

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
SEPTEMBER 9, 2013

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **APPOINTMENT(S)/REAPPOINTMENT(S) –**

- Fire Department
- Recreation Committee

10. **GARDEN CLUB** – Approval for Quilt Decorative Board to be attached to the City Hall building.

11. **CHAMBER OF COMMERCE** Funding Agreement.

12. **AUBURN DISCOUNT LIQUOR** – Application for a Special Designated Liquor License for a Beer Garden/Fund Raiser/Tasting at 2404 J Street on September 28, 2013.

13. **7:10 P.M., or as soon thereafter as possible – PUBLIC HEARING** on FY2013-2014 Budget.

MOTION to approve budget.

BUDGET ITEMS

- Increase the Base of Restricted Funds & Allowable Growth Increase
- To Exceed the Budget Limit by an additional 1%
- Unused Restricted Funds Authority
- Ordinance – Fixing Compensation of the Officers and Employees of the City
- Ordinance – Annual Appropriation Bill

14. **7:15 P.M., or as soon thereafter as possible – PUBLIC HEARING** to set Final Tax Request

ACTION on said public hearing. Resolution.

15. **APPROVE** – Auburn Library’s Personnel Policy relating to dress code.

16. **DRAWDOWN NO. 12** – General Administration Funds CDBG 10-DTR-105(Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.

17. **DRAWDOWN NO. 6** – Project Only Expenses CDBG 12-HO-6044 (Owner Occupied Housing Rehab Project) and related claims.

18. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

19. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Health Insurance Committee (Rick Janssen)
- j. Christmas Light Committee

20. **ADJOURNMENT.**

POSSIBLE MOTION FORMAT 9-09-13

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the August 12, 2013 and August 27, 2013 meetings' minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **APPOINTMENT(S)/REAPPOINTMENT(S) –**

- Fire Department
- Recreation Committee

POSSIBLE ACTION: Roll Call on Appointments

10. **GARDEN CLUB** – Approval for Quilt Decorative Board to be attached to the City Hall building.

11. **CHAMBER OF COMMERCE** Funding Agreement.

POSSIBLE MOTION: I move to approve the funding agreement with the Auburn Chamber of Commerce by the passage and adoption of Resolution No. 20-13

12. **AUBURN DISCOUNT LIQUOR** – Application for a Special Designated Liquor License for a Beer Garden/Fund Raiser/Tasting at 2404 J Street on September 28, 2013.

POSSIBLE MOTION: I moved to approve the request by Auburn Discount Liquor for a Special Designated Liquor License for a Beer Garden/Fund Raiser/Tasting at 2404 J Street on September 28, 2013

13. **7:10 P.M., or as soon thereafter as possible – PUBLIC HEARING** on FY2013-2014 Budget.

POSSIBLE MOTION: I move to approve the 2013-2014 Budget as proposed including cash balances, cash reserves, revenues and expenditures of the general fund, interlocal agreement for law enforcement, fire department, fire department sinking fund, park/recreation department, senior center, library, swimming pool, street department, street improvement assessment/debt payment fund, keno accounts, grant projects, economic development reuse funds, housing development reuse funds, downtown revitalization reuse funds and the Board of Public Works Proprietary Function Budget and further authorize publication of any changes to the Notice of Budget Hearing and Budget Summary previously published.

And

POSSIBLE ACTION: I move to increase the base of restricted funds by 2.5% and any additional amount for allowable growth

And

I move to exceed the budget limit on restricted funds by an additional one percent

And

POSSIBLE ACTION: I move that the total unused restricted funds authority be set in accordance with the approved allowable increases

And

POSSIBLE ACTION: Ordinance Record – Ordinance No. 7-13 Fixing Compensation of the Officers and Employees of the City

And

POSSIBLE ACTION: Ordinance Record – Ordinance No. 8-13 Annual Appropriation Bill

14. **7:15 P.M., or as soon thereafter as possible – PUBLIC HEARING** to set Final Tax Request

POSSIBLE MOTION: I move to set the final property tax request for fiscal year 2013-2014 by the passage and adoption of Resolution No. 21-13

15. **APPROVE** – Auburn Library's Personnel Policy relating to dress code.

