

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
MARCH 11, 2013

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **7:10 P.M. – PUBLIC HEARING** on the Board of Public Works Reconciliation Statements for the Wastewater Departments.

**Action** on said public hearing.

10. **AGREEMENT** between the City of Auburn and State of Nebraska Department of Roads – Project No. STP-136-7(123) Reconstructing US-136 in Auburn. **Resolution.**

11. **APPROVAL** – Historic Preservation District grant application.

12. **RESOLUTION** to approve the Local Emergency Operations Plan.

13. **RESOLUTION** – To accept a proposal for Infill Housing.

14. **DRAWDOWN #1** General Admin for 12-HO-6044 (Owner Occupied Housing Rehab project) and related claims.

15. **APPOINTMENTS/REAPPOINTMENTS –**
  - Board of Public Works
  
16. **DISCUSSION & POSSIBLE MOTION** on enacting City policy for City Representatives and Officials on releasing information and/or statements regarding City conduct, business or future business.
  
17. **REPORTS/RECOMMENDATIONS - - From Dept. Heads.**
  - a. Street Department –
  - b. Fire Department –
  - c. Library –
  - d. Treasurer -
  
18. **REPORTS/RECOMMENDATIONS - - From Committees.**
  - a. Street Committee –
  - b. Keep Auburn Beautiful -
  - c. Economic Development –
  - d. Safety Committee –
  - e. Building Committee -
  - f. Legislative –
  - g. Parks and Pool Committee -
  - h. Other Committees & Reports –
  
19. **ADJOURNMENT.**

# Possible Motion Format 3-11-13

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

POSSIBLE MOTION: I move to dispense with the reading of the February 11, 2013 meeting's minutes and to approve the same as written (or as amended)

6. **APPROVAL OF FINANCIAL REPORT.**

POSSIBLE MOTION: I move to approve the financial report

7. **CLAIMS.**

POSSIBLE MOTION: I move to approve the claim submitted by Captain Handy (Larry Holtzman) in the amount of \$240.00

POSSIBLE MOTION: I move to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011

8. **APPROVAL** for Attendance at Meeting(s).

POSSIBLE MOTION: I move to allow attendance at meeting(s)/training(s) as requested

9. **7:10 P.M. – PUBLIC HEARING** on the Board of Public Works Reconciliation Statements for the Wastewater Departments.

POSSIBLE MOTION: I move to approve the Board of Public Works Proprietary Function Reconciliation Statement for the Wastewater Departments

10. **AGREEMENT** between the City of Auburn and State of Nebraska Department of Roads – Project No. STP-136-7(123) Reconstructing US-136 in Auburn. **Resolution.**

POSSIBLE MOTION: I move to approve the agreement between the City of Auburn and State of Nebraska Department of Roads – Project No. STP-136-7(123) Reconstructing US-136 in Auburn by the passage and adoption of Resolution No. 7-13

11. **APPROVAL** – Historic Preservation District grant application.

POSSIBLE MOTION: I move to approve the Historic Preservation District grant application

12. **RESOLUTION** to approve the Local Emergency Operations Plan.

POSSIBLE MOTION: I move to approve Resolution No. 9-13 relating to the Local Emergency Operations Plan

13. **RESOLUTION** – To accept a proposal for Infill Housing.

POSSIBLE MOTION: I move to authorize and approve a grant of \$10,000 to Eric Bohling for the purpose of infill housing as proposed by the passage and adoption of Resolution No. 10-13

POSSIBLE MOTION: I move to authorize and approve a grant of real estate to Terry Fulton/TCB Contracting for the purpose of infill housing as proposed by the passage and adoption of Resolution No. 11-13

14. **DRAWDOWN #1** General Admin for 12-HO-6044 (Owner Occupied Housing Rehab project) and related claims.

POSSIBLE MOTION: I move to approve CDBG #12-HO-6044 (Own Owner Occupied Housing Rehab project) Drawdown #1 and the related claims.

15. **APPOINTMENTS/REAPPOINTMENTS** –

- Board of Public Works

POSSIBLE ACTION: Roll call on the appointment

16. **DISCUSSION & POSSIBLE MOTION** on enacting City policy for City Representatives and Officials on releasing information and/or statements regarding City conduct, business or future business.

17. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.

- a. Street Department –
- b. Fire Department –
- c. Library –
- d. Treasurer -

18. **REPORTS/RECOMMENDATIONS** - - From Committees.

- a. Street Committee –
- b. Keep Auburn Beautiful -
- c. Economic Development –
- d. Safety Committee –
- e. Building Committee -
- f. Legislative –

- g. Parks and Pool Committee -
- h. Other Committees & Reports -

19. **ADJOURNMENT.**

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 11, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 8, 2013. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Holtzman moved to dispense with the reading of the January 14, 2013 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: Auburn State Bank, Bond Interest-5381.25; Black Hills Energy, Ut-127.73; NE Dept. of Revenue, Keno Tax-1656.28; Region V-SENDS, Se-325.00; Terry Fulton, Infill Housing Grant-5000.00; Time Warner Cable, Se-Ut-211.55; Verizon Wireless, Se-51.95; Wex Bank, Fuel-2708.91; AFLAC, Wh-73.80; American Recycling & Sanitation, Se-145.00; Black Hills Energy, Ut-168.76; Board of Public Works, Ut-11415.00; Five Nines Technology Group, Se-40.00; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; The Standard, Ins-363.76; Time Warner Cable, Se-Ut-118.78; Windstream, Ut-Se-172.44; Wex Bank, Fuel-1569.49. The following claims (not previously approved by motion or resolution) were presented: Captain Handy, Se-120.00; Amazon, Bk-605.04; American Legal Publishing, Se-275.63; Auburn Memorial Library Petty Cash, Su-71.70; Auburn Newspapers, Se-530.89; Auburn Plumbing, Htg. & AC Inc., Se-150.00; Baker & Taylor, Bk-217.04; Board of Public Works, Reim-555.80; Bobcat of Omaha, Su-Se-350.53; Book Services, Bk-31.98; Demco, Su-343.43; Eakes Office Plus, Su-134.83; Eggers Brothers Inc., Su-76.07; Filter Care, Se-22.95; First National Bank of Omaha, Equip-Fe-925.29; Five Nines Technology Group, Se-177.50; Follett Software Company, Se-829.00; General Fire and Safety Equipment, Se-346.45; Glenn's Corner Market, Su-345.40; Harry Bridgmon, Reim-Reg-60.00; IAFC, Mem-204.00; JEO Consulting Group Inc., Se-500.00; Lynch's Hardware & Gifts, Su-168.93; Michael Todd & Co. Inc., Su-1058.20; NE Environmental Product, Su-500.00; NE Fire Chiefs Assoc., Mem-60.00; Nemaha County Clerk, Se-274.71; Nemaha Valley Mutual Aid, Mem-100.00; OCLC Inc., Sub-50.44; OK Tire, Re-40.00; Oriental Trading Co. Inc., Su-30.99; Card Services (Orscheln), Su-549.83; Sack Lumber Co., Su-136.43; Southeast Area Clerk's Assoc., Mem-10.00; Southeast Nebraska Development District., Se-406.30; Stutheit Implement Co., Su-85.79; Tom's Radiator Service, Se-185.00; Nebraska Assigned Risk Pool, Ins-14.00; Tri-State Office Products, Su-584.74; Xerox Corporation, Se-Su-291.26.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claim submitted by Captain Handy (Larry Holtzman) in the amount of \$120.00. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. Council Member Holtzman abstained from voting. Motion: Carried.

Council Member Holtzman moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried.

Approval was requested that one library staff member be approved to attend the storytime workshop on March 8, 2013 and that approval be given for Tree Board Member Pam Allison to attend the 2013 Tree Care Workshop on March 12, 2013. Council Member Janssen moved to allow attendance at meetings/trainings as requested; Seconded by Council Member Holtzman and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried.

Lee Connor presented the request by the Auburn Eagles/Fire Department to have the July 4<sup>th</sup> public fireworks display on the property located at Irvin Park and the Auburn High School. Council Member Holtzman moved to approve the request by the Auburn Eagles/Fire Department to have the July 4<sup>th</sup> public fireworks display on the property located at Irvin Park and the Auburn High School contingent upon Auburn School District #29 approval. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Mel Greenwade spoke regarding a law suit on his tree trimming work done for a house moving permit.

Council Member Janssen moved for approval of extending "S" Street south to the Corporate City Limits by the passage and adoption of Resolution No. 4-13. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 4-13  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A Resolution for approval of extending "S" Street south to the Corporate City Limits.

**WHEREAS**, on October 8, 2012, the City Council authorized a survey be prepared to extend "S" Street south to the Corporate City Limits;

**WHEREAS**, on or about January 22, 2013, Thomas B. Catlett, a registered Nebraska Land Surveyor, submitted said survey of the "S" Street extension entitled: "S" Street Extension Exhibit a Part of Vacated Railroad Street and a Portion of Part of the Vacated Burlington Northern Railroad Right-of-way in Calvert Addition to the City of Auburn, Nemaha County, Nebraska;

**WHEREAS**, the above identified survey has been reviewed and approved by an agent of the Board of Public Works, the City Zoning Commissioner, and the Chairman of the Planning Commission;

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and City Council, of the City of Auburn, Nebraska, that:

1. That said survey entitled: "S" Street Extension Exhibit a Part of Vacated Railroad Street and a Portion of Part of the Vacated Burlington Northern Railroad Right-of-way in Calvert

Addition to the City of Auburn, Nemaha County, Nebraska, is hereby accepted, approved and adopted;

2. That "S" Street is hereby extended south to the Corporate City Limit as shown in the survey approved herein;

3. That said survey shall be filed with the City Clerk, County Clerk, and a copy of said survey shall be submitted to JEO Consulting Group, Inc.

Council Member Holtzman moved to authorize the Chief Elected Official to execute the Housing Implementation Contract and Lead Paint Hazard Clearance Examination Contract Between SENDD and the City of Auburn on CDBG #12-HO-6044 by the passage and adoption of Resolution No. 8-13. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 8-13

Authorizing Chief Elected Official to Execute Housing Implementation Contract and  
Lead Paint Hazard Clearance Examination Contract  
Between SENDD & City of Auburn  
For 12-HO-6044

WHEREAS, the City of Auburn, Nebraska, as an eligible unit of general purpose government has been awarded by the Nebraska Department of Economic Development, a CDBG Grant Contract #12-HO-6044 in the amount of \$224,868; and, said grant budget identified funds for the potential of contracting project implementation/special services support;

WHEREAS, the City of Auburn, Nebraska will find it in its best interest to enter into a contract not to exceed \$21,854 for Housing Rehabilitation Management Services and also a contract for \$10,500 for Lead Paint Hazard Screening and Clearance Exams with SENDD for such project coordination/implementation/ special services, and SENDD has the capacity to provide such services; and

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Auburn, Nebraska, hereby directs and authorizes the Mayor of the City of Auburn, Nebraska to proceed with the execution of said contracts with SENDD for an amount based on costs incurred not to exceed \$21,854 and \$10,500 for Owner Occupied Homeowners Rehabilitation Project Implementation/Special Services for this project.

Council Member Billings moved to approve CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown #10 and the related claims. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Holtzman, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Discussion was held and questions were asked regarding the proposed agreement between the City of Auburn and State of Nebraska Department of Roads associated with Project No. STP-136-7(123) Reconstructing US-136 in Auburn. Additional information will be presented at the next city council meeting so that action can be taken.

Council Member Holtzman moved to approve the report of unpaid water accounts and certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 5-13. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Holtzman. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 5-13

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, as follows:

Pursuant to the provisions of Auburn City Code Section 51.028, as amended, and Nebraska Revised Statute Section 17-538, the City Council approves the unpaid and delinquent Water accounts due and owing to the Board of Public Works, Auburn, Nebraska. The City Clerk shall certify said accounts to the Nemaha County Clerk to be filed as a lien against the below identified real estate and collected as a special tax in the manner provided by law.

Lonnie Haynes, 719 Central Avenue, Auburn, Nebraska, Lots 9 & 10, Block 18, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

VCGXT LLS, 715 11th Street, Auburn, Nebraska, Lot D, Block 15, Sage's Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

John Lindinger, 712 10th Street, Auburn, Nebraska, Lot 9, Block 8, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

Matthew Martin, 701 "M" Street, Auburn, Nebraska, N. 92' of Lots 5 & 6, Block 31, Sheridan Addition to Auburn, Nemaha County, Nebraska, in the amount of \$50.70;

Betty Banks, 1202 11th Street, Auburn, Nebraska, Lot 12, Block 12, Sheridan Addition to Auburn, Nemaha County, Nebraska, in the amount of \$60.60;

Terry Peck Estate, 1314 "N" Street, S. 12'6 of Lot 2, and All of Lots 3 & 4, Block 6, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$44.39;

Roy & Jodi Heard, 1211 14th street, Auburn, Nebraska, Lot 4, Block 11, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$ 38.10;

Bank of America, 601 13<sup>th</sup> Street, Lot 1, Block 32, Howe & Nixon Second Addition to Auburn, Nemaha County, Nebraska, in the amount of \$65.26;

John Lindinger, 906 15th Street, Auburn, Nebraska, Lot 11, Block 22, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

Dale Dettman, 1010 15<sup>th</sup> Street, Auburn, Nebraska, E35' of Lot 10, Block 9, Howe, Nixon, & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$25.40;

Edward E, Jarrett, 1807 "L" Street, Auburn, Nebraska, S60' of Lots 5 & 6, Block 26, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10;

Robert Lee Alexander Estate, 1912 K Street, Auburn, Nebraska, East 80' of Lots 4 & 5 (Tract B Replat), Block 2, Calvert First Addition to Auburn, Nemaha County, Nebraska in the amount of \$42.02;

Harbour Portfolio, 1408 24<sup>th</sup> Street, W70' of S25' of Lot 5 & W70' of Lot 6, Block 2, Calvert Addition to Auburn, Nemaha County, Nebraska, in the amount of \$54.19;

Dale Quinn, 1514 23rd Street, Auburn, Nebraska, E1/2 of Lots 7 & 8, Block 8, Courthouse Addition to Auburn, Nemaha County, Nebraska, in the amount of \$50.70

John Lindinger, 2510 "O" Street, Auburn, Nebraska, Lot 3, Block 19, Calvert Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10; and,

Eugene Pegler, 1803 "P" Street, Auburn, Nebraska, N33' of Lot 10 & S 34' of Lot 11, Block 24, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$38.10.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nebraska.

Council Member Holtzman moved to approve the report of unpaid sewer accounts and certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 6-13. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Holtzman, and Janssen. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 6-13

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, as follows:

Pursuant to the provisions of Auburn City Code Section 53.30, as amended, and Nebraska Revised Statute Section 17-925.01, the City Council approves the below stated unpaid and delinquent Sewer accounts due and owing to the Board of Public Works, Auburn, Nebraska. The City Clerk shall certify said items to the Nemaha County Clerk to be filed as a lien against the below identified real estate and collected as a special tax in the manner provided by law.

Lonnie Haynes, 719 Central Avenue, Auburn, Nebraska, Lots 9 & 10, Block 18, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

VCGXT LLS, 715 11<sup>th</sup> Street, Auburn, Nebraska, Lot D, Block 15, Sage's Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

John Lindinger, 712 10<sup>th</sup> Street, Auburn, Nebraska, Lot 9, Block 8, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

Matthew Martin, 701 "M" Street, Auburn, Nebraska, N92' of Lots 5 & 6, Block 31, Sheridan Addition to Auburn, Nemaha County, Nebraska, in the amount of \$121.62;

Betty Banks, 1202 11<sup>th</sup> Street, Auburn, Nebraska, Lot 12, Block 12, Sheridan Addition to Auburn, Nemaha County, Nebraska, in the amount of \$135.90;

Terry Peck Estate, 1314 N Street, Auburn, Nebraska, S12'6 of Lot 2 & all of Lots 3 & 4, Block 6, Reed & Gilmore Addition to Auburn, Nebraska, Nemaha County, in the amount of \$75.10;

Roy & Jodi Heard, 1211 14<sup>th</sup> Street, Auburn, Nebraska, Lot 4, Block 11, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

Bank of America, 601 13<sup>th</sup> Street, Auburn, Nebraska, Lot 1, Block 32, Howe & Nixon Second Addition to Auburn, Nemaha County, Nebraska, in the amount of \$137.68;

John Lindinger, 906 15<sup>th</sup> Street, Auburn, Nebraska, Lot 11, Block 22, Howe & Nixon Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

Dale Dettman, 1010 15<sup>th</sup> Street, E35' of Lot 10, Block 9, Howe, Nixon, & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$42.00;

Edward E. Jarrett, 1807 "L" Street, Auburn, Nebraska, S60' of Lots 5 & 6, Block 26, Howe, Nixon & Wilson Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00;

Robert Lee Alexander Estate, 1912 K Street, East 80' Lots 4 & 5 (Tract B Replat), Block 2, Calvert First Addition to Auburn, Nemaha County, Nebraska, in the amount of \$74.24;

Harbour Portfolio, 1408 24<sup>th</sup> Street, W70' of S25' of Lot 5 & W70' of Lot 6, Block 2, Calvert Addition to Auburn, Nemaha County, Nebraska, the amount of \$89.60;

Dale Quinn, 1514 23rd Street, Auburn, Nebraska, E1/2 of Lots 7 & 8, Block 8, Courthouse Addition to Auburn, Nemaha County, Nebraska, in the amount of \$127.74;

John Lindinger, 2510 "O" Street, Auburn, Nebraska, Lot 3, Block 19, Calvert Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00; and,

Eugene Pegler, 1803 "P" Street, Auburn, Nebraska, N33' of Lot 10 & S34' of Lot 11, Block 24, Reed & Gilmore Addition to Auburn, Nemaha County, Nebraska, in the amount of \$63.00.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nebraska,

Mayor Kudrna appointed John Billings to the Auburn Volunteer Fire Department. Upon calling the roll, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. The following voted "NAY": No one. Council Member Katy Billings abstained from voting. Appointment: Confirmed.

Mayor Kudrna did not present a name for appointment to the Board of Public Works.

