

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
NOVEMBER 10, 2014

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **AIRPORT Progress Report** (Jay Hauserman).

10. **7:00 P.M., or as soon thereafter as possible, PUBLIC HEARING**, on the Auburn Downtown and Courthouse Square Historic District establishing boundaries and significance of the Historic District.

**Planning Commission** recommendation on the Auburn Historic District local designation.

**Action** on said public hearing. **Ordinance** – An ordinance amending the City of Auburn zoning District maps attached to and made a part of Chapter 152 Zoning of the Auburn, Nebraska Code Of Ordinances by designating a certain area as the Auburn Downtown and Courthouse Square Historic District.

11. **REVIEW OF Construction Bids and consideration of award** for the Longs Creek Trail project, RTP-2014(001).

12. **APPROVAL** for the City of Auburn, Nebraska and Board of Public Works Employee Pension Plan and Trust document to be reviewed by the pension attorney as recommended by the Pension Plan Trustees.

13. **APPROVE** Subsequent Agreement to the Interlocal Agreement between the City of Auburn, Nebraska and the County of Nemaha (NE), and the Nemaha County Sheriff's Office.
14. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
15. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development – Community Guide
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Other Committees & Reports
  - i. Christmas Light Committee
16. **ADJOURNMENT.**

# POSSIBLE MOTION FORMAT 11-10-14

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the October 13, 2014 meeting's minutes and to approve the same as written

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL for Attendance at Meeting(s).**

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **AIRPORT Progress Report (Jay Hauserman).**

10. **7:00 P.M., or as soon thereafter as possible, PUBLIC HEARING,** on the Auburn Downtown and Courthouse Square Historic District establishing boundaries and significance of the Historic District. **Planning Commission** recommendation on the Auburn Historic District local designation.

POSSIBLE ACTION: Ordinance Record (Ordinance No. 10-14)

11. **REVIEW OF Construction Bids and consideration of award** for the Longs Creek Trail project, RTP-2014(001).

POSSIBLE MOTION: I move to award a contract to K-2 Construction in the amount of \$386,935.80 for the Longs Creek Trail Project, RTP-2014(001).

12. **APPROVAL** for the City of Auburn, Nebraska and Board of Public Works Employee Pension Plan and Trust document to be reviewed by the pension attorney as recommended by the Pension Plan Trustees.

POSSIBLE MOTION: I move to accept the recommendation of the Pension Plan Trustees and give approval for the City of Auburn, Nebraska and Board of Public Works Employee Pension Plan and Trust document to be reviewed by the pension attorney

13. **APPROVE** Subsequent Agreement to the Interlocal Agreement between the City of Auburn, Nebraska and the County of Nemaha (NE), and the Nemaha County Sheriff's Office.

POSSIBLE MOTION: I move to approve the Subsequent Agreement to the Interlocal Agreement between the City of Auburn, Nebraska and the County of Nemaha (NE), and the Nemaha County Sheriff's Office.

14. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
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15. **REPORTS/RECOMMENDATIONS** - - From Committees.

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- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Christmas Light Committee

16. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska  
October 13, 2014

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on October 13, 2014, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before October 10, 2014. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. Absent: Holtzman.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Billings moved to dispense with the reading of the September 8, 2014 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to approve the financial report; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, wh-73.80; American Recycling & Sanitation, Se-335.00; Auburn Newspapers, Se-68.00; Black Hills Energy, Ut-132.94; Board of Public Works, Reim Ins-80.10; Five Nines Technology Group, Se-102.80; Region V-SENDS, Se-715.00; Time Warner Cable, Ut-491.47; Verizon, Se-44.93; Windstream, Se-123.19; Wright Express (Wex Bank), Su-1473.82; American Recycling & Sanitation, Se-335.00; Black Hills Energy, Ut-46.04; Board of Public Works, Ut-3513.00; Five Nines Technology Group, Se-142.80; Linda Bantz, Se-340.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; The Standard, Ins-268.73; Time Warner Cable, Ut-215.28; Wex Bank, Su-1163.86. The following claims (not previously approved by motion or resolution) were presented; Amazon, Bk-33.44; American Lawncare Inc. Se-1550.00; Auburn Development Council Inc., Ec. Development-5,000.00; Auburn Memorial Library Petty Cash, Su-90.90; Auburn Newspapers, Se-493.45; Auburn Plumbing, Htg. & AC Inc., Se-262.50; Baker & Taylor, Bk-658.08; Barco Municipal Products Inc., Su-192.95; Beard's Salvage Inc., Su-34.75; Board of Public Works, Maint-21.83; Bulldog Auto Parts, Su-286.68; Casey Agency Inc., Bonds-225.00; Clinton Clark Stump Removal, Se-105.00; Concrete Industries Inc., Su-1891.75; Darnell Glass Co., Se-85.00; Demco, Su-269.58; Dettmer Farm Service Inc., Su-75.00; Eakes Office Plus, Su-483.09; Filter Care, Se-Su-14.05; First National Bank, Ex-70.19; Five Nines Technology Group, Se-225.00; Galls Inc., Su-196.69; Gilbert Services, Se-Su-38.13; Grimms Gardens, Su-1153.84; IIMC, Mem-155.00; JEO Consulting Group Inc., Se-1260.00; JP Cooke Company, Su-71.52; Keep Nebraska Beautiful, Mem-50.00; League Assoc. of Risk Management, Ins-39347.37; Mid Con Systems Inc., Su-154.31; Midstates Concrete Pumping, Ex-362.00; Mr. Landscape Nursery & Garden, Su-1901.67; Nemaha County, Reim-1154.00; Nemaha County Clerk, Se-32.00; OCLC Inc., Sub-52.31; OK Tire, Se-20.00; Overdrive Inc., Bk-AV-152.94; Card Services (Orscheln), Su-58.49; Petty Cash, Su-Se-139.18; Postmaster, Su-98.00; Ricoh USA Inc., Se-Su-202.71; Sack Lumber Co., Su-123.98; ; Stutheit Implement Co., Se-Su-Equip-137.07; The Penworthy Co., Bk-337.23; Town & Country Vet Clinic, Se-122.58; Xerox Corporation, Se-Su-396.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic

Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings or trainings.

Mallory Siebold gave a report on the 1<sup>st</sup> annual Auburn Community Olympics event and presented a check in the amount of \$349.00 as a donation to be used at Longs Creek Trail.

Discussion was held regarding the proposed ordinance that would amend the City of Auburn zoning district maps attached to and made a part of Chapter 152 Zoning of the Auburn, Nebraska Code of Ordinances by designating a certain area as the Auburn Downtown and Courthouse Square Historic District. Introduction of the proposed ordinance was postponed in order to hold a public hearing at the next city council meeting following advertisement in the newspaper.

Ordinance No. 11-14 confirming the sale of city owned real estate located at 1217 & 1221 9<sup>th</sup> Street after public auction was presented for consideration. The Mayor announced that the introduction of the proposed ordinance was in order.

#### ORDINANCE NO. 11-14

Confirming the Sale of City Owned Real Estate located at 1217 & 1221 9<sup>th</sup> Street

Council Member Billings moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Shawn Clark. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one.

Council Member Janssen moved to approve the manager application (Theodore Brink) in connection with Shopko Hometown Store #659 liquor license located at 2410 Dahlke Avenue. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the Implementation Contract between the Southeast Nebraska Development District (SEND) and the City of Auburn associated with CDBG #14-DTR-007 (Planning Phase for Downtown Revitalization). The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna appointed Harold Silvey to the Auburn Volunteer Fire Department. Upon calling the roll, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Appointment: Confirmed. Mayor Kudrna appointed Brent Lottman to the Auburn Volunteer Fire Department. Upon calling the roll, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Appointment: Confirmed. Mayor Kudrna appointed Chris Erickson to the Auburn Volunteer Fire Department. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn

Clark, Tom Clark, and Janssen. The following voted "NAY": No one. Appointment: Confirmed. The Mayor reappointed Troy Wynn, Matt Hug, Megan Clark, Shawn Phillips, Chad Stickell, Bill Chapin, Brett Matteen, Bill Dickerson, Bryan Kinnaman, Brian Lavigne, Aric Harris, Nahum Winder and Brian Voss to the Auburn City Recreation Committee. Upon calling the roll, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": No one. Reappointments were confirmed.

