeast Nebraska Development District, Se-106.39; Stutheit Implement Co., Su-8.44.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

There weren't any requests to attend meetings.

The request by the Auburn Eagles/Fire Department to have the July 4<sup>th</sup> public fireworks display on the property located at Irvin Park and the Auburn High School was approved contingent upon Auburn School District #29 approval.

February 10, 2014

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Rusty Crotty with the Nemaha County Leadership group addressed the Mayor and City Council regarding a proposed frisbee golf course.

The City Council approved a motion to allow the expenditure of an amount not to exceed \$500 for funding assistance with promotion of Earth Day activities as requested by the Earth Day Committee.

Public hearing was held to consider the proposed One and Six Year Road and Street Plan for the City of Auburn. Evan Wickersham with JEO Consulting Group presented the proposed plan. After allowing time for questions and public comment the public hearing was closed. The City Council approved the One and Six Year Road and Street Plan by the passage and adoption of Resolution No. 1-14.

The City Council confirmed the appointment of Derek Hemmingsen to the Planning Commission. Mayor Kudrna submitted the name of Jeff Jones to serve as a board member of the Board of Public Works. With one Council Member (Holtzman) voting in favor and five Council Members (Shawn Clark, Tom Clark, Janssen, Billings, and Jeanneret) voting in opposition, the appointment failed to be confirmed. Mayor Kudrna submitted the name of Michael Zaruba to serve as a board member of the Board of Public Works. With five Council Members (Holtzman, Shawn Clark, Tom Clark, Janssen, and Billings) voting in favor and one Council Member (Jeanneret) abstaining from voting, the appointment of Michael Zaruba was confirmed.

Discussion was held regarding the request by Trinity Lutheran Church and Preschool for a stop sign at N Street and 20<sup>th</sup> Street intersection. No action was taken.

The request by the American Legion Post 23 for a Special Designated Liquor License for July 11, 2014 at 909 I Street was approved.

The request by the American Legion Post 23 for a Special Designated Liquor License for July 12, 2014 at the Nemaha County Fairgrounds Ball Field was approved.

The request by American Legion Post 23 for a Special Designated Liquor License that is to be associated with a reception and dance to be held on September 27, 2014 at the AG Building at 1010 9<sup>th</sup> Street was approved.

The City Council approved a motion to rescind the previously awarded contract on CDBG #12-HO-6044 (Owner Occupied Housing Rehab Program) due to health reasons of the applicant.

CDBG#12-HO-6044 (Owner Occupied Rehab Program) Drawdown #11 and the related claims were approved.

CDBG#12-HO-6044 (Owner Occupied Rehab Program) Drawdown #12 and the related claims were approved.

The City Council approved a motion to accept real estate located at 1217 9<sup>th</sup> Street and approved to pay real estate taxes on said real estate.

With five Council Members (Tom Clark, Holtzman, Janssen, Billings, and Shawn Clark) voting in favor and one Council Member (Jeanneret) voting in opposition, Ordinance No. 1-14, providing for an exception to the open burning ban for properly operated and supervised recreational fire pits was approved.

Reports were given by the library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, Keep Auburn Beautiful, Economic Development, Building, Parks/Pool, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for January 2014.

February 10, 2014  
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There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

