

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
JUNE 11, 2012

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**
6. **APPROVAL OF FINANCIAL REPORT.**
7. **CLAIMS.**
8. **APPROVAL** for Attendance at Meeting(s).
9. **APPOINTMENTS** –
  - Municipal Tree Board
  - Budget/Finance Committee
10. **UPDATE** on Marketing and Signage by Alan Jackson (PSC) and introduction of Clay and Julie Mohr and students from School House Graphic Products from Arnold, Nebraska.
11. **DISCUSSION** of Proposed Ordinance – Nebraska State Historical Society – Certified Local Government Program.
12. **APPROVAL** to submit Legion Park to Heritage Nebraska/Preservation for the Hidden Treasure award.
13. **RANDY BENNETT, Auburn Volunteer Fire Department Chief** – Discussion and possible action on bringing the Auburn city fire hydrants into compliance with the color coding standard of The National Fire Prevention Association (NFPA).

14. **Auburn CDBG ED ReUse: & NDED's new CDBG Economic Development Local Revolving Loan Fund initiative.**
15. **JEO CONSULTING GROUP – Approve additional work for Asphalt project and alley construction.**
16. **JEO CONSULTING GROUP – Engineering and Reconstruction of P Street bridge project.**
17. **ORDINANCE** amending Procedure of Simple Subdivision under the Auburn City Code.
18. **DISCUSSION - Watershed and erosion at Recreational Complex.**
19. **DISCUSSION - Water runoff – West Auburn Project area.**
20. **REPORTS/RECOMMENDATIONS - - From Dept. Heads.**
  - a. Street Department –
  - b. Fire Department –
  - c. Police Department –
  - d. Library –
  - e. Treasurer -
21. **REPORTS/RECOMMENDATIONS - - From Committees.**
  - a. Street –
  - b. Keep Auburn Beautiful -
  - c. Economic Development –
  - d. Safety Committee –
  - e. Building Committee -
  - f. Legislative –
  - g. Other Committees & Reports –
22. **ADJOURNMENT.**

# Possible Motion Format 6-11-12

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the May 14, 2012, and May 24, 2012, meetings' minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claim submitted by Auburn Plumbing, Htg. & AC Inc. in the amount of \$ \_\_\_\_\_.

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/trainings as requested

9. **APPOINTMENTS** –

- Municipal Tree Board
- Budget/Finance Committee

POSSIBLE ACTION: Roll Call on Appointments

10. **UPDATE** on Marketing and Signage by Alan Jackson (PSC) and introduction of Clay and Julie Mohr and students from School House Graphic Products from Arnold, Nebraska.

11. **DISCUSSION** of Proposed Ordinance – Nebraska State Historical Society – Certified Local Government Program.

12. **APPROVAL** to submit Legion Park to Heritage Nebraska/Preservation for the Hidden Treasure award.

POSSIBLE MOTION: I move to approve the submission of Legion Park to Heritage Nebraska Preservation for the Hidden Treasure award

13. **RANDY BENNETT, Auburn Volunteer Fire Department Chief** – Discussion and possible action on bringing the Auburn city fire hydrants into compliance with the color coding standard of The National Fire Prevention Association (NFPA).

14. **Auburn CDBG ED ReUse: & NDED's new CDBG Economic Development Local Revolving Loan Fund initiative.**

Kevin Burnison has offered the following 3 possible motions to choose from

**Returning to NDED:** \_\_\_\_\_ moved, \_\_\_\_\_ 2<sup>nd</sup> to authorize the Mayor to Draft a letter to NDED reporting that the City of Auburn will be returning the existing balance of CDBG ED ReUse program income and the City of Auburn will have the single borrower in the City CDBG ED ReUse loan portfolio redirect all their future re-payments from the City of Auburn to the State of Nebraska/NDED. And that the City of Auburn will be awaiting specific instructions from NDED on how said transfer of all rights/titles/and interest is to be made.