Council Member Janssen moved to approve the sale of personal property owned by the City of Auburn at public auction by the passage and adoption of Resolution No. 17-14. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 17-14  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A Resolution for the sale of personal property owned by the City of Auburn, Nebraska by public auction.

**WHEREAS**, the City of Auburn desires to sell personal property described as shown in Exhibit "A" attached hereto, and incorporated herein by this reference;

**WHEREAS**, pursuant to the provisions of City Code Section 92.08(B) of the City of Auburn, the City hereby directs the sale of said property to be by sealed bid process;

**WHEREAS**, the City understands that the fair market value of said property is less than \$5,000.00;

**WHEREAS**, the City reserves the right to reject any and all bids as stated herein;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and City Council, of the City of Auburn, Nebraska, that:

1. The personal property owned by the City of Auburn, Nebraska, described as shown in Exhibit "A" attached hereto, shall be sold at public auction upon proper notice being given by the City;

2. That possession of said property shall be transferred upon payment of full purchase price after acceptance of bid;

3. That the Mayor is authorized to accept the final bid, and sign any necessary agreements or contracts on behalf of the City of Auburn in carrying out the provisions herein;

4. That the BUYER shall be responsible for pick up and removal of said property unless otherwise agreed between the BUYER and the City;

5. That bid price does not include sales tax and applicable sales tax shall be added to the bid at the time of payment;

6. That the City Council reserves the right to reject any or all bids at the time of sale, by the Mayor or another authorized representative;

7. That notice of the proposed sale of city owned personal property shall give a general description of the property offered for sale and state the terms and conditions of sale. Notice of

sale shall be posted in three (3) prominent places within the City of Auburn, for a period of not less than 7 days prior to the sale of the property;

i. That the proposed sale of the city owned property, described as shown in Exhibit "A" attached hereto, shall be held on the following date and location:

Saturday, November 29, 2014  
9:30 a.m.  
Caspers Consignment Auction  
Lot located 1 1/2 miles South &  
1/2 mile West of the Junction  
of Highways 75 & 136 at  
downtown Auburn, Nebraska.

8. That all sales are final upon payment and property is sold "AS IS";

**Exhibit "A"**

2006 Park Everride Mower  
-60" deck  
-1930 hrs.  
-Model Number: ZKH2760  
-Serial Number: 649330059

and,

Street equipment – Hercules Rubber Tire Roller  
-PT model number

Reports were given by the street department, fire department, Library Director and City Treasurer.

The following committees provided reports: Keep Auburn Beautiful, Economic Development, Safety, Buildings, Parks/Pool Committee, and Christmas Lights Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for September, 2014.

There being no further business to come before the Mayor and Council, Council Member Billings moved for adjournment to meet at the call of the Mayor. Council Member Shawn Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )



I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on October 13, 2014; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