POSSIBLE MOTION: I move to approve Auburn Library's Employee Dress Code Policy

16. **DRAWDOWN NO. 12** – General Administration Funds CDBG 10-DTR-105(Downtown Revitalization Phase II Commercial Rehabilitation) and related claims.

POSSIBLE MOTION: I move to approve CDBG 10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown No. 12 and the related claims.

17. **DRAWDOWN NO. 6** – Project Only Expenses CDBG 12-HO-6044 (Owner Occupied Housing Rehab Project) and related claims.

POSSIBLE MOTION: I move to approve CDBG 12-HO-6044 (Owner Occupied Housing Rehab Project) Drawdown No. 6 and the related claims.

18. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

19. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Health Insurance Committee (Rick Janssen)
- j. Christmas Light Committee

20. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska
August 12, 2013

AGENDA ITEM
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on August 12, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before August 9, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Mary Kruger reported on the following upcoming events: grantwriting workshop (October 3rd & 4th), household hazardous waste collection (October 2nd), Post Office Marker Dedication of Mural (August 27th), and Living History Day.

Council Members Billings moved to dispense with the reading of the July 8, 2013 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the financial report; Seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn State Bank, Bond Payments-50,396.25; Black Hills Energy, Ut-1825.79; Board of Public Works, Ut-341.93; Cline Williams Law Firm, Fe-1982.71; Eric Bohling, Project-5000.00; NE Dept. of Revenue, Sales Tax-3488.77; Nebraska UC Fund, Unemployment-167.56; Region V-SENDS, Se-655.00; Southeast Nebraska Development District, Mem-3163.00; Time Warner Cable, Se-Ut-222.80; Winkelman Construction, Se-10,500.00; American Recycling & Sanitation, Se-373.50; Black Hills Energy, Ut-408.17; Board of Public Works, Ut-8040.12; Five Nines Technology Group, Se-103.70; Region V-SENDS, Se-605.00; The Standard, Ins-263.04; Time Warner Cable, Se-Ut-118.77; Verizon Wireless, Se-104.64; Wex Bank, Su-1990.25; Windstream, Ut-Se-48.95. The following claims (not previously approved by motion or resolution) were presented: Able LLC, Su-138.56; Acco, Su-1524.53; Amazon, Bk-718.16; Angelo Ligouri, Se-2316.36; Auburn Memorial Library Petty Cash, Su-78.04; Auburn Newspapers, Se-266.53; Auburn Plumbing, Htg. & AC Inc., Se-1626.73; Baker & Taylor, Bk-330.99; Beard's Salvage Inc., Su-49.00; Blane, Canada LTD, Fe-1075.00; Board of Public Works, Maint-399.99; Bohl Plumbing & Heating Inc., Su-76.45; Boundtree Medical LLC, Equip-76.76; Bulldog Auto Parts, Su-Parts-55.09; Center Point Large Print, Bk-96.48; Coca Cola, Su-137.12; Daktronics Inc., Equip-825.00; Demco, Su-361.23; Dettmer Farm Service Inc., Su-285.00; Eakes Office Plus, Su-429.46; Entire Recycling Inc., Su-795.72; Epler's Carpet Cleaning, Fe-15.00; Filter Care, Se-19.00; First National Bank Omaha, Equip-Su-1084.97; Five Nines Technology Group, Se-350.00; Gale, Bk-27.19; Glenn's Corner Market, Su-391.49; Grainger, Su-41.08; JEO Consulting Group Inc., Se-374.00; Johnson Service Company, Se-5262.00; Lynch's Hardware & Gifts, Su-57.37; Martin Marietta Materials, Su-1241.84; Michael Todd & Co. Inc., Su-144.55; Mid Con Systems Inc., Su-814.36; Nebraska Statewide Aboretum, Mem-100.00; Nemaha County Clerk, Reim-Se-2362.75; OCLC Inc., Sub-52.65; OK Tire, Se-88.95; Card Services (Orscheln), Su-365.49; Prima Distribution Inc., Su-52.28; Raymond's Electric, Se-209.00; Sack Lumber Co., Su-623.38; Shell Speedee Mart, Reim-Su-1504.29; Sherry Heskett, Reim-39.73; Shopko Stores, Su-68.92; Southeast Nebraska Development

