

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
DECEMBER 9, 2013

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **ELECT COUNCIL PRESIDENT.**

9. **ANNUAL APPOINTMENTS.**

10. **2014 STREET SUPERINTENDENT APPOINTMENT.**

11. **CITY COUNCIL Standing Committee Appointments.**

12. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Auburn Housing Authority
- Parks & Pool Committee
- City Recreation

13. **APPROVE Official Depositories (City Bank Accounts). Resolution.**

14. **APPROVAL for Attendance at Meeting(s).**

15. **RELAY 4 LIFE** requests approval for a parade route for Relay 4 Life on April 5, 2014 at 4:00 pm.

16. **RATIFICATION of Health Insurance Plan.**

17. **COUNCIL TO APPROVE** the settlement agreement with Ericksen Construction (BPW water plant project)
18. **DISCUSSION/ACTION** – Proposal for development of master plan for recreational trail for the City through the UNL Community and Regional Planning Graduate Program.
19. **DRAWDOWN #9** General Admin (CDBG #12-HO-6044 Owner Occupied Housing Rehab project) and related claims.
20. **DRAWDOWN #10** Project Only Expenses (CDBG #12-HO-6044 Owner Occupied Housing Rehab project) and related claims.
21. **APPROVE** JEO Consulting Group proposed scope of work for the 9<sup>th</sup> Street Storm Sewer Improvements.
22. **ORDINANCE NO. 11-13** – Proposed Ord. to amend City Code Sect. 97.19 to add an exception for recreational fire pit use with restrictions.
23. **ORDINANCE NO. 12-13** – Proposal to amend Sect. 53.30 to report delinquent sewer accounts to the Board of Public Works for filing of lien(s) against the real property.
24. **ORDINANCE NO. 13-13** – Proposal to amend Sect. 51.028 to report delinquent water accounts to the Board of Public Works for filling of lien(s) against the real property.
25. **ORDINANCE NO. 14-13** Add Section 97.04 “Fire Hydrant Clearance From Obstructions; Penalty” to Chapter 97: Fire Prevention. An ordinance to establish regulations and restrictions regarding fire hydrant clearance from obstructions and all obstacles and set a penalty.
26. **APPROVE** 2014 Holidays.
27. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
28. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Other Committees & Reports
  - i. Health Insurance Committee (Rick Janssen)
  - j. Christmas Light Committee (Katy Billings)
29. **ADJOURNMENT.**

# POSSIBLE MOTION FORMAT 12-09-13

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the November 12, 2013 meeting's minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **ELECT COUNCIL PRESIDENT.**

9. **ANNUAL APPOINTMENTS.**

POSSIBLE ACTION: Roll Call on Appointments/Reappointments

10. **2014 STREET SUPERINTENDENT APPOINTMENT.**

POSSIBLE ACTION: “We appoint Evan B. Wickersham from JEO Consulting Group, Inc. as our Street Superintendent”

11. **CITY COUNCIL Standing Committee Appointments.**

POSSIBLE ACTION: Roll Call on Appointments/Reappointments

12. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Auburn Housing Authority
- Parks & Pool Committee
- City Recreation

POSSIBLE ACTION: Roll call on Appointments/Reappointments

13. **APPROVE** Official Depositories (City Bank Accounts). Resolution.

POSSIBLE MOTION: I move that a Corporate Authorization Resolution designating the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at Auburn State Bank be approved and further move that on the two Keno Operating Accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers

POSSIBLE MOTION: I move to designate the Mayor, Council President, City Treasurer and City Clerk as the authorized signers for all the City bank accounts held at First National Bank of Johnson

14. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

15. **RELAY 4 LIFE** requests approval for a parade route for Relay 4 Life on April 5, 2014 at 4:00 pm.

POSSIBLE MOTION: I move to allow Relay 4 Life to have a parade on the designated route on April 5, 2014 at 4:00 p.m.

16. **RATIFICATION** of Health Insurance Plan.

POSSIBLE MOTION: I move for ratification of the health insurance plan for a December 1<sup>st</sup> renewal with the current insurance carrier

17. **COUNCIL TO APPROVE** the settlement agreement with Ericksen Construction (BPW water plant project)

POSSIBLE MOTION: I move to approve the settlement agreement with Eriksen Construction Co., Inc.

18. **DISCUSSION/ACTION** – Proposal for development of master plan for recreational trail for the City through the UNL Community and Regional Planning Graduate Program.