City Council Proceedings  
October 13, 2014

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on October 13, 2014, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. Absent: Holtzman.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the September 8, 2014 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, wh-73.80; American Recycling & Sanitation, Se-335.00; Auburn Newspapers, Se-68.00; Black Hills Energy, Ut-132.94; Board of Public Works, Reim Ins-80.10; Five Nines Technology Group, Se-102.80; Region V-SENDS, Se-715.00; Time Warner Cable, Ut-491.47; Verizon, Se-44.93; Windstream, Se-123.19; Wright Express (Wex Bank), Su-1473.82; American Recycling & Sanitation, Se-335.00; Black Hills Energy, Ut-46.04; Board of Public Works, Ut-3513.00; Five Nines Technology Group, Se-142.80; Linda Bantz, Se-340.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; The Standard, Ins-268.73; Time Warner Cable, Ut-215.28; Wex Bank, Su-1163.86. The following claims (not previously approved by motion or resolution) were presented; Amazon, Bk-33.44; American Lawncare Inc. Se-1550.00; Auburn Development Council Inc., Ec. Development-5,000.00; Auburn Memorial Library Petty Cash, Su-90.90; Auburn Newspapers, Se-493.45; Auburn Plumbing, Htg. & AC Inc., Se-262.50; Baker & Taylor, Bk-658.08; Barco Municipal Products Inc., Su-192.95; Beard's Salvage Inc., Su-34.75; Board of Public Works, Maint-21.83; Bulldog Auto Parts, Su-286.68; Casey Agency Inc., Bonds-225.00; Clinton Clark Stump Removal, Se-105.00; Concrete Industries Inc., Su-1891.75; Darnell Glass Co., Se-85.00; Demco, Su-269.58; Dettmer Farm Service Inc., Su-75.00; Eakes Office Plus, Su-483.09; Filter Care, Se-Su-14.05; First National Bank, Ex-70.19; Five Nines Technology Group, Se-225.00; Galls Inc., Su-196.69; Gilbert Services, Se-Su-38.13; Grimms Gardens, Su-1153.84; IIMC, Mem-155.00; JEO Consulting Group Inc., Se-1260.00; JP Cooke Company, Su-71.52; Keep Nebraska Beautiful, Mem-50.00; League Assoc. of Risk Management, Ins-39347.37; Mid Con Systems Inc., Su-154.31; Midstates Concrete Pumping, Ex-362.00; Mr. Landscape Nursery & Garden, Su-1901.67; Nemaha County, Reim-1154.00; Nemaha County Clerk, Se-32.00; OCLC Inc., Sub-52.31; OK Tire, Se-20.00; Overdrive Inc., Bk-AV-152.94; Card Services (Orscheln), Su-58.49; Petty Cash, Su-Se-139.18; Postmaster, Su-98.00; Ricoh USA Inc., Se-Su-202.71; Sack Lumber Co., Su-123.98; ; Stutheit Implement Co., Se-Su-Equip-137.07; The Penworthy Co., Bk-337.23; Town & Country Vet Clinic, Se-122.58; Xerox Corporation, Se-Su-396.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

There weren't any requests to attend meetings or trainings.

October 13, 2014

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Mallory Siebold gave a report on the 1<sup>st</sup> annual Auburn Community Olympics event and presented a check in the amount of \$349.00 as a donation to be used at Longs Creek Trail.

Discussion was held regarding the proposed ordinance that would amend the City of Auburn zoning district maps attached to and made a part of Chapter 152 Zoning of the Auburn, Nebraska Code of Ordinances by designating a certain area as the Auburn Downtown and Courthouse Square Historic District. Introduction of the proposed ordinance was postponed in order to hold a public hearing at the next city council meeting following advertisement in the newspaper.

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The City Council approved the manager application in connection with Shopko Hometown Store #659 liquor license located at 2410 Dahlke Avenue.

The City Council approved the Implementation Contract between the Southeast Nebraska Development District (SENDD) and the City of Auburn associated with CDBG #14-DTR-007 (Planning Phase for Downtown Revitalization).

The City Council confirmed the appointment of Chris Erickson, Harold Silvey and Brent Lottman to the Auburn Volunteer Fire Department. The reappointment of Troy Wynn, Matt Hug, Megan Clark, Shawn Phillips, Chad Stickell, Bill Chapin, Brett Matteen, Bill Dickerson, Bryan Kinnaman, Brian Lavigne, Aric Harris, Nahum Winder and Brian Voss was confirmed by the City Council.

The City Council approved the sale of personal property owned by the City of Auburn at public auction by the passage and adoption of Resolution No. 17-14.

Reports were given by the street department, fire department, Library Director and City Treasurer.