District, Se-1163.47; Stutheit Implement Co., Su-156.25; Sunmart, Su-16.73; Tri-State Office Products, Su-253.06; Van Gundy Art & Sign, Se-391.00; Xerox Corporation, Su-Se-499.41.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna and City Clerk Heskett requested approval be given for attendance and reimbursement of expenses associated with them serving on the League of Nebraska Municipalities Legislative Committee. Council Member Holtzman moved to allow attendance at these meetings as requested; Seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna reappointed Glenna Miller to the Auburn Housing Authority. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Reappointment: Confirmed. The Mayor reappointed Stephanie Fisher to the Auburn Community Redevelopment Authority. Upon calling the roll, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Reappointment: Confirmed. Appointments/reappointments to the City Recreation Committee will be made at a later meeting.

Discussion was held regarding the written request of Albert Ensor requesting that the City post residential speed limit signs on 14th Street between Highway 75 and P Street, or Children at Play signs. Local law enforcement will be asked to monitor the area and make suggestions on what might be done.

Representatives of the Auburn Chamber of Commerce addressed the Mayor and City Council concerning the future of the holiday decorations. Following discussion, the City agreed to accept ownership of the decorations and Council Member Billings will take names and work with others on the committee.

Discussion was held regarding the proposal submitted by Olsson Associates to provide professional services to develop a recreational facilities master plan for Auburn. Council Members Billings moved to table action; Seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Holtzman, and Billings. The following voted "NAY": Shawn Clark, Tom Clark, Janssen, and Jeanneret. Motion: Failed. Council Members Janssen moved to approve the site inventory/analysis and recreation facilities master plan portion of the services for a fee of \$12,000. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, and Shawn Clark. The following voted "NAY": Holtzman and Billings. Motion: Carried.

Following discussion, Council Member Billings moved to accept the bid from Darnell Glass Co. in the amount of \$5,500 for replacement of windows in the senior center. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council

Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

No action was taken to transfer real estate at 1217 9th Street to the City of Auburn.

Discussion was held regarding the possible future transfer of nuisance properties within the city limits to the City.

Council Member Holtzman moved to increase the amount awarded to CDBG#10-DTR-105 Downtown Revitalization Phase II Commercial Rehabilitation Project #35 from \$4,901.00 (65%) to \$5,662.50 (75%). The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown #11 and the related claims. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve CDBG #12-HO-6044 Drawdown #4 (General Admin) & CDBG #12-HO-6044, Drawdown #5 Project Only Expenses and the related claims. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve that the Historic Preservation Board could go out for bids to hire a consulting firm to write the national nomination. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna presented preliminary information on the upcoming budget and asked for input.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Safety, Building, Legislative, Parks/Pool, and health insurance. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for July 2013.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Shawn Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 12, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
August 12, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on August 12, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Mary Kruger reported on the following upcoming events: grantwriting workshop (October 3rd & 4th), household hazardous waste collection (October 2nd), Post Office Marker Dedication of Mural (August 27th), and Living History Day.