Vote: \_\_\_\_\_

OR

**Returning to NDED with desire said funds be placed in the SEND, INC NDO:** \_\_\_\_\_ moved, \_\_\_\_\_ 2<sup>nd</sup> to authorize the Mayor to Draft a letter to NDED reporting that the City of Auburn will be returning the existing balance of CDBG ED ReUse program income and the City of Auburn will have the single borrower in the City CDBG ED ReUse loan portfolio redirect all their future re-payments from the City of Auburn to the State of Nebraska/NDED with the desire that said funds will be placed in the regional NDO which SENDD if forming.

And that the City of Auburn will be awaiting specific instructions from NDED on how said transfer of all rights/titles/and interest is to be made. Vote: \_\_\_\_\_

OR

**Please Schedule a Monitoring Visit with the intent that Auburn will retain said CDBG ED Program Income Fund:** \_\_\_\_\_ moved, \_\_\_\_\_ 2<sup>nd</sup> to authorize the Mayor to Draft a letter to NDED reporting that the City of Auburn would like to schedule a monitoring per the NDED requirements with the intent that the City of Auburn will retain said CDBG ED Program Income fund and that the City of Auburn will maintain said fund into the future in compliance with HUD/CDBG requirements. With the timeline of City budgets, the City of Auburn asks that said monitoring visit be scheduled for October 2012 or later. That will allow the City to get through the current fiscal year and get the next fiscal year budget in place so the proper time and attention can be dedicated to the NDED/CDBG ED ReUse Monitoring. Vote:

\_\_\_\_\_

15. **JEO CONSULTING GROUP** – Approve additional work for Asphalt project and alley construction.

16. **JEO CONSULTING GROUP** – Engineering and Reconstruction of P Street bridge project.

17. **ORDINANCE** amending Procedure of Simple Subdivision under the Auburn City Code.

POSSIBLE ACTION: (Ordinance Record)

18. **DISCUSSION** - Watershed and erosion at Recreational Complex.

19. **DISCUSSION** - Water runoff – West Auburn Project area.

20. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department –
- b. Fire Department –
- c. Police Department –
- d. Library –
- e. Treasurer –

21. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street –
- b. Keep Auburn Beautiful -
- c. Economic Development –
- d. Safety Committee –
- e. Building Committee -
- f. Legislative –
- g. Other Committees & Reports –