Council Member Holtzman moved to approve Option #1 associated with the purchase of a 2013 Chevrolet Silverado 1500 2WD Reg Cab through the state contract. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Holtzman, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, and Legislative. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the city of Auburn for January 2013 was provided by the Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, Council Member Holtzman moved for adjournment to meet at the call of the Mayor. Council Member Shawn Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Holtzman, Janssen, Jeanneret, Billings and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

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Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 11, 2013; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 11, 2013, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Holtzman, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council approved the January 14, 2013 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: Auburn State Bank, Bond Interest-5381.25; Black Hills Energy, Ut-127.73; NE Dept. of Revenue, Keno Tax-1656.28; Region V-SENDS, Se-325.00; Terry Fulton, Infill Housing Grant-5000.00; Time Warner Cable, Se-Ut-211.55; Verizon Wireless, Se-51.95; Wex Bank, Fuel-2708.91; AFLAC, Wh-73.80; American Recycling & Sanitation, Se-145.00; Black Hills Energy, Ut-168.76; Board of Public Works, Ut-11415.00; Five Nines Technology Group, Se-40.00; Linda Bantz, Se-329.00; Mark Harms, Ex-500.00; Nemaha County, Se-23,583.33; The Standard, Ins-363.76; Time Warner Cable, Se-Ut-118.78; Windstream, Ut-Se-172.44; Wex Bank, Fuel-1569.49. The following claims (not previously approved by motion or resolution) were presented: Captain Handy, Se-120.00; Amazon, Bk-605.04; American Legal Publishing, Se-275.63; Auburn Memorial Library Petty Cash, Su-71.70; Auburn Newspapers, Se-530.89; Auburn Plumbing, Htg. & AC Inc., Se-150.00; Baker & Taylor, Bk-217.04; Board of Public Works, Reim-555.80; Bobcat of Omaha, Su-Se-350.53; Book Services, Bk-31.98; Demco, Su-343.43; Eakes Office Plus, Su-134.83; Eggers Brothers Inc., Su-76.07; Filter Care, Se-22.95; First National Bank of Omaha, Equip-Fe-925.29; Five Nines Technology Group, Se-177.50; Follett Software Company, Se-829.00; General Fire and Safety Equipment, Se-346.45; Glenn's Corner Market, Su-345.40; Harry Bridgmon, Reim-Reg-60.00; IAFC, Mem-204.00; JEO Consulting Group Inc., Se-500.00; Lynch's Hardware & Gifts, Su-168.93; Michael Todd & Co. Inc., Su-1058.20; NE Environmental Product, Su-500.00; NE Fire Chiefs Assoc., Mem-60.00; Nemaha County Clerk, Se-274.71; Nemaha Valley Mutual Aid, Mem-100.00; OCLC Inc., Sub-50.44; OK Tire, Re-40.00; Oriental Trading Co. Inc., Su-30.99; Card Services (Orscheln), Su-549.83; Sack Lumber Co., Su-136.43; Southeast Area Clerk's Assoc., Mem-10.00; Southeast Nebraska Development District., Se-406.30; Stufheit Implement Co., Su-85.79; Tom's Radiator Service, Se-185.00; Nebraska Assigned Risk Pool, Ins-14.00; Tri-State Office Products, Su-584.74; Xerox Corporation, Se-Su-291.26.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The claim submitted by Captain Handy (Larry Holtzman) in the amount of \$120.00 was approved. Council Member Holtzman abstained from voting.

Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Approval was given for one library staff member to attend the storytime workshop on March 8, 2013 and for Tree Board Member Pam Allison to attend the 2013 Tree Care Workshop on March 12, 2013.

The City Council approved the request by the Auburn Eagles/Fire Department to have the July 4<sup>th</sup> public fireworks display on the property located at Irvin Park and the Auburn High School contingent upon Auburn School District #29 approval.

Mel Greenwade spoke regarding a law suit on his tree trimming work done for a house moving permit.

February 11, 2013

Page 2

The City Council gave approval of extending "S" Street south to the Corporate City Limits by the passage and adoption of Resolution No. 4-13.

The Chief Elected Official was authorized to execute the Housing Implementation Contract and Lead Paint Hazard Clearance Examination Contract Between SENDD and the City of Auburn associated with CDBG #12-HO-6044 by the passage and adoption of Resolution No. 8-13.

CDBG #10-DTR-105 (Downtown Revitalization Phase II Commercial Rehabilitation) Drawdown #10 and the related claims were approved.

Discussion was held and questions were asked regarding the proposed agreement between the City of Auburn and State of Nebraska Department of Roads associated with Project No. STP-136-7(123) Reconstructing US-136 in Auburn. Additional information will be presented at the next city council meeting so that action can be taken.

The report of unpaid water accounts was approved and authorization was given to certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 5-13.

The report of unpaid sewer accounts was approved and authorization was given to certify said items to the Nemaha County Clerk by the passage and adoption of Resolution No. 6-13.

The City Council confirmed the appointment of John Billings to the Auburn Volunteer Fire Department. Council Member Katy Billings abstained from voting.

Mayor Kudrna did not present a name for appointment to the Board of Public Works.

Option #1 associated with the purchase of a 2013 Chevrolet Silverado 1500 2WD Reg Cab through the state contract was approved.

Reports were given by the following department heads: library, fire department, street department, and City Treasurer.

The following committees provided reports: Street, KAB, Economic Development, and Legislative. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the city of Auburn for January 2013 was provided by the Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

J. Scott Kudrna  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

CALENDAR 2/2013, FISCAL 5/2012

AGENDA ITEM  
 NO. 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	246,687.51	144,497.20	61,000.01	330,184.70
STREET CHECKING	22,655.92	31,611.88	18,015.27	36,252.53
STREET BOND/WARRANT CHECKING	44,170.56			44,170.56
TOTAL CHECKING:	313,513.99	176,109.08	79,015.28	410,607.79
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	33,947.15	.00	.00	33,947.15
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	10,678.59	1.64	.00	10,680.23
TOTAL KENO CHECKING	53,011.55	6.10	.00	53,017.65
TOTAL CDBG CHECKING	7,964.79	66,593.30	66,593.30	7,964.79
TOTAL CDBG ED MMA:	18,471.31	169.50	406.30	18,234.51
TOTAL CDBG DTR REUSE	5,920.07	941.66	.00	6,861.73
TOTAL CDBG HD SAVINGS:	9,516.14	645.33	.00	10,161.47
TOTAL CRA CHECKING	463,280.14	10,683.61	.00	473,963.75
TOTAL CITY REC CHECKING	55,365.27	.00	.00	55,365.27
GENERAL CD #23810	75,000.00			75,000.00
GENERAL CD #24089	75,000.00			75,000.00
SPEC PROJECT CD #23925	75,320.45	75.94		75,396.39
GENERAL CD #23924	50,000.00			50,000.00
GENERAL CD #23926	50,000.00			50,000.00
GENERAL CD #23927	50,000.00			50,000.00
GENERAL CD #23928	50,000.00			50,000.00
TOTAL C.D.'S:	425,320.45	75.94	.00	425,396.39
TOTAL CASH ON HAND:	1,396,989.45	255,226.16	146,014.88	1,506,200.73

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

AGENDA ITEM  
 NO 7

VENDOR NAME	REFERENCE	
	GENERAL FUND	
	ADMIN	
AFLAC	GEN AFLAC WH	73.80
FIVE NINES TECHNOLOGY GROUP	BACKUP AGREEMENT	63.70
REGION V-SENDS	JANUARY CLEANING	135.00
TIME WARNER CABLE	ACCT# 8347 10 022 0053329	223.30
	=====	
	ADMIN	495.80
	FIRE DEPARTMENT	
BLACK HILLS ENERGY	ACCT# 1240 4130 01	77.22
	=====	
	FIRE DEPARTMENT	77.22
	SR. CENTER DEPARTMENT	
REGION V-SENDS	JANUARY CLEANING	190.00
	=====	
	SR. CENTER DEPARTMENT	190.00
	POOL DEPARTMENT	
BLACK HILLS ENERGY	ACCT#2565541677	18.60
TIME WARNER CABLE	ACCT# 8347 10 022 0053337	41.35
	=====	
	POOL DEPARTMENT	59.95
	=====	
	GENERAL FUND	822.97
	STREET FUND	
	ADMIN	
TIME WARNER CABLE	ACCT# 8347 10 022 0053352	41.35
	=====	
	ADMIN	41.35
	=====	
	STREET FUND	41.35
	CDBG GRANT FUND	
	ADMIN	
CHARLES NIXON	DTR DD10 923 CENTRAL AVE GRANT	42,562.00
NEMAHA VALLEY MUSEUM	DTR DD10 1423 19TH ST GRANT	15,000.00
PHYLLIS HEMMINGSEN	DTR DD#10 921 CENTRAL AVE GRAN	8,625.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	ADMIN	66,187.00
		=====
	CDBG GRANT FUND	66,187.00
		=====
**** PAID	TOTAL ****	67,051.32
		=====
****	REPORT TOTAL ****	67,051.32
		=====

AGENDA ITEM  
 NO 7

VENDOR NAME	REFERENCE	
-----		
	GENERAL FUND	
	ADMIN	
CAPTAIN HANDY	SNOW REMOVAL	40.00
		=====
	ADMIN	40.00
	SR. CENTER DEPARTMENT	
CAPTAIN HANDY	SNOW REMOVAL	40.00
		=====
	SR. CENTER DEPARTMENT	40.00
	LIBRARY DEPARTMENT	
CAPTAIN HANDY	SNOW REMOVAL	80.00
		=====
	LIBRARY DEPARTMENT	80.00
	GENERAL FUND	160.00
	STREET FUND	
	ADMIN	
CAPTAIN HANDY	SNOW REMOVAL/PK LOT CENTRAL	80.00
		=====
	ADMIN	80.00
	STREET FUND	80.00
**** PAID TOTAL ****		240.00
		=====
***** REPORT TOTAL *****		240.00
		=====

AGENDA ITEM  
 NO 7

VENDOR NAME	REFERENCE	
-----		
GENERAL FUND		
ADMIN		
AMERICAN RECYCLING SANITATION	ACCT# 101180	145.00
BOARD OF PUBLIC WORKS	ELECTRIC ACCT#13003105.00	491.23
THE STANDARD	CITY HALL	67.74
		=====
	ADMIN	703.97
POLICE DEPARTMENT		
NEMAHA COUNTY	LAW ENFORCEMENT	23,583.33
THE STANDARD	POLICE	101.13
		=====
	POLICE DEPARTMENT	23,684.46
FIRE DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	1,244.61
THE STANDARD	FIRE PERSONS	130.10
TIME WARNER CABLE	PHONE	88.83
		=====
	FIRE DEPARTMENT	1,463.54
PARK DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC ACCT#20006300.00	804.86
TIME WARNER CABLE	PHONE	29.95
		=====
	PARK DEPARTMENT	834.81
SR. CENTER DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC	643.05
		=====
	SR. CENTER DEPARTMENT	643.05
LIBRARY DEPARTMENT		
AMERICAN RECYCLING SANITATION	ACCT # 100321	38.50
BOARD OF PUBLIC WORKS	ELECTRIC ACCT#15003000.00	1,103.89
LINDA BANTZ	LIBRARY CLEANING	329.00
THE STANDARD	LIBRARY	20.95
WINDSTREAM NEBRASKA INC	PHONE	48.48
		=====
	LIBRARY DEPARTMENT	1,540.82
POOL DEPARTMENT		
BOARD OF PUBLIC WORKS	ELECTRIC ACCT# 20013905.00	699.36

VENDOR NAME	REFERENCE	VENDOR TOTAL
		=====
	POOL DEPARTMENT	699.36
		=====
	GENERAL FUND	29,570.01
	STREET FUND	
	ADMIN	
BOARD OF PUBLIC WORKS	ELECTRIC ACCT#20015005.00	891.59
MARK HARMS	USE OF PROPERTY	500.00
THE STANDARD	STREET	43.84
VERIZON WIRELESS	PHONE	51.95
		=====
	ADMIN	1,487.38
		=====
	STREET FUND	1,487.38
		=====
**** PAID TOTAL ****		31,057.39
		=====
***** REPORT TOTAL *****		31,057.39
		=====

AGENDA ITEM  
 NO 7

VENDOR NAME	REFERENCE	
-----		
GENERAL FUND		
ADMIN		
ANGELO M. LIGOURI	CITY	2,959.27
AUBURN NEWSPAPERS	2/7 INFILL HOUSING	165.22
EAKES OFFICE PLUS	CLIPS, BINDER, RIBBON	164.55
FIRST NATIONAL BANK OMAHA	STORAGE CONTAINERS	91.53
FIVE NINES TECHNOLOGY GROUP	SYSTEM ENGINEER	25.00
GLENN'S CORNER MARKET	NAPKINS, COOKIES	25.34
LEAGUE OF NE MUNICIPALITIES	2013 MIDWINTER CONFERENCE	339.00
NEMAHA COUNTY CLERK	FILING	28.00
PETTY CASH	THE CLEANERS	226.65
POSTMASTER	STAMPS	112.00
SCOTT KUDRNA	MILEAGE	157.07
SUNMART #728	CLEANING SUPPLIES	64.28
TRI-STATE OFFICE PRODUCTS	ORGANIZER, BOOK	18.27
		=====
ADMIN		4,376.18
FIRE DEPARTMENT		
BULLDOG AUTO PARTS	BATTERY, CABLES, TERMINALS	214.48
LYNCH'S HARDWARE & GIFTS	PAINT, TAPE, TRAY, BULBS	78.54
CARD SERVICES	TARPS, PAIL, SHOVEL	383.42
RANDY BENNETT	REGISTRATION	399.04
		=====
FIRE DEPARTMENT		1,075.48
PARK DEPARTMENT		
BEARD'S SALVAGE INC.	6.5' ANGLE	11.18
BOARD OF PUBLIC WORKS	STRAP 3/4" ST	6.00
GRAINGER	ICE MACHINE FILTER	83.10
CARD SERVICES	SPRAY PAINT	208.13
SACK LUMBER COMPANY	PAINT THINNER	12.49
		=====
PARK DEPARTMENT		320.90
SR. CENTER DEPARTMENT		
LYNCH'S HARDWARE & GIFTS	KEY	1.69
RAYMOND'S ELECTRIC	BALLAST, CAT 5 REC	292.04
		=====
SR. CENTER DEPARTMENT		293.73
LIBRARY DEPARTMENT		
AMAZON	BOOKS	921.37
AUBURN MEM. LIBRARY PETTY CASH	2-1 POSTAGE	79.03
AUBURN NEWSPAPERS	1/3 TODDLER STORYTIME AD	33.50
AUBURN PUBLIC SCHOOLS	AHS YEAR BOOK	40.00
BAKER & TAYLOR	RETURN	387.34
EAKES OFFICE PLUS	TONER, SOAP	225.58

VENDOR NAME	REFERENCE	VENDOR TOTAL
ELLISON	ELLISON XL STAND CUTTING PAD	8.00
GENERAL FIRE AND SAFETY EQUIPM	SEMI ANNUAL INSPECTION	103.00
OCLC INC	ILL SUBSCRIPTION MONTHLY	50.88
TRI-STATE OFFICE PRODUCTS	PAPER	74.00
	LIBRARY DEPARTMENT	1,922.70
	GENERAL FUND	7,988.99
	STREET FUND	
	ADMIN	
BOBCAT OF OMAHA	ARM WIPE/BLADE	96.82
BOWMAN EQUIPMENT & REPAIR	DUMP TRUCK/HYD. CYLINDER	50.00
BULLDOG AUTO PARTS	CONTACTS	416.43
CATLETT SURVEYING INC	S STREET EXT DRAWING	300.00
CONCRETE INDUSTRIES INC	SALT AND SAND MIX	1,056.95
EGGERS BROTHERS INC	HYD CYL, SWIVEL, FITTINGS	226.71
FILTER CARE	NEW FILTER	23.68
JEO CONSULTING GROUP INC.	P STREET BRIDGE	910.00
MELLAGE TRUCK & TRACTOR	FILTER	21.97
NEBRASKA DEPT OF ROADS	MAINT AGREE 51 SNOW REMOVAL	2,861.25
CARD SERVICES	GRIP GUN, PRIMER, SPRAY	462.14
PETTY CASH	MEALS	39.97
RUETER'S	FILTER, SWITCH, MASTER	304.01
STUTHEIT IMPLEMENT CO.	GROUND WIRE	5.57
	ADMIN	6,775.50
	STREET FUND	6,775.50
**** PAID TOTAL ****		14,764.49
***** REPORT TOTAL *****		14,764.49

**Budget Reconciliation**

2012 BUDGET STATEMENT - ELECTRIC DEPARTMENT		Actual 2012	Budget 2012	Difference budget-vs-act.	% +/- Budget
<b>Revenues:</b>					
Operating	5,708,487	5,985,966	(277,479)		
Non-Operating	141,039	104,745	36,294		
Total Revenues	5,849,526	6,090,711	(241,185)		-3.96%
<b>Expenditures:</b>					
Operating, includes depreciation	5,529,707	5,849,544	(319,837)		
Non-Operating	42,162	10,523	31,639		
Debt Service (Principal & Interest)	-	-	-		
Capital Improvements (Difference in Physical Assts 2012 - 2011)	789,249	1,450,000	(660,751)		
Less Contribution-in-aid-of-construction* 3-34-4391	-	-	-		
Total Expenditures	6,361,118	7,310,067	(948,949)		-12.98%
Revenue Less Expenditures	(511,591)	(1,219,356)	(707,765)		
<b>2012 BUDGET STATEMENT - WATER DEPARTMENT</b>					
<b>Revenues:</b>					
Operating	1,012,395	1,073,875	(61,480)		
Non-Operating	17,984	21,838	(3,854)		
NDEQ Loan & Grant	-	-	-		
Total Revenues	1,030,379	1,095,713	(65,334)		-5.96%
<b>Expenditures:</b>					
Operating, includes depreciation	806,045	833,216	(27,171)		
Non-Operating	8,136	8,140	(4)		
Debt Service (Principal & Interest)	246,513	390,000	(143,487)		
Capital Improvements (Difference in Physical Assts 2012 - 2011)	25,066	65,000	(39,934)		
Less Contribution-in-aid-of-construction*	-	-	-		
Total Expenditures	1,085,760	1,296,356	(210,596)		-16.25%
Revenue Less Expenditures	(55,382)	(200,643)	(145,261)		

**2012 BUDGET STATEMENT - WASTEWATER DEPARTMENT**

	Actual 2012	Budget 2012	Difference budget-vs-act.	% +/- Budget
<b>Revenues:</b>				
Operating	1,134,012	1,021,837	112,175	
Non-Operating	5,799	8,785	(2,986)	
Loan & Grants (USDA BONDS & GRANTS)	-	-	-	
<b>Total Revenues</b>	<b>1,139,811</b>	<b>1,030,622</b>	<b>109,189</b>	<b>10.59%</b>
<b>Expenditures:</b>				
Operating, includes depreciation	605,620	515,485	90,135	
Non-Operating	(717)	-	(717)	
Debt Service (Principal & Interest)	470,400	470,400	-	
Capital Improvements (Difference in Physical Assts 2012 - 2011)	208,811	-	208,811	
Less Contribution-in-aid-of-construction	-	-	-	
Other	-	-	-	
<b>Total Expenditures</b>	<b>1,284,114</b>	<b>985,885</b>	<b>298,229</b>	<b>30.25%</b>
<b>Revenue Less Expenditures</b>	<b>(144,303)</b>	<b>44,737</b>	<b>189,040</b>	

**NOTICE OF PUBLIC HEARING**

Notice is hereby given that the City of Auburn will hold a public hearing on the Board of Public Works Reconciliation Statements for the Wastewater Departments prior to adoption. Under Neb Rev Stat 18-2807 a public hearing is required when the difference between the adopted proprietary budget for the previous fiscal year and the actual expenditures and revenues for such fiscal year is greater than 10 percent. Said public hearing will be held on March 11, 2013 at 7:10 pm at the City Council Chambers, 1101 J Street. The Board of Public Works Reconciliation Statement is available for public review at City Hall during normal business hours.