The following committees provided reports: Keep Auburn Beautiful, Economic Development, Safety, Buildings, Parks/Pool Committee, and Christmas Lights Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for September, 2014.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

CITY OF AUBURN  
 TREASURER'S REPORT  
 CALENDAR 10/2014, FISCAL 1/2014

**AGENDA ITEM  
 NO 6**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	889,438.74	130,722.58	94,017.98	926,143.34
STREET CHECKING	92,218.08	43,240.81	29,309.66	106,149.23
STREET BOND/WARRANT CHECKING	8,986.13			8,986.13
<b>TOTAL CHECKING:</b>	<b>990,642.95</b>	<b>173,963.39</b>	<b>123,327.64</b>	<b>1,041,278.70</b>
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	74,117.80	.00	.00	74,117.80
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	21,955.41	1,111.59	.00	23,067.00
TOTAL KENO CHECKING	57,478.76	714.92	392.00	57,801.68
TOTAL CDBG CHECKING	7,784.42	160.00	160.00	7,784.42
TOTAL CDBG ED MMA:	19,781.82	170.06	.00	19,951.88
TOTAL CDBG DTR REUSE	24,097.52	1,055.48	.00	25,153.00
TOTAL CDBG HD SAVINGS:	18,367.40	993.66	160.00	19,201.06
TOTAL CRA CHECKING	674,785.65	43,800.03	10,735.63	707,850.05
TOTAL CITY REC CHECKING	61,727.07	.00	.00	61,727.07
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,565.69			75,565.69
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
<b>TOTAL C.D.'S:</b>	<b>425,565.69</b>	<b>.00</b>	<b>.00</b>	<b>425,565.69</b>
<b>TOTAL CASH ON HAND:</b>	<b>2,376,304.49</b>	<b>221,969.13</b>	<b>134,775.27</b>	<b>2,463,498.35</b>

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

VENDOR NAME	REFERENCE	
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ACCOUNTS PAYABLE CLAIMS		
-----		
	GENERAL FUND	
	ADMIN	
AFLAC	GEN AFLAC WH	73.80
BOARD OF PUBLIC WORKS	ELEC	454.50
REGION V-SENDS	CUSTODIAL SERVICES	135.00
TIME WARNER CABLE	PHONE BILL	310.30
		=====
	ADMIN	973.60
	FIRE DEPARTMENT	
BLACK HILLS ENERGY	GAS BILL	31.03
BOARD OF PUBLIC WORKS	ELEC	140.16
REGION V-SENDS	CUSTODIAL SERVICES	50.00
		=====
	FIRE DEPARTMENT	221.19
	PARK DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC	1,539.10
REGION V-SENDS	CUSTODIAL LEGION PARK	380.00
		=====
	PARK DEPARTMENT	1,919.10
	SR. CENTER DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC	588.75
REGION V-SENDS	CUSTODIAL SERVICES	190.00
		=====
	SR. CENTER DEPARTMENT	778.75
	LIBRARY DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC	419.68
		=====
	LIBRARY DEPARTMENT	419.68
	POOL DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC	223.17
NE DEPT. OF REVENUE	FORM10 JUL-SEPT 2014-09 (SP)	888.27
		=====
	POOL DEPARTMENT	1,111.44
		=====
	GENERAL FUND	5,423.76
	STREET FUND	

**AGENDA ITEM**  
**NO 7**

VENDOR NAME	REFERENCE	VENDOR TOTAL
	ADMIN	
BOARD OF PUBLIC WORKS	UTILITIES	339.66
VERIZON WIRELESS	CELL PHONE	45.00
		=====
	ADMIN	384.66
		=====
	STREET FUND	384.66
		=====
**** PAID	TOTAL ****	5,808.42
		=====
***** REPORT TOTAL	*****	5,808.42
		=====

**AGENDA ITEM  
 NO 7**

VENDOR NAME

REFERENCE

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 ACCOUNTS PAYABLE CLAIMS  
 -----

