

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
JANUARY 14, 2013

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **APPROVE** plans and authorize engineer to receive bids on the P Street bridge replacement.

10. **PROPOSAL** from JEO Consulting Group Inc. for surveying of right of way for 19th Street on the west side of Auburn.

11. **7:10 p.m., or as soon as possible thereafter -- PUBLIC HEARING** on the One & Six Year Road and Street Plan.

Action on said Public Hearing. Resolution.

12. **PROPOSAL** from JEO Consulting Group Inc. for engineering services for S Street paving and drainage Improvements from Hwy 136 north to existing concrete paving in Glenrock Addition.

13. **CONSIDERATION** for Approval of survey to extend “S” Street south to the City Corporate limits.

14. **RESOLUTION** to authorize water liens against real estate on delinquent accounts with the Auburn Board of Public Works.

15. **RESOLUTION** to authorize sewer liens against real estate on delinquent accounts with the Auburn Board of Public Works.

16. **APPOINTMENTS/REAPPOINTMENTS –**
 - Board of Adjustment.
 - Board of Public Works

17. **REPORTS/RECOMMENDATIONS - - From Dept. Heads.**
 - a. Street Department –
 - b. Fire Department –
 - c. Police Department –
 - d. Library –
 - e. Treasurer -

18. **REPORTS/RECOMMENDATIONS - - From Committees.**
 - a. Street –
 - b. Keep Auburn Beautiful -
 - c. Economic Development –
 - d. Safety Committee –
 - e. Building Committee -
 - f. Legislative –
 - g. Parks and Pool Committee -
 - h. Other Committees & Reports –

19. **ADJOURNMENT.**

Possible Motion Format 1-14-13

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the December 10, 2012 and December 17, 2012 meeting's minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claim submitted by Captain Handy (Larry Holtzman) in the amount of \$120.00

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **APPROVE** plans and authorize engineer to receive bids on the P Street bridge replacement.

POSSIBLE MOTION: I move to approve the P Street Box Culvert Plans and authorize JEO Consulting Group Inc. to receive bids on the project

10. **PROPOSAL** from JEO Consulting Group Inc. for surveying of right of way for 19th Street on the west side of Auburn.

POSSIBLE MOTION: I move to approve the proposal from JEO Consulting Group Inc. for surveying of right of way for 19th Street on the west side of Auburn

11. **7:10 p.m., or as soon as possible thereafter -- PUBLIC HEARING** on the One & Six Year Road and Street Plan.

POSSIBLE ACTION: Council Member introduces Resolution No. 3-13 and moves for approval

12. **PROPOSAL** from JEO Consulting Group Inc. for engineering services for S Street paving and drainage Improvements from Hwy 136 north to existing concrete paving in Glenrock Addition.

POSSIBLE MOTION: I move to approve the proposal from JEO Consulting Group Inc. for engineering services for S Street paving and drainage improvements from Hwy 136 north to existing concrete paving in Glenrock Addition.

13. **CONSIDERATION** for Approval of survey to extend "S" Street south to the City Corporate limits.

POSSIBLE MOTION: I move for approval of survey to extend "S" Street south to the City Corporate limits.

14. **RESOLUTION** to authorize water liens against real estate on delinquent accounts with the Auburn Board of Public Works.

POSSIBLE MOTION: I move to approve the report of unpaid water accounts and certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 1-13.

15. **RESOLUTION** to authorize sewer liens against real estate on delinquent accounts with the Auburn Board of Public Works.

POSSIBLE MOTION: I move to approve the report of unpaid sewer accounts and certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 2-13

16. **APPOINTMENTS/REAPPOINTMENTS** –

- Board of Adjustment.
- Board of Public Works

POSSIBLE ACTION: Roll call on the appointments/reappointments

17. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department –
- b. Fire Department –
- c. Police Department –
- d. Library –
- e. Treasurer -

18. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street –
- b. Keep Auburn Beautiful -
- c. Economic Development –
- d. Safety Committee –
- e. Building Committee -
- f. Legislative –
- g. Parks and Pool Committee -
- h. Other Committees & Reports –

19. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 10, 2012, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Clark, Critser, Holtzman, and Kruger. Absent: Bishop.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the November 13, 2012 and November 26, 2012 meeting's minutes as written.

The City Council approved the financial report.