POSSIBLE MOTION: I move to proceed with the development of a master plan for a recreational trail for the City through the UNL Community and Regional Planning Graduate Program

19. **DRAWDOWN #9** General Admin (CDBG #12-HO-6044 Owner Occupied Housing Rehab project) and related claims.

POSSIBLE MOTION: I move to approve CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #9 and the related claims

20. **DRAWDOWN #10** Project Only Expenses (CDBG #12-HO-6044 Owner Occupied Housing Rehab project) and related claims.

POSSIBLE MOTION: I move to approve CDBG #12-HO-6044 (Owner Occupied Housing Rehab) Drawdown #10 and the related claims

21. **APPROVE** JEO Consulting Group proposed scope of work for the 9<sup>th</sup> Street Storm Sewer Improvements.

POSSIBLE MOTION: I move to approve the JEO Consulting Group proposed scope of work for the 9<sup>th</sup> Street Storm Sewer Improvements and authorize the Mayor to sign all necessary documents

22. **ORDINANCE NO. 11-13** – Proposed Ord. to amend City Code Sect. 97.19 to add an exception for recreational fire pit use with restrictions.

POSSIBLE ACTION: Ordinance Record – Ordinance No. 11-13

23. **ORDINANCE NO. 12-13** – Proposal to amend Sect. 53.30 to report delinquent sewer accounts to the Board of Public Works for filing of lien(s) against the real property.

POSSIBLE ACTION: Ordinance Record – Ordinance No. 12-13

24. **ORDINANCE NO. 13-13** – Proposal to amend Sect. 51.028 to report delinquent water accounts to the Board of Public Works for filling of lien(s) against the real property.

POSSIBLE ACTION: Ordinance Record – Ordinance No. 13-13

25. **ORDINANCE NO. 14-13** Add Section 97.04 “Fire Hydrant Clearance From Obstructions; Penalty” to Chapter 97: Fire Prevention. An ordinance to establish regulations and restrictions regarding fire hydrant clearance from obstructions and all obstacles and set a penalty.

POSSIBLE ACTION: Ordinance Record – Ordinance No. 14-13

26. **APPROVE** 2014 Holidays.

POSSIBLE MOTION: I move to approve the following holidays for 2014: New Year’s Day (January 1), Memorial Day (May 26), Independence Day (July 4), Labor Day (September 1), Veteran’s Day (November 11), Thanksgiving Day (November 27), Friday after Thanksgiving

(November 28), Christmas Eve Afternoon (December 24), Christmas Day (December 25),  
Personal Day/Designated Holiday (\*Choice with Department approval)

27. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer

28. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Other Committees & Reports
- i. Health Insurance Committee (Rick Janssen)
- j. Christmas Light Committee (Katy Billings)

29. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

Auburn, Nebraska  
November 12, 2013

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 12, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before November 8, 2013. Council President Larry Holtzman presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Council President Larry Holtzman. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, and Jeanneret. Absent: Mayor Kudrna and Council Member Janssen.