**AGENDA ITEM**  
**NO 6**

| ACCOUNT TITLE                | LAST REPORT<br>ON HAND | RECEIVED   | DISBURSED  | BALANCE      |
|------------------------------|------------------------|------------|------------|--------------|
| GENERAL CHECKING             | 599,476.40             | 85,211.45  | 74,174.34  | 610,513.51   |
| STREET CHECKING              | 3,299.85-              | 35,112.99  | 22,166.93  | 9,646.21     |
| STREET BOND/WARRANT CHECKING |                        | 2,927.32   |            | 2,927.32     |
| TOTAL CHECKING:              | 596,176.55             | 123,251.76 | 96,341.27  | 623,087.04   |
| TOTAL NSF A/R                | .00                    | .00        | .00        | .00          |
| TOTAL FIRE DEPT SINKING      | 54,034.07              | .00        | .00        | 54,034.07    |
| TOTAL KENO OPER CHECKING:    | .00                    | .00        | .00        | .00          |
| TOTAL KENO RESERVE MMA:      | 16,279.18              | 2.45       | 841.07     | 15,440.56    |
| TOTAL KENO CHECKING          | 63,847.11              | 934.50     | 10,000.00  | 54,781.61    |
| TOTAL CDBG CHECKING          | 7,965.67               | 19,692.44  | 19,798.83  | 7,859.28     |
| TOTAL CDBG ED MMA:           | 18,840.34              | 169.58     | .00        | 19,009.92    |
| TOTAL CDBG DTR REUSE         | 15,918.49              | 1,055.48   | .00        | 16,973.97    |
| TOTAL CDBG HD SAVINGS:       | 2,870.68               | 758.72     | .00        | 3,629.40     |
| TOTAL CRA CHECKING           | 551,974.85             | 7,816.23   | 7,861.65   | 551,929.43   |
| TOTAL CITY REC CHECKING      | 61,727.07              | .00        | .00        | 61,727.07    |
| GENERAL CD #23810            | 75,000.00              |            |            | 75,000.00    |
| GENERAL CD #24089            | 75,000.00              |            |            | 75,000.00    |
| SPEC PROJECT CD #23925       | 75,452.47              | 57.05      |            | 75,509.52    |
| GENERAL CD #23924            | 50,000.00              |            |            | 50,000.00    |
| GENERAL CD #23926            | 50,000.00              |            |            | 50,000.00    |
| GENERAL CD #23927            | 50,000.00              |            |            | 50,000.00    |
| GENERAL CD #23928            | 50,000.00              |            |            | 50,000.00    |
| TOTAL C.D.'S:                | 425,452.47             | 57.05      | .00        | 425,509.52   |
| TOTAL CASH ON HAND:          | 1,815,086.48           | 153,738.21 | 134,842.82 | 1,833,981.87 |

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

VENDOR NAME REFERENCE

AGENDA ITEM  
 NO 7

-----  
 ACCOUNTS PAYABLE CLAIMS  
 -----

GENERAL FUND

ADMIN

|                                |                                |           |
|--------------------------------|--------------------------------|-----------|
| BRAD YOST CONSTRUCTION         | HO6044 DD12 PROJ 2 PART3&FINAL | 5,945.00  |
| ERIC BOHLING                   | FINAL PAY 2013 INFILL HOUSING  | 5,000.00  |
| FIVE NINES TECHNOLOGY GROUP    | COMPUTER EQUIP/FIRST 1/2INSTAL | 10,276.95 |
| NEMAHA COUNTY TREASURER        | REAL ESTATE TAXES 1217 9TH ST  | 565.39    |
| QUALITY REMODELING             | HO6044 DD12 PROJ 12 PARTIAL 2  | 7,164.00  |
| REGION V-SENDS                 | JANUARY CLEANING               | 130.00    |
| SOUTHEAST NE DEVELOPMENT DIST. | HO6044 DD 12 HSG MGT BILL10&11 | 4,883.44  |
| TIME WARNER CABLE              | ACCT# 834710 022 0053329       | 258.67    |

=====  
 34,223.45

ADMIN

FIRE DEPARTMENT

|                    |                    |        |
|--------------------|--------------------|--------|
| BLACK HILLS ENERGY | ACCT# 1240 4130 01 | 127.52 |
|--------------------|--------------------|--------|

=====  
 127.52

FIRE DEPARTMENT

SR. CENTER DEPARTMENT

|                |                  |        |
|----------------|------------------|--------|
| REGION V-SENDS | JANUARY CLEANING | 195.00 |
|----------------|------------------|--------|