The following November claims were presented before the Council for ratification: American Recycling & Sanitation, Se-757.60; Auburn State Bank, Bond Payment-6108.75; Black Hills Energy, Ut-32.97; Blue Cross-Blue Shield, Ins-9731.51; Board of Public Works, Ut-3133.30; Cline Williams Law Firm, Se-84.00; Five Nines Technology Group, Se-63.70; Nemaha County District Court, Fe-82.00; Nemaha County Clerk, Fe-10.50; Region V-SENDS, Se-325.00; The Standard, Ins-351.16; Time Warner Cable, Se-322.14; United States Post Office, Se-28.00; Verizon, Se-52.16; Windstream, Ut-98.53; Wright Express, Su-3204.44. The following claims (not previously approved by motion or resolution) were presented: Auburn Plumbing, Htg. & AC Inc., Se-81.25; Action Technology Services Inc., Se-53.25; Amazon, Bk-306.79; American Legal Publishing, Se-250.00; Angelo Ligouri, Se-3691.48; Auburn Chamber of Commerce, Inv-2000.00; Auburn Family Health Center, Se-148.00; Auburn Fire Department, Reim-3395.98; Auburn Memorial Library Petty Cash, Su-71.00; Auburn Newspapers, Se-152.92; Auburn Senior Center Inc., Reim-106.99; Baker & Taylor, AV-337.88; Board of Public Works, Maint-312.91; Bowman Equipment & Repair, Se-100.00; Bulldog Auto Parts, Su-201.72; Casey Agency Inc., Bond-1066.00; Center Point Large Print, Bk-650.17; Demco, Su-144.47; Eakes Office Plus, Su-624.86; Eric Adams, Reim-23.28; Five Nines Technology Group, Se-40.00; Follett Software Co, Su-89.48; Food Network Magazine, Sub-19.97; Fry & Associates Inc., Equip-719.00; Gilbert Services, Se-49.99; Grimms Gardens, Se-599.86; Heartland Center for Leadership, Reg-150.00; Heartland Seating Inc., Keno Community Betterment Ex-30,000.00; Heath Christiansen, Se-1700.00; Heiman Fire Equipment, Equip-1039.07; J.P. Cooke Co., Su-66.45; JEO Consulting Group Inc., Se-7565.00; Kapco, Su-72.24; Kristine Gill, Reim-749.67; Lynch's Hardware & Gifts, Su-212.92; Lynn Peavey Company, Su-125.55; Mary Kruger, Su-29.10; Massman Nelson Reinig PC, Se-10,250.00; Mellage Truck & Tractor, Se-2525.19; Miracle Mud Jacking Co., Se-5025.00; Mongan Painting Co., Se-342.00; Nebraska Methodist Hospital, Se-350.00; Nemaha County Register of Deeds, Se-20.00; OCLC Inc., Sub-48.67; Omaha World Herald, Sub-110.24; Global Guns & Hunting Inc., Equip-Su-1636.04; Oriental Trading Co. Inc., Su-70.74; Card Services (Orscheln), Su-346.35; Petersens Auto Repair, Se-726.77; Pioneer Awards & Special Occasions, Se-30.00; Roger Meyer, Reim-13.29; Rose Equipment Inc., Su-3209.36; Sack Lumber Co., Su-7.99; Stutheit Implement Co., Su-154.31; Tri-State Office Products, Su-194.98; U.S. Postal Service, Se-44.00; Xerox Corporation, Se-Su-267.48.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claim submitted by Auburn Plumbing, Htg. & AC Inc. in the amount of \$81.25.

December 10, 2012

Page 2

The City Council approved the claims presented which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

There being no further old business, the meeting adjourned Sine Die and reconvened for the conduction of new business in the presence of the recently elected City Council Members.

The City Clerk read the certified election results from the Nemaha County Clerk and administered the oath of office to the newly elected Council Members. The City Council Meeting reconvened and upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Larry Holtzman was elected Council President.

The City Council Standing Committee appointments and Annual Appointments were confirmed.

Corporate Authorization Resolutions designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank was approved and for the two keno operating accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers.

There weren't any requests to attend meetings.

Following the public hearing, the 2013 Board of Public Works Proprietary Function Budget was approved as presented.

With five Council Members (Billings, Tom Clark, Holtzman, Janssen, and Jeanneret) voting in favor and one Council Member (Shawn Clark) voting in opposition, the City Council approved the expenditure of \$10,000 of keno funds for Scotty's Garden.

The policy for assigning addresses to properties was approved.