Council President Holtzman announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Billings moved to dispense with the reading of the October 14, 2013 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn Newspapers, Se-15.05; Auburn State Bank, Bond Payment-150,930.00; Black Hills Energy, Ut-30.29; Board of Public Works, Reim Ins-3,729.06; Brad Yost Construction, Housing Grant-16,335.00; Casey Agency Inc., Ins-51,708.00; M.E. Collins Contracting Co., Se-149,540.90; NE Dept. of Revenue, Ex-1,065.34; Nemaha Valley Museum, Downtown Revitalization Project-19,683.75; Peggy Kuser, Downtown Revitalization Project-934.00; Region V-SENDS, Se-705.00; Ruth Heywood, Downtown Revitalization Project-12,693.75; Southeast Nebraska Development District, Se-3,596.74; The Standard, Ins-243.73; Time Warner Cable, Se-Ut-230.13; Verizon Wireless, Se-45.77; Windstream, Ut-Se-28.01; Wex Bank, Su-1,296.86; American Recycling & Sanitation, Se-335.00; Black Hills Energy, Ut-43.45; Board of Public Works, Ut-3,365.16; Linda Bantz, Se-340.00; Mark Harms, Ex-500.00; Nebraska Dept. of Revenue, Ex-462.00; Nemaha County, Se-23,583.33; Time Warner Cable, Se-Ut-118.77. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-243.29; Auburn Memorial Library Petty Cash, Su-80.20; Baker & Taylor, Bk-368.17; Beard's Salvage Inc., Su-8.92; Bennett's Auto Body, Su-313.48; Bobcat of Omaha, Equip-8,000.00; Bowman Equipment & Repair, Se-125.00; Bulldog Auto Parts, Su-50.27; Casey Agency Inc., Bonds-250.00; Concrete Industries Inc., 1,451.50; Data Technologies Inc., Se-Lic-2068.56; Dell, Equip-539.00; Demco, Su-346.01; Eakes Office Plus, Su-5.99; Filter Care, Se-21.85; Five Nines Technology Group, Se-390.00; Food Network Magazine, Sub-27.97; Gilbert Services, Se-192.00; Hillside Construction, Se-110.00; J.P. Cooke Co., Su-65.38; JEO Consulting Group Inc., Se-3,020.00; Kim Beger, Reim-246.78; League of NE Municipalities, Reg-880.00; Lynch's Hardware & Gifts, Su-7.00; Martin Marietta Materials, Su-1,321.05; Microfilm Imaging Systems Inc., Se-Lic-3,324.00; Nebraska Library Commission, Se-803.25; Nebraska Municipal Clerk Assn., Mem-25.00; Needles I Upholstery, Se-35.00; Nemaha County Treasurer, Reim-1,141.87; OCLC Inc., Sub-55.22; Olsson Associates, Se-1,000.00; Orscheln, Su-104.48; Petty Cash, Su-Se-Reim-244.95; Pieters Construction, Se-500.00; Postmaster, Su-112.00; Rose Equipment Inc., Su-2,491.73; Sack Lumber Co., Su-74.88; Scott Kudrna, Reim-287.31; Southeast Nebraska Development District, Se-322.75; Stutheit Implement Co., Equip-8575.17; Tony Hector Backhoe & Trenching, Su-Se-11.18; Tri-State Office Products, Su-166.23; Xerox Corporation, Se-Su-322.80.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Shawn Clark moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. Council Member Jeanneret seconded the motion and upon roll call vote, the following Council Members voted "YEA": Holtzman, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

The City Clerk asked that approval be given for reimbursement of mileage and a meal on December 19<sup>th</sup> when attending grant training at the Game and Parks Commission office in Lincoln associated with the recreational complex trail. Council Member Jeanneret moved to allow attendance at the training and reimbursement of mileage and meal; Seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the Agreement Renewal for Maintenance Agreement No. 51 between the Nebraska Department of Roads and the City of Auburn. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council Member Shawn Clark moved to approve Pay Application #2 & Final submitted by M.E. Collins Contracting Inc. for work associated with the 2012 P Street Box Culvert project and authorize the Mayor to sign the recommendation of acceptance on behalf of the City. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Shawn Clark moved to approve the report of unpaid water accounts and certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 24-13. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

#### **RESOLUTION NO. 24-13**

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, as follows:

Pursuant to the provisions of Auburn City Code Section 51.028, as amended, and Nebraska Revised Statute Section 17-538, the City Council approves the unpaid and delinquent Water accounts due and owing to the Board of Public Works, Auburn, Nebraska. The City Clerk shall certify said accounts to the Nemaha County Clerk to be filed as a lien against the below identified real estate and collected as a special tax in the manner provided by law.

(1) John Lindinger, 712 10th Street, Auburn, Nebraska, Lot 9, Block 8, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;



(2) Betty Banks, 1202 11th Street, Auburn, Nebraska, Lot 12, Block 12, Sheridan Addition to Auburn, Nemaha County, Nebraska, in the amount of \$50.70;

(3) Charles Nixon, 1107 Central Avenue, Auburn, Nebraska, Lots 3 & 4, Block 2, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

(4) Rayla Maybee, 1411 Central Avenue, Auburn, Nebraska, W 40 feet of Lots 1, 2, & 3 and Adj E ½ Vac Alley, Block 2, Reed & Gilmore Addition to Auburn, Nemaha County Nebraska, in the amount \$85.32;

(5) Roy & Jodi Heard, 1211 14th Street, Auburn, Nebraska, Lot 4, Block 11, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

(6) John Lindinger, 906 15th Street, Auburn, Nebraska, Lot 11, Block 22, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