22. **ADJOURNMENT.**

POSSIBLE MOTION: I move for adjournment to meet at the call of the Mayor

City Council Proceedings  
May 14, 2012

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 14, 2012, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Bishop, Clark, Holtzman, and Kruger. Absent: Critser.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the April 9, 2012 and April 17, 2012 meetings' minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: Action Technology Services Inc., Se-300.00; American Family Life Assurance Co., Wh-81.32; American Recycling & Sanitation, Se-183.50; Auburn Newspapers, CRA-18.40; Auburn State Bank, Bonds Int-1615.00; Black Hills Energy, Ut-128.66; Blue Cross-Blue Shield, Ins-9133.00; Board of Public Works, Ut-3546.29; Consolidated Management Co., Su-172.25; Five Nines Technology Group, Se-167.40; Linda Bantz, Se-309.00; Mark Harms, Ex-500.00; Nebraska UC Fund, Unemployment Reim-84.08; NE Dept. of Revenue, Sales Tax Collection-7.73; Nemaha County, Se-4693.47; Region V SENDS, Se-650.00; Southeast NE Development District, CDBG Se-2861.08; The Standard, Ins-373.21; Time Warner Cable, Se-503.56; Trinity, Wheel Loader Loan Payment-22,590.20; Windstream, Ut-228.34; Wright Express, Su-397.97. The following claims (not previously approved by motion or resolution) were presented: Auburn Plumbing, Htg. & AC Inc., Se-348.74; Amazon, Bk-1203.20; American Lawncare Inc., Se-1100.00; American Legal Publishing, Fe-2340.00; Angelo Ligouri, Se-13106.64; Arbor Manor, Ex-1461.36; Auburn Family Health Center PC, Se-108.00; Auburn Memorial Library Petty Cash, Su-83.15; Auburn Newspapers, Se-624.05; Awards Unlimited Inc., Su-39.20; Baker & Taylor, Bk-94.65; Beard's Salvage Inc., Su-32.85; Board of Public Works, Maint-2366.80; Bohl Plumbing & Heating Inc., Su-19.00; Bulldog Auto Parts, Su-141.93; Casey's General Stores Inc., Reim-11.29; Dell Business Credit, Equip-1197.84; Demco, Su-123.47; Eakes Office Plus, Su-95.70; Eggers Brothers Inc., Su-159.34; Filter Care, Se-7.05; Five Nines Technology Group, Equip-Se-7481.98; Galls An Aramark Co., Su-104.47; General Fire and Safety Equipment, Se-601.70; Glenn's Corner Market, Su-442.58; Grainger, Su-75.55; Grimms Gardens, Trees-169.98; Hometown Brand Appliances, Se-85.94; ICC Birmingham District, Mem-125.00; Jack's Uniforms & Equipment, Equip-1924.01; JEO Consulting Group Inc., Se-4900.00; Leroy Holthus, Se-150.00; Lynch's Hardware & Gifts, Su-205.61; Mary Kruger, Reim-78.81; Mid Con Systems Inc., Su-863.00; Nebraska Forest Service, Reg-5.00; Nebraska UC Fund, Reim-84.08; Nemaha County Sheriff, Se-3648.20; Nichols Masonry, Se-7000.00; OCLC Inc., Se-43.12; Orscheln, Su-534.35; Pamida, Su-118.14; Petersens Auto Repair, Se-490.05; R.C. Booth Enterprises, Bk-30.00; Sack Lumber Co., Su-254.69; Scott Kudrna, Reim-1244.37; Stutheit Implement Co., Su-245.50; The Auburn Sport Shop, Su-295.98; Arbor Day Foundation, Su-38.65; Tri-State Office Products, Su-125.16; Trittech Forensics, Su-131.85; Xerox Corporation, Su-Se-741.17.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claim submitted by Auburn Plumbing, Htg. & AC in the amount of \$348.74. Council Member Bishop abstained from voting on said claim.

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The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Approval for attendance at meetings was given for the Police Chief to attend Taser Recertification on June 13, 2012 and the City Clerk to attend the Municipal Accounting & Finance Conference June 20 through June 22, 2012.

Mayor Kudrna proclaimed May 15<sup>th</sup> as National Law Enforcement Day and May 13<sup>th</sup> through May 19, 2012, as National Law Enforcement Week in Auburn.

The City Council confirmed the appointment of Dick Hahn to the KAB committee. With two Council Members (Bishop, Holtzman) voting in favor of the appointment, two Council Members (Billings, Clark) voting in opposition and one Council Member (Kruger) abstaining from the vote, confirmation by the Council was not given for an appointment of Mary Kruger to the Budget/Finance Council Committee. Council confirmed the appointment of Mary Kruger to the Ordinance Committee. Council Member Kruger abstained from voting on her appointment.

Audrey Mohr with the Nebraska State Historical Society presented information on the Certified Local Government Program and the National Register of Historic Places.

The request by the American Legion Post 23 for a Special Designated Liquor License for a beer garden event to be held on July 13, 2012 at 909 I Street was approved.

The request by the American Legion Post 23 for a Special Designated Liquor License for a beer garden event to be held on July 14, 2012 at the Nemaha County Ball Field was approved.

Discussion was held regarding the request from Valley View Apartment residents that the City clean up properties in their neighborhood.

Approval was given for the expenditure of an amount up to \$200 from Keno funds to purchase plants for the city planters.

Jeff Jeanneret as a Auburn Rescue Squad Trustee and Darren Butler as Captain of the Auburn Rescue Squad addressed safety concerns associated with rescue calls and asked the City to consider additional law enforcement coverage during certain times that tend to have more calls.

The updates to the City of Auburn Housing Program Guidelines were approved as presented.

Approval was given to authorize the submission of 2012 Owner Occupied Rehabilitation Pre-Application forms to the Nebraska Department of Economic Development by the passage and adoption of Resolution No. 13-12.

