

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD ON
MARCH 14, 2016

6:30 P.M. –**TOUR** without discussion or action of new hangar at the Auburn Municipal Airport/Farington Field

7:00 P.M. - City Council meeting to be held at City Hall, 1101 J Street for the following agenda

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **PROCLAMATION** – Community Development Week 2016 (March 28-April 2, 2016).

10. **AMERICAN LEGION #23** – Application for a Special Designated Liquor License on April 30, 2016 for a Dance/Reception at 816 I Street.

11. **GARY LESLIE/AUBURN DISCOUNT LIQUOR** – Application for a Special Designated Liquor License on April 30, 2016 for a Fund Raiser at 2404 J Street.

12. **APPROVE** use of keno funds for the July 4th fireworks celebration.

13. **DISCUSSION** of GIS Software/Property Management Inventory.

14. **RESOLUTION** for possible action on the purchase of a Street Sweeper with trade-in.

15. **MOTION/RESOLUTION** for the possible purchase of a Fire Truck.

16. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
 - a. Street Department
 - b. Fire Department
 - c. Library
 - d. Treasurer
 - e. Airport Report

17. **REPORTS/RECOMMENDATIONS** - - From Committees.
 - a. Street Committee
 - b. Keep Auburn Beautiful
 - c. Economic Development
 - d. Safety Committee
 - e. Building Committee
 - f. Legislative
 - g. Parks and Pool Committee
 - h. Other Committees & Reports
 - i. Holiday Light Committee

18. **ADJOURNMENT.**

POSSIBLE MOTION FORMAT 3-14-16

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS***
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the February 8, 2016 and March 1, 2016 meetings' minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **PROCLAMATION** – Community Development Week 2016 (March 28-April 2, 2016).

10. **AMERICAN LEGION #23** – Application for a Special Designated Liquor License on April 30, 2016 for a Dance/Reception at 816 I Street.

POSSIBLE MOTION: I move to approve the application of the American Legion #23 for a Special Designated Liquor License on April 30, 2016 for a Dance/Reception at 816 I Street.

11. **GARY LESLIE/AUBURN DISCOUNT LIQUOR** – Application for a Special Designated Liquor License on April 30, 2016 for a Fund Raiser at 2404 J Street.

POSSIBLE MOTION: I move to approve the application of Gary Leslie/Auburn Discount Liquor for a Special Designated Liquor License on April 30, 2016 for a Fund Raiser at 2404 J Street.

12. **APPROVE** use of keno funds for the July 4th fireworks celebration.

POSSIBLE MOTION: I move to approve the expenditure of keno funds in the amount of \$_____ for the July 4th fireworks celebration

13. **DISCUSSION** of GIS Software/Property Management Inventory.

14. **RESOLUTION** for possible action on the purchase of a Street Sweeper with trade-in.

15. **MOTION/RESOLUTION** for the possible purchase of a Fire Truck.

16. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer
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17. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Holiday Light Committee

18. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska
March 1, 2016

A town hall meeting was held on March 1, 2016 at the Auburn Public School Administrative Building Auditorium at 1713 J Street at 7:00 o'clock P.M. Advance notice of the town hall meeting was given by the designated method of giving notice for a special meeting, all done on or before February 26, 2016. A copy of the Open Meetings Act was posted on the wall of the Auburn Public School Administrative Building Auditorium. The meeting facilitated by JEO Consulting Group Inc. was held to obtain public comment to identify possible community projects/facilities. Mayor Scott Kudrna and members of the City Council (Billings, Tom Clark, Erickson, Janssen, and Jeanneret) were in attendance but did not sit as a group and did not discuss or take any action at said town hall meeting. JEO Consulting Group Inc. asked for public comment and will prepare a report based on the public input provided. JEO Consulting Group Inc. will present the report at a later meeting. After hearing all comments offered by the public, the town hall meeting ended without discussion or action of the Mayor and City Council.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings from the town hall meeting held on March 1, 2016; that advance notice of the town hall was given by the designated method of giving notice for a special meeting, that the agenda of the meeting was available for public inspection at the office of the City Clerk; that such agenda was sufficiently descriptive to give the public reasonable notice of the intent of the meeting; that all news media requesting notification concerning the town hall meeting were provided advance notification of the time and place of the meeting and the purpose; that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
March 1, 2016