RESOLUTION NO. 7-13  
OF  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION AUTHORIZING AND ACCEPTING AN AGREEMENT WITH THE STATE OF NEBRASKA, DEPARTMENT OF ROADS FOR RECONSTRUCTING HIGHWAY US-136 WITHIN THE CORPORATE LIMITS; AND AUTHORIZING THE MAYOR TO SIGN ALL NECESSARY DOCUMENTS.

**WHEREAS**, Highway US-136 passes through the City of Auburn, NE.

**WHEREAS**, It is the desire of the State of Nebraska, Department of Roads and the City of Auburn, NE, that Highway US-136 be reconstructed.

**WHEREAS**, The City of Auburn is desirous to add water and sanitary work at two locations within the project as identified in Exhibit "B" of the Agreement between the City of Auburn and the State of Nebraska Department of Roads as identified herewithin;

**WHEREAS**, The State of Nebraska Department of Roads, pursuant to the Interlocal Cooperation Act will include the requested water and sanitary work by the City within the construction improvements made by the State of Nebraska Department of Roads to Highway US-136 with the City of Auburn agreeing to reimburse the State of Nebraska Department of Roads for 100% of the additional cost and expense of the same;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the City hereby agrees and accepts the terms of the Agreement between the City of Auburn and State of Nebraska, Department of Roads identified as Project No. STP-136-7(123), Control No. 13062, City of Auburn, State of Nebraska, Department of Roads, Reconstructing Highway US-136 in Auburn (7 pages) and Exhibits "A", "B" and "D" attached thereto.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Mayor is

hereby authorized to sign any agreement, stipulation, or other documents necessary to carry out the terms and provisions of this resolution.

PASSED and APPROVED, this 11th day of February, 2013.

---

J. Scott Kudrna, Mayor of the  
City of Auburn, Nebraska

ATTEST:

---

Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

(Seal)

AGREEMENT

AGENDA ITEM  
NO 10

PROJECT NO. STP-136-7(123)  
CONTROL NO. 13062  
CITY OF AUBURN  
STATE OF NEBRASKA, DEPARTMENT OF ROADS  
RECONSTRUCTING US-136 IN AUBURN

THIS AGREEMENT made and entered into by and between the City of Auburn, a municipal corporation of the State of Nebraska, hereinafter referred to as the "City," and the State of Nebraska, Department of Roads, hereinafter referred to as the "State."

WITNESSETH:

WHEREAS, it is the desire of the parties that a portion of Highway US-136 be improved at the location as shown in Exhibit "A" attached, which is hereby made a part of this agreement, and

WHEREAS, said improvement is located within the designated urban area of Auburn, Nebraska, and funds administered by the State, hereinafter known as "State Funds," have been made available for the construction of improvements such as this, and

WHEREAS, Federal Regulations provide that the City shall not profit or otherwise gain from local property assessments that exceed the City's share of project costs, and

WHEREAS, the City desires to add water and sanitary work to project at two locations, hereinafter known as the "Improvements", as shown in Exhibit "B" attached, which is hereby made a part of this agreement. The sanitary work would begin at Station 103+98, 37' LT and extend to Station 103+32, 37' RT and the water line work would begin at Station 115+14, 75' LT and extend to Station 115+14, 50' RT.

WHEREAS, the State, pursuant to the Interlocal Cooperation Act, Neb.Rev.Stat. 13-801 to 13-827, is willing to include the Improvements, and the City agrees to reimburse the State 100% for the additional cost and expense to construct the Improvements, and

WHEREAS, it is the further desire of the City that the proposed urban construction and proposed improvements be included in a project under the designation of STP-136-7(123) and the Mayor is authorized to sign this agreement, as evidenced by the Resolution of the City Council dated the \_\_\_\_ day of \_\_\_\_\_, 2013, identified as Exhibit "C", which is attached hereto, and hereby made a part of this agreement, and

WHEREAS, the description of the project is as follows:

This project within the corporate limits of City consists of the reconstruction of Highway US-136 , replacing storm sewer and curb inlets where needed and building the sidewalk and curb ramps to meet ADA requirements beginning at the west corporate limits and extending to the east side of "F" Street.

NOW THEREFORE, in consideration of these facts and the mutual promises of the parties hereto, it is hereby agreed that the construction or reconstruction of the aforesaid highway between construction limits described in Exhibit "A" shall be accomplished according to and in the manner provided by plans and specifications to be prepared by the State, which are by this reference, made a part of this agreement.

And the parties agree further as follows:

SECTION 1. The City agrees for the portion of the project within its corporate limits:

- (a) To pass and enforce an ordinance as required effecting the following restrictions within the project limits: No Parking
- (b) To prohibit business establishments being located in such a way that vehicles being served will be required to stand on said public highway right of way.
- (c) To require that all future entrances from private property to the public right of way within the limits of this project receive prior approval of the Director-State Engineer, Department of Roads or his authorized representative.
- (d) To clear, at no cost to the State, the present right of way of this project of all advertising signs. The City also agrees, at no cost to the State, to clear any other privately owned facility or thing that may interfere with the construction, maintenance and operation of the improvement planned in this project, and to keep the old and new right of way free of future encroachments, except those authorized by permit from the City and approved by the State and Federal Highway Administration.
- (e) If the City performs any part of the work on this project itself, the City agrees to abide by the provisions of the Nebraska Fair Employment Practices Act as provided by Neb.Rev.Stat. §48-1101 through 48-1126, and all regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation, Title 49 CFR, Parts 21 and 27 as set forth in Exhibit "C" attached hereto and hereby made a part of this agreement. The reference to "Contractor" in this exhibit shall mean the "City."

(f) DISADVANTAGED BUSINESS ENTERPRISES

(1) Policy

The City and State further agree to ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the disadvantaged business requirements of 49 CFR Part 26 are hereby made a part of and incorporated by this reference into this agreement.

(2) Disadvantaged Business Enterprises Obligation

The City and State further agree to ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, the City shall take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. The City shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of FHWA assisted contracts.

The City acting as a subrecipient of Federal-aid funds on this project agrees to adopt the disadvantaged business enterprise program of the State for the Federal-aid contracts the City enters into on this project.

On any work performed by the City, failure of the City to carry out the requirements set forth above shall constitute breach of contract and, after the notification of the FHWA, may result in termination of the agreement or contract by the State or such remedy as the State deems appropriate.

- (g) Any changes in the roadway geometrics, either during project construction or after the project is completed, including but not limited to access control, driveways, median breaks, parking restrictions or any other traffic control items shall require prior approval of the State with Federal Highway Administration concurrence.

- (h) To provide, where the proposed construction involves a change in the grades established by City ordinance, that an amendment to said ordinance be passed, reestablishing said grades as shown in the plans without cost to the State.

SECTION 2. It is agreed and understood by the parties hereto that Federal-Aid Policy Guide, 23 CFR 645A, "Utility Relocations, Adjustments and Reimbursement", and Federal-Aid Policy Guide, 23 CFR 645B, "Accommodation of Utilities" issued by the U.S. Department of Transportation, Federal Highway Administration, as supplemented, revised or updated heretofore, is hereby expressly made a part of and incorporated into this agreement by this reference. By signing this agreement, the City agrees to adopt, on the improvement contemplated in this agreement the Nebraska Department of Roads' Policy for Accommodating Utilities on State Highway Right of Way issued by the State August, 1998, and its subsequent revisions or additions.

The City further agrees:

- (a) To comply with Neb.Rev.Stat. §39-1361, and the rules and regulations of the Department of Roads before making or allowing to be made, any utility excavation, pavement cuts or performing other activity upon said highway, and shall be responsible to see that all such work is performed according to the rules and regulations of, and by authority of a permit granted by the Department of Roads of the State of Nebraska.
- (b) To furnish or cause to be furnished all of the labor, tools, equipment and materials for the rehabilitation of its municipally owned utilities as made necessary by the construction of this project.
- (c) To prepare and submit to the State upon receipt of preliminary construction plans for this project a plan and estimate detailing anticipated location and nonbetterment costs for the rehabilitation of all municipally owned utilities as made necessary by this project. It is mutually understood that all nonbetterment municipal utility rehabilitation costs within the corporate limits of the City will become a project cost, but that outside said City limits only the nonbetterment portion of the rehabilitation costs of facilities currently occupying private right of way will be reimbursed. The cost of nonbetterment rehabilitation of municipally owned and operated utilities within the corporate limits is currently unknown. Should this project necessitate the nonbetterment rehabilitation of any municipally owned and operated utilities, the parties hereto agree to enter into an agreement to provide for the design and construction of the nonbetterment utilities and the reimbursement to the City for the State's share of the costs of the

rehabilitation of municipally owned and operated utilities. Said agreement shall be entered into prior to utility work beginning.

SECTION 3. The City agrees to be responsible for 100% of the cost of the Improvements, which includes design, utilities, construction, and construction engineering costs of the sanitary work and the water line work, requested by City. The City agrees to reimburse the State for 100% of the States cost for the Improvements. The City agrees to be responsible for 100% of any change orders during construction of Improvements; this includes cost to the State for additional costs to its project due to the changes in the construction of the City's Improvements. Currently the estimated cost for the Improvements is \$61,440, however both parties recognize this is a preliminary estimate only, and that the final cost based on bid prices and actual quantities used may be higher or lower than this estimate. If the final PS&E estimate shows a change in the estimate for the City work over 20% of the estimate, the State will inform the City of the change. In the event the City chooses not to complete the work as bid, the City agrees to pay all costs associated with Improvements including contract costs for termination of the work. The State will invoice the City upon award of the contract for the construction of the project, including the Improvements. The City agrees to pay the State within thirty days, after receipt of the invoices. The State must receive payment 60 days before work is scheduled to be performed by the contractor on the City system. In the event the City does not pay the invoice prior to the beginning of construction, the City agrees to pay any and all costs associated with delay of the contractor. When the work is complete and all costs accumulated, the State will prepare and submit a final statement to the City showing the refund due to or additional payment due from the City.

SECTION 4. The Federal share of this project shall be reduced by any project specific local property assessments that exceed the appropriate local share on this project. This is subject to State review.

SECTION 5. All traffic control devices will conform to the latest approved edition of the Manual on Uniform Traffic Control Devices and Nebraska Supplements thereto. If the City is to perform or contract for any work, they will develop a traffic control plan. The plan will be provided to the State's Project Manager for approval and acceptance. The City is responsible for the operation and maintenance of the approved traffic control plan.

The City further agrees to comply with all traffic safety regulations, including those prescribed in the latest approved edition of the Manual of Uniform Traffic Control Devices and the Nebraska Supplement thereto and to use caution when working in the State right of way and provide appropriate traffic control to direct traffic.

SECTION 6. It is hereby agreed that plans and specifications for the above mentioned project will be on file in the office of the Department of Roads, Lincoln, Nebraska.

SECTION 7. The City and State will fully cooperate to cause the removal from public right of way, or correction or alteration in the public right of way, as necessary for the construction of the aforesaid project, of all pipe lines, poles or other underground or overhead services not owned by the City and are located within the corporate limits.

SECTION 8. The State hereby agrees:

- (a) To prepare and convey to the City, prior to construction, plans for the proposed subject project.
- (b) To advertise and conduct a letting and receive bids on the contemplated improvement. The City agrees that the State will award the contract to the lowest responsible bidder and that said contract shall be signed only by the State.
- (c) To supervise and cause completion of the construction of the project as shown in the plans.
- (d) To acquire all additional right of way and do all things, in pursuance of the aforesaid project, not specifically assumed by or assigned to the City.
- (e) To reimburse the City for the nonbetterment rehabilitation of municipally owned utility facilities as provided in Section 2(c).
- (f) To construct this project without cost to the City, except as provided specifically herein.

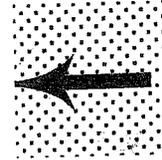
SECTION 9. The parties hereto agree that the State shall make sole determination as to the scheduling of the construction for this project.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated.

EXECUTED by the City this \_\_\_\_ day of \_\_\_\_\_, 2013.

ATTEST:

CITY OF AUBURN



\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

EXECUTED by the State this \_\_\_\_ day of \_\_\_\_\_, 2013.

STATE OF NEBRASKA  
DEPARTMENT OF ROADS  
James J. Knott, P.E.

\_\_\_\_\_  
Roadway Design Engineer

RECOMMENDED:  
Tom Goodbarn, P.E.

  
\_\_\_\_\_  
District 1 Engineer

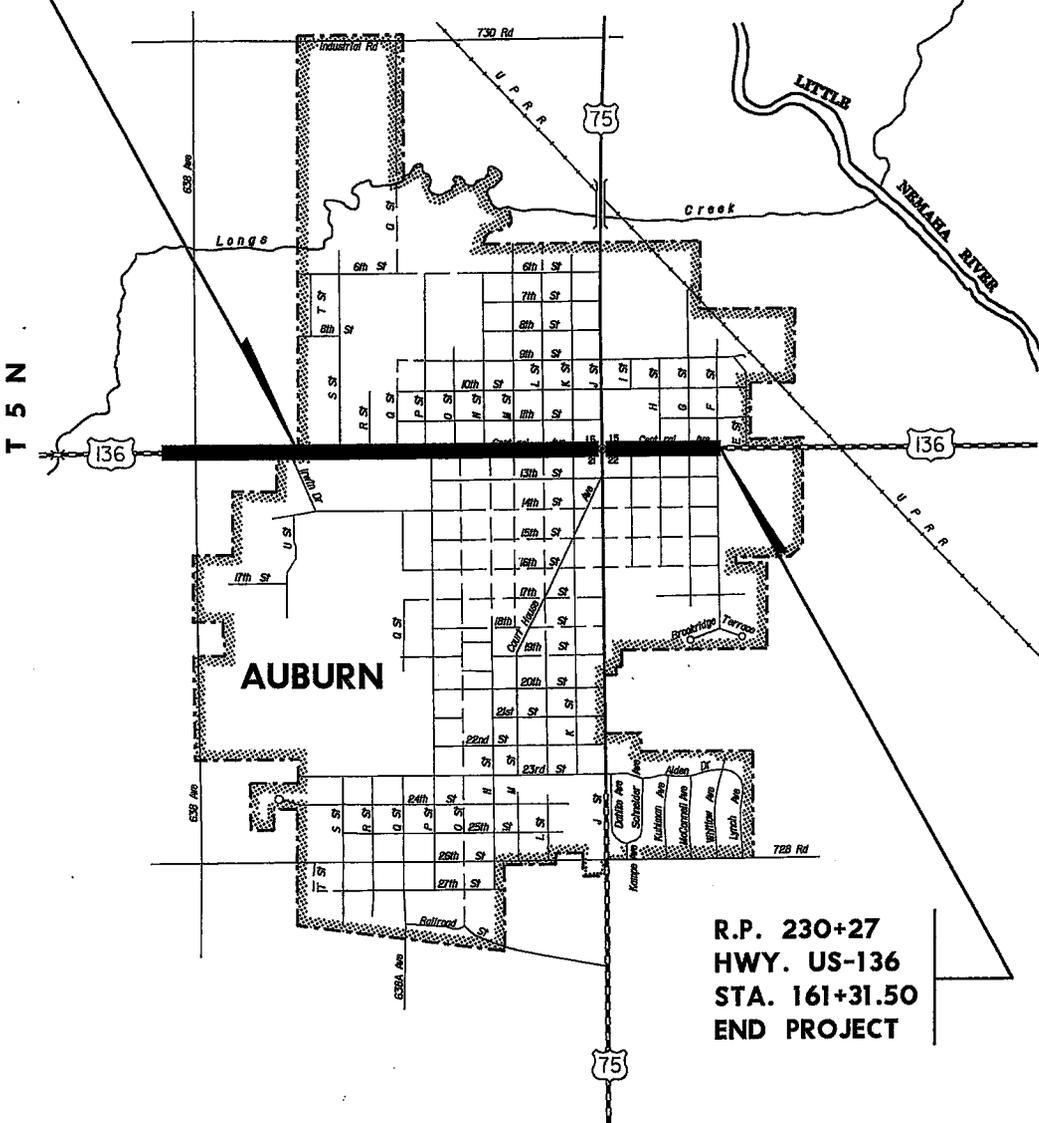
AGRC8-NB

**AUBURN**  
NEMAHA COUNTY  
NEBRASKA



R.P. 229+21 HWY. US-136  
STA. 106+08  
CORP. LIMIT

R 14. E



R.P. 230+27  
HWY. US-136  
STA. 161+31.50  
END PROJECT

136-7(123)

C.N. 13062

**EXHIBIT "A"**



## NONDISCRIMINATION CLAUSES

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

- (1) Compliance with Regulations: The Contractor will comply with the Regulations of the Department of Transportation relative to nondiscrimination in federally assisted programs of the Department of Transportation (Title 49, Code of Federal Regulations, Parts 21 and 27, hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) Nondiscrimination: The contractor, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the basis of disability, race, color, sex, religion or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix "A," "B," and "C" of Part 21 of the Regulations.
- (3) Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of disability, race, color, sex, religion or national origin.
- (4) Information and Reports: The contractor will provide all information and reports required by the Regulations, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State Highway Department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) Sanctions for Noncompliance: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including but not limited to,
  - (a) withholding of payments to the contractor under the contract until the contractor complies, and/or
  - (b) cancellation, termination or suspension of the contract, in whole or in part.
- (6) Incorporation of Provisions: The contractor will include the provisions of paragraph (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, order, or instructions issued pursuant thereto. The contractor will take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State to enter into such litigation to protect the interests of the State, and in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

EXHIBIT "D"

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**NEBRASKA CERTIFIED LOCAL GOVERNMENT**

**FUNDING REQUEST and APPLICATION**

**FISCAL YEAR 2013-2014**



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**NEBRASKA CLG GRANT APPLICATION CHECKLIST**

Include checklist in application package. Include documents in order listed below.  
For assistance, please contact Audrey Mohr at 402-471-4775 or [audrey.mohr@nebraska.gov](mailto:audrey.mohr@nebraska.gov)

Late applications will not be accepted.