CDBG #10-DTR-105 (Downtown Revitalization Program) Drawdown #5 and the related claims were approved.

The Downtown Revitalization ReUse Plan for Commercial Rehab Program Income was approved as presented.

The City Council approved the Auburn Fire Department General Operating Guidelines.

Ordinance no. 8-12, updating the city salary ordinance was approved.

Reports were given by the following department heads: street department, fire department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.

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There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.



AGENDA ITEM  
NO 5

Auburn, Nebraska  
May 14, 2012

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 14, 2012, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before May 11, 2012. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Bishop, Clark, Holtzman, and Kruger. Absent: Critser.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Holtzman moved to dispense with the reading of the April 9, 2012 and April 17, 2012 meetings' minutes and to approve the same as written. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Bishop, Clark, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Bishop moved to approve the financial report; Seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Clark, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: Action Technology Services Inc., Se-300.00; American Family Life Assurance Co., Wh-81.32; American Recycling & Sanitation, Se-183.50; Auburn Newspapers, CRA-18.40; Auburn State Bank, Bonds Int-1615.00; Black Hills Energy, Ut-128.66; Blue Cross-Blue Shield, Ins-9133.00; Board of Public Works, Ut-3546.29; Consolidated Management Co., Su-172.25; Five Nines Technology Group, Se-167.40; Linda Bantz, Se-309.00; Mark Harms, Ex-500.00; Nebraska UC Fund, Unemployment Reim-84.08; NE Dept. of Revenue, Sales Tax Collection-7.73; Nemaha County, Se-4693.47; Region V SENDS, Se-650.00; Southeast NE Development District, CDBG Se-2861.08; The Standard, Ins-373.21; Time Warner Cable, Se-503.56; Trinity, Wheel Loader Loan Payment-22,590.20; Windstream, Ut-228.34; Wright Express, Su-397.97. The following claims (not previously approved by motion or resolution) were presented: Auburn Plumbing, Htg. & AC Inc., Se-348.74; Amazon, Bk-1203.20; American Lawncare Inc., Se-1100.00; American Legal Publishing, Fe-2340.00; Angelo Ligouri, Se-13106.64; Arbor Manor, Ex-1461.36; Auburn Family Health Center PC, Se-108.00; Auburn Memorial Library Petty Cash, Su-83.15; Auburn Newspapers, Se-624.05; Awards Unlimited Inc., Su-39.20; Baker & Taylor, Bk-94.65; Beard's Salvage Inc., Su-32.85; Board of Public Works, Maint-2366.80; Bohl Plumbing & Heating Inc., Su-19.00; Bulldog Auto Parts, Su-141.93; Casey's General Stores Inc., Reim-11.29; Dell Business Credit, Equip-1197.84; Demco, Su-123.47; Eakes Office Plus, Su-95.70; Eggers Brothers Inc., Su-159.34; Filter Care, Se-7.05; Five Nines Technology Group, Equip-Se-7481.98; Galls An Aramark Co., Su-104.47; General Fire and Safety Equipment, Se-601.70; Glenn's Corner Market, Su-442.58; Grainger, Su-75.55; Grimms Gardens, Trees-169.98; Hometown Brand Appliances, Se-85.94; ICC Birmingham District, Mem-125.00; Jack's Uniforms & Equipment, Equip-1924.01; JEO Consulting Group Inc., Se-4900.00; Leroy Holthus, Se-150.00; Lynch's Hardware & Gifts, Su-205.61; Mary Kruger, Reim-78.81; Mid Con Systems Inc., Su-863.00; Nebraska Forest Service, Reg-5.00; Nebraska UC Fund, Reim-84.08; Nemaha County Sheriff, Se-3648.20; Nichols Masonry, Se-7000.00; OCLC Inc., Se-43.12; Orscheln, Su-534.35; Pamida, Su-118.14; Petersens Auto Repair, Se-490.05; R.C. Booth Enterprises, Bk-30.00; Sack Lumber Co., Su-254.69; Scott Kudrna, Reim-1244.37; Stutheit Implement Co., Su-245.50; The Auburn Sport Shop, Su-295.98; Arbor Day Foundation, Su-38.65; Tri-State Office Products, Su-125.16; Trittech Forensics, Su-131.85; Xerox Corporation, Su-Se-741.17.