GENERAL FUND

ADMIN

ANGELO M. LIGOURI	HOURLY RATE	5,362.80
AUBURN AIRPORT AUTHORITY	OA PROJ 014-2358 3-31-0006(07)	36,467.38
AUBURN NEWSPAPERS	PUBLISHING ATTENTION INTERSECT	185.90
AUBURN PLUMBING,HTG & AC INC.	MEN'S BATHROOM REPAIRS	68.95
BCom Solutions, LLC	COMPUTER/PRINTER MAINTENANCE	60.00
BOARD OF PUBLIC WORKS	FIDUCIARY INS FOR PENSION PLAN	584.00
BULLDOG REALTY	SALE OF LOTS 1217 & 1221 9TH	38.25
CORNHUSKER PRESS	TOBACCO LIC/APPLICATION FORMS	10.20
DATA TECHNOLOGIES INC	1099 FORMS	136.20
EAKES OFFICE SOLUTIONS	SUPPLIES (PENS,SHEET PROTECT..	48.15
JEO CONSULTING GROUP INC.	ENGINEERING HISTORIC DISTRICT	232.50
LYNCH'S HARDWARE & GIFTS	FURNACE FILTERS	7.78
MICROFILM IMAGING SYSTEMS INC	LASERFICHE GROUP SERVER	3,324.00
NEMAHA COUNTY JUSTICE	COURT COSTS	17.00
RAYMOND'S ELECTRIC	MAINTENANCE ELECTRICAL	233.80
SACK LUMBER COMPANY	TREE PROGRAM LUMBER	55.60
STATE TREASURER OF NE	DOG/CAT LICENSE FEES FY 93014	174.60
SUNMART #728	SUPPLIES, (CLEAN,BREAK,HALLOWEE	61.18
XEROX CORPORATION	BASE CHARGE LEASE	391.15

ADMIN

=====  
 47,459.44

FIRE DEPARTMENT

LYNCH'S HARDWARE & GIFTS	CLEANING SUPPLIES	62.47
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=====  
 FIRE DEPARTMENT

62.47

PARK DEPARTMENT

AUBURN NEWSPAPERS	PUBLISHING ADV FOR BIDS TRAIL	123.90
FIRST NATIONAL BANK OMAHA	BASEBALL SCOREBOARD EXP	4,495.16
JEO CONSULTING GROUP INC.	ENGINEERING RTP TRAIL BIDS	1,500.00
LINCOLN JOURNAL STAR	PUBLISH ADV BIDS RTP TRAIL	131.30
MENARDS	SOAP	68.83
PIETERS CONSTRUCITON	CONCRETE WALK AT LEGION PARK	1,700.00
SACK LUMBER COMPANY	MAINT BAND SHELL (SCAFFOLD...	65.98

=====  
 PARK DEPARTMENT

8,085.17

SR. CENTER DEPARTMENT

MENARDS	HANDLES	165.54
SACK LUMBER COMPANY	SPRAY ADHESIVE	51.21



VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	SR. CENTER DEPARTMENT	216.75
	LIBRARY DEPARTMENT	
AMAZON	BOOKS/AVS	267.42
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE ILL	100.67
AUBURN NEWSPAPERS	PUBLISHING STORY TIME	74.80
BAKER & TAYLOR	BOOKS	372.55
DEMCO	BINDER ALBUMS	102.19
EAKES OFFICE SOLUTIONS	SUPPLIES (PAPER)	114.92
FIVE NINES TECHNOLOGY GROUP	COMPUTER SERVICES(WINDOWS ISSU	241.00
FOOD NETWORK MAGAZINE	MAGAZINE RENEWAL	29.97
LYNCH'S HARDWARE & GIFTS	LIGHTBULBS	59.92
MICROFILM IMAGING SYSTEMS INC	SCANNING EQUIP ANNUAL RENT	860.00
OCLC INC	ILL SUBSCRIPTION	52.31
OMAHA WORLD HERALD	SUBSCRIPTION	122.20
ORIENTAL TRADING CO. INC.	SUPPLIES	39.98
OVERDRIVE, INC.	BOOKS	389.90
THE PENWORTHY COMPANY	BOOKS	374.40
		=====
	LIBRARY DEPARTMENT	3,202.23
		=====
	GENERAL FUND	59,026.06
	STREET FUND	
	ADMIN	
AUBURN PLUMBING,HTG & AC INC.	STREET REPAIRS HIGHWAY	12.92
BEARD'S SALVAGE INC.	PARTS SKID LOADER UNIT#16	55.08
BOARD OF PUBLIC WORKS	DRAIN HIGHWAY REPAIR	21.22
BULLDOG AUTO PARTS	SHOP SUPPLIES	56.92
CONCRETE INDUSTRIES INC	ALDEN DRIVE/WHITLOW AVE	967.50
EGGERS BROTHERS INC	PARTS #16	8.65
JEO CONSULTING GROUP INC.	ENGINEERING 9TH ST STORM PROJ	5,012.50
LEAGUE ASSOC OF RISK MANAGEMEN	RENTED EQUIPMENT AMENDMENT	150.00
MELLAGE REPAIR	PARTS (BELTS)	56.09
MICHAEL TODD & CO. INC.	PARTS SNOW PLOW BLADES	248.90
NEBRASKA SALT & GRAIN CO	ICE CONTROL SALT	1,597.64
SACK LUMBER COMPANY	PARTS #1 TARP	125.90
		=====
	ADMIN	8,313.32
		=====
	STREET FUND	8,313.32
	KENO FUND	
	KENO BETTERMENT	
FIRST NATIONAL BANK OMAHA	MIC & STAND	153.34