**Application Deadline: April 1, 2013**

- CLG Grant Application
- Applicable Maps, Photographs, and Significance Statement for NR Projects
- Resumes of Key Personnel and/or Volunteers who will work on Project
- Schedule/Calendar of Project Activities, Milestones, and Goals
- Local Resolution of Endorsement from Historic Preservation Commission
- U.S. Department of the Interior Assurance of Compliance  
(Title VI, Civil Rights Act of 1964) DI Form 1350
- U.S. Department of the Interior National Park Service Civil Rights Assurance of  
Compliance, Addendum DI Form 1350
- U.S. Department of the Interior Certifications Regarding Debarment, Suspension and  
Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying  
DI Form 2010



**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2013-2014**

This application is for consideration of funding for the Certified Local Government (CLG) program, under a Historic Preservation Fund (HPF) grant from the U.S. Department of the Interior, National Park Service and administered by the Nebraska State Historical Society.

**CLG APPLICANT:** City of Auburn

	Contact Person Responsible for PROGRAM Management	Contact Person Responsible for FISCAL management
Name	<u>Kim Beger</u>	<u>Sherry Heskett</u>
Title	<u>Administrative Assistant</u>	<u>City Clerk</u>
Address	<u>1101 J Street</u>	<u>1101 J Street</u>
	<u>Auburn , NE 68305</u>	<u>Auburn, NE 68305</u>
Phone	<u>402-274-3420</u>	<u>402-274-3420</u>
FAX	<u>402-274-4154</u>	<u>402-274-4154</u>
Email	<u>kbeger@auburn.ne.gov</u>	<u>sherryh@auburn.ne.gov</u>

**Federal Funds Requested** \$ 7800.00

**PROJECT:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Design Guidelines          | <input checked="" type="checkbox"/> Local Landmark/District | <input checked="" type="checkbox"/> Commission/Staff Training |
| <input type="checkbox"/> Historic Preservation Plan | <input type="checkbox"/> Information Management             | <input type="checkbox"/> National Register Nomination         |
| <input type="checkbox"/> Education & Outreach       | <input type="checkbox"/> Historic Structure Report          | <input type="checkbox"/> Ordinance Revision                   |
| <input type="checkbox"/> Survey                     | <input type="checkbox"/> Other _____                        |   |

*We submit the attached application for consideration of funding as a Certified Local Government under Nebraska Certified Local Government Procedures and all other applicable instructions, Federal regulations, standards and guidelines. We certify that the local government continues to meet CLG status as of the effective date of the Certified Local Government Agreement and have brought any changes effecting the Agreement to the attention of the State Historic Preservation Officer. **The local historic preservation commission has endorsed this application and a copy of its resolution is attached.***

\_\_\_\_\_  
Authorized Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title of Authorized Representative

This program receives federal financial assistance from the National Park Service for identification and preservation of historic properties. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination on the basis of race, color, national origin, age, or handicap in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Director, Equal Opportunity Program, U.S. Department of the Interior, P.O. Box 37127, Washington, D.C. 20240.

**PROJECT SUMMARY**

Below, summarize in just a few sentences the purpose of the proposed project. A more detailed description will be completed under Part III Program Description. Indicate if your proposed project addresses State Preservation Plan goals.

The purpose of the project is to complete the National Register of Historic Places nomination for the proposed Downtown and Courthouse Square Historic District and to send the Administrative Assistant and the Board members to training.

**Part I. BUDGET**

Show that the budget is reasonable to accomplish major project tasks and activities and that budget items are necessary to accomplish project activities. Provide a sufficiently detailed budget to show basis for cost items including a breakdown of staff and volunteer hours by task. Indicate how these numbers were calculated.

Amount of Federal funds requested  
\$ 7800.00

Amount of matching share  
\$ 5200.00

Source of Non-Federal Match

1. Donor Historic Preservation Board  
Source Board members  
Kind in-kind time  
Amount \$2500.00

2. Donor City of Auburn  
Source City of Auburn  
Kind in-kind time  
Amount \$2300.00

3. Donor City of Auburn  
Source City of Auburn  
Kind cash  
Amount \$200.00

4. Donor \_\_\_\_\_  
Source \_\_\_\_\_  
Kind \_\_\_\_\_  
Amount \_\_\_\_\_

Note: Rates for consultant services shall not exceed the maximum daily rate of compensation for a GS-15, Step 10 position in the federal Civil Service. Please refer to <http://www.opm.gov/oca/12tables/index.asp> for current rate. Rates for services performed outside of a volunteer's profession shall not exceed the federal minimum wage rate unless otherwise justified in this application. Maximum allowable car mileage rates may not exceed the current federal per diem rate. Please refer to <http://www.gsa.gov/portal/category/21287> for current rate.

**PART I. Budget Continued (Add additional sheet if necessary)**

<b>Personnel</b>	<b>Federal</b>	<b>Match</b>	<b>Total</b>
City Personnel	\$0	\$2500.00	\$2500.00
Historic Preservation Board	\$0	\$2500.00	\$2500.00
	\$0	\$	\$
<b>Contractual</b>			
Consultant	\$7000.00	\$0	\$7000.00
	\$	\$	\$
	\$	\$	\$
<b>Travel</b>			
Training/Conference x 2	\$270.00	\$	\$270.00
Hotel/Meals/Mileage	\$530.00	\$	\$530.00
	\$	\$	\$
<b>Supplies and Materials</b>			
Office Supplies	\$0	\$200.00	\$200.00
	\$0	\$	\$
	\$0	\$	\$
<b>Equipment</b>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Photography and Printing</b>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Indirect Charges</b>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>Other (specify)</b>			
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL BUDGET</b>			<b>\$13000.00</b>

**PART II. Program Areas**

Each CLG, in its approved Certification Agreement, is delegated responsibilities in each of the Program Areas listed below. Please address each area by listing the amount of federal share requested, match provided, and total amount that will go towards each Program Area for this grant period (June 1, 2013 – May 31, 2014).

<u>Program Area</u>	<u>Federal</u>	<u>Match</u>	<u>Total</u>
<b>A. Survey/Evaluation</b>	\$ <u>0</u>	\$ <u>750.00</u>	\$ <u>750.00</u>
<b>B. Designation/Registration/Certification</b>	\$ <u>7000.00</u>	\$ <u>2200.00</u>	\$ <u>9200.00</u>
<b>Local Landmark</b>	\$ <u>0</u>	\$ <u>750.00</u>	\$ <u>750.00</u>
<b>National Register</b>	\$ <u>7000.00</u>	\$ <u>750.00</u>	\$ <u>7750.00</u>
<b>Tax Certification</b>	\$ <u>0</u>	\$ <u>700.00</u>	\$ <u>700.00</u>
<b>C. Planning</b>	\$ <u>0</u>	\$ <u>750.00</u>	\$ <u>750.00</u>
<b>D. Public Participation/Public Education</b>	\$ <u>0</u>	\$ <u>750.00</u>	\$ <u>750.00</u>
<b>E. Other Activities</b>	\$ <u>800.00</u>	\$ <u>750.00</u>	\$ <u>1550.00</u>
<b>TOTAL</b>	\$ <u>7800.00</u>	\$ <u>5200.00</u>	\$ <u>13000.00</u>

Notes:

### **PART III. Program Description**

In the spaces provided below, clearly and concisely describe the proposed project. Please answer all questions within each section.

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#### **1. PROGRAM AREA**

- Will any survey or evaluation activities occur during the grant period? If yes, explain.  
Yes, The inventory of properties will continually be evaluated and maintained by the staff.

- Does this project include National Register or local landmark designation? If yes, explain. Attach maps, photos, and brief statement of significance for all proposed properties or districts.

Yes, This project includes a National Register designation. The Historic Preservation Board has been working with a Peru State College history class. The students have been researching the history and significance of the buildings in the proposed district. By the beginning of the grant period, the majority of the historic research will be completed.

- Does this project include tax credit certification? If yes, explain.

Yes, We are working towards helping the property owners know and understand there are tax credits available.

- Is preservation planning a specific component of this project? If yes, explain.

No

- Other than general public involvement that is required of all CLG activities, does this project involve any special public involvement activities? If yes, explain.

We would like to provide workshops and public programs for the community, but at this time we don't know if time will allow it or if there is any interest from the community

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#### **2. NEED**

- What local historic preservation needs does the proposed project address?

The need to have an established district so the property owners may take advantage of tax incentives, and understand the significance of the district. Also, the need for staff and Board training.

- How does the proposed project relate to the local government's preservation plan?

The proposed project meets the commission's goal of integrating preservation into our community.

- Why is the proposed project a priority?

Our priority is to preserve the history we have and to provide tax incentives to the property owners.

- How will the proposed project benefit the community?

The project will make the community more aware of their heritage and want to preserve it. The project will also educate the Historic Preservation Board and the community.

- How does the project relate to the Statewide Historic Preservation Plan?

This project addresses the benefits of historic preservation in the setting of rural and community development. It will highlight locations and attractions that will provide travelers an authentic Nebraska experience. The project is inspiring the research, evaluation and registration of the buildings in the proposed district. We are working with state and federal agencies for our funding source, which we can promote the Federal Investment Tax Credit Program and the Valuation Incentive Program and work with the public to encourage the unicameral to legislate a state sponsored tax credit as an incentive for preservation. This project will help the Board work with educators and the public to foster a shared community value in preservation.

### **3. ACTIVITIES**

- What activities will be necessary tasks to complete the proposed project?

The necessary tasks to complete the project are to receive training for the Board and the Administrative Assistant, to hire a consultant to help with the nomination process, to meet with consultants, to have the Board review any drafts and to plan workshops. The Board will need to meet at their regularly scheduled meetings and any workshops.

- Who will be responsible for doing what? How does the proposed project remedy the identified preservation needs?

The Commission will have the responsibility of attending meetings and workshops. The consultant's responsibility is to prepare the National Register of Historic Places nomination and the Administrative Assistant's responsibility is to administer the day to day activities, attend meetings and workshops. The need for preservation will be remedied by being listed on the National Register of Historic Places and by having staff and Board that are trained.

- Is the proposed project the most efficient, cost effective way of addressing those needs? Explain.

Yes, By hiring a consultant who will be professional and have the knowledge of expertise to write the nomination in a timely manner, will be a great use of funds that the commission sees as an efficient use of resources. The staff and board members will attend the state sponsored training, which is efficient, as it is in Omaha which makes it affordable.

### **4. PUBLIC INVOLVEMENT**

- How will the public be involved in the project?

The public will be involved by having the opportunity to attend Town hall meetings, workshops that will be provided by the Commission and having an in person relationship with the Commission.

- How will the product(s) be made available to the public?

The property owners are notified by mail or flyer about anything regarding the Historic Preservation District. All documents and notice of activities and meetings are published on the City's website. The final National Register nomination will be distributed to the City Council members, building inspector, planning commission and any property owners who would like a paper copy. The final copy will be available on the City website.

---

## **5. DELIVERABLES**

- What product(s) will be derived from the project?

The National Historic Register nomination will come out of this project and those attending the training will complete a report of the event.

- Will the product(s) be in draft or final adopted form?

The National Historic Register nomination will be in a final form.

- How will the product(s) be used by the local government?

The National Historic Register nomination and hopefully status will be used for marketing our community, educating our residents and making tax credit availability known to the property owners. The training report will be used to teach Board members.

---

## **6. ADMINISTRATION**

- Demonstrate that project personnel and methods are clear and appropriate to achieving project objectives.

Kim, the Administrative Assistant, has an office in City Hall. She has access to the Mayor, City Clerk, who will be handling the funds, City Council, Historic Preservation Board and to the public, so that all people are working together and towards the same goal.

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## **7. PERSONNEL**

- List names and experience of individuals and organizations necessary to implement your project. Attach current resumes for key project personnel.

The Historic Preservation Board is made up of five individual community members, who own property in the proposed district, have the passion for preserving the history and architect of the buildings and the willingness to put in the time to make sure this project is successful. Their resumes are attached.

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## **8. SCHEDULE**

- Attach a schedule/calendar for major project activities that is realistic and achievable. Distinguish between consultant and local government's activities.



Local Government: City of Auburn

Name of Commission: The Historic Preservation Board of the City of Auburn, NE

Member's Name: BOB HEMMINGSEN

Mailing Address: 903 16<sup>TH</sup>

City, ST Zip: Auburn, NE 68305

Home Address (if different): \_\_\_\_\_

City, ST Zip: \_\_\_\_\_

Telephone: (Business) 402-274-3631

(Residence) 402-274-5537

Email Address: bhemmi@msn.com

Term of Membership: 2 yrs Term Expires: (Date) 1-2015

Occupation: FUNERAL DIRECTOR

Professional Discipline: \_\_\_\_\_  
(if satisfying a membership requirement)

Demonstrated interest in Historic Preservation (i.e., conferences attended, organizations, special training, courses taken, volunteer activities, or job experience)

OWNERSHIP OF TWO BUILDINGS IN AUBURN.

16 year MEMBER BOARD OF ED: DISTRICT 29

Local Government: City of Auburn

Name of Commission: The Historic Preservation Board of the City of Auburn, NE

Member's Name: Peggy Kuser

Mailing Address: 916 Central Avenue

City, ST Zip: Auburn NE 68305

Home Address (if different): \_\_\_\_\_

City, ST Zip: \_\_\_\_\_

Telephone: (Business) 402 274 5106

(Residence) \_\_\_\_\_

Email Address: peggy.kuser@cpa.com

Term of Membership: 3 years - Treasurer Term Expires: (date) 1-1-2016

Occupation: C.P.A.

Professional Discipline: \_\_\_\_\_

(if satisfying a membership requirement)

Demonstrated Interest in Historic Preservation (i.e., conferences attended, organizations, special training, courses taken, volunteer activities, or job experience)

I own 2 buildings on main street and have done improvements to both. I therefore have a vested interest in the beauty and growth of our town, both as a property owner and business owner.

Local Government: City of Auburn

Name of Commission: The Historic Preservation Board of the City of Auburn, NE

Member's Name: Susan J. Remmers

Mailing Address: 1405 H Street

City, ST Zip: Auburn, NE 68305

Home Address (if different): \_\_\_\_\_

City, ST Zip: \_\_\_\_\_

Telephone: (Business) 402-274-2418

(Residence) 402-274-5664

Email Address: flowercountry06@live.com

Term of Membership: 1 year - Vice-President Term Expires: (Date) 1-1-2014

Occupation: Owner - Flower Country & Gifts

Professional Discipline: \_\_\_\_\_

(if satisfying a membership requirement)

Demonstrated interest in Historic Preservation (i.e., conferences attended, organizations, special training, courses taken, volunteer activities, or job experience)

<u>Member of Nemaha Valley Museum</u>	<u>15 yrs.</u>
<u>Board Member of Nemaha Valley Museum</u>	<u>7 yrs.</u>
<u>4-H Leader</u>	<u>40 yrs.</u>
<u>Business Owner</u>	<u>24 yrs.</u>

Local Government: City of Auburn

Name of Commission: The Historic Preservation Board of the City of Auburn, NE

Member's Name: SHANE CHARBONNET

Mailing Address: 1407 19TH ST.

City, ST Zip: AUBURN, NE 68305

Home Address (if different): SAME

City, ST Zip: \_\_\_\_\_

Telephone: (Business) 402-274-7511

(Residence) 402-274-2575

Email Address: SHANECHARBONNET@HOTMAIL.COM

Term of Membership: 2 years - Secretary Term Expires: (Date) 1-1-2015

Occupation: NON-DESTRUCTIVE EXAMINATION (NDE) COORDINATOR

Professional Discipline: \_\_\_\_\_

(If satisfying a membership requirement)

Demonstrated interest in Historic Preservation (i.e., conferences attended, organizations, special training, courses taken, volunteer activities, or job experience)

OWNED AND MAINTAINED THREE HISTORIC BUILDINGS LOCATED IN SOUTH AUBURN, THAT WERE CONSTRUCTED AROUND 1891. SINCE MOVING TO AUBURN IN 1997, I HAVE OVERSEEN AND PARTICIPATED IN NUMEROUS IMPROVEMENT PROJECTS AT THESE BUILDINGS.

Local Government: City of Auburn

Name of Commission: The Historic Preservation Board of the City of Auburn, NE

Member's Name: Kristine Gill

Mailing Address: 511 17th St., Auburn, NE 68305

City, ST Zip: \_\_\_\_\_

Home Address (if different): \_\_\_\_\_

City, ST Zip: \_\_\_\_\_

Telephone: (Business) 402. 274. 1477

(Residence) 402. 274. 3629

Email Address: NEGILL04@yahoo.com

Term of Membership: 1 year - President Term Expires: (Date) 1-1-2014

Occupation: pottery shop owner

Professional Discipline: \_\_\_\_\_

(if satisfying a membership requirement)

Demonstrated interest in Historic Preservation (i.e., conferences attended, organizations, special training, courses taken, volunteer activities, or job experience)

I have no formal training. Just a love for old buildings with historical beauty and the restoration of them.