(7) Dale Dettman, 1010 15<sup>th</sup> Street, Auburn, Nebraska, E35' of Lot 10, Block 9, Howe, Nixon, & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

(8) The Estate of Robert Lee Alexander, 1912 "K" Street, Auburn, Nebraska, East 80' of Lots 4 & 5 (Tract B Replat), Block 2, Calvert First Addition to Auburn, Nemaha County, Nebraska in the amount of \$38.10;

(10) Lonnie Haynes, 2103 "L" Street, Auburn, Nebraska, W90 feet of Lots 11 & 12, Block 10, Calvert First Addition to Auburn, Nemaha County, Nebraska in the amount of \$23.68;

(11) Dale Quinn, 1514 23rd Street, Auburn, Nebraska, E1/2 of Lots 7 & 8, Block 8, Courthouse Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

(11) John Lindinger, 2510 "O" Street, Auburn, Nebraska, Lot 3, Block 19, Calvert Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10; and,

(12) Eugene Pegler, 1803 "P" Street, Auburn, Nebraska, N33' of Lot 10 & S 34' of Lot 11, Block 24, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nebraska.

Council Member Jeanneret moved to approve the report of unpaid sewer accounts and certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 25-13. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION NO. 25-13**

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, as follows:

Pursuant to the provisions of Auburn City Code Section 53.30, as amended, and Nebraska Revised Statute Section 17-925.01, the City Council approves the below stated unpaid and delinquent Sewer accounts due and owing to the Board of Public Works, Auburn, Nebraska. The City Clerk shall certify said items to the Nemaha County Clerk to be filed as a lien against the below identified real estate and collected as a special tax in the manner provided by law.

(1) John Lindinger, 712 10th Street, Auburn, Nebraska, Lot 9, Block 8, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

(2) Betty Banks, 1202 11th Street, Auburn, Nebraska, Lot 12, Block 12, Sheridan Addition to Auburn, Nemaha County, Nebraska, in the amount of \$91.02;

(3) Charles Nixon, 1107 Central Avenue, Auburn, Nebraska, Lots 3 & 4, Block 2, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

(4) Rayla Maybee, 1411 Central Avenue, Auburn, Nebraska, W 40 Feet of Lots 1, 2, & 3 and Adj E ½ Vac Alley, Block 2, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$150.00;

(4) Roy & Jodi Heard, 1211 14th Street, Auburn, Nebraska, Lot 4, Block 11, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

(5) John Lindinger, 906 15th Street, Auburn, Nebraska, Lot 11, Block 22, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

(6) Dale Dettman, 1010 15<sup>th</sup> Street, Auburn, Nebraska, E35' of Lot 10, Block 9, Howe, Nixon, & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

(8) The Estate of Robert Lee Alexander, 1912 "K" Street, Auburn, Nebraska, East 80' of Lots 4 & 5 (Tract B Replat), Block 2, Calvert First Addition to Auburn, Nemaha County, Nebraska in the amount of \$63.00;

(9) Lonnie Haynes, 2103 "L" Street, Auburn, Nebraska, W 90 Feet of Lots 11 & 12, Block 10, Calvert First Addition to Auburn, Nemaha County, Nebraska, in the amount of \$40.60;

(10) Dale Quinn, 1514 23rd Street, Auburn, Nebraska, E1/2 of Lots 7 & 8, Block 8, Courthouse Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

(11) John Lindinger, 2510 "O" Street, Auburn, Nebraska, Lot 3, Block 19, Calvert Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00; and,

(12) Eugene Pegler, 1803 "P" Street, Auburn, Nebraska, N33' of Lot 10 & S 34' of Lot 11, Block 24, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nebraska.

Public hearing was held on the proposed 2014 Board of Public Works Proprietary Function Budget. Council Member Tom Clark moved to approve the 2014 Board of Public Works Proprietary Function Budget with the following change: the amount budgeted for electric department capital improvements be decreased by \$600,000. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark and Tom Clark. The following voted "NAY": Holtzman. Motion: Carried.

No action was taken to consider an ordinance regarding fire pits in the city limits.

Reports were given by the library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, Economic Development, Building, Health Insurance, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County

Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for October 2013.

There being no further business to come before the City Council, Council Member Shawn Clark moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Council President Holtzman declared the meeting adjourned.

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Larry Holtzman, Council President

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the City Council on November 12, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 12, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Council President Larry Holtzman. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, and Jeanneret. Absent: Mayor Kudrna and Council Member Janssen.

Council President Holtzman announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the October 14, 2013 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn Newspapers, Se-15.05; Auburn State Bank, Bond Payment-150,930.00; Black Hills Energy, Ut-30.29; Board of Public Works, Reim Ins-3,729.06; Brad Yost Construction, Housing Grant-16,335.00; Casey Agency Inc., Ins-51,708.00; M.E. Collins Contracting Co., Se-149,540.90; NE Dept. of Revenue, Ex-1,065.34; Nemaha Valley Museum, Downtown Revitalization Project-19,683.75; Peggy Kuser, Downtown Revitalization Project-934.00; Region V-SENDS, Se-705.00; Ruth Heywood, Downtown Revitalization Project-12,693.75; Southeast Nebraska Development District, Se-3,596.74; The Standard, Ins-243.73; Time Warner Cable, Se-Ut-230.13; Verizon Wireless, Se-45.77; Windstream, Ut-Se-28.01; Wex Bank, Su-1,296.86; American Recycling & Sanitation, Se-335.00; Black Hills Energy, Ut-43.45; Board of Public Works, Ut-3,365.16; Linda Bantz, Se-340.00; Mark Harms, Ex-500.00; Nebraska Dept. of Revenue, Ex-462.00; Nemaha County, Se-23,583.33; Time Warner Cable, Se-Ut-118.77. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-243.29; Auburn Memorial Library, Petty Cash, Su-80.20; Baker & Taylor, Bk-368.17; Beard's Salvage Inc., Su-8.92; Bennett's Auto Body, Su-313.48; Bobcat of Omaha, Equip-8,000.00; Bowman Equipment & Repair, Se-125.00; Bulldog Auto Parts, Su-50.27; Casey Agency Inc., Bonds-250.00; Concrete Industries Inc., 1,451.50; Data Technologies Inc., Se-Lic-2068.56; Dell, Equip-539.00; Demco, Su-346.01; Eakes Office Plus, Su-5.99; Filter Care, Se-21.85; Five Nines Technology Group, Se-390.00; Food Network Magazine, Sub-27.97; Gilbert Services, Se-192.00; Hillside Construction, Se-110.00; J.P. Cooke Co., Su-65.38; JEO Consulting Group Inc., Se-3,020.00; Kim Beger, Reim-246.78; League of NE Municipalities, Reg-880.00; Lynch's Hardware & Gifts, Su-7.00; Martin Marietta Materials, Su-1,321.05; Microfilm Imaging Systems Inc., Se-Lic-3,324.00; Nebraska Library Commission, Se-803.25; Nebraska Municipal Clerk Assn., Mem-25.00; Needles Upholstery, Se-35.00; Nemaha County Treasurer, Reim-1,141.87; OCLC Inc., Sub-55.22; Olsson Associates, Se-1,000.00; Orscheln, Su-104.48; Petty Cash, Su-Se-Reim-244.95; Pieters Construction, Se-500.00; Postmaster, Su-112.00; Rose Equipment Inc., Su-2,491.73; Sack Lumber Co., Su-74.88; Scott Kudrna, Reim-287.31; Southeast Nebraska Development District, Se-322.75; Stutheit Implement Co., Equip-8575.17; Tony Hector Backhoe & Trenching, Su-Se-11.18; Tri-State Office Products, Su-166.23; Xerox Corporation, Se-Su-322.80.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

November 12, 2013

Page 2

Approval was given for the City Clerk to be reimbursed for mileage and a meal on December 19<sup>th</sup> when attending grant training at the Game and Parks Commission office in Lincoln associated with the recreational complex trail.

The Agreement Renewal for Maintenance Agreement No. 51 between the Nebraska Department of Roads and the City of Auburn was approved

Pay Application #2 & Final submitted by M.E. Collins Contracting Inc. for work associated with the 2012 P Street Box Culvert project was approved and the Mayor was authorized to sign the recommendation of acceptance on behalf of the City.

The report of unpaid water accounts was approved and authorization was given to certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 24-13.

The report of unpaid sewer accounts was approved and authorization was given to certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 25-13.

Public hearing was held on the 2014 Board of Public Works Proprietary Function Budget. With four Council Members (Jeanneret, Billings, Shawn Clark and Tom Clark) voting in favor and one Council Member (Holtzman) voting in opposition the 2014 Board of Public Works Proprietary Function Budget was approved with the following change: the amount budgeted for electric department capital improvements was decreased by \$600,000.

No action was taken to consider an ordinance regarding fire pits in the city limits.

Reports were given by the library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, Economic Development, Building, Health Insurance, and Christmas Light Committee. A written financial report was provided by the Auburn Community Redevelopment Authority. Nemaha County Sheriff Brent Lottman provided a written report of law enforcement activity within the City of Auburn for October 2013.

There being no further business to come before the City Council, the City Council adjourned.

Sherry Heskett  
City Clerk

Larry Holtzman  
Council President

A complete copy of the minutes is available for inspection at City Hall.

CITY OF AUBURN  
 TREASURER'S REPORT  
 CALENDAR 11/2013, FISCAL 2/2013

**AGENDA ITEM  
 NO 6**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	505,352.91	64,083.59	38,758.82	530,677.68
STREET CHECKING	79,888.49-	91,939.76	36,735.64	24,684.37-
STREET BOND/WARRANT CHECKING	3,829.52		3,388.75	440.77
TOTAL CHECKING:	429,293.94	156,023.35	78,883.21	506,434.08
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	54,006.84	.00	.00	54,006.84
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	13,041.63	352.54	187.04	13,207.13
TOTAL KENO CHECKING	61,805.52	1,023.09	462.00	62,366.61
TOTAL CDBG CHECKING	41,980.20	5,336.46	39,350.99	7,965.67
TOTAL CDBG ED MMA:	18,653.65	169.73	322.75	18,500.63
TOTAL CDBG DTR REUSE	13,658.14	1,056.53	.00	14,714.67
TOTAL CDBG HD SAVINGS:	672.78	758.72	.00	1,431.50
TOTAL CRA CHECKING	617,013.49	1,473.51	60,000.00	558,487.00
TOTAL CITY REC CHECKING	61,727.07	.00	.00	61,727.07
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,452.47			75,452.47
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,452.47	.00	.00	425,452.47
TOTAL CASH ON HAND:	1,737,305.73	166,193.93	179,205.99	1,724,293.67

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

City of Auburn  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
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 ACCOUNTS PAYABLE CLAIMS  
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**AGENDA ITEM  
 NO 7**

GENERAL FUND

ADMIN

AFLAC	GEN AFLAC INS WH	73.80
BOARD OF PUBLIC WORKS	GEN NOV ASSURANT PREM	1,848.21
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	63.70
REGION V-SENDS	OCTOBER CLEANING	135.00
STATE TREASURER OF NE	DOG/CAT LICENSE FEE LB910	186.24
THE STANDARD	FIRE DEPT LIFE INS	74.04
TIME WARNER CABLE	ACCT# 8347 10 022 0053329	272.05

=====  
 2,653.04

ADMIN

FIRE DEPARTMENT

BLACK HILLS ENERGY	ACCT# 1240 4130 01	34.74
THE STANDARD	FIRE DEPT LIFE INS	117.50
WEX BANK	STREET DEPT FUEL EXPENSE	10.00

=====  
 162.24

FIRE DEPARTMENT

PARK DEPARTMENT

REGION V-SENDS	OCTOBER CLEANING	380.00
WEX BANK	STREET DEPT FUEL EXPENSE	288.09

=====  
 668.09

PARK DEPARTMENT

SR. CENTER DEPARTMENT

AUBURN SENIOR CENTER INC	TRANSER	5,000.00
REGION V-SENDS	OCTOBER CLEANING	190.00

=====  
 5,190.00

SR. CENTER DEPARTMENT

LIBRARY DEPARTMENT

BOARD OF PUBLIC WORKS	GEN NOV ASSURANT PREM	1,091.53
THE STANDARD	FIRE DEPT LIFE INS	20.95
WINDSTREAM NEBRASKA INC	ACCT# 090078819	46.27

=====  
 1,158.75

LIBRARY DEPARTMENT

POOL DEPARTMENT

TIME WARNER CABLE	ACCT# 8347 10 022 0053329	41.34
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=====  
 41.34