With five Council Members (Tom Clark, Holtzman, Janssen, Jeanneret, and Shawn Clark) voting in favor and one Council Member (Billings) voting in opposition, the proposal submitted by Region V Services SENDS to clean bathrooms in the city parks next summer was approved.

The agreement between the City of Auburn and the County of Nemaha for cooperative use of land under the Interlocal Cooperative Act was approved.

The Lease Purchase Agreement between the City and the Library Foundation with regards to the library building was approved.

The Chief Elected Official was authorized to execute the NDED (Nebraska Department of Economic Development) Contract and all necessary documents for CDBG Grant #12-HO-6044 (Owner Occupied Housing Rehab Project) by the passage and adoption of Resolution No. 22-12.

The Chief Elected Official was authorized to execute the General Administration Contract with SENDD (Southeast Nebraska Development District) for CDBG Grant #12-HO-6044 (Owner Occupied Housing Rehab Project) by the passage and adoption of Resolution No. 23-12.

The Revised Housing Program Income ReUse Plan was approved.

The Revised Housing Program Guidelines were approved.

No action was taken on the proposed resolution to petition to have members of the Auburn Airport Authority removed pursuant to Nebraska Statute.

December 10, 2012

Page 3

The City Council confirmed the following appointments/reappointments to the Parks & Pool Committee: Kevin Walker, Ron Jones, Linda Ellison, Frank Critser, Matt Hug, Shawn Clark, and Troy Wynn.

With six Council Members (Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman) voting "NAY" and no Council Members voting "YEA", the appointment of Mitch Bishop and Jim Oestmann II were not confirmed.

The reappointment of Auburn Newspapers as the official newspaper was confirmed by the City Council.

Reports were given by the following department heads: street department, fire department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 10, 2012, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before December 7, 2012. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Clark, Critser, Holtzman, and Kruger. Absent: Bishop.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Billings moved to dispense with the reading of the November 13, 2012 and November 26, 2012 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Critser and upon roll call vote, the following Council Members voted "YEA": Clark, Critser, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Clark and upon roll call vote, the following Council Members voted "YEA": Clark, Critser, Holtzman, Kruger, and Billings. The following vote "NAY": No one. Motion: Carried.

The following November claims were presented before the Council for ratification: American Recycling & Sanitation, Se-757.60; Auburn State Bank, Bond Payment-6108.75; Black Hills Energy, Ut-32.97; Blue Cross-Blue Shield, Ins-9731.51; Board of Public Works, Ut-3133.30; Cline Williams Law Firm, Se-84.00; Five Nines Technology Group, Se-63.70; Nemaha County District Court, Fe-82.00; Nemaha County Clerk, Fe-10.50; Region V-SENDS, Se-325.00; The Standard, Ins-351.16; Time Warner Cable, Se-322.14; United States Post Office, Se-28.00; Verizon, Se-52.16; Windstream, Ut-98.53; Wright Express, Su-3204.44. The following claims (not previously approved by motion or resolution) were presented: Auburn Plumbing, Htg. & AC Inc., Se-81.25; Action Technology Services Inc., Se-53.25; Amazon, Bk-306.79; American Legal Publishing, Se-250.00; Angelo Ligouri, Se-3691.48; Auburn Chamber of Commerce, Inv-2000.00; Auburn Family Health Center, Se-148.00; Auburn Fire Department, Reim-3395.98; Auburn Memorial Library Petty Cash, Su-71.00; Auburn Newspapers, Se-152.92; Auburn Senior Center Inc., Reim-106.99; Baker & Taylor, AV-337.88; Board of Public Works, Maint-312.91; Bowman Equipment & Repair, Se-100.00; Bulldog Auto Parts, Su-201.72; Casey Agency Inc., Bond-1066.00; Center Point Large Print, Bk-650.17; Demco, Su-144.47; Eakes Office Plus, Su-624.86; Eric Adams, Reim-23.28; Five Nines Technology Group, Se-40.00; Follett Software Co, Su-89.48; Food Network Magazine, Sub-19.97; Fry & Associates Inc., Equip-719.00; Gilbert Services, Se-49.99; Grimms Gardens, Se-599.86; Heartland Center for Leadership, Reg-150.00; Heartland Seating Inc., Keno Community Betterment Ex-30,000.00; Heath Christiansen, Se-1700.00; Heiman Fire Equipment, Equip-1039.07; J.P. Cooke Co., Su-66.45; JEO Consulting Group Inc., Se-7565.00; Kapco, Su-72.24; Kristine Gill, Reim-749.67; Lynch's Hardware & Gifts, Su-212.92; Lynn Peavey Company, Su-125.55; Mary Kruger, Su-29.10; Massman Nelson Reinig PC, Se-10,250.00; Mellage Truck & Tractor, Se-2525.19; Miracle Mud Jacking Co., Se-5025.00; Mongan Painting Co., Se-342.00; Nebraska Methodist Hospital, Se-350.00; Nemaha County Register of Deeds, Se-20.00; OCLC Inc., Sub-48.67; Omaha World Herald, Sub-110.24; Global Guns & Hunting Inc., Equip-Su-1636.04; Oriental Trading Co. Inc., Su-70.74; Card Services (Orscheln), Su-346.35; Petersens Auto Repair, Se-726.77; Pioneer Awards & Special Occasions, Se-30.00; Roger Meyer, Reim-13.29; Rose Equipment Inc., Su-3209.36; Sack Lumber Co., Su-7.99; Stutheit Implement Co., Su-154.31; Tri-State Office Products, Su-194.98; U.S. Postal Service, Se-44.00; Xerox Corporation, Se-Su-267.48.