Local Government: City of Auburn

Name of Commission: The Historic Preservation Board of the City of Auburn

Member's Name: Kim Beger

Mailing Address: 1215 11th Street

City, ST Zip: Auburn, NE 68305

Home Address (if different): \_\_\_\_\_

City, ST Zip: \_\_\_\_\_

Telephone: (Business) (402)-274-3420

(Residence) (402)-274-4788

Email Address: knbeger@gmail.com (personal) kbeger@auburn.ne.gov (office)

Term of Membership: \_\_\_\_\_ Term Expires: (Date) \_\_\_\_\_

Occupation: Administrative Assistant for the City of Auburn

Professional Discipline: \_\_\_\_\_

(if satisfying a membership requirement)

Demonstrated interest in Historic Preservation (i.e., conferences attended, organizations, special training, courses taken, volunteer activities, or job experience)

I am a native of Auburn and have a strong family history in the community. I am very active in my church, cemetery board, community gardens and several other organizations where I volunteer my time. I am certified by DED as a CDBB grant administrator. I have a finance background. I keep current on my AAP certification through a banking network. I also attend conferences for leadership training for a medical foundation.

Local Government: City of Auburn

Name of Commission: The Historic Preservation Board of the City of Auburn, NE

Member's Name: Sherry Heskett

Mailing Address: 1101 J Street

City, ST Zip: Auburn NE 68305

Home Address (if different): 72653 646 Avenue

City, ST Zip: Nemaha NE 68414

Telephone: (Business) 402 274-3420

(Residence) 402 824-6575

Email Address: sherry.h@auburn.ne.gov

Term of Membership: \_\_\_\_\_ Term Expires: (Date) \_\_\_\_\_

Occupation: City Clerk

Professional Discipline: \_\_\_\_\_

(If satisfying a membership requirement)

Demonstrated interest in Historic Preservation (i.e., conferences attended, organizations, special training, courses taken, volunteer activities, or job experience)

As city clerk I have been involved with Community Development Block Grant projects that addressed whether properties had historical significance. I have experience with financial grant administration.

As an owner of the Whiskey Run Creek winery (which includes a brewery cave that dates back to 1866) I have an active role and interest in historical preservation in Brownville, Nemaha County and the State of Nebraska.

**NEBRASKA CERTIFIED LOCAL GOVERNMENT**

**FUNDING REQUEST and APPLICATION**

**FISCAL YEAR 2013-2014**

**SCHEDULE**

June 1, 2013- The grant period begins

June 14-15, 2013- Staff and Board members attend CLG training and Nebraska Historic Preservation conference

June 2013- Historic Preservation Board meeting

July 2013- Hire a consultant to write National Register nomination

July 2013- Historic Preservation Board meeting

August 2013- Consultant holds a public meeting to discuss the National Register district

August 2013- Historic Preservation Board meeting

September 2013- Historic Preservation Board meeting

October 2013- Consultant provides a report on the status of the nomination

October 2013- Historic Preservation Board meeting

November 2013- The city submits a Mid-Year Progress Report to NeSHPO

November 2013- Historic Preservation Board meeting

December 2013- Historic Preservation Board meeting

January 2014- Consultant submits a draft of the National Register nomination to Board for review

January 2014- Historic Preservation Board meeting

February 2014- Historic Preservation Board meeting

March 2014- consultant submits final National Register nomination to Board for review

March 2014- Historic Preservation Board meeting

April 2014- Historic Preservation Board meeting

May 2014- Historic Preservation Board meeting

May 31, 2014- Grant period ends

ORDINANCE NO. 14-12

AN ORDINANCE OF THE CITY OF AUBURN, NEBRASKA. ESTABLISHING A HISTORIC PRESERVATION COMMISSION; PROCEDURES FOR DESIGNATION OF LANDMARKS AND HISTORIC DISTRICTS; PROCEDURES FOR CERTIFICATES OF APPROVAL FOR ALTERATIONS TO DESIGNATED LANDMARK PROPERTIES; AND GOVERNANCE OF THE PRESERVATION OF LANDMARKS AND HISTORIC DISTRICTS WITHIN THE CORPORATE CITY LIMITS.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF AUBURN, NEBRASKA:

SECTION 1.

DEFINITIONS:

That for the purposes of this Ordinance, the words and phrases below shall have the following definitions:

Board: The Historic Preservation Board of the City of Auburn, Nebraska.

City Council: The elected members of the Council of the City of Auburn, Nebraska.

Commission: The Planning Commission of the City of Auburn, Nebraska.

Cumulative Effect: This Ordinance shall be cumulative to all other provisions of adopted Codes and including Codified Ordinances relating to building, electricity, plumbing or any other technical requirements or provisions; and once work has been approved on a landmark or in a historical district, all other appropriate permits and inspections shall be obtained, and fees therefore shall be paid in accordance with Chapter 150, Building Regulations; Construction, of the Codified Ordinances of the City of Auburn.

Design Guidelines: Design criteria for new construction, alterations and renovations of properties designated as landmarks and in historic districts. All design criteria shall comply with the Secretary of Interior's "Standards for Rehabilitation."

Landmark: An individual structure, or an integrated group of structures on a single lot or site, or a site having a special character or special historical, cultural,

educational, architectural, engineering or geographic interest of value.

Historic District: An area or section of the City containing a significant number of buildings, sites, structures, objects, or improvements which, considered as a whole, possess historical or cultural significance to the City, State or nation pursuant to the provisions of this Ordinance.

Owner: A real estate owner or owner's authorized agent, officer of a corporation which owns real estate, partner of a partnership owning real estate, or member of an LLC or other similar organization owning real estate.

Private: All bodies, groups, organizations, associations, corporations, clubs and individuals of whatever nature which are not included in the definition of "public".

Public: The state, or any agency thereof; a municipality; a county or any board appointed by or acting for same; a township; a commission or other authority established by law; any district, or other political subdivision of the state or public body recognized by law.

Secretary of the Interior's "Standards for Rehabilitation": Ten standards promulgated by the U.S. Department of the Interior to guide alterations to a landmark or property within a historic district.

Structure: Anything constructed or erected, the use of which requires location on the ground or attached to something having location on the ground.

Work: Work shall mean and include any alteration, demolition, construction, reconstruction, restoration, remodeling or other material change in the external appearance of the structure.

## SECTION 2.

### FINDINGS:

The City Council finds that the protection, enhancement, perpetuation and use of structures, districts and elements of historical, cultural, educational, architectural, engineering or geographic significance, located within the City, contribute to the prosperity, civic pride and general welfare of the people;

and further finds that the economic, cultural and aesthetic interests of the City cannot be maintained or enhanced by disregarding the heritage of the City and that people of the City have an interest in the maintenance, preservation, demolition or other action regarding such cultural assets.

PURPOSE:

- (a) To designate, preserve, protect, enhance and perpetuate those structures and districts which reflect significant elements of the City heritage;
- (b) To foster civic pride in the beauty and accomplishments of the past;
- (c) To stabilize or improve the aesthetic and economic vitality and values of such structures and districts;
- (d) To protect and enhance the City's attraction to tourists and visitors;
- (e) To promote the use of historic structures or districts for education; and
- (f) To promote and encourage continued private ownership and utilization of such buildings and other structures now owned and used, to the extent that the objectives listed above can be promoted.

SECTION 3.

HISTORIC PRESERVATION BOARD:

- (a) There is hereby created the Historic Preservation Board of the City of Auburn, Nebraska. The Board shall be composed of five (5) members, all members shall be residents of the City and shall have a demonstrated interest or professional expertise in historic preservation. A majority shall be professionals in the fields of archeology, historic archeology, architectural history, architecture, and history. All such appointments are to the extent that these professionals are available in the City. The five (5) members shall consist of two (2) citizens who are interested in preservation, architecture, engineering, historical or cultural matters, and three (3) owners of real estate (as defined in Section 1 of this Ordinance) designated as historic or within a historic district or proposed district. Employees of the City, or elected or appointed members of the City Council or other City boards or commissions shall not be eligible to be members of the

Board.

- (b) The members of the Board shall be appointed by the Mayor, subject to confirmation by the City Council.
- (c) Initially, two (2) members of the Board shall be appointed for a one (1) year term, two (2) members shall be appointed for a two (2) year term, and one (1) member shall be appointed for a three (3) year term. There may be a limit set to the number of terms.
- (d) In the event of a vacancy occurring in the membership of the Board for any reason, an appointment shall be made to fill the vacancy in the same manner as the original appointments for the unexpired term.
- (e) The members of the Board shall serve without compensation; however, they shall be entitled to reimbursement for expenses incurred during the course of conducting the business of the Board.
- (f) The Board shall elect its chairperson from among its members.
- (g) The Board shall establish its own rules of procedure.
- (h) Three (3) members of the Board shall constitute a quorum for the transaction of business.
- (i) Except as otherwise provided herein, three (3) affirmative votes shall be required for final action on any matter acted upon by the Board.
- (j) The Board shall meet at least quarterly at such times and in such places as it may determine, or upon the call of the chairperson.
- (k) The Board shall elect four (4) officers, each to serve for the full duration of his or her term of appointment to the Board: Chair, Vice-Chair, Secretary, and Treasurer. The Chair shall preside at meetings, call special meetings, issue public statements for the Board, and in general assume the duties of directing the activities of the Board. The Vice-Chair shall act in place of the Chair in the event of the latter's absence. The Secretary shall keep a complete and

current agenda, minutes of each meeting, and be responsible for publication and distribution of minutes, proceedings, and reports. The Treasurer shall be responsible for financial reports.

- (l) The Board, shall in conjunction with Auburn Developmental Council, Inc. (ADC) and Keep Auburn Beautiful (KAB), adopt design guidelines and such standards and procedures not inconsistent with the provisions of this Ordinance as it may deem necessary to further the purpose herein stated.
- (m) Designated historic district and individual landmarks shall be determined by the Board and approved by City Council.

#### SECTION 4.

##### SUBMISSION OF PLANS, PROJECTS AND PROPOSALS:

All plans, projects, proposals, evaluations, specifications, and sketches and other information necessary for the review of the Board, or colors, building materials, signs, or other features subject to public view, shall be made available to the Board by the applicant or appropriate department of the City, along with a copy of the application for the building or demolition permit.

#### SECTION 5.

##### DIRECTOR; DUTIES:

The Mayor shall assign a City staff member, as the Director of the Board, without the right to vote. The Director shall be the custodian of records, conduct official correspondence and generally supervise the clerical and technical work of the Board as required to administer this Ordinance. In addition, the Director, for and on behalf of the Board and with the approval and direction of the Board, shall:

- (a) Work in conjunction with other City officials to keep complete and accurate records and accounting for all funds, grants, income, and expenditures of every nature of the Board. All funds shall be placed with the City of Auburn in a specially designated account;
- (b) Prepare annual reports and other such reports that may be required.

- (c) Assure that public notices are posted and advertised, agendas are kept current and available for public inspection, and open meetings are conducted;
- (d) Provide for 10 days public notice of a meeting prior to such meeting;
- (e) Submit to the City Council for public hearing and approval, actions by the Board; and
- (f) Make recommendations and do such other acts pursuant to this ordinance as the board may require.

SECTION 6.

BOARD; POWERS AND DUTIES:

The commission shall establish and provide for the following duties:

- (a) Hold public hearings and review applications for alterations to landmarks or properties within historic districts;
- (b) Adopt the Secretary of the Interior's "Standards for Rehabilitation" and any design guidelines for the review of landmarks or properties within historic districts that are consistent with the "Standards for Rehabilitation;"
- (c) Review proposed zoning amendments, applications for special use permits, or variances that affect proposed or designated landmarks and historic districts;
- (d) Periodically review the City's zoning ordinances and recommend to the Planning Commission and the City Council any of the same that are appropriate for the protection and preservation of landmarks or historic districts;
- (e) Cooperate with the Nebraska State Historical Society in matters of proposed certification of this Ordinance and related duties and requirements.
- (f) Comment on properties nominated to the National Register of Historic Places and cause to be processed

nominations of properties potentially eligible for listing in the National Registry;

- (g) Carry out, assist and collaborate in studies and programs designed to identify and evaluate structures, sites and areas worthy of preservation;
- (h) Consult with and consider the ideas and recommendations of civic groups, public agencies and citizens interested in historic preservation;
- (i) Inspect and investigate structures, sites and areas which are believed worthy of preservation;
- (j) Submit to the City Council for public hearing and approval, and subsequently maintain (and resubmit as required) a list of structures and other features deemed deserving of official recognition although not designated as landmarks or historic districts and take appropriate measures of recognition, and maintain a documentary inventory;
- (k) Disseminate information to the public concerning those structures, sites and areas deemed worthy of preservation and encourage and advise property owners in protection, enhancement, perpetuation and use of property of historical interest;
- (l) Consider methods other than those provided for in this Ordinance for encouraging and achieving historic preservation, and make appropriate recommendations to the City Council and other bodies and agencies, both public and private;
- (m) Make recommendations and do such other acts pursuant to this ordinance as the Board shall order;
- (n) Make an initial inventory of all sites, structures, and districts presently designated or eligible for designation as landmarks. All sites, structures and districts within the City limits cited in the Nebraska State Historical Society's inventories of Nemaha County shall be included initially on the inventory. All sites, structures and districts cited in the foregoing inventories of the Nebraska State Historical Society shall be reviewed by the Board and, if deserving, recommended for designation by Ordinance as historic

landmarks, sites, structures or districts. The recommendations which the Board makes as to these sites, structures and districts shall be within twelve (12) months of the first meeting of the Board, or as soon thereafter as may be done. Such inventory shall be updated annually as the Board directs.

SECTION 7.

DESIGNATION OF LANDMARKS, HISTORIC DISTRICTS:

- (a) All landmarks and property within a historic district shall be subject to the controls, standards and procedures set forth in this article.

A particular site, structure or area may be designated for preservation as a landmark or historic district if it has:

- (1) Historical importance or cultural significance, interest or value as part of the development, history, heritage or culture of the City, state or nation; or is associated with the life of a person significant in the past; or is the site of an historic event, or exemplifies the cultural, political, economic, educational, social or historic heritage of the community;
- (2) Architectural and engineering importance, portraying the historical setting or environment of a distinctive characteristic of an architectural or engineering type, period, style, or method of construction; or is the work of a resident, builder or designer whose individual work is significant in the development of the City; or contains elements of design, detail, materials or craftsmanship of distinctive quality, or which represents a significant innovation;
- (3) Geographic importance, by being a part of or related to a city center, park or other distinctive area, which should be developed or preserved according to a plan based on a historic, cultural or architectural motif; or owing to its unique location or singular physical characteristic, represents an established and familiar visual feature of a neighborhood, community, or the City; or

(4) Archeological importance has yielded or is likely to yield information regarding the history of the area prior to the establishment of the City.

A landmark or historic district shall possess integrity of design, location, setting, feeling, association, materials, and workmanship. In the case of a historic district, provisions shall be made to define an accurate boundary, identify properties that contribute to the historical significance of the district, and those because of age or integrity do not contribute. A property shall be eligible if it is fifty (50) years of age or older, unless exceptional significance can be demonstrated.

- (b) A landmark may be proposed by the City Council or the Board with Owner's written approval; or upon petition of the Owner. Any such proposal shall be filed with the Director upon forms prescribed by him or her, and shall include all data required by the Board.
- (c) A historic district may be proposed by the City Council or the Board. Any such proposal shall be filed with the Director upon forms prescribed by him or her, and shall include all data required by the Board.
- (d) Each proposal of a landmark or historic district shall first be considered by the Board at a public hearing.
- (e) Notice of the time, place and purpose of the public hearing to be held upon the proposal of a landmark or historic district shall be given by the Board in the official newspaper of the City not less than ten (10) days prior to the date of the hearing and by mail to the owners of all property included in the proposed designation, as identified by the names and addresses of the last-known owners as shown by the county real property tax records. Failure to send notice by mail to any such property owner where the address of the owner is not so recorded shall not invalidate any proceedings in connection with the proposed designation. The Board may also give such other notice as may be deemed reasonable and practicable.
- (f) A record of the pertinent information presented at the hearing upon the proposal of a proposed landmark or

historic district shall be made and maintained as a permanent public record.

- (g) The Board may approve, disapprove or modify the proposal of a landmark or historic district and shall notify the applicant of the action taken within thirty (30) days of the referral thereof to the Board.
- (h) The recommendation of the Board for approval of a proposal for a proposed landmark or historic district shall state the particular standards for such designation, as set out in this section, which are applied in each designation.
- (i) Designation of a landmark shall not be proposed at the objection of an owner. Designation of a historic district shall not be proposed if the owners of fifty-one (51%) percent of the front footage of the real property in the proposed historic district object, not to include any public right-of-way located in such district. To object, owners shall follow the procedures outlined in Section 9 (d) and (e).

#### Section 8.

##### OVERLAY DISTRICT; ZONING OF HISTORIC DISTRICTS:

A landmark or historic district shall constitute a zoning overlay district for historic preservation purposes and shall be included as such on the official land use or zoning map. This zoning shall be in addition to the existing underlying land use zoning. Zoning amendments, applications for special use permits, or variances shall be considered to assist in the preservation, use or rehabilitation of designated properties.

#### SECTION 9.

##### TRANSMITTAL TO, ACTION BY CITY COUNCIL:

The Board shall transmit the proposal for the designation of a landmark or historic district to the City Council within 30 days after consideration. The Board shall consider the degree of conformity or nonconformity with the comprehensive development plan of the City, and may, if the Board deems it necessary, consult with and obtain a recommendation with regard to such proposal from the Planning Commission.

SECTION 10.