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Council Member Billings moved to approve the claim submitted by Auburn Plumbing, Htg. & AC in the amount of \$348.74. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, and Clark. The following voted "NAY": No one. Council Member Bishop abstained from voting on said claim. Motion: Carried.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Motion: Carried.

The Police Chief requested approval to attend Taser Recertification on June 13, 2012 and the City Clerk requested approval to attend the Municipal Accounting & Finance Conference June 20 through June 22, 2012. Council Member Holtzman moved to allow attendance at meetings/trainings as requested; Seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Kruger, Billings, Bishop, Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna proclaimed May 15<sup>th</sup> as National Law Enforcement Day and May 13<sup>th</sup> through May 19, 2012, as National Law Enforcement Week in Auburn, which proclamation was:

**PROCLAMATION CELEBRATING NATIONAL LAW  
ENFORCEMENT WEEK**

**WHEREAS**, The Congress and President of the United States have designated May 15, 2012 as National Law Enforcement Day and the week of May 13<sup>th</sup> through the 19<sup>th</sup> as National Law Enforcement Week; and

**WHEREAS**, the dedicated men and women who have chosen law enforcement as a career play an essential role in preserving the freedom, rights, safety and security of the citizens of Auburn; and

**WHEREAS**, the officers of the City of Auburn Police Department provide a vital public service; and

**WHEREAS**, it is important that all citizens know and understand the duties, hazards, responsibilities and sacrifices of the officers of the Auburn Police Department and recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder and by protecting the innocent against deception and the weak against oppression; and

**WHEREAS**, each year we observe May 15<sup>th</sup> as National Law Enforcement Day to honor those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled while protecting their fellow citizens; and

**WHEREAS**, those officers who have dedicated their lives to the service of humanity through law enforcement and those officers who have given their lives in this noble cause should be recognized and remembered; and

**WHEREAS**, it is fitting and proper that the City Council, along with all citizens of Auburn, observe May 15<sup>th</sup>, 2012 as National Law Enforcement Day and May 13<sup>th</sup> through May 19, 2012, as National Law Enforcement Week in Auburn in honor of the brave and valiant service rendered by the officers of the Auburn Police Department.

**NOW, THEREFORE**, I Scott Kudrna, by virtue of the authority vested in me as Mayor of Auburn, Nebraska to be affixed this 14<sup>th</sup> day of May 2012.

Mayor Kudrna offered the appointment of Dick Hahn to the KAB committee and Mary Kruger to both the Budget/Finance Council Committee and Ordinance Committee to fill the vacancy when Chris Erickson resigned. Upon calling the roll on the three appointed positions as one vote, the following Council Members voted "YEA": Bishop and Holtzman. The following voted "NAY": Billings and Clark. Council Member Kruger abstained from voting. The Mayor then proceeded to offer the appointments with separate roll call votes. The Mayor offered the appointment of Dick Hahn to the KAB Committee. Upon calling the roll the following Council Members voted "YEA": Bishop, Clark, Holtzman, Kruger, and Bishop. The following voted "NAY": No one. Appointment: Confirmed. The Mayor offered the appointment of Mary Kruger to the Budget/Finance Council Committee. Upon calling the roll, the following Council Members voted "YEA": Bishop and Holtzman. The following voted "NAY": Clark and Billings. Council Member Kruger abstained from the voting. Appointment: Confirmation by the Council was not given. The Mayor offered the appointment of Mary Kruger to the Ordinance Committee. Upon calling the roll, the following Council Members voted "YEA": Holtzman, Billings, Bishop, and Clark. The following voted "NAY": No one. Council Member Kruger abstained from voting. Appointment: Confirmed.