=====  
 195.00

SR. CENTER DEPARTMENT

LIBRARY DEPARTMENT

|                         |                      |          |
|-------------------------|----------------------|----------|
| BOARD OF PUBLIC WORKS   | ELEC ACCT# 15003000. | 1,117.33 |
| WINDSTREAM NEBRASKA INC | ACCT# 090078819      | 49.24    |

=====  
 1,166.57

LIBRARY DEPARTMENT

POOL DEPARTMENT

|                    |                          |       |
|--------------------|--------------------------|-------|
| BLACK HILLS ENERGY | ACCT# 1240 4130 01       | 20.09 |
| TIME WARNER CABLE  | ACCT# 834710 022 0053329 | 41.34 |

=====  
 61.43

POOL DEPARTMENT

=====  
 35,773.97

GENERAL FUND

STREET FUND

ADMIN

|                   |                          |       |
|-------------------|--------------------------|-------|
| TIME WARNER CABLE | ACCT# 834710 022 0053329 | 41.34 |
|-------------------|--------------------------|-------|



| VENDOR NAME              | REFERENCE                    | VENDOR TOTAL |
|--------------------------|------------------------------|--------------|
|                          | ADMIN                        | 41.34        |
|                          | STREET FUND                  | 41.34        |
|                          | COMM REDEVELOP AUTHORITY     |              |
|                          | ADMIN                        |              |
| CARD SERVICES            | TIF - RECEIPTS FROM CO TREAS | 7,861.65     |
|                          | ADMIN                        | 7,861.65     |
|                          | COMM REDEVELOP AUTHORITY     | 7,861.65     |
| **** PAID                | TOTAL ****                   | 43,676.96    |
| ***** REPORT TOTAL ***** |                              | 43,676.96    |

VENDOR NAME REFERENCE

AGENDA ITEM  
 NO

7

-----  
 ACCOUNTS PAYABLE CLAIMS  
 -----

GENERAL FUND

ADMIN

|                                |                                |          |
|--------------------------------|--------------------------------|----------|
| ANGELO M. LIGOURI              | ATTORNEY FEE 11/4/13-2/13/14   | 4,677.69 |
| AUBURN DEVELOPMENT COUNCIL INC | 2013-2014 EC DEVELOP INVESTMEN | 5,000.00 |
| AUBURN NEWSPAPERS              | 9TH ST STORM SEWER IMPROVMENTS | 86.53    |
| EAKES OFFICE PLUS              | TONER                          | 32.04    |
| JOHNSON, MIRMIRAN & THOMPSON   | NATIONAL REGISTER NOMINATION   | 5,594.40 |
| LEAGUE OF NE MUNICIPALITIES    | MIDWINTER CONF KUDRNA,LIGOURI  | 447.00   |
| NEMAHA COUNTY CLERK            | NOVEMBER RECYCLING             | 1,210.25 |
| CARD SERVICES                  | NUTS AND BOLTS                 | 1.49     |
| PETTY CASH                     | POSTAGE                        | 198.47   |
| POSTMASTER                     | STAMPS                         | 98.00    |
| XEROX CORPORATION              | FEB BASE CHARGE                | 277.50   |

=====  
 17,623.37

ADMIN

FIRE DEPARTMENT

|               |         |        |
|---------------|---------|--------|
| RANDY BENNETT | MILEAGE | 542.64 |
|---------------|---------|--------|

=====  
 542.64

FIRE DEPARTMENT

PARK DEPARTMENT

|                         |                             |        |
|-------------------------|-----------------------------|--------|
| A-1 LOCKSMITH LLC       | 1/2 REKEY MASTER KEY SYSTEM | 62.60  |
| MELLAGE TRUCK & TRACTOR | CLUTCH, SLEEVE, FORK        | 76.99  |
| MENARDS                 | TRASH BAGS                  | 22.18  |
| OLSSON ASSOCIATES       | SITE INVENTORY & ANALYSIS   | 500.00 |
| CARD SERVICES           | NUTS AND BOLTS              | 23.56  |
| PETTY CASH              | POSTAGE                     | 43.23  |
| STUTHEIT IMPLEMENT CO.  | BLADE                       | 205.94 |