CONSIDERATION BY COUNCIL:

- (a) When a proposal for the designation of a landmark or historic district is presented to the City Council, it shall take into consideration the recommendation of the Board, and shall further give consideration to the economic consequences to the City and the affected property owners.
- (b) Objection by the owners of twenty (20%) percent of the front footage of the property within a proposed historic district shall require four (4) affirmative votes by City Council for approval of such district.
- (c) Objection by the owner or owners of a proposed landmark shall require four (4) affirmative votes for approval of such landmark.
- (d) Objections to a historic district designation must be acknowledged on a form available in the office of the Director and any such objections must be filed with the City Clerk no later than the first reading of the proposed designation ordinance.
- (e) In order for the owners of a particular parcel of land to validly object to the designation, such objection shall be executed by any owner who is otherwise required to execute a valid conveyance of a fee simple interest in such parcel and whose name(s) appear in the records of the County Clerk.
- (f) Pursuant to the provisions of this Ordinance, and the procedures set forth herein, The City Council may, by ordinance, designate a "Landmark", or a "Historic District."
- (g) Each ordinance designating a landmark or historic district shall include a description and statement of the significance of the real property or district to justify its designation as such and a description of the particular features that should be preserved, and shall include the legal description of the landmark or historic district.

- (h) Within ten (10) days after final adoption of the ordinance designating property as a landmark or historic district, the Director shall send a copy of such ordinance and a letter outlining the basis of such designation and the obligations and restrictions which result from such designation to the owner of record of each property so designated or each property within the designated district by registered or certified mail.

SECTION 11.

AMENDMENT; RESCISSION:

The City Council may, by ordinance, amend or rescind the designation of a landmark or historic district at any time pursuant to the same procedures set forth in this article for the original designation.

SECTION 12.

APPLICATION TO PUBLIC PROPERTY:

All properties owned by government entities and/or public agencies shall be subject to the provisions of this Ordinance in the same manner as private persons.

All visible modifications or additions to public areas within a landmark or historic district, including street furniture, lighting fixtures, and paving materials shall be subject to review by the Board.

SECTION 13.

ECONOMIC IMPACT:

The Board shall, in the administration and enforcement of the provisions of this Ordinance, take into account all economic factors presented to it. The Board shall recognize the necessity of weighing potential economic detriments against preservationist objectives and shall strive to effect a fair balance in all instances.

SECTION 14.

CERTIFICATE OF APPROVAL REQUIRED:

No person shall carry out or cause to be carried out any

work on a landmark or structure in a historic district without a certificate of approval first being issued by the Board. For the purposes of this section, any alteration, construction, restoration, remodeling or other changes shall be deemed to require a certificate of approval where such work affects any of the characteristics of the landmark or historic district which were deemed to be significant and intended to be preserved as recited in the ordinance designating such landmark or district.

The Board's decision to approve or deny an application for a certificate of approval shall include the following criteria:

1. Any alteration of an existing landmark shall be compatible with its historic character and meet the Secretary of the Interior's "Standards for Rehabilitation" or other such design guidelines as may have been adopted;

2. Any alteration of a property within a historic district shall be compatible with its historic character and that of such district and meet the Secretary of the Interior's "Standards for Rehabilitation" or other such design guidelines as may have been adopted; or

3. New construction shall be compatible with the historic district in which it is located.

#### PERMITS REQUIRED:

Building permits must be obtained prior to any work being done. A board approved certificate of approval must be presented to the building official prior to any building permit being issued.

#### SECTION 15.

#### ENFORCEMENT; PENALTIES:

Whoever violates or fails to comply with any of the provisions of the Code for which no penalty is otherwise provided, shall be fined not more than two hundred fifty dollars (\$250.00). A separate offense shall be deemed committed each day during or on which a violation or noncompliance occurs or continues.

#### SECTION 16.

#### CERTIFICATE OF APPROVAL APPLICATIONS FORWARDED TO DIRECTOR:

- (a) All applications for a certificate of approval will be made on forms available at Auburn City Hall and shall

be forwarded immediately to the Board.

- (b) Notwithstanding any other provision of law, the Director shall not permit any work except as pursuant to a certificate of approval issued by the Board as authorized by the City Council.
- (c) The Board shall hold a public hearing on applications to it for a certificate of approval.
- (d) The determination by the Board on an application for a certificate of approval, or report of any action taken, shall be forwarded to the Director for appropriate action not later than thirty (30) days after receipt of the application by the Board.
- (e) The Board's decision must be accompanied by written findings of fact.
- (f) The Board, in considering the appropriateness of any work, shall consider, among other things, the purposes of this article, the historical and architectural value and significance of the landmark or historical district, the texture, material and color of the building or structure in question or its appurtenant fixtures, including signs, and the relationship of such features to similar features of other buildings within a historic district, and the position of such building or structure in relation to the street or public way, as well as, other buildings and structures.
- (g) If, after considering the application for a certificate of approval required by this Section, the Board determines that the proposed changes are consistent with the criteria for historic preservation established by this section, the Board shall recommend the issuance of the certificate of approval.
- (h) If no certificate is approved, the applicant and the Board shall enter into negotiations to develop a plan whereby modifications in the application would enable the Board to issue a certificate of approval under the criteria listed above and compatible with the guidelines for preservation in the particular designated ordinance. If the proposed work involves demolition of all or a significant portion of a

landmark or property within a historic district or involves construction upon open areas of a landmark or within a historic district and no acceptable plan is negotiated and approved between the applicant and the Board within 30 days of the Board's decision not to issue a certificate of approval, the City may proceed with eminent domain proceedings to acquire the landmark or the affected property within the historic district, but if the City does not initiate proceedings within 30 days of the Board's final negotiations with the applicant, the Director shall issue a certificate of approval, permitting the applicant to proceed with the work requested in the application.

- (i) No change shall be made in the application for a building or demolition permit after issuance of a certificate by the Board without being resubmitted to the Board and approval in the same manner as provided above.

SECTION 17.

COUNCIL REVIEW OF BOARD RECOMMENDATIONS:

The Council shall review all Board recommendations, and the Board shall submit for approval a record of all its activities to the City Council upon City Council request.

SECTION 18.

CITY PROJECTS; UNDERTAKINGS:

The Board may hold public hearings on City projects and undertakings affecting landmark sites, structures or historic districts and make recommendations to the City Council concerning same.

SECTION 19.

ADVICE; GUIDANCE TO OWNERS:

The Board may, upon request of the property owner, render advice and guidance with respect to any proposed work on a landmark or historic district.

SECTION 20.

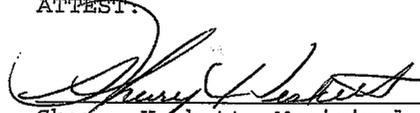
PASSAGE AND EFFECT:

This Ordinance shall be in full force and take effect from and after its passage and publication and at the time provided by law.

Passed and Approved this 8<sup>th</sup> day of October, 2012.

  
\_\_\_\_\_  
J. Scott Kudrna, Mayor of  
the City of Auburn, Nebraska

ATTEST:

  
\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska



**U.S. DEPARTMENT OF THE INTERIOR  
ASSURANCE OF COMPLIANCE  
(Title VI, Civil Rights Act of 1964)**

DI Form 1350  
(March 1966)

City of Auburn  
Name of Application-Recipient (hereinafter called "Applicant-Recipient")

**HEREBY AGREES THAT IT** will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by or pursuant to the Department of the Interior Regulation (43 CFR 17) issued pursuant to that title, to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color or national origin be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity for which the Applicant-Recipient receives financial assistance from Nebraska State Historical Society and

Hereby Gives Assurance That It will immediately take any measures to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant-Recipient by Nebraska State Historical Society. This assurance obligates the Applicant-Recipient, or in the case of any transfer of such property, any transferee for the period during which the real property or structure is used for a purpose involving the provisions of similar services or benefits. If any personal property is so provided, this assurance obligates the Applicant-Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance obligates the Applicant-Recipient for the period during which the Federal financial assistance is extended to it by Nebraska State Historical Society.

THIS ASSURANCE is given in condition of and for the purpose of obtaining any and all Federal grants, loans, contracts, property discounts or other Federal financial assistance extended after the date hereof to the Applicant-Recipient by the bureau or office, including installment payments after such date on account of arrangements for Federal financial assistance which were approved before such date. The Applicant-Recipient recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall reserve the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant-Recipient, its successors, transferees and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Applicant-Recipient.

\_\_\_\_\_  
Dated

City of Auburn  
Applicant-Recipient

By \_\_\_\_\_  
(President, Chairman of Board or  
Comparable Authorized Official)

1101 J Street, Auburn, NE 68305  
Applicant-Recipient's Mailing Address

U.S. DEPARTMENT OF THE INTERIOR  
NATIONAL PARK SERVICE  
CIVIL RIGHTS ASSURANCE OF COMPLIANCE

City of Auburn  
(Name of Applicant-Recipient)

**ALSO AGREES** to comply with the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975 and all requirements imposed by or pursuant to the Department of the Interior Regulations (43 CFR 17) issued pursuant to these titles, to the end that, no person in the United States shall, on the grounds of age or handicap be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant-Recipient receives financial assistance from the National Park Service and hereby gives assurance that it will immediately take any measures to effectuate this agreement.

City of Auburn  
Applicant-Recipient

\_\_\_\_\_  
Signature  
Authorized Official  
(State/County/City)

1101 J Street, Auburn, NE 68305  
Applicant-Recipient's Mailing Address

\_\_\_\_\_  
Date

**Certifications Regarding Debarment, Suspension and  
Other Responsibility Matters, Drug-Free Workplace  
Requirements and Lobbying**

Persons signing this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions - **The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.** See below for language to be used or use this form certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions - (See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements - Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) - (See Appendix C of Subpart D of 43 CFR Part 12)

Signature on this form provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement or loan.

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**PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters-  
Primary Covered Transactions**

---

*CHECK  IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.*

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
  - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

---

**PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -  
Lower Tier Covered Transactions**

---

*CHECK  IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.*

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**PART E: Certification Regarding Lobbying**  
**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

CHECK \_\_\_ IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVE AGREEMENT.

CHECK \_\_\_ IF CERTIFICATION FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000, UNDER THE LOAN.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

\_\_\_\_\_  
TYPED NAME AND TITLE

\_\_\_\_\_  
DATE

AGENDA ITEM NO. 12

Note from City Hall (Sherry):

City Hall did not receive a copy of the plan referenced to by the resolution. For clarification, please see the attached letter from J. Renee Critser, Director of Nemaha County Emergency Management Agency or give her a call.

# RESOLUTION

Council Member \_\_\_\_\_  
offers the following resolution and moves its adoption, seconded by Council member  
\_\_\_\_\_:

RESOLVE: That in order to provide for a coordinated response to a disaster or emergency in Nemaha County, the City of Auburn and other cities and villages in Nemaha County, the Auburn City Council deems it advisable and in the best interests of the community and the County to approve the attached Nemaha County Local Emergency Operations Plan. Acceptance of this 2012 Local Emergency Operations Plan supersedes all previous approved Nemaha County Local Emergency Operations Plans.

PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2012.

\_\_\_\_\_  
Mayor, City of Auburn

ATTEST:

\_\_\_\_\_  
City Clerk



# NEMAHA COUNTY EMERGENCY MANAGEMENT AGENCY

Renee Critser, Director  
Office: 402-274-2552  
Cell: 402-274-7652

601 J Street, Auburn, NE  
Fax: 402-274-3530  
E-mail: [nemahaema@windstream.net](mailto:nemahaema@windstream.net)

February 1, 2013

City or Village Board

RE: Local Emergency Operations Plan

Enclosed is a Resolution for the Local Emergency Operations Plan that needs to be submitted to the City or Village Board and approved. Once approved please have the Resolution filled out and signed appropriately and return to the Nemaha County Emergency Management Agency. After all resolutions are completed and returned we will be sending them in to the state to have the revised LEOP put together and copies made. We will send you the copies as they are received. If you have any questions please call the office.

Thank You.

Sincerely,

A handwritten signature in cursive script that reads "J. Renee Critser".

J. Renee Critser  
Director

RESOLUTION NO. 10 -13

Of

THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION AUTHORIZING AND APPROVING A GRANT OF \$10,000.00 TO ERIC BOHLING FOR THE PURPOSE OF INFILL HOUSING ON THE VACANT LOTS LOCATED AT 2417 "S" STREET, AUBURN, NEBRASKA.

**WHEREAS**, the City of Auburn published a Request for Proposals for the development of infill housing on vacant lots, in which the City would provide a grant of \$10,000.00 for the development of a residence/housing structure on said vacant lotS;

**WHEREAS**, Eric Bohling submitted a Proposal for lot infill with a single family dwelling at 2417 "S" Street, Auburn, Nemaha County, Nebraska. Said proposal is attached hereto, marked as Exhibit "A" and incorporated herein by this reference;

**WHEREAS**, on or about March 7, 2013, Keep Auburn Beautiful (KAB), at committee meeting, after consideration of the Exhibit "A" and discussion, passed motion to recommend a grant of \$10,000.00 to Eric Bohling to complete infill housing, pursuant to Exhibit "A", on the vacant lot(s), legal described as Lots 15, 16, 17 and 18, BLK 11, Calvert Addition to the City of Auburn, Nemaha County, Nebraska;

**WHEREAS**, it is the understanding by and between the City and Eric Bohling, that the proposed infill house project shall be completed within 120 days of approval of this Resolution;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Council hereby authorizes and approves the grant of \$10,000.00 to Eric Bohling to fully and completely develop infill housing at 2417 "S" Street, legal description hereinabove, in conformity with Exhibit "A";

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that said \$10,000.00 grant shall be awarded to Eric Bohling, as

follows: \$5,000.00 at the beginning of construction and the remaining \$5,000.00 upon final completion, inspection and approval by the City of Auburn or Its representative;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Mayor is hereby authorized to sign any agreement, stipulation, or any other documents necessary to carry out the terms and provisions of this Resolution.

PASSED and APPROVED, this 11th day of March, 2013.

\_\_\_\_\_  
J. Scott Kudrna, Mayor of the  
City of Auburn, Nebraska

ATTEST:

\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

(Seal)

APPROVED, this \_\_\_\_\_, day of March, 2013.

\_\_\_\_\_  
Eric Bohling, Contractor.

Eric Bohling  
63628 728 Rd  
Auburn NE 68305

Phone  
402 274-9067

Square Footage 1781 House  
456 Garage

Construction Costs 200,000 k

Lot cost 50,000 For 2 lots to be subdivided

One comment I have to make pertaining to my application. I have build many spec homes in Auburn over the past years. In my estimation these are producing 40,000 - 50,000 property tax for the county. I think I should be chosen for the Grant for appreciation for the tax dollars I've generated for the county. Thanks for consideration of my application

Eric Bohling

RESOLUTION NO. 11 -13  
OF

THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION AUTHORIZING AND APPROVING A GRANT OF REAL ESTATE TO TERRY FULTON / TCB CONTRACTING FOR THE PURPOSE OF INFILL HOUSING ON A SINGLE LOT LOCATED WITHIN THE CITY OF AUBURN, NEBRASKA.

**WHEREAS**, the City of Auburn published a Request for Proposals for the development of infill housing on vacant lots where dilapidated structures were previously removed, in which the City would grant over a single lot with (value less than \$10,000.00) for the development or placement of a residence/housing structure on said vacant lot;

**WHEREAS**, Terry Fulton, owner of TCB Contracting submitted a Proposal for lot infill with an existing single family dwelling to be moved and relocated to an existing vacant lot currently owned by the City of Auburn, NE. within City limits. Said proposal is attached hereto, marked as Exhibit "A" and incorporated herein by this reference;

**WHEREAS**, on or about March 7, 2013, Keep Auburn Beautiful (KAB), at committee meeting, after consideration of the Exhibit "A" and discussion, passed motion to recommend a grant of one of two City lots to Terry Fulton/TCB Contracting to complete infill housing pursuant to Exhibit "A";

**WHEREAS**, it is the understanding by and between the City and Terry Fulton/TCB Contracting, that the proposed infill house project shall be completed within 120 days of approval of this Resolution on either the lot located at the address of 716 10th Street or the lot located at the address of 721 11th Street, both lots located in Auburn, Nemaha County, Nebraska;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Council hereby authorizes and approves the grant of one lot to TCB Contracting/Terry Fulton to fully and completely develop infill housing at either 716 10th Street or 721 11th Street, Auburn, NE., in conformity with Exhibit "A";

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that both vacant lots have an individual value of less than \$10,000.00;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that this grant of real estate is subject to full and complete performance of the TCB Contracting Proposal, herein attached as Exhibit "A", and shall be inspected and approved by the City or Its representative upon completion;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Mayor is hereby authorized to sign any agreement, stipulation, or any other documents necessary to carry out the terms and provisions of this Resolution.

PASSED and APPROVED, this 11th day of March, 2013.

\_\_\_\_\_  
J. Scott Kudrna, Mayor of the  
City of Auburn, Nebraska

ATTEST:

\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

(Seal)

APPROVED, this \_\_\_\_\_, day of March, 2013.

\_\_\_\_\_  
Terry Fulton, Owner  
TCB Contracting.

# PROPOSAL

**TCB Contracting**

Terry Fulton, owner  
1311 19th Street  
Auburn, Nebraska 68305  
402-430-1551  
tcbfulton@gmail.com

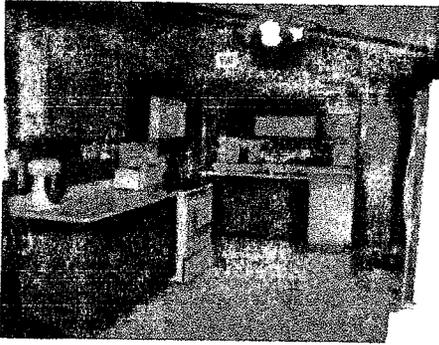
City of Auburn - KAB Committee

Job Description: Infill housing

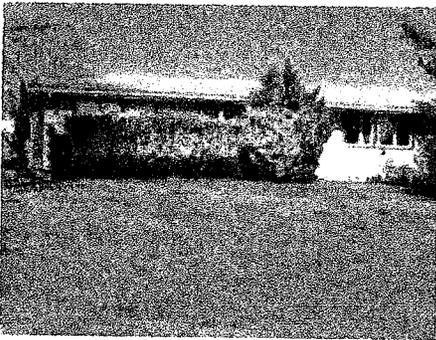
TCB Contracting proposes to move an existing home from Rock Port, Missouri to Auburn in partnership with Ryan Baltzenburger. See attached pictures & floor plan.