Council approved the July 8, 2013 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn State Bank, Bond Payments-50,396.25; Black Hills Energy, Ut-1825.79; Board of Public Works, Ut-341.93; Cline Williams Law Firm, Fe-1982.71; Eric Bohling, Project-5000.00; NE Dept. of Revenue, Sales Tax-3488.77; Nebraska UC Fund, Unemployment-167.56; Region V-SENDS, Se-655.00; Southeast Nebraska Development District, Mem-3163.00; Time Warner Cable, Se-Ut-222.80; Winkelman Construction, Se-10,500.00; American Recycling & Sanitation, Se-373.50; Black Hills Energy, Ut-408.17; Board of Public Works, Ut-8040.12; Five Nines Technology Group, Se-103.70; Region V-SENDS, Se-605.00; The Standard, Ins-263.04; Time Warner Cable, Se-Ut-118.77; Verizon Wireless, Se-104.64; Wex Bank, Su-1990.25; Windstream, Ut-Se-48.95. The following claims (not previously approved by motion or resolution) were presented: Able LLC, Su-138.56; Acco, Su-1524.53; Amazon, Bk-718.16; Angelo Ligouri, Se-2316.36; Auburn Memorial Library Petty Cash, Su-78.04; Auburn Newspapers, Se-266.53; Auburn Plumbing, Htg. & AC Inc., Se-1626.73; Baker & Taylor, Bk-330.99; Beard's Salvage Inc., Su-49.00; Blane, Canada LTD, Fe-1075.00; Board of Public Works, Maint-399.99; Bohl Plumbing & Heating Inc., Su-76.45; Boundtree Medical LLC, Equip-76.76; Bulldog Auto Parts, Su-Parts-55.09; Center Point Large Print, Bk-96.48; Coca Cola, Su-137.12; Daktronics Inc., Equip-825.00; Demco, Su-361.23; Dettmer Farm Service Inc., Su-285.00; Eakes Office Plus, Su-429.46; Entire Recycling Inc., Su-795.72; Epler's Carpet Cleaning, Fe-15.00; Filter Care, Se-19.00; First National Bank Omaha, Equip-Su-1084.97; Five Nines Technology Group, Se-350.00; Gale, Bk-27.19; Glenn's Corner Market, Su-391.49; Grainger, Su-41.08; JEO Consulting Group Inc., Se-374.00; Johnson Service Company, Se-5262.00; Lynch's Hardware & Gifts, Su-57.37; Martin Marietta Materials, Su-1241.84; Michael Todd & Co. Inc., Su-144.55; Mid Con Systems Inc., Su-814.36; Nebraska Statewide Aboretum, Mem-100.00; Nemaha County Clerk, Reim-Se-2362.75; OCLC Inc., Sub-52.65; OK Tire, Se-88.95; Card Services (Orscheln), Su-365.49; Prima Distribution Inc., Su-52.28; Raymond's Electric, Se-209.00; Sack Lumber Co., Su-623.38; Shell Speedee Mart, Reim-Su-1504.29; Sherry Heskett, Reim-39.73; Shopko Stores, Su-68.92; Southeast Nebraska Development District, Se-1163.47; Stutheit Implement Co., Su-156.25; Sunmart, Su-16.73; Tri-State Office Products, Su-253.06; Van Gundy Art & Sign, Se-391.00; Xerox Corporation, Su-Se-499.41.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Approval was given for reimbursement of expenses for Mayor Kudrna and City Clerk Heskett to attend and serve on the League of Nebraska Municipalities Legislative Committee.

The City Council confirmed the reappointment of Glenna Miller to the Auburn Housing Authority and Stephanie Fisher to the Auburn Community Redevelopment Authority. Appointments/reappointments to the City Recreation Committee will be made at a later meeting.

Discussion was held regarding the written request of Albert Ensor requesting that the City post residential speed limit signs on 14th Street between Highway 75 and P Street, or Children at Play signs. Local law enforcement will be asked to monitor the area and make suggestions on what might be done.

Representatives of the Auburn Chamber of Commerce addressed the Mayor and City Council concerning the future of the holiday decorations. Following discussion, the City agreed to accept ownership of the decorations and Council Member Billings will take names and work with others on the committee.