=====  
 934.50

PARK DEPARTMENT

RECREATION PROGRAMS

|                      |                 |          |
|----------------------|-----------------|----------|
| RIXSTINE RECOGNITION | CITY REC AWARDS | 1,221.91 |
|----------------------|-----------------|----------|

=====  
 1,221.91

RECREATION PROGRAMS

SR. CENTER DEPARTMENT

|                    |                             |       |
|--------------------|-----------------------------|-------|
| A-1 LOCKSMITH LLC  | 1/2 REKEY MASTER KEY SYSTEM | 90.60 |
| RAYMOND'S ELECTRIC | REPAIR STOVE                | 40.00 |

=====  
 130.60

SR. CENTER DEPARTMENT

LIBRARY DEPARTMENT

\*\*\*\* City of Auburn \*\*\*\*  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

| VENDOR NAME                    | REFERENCE                      | VENDOR TOTAL |
|--------------------------------|--------------------------------|--------------|
| AMAZON                         | THE RIDE: NEW CUSTOM MOTORCYCL | 625.78       |
| AUBURN NEWSPAPERS              | 9TH ST STORM SEWER IMPROVMENTS | 40.80        |
| BAKER & TAYLOR                 | BOOKS                          | 178.55       |
| EAKES OFFICE PLUS              | TONER                          | 151.20       |
| GENERAL FIRE AND SAFETY EQUIPM | FIRE ALARM SEMI ANNUAL INSPECT | 103.00       |
| OCLC INC                       | ILL MONTHLY SUB/ACCESS MON SUB | 54.30        |
|                                | LIBRARY DEPARTMENT             | 1,153.63     |
|                                | POOL DEPARTMENT                |              |
| ACCO                           | TECHNICAL SERVICE              | 484.49       |
| AUBURN PLUMBING,HTG & AC INC.  | 15 AM ATMR 15 FUSES            | 354.21       |
| DHHS                           | POOL PERMIT 16 FOR 2014        | 80.00        |
|                                | POOL DEPARTMENT                | 918.70       |
|                                | GENERAL FUND                   | 22,525.35    |
|                                | STREET FUND                    |              |
|                                | ADMIN                          |              |
| AUBURN NEWSPAPERS              | 9TH ST STORM SEWER IMPROVMENTS | 81.65        |
| BOBCAT OF OMAHA                | PLANER HIGH FLOW               | 10,775.00    |
| BULLDOG AUTO PARTS             | STARTER                        | 394.48       |
| EGGERS BROTHERS INC            | STARTER                        | 340.45       |
| FIRST NATIONAL BANK OMAHA      | SAND BLAST HELMET              | 21.39        |
| JEO CONSULTING GROUP INC.      | ENGINEERING 9TH ST STORM SEWER | 9,100.00     |
| MELLAGER TRUCK & TRACTOR       | CLUTCH, SLEEVE, FORK           | 1,494.31     |
| NEBRASKA SNOW EQUIPMENT        | LABOR                          | 272.00       |
| OK TIRE                        | LOADER TIRE REPAIR             | 92.00        |
| CARD SERVICES                  | NUTS AND BOLTS                 | 119.53       |
| PETTY CASH                     | POSTAGE                        | 11.95        |
|                                | ADMIN                          | 22,702.76    |
|                                | STREET FUND                    | 22,702.76    |
| **** PAID TOTAL ****           |                                | 45,228.11    |
| ***** REPORT TOTAL *****       |                                | 45,228.11    |