House purchase	\$10,000.00
House move	\$10,000.00
New basement/exterior concrete	\$22,500.00
Services	\$3,000.00
Plumbing, Heating, Air Conditioning	\$6,500.00
Exterior remodeling/repairs	\$2,000.00
Floor coverings	\$3,200.00
No lot has been acquired to date - Lot	\$7,500.00
misc. 10%	\$6,470.00
	<hr/>
	\$71,170.00

Finished product figures out to approximately \$58.00 per s.f. including lot cost without city assistance. With city assistance we feel this property will market in Auburn for a profit. A new basement should be appealing to a purchaser when compared to other properties.



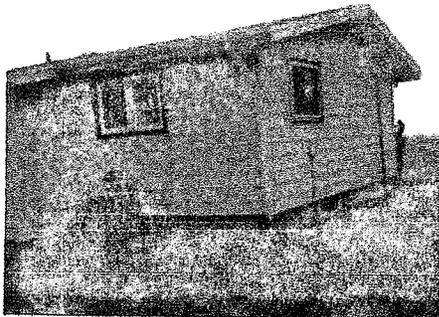
**NE Outside.jpg**  
260K



**IMG\_3429.JPG**  
3490K



**011.JPG**  
2899K



**2012-12-03\_10.25.27.jpg**  
1469K



Terry Fulton <tcbfulton@gmail.com>

**Lucas Rock Port**

1 message

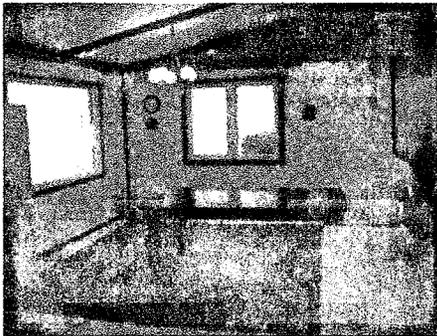
Jon and Kristen Lucas <jonandkristenlucas@hotmail.com>  
To: terry fulton <tcbfulton@gmail.com>

Tue, Jan 22, 2013 at 2:23 PM

**8 attachments**



**IMG\_3448.JPG**  
414K



**IMG\_4701.JPG**  
643K



**living room.jpg**  
505K

**Kitchen.JPG**  
737K





**REQUEST FOR CDBG FUNDS /**

**Activity 0181 General Administration Only**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT**

See Reverse Side for Instructions

**CDBG  
REQUEST  
form  
ACTY 0181**

**DED Date Stamp**

Name of Local Government Grantee <b>City of Auburn</b>	Mailing Address <b>PO Box 352</b>	City <b>Auburn</b>	State <b>NE</b>	ZIP <b>68305</b>
CDBG Grant Number <b>12-HO-6044</b>	Federal Identification Number <b>47-6006083</b>	Number sequence order includes Both general admin 0181 requests And project activity requests <b>1</b>	DED Program Representative <b>Bob Jones</b>	

**Part I - STATUS OF FUNDS ACTIVITY 0181 GENERAL ADMINISTRATION**

1. Grant Funds Received to Date for activity 0181 general administration	\$	0	<b>IMPORTANT</b> Round all figures down to nearest dollar <b>NO CENTS</b> Complete Part II for approved activity 0181 general administration only.	<b>PART III GRANTEE</b> General Administration Award CDBG activity 0181 Amount Awarded \$ <u>17,521</u> 90% General Admin Award max total draw prior to closeout \$ <u>15,769</u>
2. Add: Program Income Received to Date	\$	0		
3. Subtotal	\$	0		
4. Less: Federal Administration Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3) activity 0181	\$	0		
5. Total: Federal Administration Funds On Hand (Must Agree To Part II, Line 6) activity 0181	\$	0		

**Part II - CASH REQUIREMENTS ACTIVITY 0181 GENERAL ADMINISTRATION**

<b>Activity Code 0181</b>	0181
<b>GENERAL ADMINISTRATION ONLY</b>	General Administration
1. Total Cash Administration Requirements To Date	\$ 701
2. Less: Local Funds Applied (Includes RLF)	\$
3. Less: Federal Funds Disbursed Total Must Agree To Part I, Line 4	\$
4. Total Current Cash Requirements	\$ 701
5. Less: Unpaid Previous Request for activity 0181 general administration	\$
6. Less: Federal Funds On Hand for activity 0181 general administration (Must Agree To Part I, Line 5)	\$
7. Net Amount of Federal Funds Requested ..... <b>\$600 MINIMUM GENERAL ADMINISTRATION ACTIVITY 0181 REQUEST, UNLESS IT IS THE FINAL DRAW</b>	\$ 701

project activities not applicable

I certify that this request for federal funds has been prepared in accordance with the terms and conditions of the Grant Agreement, the Administrative Requirements and Treasury Circular No. 1075 which govern expenditures of federal funds for this grant. I also certify that all data reported above is correct and that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official <b>Scott Kudrna, Mayor</b>	Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official <b>Sherry Heskett, City Clerk</b>	Date
Person Preparing Request for CDBG Funds Form Name: <b>Lisa Beethe</b>	Organization: <b>SENDD</b>	Telephone Number: <b>402-862-2201</b>
DEPARTMENT OF ECONOMIC DEVELOPMENT USE	AMOUNT APPROVED: \$	INITIALS: _____ DATE: _____

AGENDA ITEM  
NO 14





## City of Auburn

1101 J Street  
Auburn, Nebraska 68305

March 11, 2013

402-274-3420  
402-274-4154 fax  
www.auburn.ne.gov

### Street Department Activity Report (February 2013)

#### MAYOR

Scott Kudrna

#### COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Larry Holtzman

Rick Janssen

Jeff Jeanneret

- Appliance and Furniture Recycle Lot – 5 times
- Brush Lot – 5 times
- Recycle trailer to American Recycling & Sanitation – 2 times
- Worked on equipment at city shop
- Garbage run at parks/lake/business area (bimonthly)
- Cut trees 2 right of way trees
- Snow removal – plowing streets – sanding streets
- Painted picnic tables
- Trimmed trees
- Cleaned storm drains

Harry Bridgmon  
Street Commissioner



# Auburn Memorial Library

1810 Courthouse Ave  
Auburn, NE 68305

## City Council Report March 2013

- There will be a fundraising concert at the Library Saturday, April 20<sup>th</sup> at 10:30 a.m. Proceeds will go towards the remaining loan on the addition.

### Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>	<u>Money to City:</u>	<u>Computer Use:</u>
February 2013	3,918	1,945	\$592.70	346
February 2012	4,322	2,698	\$774.90	507
January 2013	4,238	2,296	\$657.39	482
January 2012	4,479	2,581	\$598.55	546



## AGENDA ITEM NO. 17

Budget Reports Submitted by City Treasurer  
Receipts by Department

CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-00-3100	GEN FEDERAL REVENUES	20,000.00	1,420.35	4,920.35	24.60	15,079.65
01-00-3200	GEN STATE EQUALIZATION	198,044.58	.00	25,993.62	13.13	172,050.96
01-00-3202	GEN STATE MOTOR VH FEE	.00	.00	.00	.00	.00
01-00-3203	GEN MTR VEHICLE PRORATE	1,800.00	.00	526.61	29.26	1,273.39
01-00-3204	GEN STATE AID	1,150.00	.00	.00	.00	1,150.00
01-00-3205	GEN STATE MIRF	.00	.00	.00	.00	.00
01-00-3208	GEN OTHER STATE	25,000.00	.00	.00	.00	25,000.00
01-00-3301	GEN LICENSES & PERMITS	17,000.00	2,415.00	5,355.00	31.50	11,645.00
01-00-3306	GEN REIM/REFUNDS	7,000.00	8,698.76	11,878.27	169.69	4,878.27-
01-00-3310	GEN FRANCHISE FEES	67,000.00	52,227.30	57,874.01	86.38	9,125.99
01-00-3311	GEN IN LIEU OF TAXES	.00	.00	.00	.00	.00
01-00-3312	GEN BPW REVENUE PAYMENT	116,000.00	14,232.37	46,609.05	40.18	69,390.95
01-00-3314	GEN ST LIC AND CITY FINES	3,500.00	110.00	220.00	6.29	3,280.00
01-00-3325	GEN TICKET SALES	42,000.00	.00	.00	.00	42,000.00
01-00-3326	GEN CONCESSIONS	600.00	.00	.00	.00	600.00
01-00-3327	GEN LESSONS	7,000.00	.00	.00	.00	7,000.00
01-00-3331	GEN FINANCING	.00	.00	.00	.00	.00
01-00-3332	GEN SALE OF MUNI PROPERTY	1,500.00	131.70	387.38	25.83	1,112.62
01-00-3335	GEN CITY SALES TAX	350,000.00	36,339.66	158,960.48	45.42	191,039.52
01-00-3340	GEN INTEREST	2,200.00	168.32	364.12	16.55	1,835.88
01-00-3342	GEN PROGRAM & USE FEES	7,000.00	60.00	1,280.00	18.29	5,720.00
01-00-3346	GEN FOOTBALL PROGRAM REV	.00	.00	.00	.00	.00
01-00-3347	GEN GRANTS/DONATIONS	4,000.00	.00	.00	.00	4,000.00
01-00-3350	GEN MFO	8,768.97	.00	4,384.48	50.00	4,384.49
01-00-3351	GEN PROPERTY TAXES	510,563.00	21,205.98	140,052.67	27.43	370,510.33
01-00-3352	GEN MTR VEHICLE TAXES	65,000.00	5,334.51	26,760.89	41.17	38,239.11
01-00-3359	GEN CO TREAS OTHER	100.00	.00	.00	.00	100.00
01-00-3360	GEN MISC REVENUES	7,000.00	524.20	3,014.47	43.06	3,985.53
01-00-3361	FIRE PROPERTY TAXES	43,060.00	1,704.99	11,259.78	26.15	31,800.22
01-00-3362	FIRE MTR VEHICLE TAXES	.00	.00	.00	.00	.00
01-00-3363	FIRE MTR VEHICLE PRORATE	150.00	.00	42.35	28.23	107.65
01-00-3368	FIRE OTHER STATE	2,050.00	.00	.00	.00	2,050.00
01-00-3369	FIRE CO TREAS OTHER	8.00	.00	.00	.00	8.00
01-00-3999	GEN TRANSFERS IN	.00	.00	.00	.00	.00
	=====	=====	=====	=====	=====	=====
	DIFFERENCE	1,507,494.55	144,573.14	499,883.53	33.16	1,007,611.02
	=====	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====	=====
	PROOF	1,507,494.55	144,573.14	499,883.53	33.16	1,007,611.02
	=====	=====	=====	=====	=====	=====



CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
04-00-3321	PAVING WATER SEWER	44,700.00	.00	57,278.88	128.14	12,578.88-
04-00-3331	BOND ISSUE	.00	.00	.00	.00	.00
04-00-3360	MISC REVENUES	.00	.00	.00	.00	.00
04-00-3999	TRANSFERS IN	.00	.00	.00	.00	.00
	DIFFERENCE	44,700.00	.00	57,278.88	128.14	12,578.88-
	PROOF	44,700.00	.00	57,278.88	128.14	12,578.88-