Discussion was held regarding the proposal submitted by Olsson Associates to provide professional services to develop a recreational facilities master plan for Auburn. With two Council Members (Holtzman and Billings) voting to table action and four Council Members (Shawn Clark, Tom Clark, Janssen, and Jeanneret) voting against, the motion to table failed. With four Council Members (Tom Clark, Janssen, Jeanneret, and Shawn Clark) voting in favor and two Council Members (Holtzman and Billings) voting in opposition, the City Council approved the site inventory/analysis and recreation facilities master plan portion of the services for a fee of \$12,000.

The City Council accepted the bid from Darnell Glass Co. in the amount of \$5,500 for replacement of windows in the senior center.

No action was taken to transfer real estate at 1217 9th Street to the City of Auburn.

Discussion was held regarding the possible future transfer of nuisance properties within the city limits to the City.

Approval was given to increase the amount awarded to CDBG#10-DTR-105 Downtown Revitalization Phase II Commercial Rehabilitation Project #35 from \$4,901.00 (65%) to \$5,662.50 (75%).

CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown #11 and the related claims were approved.

CDBG #12-HO-6044 Drawdown #4 (General Admin) & CDBG #12-HO-6044, Drawdown #5 Project Only Expenses and the related claims were approved.

Approval was given that the Historic Preservation Board could go out for bids to hire a consulting firm to write the national nomination.

Mayor Kudrna presented preliminary information on the upcoming budget and asked for input.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, Safety,

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Building, Legislative, Parks/Pool, and health insurance. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for July 2013.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska
August 27, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on August 27, 2013, at 7:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before August 23, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Discussion was held regarding the proposed grant application for the hiking/biking trail around the City Rec Complex. Following discussion, Council Member Holtzman moved to approve the grant application by the passage and adoption of Resolution No. 19-13. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 19-13

1. The City of Auburn, Nebraska is applying for federal assistance from the Recreational Trails Program for the purpose of: Developing a new walking trail at the NW City of Auburn Recreational Complex.
2. The Mayor of the City of Auburn, Nebraska is authorized to sign the application for federal assistance, and any other official project documents that are necessary to obtain such assistance, including any agreements, contracts or other documents that are required by the State of Nebraska or the Federal Highway Administration.
3. The City of Auburn, Nebraska currently has the written commitment for the 20% local matching share for the project elements that are identified on the application form and the supplemental documents and will, as it becomes necessary, allocate the local funds for the project.
4. The City of Auburn, Nebraska will commit the necessary financial resources to operate and maintain the completed project in a safe and attractive manner for 25 years.
5. The City of Auburn, Nebraska will not discriminate against any person on the basis of race, color, age, religion, disability, sex, or national origin in the use of any property or facility that is acquired or developed pursuant to the project proposal, and shall comply with the terms and intent of Title VI of the Civil Rights Act of 1964, and any of the regulations promulgated pursuant to such Act.
6. The City of Auburn, Nebraska will comply with all rules and regulations of the Recreational Trails Program, applicable Executive Orders and all state laws that govern the grant applicant during the performance of the project.
7. The City of Auburn, Nebraska will comply with the Federal accessibility and use standards where they can be reasonably applied.
8. All paperwork may be signed by the project sponsor.

PASSED AND APPROVED on this 27th day of August, 2013 at a properly advertised and announced public meeting by the City Council of Auburn, Nebraska.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Shawn Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 27, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
August 27, 2013

AGENDA ITEM
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on August 27, 2013, at 7:00 o'clock P.M., in Special Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Discussion was held regarding the proposed grant application for the hiking/biking trail around the City Rec Complex. Following discussion, the City Council approved the grant application by the passage and adoption of Resolution No. 19-13.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