AGENDA ITEM
NO 5

A town hall meeting was held on March 1, 2016 at the Auburn Public School Administrative Building Auditorium at 1713 J Street at 7:00 o'clock P.M. Advance notice of the town hall meeting was given by the designated method of giving notice for a special meeting, all done on or before February 26, 2016. A copy of the Open Meetings Act was posted on the wall of the Auburn Public School Administrative Building Auditorium. The meeting facilitated by JEO Consulting Group Inc. was held to obtain public comment to identify possible community projects/facilities. Mayor Scott Kudrna and members of the City Council (Billings, Tom Clark, Erickson, Janssen, and Jeanneret) were in attendance but did not sit as a group and did not discuss or take any action at said town hall meeting. JEO Consulting Group Inc. asked for public comment and will prepare a report based on the public input provided. JEO Consulting Group Inc. will present the report at a later meeting. After hearing all comments offered by the public, the town hall meeting ended without discussion or action of the Mayor and City Council.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

Auburn, Nebraska
February 8, 2016

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 8, 2016, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 5, 2016. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. Absent: Erickson.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Janssen moved to dispense with the reading of the January 11, 2016 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC., Wh-73.80; American Recycling & Sanitation, Se-335.00; BCom Solutions LLC, Se-525.00; Black Hills Energy, Ut-490.70; Board of Public Works, Ut-4,557.50; El Portal, CRA Project Reim-2,400.00; Five Nines Technology Group, Se-10.00; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; NE Dept. of Revenue, Tax-991.82; Nemaha County Se-26,333.34; Region V-SENDS, Se-375.00; The Standard, Ins-272.84; Time Warner Cable, Se-526.79; Verizon Wireless, Se-46.76; Wex Bank, Su-1,139.70. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-376.35; American Legal Publishing, Se-319.07; Auburn Memorial Library Petty Cash, Su-108.82; Auburn Newspapers, Se-971.43; Baker & Taylor, Bk-1,168.39; Board of Public Works, Maint-Su-15.18; Bulldog Auto Parts, Su-196.75; Captain Handy, Se-925.00; Darnell Glass Co., Se-88.95; Data Technologies Inc., Su-143.70; Eakes Office Solutions, Su-375.10; Eggers Brothers Inc., Su-558.05; Filter Care, Se-52.50; Follett School Solutions Inc., Se-829.00; Glenn's Corner Market, Su-39.90; Harmon's OK Tire Store, Su-425.00; Heiman Fire Equip., Su-38.83; JEO Consulting Group Inc., Se-13,707.50; Meyer Laboratory Inc., Equip-Su-5,009.65; Michael Todd & Co. Inc., Su-115.05; Mid Con Systems Inc., Su-504.07; Nemaha County, Reim-1,229.25; Nemaha County Clerk, Fe-60.00; Nemaha County Sheriff, Reim-117.00; OCLC Inc., Sub-54.15; Card Services (Orscheln), Card Transactions-Su-70.38; Overdrive Inc., Bk-254.88; Overhead Door Co. of Omaha, Se-880.00; Petty Cash, Se-Su-257.24; Raymond's Electric, Se-507.25; Rueter's, Su-1,136.83; Sack Lumber Co, Su-40.30; Southeast NE Development District, Se-19.03; Stutheit Implement Co., Su-33.30; Topp's Small Engine, Su-623.28; USPS, Su-98.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Janssen moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Approval was requested for Pam Allison to be allowed to attend the 2016 Tree Care Workshop in Bellevue on March 24, 2016. Council Member Billings moved to allow attendance at the meeting/training as requested; Seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna proclaimed March 2016 as Problem Gambling Awareness Month, which proclamation was:

PROBLEM GAMBLING AWARENESS MONTH

- WHEREAS, our community is home to individuals and families adversely affected by problem gambling; and
- WHEREAS, compulsive gambling is often hidden from family members, social services and mental health professionals; and
- WHEREAS, compulsive gambling often occurs in combination with other disorders such as chemical dependency and depression; and
- WHEREAS, it is important to raise awareness of the warning signs of compulsive gamblers and connect them with professional help.