AGENDA ITEM NO. 17

Budget Reports Submitted by City Treasurer  
Expenditures by Department

CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-00-4101	GEN SALARIES	117,000.00	9,880.48	49,343.90	42.17	67,656.10
01-00-4102	GEN HEALTH INSURANCE	27,474.88	2,721.12	7,648.07	27.84	19,826.81
01-00-4103	GEN LIFE INSURANCE	1,200.00	70.89	345.00	28.75	855.00
01-00-4104	GEN PENSION PLAN	6,000.00	434.21	2,986.73	49.78	3,013.27
01-00-4105	GEN WORKMEN COMP	775.00	.00	678.27	87.52	96.73
01-00-4106	GEN UNEMPLOYMENT	.00	.00	.00	.00	.00
01-00-4108	GEN FLEX SPENDING PLAN	950.00	69.50	347.50	36.58	602.50
01-00-4111	GEN FICA MATCH	9,000.00	733.12	3,639.24	40.44	5,360.76
01-00-4201	GEN LEGAL EXPENSES	25,000.00	10.00	12,884.68	51.54	12,115.32
01-00-4202	GEN UTILITIES	8,500.00	783.20	3,247.31	38.20	5,252.69
01-00-4203	GEN INSURANCE	8,200.00	.00	10,628.73	129.62	2,428.73-
01-00-4204	GEN MEMBERSHIPS/SUBSCRIP	8,000.00	10.00	205.00	2.56	7,795.00
01-00-4205	GEN MEETING EXPENSES	4,000.00	22.95	292.95	7.32	3,707.05
01-00-4206	GEN SERVICES	37,000.00	2,023.13	24,220.66	65.46	12,779.34
01-00-4208	GEN BLDG & GROUNDS MAINT	5,000.00	27.38	196.34	3.93	4,803.66
01-00-4209	GEN EQUIP & EQUIP MAINT	5,000.00	1,067.59	1,932.03	38.64	3,067.97
01-00-4217	GEN ECONOMIC DEVELOP	2,000.00	.00	2,000.00	100.00	.00
01-00-4218	GEN STATUTES & REFERENCE	275.00	.00	118.00	42.91	157.00
01-00-4223	GEN TREE PROGRAM	4,275.00	.00	1,619.44	37.88	2,655.56
01-00-4230	GEN SALES TAX	.00	.00	.00	.00	.00
01-00-4240	GEN REIM/REFUNDS	200.00	.00	13.29	6.65	186.71
01-00-4245	GEN ST LIC AND CITY FINES	3,500.00	.00	3,362.50	96.07	137.50
01-00-4250	GEN SUPPLIES/MATERIALS	8,000.00	926.02	2,637.96	32.97	5,362.04
01-00-4289	GEN SAFETY PROGRAM	.00	.00	.00	.00	.00
01-00-4299	GEN MISC EXPENSES	500.00	233.98	785.21	157.04	285.21-
01-00-4400	GEN CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-00-4500	GENERAL DEBT RETIRE PRINC	140,000.00	.00	140,000.00	100.00	.00
01-00-4600	GEN DEBT RETIRE-INTEREST	2,500.00	.00	1,600.00	64.00	900.00
01-00-4700	GEN BOND FEES	.00	.00	.00	.00	.00
01-00-4800	GEN GRANT & SPECIAL PROJECTS	172,000.00	.00	16,784.17	9.76	155,215.83
01-00-4999	GENERAL TRANSFERS OUT	.00	.00	25,000.00	.00	25,000.00-
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	DIFFERENCE	596,349.88	19,013.57	312,516.98	52.40	283,832.90
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	PROOF	596,349.88	19,013.57	312,516.98	52.40	283,832.90
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CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-02-4101	POLICE SALARIES	196,000.00	1,490.82	61,823.55	31.54	134,176.45
01-02-4102	POLICE HEALTH INSURANCE	57,750.00	.00	12,448.72	21.56	45,301.28
01-02-4103	POLICE LIFE INSURANCE	1,225.00	101.13	505.65	41.28	719.35
01-02-4104	POLICE PENSION PLAN	11,760.00	131.63	1,883.51	16.02	9,876.49
01-02-4105	POLICE WORKMEN COMP	7,000.00	.00	7,008.79	100.13	8.79-
01-02-4106	POLICE UNEMPLOYMENT	.00	.00	.00	.00	.00
01-02-4107	POLICE UNIFORM ALLOWANCE	3,600.00	.00	243.94	6.78	3,356.06
01-02-4108	POLICE FLEX SPENDING PLAN	.00	.00	.00	.00	.00
01-02-4111	POLICE FICA MATCH	15,300.00	114.05	3,236.34	21.15	12,063.66
01-02-4201	POLICE LEGAL EXPENSES	.00	.00	.00	.00	.00
01-02-4202	POLICE UTILITIES	1,600.00	127.26	649.56	40.60	950.44
01-02-4203	POLICE INSURANCE	4,500.00	.00	3,597.10	79.94	902.90
01-02-4204	POLICE MEMBERSHIPS & SUBS	250.00	.00	.00	.00	250.00
01-02-4205	POLICE MEETING EXPENSES	3,500.00	.00	352.13	10.06	3,147.87
01-02-4206	POLICE SERVICES	50,000.00	23,583.33	60,961.67	121.92	10,961.67-
01-02-4208	POLICE BLDG & GROUNDS MAI	.00	.00	.00	.00	.00
01-02-4209	POLICE EQUIP & EQUIP MAINT	32,000.00	.00	18,757.18	58.62	13,242.82
01-02-4218	POLICE STATUTES & REFEREN	200.00	.00	.00	.00	200.00
01-02-4240	POLICE REIM/REFUNDS	.00	.00	111.16	.00	111.16-
01-02-4250	POLICE SUPPLIES/MATERIALS	21,000.00	48.63	5,000.01	23.81	15,999.99
01-02-4299	POLICE MISC. EXPENSES	300.00	.00	185.08	61.69	114.92
01-02-4400	POLICE CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-02-4500	POLICE DEBT RETIRE PRIN	.00	.00	.00	.00	.00
01-02-4800	POLICE GRANTS	.00	.00	.00	.00	.00
01-02-4999	POLICE TRANSFERS OUT	.00	.00	.00	.00	.00
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	DIFFERENCE	405,985.00	25,596.85	176,764.39	43.54	229,220.61
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	PROOF	405,985.00	25,596.85	176,764.39	43.54	229,220.61
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CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-05-4101	FIRE DEPT SALARIES	5,722.68	476.89	2,384.45	41.67	3,338.23
01-05-4103	FIRE DEPT LIFE INS	1,650.00	126.95	644.20	39.04	1,005.80
01-05-4105	FIRE DEPT WORKMEN COMP	2,000.00	.00	1,582.63	79.13	417.37
01-05-4106	FIRE DEPT UNEMPLOYMENT	.00	.00	.00	.00	.00
01-05-4110	FIRE DEPT OTHER PERSONAL	.00	.00	.00	.00	.00
01-05-4111	FIRE DEPT FICA MATCH	437.79	36.48	182.40	41.66	255.39
01-05-4202	FIRE DEPT UTILITIES	6,700.00	1,448.17	3,245.21	48.44	3,454.79
01-05-4203	FIRE DEPT INSURANCE	5,750.00	.00	3,846.90	66.90	1,903.10
01-05-4204	FIRE DEPT MEMBERSHIPS/SUB	1,575.00	364.00	1,164.00	73.90	411.00
01-05-4205	FIRE DEPT MEETING EXPENSES	1,500.00	.00	.00	.00	1,500.00
01-05-4206	FIRE DEPT SERVICES	400.00	.00	.00	.00	400.00
01-05-4208	FIRE DEPT BLDG & GROUNDS	10,000.00	8.99	1,271.71	12.72	8,728.29
01-05-4209	FIRE DEPT EQUIP & MAINT	8,000.00	.00	8,751.90	109.40	751.90-
01-05-4222	FIRE DEPT CHIEF EXPENSES	1,050.00	.00	.00	.00	1,050.00
01-05-4240	FIRE DEPT REIM/REFUNDS	.00	.00	.00	.00	.00
01-05-4250	FIRE DEPT SUPPLIES	2,700.00	10.00	812.50	30.09	1,887.50
01-05-4299	FIRE DEPT MISC EXPENSES	.00	.00	38.18	.00	38.18-
01-05-4400	FIRE DEPT CAPITAL OUTLAYS	20,000.00	.00	.00	.00	20,000.00
01-05-4500	FIRE DEPT DEBT SERV PRINCIP	.00	.00	.00	.00	.00
01-05-4800	FIRE DEPT GRANTS	.00	.00	.00	.00	.00
01-05-4999	FIRE DEPT TRANSFERS OUT	.00	.00	.00	.00	.00
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	DIFFERENCE	67,485.47	2,471.48	23,924.08	35.45	43,561.39
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	PROOF	67,485.47	2,471.48	23,924.08	35.45	43,561.39
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CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-07-4101	PARKS SALARIES	19,640.00	.00	1,937.25	9.86	17,702.75
01-07-4102	PARKS HEALTH INSURANCE	.00	.00	.00	.00	.00
01-07-4103	PARKS LIFE INSURANCE	.00	.00	.00	.00	.00
01-07-4104	PARKS PENSION PLAN	.00	29.29	29.29	.00	29.29-
01-07-4105	PARKS WORKMEN COMP	1,000.00	.00	1,130.45	113.05	130.45-
01-07-4106	PARK UNEMPLOYMENT	.00	.00	.00	.00	.00
01-07-4108	PARK FLEX SPENDING PLAN	.00	.00	.00	.00	.00
01-07-4111	PARKS FICA MATCH	1,502.46	.00	148.20	9.86	1,354.26
01-07-4202	PARKS UTILITIES	14,000.00	901.82	3,852.19	27.52	10,147.81
01-07-4203	PARKS INSURANCE	3,200.00	.00	3,333.67	104.18	133.67-
01-07-4204	PARK MEMBERSHIPS & SUB.	.00	.00	.00	.00	.00
01-07-4205	PARKS MEETING EXPENSES	.00	.00	.00	.00	.00
01-07-4206	PARKS SERVICES	.00	.00	.00	.00	.00
01-07-4208	PARKS BLDG & GROUNDS MAIN	10,000.00	.00	2,351.79	23.52	7,648.21
01-07-4209	PARKS EQUIP & MAINT	5,000.00	112.44	2,615.24	52.30	2,384.76
01-07-4223	PARK TREE PROGRAM	.00	.00	.00	.00	.00
01-07-4230	PARKS SALES TAX/LODGING	600.00	.00	376.42	62.74	223.58
01-07-4240	PARKS REIM/REFUNDS	.00	.00	.00	.00	.00
01-07-4250	PARKS SUPPLIES & EQUIP	8,000.00	174.46	2,148.20	26.85	5,851.80
01-07-4290	PARKS EQUIP/LAND RENTAL	.00	.00	.00	.00	.00
01-07-4299	PARKS MISC EXPENSES	500.00	.00	.00	.00	500.00
01-07-4400	PARKS CAPITAL OUTLAYS	32,000.00	.00	.00	.00	32,000.00
01-07-4500	PARK DEBT SERVICING PRINC.	.00	.00	.00	.00	.00
01-07-4800	PARKS GRANTS	.00	.00	.00	.00	.00
01-07-4999	PARKS TRANSFERS OUT	.00	.00	.00	.00	.00
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	DIFFERENCE	95,442.46	1,218.01	17,922.70	18.78	77,519.76
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	PROOF	95,442.46	1,218.01	17,922.70	18.78	77,519.76
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CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-09-4105	SR CENTER WORKMEN COMP	.00	.00	.00	.00	.00
01-09-4202	SR CENTER UTILITIES	8,000.00	742.12	1,634.34	20.43	6,365.66
01-09-4203	SR CENTER INSURANCE	2,800.00	14.00	3,484.10	124.43	684.10-
01-09-4206	SR CENTER SERVICES	2,700.00	210.00	1,098.25	40.68	1,601.75
01-09-4208	SR CENTER BLDG & GROUNDS	5,500.00	27.38	60.90	1.11	5,439.10
01-09-4209	SR CENTER EQUIP & MAINT	2,000.00	144.15	981.82	49.09	1,018.18
01-09-4250	SR CENTER SUPPLIES/MATER	300.00	5.07	74.94	24.98	225.06
01-09-4299	SR CENTER MISC EXPENSES	.00	.00	.00	.00	.00
01-09-4400	SR CENTER CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-09-4999	SR CENTER TRANSFERS	9,000.00	.00	5,000.00	55.56	4,000.00
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	DIFFERENCE	30,300.00	1,142.72	12,334.35	40.71	17,965.65
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	PROOF	30,300.00	1,142.72	12,334.35	40.71	17,965.65
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CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-51-4101	LIBRARY SALARIES	65,500.00	5,592.05	26,917.83	41.10	38,582.17
01-51-4102	LIBRARY HEALTH INSURANCE	10,709.91	1,145.00	3,485.86	32.55	7,224.05
01-51-4103	LIBRARY LIFE INSURANCE	480.00	20.95	104.75	21.82	375.25
01-51-4104	LIBRARY PENSION PLAN	3,046.95	337.38	1,164.36	38.21	1,882.59
01-51-4105	LIBRARY WORKMEN COMP	100.00	.00	226.09	226.09	126.09-
01-51-4106	LIBRARY UNEMPLOYMENT	.00	.00	.00	.00	.00
01-51-4108	LIBRARY FLEX SPENDING	.00	.00	.00	.00	.00
01-51-4111	LIBRARY FICA MATCH	5,015.00	421.12	2,013.09	40.14	3,001.91
01-51-4201	LIBRARY LEGAL	.00	.00	.00	.00	.00
01-51-4202	LIBRARY UTILITIES	7,000.00	545.48	1,939.04	27.70	5,060.96
01-51-4203	LIBRARY INSURANCE	3,250.00	.00	3,112.93	95.78	137.07
01-51-4204	LIBRARY MEMBERSHIPS/SUB	500.00	.00	215.00	43.00	285.00
01-51-4205	LIBRARY MEETING EXPENSES	400.00	.00	.00	.00	400.00
01-51-4206	LIBRARY SERVICES	6,300.00	459.44	2,970.13	47.14	3,329.87
01-51-4208	LIBRARY BLDG & GROUNDS	2,000.00	352.78	3,489.08	174.45	1,489.08-
01-51-4209	LIBRARY EQUIP & MAINT	4,120.00	829.00	1,118.81	27.16	3,001.19
01-51-4228	LIBRARY BOOKS/AVS	14,000.00	854.06	6,659.24	47.57	7,340.76
01-51-4230	LIBRARY SALES TAX	60.00	.00	57.86	96.43	2.14
01-51-4240	LIBRARY REIM/REFUNDS	.00	.00	.00	.00	.00
01-51-4250	LIBRARY SUPPLIES/MATERIALS	6,000.00	415.13	1,686.01	28.10	4,313.99
01-51-4299	LIBRARY MISC EXPENSES	500.00	30.99	398.46	79.69	101.54
01-51-4400	LIBRARY CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-51-4800	LIBRARY GRANTS	.00	.00	.00	.00	.00
01-51-4999	LIBRARY TRANS OUT (LOAN)	6,000.00	.00	.00	.00	6,000.00
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	DIFFERENCE	134,981.86	11,003.38	55,558.54	41.16	79,423.32
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	PROOF	134,981.86	11,003.38	55,558.54	41.16	79,423.32
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CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-52-4101	SWIM POOL SALARIES	50,762.00	.00	.00	.00	50,762.00
01-52-4105	SWIM POOL WORKMEN COMP	1,800.00	.00	1,808.72	100.48	8.72-
01-52-4107	SWIM POOL UNIFORMS	1,000.00	.00	.00	.00	1,000.00
01-52-4111	SWIM POOL FICA MATCH	3,883.30	.00	.00	.00	3,883.30
01-52-4202	SWIM POOL UTILITIES	12,000.00	704.21	1,438.10	11.98	10,561.90
01-52-4203	SWIM POOL INSURANCE	2,100.00	.00	2,080.74	99.08	19.26
01-52-4206	SWIM POOL SERVICES	1,000.00	32.00	32.00	3.20	968.00
01-52-4208	SWIM POOL BLDG & GROUNDS	3,000.00	256.01-	3,544.91	118.16	544.91-
01-52-4209	SWIM POOL EQUIP & MAINT	13,000.00	.00	10,449.82	80.38	2,550.18
01-52-4230	SWIM POOL SALES TAX	2,800.00	.00	679.38	24.26	2,120.62
01-52-4240	SWIM POOL REIM/REFUNDS	.00	.00	.00	.00	.00
01-52-4250	SWIM POOL SUPPLIES/WATER	8,000.00	.00	497.71	6.22	7,502.29
01-52-4299	SWIM POOL MISC EXPENSES	250.00	.00	.00	.00	250.00
01-52-4400	SWIM POOL CAPITAL OUTLAYS	.00	.00	.00	.00	.00
01-52-4999	SWIM POOL TRANSFERS OUT	.00	.00	.00	.00	.00
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	DIFFERENCE	99,595.30	480.20	20,531.38	20.61	79,063.92
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		=====	=====	=====	=====	=====
	PROOF	99,595.30	480.20	20,531.38	20.61	79,063.92
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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
03-00-4101	STREET SALARIES	119,125.00	9,694.60	44,733.23	37.55	74,391.77
03-00-4102	STREET HEALTH INSURANCE	19,094.42	1,454.88	5,853.62	30.66	13,240.80
03-00-4103	STREET LIFE INSURANCE	600.00	43.84	219.20	36.53	380.80
03-00-4104	STREET PENSION PLAN	7,000.00	685.91	2,587.71	36.97	4,412.29
03-00-4105	STREET WORKMEN COMP	9,500.00	.00	10,174.05	107.10	674.05-
03-00-4106	STREET UNEMPLOYMENT	.00	.00	.00	.00	.00
03-00-4108	STREET FLEX SPENDING PLAN	.00	.00	.00	.00	.00
03-00-4110	STREET OTHER PERSONAL EX	400.00	.00	59.88	14.97	340.12
03-00-4111	STREET FICA MATCH	9,115.00	733.99	3,328.84	36.52	5,786.16
03-00-4201	STREET LEGAL EXPENSES	.00	.00	.00	.00	.00
03-00-4202	STREET UTILITIES	8,200.00	1,369.02	3,385.83	41.29	4,814.17
03-00-4203	STREET INSURANCE	7,300.00	.00	6,970.83	95.49	329.17
03-00-4204	STREET MEMBERSHIPS/SUBS	.00	.00	.00	.00	.00
03-00-4205	STREET MEETING EXPENSES	.00	60.00	60.00	.00	60.00-
03-00-4206	STREET SERVICES	4,300.00	47.11	4,623.11	107.51	323.11-
03-00-4208	STREET BLDG & GR MAINT	500.00	.00	.00	.00	500.00
03-00-4219	STREET ROAD MAINT BY OTHER	.00	.00	.00	.00	.00
03-00-4220	STREET SNOW REMOVAL OTH	3,000.00	.00	.00	.00	3,000.00
03-00-4230	STREET SALES TAX	.00	.00	.00	.00	.00
03-00-4231	STREET ROAD EQUIP PARTS	12,000.00	1,162.40	3,370.16	28.08	8,629.84
03-00-4232	STREET ROAD EQUIP LABOR	3,000.00	.00	325.00	10.83	2,675.00
03-00-4233	STREET FREIGHT & EXPRESS	75.00	.00	.00	.00	75.00
03-00-4234	STREET OTHER EQUIP REPAIRS	.00	.00	.00	.00	.00
03-00-4240	STREET REIM/REFUNDS	200.00	.00	49.03	24.52	150.97
03-00-4250	STREET SUPPLIES	.00	.00	9.37	.00	9.37-
03-00-4251	STREET POSTAGE	.00	.00	.00	.00	.00
03-00-4252	STREET OFFICE SUPPLIES	.00	.00	7.46	.00	7.46-
03-00-4254	STREET CLEANING SUPPLIES	.00	.00	.00	.00	.00
03-00-4256	STREET CHEMICAL SUPPLIES	2,500.00	.00	7.98	.32	2,492.02
03-00-4257	STREET MEDICAL SUPPLIES	.00	.00	.00	.00	.00
03-00-4258	STREET SHOP SUPPLIES	1,200.00	73.22	421.49	35.12	778.51
03-00-4259	STREET SHOP TOOLS	1,000.00	.00	174.20	17.42	825.80
03-00-4260	STREET SMALL TOOLS	.00	.00	42.46	.00	42.46-
03-00-4265	STREET PLUMBING SUPPLIES	.00	.00	.00	.00	.00
03-00-4271	STREET GASOLINE	22,000.00	1,452.40	7,303.35	33.20	14,696.65
03-00-4272	STREET OIL/GREASE/ETC	800.00	197.90	265.86	33.23	534.14
03-00-4273	STREET TIRES & TIRE REPAIR	3,000.00	40.00	1,261.90	42.06	1,738.10
03-00-4274	STREET ASPHALTIC MATERIALS	10,000.00	.00	15,427.62	154.28	5,427.62-
03-00-4275	STREET GRAVEL & BORROW	6,000.00	.00	20.25	.34	5,979.75
03-00-4276	STREET SNOW/SAFETY FENCE	.00	.00	.00	.00	.00
03-00-4277	STREET CONCRETE	10,000.00	.00	411.43	4.11	9,588.57
03-00-4278	STREET CULVERTS	500.00	.00	.00	.00	500.00
03-00-4279	STREET STEEL PRODUCTS	150.00	.00	42.60	28.40	107.40
03-00-4280	STREET LUMBER	100.00	.00	.00	.00	100.00
03-00-4283	STREET SIGNS	500.00	.00	599.70	119.94	99.70-
03-00-4284	STREET SIGN POSTS	200.00	.00	.00	.00	200.00
03-00-4285	STREET GUIDE POSTS & DELIN	.00	.00	.00	.00	.00
03-00-4286	STREET SIGNALS	.00	.00	.00	.00	.00
03-00-4287	STREET PAVEMENT MARKING	1,200.00	.00	.00	.00	1,200.00
03-00-4288	STREET FLARES/FLAGS/BARRI	50.00	.00	.00	.00	50.00
03-00-4289	STREET SAFETY PROGRAM	350.00	.00	32.97	9.42	317.03

CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
03-00-4290	STREET EQUIP/LAND RENTAL	6,000.00	500.00	2,500.00	41.67	3,500.00
03-00-4299	STREET MISC SUPPLIES & MAT	700.00	.00	30.00	4.29	670.00
03-00-4300	STREET CAPITAL IMPROVE.	330,000.00	500.00	11,985.00	3.63	318,015.00
03-00-4400	STREET CAPITAL OUTLAYS	22,000.00	.00	.00	.00	22,000.00
03-00-4500	STREET DEBT SERV PRINC	36,727.51	.00	.00	.00	36,727.51
03-00-4600	STREET DEBT SERV INTEREST	6,785.38	.00	2,530.00	37.29	4,255.38
03-00-4700	STREET BOND/WARRANTS	.00	.00	.00	.00	.00
03-00-4999	STREET TRANSFERS OUT	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	DIFFERENCE	665,172.31	18,015.27	128,814.13	19.37	536,358.18
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	PROOF	665,172.31	18,015.27	128,814.13	19.37	536,358.18
		=====	=====	=====	=====	=====

CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 2/2013, FISCAL 5/2012

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
04-00-4206	STREET IMPROVEMENT SERVICES	200.00	.00	45.00	22.50	155.00
04-00-4299	STREET IMPROVEMENT MISC	.00	.00	.00	.00	.00
04-00-4300	STREET IMPROVEMENT CAP IMPROVE	.00	.00	.00	.00	.00
04-00-4400	STREET IMPROVEMENT CAP OUTLAYS	.00	.00	.00	.00	.00
04-00-4500	ST IMPROVE DEBT SERV PRINCIPAL	115,000.00	.00	.00	.00	115,000.00
04-00-4600	ST IMPROVE DEBT SERV INTEREST	44,567.50	.00	22,283.75	50.00	22,283.75
04-00-4700	ST IMPROVE DEBT OTHER	.00	.00	.00	.00	.00
04-00-4999	STREET IMPROVEMENTS TRANS OUT	.00	.00	.00	.00	.00
		=====	=====	=====	=====	=====
	DIFFERENCE	159,767.50	.00	22,328.75	13.98	137,438.75
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	PROOF	159,767.50	.00	22,328.75	13.98	137,438.75
		=====	=====	=====	=====	=====



OFFICE OF THE  
**NEMAHA COUNTY SHERIFF**

1805 N STREET AUBURN, NE 68305  
(402) 274-3139

AGENDA ITEM  
NO 18

**MONTHLY LAW ENFORCEMENT REPORT TO THE  
MAYOR AND CITY COUNCIL OF THE CITY OF  
AUBURN**

**FOR THE MONTH OF FEBRUARY, 2013**

Total Number of Calls within the City of Auburn	111
Total Number of Ordinance/Animal Calls	16
Total Number of Actual Criminal Cases Reported/Initiated	5

Respectfully submitted,

Brent Lottman  
Sheriff