**AGENDA ITEM
 NO 6**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	582,510.27	69,056.06	106,236.33	545,330.00
STREET CHECKING	48,479.17	32,142.97	21,459.79	59,162.35
STREET BOND/WARRANT CHECKING		3,829.52		3,829.52
TOTAL CHECKING:	630,989.44	105,028.55	127,696.12	608,321.87
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	53,980.83	.00	.00	53,980.83
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	12,974.88	24.77	300.00	12,699.65
TOTAL KENO CHECKING	59,336.99	915.80	.00	60,252.79
TOTAL CDBG CHECKING	7,962.75	24,667.56	24,667.56	7,962.75
TOTAL CDBG ED MMA:	18,498.82	169.84	354.56	18,314.10
TOTAL CDBG DTR REUSE	11,578.14	860.11	808.91	11,629.34
TOTAL CDBG HD SAVINGS:	12,998.78	565.33	.00	13,564.11
TOTAL CRA CHECKING	550,382.70	20,467.37	35,466.18	535,383.89
TOTAL CITY REC CHECKING	55,365.27	.00	.00	55,365.27
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,396.39	56.08		75,452.47
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,396.39	56.08	.00	425,452.47
TOTAL CASH ON HAND:	1,839,464.99	152,755.41	189,293.33	1,802,927.07

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

AGENDA ITEM

NO 7

VENDOR NAME

REFERENCE

VENDOR NAME	REFERENCE	

	GENERAL FUND	
	ADMIN	
AFLAC	GEN AFLAC WITHHOLDING	73.80
AMBER & BRIAN KINNAMAN	10DTR105 PROJ 14 DD#11 GRANT	3,000.00
BRAD YOST CONSTRUCTION	HO6044 PROJ 8 PARTIAL 1 DD#5	6,580.00
MELINDA CLARKE	10DTR105 PROJ#2 DD#11 GRANT	13,875.00
PHYLLIS HEMMINGSEN	10DTR105 PROJ 24 DD#11 GRANT	2,175.00
QUALITY REMODELING	HO6044 PROJ 3 PARTIAL 1 DD#5	8,430.00
SOUTHEAST NE DEVELOPMENT DIST.	HO6044 LEAD TESTING DD#5	8,494.09
TIME WARNER CABLE	ACCT# 8347 10 022 0053329	231.18
		=====
	ADMIN	42,859.07
	POLICE DEPARTMENT	
NEMAHA COUNTY	AUGUST LAW ENFORCEMENT	23,583.33
		=====
	POLICE DEPARTMENT	23,583.33
	FIRE DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 1240 4130 01	28.72
		=====
	FIRE DEPARTMENT	28.72
	SR. CENTER DEPARTMENT	
AUBURN SENIOR CENTER INC	TRANSFER	3,500.00
		=====
	SR. CENTER DEPARTMENT	3,500.00
	LIBRARY DEPARTMENT	
LINDA BANTZ	LIBRARY CLEANING AUGUST	329.00
		=====
	LIBRARY DEPARTMENT	329.00
	POOL DEPARTMENT	
TIME WARNER CABLE	ACCT# 8347 10 022 0053337	41.59
		=====
	POOL DEPARTMENT	41.59
		=====
	GENERAL FUND	70,341.71
	STREET FUND	
	ADMIN	
MARK HARMS	AUGUST USE OF PROPERTY	500.00
TIME WARNER CABLE	ACCT# 8347 10 022 0053352	41.33

VENDOR NAME	REFERENCE	VENDOR TOTAL
VERIZON WIRELESS	ACCT# 383064839	20.28
	ADMIN	561.61
	STREET FUND	561.61
	COMM REDEVELOP AUTHORITY	
	ADMIN	
AUBURN STATE BANK	FINAL PRINC PAYMENT BOWLING	29,770.59
CARSON NATIONAL BANK	PRINC PAY LOAN #92740	5,695.59
	ADMIN	35,466.18
	COMM REDEVELOP AUTHORITY	35,466.18
**** PAID TOTAL ****		106,369.50
***** REPORT TOTAL *****		106,369.50