NOW, THEREFORE, I, Scott Kudrna, Mayor of Auburn, Nebraska, do hereby proclaim March, 2016, as "**Problem Gambling Awareness Month**" and urge citizens to learn more about the consequences of problem gambling.

Mayor Kudrna made the following appointment(s)/reappointment(s):

- Board of Adjustment (Alternate) – Dean Coulter
- City Recreation Committee – Matt Hug, Shawn Phillips, Aric Harris, Megan Chapin, Bill Chapin, Brian Voss, Brian Lavigne, Chad Stickell, Ryan Taylor, Matt Dickerson, Nahum Winder, Brett Matteen, Cori Rademacher, JJ Willis and Troy Wynn

Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY": No one.

Appointment(s)/Reappointment(s): Confirmed.

The Mayor appointed Annie Thomas, Stephanie Fisher, Katy Billings, Chris Erickson, and Janny Crotty to the Auburn Downtown Revitalization Review Committee. Upon calling the roll, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": No one. Appointments: Confirmed.

Council Member Billings moved to approve the request by the Auburn Eagles/Auburn Fire Department to have the July 4th public fireworks display on the property located at Irvin Park and the Auburn High School as requested contingent upon Auburn School District #29 approval. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Discussion was held regarding the sanitary sewer assessment on real estate at Lot 4, Block 6, Grandview Addition to Auburn, NE. Following discussion, Council Member Billings moved to approve the payment as discussed and outlined in the amended Resolution No. 6-16. The

foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 6-16
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A MOTION TO APPROVE PAYMENT ON SANITARY SEWER ASSESSMENT AND EXTINGUISHMENT OF INTEREST AND/OR DELINQUENCY ON REAL ESTATE AT LOT 4, BLOCK 6, GRANDVIEW ADDITON TO AUBURN, NE.

WHEREAS, currently real estate owner, Christopher E. Crawford, owes special assessments for Sanitary Sewer District 2007-2 in the following amounts: a principal balance of \$3,180.96, an interest balance of \$1,169.00, and a delinquency balance in the amount of \$1,552.73 for a total due to the City for sanitary sewer extensions in the amount of \$5,902.69 if paid on or before February 9, 2016;

WHEREAS, real estate owner, Christopher E. Crawford, purchased the real estate on February 6, 2009. At which time it was believed by the Buyer and Seller that the above stated assessments were paid from the proceeds at closing on the real estate;

WHEREAS, the sanitary sewer extension assessments went unpaid as an apparent oversight at the time of the real estate transfer from the real estate Seller to the Buyer;

WHEREAS, the above stated assessments continued to collect interest and delinquency when the principal payments were uncollected since March 31, 2009;

WHEREAS, in order to completely resolve this matter the real estate owner, Christopher E. Crawford, proposes a full and complete payment of Principal in the amount of \$3,180.96 on or before February 9, 2016 should the City Council extinguish the interest and delinquency against the real estate in the amount of \$2,721.73;

NOW, THEREFORE BE IT RESOLVED, BY THE Mayor and City Council, of the City of Auburn, Nebraska, that:

The City Council hereby agrees with the property owner, Christopher E. Crawford, to accept the principal and interest totaling \$4,349.96 as full and complete payment of special assessments for the sanitary sewer extension on Lot 4, Block 6, Grandview Addition to Auburn, Nemaha County, Nebraska. Payments shall be paid to the Nemaha County Treasurer in two (2) equal installments. The first payment/installment is due on or before 4:50 p.m. CST on Wednesday, March 9, 2016 in the amount of \$2,174.98, and the second payment/installment shall be paid in full on or before 4:50 p.m. CST, on Friday, April 8, 2016 in the amount of \$2,179.98. Upon full and complete payment of the two (2) installments stated hereinabove the City Council agrees and it is hereby directed that the delinquency upon the special assessment shall be extinguished and the Sanitary Sewer Assessment(s) upon Lot 4, Block 6, Grandview Addition to the City of Auburn, NE shall be paid in full;

2. The Mayor is authorized to sign any necessary documents or Complaints on behalf of the City of Auburn in carrying out the provisions of this Motion.

Public hearing was held to consider the proposed One and Six Year Plan for Street Improvements in the City of Auburn. Evan Wickersham with JEO Consulting Group presented the proposed plan. There wasn't any opposition given relating to the proposed plan. After allowing time for questions and public comment, the public hearing was closed. Council Member Rick Janssen introduced Resolution No. 2-16 and moved for its adoption. Council Member Katy Billings seconded the motion and upon roll call vote, the following Council

Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 2-16
One and Six Year Plan for Street Improvements

"WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the City of Auburn, and

WHEREAS, a public meeting was held on the 8th day of February, 2016, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of Auburn, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted"

Public hearing was held to consider citizen's comments regarding an amendment to add Section 6 Energy Element to the Auburn Comprehensive Plan. The recommendation of the Planning Commission is to adopt the Energy Element. After allowing time for questions and public comment, the public hearing was closed. Council Member Janssen moved for the adoption of the amendment to the Comprehensive Plan incorporating "Section 6: Energy Element" by the passage and adoption of Resolution No. 7-16. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 7-16
OF
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA,

RESOLUTION OF ADOPTION OF CITY OF AUBURN, NEBRASKA
AMENDMENT TO COMPREHENSIVE PLAN-2017,
TO ADOPT IN INCORPORATE "SECTION 6: ENERGY ELEMENT"

WHEREAS, the duly appointed Planning Commission of the City of Auburn, Nebraska, with the assistance of its consultant, Hanna Keelan, has prepared an amendment to the Comprehensive Plan for the City of Auburn, Nebraska; and

WHEREAS, the Planning Commission has reviewed and considered at Public Hearing the attached proposed amendment to add "Section 6: Energy Element" to the Comprehensive Plan previously adopted by the City of Auburn, Nebraska; and

WHEREAS, the Planning Commission has made recommendation to the City Council for their approval and adoption to add: "Section 6: Energy Element" to the official Comprehensive Plan-2017 for the City of Auburn, Nebraska; and

WHEREAS, the City Council has given public notice as required by the Nebraska State Statutes, of a hearing to be held on this 8th day of February, 2016, at 7:00 PM(CST) in the Chambers of the Auburn City Hall on the proposed amendment to add "Section 6: Energy Element" to the City of Auburn, Nebraska Comprehensive Plan-2017; and

WHEREAS, the public hearing has been held pursuant to said notice and all statements received at the hearing have been duly considered by the Auburn City Council;

BE IT NOW AND THE SAME IS HEREBY RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF AUBURN, NEBRASKA, THAT:

1. The City of Auburn, Nebraska official Comprehensive Plan-2017 shall be and is hereby amended to include and incorporate "Section 6: Energy Element", as prepared and approved by the Planning Commission and Hanna Keelan and said Section is hereby adopted as "Section 6: Energy Element" within the official Comprehensive Plan-2017 for the City of Auburn, Nebraska.

It was announced that JEO Consulting Group Inc. will be facilitating the town hall facilities meeting on March 1, 2016, at 7:00 o'clock P.M. at the Auburn Public School Central Office Auditorium at 1713 J Street.

Council Member Billings moved to allow full time employees to authorize a payroll deduction from their pay to enroll and participate in the voluntary dental plan offered through the Principal Financial Group. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the transfer of ownership of the new children's addition (addition to the west end of the Auburn Memorial Library) to the City by the passage and adoption of Resolution No. 3-16. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 3 -16
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION FOR THE CITY OF AUBURN, NEBRASKA, TO PURCHASE THE NEW CHILDREN'S ADDITION TO THE WEST END OF AUBURN MEMORIAL LIBRARY, 1810 COURTHOUSE AVENUE, AUBURN, NE.

WHEREAS, The City of Auburn (Lessee/Tenant) and the Auburn Memorial Library Foundation, Inc. (Lessor) executed a Lease Purchase Agreement on or about the 10th day of January, 2013, setting out the terms of purchase of the new Children's Addition on the West end of the Auburn Memorial Library building, 1810 Courthouse Ave, Auburn, NE;

WHEREAS, Provision "10" of the Lease Purchase Agreement entitled, "Purchase Of Library", states: "At the conclusion of 40 years, or when the Lessor's loan with U.S.D.A. Rural Development has been paid in full, whichever first occurs, the Lessor hereby agrees to sell to the Lessee/Tenant, the library addition, for the sum of \$10.00."

WHEREAS, The Lessor has paid in full the Lessor's loan obligation to the U.S.D.A Rural Development and is now requesting that the City of Auburn, NE, Lessee, purchase the addition pursuant to Provision 10 stated above;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nebraska, that the City of Auburn hereby accepts and agrees to purchase the New Children's Addition on the west side of the Auburn Memorial Library pursuant to Provision "10" of the Lease Purchase Agreement, dated January 10th 2013, for the sum of TEN DOLLARS NO CENTS, (\$10.00), and other good and value consideration as set out within the Lease Purchase Agreement.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Mayor is hereby authorized to sign any necessary transfer documents to complete the purchase as stated herein; as well as, do all acts necessary to carry out the terms and provisions of this resolution.

ORDINANCE NO. 10-15
3rd Reading

Ordinance No. 10-15, Amending Section 132.07 of the City Code to allow use of firearms at a designated shooting range designed for such purpose, used to promote firearm safety and awareness was approved on 3rd (final) reading.

Council Member Janssen moved to authorize the Mayor to Execute the Grant Contract between the City of Auburn and the Nebraska Department of Economic Development for the CDBG 14-DTR-107 Downtown Revitalization Grant by the passage and adoption of Resolution No. 4-16. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 4-16

Authorizing Chief Elected Official To Execute Grant Contract
Between City of Auburn & Nebraska Dept. of Economic Development
For 14-DTR-107 CDBG – Downtown Revitalization

WHEREAS, the City of Auburn, Nebraska, as an eligible unit of general purpose government, has been awarded by the Nebraska Department of Economic Development, a Downtown Revitalization Grant in the amount of \$350,000 for the purpose of funding a Downtown Revitalization Grant program. Matching funds of \$111,000 from building owner participants has been committed to this project; and,

WHEREAS, the City of Auburn, Nebraska will find it in its best interest to enter into such a contract with NDED for said 14-DTR-107 Downtown Revitalization project; and,

WHEREAS, the City of Auburn, Nebraska has received said contracts from NDED; and,

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Auburn, Nebraska, hereby directs and authorizes the Mayor of the City of Auburn, Nebraska to proceed with the execution of any and all necessary contracts, documents, or other memoranda so as to implement the noted 14-DTR-107 Downtown Revitalization project award.

No action was taken on Agenda Item No. 21 relating to vacant property identified by the address of 1902 P Street.

Council Member Billings moved to approve Resolution No. 5-16 declaring certain residential real estate as a public nuisance and ordering nuisance abatement of said property (1123 13th Street) by legal remedy. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 5-16

Of

THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION OF THE CITY DECLARING CERTAIN RESIDENTIAL REAL ESTATE AS A PUBLIC NUISANCE AND ORDERING NUISANCE ABATEMENT OF SAID PROPERTY BY LEGAL REMEDY.

WHEREAS, the City of Auburn, NE, has identified certain abandon or dilapidated real estate within Auburn, NE as unsightly, in a present state of disrepair, offensive to the senses and injuries

to the comfort, health, repose and/or safety of the residence of the City and tends to depreciate the value of the property of others;

WHEREAS, the City through legal counsel has served upon title owners written notice of the poor and dilapidated condition of the real estate and made demand that the property be rehabilitated or demolished;

WHEREAS, the City has served written notice on the following properties, identified by street address:

- (1) 1123 13th Street, Auburn, NE (one-story house)
owner: Mark Banka/Mary Ballue.

WHEREAS, the real estate and structures thereon continue to be a health and safety hazard to the public and community and must be demolished and cleared in a safe manner;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the above property and the structure(s) thereon are so unsightly and in disrepair as to interfere with comfortable enjoyment of life and property of others, and/or tend to depreciate the value of the property of others and are declared a nuisance.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the dilapidated and unsightly structures on the property listed shall be demolished and removed by the owners or by the City of Auburn, NE. by appropriate legal remedy;

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the City Attorney is directed to proceed with nuisance abatement through the Nemaha County District Court, seeking removal of dilapidated structures and clean-up of the above listed property with cost to be paid by the property owners.

Reports were given by the following department heads: street department, fire department, library, and City Treasurer.

The following committees provided reports: Street, KAB, and Economic Development. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for January, 2016.

There being no further business to come before the Mayor and Council, Council Member Billings moved for adjournment to meet at the call of the Mayor. Council Member Janssen seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

Scott Kudrna, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 8, 2016; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

City Council Proceedings
February 8, 2016

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 8, 2016, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. Absent: Erickson.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the January 11, 2016 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC., Wh-73.80; American Recycling & Sanitation, Se-335.00; BCom Solutions LLC, Se-525.00; Black Hills Energy, Ut-490.70; Board of Public Works, Ut-4,557.50; El Portal, CRA Project Reim-2,400.00; Five Nines Technology Group, Se-10.00; Linda Bantz, Se-350.00; Mark Harms, Ex-500.00; NE Dept. of Revenue, Tax-991.82; Nemaha County Se-26,333.34; Region V-SENDS, Se-375.00; The Standard, Ins-272.84; Time Warner Cable, Se-526.79; Verizon Wireless, Se-46.76; Wex Bank, Su-1,139.70. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-376.35; American Legal Publishing, Se-319.07; Auburn Memorial Library Petty Cash, Su-108.82; Auburn Newspapers, Se-971.43; Baker & Taylor, Bk-1,168.39; Board of Public Works, Maint-Su-15.18; Bulldog Auto Parts, Su-196.75; Captain Handy, Se-925.00; Darnell Glass Co., Se-88.95; Data Technologies Inc., Su-143.70; Eakes Office Solutions, Su-375.10; Eggers Brothers Inc., Su-558.05; Filter Care, Se-52.50; Follett School Solutions Inc., Se-829.00; Glenn's Corner Market, Su-39.90; Harmon's OK Tire Store, Su-425.00; Heiman Fire Equip., Su-38.83; JEO Consulting Group Inc., Se-13,707.50; Meyer Laboratory Inc., Equip-Su-5,009.65; Michael Todd & Co. Inc., Su-115.05; Mid Con Systems Inc., Su-504.07; Nemaha County, Reim-1,229.25; Nemaha County Clerk, Fe-60.00; Nemaha County Sheriff, Reim-117.00; OCLC Inc., Sub-54.15; Card Services (Orscheln), Card Transactions-Su-70.38; Overdrive Inc., Bk-254.88; Overhead Door Co. of Omaha, Se-880.00; Petty Cash, Se-Su-257.24; Raymond's Electric, Se-507.25; Rueter's, Su-1,136.83; Sack Lumber Co, Su-40.30; Southeast NE Development District, Se-19.03; Stutheit Implement Co., Su-33.30; Topp's Small Engine, Su-623.28; USPS, Su-98.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Approval was given for Pam Allison to attend the 2016 Tree Care Workshop in Bellevue on March 24, 2016.

Mayor Kudrna proclaimed March 2016 as Problem Gambling Awareness Month.