| VENDOR NAME                   | REFERENCE             |           | AGENDA ITEM<br>NO 7 |
|-------------------------------|-----------------------|-----------|---------------------|
| -----                         |                       |           |                     |
| ACCOUNTS PAYABLE CLAIMS       |                       |           |                     |
| -----                         |                       |           |                     |
|                               | GENERAL FUND          |           |                     |
|                               | ADMIN                 |           |                     |
| AMERICAN RECYCLING SANITATION | RECYCLING LOT         | 335.00    |                     |
| BOARD OF PUBLIC WORKS         | ELEC                  | 567.59    |                     |
|                               |                       | =====     |                     |
|                               | ADMIN                 | 902.59    |                     |
|                               | POLICE DEPARTMENT     |           |                     |
| NEMAHA COUNTY                 | LAW ENFORCEMENT       | 23,583.33 |                     |
|                               |                       | =====     |                     |
|                               | POLICE DEPARTMENT     | 23,583.33 |                     |
|                               | FIRE DEPARTMENT       |           |                     |
| BOARD OF PUBLIC WORKS         | ELEC                  | 1,260.01  |                     |
|                               |                       | =====     |                     |
|                               | FIRE DEPARTMENT       | 1,260.01  |                     |
|                               | PARK DEPARTMENT       |           |                     |
| BOARD OF PUBLIC WORKS         | ELEC                  | 772.97    |                     |
|                               |                       | =====     |                     |
|                               | PARK DEPARTMENT       | 772.97    |                     |
|                               | SR. CENTER DEPARTMENT |           |                     |
| BOARD OF PUBLIC WORKS         | ELEC                  | 758.96    |                     |
|                               |                       | =====     |                     |
|                               | SR. CENTER DEPARTMENT | 758.96    |                     |
|                               | LIBRARY DEPARTMENT    |           |                     |
| AMERICAN RECYCLING SANITATION | RECYCLING LOT         | 38.50     |                     |
| FIVE NINES TECHNOLOGY GROUP   | BACK UP AGREEMENT     | 40.00     |                     |
| LINDA BANTZ                   | FEBRUARY CLEANING     | 340.00    |                     |
|                               |                       | =====     |                     |
|                               | LIBRARY DEPARTMENT    | 418.50    |                     |
|                               | POOL DEPARTMENT       |           |                     |
| BOARD OF PUBLIC WORKS         | ELEC                  | 719.00    |                     |
|                               |                       | =====     |                     |
|                               | POOL DEPARTMENT       | 719.00    |                     |
|                               |                       | =====     |                     |
|                               | GENERAL FUND          | 28,415.36 |                     |
|                               | STREET FUND           |           |                     |

| VENDOR NAME              | REFERENCE       | VENDOR TOTAL |
|--------------------------|-----------------|--------------|
| -----                    |                 |              |
|                          | ADMIN           |              |
| BOARD OF PUBLIC WORKS    | ELEC            | 877.51       |
| MARK HARMS               | USE OF PROPERTY | 500.00       |
| VERIZON WIRELESS         | ACCT# 383064839 | 45.87        |
|                          |                 | =====        |
|                          | ADMIN           | 1,423.38     |
|                          |                 | =====        |
|                          | STREET FUND     | 1,423.38     |
|                          |                 | =====        |
| **** PAID TOTAL ****     |                 | 29,838.74    |
|                          |                 | =====        |
| ***** REPORT TOTAL ***** |                 | 29,838.74    |
|                          |                 | =====        |

*Auburn Memorial Library*

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**March 2014**

Request for workshop attendance:

*Policies for results workshop* – Waterloo, NE, March 27<sup>th</sup>.

I would need reimbursement for mileage and \$20 registration fee.

Auburn Municipal Tree Board

*Request to attend:*

1. Tree Care Workshop in March (workshop information attached)  
Registration fee \$50.00 and mileage
  
2. Nebraska Community Forestry Conference & Tree City USA Recognition Awards  
on April 2, 2014 at UNL's East Campus (information attached)  
Registration fee \$15.00 for conference/luncheon/recognition ceremony or  
FREE for Recognition ceremony only  
and mileage