POOL DEPARTMENT



VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	GENERAL FUND	9,873.46
	STREET FUND	
	ADMIN	
AUBURN STATE BANK	INT PAV BONDS SERIES 2010	2,413.75
BOARD OF PUBLIC WORKS	GEN NOV ASSURANT PREM	887.13
M.E. COLLINS CONTRACTING CO. I	P STREET BOX CULV PAY 2 FINAL	3,051.85
THE STANDARD	FIRE DEPT LIFE INS	43.84
TIME WARNER CABLE	ACCT# 8347 10 022 0053329	41.34
WEX BANK	STREET DEPT FUEL EXPENSE	921.65
		=====
	ADMIN	7,359.56
		=====
	STREET FUND	7,359.56
	STREET BOND/WARRANT FUND	
	ADMIN	
AUBURN STATE BANK	INT PAV BONDS SERIES 2010	3,388.75
		=====
	ADMIN	3,388.75
		=====
	STREET BOND/WARRANT FUND	3,388.75
	COMM REDEVELOP AUTHORITY	
	ADMIN	
CITY OF AUBURN	P ST BOX CULVERT PROJ FUNDING	60,000.00
		=====
	ADMIN	60,000.00
		=====
	COMM REDEVELOP AUTHORITY	60,000.00
		=====
**** PAID TOTAL ****		80,621.77
		=====
***** REPORT TOTAL *****		80,621.77
		=====

VENDOR NAME REFERENCE VENDOR TOTAL

-----  
 ACCOUNTS PAYABLE CLAIMS  
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**AGENDA ITEM  
 NO 7**

GENERAL FUND

ADMIN

AMERICAN LEGAL PUBLISHING	CODE PROGRAM SUB- MODEL ORDIN	250.00
ANGELO M. LIGOURI	ATTORNEY FEES	3,908.68
AUBURN NEWSPAPERS	11/7 MINUTES OF 9/9 MTG	272.85
BOARD OF PUBLIC WORKS	PENSION PLAN FIDUCIARY INS	412.29
CORNHUSKER PRESS	TOBACCO APPL/LIC	9.20
EAKES OFFICE PLUS	BOOKMARKERS	518.36
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER	210.00
HEATH CHRISTIANSEN	ANNUAL WEBSITE SUPPORT, MAINT	1,500.00
LYNCH'S HARDWARE & GIFTS	15 BULBS	104.85
NEMAHA COUNTY CLERK	AM RECYCLING- AUGUST	2,819.71
CARD SERVICES	5 LAMP REPLACEMENT	71.20
RAYMOND'S ELECTRIC	WALL CONDUIT REPAIR	51.00
SHERRY HESKETT	MILEAGE	43.67
SUNMART #728	CUPS, KLNK, WINDEX, PAPER TOWELS	30.51
TRI-STATE OFFICE PRODUCTS	CTN COPY PAPER	98.85
XEROX CORPORATION	COLOR PRINTS	474.18

=====  
 ADMIN 10,775.35

FIRE DEPARTMENT

BRENT LOTTMAN	EVOC CLASS 10/27/13 (PARTIAL)	120.00
GRAYBILL TIRE AND REPAIR	SPLIT RIM REPAIR/MUNT-DISMOUNT	131.34
LYNCH'S HARDWARE & GIFTS	15 BULBS	25.98
SOUTHEAST DESIGN CO.	GOLD NO.S & LETTERS ENG 15	636.00

=====  
 FIRE DEPARTMENT 913.32

PARK DEPARTMENT

BULLDOG AUTO PARTS	HOWES DSL F ADDITIVE	9.80
STUTHEIT IMPLEMENT CO.	4.3 CI MS 44 STIHL	750.00

=====  
 PARK DEPARTMENT 759.80

SR. CENTER DEPARTMENT

AUBURN PLUMBING, HTG & AC INC.	SWEEP	166.82
DARNELL GLASS CO.	1 WINDOW	1,250.00
LYNCH'S HARDWARE & GIFTS	15 BULBS	104.85
RAYMOND'S ELECTRIC	WALL CONDUIT REPAIR	134.50