VENDOR NAME	REFERENCE	VENDOR TOTAL
	KENO BETTERMENT	153.34
	KENO FUND	153.34
	CDBG GRANT FUND	
	REUSE ED	
SOUTHEAST NE DEVELOPMENT DIST.	REUSE ED THRU SEPT 30 2014	102.78
	REUSE ED	102.78
	CDBG GRANT FUND	102.78
**** PAID	TOTAL ****	67,595.50
***** REPORT TOTAL *****		67,595.50

AGENDA ITEM  
NO 8

*Auburn Memorial Library*

**November 2014**

Request for workshop attendance:

*Introduction to eBooks and eReaders*—Lincoln, NE, November 21st.

I would need reimbursement for mileage, lunch, and parking.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City of Auburn, Nemaha County, Nebraska, will hold a Public Hearing on the Auburn Downtown and Courthouse Square Historic District establishing boundaries and significance of the Historic District at the City Hall, 1101 "J" Street, Auburn, Nebraska, on the 10<sup>th</sup> day of November, 2014, at the hour of 7:00 o'clock P.M., or as soon thereafter as possible, at which time interested parties shall have an opportunity to be heard.

Dated this 17<sup>th</sup> day of October, 2014.

Sherry Heskett  
City Clerk

Publish: October 23, 2014  
October 30, 2014  
November 6, 2014

MINUTES OF PLANNING AND ZONING (P&Z) COMMISSION OF THE CITY OF AUBURN – Sept. 23, 2014

Members present: Doug Jones, Merri Johnson, Jeff Jones, Heath Christiansen

**AGENDA ITEM  
NO 10**

Members absent: Micki Willis, Derek Hemmingsen, Dave Davis

Chairman Jeff Jones called the meeting to order at 7:22 p.m. and announced that the Open Meetings Act notice was posted on the north wall of the meeting room.

Motion by Heath Christiansen, seconded by Doug Jones, to approve the minutes of the August 26, 2014 meeting. Motion carried.

**New Business:** Approve nomination for Auburn Historic District local designation and make recommendation to the City Council.

Kim Beger presented information from the September 23, 2014 public hearing on this matter and reported that three property owners had objected to the designation. 51% of affected property owners would have had to object to the designation to stop the designation from proceeding to Council for approval. Both Doug Jones and Merri Johnson also attended the public hearing and commented on their understanding of how the designation would impact the Planning and Zoning Commission. Specifically, Section 8 requires that the City's official land use and zoning map show the boundaries of the Historic District.

There was discussion of the interpretation of Section 6 (c) which instructs the Historic Preservation Board to "review proposed zoning amendments, applications for special use permits, or variances that affect proposed or designated landmarks and historic districts." Specifically, the question of the Planning and Zoning (P&Z) Commission is whether property owners seeking zoning changes need to obtain a Certificate of approval from the Historic Preservation Board first and present it to the P&Z Commission at the time of their request for a zoning change. This question has not been resolved.

Chairman Jeff Jones noted that the proposed historic district boundary line appears to omit a portion of the brick streets around Court House Square. Kim Beger will relay this information to the Historic Preservation Board.