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Council Member Holtzman moved to approve the claim submitted by Auburn Plumbing, Htg. & AC Inc. in the amount of \$81.25. The foregoing motion was seconded by Council Member Critser and upon roll call vote, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, and Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Clark, and Critser. The following voted "NAY": No one. Motion: Carried.

There being no further old business, Council Member Holtzman moved that the meeting be adjourned Sine Die and reconvene for the conduction of new business in the presence of the recently elected City Council Members. The foregoing motion was seconded by Council Member Critser and upon roll call vote, the following Council Members voted "YEA": Kruger, Billings, Clark, Critser, and Holtzman. The following voted "NAY": No one. Motion: Carried.

The City Clerk read the certified results from the Nemaha County Clerk and administered the oath of office to the newly elected Council Members. The City Council Meeting reconvened for the conduction of new business in the presence of the recently elected City Council. The City Clerk called the roll and the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna asked for nominations for Council President. Council Member Billings nominated Council Member Larry Holtzman. Council Member Clark seconded the nomination. There were no other nominations presented. Upon roll call vote to elect Council Member Holtzman to the position of Council President, the following voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Council Member Holtzman abstained from the voting.

Mayor Kudrna made the following appointments to the city council standing committees: Budget & Finance (Billings & Janssen); Street (Holtzman, Jeanneret); Safety (Shawn Clark, Harry Bridgmon); Keep Auburn Beautiful (Holtzman, Jeanneret); Legislative (Billings); Economic Development (Billings, Janssen); Building/Special (Shawn Clark, Tom Clark); Ordinance (Brent Lottman, Angelo Ligouri, Tom Clark, and Jeanneret); Insurance (Janssen, Holtzman). Upon calling the roll, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Appointments: Confirmed.

The Mayor made the following appointments: City Clerk (Sherry Heskett); City Treasurer (Joe Casey), City Attorney (Angelo Ligouri), Asst. City Attorney (Dylan Handley), Asst. City Attorney (Louie Ligouri), Physician (Dr. Gary Enz); Building Inspector (Glen Hogue), Street Commissioner (Harry Bridgmon), and City Engineer (Evan Wickersham with JEO Consulting Group Inc.). Upon calling the roll, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Appointments: Confirmed.

Council Member Holtzman moved that Corporate Authorization Resolutions designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank be approved and further moved that on the two keno

operating accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings.

Public hearing was held on the proposed 2013 Board of Public Works Proprietary Function Budget. General Manager Dave Hunter presented the proposed budget and discussion was held. After hearing all comments, the public hearing was closed. Council Member Janssen moved to approve the 2013 Board of Public Works Proprietary Function Budget as presented. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Following discussion, Council Member Billings moved to approve the expenditure of \$10,000 of keno funds for Scotty's Garden. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Billings, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": Shawn Clark. Motion: Carried.

Council Member Janssen moved to approve the policy for assigning addresses to properties. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Shawn Clark moved to approve the proposal submitted by Region V Services SENDS to clean bathrooms in the city parks next summer. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, and Shawn Clark. The following voted "NAY": Billings. Motion: Carried.