Audrey Mohr with the Nebraska State Historical Society presented information on the Certified Local Government Program and the National Register of Historic Places.

Council Member Bishop moved to approve the request by the American Legion Post 23 for a Special Designated Liquor License for a beer garden event to be held on July 13, 2012 at 909 I Street. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the request by the American Legion Post 23 for a Special Designated Liquor License for a beer garden event to be held on July 14, 2012 at the Nemaha County Ball Field. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Kruger, Billings, Bishop, Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Discussion was held regarding the request from Valley View Apartment residents that the City clean up properties in their neighborhood.

Council Member Billings moved to approve the expenditure of an amount up to \$200 from Keno funds to purchase plants for the city planters. The foregoing motion was seconded by Council Member Holtzman, and upon roll call vote, the following Council Members voted "YEA": Billings, Bishop, Clark, Holtzman, and Kruger. The following voted: No one. Motion: Carried.

Jeff Jeanneret as a Auburn Rescue Squad Trustee and Darren Butler as Captain of the Auburn Rescue Squad addressed safety concerns associated with rescue calls and asked the City to consider additional law enforcement coverage during certain times that tend to have more calls.

Council Member Holtzman moved to approve the updates to the City of Auburn Housing Program Guidelines as presented. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Bishop, Clark, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to authorize the submission of 2012 Owner Occupied Rehabilitation Pre-Application forms to the Nebraska Department of Economic Development by the passage and adoption of Resolution No. 13-12. The foregoing motion was seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Clark, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION No. 13-12

Authorizing Mayor to sign Pre-Application for 2012 Owner Occupied Housing Rehabilitation Grant Application to Nebraska Dept. of Economic Development  
Proposed Council Action: May 14, 2012

Authorizing Chief Elected Official to sign a Pre-Application to the Nebraska Department of Economic Development for a 2012 Owner Occupied Housing Rehab category Nebraska Affordable Housing Program Grant.

**Whereas**, the City of Auburn, Nebraska is an eligible unit of a general local government authorized to file an application under the Housing and Community Development Act of 1974 as Amended for Small Cities Community Development Block Grant Program, and Cranston-Gonzalez National Affordable Housing Act of 1990 (HOME Program) funds distributed by the Nebraska Department of Economic Development through the Nebraska Affordable Housing Program, and

**Whereas**, the City of Auburn, Nebraska will submit the Pre-Application for an amount of \$250,000 in Nebraska Affordable Housing Program Funds for the rehabilitation of 8 owner occupied homes City Wide in the City of Auburn, and

**NOW, THEREFORE, BE IT RESOLVED BY** The City Council of Auburn, Nebraska that the Mayor be authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda between the City of Auburn and the Nebraska Department of Economic Development.

Council Member Bishop moved to approve CDBG #10-DTR-105 (Downtown Revitalization Program) Drawdown #5 and the related claims. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Bishop moved to approve the Downtown Revitalization ReUse Plan for Commercial Rehab Program Income as presented. The foregoing motion was seconded by Council Member Kruger and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Motion: Carried.

Fire Chief Randy Bennett was present and answered questions regarding the proposed Auburn Fire Department General Operating Guidelines. Council Member Holtzman moved to approve the Auburn Fire Department General Operating Guidelines; Seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Kruger, Billings, Bishop, Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 8-12, updating the city salary ordinance was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 8-12  
Updating the Salary Ordinance

Council Member Holtzman moved that the minutes of these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Billings. Upon roll call vote, the following voted "YEA": Billings, Bishop, Clark, Holtzman, and Kruger. The following voted "NAY": No one.

Reports were given by the following department heads: street department, fire department, police department, library, and City Treasurer.