Heath Christiansen moved and Doug Jones seconded the motion to recommend to the City Council the approval of the Auburn Historic District local designation, with the recommendation to change the map to include the entire brick paving around Court House Square. Motion carried.

The P&Z Commission will meet with Tim Keelan of Hanna:Keelan at 7:00 p.m. on Thursday, October 16, 2014 regarding the addition of an energy element to our Comprehensive Plan.

There being no other business, Heath Christiansen moved that the meeting be adjourned, seconded by Merri Johnson and carried. Meeting adjourned at 8:07 p.m.

Merri Johnson, Secretary

Introduce: \_\_\_\_\_

ORDINANCE NO. 10 -14

OF

THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

AN ORDINANCE AMENDING THE CITY OF AUBURN, NEBRASKA ZONING DISTRICT MAPS ATTACHED TO AND MADE A PART OF CHAPTER 152: ZONING, OF THE AUBURN, NEBRASKA CODE OF ORDINANCES BY DESIGNATING A CERTAIN AREA AS THE AUBURN DOWNTOWN AND COURTHOUSE SQUARE HISTORIC DISTRICT; TO DECLARE AN EFFECTIVE DATE FOR THIS ORDINANCE AND PUBLICATION THEREOF.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA:

SECTION 1--BOUNDARIES. The area generally surrounding the Nemaha County Courthouse Square, northeasterly along the brick paved Courthouse Avenue to and including the Downtown Business District of the City of Auburn Nebraska, north to and including Legion Memorial Park, more particularly described within the following:

Attachment "A" hereto, a map of the Auburn Downtown and Courthouse Square Historic District outlined within the red boundary lines, dated Oct. 2014;

be and it hereby is designated as the Auburn Historic District under Section 152.015 of the City of Auburn, NE, Code of Ordinances.

SECTION 2--SIGNIFICANCE. The Auburn Historic District consists of the traditional Downtown Auburn Business District first established in the 1860s as the town of Sheridan. The Downtown Business District is connected to the Auburn Courthouse Square by a historic angled brick-paved avenue (Courthouse Avenue). The Auburn Courthouse Square is comprised of the Nemaha County Courthouse and square as well as numerous commercial buildings and a church which retain historical significance. The courthouse square was located midway between Sheridan and Calvert, which were unified into Auburn in order to gain the Nemaha County Seat in 1882. Significantly, the Auburn Downtown and Courthouse Square Historic District contains a collection of late nineteenth, early twentieth century commercial buildings

which represent the architectural and cultural legacy of Auburn, Nemaha County, Nebraska prior to and shortly after the two communities of Sheridan and Calvert combined. The Historic District is significant for its unique plan and role as an intact example of how the main businesses and community centers of the former communities of Calvert and Sheridan were joined by the historic brick Courthouse Avenue to become the City of Auburn, Nebraska.

SECTION 3--DESIGNATION. The architectural and historic characteristics of the Auburn Historic District are hereby deemed significant and worthy of preservation.

SECTION 4--PRESERVATION GUIDELINES. Notwithstanding the existing zoning on the properties or the other rules and regulations of the City Zoning Chapter: 152, pursuant to Section 14, Pg. 12 and 13 of the Historic Preservation Ordinance No. 14-12 of the City of Auburn, NE., passed and approved by the City Council on October 8, 2012; "The Secretary of the Interior's Standards for Rehabilitation & Guidelines for Rehabilitating Historic Buildings" (1997 edition) as published by the National Park Service, as well as, such other design guidelines that may from time to time be adopted, shall be incorporated herein and made a part hereof as if fully set forth herein, and established as the guidelines for preservation of historic properties as applied by the Historic Preservation Commission to and within the Auburn Historic District. (Please refer to Ordinance No. 14-12, Section 14, Pg. 12 and 13 for further procedural guidance).

SECTION 5. That this ordinance shall take effect and be in force from and after its passage and publication according to law.

Passed and Approved this 13th day of October, 2014.

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J. Scott Kudrna, Mayor of  
the City of Auburn, Nebraska

ATTEST: