



**LEARNING
CENTER**
at Nebraska City

Health Care Classes

CPR & First Aid



**AUTHORIZED
TRAINING
CENTER**

The American Heart Association strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an education course does not represent course sponsorship by the AHA. Any fees charged for such a course, except a portion of the fees needed for AHA course material, do not represent income to the AHA.

The AHA CPR and First Aid classes listed below include and exclude different skills. Please make sure you have fulfilled the course prerequisites and the class meets the requirements from your employer, licensing agency, or school. Tuition includes book and card, where applicable. Students will receive the CPR/First Aid card within 14 business days, of successful course completion. AHA cards expire two years from the end of the month of the issue date. (There is a \$5 fee for any replacement card requested.) Students are required to attend entire class you have enrolled in to receive a card. If you miss or do not successfully complete any part of your class, you must register and pay for another class. We require 24 hours' notice before the first day of class to drop or change any CPR or First Aid class.

For information on other CPR & First Aid Classes offered by SCC contact us at 402-437-2700, 800-828-0072 or continuing@southeast.edu.

AHA Heartsaver® CPR - Basic Life Support (formally known as CPR for Health Care Providers)

This AHA BLS course teaches high-quality CPR, use of an AED, foreign-body airway obstruction, high-performing team dynamics, and barrier devices for adults, children and infants.

This course is for health care providers (nurses, EMTs, doctors, lifeguards, etc.). Tuition includes book and card. We recommend that day care providers attend the AHA Heartsaver® CPR AED and/or AHA Heartsaver® First Aid courses.

See reverse side for information on the
Job Enhancement Scholarship
(funding provided by the
Nebraska City Community Foundation!)

Tuesday, March 6, 2018 • 5:30-10 p.m.

Learning Center at Nebraska City, Room 104, 819 Central Ave.
\$55

>>Note: Tuition must be paid at the time of registration.

For more information, contact **Cindy Meyer** at
800-828-0072, ext. 3636, or cmeyer@southeast.edu

Medicare Changes in the New Year

This workshop covers changes in Medicare costs, benefits and regulations that took effect on January 1.

Tuition is provided by the Nebraska SHIP. To register, please visit www.doi.nebraska.gov/shiip or call 800-234-7119.

Wednesday, March 7, 2018 • 10 a.m.-Noon

Learning Center at Nebraska City, Room 106, 819 Central Ave.
Instructor: SHIP

Nursing Assistant - Hybrid

Completion of this class meets the Nebraska Department of Health requirement for employment as a Nursing Assistant. The course includes classroom, nursing lab, and clinical experience. State of Nebraska requires that Nursing



Assistant students must be able to speak and understand English. Attendance to ALL class sessions is mandatory.

Required textbook can be purchased at the SCC Campus Store during regular business hours, by phone at 402-437-2560 or online at www.sccbookstore.com. Please allow 7-10 days for delivery.

SCC requires criminal background checks on students taking courses that include experience in patient care settings. Must have computer and Internet access.

Visit www.southeast.edu/Continuing/NursingAssistant for additional classes. This course does not qualify for financial aid.

For other funding options, visit www.southeast.edu/cefinassist. If you have questions, call 402-437-2700 or 800-828-0072. Tuition includes liability fee, credit class fee and background check fee. (6.0 quarter credits)

Feb. 13-April 24, 2018

Lab/Clinical Schedule: Starting Feb. 20
Tues. & Thurs. from 5-9 p.m.

Nebraska City Center for Children & Families, 917 Wildwood Ln.
Tuition: Nebraska Resident: \$495/Non-Resident: \$579

Check out all classes offered at
www.southeast.edu/NebraskaCityLC
Find us on Facebook at
www.facebook.com/SCCLearningCenters

NEW! Job Enhancement Scholarship Available

(For selected courses)

Attention: Nebraska City Residents



Are You looking for a scholarship for training that could:

- Make a difference in your career/job?
- Help you reach your professional goals?
- Potentially advance your position or pay?
- Have a positive impact on your employer?

Funds are being provided by the **Nebraska City Community Foundation Fund**

For more information, visit www.southeast.edu/nebraskacitylc or contact Cindy at 402-323-3636 or cmeyer@southeast.edu



Check out all classes offered at www.southeast.edu/NebraskaCityLC
Find us on Facebook at www.facebook.com/SCCLearningCenters

For more information, contact **Cindy Meyer** at 800-828-0072, ext. 3636, or cmeyer@southeast.edu.