Council Member Shawn Clark moved to approve the agreement for cooperative use of land under the Interlocal Cooperative Act between the City of Auburn and the County of Nemaha. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Holtzman moved to approve the Lease Purchase Agreement between the City and the Library Foundation with regards to the library building. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to authorize the Chief Elected Official to execute the NDED (Nebraska Department of Economic Development) Contract and all necessary documents for CDBG Grant #12-HO-6044 (Owner Occupied Housing Rehab Project) by the passage and adoption of Resolution No. 22-12. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 22-12

Authorizing Chief Elected Official To Execute Contract & All Necessary Documents for 12-HO-6044 CDBG – Owner Occupied Rehabilitation Program Between NDED and City

WHEREAS, the City of Auburn, Nebraska, as an eligible unit of general purpose government, has been awarded by the Nebraska Department of Economic Development, an Owner Occupied Rehabilitation Grant in the amount of \$224,868 for the purpose of funding an Owner Occupied Rehab Grant program. Local/City funds will not be budgeted for housing rehab assistance; and,

WHEREAS, the City of Auburn, Nebraska will find it in its best interest to enter into such a contract with NDED for said 12-HO-6044 Owner Occupied Rehab project; and,

WHEREAS, the City of Auburn, Nebraska has received said contracts from NDED; and,

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Auburn, Nebraska, hereby directs and authorizes the Mayor of the City of Auburn, Nebraska to proceed with the execution of any and all necessary contracts, documents, or other memoranda so as to implement the noted 12-HO-6044 Owner Occupied Rehabilitation grant project award.

Council Member Holtzman moved to authorize the Chief Elected Official to execute the General Administration Contract with SENDD (Southeast Nebraska Development District) for CDBG Grant #12-HO-6044 (Owner Occupied Housing Rehab Project) by the passage and adoption of Resolution No. 23-12. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 23-12
Authorizing Chief Elected Official To Execute General Administration Contract
Between SENDD & City of Auburn, NE
For 12-HO-6044 CDBG – Owner Occupied Rehabilitation

WHEREAS, the City of Auburn, Nebraska, as an eligible unit of general purpose government, has been awarded by the Nebraska Department of Economic Development, a CDBG Grant Contract 12-HO-6044 in the Amount of \$224,868.00; and, said grant contract identified \$17,521.00 for contracted general administrative support;

WHEREAS, the City of Auburn, Nebraska will find it in its best interest to enter into a contract with SENDD for general administrative services, and SENDD has the capacity to provide such services; and,

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Auburn, Nebraska, hereby directs and authorizes the Mayor of the City of Auburn, Nebraska to proceed with the execution of said contract, for General Administrative services.

Council Member Holtzman moved to adopt the Revised Housing Program Income ReUse Plan; Seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to adopt the Revised Housing Program Guidelines; Seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Discussion was held, however, no action was taken on the proposed resolution to petition to have members of the Auburn Airport Authority removed pursuant to Nebraska Statute.

Mayor Kudrna made the following appointments/reappointments to the Parks & Pool Committee: Kevin Walker, Ron Jones, Linda Ellison, Frank Critser, Matt Hug, Shawn Clark, and Troy Wynn. Upon calling the roll, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one.

Council Member Shawn Clark abstained from voting. Appointments/Reappointments:
Confirmed.

The Mayor offered the appointment of Mitch Bishop and Jim Oestmann II to the Auburn Board of Public Works. Upon roll call vote, the following Council Members voted "YEA": No one. The following voted "NAY": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The appointment of Mitch Bishop and Jim Oestmann II were not confirmed.

The Mayor reappointed Auburn Newspapers as the official newspaper of the City of Auburn. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtman, and Janssen. The following voted "NAY": No one. Reappointment: Confirmed.

Reports were given by the following department heads: street department, fire department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.

There being no further business to come before the Mayor and Council, Council Member Billings moved for adjournment to meet at the call of the Mayor. Council Member Shawn Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 10, 2012; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
December 17, 2012

AGENDA ITEM
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 17, 2012, at 7:00 o'clock P.M., in Special Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Discussion was held regarding the proposed health insurance program through Assurant. Following discussion, the City Council approved the proposed health insurance program.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 17, 2012, at 7:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before December 14, 2012. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Discussion was held regarding the proposed health insurance program through Assurant. Following discussion, Council Member Holtzman moved to approve the proposed health insurance program; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Billings seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 17, 2012; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

CALENDAR 12/2012, FISCAL 3/2012

AGENDA ITEM
 NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	242,384.86	77,966.94	73,790.63	246,561.17
STREET CHECKING	6,520.66	29,215.25	23,643.85	12,092.06
STREET BOND/WARRANT CHECKING	20,352.78	1,141.87	13,383.75	8,110.90
TOTAL CHECKING:	269,258.30	108,324.06	110,818.23	266,764.13
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	33,934.19	12.96	.00	33,947.15
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	15,221.07	2.42	2,006.13	13,217.36
TOTOL KENO CHECKING	80,232.69	8.27	33,608.90	46,632.06
TOTAL CDBG CHECKING	7,965.71	10,628.00	10,628.92	7,964.79
TOTAL CDBG ED MMA:	18,131.73	169.77	.00	18,301.50
TOTAL CDBG DTR REUSE	4,034.79	943.62	.00	4,978.41
TOTAL CDBG HD SAVINGS:	8,381.39	569.42	.00	8,950.81
TOTAL CRA CHECKING	475,032.62	916.92	25,170.81	450,778.73
TOTAL CITY REC CHECKING	55,365.27	.00	.00	55,365.27
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,320.45			75,320.45
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,320.45	.00	.00	425,320.45
TOTAL CASH ON HAND:	1,392,878.21	121,575.44	182,232.99	1,332,220.66

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

AGENDA ITEM
 NO

7

VENDOR NAME	REFERENCE	

	GENERAL FUND	
	ADMIN	
AFLAC	GEN AFLAC WH	200.60
FIVE NINES TECHNOLOGY GROUP	BACK UP AGREEMENT	63.70
REGION V-SENDS	CITY HALL CLEANING	135.00
	=====	
	ADMIN	399.30
	POLICE DEPARTMENT	
NEMAHA COUNTY	RENT AND DISPATCHING	4,166.67
WINDSTREAM NEBRASKA INC	ACCT# 091426889	127.21
WEX BANK	FUEL	1,044.55
	=====	
	POLICE DEPARTMENT	5,338.43
	FIRE DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 1240413001	64.52
TIME WARNER CABLE	ACCT# 8347100220053345	86.78
WEX BANK	FUEL	126.92
	=====	
	FIRE DEPARTMENT	278.22
	PARK DEPARTMENT	
WEX BANK	FUEL	97.66
	=====	
	PARK DEPARTMENT	97.66
	SR. CENTER DEPARTMENT	
REGION V-SENDS	SR CENTER CLEANING	190.00
	=====	
	SR. CENTER DEPARTMENT	190.00
	LIBRARY DEPARTMENT	
BOARD OF PUBLIC WORKS	ELECTRIC	449.60
LINDA BANTZ	DECEMBER CLEANING	329.00
	=====	
	LIBRARY DEPARTMENT	778.60
	POOL DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 2565541677	18.60
TIME WARNER CABLE	ACCT# 8347100220053337	78.56
	=====	
	POOL DEPARTMENT	97.16

**** City of Auburn ****
 ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
	GENERAL FUND	7,179.37
	STREET FUND	
	ADMIN	
BLACK HILLS ENERGY	ACCT# 6074728343	27.63
MARK HARMS	USE OF PROPERTY	500.00
TIME WARNER CABLE	ACCT# 8347100220053352	78.78
WEX BANK	FUEL	1,824.15
	ADMIN	2,430.56
	STREET FUND	2,430.56
	STREET BOND/WARRANT FUND	
	ADMIN	
AUBURN STATE BANK	SERIES 2009 DATED 6-16-09	13,383.75
	ADMIN	13,383.75
	STREET BOND/WARRANT FUND	13,383.75
	CDBG GRANT FUND	
	ADMIN	
JAMES H. CAIN	DTR DD9 P 11 1920 "O" ST	3,883.50
NEMAHA VALLEY MUSEUM	DTR DD9 PROJ15A 1423 19TH ST	6,745.42
	ADMIN	10,628.92
	CDBG GRANT FUND	10,628.92
	COMM REDEVELOP AUTHORITY	
	ADMIN	
AUBURN STATE BANK	LOAN 89397 TERRACE I	25,170.81

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	ADMIN	25,170.81
		=====
	COMM REDEVELOP AUTHORITY	25,170.81
		=====
**** PAID	TOTAL ****	58,793.41
		=====
***** REPORT	TOTAL *****	58,793.41
		=====