VENDOR NAME REFERENCE

 GENERAL FUND

ADMIN

ANGELO M. LIGOURI	ATTORNEY FEES	2,429.55
AUBURN NEWSPAPERS	TREE PLANTING PROGRAM AD 8/1	355.04
BOARD OF PUBLIC WORKS	WATER FEE CAP-716 10TH ST	370.29
EAKES OFFICE PLUS	CUSTOM PRINT NOTE PADS	839.86
LEAGUE OF NE MUNICIPALITIES	SEPT 2013-AUGUST 2014	4,182.00
NEMAHA COUNTY CLERK	FILING DTR CLARKE	34.00
PETTY CASH	POSTAGE	54.41
POSTMASTER	STAMPS	138.00
SHERRY HESKETT	MILEAGE/PARKING	81.04
ARBOR DAY FOUNDATION	ANNUAL MEMBERSHIP 12-13/12-14	15.00
TRI-STATE OFFICE PRODUCTS	VACCUM CLEANER	435.82
XEROX CORPORATION	SEPT BASE CHARGE	484.19

=====
 9,419.20

ADMIN

FIRE DEPARTMENT

BLUE VALLEY DOOR CO., INC	2 NEW GARAGE DOORS	6,459.00
VAUGHN SEEVERS	VAUGHNS FIRE CHIEF EXP	350.00

=====
 6,809.00

FIRE DEPARTMENT

PARK DEPARTMENT

AMERICAN LAWCARE INC.	VALVE, CONTROLLER, SEED	989.00
BOARD OF PUBLIC WORKS	3 BOLT CLAMPS	175.47
BULLDOG AUTO PARTS	CHUCK	34.95
EGGERS BROTHERS INC	1-1/8 14G.NR	1.32
FIRST NATIONAL BANK OMAHA	WHEEL MOTOR RH FOR 60"EVERIDE	854.30
GILBERT SERVICES	#10 TIRE REPAIR	17.00
JOHN CLARK	PAINTING REC COMP STORAGE SHED	3,059.91
CARD SERVICES	NUTS BOLTS WASHER BALL FENCE	115.08
PETTY CASH	7/29 BATTERIES	45.25
PIONEER	FIELD MARKING PAINT	975.00
SACK LUMBER COMPANY	NAILS, SEALANT	10.79
SCHENDEL PEST CONTROL	PEST CONTROL	500.00
STUTHEIT IMPLEMENT CO.	AUTOCUT STIHL	55.99

=====
 6,834.06

PARK DEPARTMENT

SR. CENTER DEPARTMENT

AUBURN SENIOR CENTER INC	TRANSFER	500.00
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 500.00