Cancellation/Refund Policy: You must call the Continuing Education office at 402-437-2700 or 800-828-0072 the day before the class begins to receive a 100% refund. If you call the day of the class or after it has started, no refund will be issued. If a class is cancelled or student drops (according to the refund policy), refunds will be issued to the student, unless a third party has been formally billed by SCC Business Office. **ADA Reasonable Accommodations:** SCC provides services and reasonable accommodations to allow persons with disabilities to participate in educational programs and other College activities. For information on requesting ADA reasonable accommodations, contact the SCC Area Access/Equity/Diversity Office.

REGISTRATION FORM

Complete this form with payment information and send via FAX or mail to:
Southeast Community College, Continuing Education
301 S. 68th St. Place, Lincoln, NE 68510
FAX: 402-437-2703

The College requests, but does not require, a student provide their Social Security number during the admissions process. Visit www.southeast.edu/collegecatalog for additional information.

PLEASE PRINT

Southeast community college

2018 QUARTER

<input type="checkbox"/> SUMMER	<input checked="" type="checkbox"/> WINTER
<input type="checkbox"/> FALL	<input checked="" type="checkbox"/> SPRING

Social Security Number OR SCC Student ID Number		Name: Last		First	Middle Initial	Email Address	
Residence Mailing Address			City	State	Zip	County #	<input type="checkbox"/> Cell <input type="checkbox"/> Business Phone
Birth Date	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Ethnicity (select one): <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race (select one or more): <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> American Indian or Alaska Native		<input type="checkbox"/> Asian <input type="checkbox"/> Black or African American	<input type="checkbox"/> Nebraska Resident <input type="checkbox"/> Non-Resident	
						Home Phone	

Please Check: **AHA Heartsaver® CPR - Basic Life Support**
(March 6, \$55, HLTH-3251-NCWA)

Nursing Assistant
(Feb. 13-April 24, NE Resident: \$495/Non-Resident: \$579, NURA-1401-HBS1)

SIGNATURE _____

Check Cash Mastercard AMEX Discover VISA V Code _____

Name as it appears on card: _____

Exp.Date _____ CC # _____

Billing agency (INCLUDE LETTER OF AUTHORIZATION ON COMPANY LETTERHEAD)

For the protection of your personal credit card information, do not email this form to SCC. If faxing, only use the fax number listed or verify with SCC before using another SCC fax number.

Would you like a receipt mailed to you?
 Yes No

SCC Staff Tuition Waiver ()	
TOTAL DUE	

FOR OFFICE USE ONLY	
ID#	_____
DE	_____

Submission of this form indicates that I understand: **1)** that my registration is complete and that I am accountable for the tuition and fees and subject to a grade in the courses listed; **2)** that should I officially drop, cancel, or withdraw, any refund in tuition will be determined by the date I submit my request to Continuing Education; **3)** that failure to attend a course does not constitute an official drop/withdrawal; **4)** the personal information contained herein is correct as shown; and **5)** any changes in SSN, legal name, address, residency, etc. must follow the College procedures in the Student Handbook and College Catalog. It is the policy of SCC to provide equal opportunity and nondiscrimination in all admission, attendance, and employment matters to all persons without regard to race, color, religion, sex, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy. Inquiries concerning the application of SCC's policies on equal opportunity and nondiscrimination should be directed to the Vice President for Access/Equity/Diversity, SCC Area Office, 301 S. 68th St. Place, Lincoln, NE 68510, or joto@southeast.edu.

Register Online for SCC Continuing Education Classes

You must have an email account to register online.

1. Go to <http://bit.ly/RegisterCE>.
2. **Search for your class** by entering either a **key word** in the title or the **course number**. Click **Submit**. (Enter information in only one field for broader results.)
Key Word Example: *Driver*
Course Number Example: *TRAN-3398*
3. **Select the course** for which you wish to register. Click **Submit**.
4. Enter your **personal information, certify your identification** and click **Submit**.
* You must provide your Social Security Number.
5. *Optional*: Enter your **Additional Registration Information** and click **Submit**.
6. If you want to register for additional classes, select **Search for more classes** under "Choose one of the following." If you are finished selecting the class(es) for which you want to register, select **Register now (check out)**. Select your **Payment Type**. Click **Submit**.
7. Enter your **payment information**. Click **Submit**.

You will see your **class acknowledgement** with information about your **SCC Student ID Number, SCC User ID** and **password**. You also will receive an email with this same information for your records.

In the future it will be easy to register by logging in using your SCC User ID and password and it will not be necessary to provide your Social Security number again.

If you have problems getting registered, please call 402-437-2700 or 800-828-0072 for assistance.

“Southeast community college

Jack J. Huck Continuing Education Center,
301 S. 68th St. Place, Lincoln, NE 68510
402-437-2700 • 800-828-0072 • FAX 402-437-2703

** The College requires a student's Social Security number as a condition for enrollment. A student's Social Security number information constitutes an "educational record" under FERPA.*