February 8, 2016

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The following appointment(s)/reappointment(s) were confirmed by the City Council:

- Board of Adjustment (Alternate) – Dean Coulter
- City Recreation Committee – Matt Hug, Shawn Phillips, Aric Harris, Megan Chapin, Bill Chapin, Brian Voss, Brian Lavigne, Chad Stickell, Ryan Taylor, Matt Dickerson, Nahum Winder, Brett Matteen, Cori Rademacher, JJ Willis and Troy Wynn
- Downtown Revitalization Review Committee – Annie Thomas, Stephanie Fisher, Katy Billings, Chris Erickson, and Janny Crotty

The request by the Auburn Eagles/Auburn Fire Department to have the July 4th public fireworks display on the property located at Irvin Park and the Auburn High School was approved as requested contingent upon Auburn School District #29 approval.

The City Council approved Resolution No. 6-16 relating to payment on sanitary sewer assessment on real estate at Lot 4, Block 6, Grandview Addition to Auburn, NE.

Public hearing was held to consider the proposed One and Six Year Plan for Street Improvements in the City of Auburn. Evan Wickersham with JEO Consulting Group Inc. presented the proposed plan. After allowing time for questions and public comment, the public hearing was closed. The City Council approved the One and Six Year Plan for Street Improvements by the passage and adoption of Resolution No. 2-16.

Public hearing was held to consider citizen's comments regarding an amendment to add Section 6 Energy Element to the Auburn Comprehensive Plan. The recommendation of the Planning Commission is to adopt the Energy Element. After allowing time for questions and public comment, the public hearing was closed. The City Council approved the adoption of the amendment to the Comprehensive Plan incorporating "Section 6: Energy Element" by the passage and adoption of Resolution No. 7-16.

It was announced that JEO Consulting Group Inc. will be facilitating the town hall facilities meeting on March 1, 2016, at 7:00 o'clock P.M. at the Auburn Public School Central Office Auditorium at 1713 J Street.

The City Council approved a motion to allow full time employees to authorize a payroll deduction from their pay to enroll and participate in the voluntary dental plan offered through the Principal Financial Group

Approval was given for the transfer of ownership of the new children's addition (addition to the west end of the Auburn Memorial Library) to the City by the passage and adoption of Resolution No. 3-16.

Ordinance No. 10-15, Amending Section 132.07 of the City Code to allow use of firearms at a designated shooting range designed for such purpose, used to promote firearm safety and awareness was approved on 3rd (final) reading.

The City Council authorized the Mayor to Execute the Grant Contract between the City of Auburn and the Nebraska Department of Economic Development for the CDBG 14-DTR-107 Downtown Revitalization Grant by the passage and adoption of Resolution No. 4-16.

No action was taken on Agenda Item No. 21 relating to vacant property identified by the address of 1902 P Street.

Resolution No. 5-16 declaring certain residential real estate as a public nuisance and ordering nuisance abatement of said property (1123 13th Street) by legal remedy was approved.

Reports were given by the following department heads: street department, fire department, library, and City Treasurer. Kendall Neiman provided an update regarding the airport, answered questions and asked if the Mayor and City Council would like to tour the new hangar building.

February 8, 2016
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The following committees provided reports: Street, KAB, Economic Development, Holiday Lights, and Parks and Pool. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for January 2016.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

J. Scott Kudrna
Mayor

A complete copy of the minutes is available for inspection at City Hall.

CITY OF AUBURN
 TREASURER'S REPORT
 CALENDAR 2/2016, FISCAL 5/2015

AGENDA ITEM
 NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	799,504.29	87,174.97	85,946.91	800,732.35
STREET CHECKING	148,377.67	35,666.02	20,239.76	163,803.93
STREET BOND/WARRANT CHECKING	77,173.98			77,173.98
TOTAL CHECKING:	1,025,055.94	122,840.99	106,186.67	1,041,710.26
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	74,303.58	.00	.00	74,303.58
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	28,688.24	4.53	167.10	28,525.67
TOTAL KENO CHECKING	62,883.51	706.31	.00	63,589.82
TOTAL CDBG CHECKING	7,786.46	19.03	19.03	7,786.46
TOTAL CDBG ED MMA:	42,180.90	6.68	19.03	42,168.55
TOTAL CDBG DTR REUSE	39,165.26	960.92	.00	40,126.18
TOTAL CDBG HD SAVINGS:	51,276.26	786.13	.00	52,062.39
TOTAL CRA CHECKING	912,662.70	19,679.37	22,147.46	910,194.61
TOTAL CITY REC CHECKING	70,611.68	.00	.00	70,611.68
GENERAL CD #23810 FNB	75,000.00			75,000.00
GENERAL CD #24089 FNB	75,000.00			75,000.00
GENERAL CD #23926 ASB	50,000.00			50,000.00
GENERAL CD #23927 ASB	50,000.00			50,000.00
GENERAL CD #23928 ASB	50,000.00			50,000.00
GENERAL CD #23925 ASB	50,000.00			50,000.00
TOTAL C.D.'S:	350,000.00	.00	.00	350,000.00
TOTAL CASH ON HAND:	2,664,614.53	145,003.96	128,539.29	2,681,079.20