SR. CENTER DEPARTMENT

LIBRARY DEPARTMENT

AMAZON	SPIDER MAN 2	595.63
AUBURN MEM. LIBRARY PETTY CASH	8/2 ILL	68.74

City of Auburn
 ACCOUNTS PAYABLE ACTIVITY
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
BAKER & TAYLOR	BOOKS	313.39
DEMCO	SLEEVES, ALBUM, BAG,	79.20
ELLISON	ELLISON PRESTIGE PRO (STATE AID	275.00
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER	100.00
GALE	DREAM LAKE	75.62
OCLC INC	ILL MONTHLY SUB	52.47
TRI-STATE OFFICE PRODUCTS	BATH TISSUE	38.79
WT.COX SUBSCRIPTIONS	BOOKS	37.39
	LIBRARY DEPARTMENT	1,636.23
	POOL DEPARTMENT	
AUBURN PLUMBING, HTG & AC INC.	SERVICE CALL	93.58
SACK LUMBER COMPANY	MOUNTING TAPE	10.98
	POOL DEPARTMENT	104.56
	GENERAL FUND	25,303.05
	STREET FUND	
	ADMIN	
BEARD'S SALVAGE INC.	ACETYLENE	58.33
BOWMAN EQUIPMENT & REPAIR	#210 LOADER A/C	80.00
BULLDOG AUTO PARTS	SOCKET SET	72.00
CONCRETE INDUSTRIES INC	23RD & J	5,431.00
DIAMOND VOGEL	WHITE TRAFFIC, BLUE TRAFFIC	374.43
EGGERS BROTHERS INC	#11 STAIN.S. FLEX	264.74
JEO CONSULTING GROUP INC.	9TH ST TV INSP & BUDGET ESTIMA	2,417.50
MARTIN MARIETTA MATERIALS	GRAVEL	1,283.99
NEBRASKA DEPT OF ROADS	COLD PATCH 63BAGS@ \$8 EACH	504.00
CARD SERVICES	TOILET REPAIR KIT	528.72
PETTY CASH	MEALS 7/31 & 7/11	55.66
SACK LUMBER COMPANY	CARBIDE BLADE	63.86
	ADMIN	11,134.23
	STREET FUND	11,134.23
**** PAID TOTAL ****		36,437.28
***** REPORT TOTAL *****		36,437.28

VENDOR NAME	REFERENCE	

GENERAL FUND		
ADMIN		
AMERICAN RECYCLING SANITATION	COMMERCIAL RL SERVICE	335.00
BOARD OF PUBLIC WORKS	ELECTRIC ACCT#17006800	2,150.09
JOHN CLARK	PAINT CITY HALL	1,991.78
THE STANDARD	LIFE INS GEN	74.04
		=====
	ADMIN	4,550.91
POLICE DEPARTMENT		
NEMAHA COUNTY	LAW ENFORCEMENT SEPT	23,583.33
		=====
	POLICE DEPARTMENT	23,583.33
FIRE DEPARTMENT		
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500	214.11
THE STANDARD	LIFE INS FIRE DEPT	123.80
TIME WARNER CABLE	ACCT# 8347 10 022 0053345	88.82
WEX BANK	FIRE DEPT EXPENSE	63.19
		=====
	FIRE DEPARTMENT	489.92
PARK DEPARTMENT		
BOARD OF PUBLIC WORKS	ELEC ACCT# 18027400.00	979.92
TIME WARNER CABLE	ACCT#8347100220023504	29.95
WEX BANK	PARK FUEL EXPENSE	442.20
		=====
	PARK DEPARTMENT	1,452.07
SR. CENTER DEPARTMENT		
BOARD OF PUBLIC WORKS	ELEC	705.91
		=====
	SR. CENTER DEPARTMENT	705.91
LIBRARY DEPARTMENT		
BOARD OF PUBLIC WORKS	ELEC ACCT# 15003000.00	1,180.33
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	40.00
LINDA BANTZ	CLEANING SEPTEMBER	329.00
THE STANDARD	LIFE INS LIBRARY	20.95
WINDSTREAM NEBRASKA INC	ACCT# 090078819	70.44
		=====
	LIBRARY DEPARTMENT	1,640.72
POOL DEPARTMENT		
BLACK HILLS ENERGY	ACCT# 2565541677	26.33
BOARD OF PUBLIC WORKS	ELEC ACCT# 20013905	1,353.20

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	POOL DEPARTMENT	1,379.53
		=====
	GENERAL FUND	33,802.39
	STREET FUND	
	ADMIN	
BLACK HILLS ENERGY	ACCT# 6074 7283 43	24.03
BOARD OF PUBLIC WORKS	ELEC ACCT# 17002505	1,245.43
MARK HARMS	SEPT USE OF PROPERTY	500.00
THE STANDARD	LIFE INS STREET	43.84
WEX BANK	STREET FUEL EXPENSE	1,376.64
		=====
	ADMIN	3,189.94
		=====
	STREET FUND	3,189.94
		=====
**** PAID TOTAL ****		36,992.33
		=====
***** REPORT TOTAL *****		36,992.33
		=====