The following committees provided reports: Street, Economic Development, and Parks/Pool. A written financial report was provided by the Auburn Community Redevelopment Authority.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Holtzman, Kruger, Billings, Bishop, and Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

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Scott Kudrna, Mayor

ATTEST:

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Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 14, 2012; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

City Council Proceedings  
May 24, 2012

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 24, 2012, at 7:30 o'clock P.M., in Emergency Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Bishop, Critser, Holtzman, and Kruger. Absent: Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Mayor Kudrna announced that the purpose of the emergency meeting was for the Council to consider a bid by Pavers Inc. to pave alleys and the parking lot east of the tennis courts which said bid has a response deadline of 3 days which is on or before the 25<sup>th</sup> day of May, 2012. The bid proposal was reviewed and City Treasurer Joe Casey presented a "Summary of Financial Position" of the City's bank account showing that funds are available to finance the overlay/alley project. Council approved a motion to accept the proposal submitted by Pavers Inc. for alley and parking lot resurfacing in the amount of \$67,727.50.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

AGENDA ITEM  
NO 5

Auburn, Nebraska  
May 24, 2012

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on May 24, 2012, at 7:30 o'clock P.M., in Emergency Meeting, open to the general public. Advance notice of said Emergency Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before May 22, 2012. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Bishop, Critser, Holtzman, and Kruger. Absent: Clark.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Mayor Kudrna announced that the purpose of the emergency meeting was for the Council to consider a bid by Pavers Inc. to pave alleys and the parking lot east of the tennis courts which said bid has a response deadline of 3 days which is on or before the 25<sup>th</sup> day of May, 2012. The bid proposal was reviewed and City Treasurer Joe Casey presented a "Summary of Financial Position" of the City's bank account showing that funds are available to finance the overlay/alley project. Council Member Holtzman moved to accept the proposal submitted by Pavers Inc. for alley and parking lot resurfacing in the amount of \$67,727.50. The foregoing motion was seconded by Council Member Bishop and upon roll call vote, the following Council Members voted "YEA": Bishop, Critser, Holtzman, Kruger, and Billings. The following voted "NAY": No one. Motion: Carried.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Critser seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Critser, Holtzman, Kruger, Billings, and Bishop. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on May 24, 2012; that all of the subjects included in the foregoing proceedings were contained in the agenda and notice for the emergency meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda and notice for at least twenty-four hours prior to said

meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection no later than the end of the next business day; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk



CALENDAR 5/2012, FISCAL 8/2011

AGENDA ITEM  
 NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	400,850.71	221,962.24	101,704.18	521,108.77
STREET CHECKING	68,987.42	30,721.11	29,769.68	69,938.85
STREET BOND/WARRANT CHECKING	113,130.79	7,311.83	18,668.75	101,773.87
TOTAL CHECKING:	582,968.92	259,995.18	150,142.61	692,821.49
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	8,925.26	.00	.00	8,925.26
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	25,004.10	4.24	.00	25,008.34
TOTAL KENO CHECKING	71,880.27	9.13	.00	71,889.40
TOTAL CDBG CHECKING	7,967.71	146,913.00	3,318.53	151,562.18
TOTAL CDBG ED MMA:	19,153.10	169.94	.00	19,323.04
TOTAL CDBG HD SAVINGS:	4,418.49	565.33	.00	4,983.82
TOTAL CRA CHECKING	394,608.89	29,823.22	22,599.68	401,832.43
TOTAL CITY REC CHECKING	63,947.21	.00	.00	63,947.21
GENERAL CD #23810	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,207.95			75,207.95
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	350,207.95	.00	.00	350,207.95
TOTAL CASH ON HAND:	1,529,081.90	437,480.04	176,060.82	1,790,501.12