AGENDA ITEM NO. 7

REPORT NOTATION: Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

VENDOR NAME REFERENCE

AGENDA ITEM
 NO 7

 ACCOUNTS PAYABLE CLAIMS

GENERAL FUND

AFLAC	AFLAC INS WH	73.80
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE	335.00
BCom Solutions, LLC	BACKUP, BRANDING, MARKETING	525.00
BOARD OF PUBLIC WORKS	ELEC	4,757.27
FIRST NATIONAL BANK OMAHA	VACUUM	63.43
FIVE NINES TECHNOLOGY GROUP	EMAIL PROTECTION	10.00
REGION V-SENDS	CUSTODIAL SERVICES	135.00
THE STANDARD	LIFE INSURANCE	187.56
TIME WARNER CABLE	PHONE	311.67
TREE CARE WORKSHOPS UNL	TREE CARE WORKSHOP PAM ALLISON	50.00

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 6,448.73

POLICE DEPARTMENT

NEMAHA COUNTY	LAW/CODE ENFORCEMENT	26,333.34
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 POLICE DEPARTMENT 26,333.34

FIRE DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	596.91
BOARD OF PUBLIC WORKS	ELEC	198.16
REGION V-SENDS	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	288.64
TIME WARNER CABLE	PHONE	89.39
WEX BANK	FUEL EXPENSE	10.00

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 FIRE DEPARTMENT 1,233.10

PARK DEPARTMENT

BOARD OF PUBLIC WORKS	ELEC	733.13
TIME WARNER CABLE	PHONE	41.91
TROY WYNN	REIMBURSEMENT DAKTRONICS	522.50
WEX BANK	FUEL EXPENSE	62.41

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 PARK DEPARTMENT 1,359.95

SR. CENTER DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	35.37
BOARD OF PUBLIC WORKS	ELEC	747.26
REGION V-SENDS	CUSTODIAL SERVICES	190.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
	SR. CENTER DEPARTMENT	972.63
	LIBRARY DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC	2,182.34
LINDA BANTZ	CUSTODIAL SERVICES	350.00
THE STANDARD	LIFE INSURANCE	58.86
WINDSTREAM NEBRASKA INC	PHONE	26.99
	LIBRARY DEPARTMENT	2,618.19
	POOL DEPARTMENT	
BLACK HILLS ENERGY	GAS BILL	22.04
BOARD OF PUBLIC WORKS	ELEC	550.26
TIME WARNER CABLE	PHONE	41.91
	POOL DEPARTMENT	614.21
	GENERAL FUND	39,580.15
	STREET FUND	
BLACK HILLS ENERGY	GAS BILL	105.53
BOARD OF PUBLIC WORKS	ELEC	4,878.95
MARK HARMS	LAND USE	500.00
THE STANDARD	LIFE INSURANCE	127.28
TIME WARNER CABLE	PHONE	41.91
VERIZON WIRELESS	CELL PHONE BILL	94.87
WEX BANK	FUEL EXPENSE	688.90
		6,437.44
	STREET FUND	6,437.44
	COMM REDEVELOP AUTHORITY	
AUBURN NEWSPAPERS	PUBLISHING RFP PHASE 12	14.64
CARD SERVICES	TIF PAYMENT CO COLLECTIONS	22,132.82