=====  
 SR. CENTER DEPARTMENT 1,656.17

LIBRARY DEPARTMENT

AMAZON	BOOKS	792.35
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VENDOR NAME	REFERENCE	VENDOR TOTAL
AUBURN MEM. LIBRARY PETTY CASH	11/18 ILL	33.33
AUBURN NEWSPAPERS	11/7 MINUTES OF 9/9 MTG	33.50
BAKER & TAYLOR	BOOKS	524.21
CENTER POINT LARGE PRINT	MAIRE BTWN HEAVEN AND TEX	52.08
DEMCO	CD BINDER ALBUM LINED PAGES	422.86
EAKES OFFICE PLUS	BOOKMARKERS	121.94
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER	350.00
FOLLETT SOFTWARE COMPANY	LASER PRINT LABELS	89.98
LYNCH'S HARDWARE & GIFTS	15 BULBS	69.90
OCLC INC	ILL SUB MONTHLY/ACCESS SUB MON	50.32
OMAHA WORLD HERALD	1 YEAR RENEWAL	114.40
		=====
	LIBRARY DEPARTMENT	2,654.87
	POOL DEPARTMENT	
ACCO	SRS SS SWIVEL	126.70
CLOG BUSTERS	CLEANED PIPES	100.00
CARD SERVICES	5 LAMP REPLACEMENT	1.49
		=====
	POOL DEPARTMENT	228.19
		=====
	GENERAL FUND	16,987.70
	STREET FUND	
	ADMIN	
BOWMAN EQUIPMENT & REPAIR	LABOR AIR COMP/SWITCH	129.25
BULLDOG AUTO PARTS	HOWES DSL F ADDITIVE	106.66
CENTRAL SALT	24.92 BULK DEICING SALT	1,286.29
CONCRETE INDUSTRIES INC.	1 SALT AND SAND MIX	1,971.90
EGGERS BROTHERS INC	#2 BUSH, SPROCKET BLANKS	788.78
FILTER CARE	FILTER CLEANED #20	12.70
GRAINGER	2 HEATING ELEMENTS	467.46
MEYER-EARP CHEVROLET	#11 SWITCH	102.34
MID CON SYSTEMS INC.	GONE DOUBLE STRENGTH	1,256.07
NEBRASKA DEPT OF ROADS	POST DELINEATOR	91.80
OK TIRE	SPLIT RIM REPAIR	134.95
CARD SERVICES	5 LAMP REPLACEMENT	182.50
RUETER'S	FUEL FILTERS # 210	61.92
STUTTHEIT IMPLEMENT CO.	4.3 CI MS 44 STIHL	882.55
		=====
	ADMIN	7,475.17
		=====
	STREET FUND	7,475.17
	CDBG GRANT FUND	
	REUSE DTR	
SOUTHEAST NE DEVELOPMENT DIST.	REUSE DTR ADMIN JULY-OCT 2013	914.40

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	REUSE DTR	914.40
		=====
	CDBG GRANT FUND	914.40
		=====
**** PAID	TOTAL ****	25,377.27
		=====
*****	REPORT TOTAL *****	25,377.27
		=====

VENDOR NAME	REFERENCE	VENDOR TOTAL
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ACCOUNTS PAYABLE CLAIMS

**AGENDA ITEM  
 NO 7**

	GENERAL FUND	
	ADMIN	
AMERICAN RECYCLING SANITATION	RECYCLE LOT	335.00
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.00	405.64
	=====	
	ADMIN	740.64
	FIRE DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.00	785.96
REGION V-SENDS	10/2 CLEANING	50.00
	=====	
	FIRE DEPARTMENT	835.96
	PARK DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.00	902.58
TIME WARNER CABLE	ACCT# 8347 10 022 0023504	29.95
	=====	
	PARK DEPARTMENT	932.53
	SR. CENTER DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.00	513.81
	=====	
	SR. CENTER DEPARTMENT	513.81
	LIBRARY DEPARTMENT	
AMERICAN RECYCLING SANITATION	RECYCLE LOT	38.50
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.00	571.66
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	40.00
	=====	
	LIBRARY DEPARTMENT	650.16
	POOL DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.00	208.25
	=====	
	POOL DEPARTMENT	208.25
	=====	
	GENERAL FUND	3,881.35
	STREET FUND	
	ADMIN	
BLACK HILLS ENERGY	ACCT# 6074 7283 43	30.47

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City of Auburn  
ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT

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OPER: SH

VENDOR NAME	REFERENCE	VENDOR TOTAL
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BOARD OF PUBLIC WORKS	ELEC ACCT# 14003500.00	513.88
VERIZON WIRELESS	ACCT# 383064839	46.83
		=====
	ADMIN	591.18
		=====
	STREET FUND	591.18

\*\*\*\* PAID TOTAL \*\*\*\* 4,472.53

\*\*\*\*\* REPORT TOTAL \*\*\*\*\* 4,472.53  
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