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

VENDOR NAME	REFERENCE	
-----		
GENERAL FUND		
ADMIN		
THE STANDARD	INSURANCE-CITY OFFICE	70.89
TIME WARNER CABLE	PHONE	222.70
WRIGHT EXPRESS FSC	ACCT FEE	77.92
		=====
		ADMIN 371.51
POLICE DEPARTMENT		
THE STANDARD	INSURANCE	101.13
WRIGHT EXPRESS FSC	FUEL	1,799.72
		=====
		POLICE DEPARTMENT 1,900.85
FIRE DEPARTMENT		
BLACK HILLS ENERGY	NATURAL GAS	43.48
THE STANDARD	INSURANCE	136.40
WRIGHT EXPRESS FSC	FUEL	175.23
		=====
		FIRE DEPARTMENT 355.11
PARK DEPARTMENT		
WRIGHT EXPRESS FSC	FUEL	358.16
		=====
		PARK DEPARTMENT 358.16
LIBRARY DEPARTMENT		
THE STANDARD	INSURANCE	20.95
		=====
		LIBRARY DEPARTMENT 20.95
POOL DEPARTMENT		
AUBURN MUNICIPAL POOL	PETTY CASH	75.00
TIME WARNER CABLE	PHONE	39.29
		=====
		POOL DEPARTMENT 114.29
		=====
		GENERAL FUND 3,120.87
STREET FUND		
ADMIN		
AUBURN STATE BANK	HIGH ALLOC BONDS DATED 5-27-10	12,615.00
THE STANDARD	INSURANCE	43.84
TIME WARNER CABLE	PHONE	39.29

VENDOR NAME	REFERENCE	VENDOR TOTAL
VERIZON WIRELESS	CELL PHONE	52.28
WRIGHT EXPRESS FSC	FUEL	1,342.17
	ADMIN	14,092.58
	STREET FUND	14,092.58
	STREET BOND/WARRANT FUND	
	ADMIN	
AUBURN STATE BANK	PAV DATED 5-27-10	18,668.75
	ADMIN	18,668.75
	STREET BOND/WARRANT FUND	18,668.75
	CDBG GRANT FUND	
	ADMIN	
DAVID MOYER	DTR DD #5 P12 1916 "O" GRANT	3,000.00
	ADMIN	3,000.00
	CDBG GRANT FUND	3,000.00
	COMM REDEVELOP AUTHORITY	
	ADMIN	
ORSCHELN	ORSCHELN PROJECT TIF	16,531.28
	ADMIN	16,531.28
	COMM REDEVELOP AUTHORITY	16,531.28
**** PAID TOTAL ****		55,413.48
**** REPORT TOTAL ****		55,413.48

AGENDA ITEM  
 NO 7

VENDOR NAME	REFERENCE	
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GENERAL FUND		
ADMIN		
AMERICAN FAMILY LIFE ASSUR CO	ACCT #0MRT5	54.80
AMERICAN RECYCLING SANITATION	CONTAINER SERVICE	145.00
BLUE CROSS-BLUE SHIELD	HEALTH INS	2,067.55
BOARD OF PUBLIC WORKS	ELECTRIC	399.55
FIVE NINES TECHNOLOGY GROUP	MONTHLY BACKUP FEE	63.70
REGION V-SENDS	CUSTODIAL SERVICES MAY	135.00
WRIGHT EXPRESS FSC	CREDIT	77.92-
		=====
ADMIN		2,787.68
POLICE DEPARTMENT		
BLUE CROSS-BLUE SHIELD	HEALTH INS	5,704.41
NEMAHA COUNTY	RENT AND DISPATCHING	4,693.47
WINDSTREAM NEBRASKA INC	PHONE	127.41
WRIGHT EXPRESS FSC	FUEL	1,494.95
		=====
POLICE DEPARTMENT		12,020.24
FIRE DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	132.55
TIME WARNER CABLE	PHONE	86.77
WRIGHT EXPRESS FSC	FUEL	51.70
		=====
FIRE DEPARTMENT		271.02
PARK DEPARTMENT		
BOARD OF PUBLIC WORKS	ELEC LEGION PARK	1,313.40
TIME WARNER CABLE	PHONE	39.29
WRIGHT EXPRESS FSC	FUEL	393.61
		=====
PARK DEPARTMENT		1,746.30
SR. CENTER DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	518.43
REGION V-SENDS	CUSTODIAL SERVICES MAY	190.00
		=====
SR. CENTER DEPARTMENT		708.43
LIBRARY DEPARTMENT		
BLACK HILLS ENERGY	ACCT #9318 5754 66 LIBRARY	21.08
BLUE CROSS-BLUE SHIELD	HEALTH INS	952.16
LINDA BANTZ	CLEANING	309.00