

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
AUGUST 13, 2018

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in that time frame may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**
6. **APPROVAL OF FINANCIAL REPORT.**
7. **CLAIMS.**
8. **APPROVAL** for Attendance at Meeting(s).
9. **REQUEST by Sonia Kistner** – Request to use the parking lot between the Café Metro and the Bulldog Auto Parts businesses for the Trail of Treasures on October 5-6-7, 2018.
10. **KEVIN CASEY** – Discuss Improvements to Legion Park.
11. **REQUEST** by Melissa Waddell (Café Metro)/B103 Radio Station to use the parking lot adjacent to Café Metro for a B103 Summer Shenanigans remote package for Café Metro.
12. **REQUEST** for approval of proposed amendments to the previously approved By-laws of the Adult Recreation Committee.
13. **HOUSING PROGRAM – REQUESTS FOR CONSIDERATION**
  1. \$10,000 Grant for New Living Space/Infill Housing  
Robert and Julie Wredt submitted a request on July 13<sup>th</sup> for a \$10,000 housing grant for replacing their house that was lost in a fire at 2503 O Street. The square footage is 2,850 and the cost is estimated at \$82,000. On August 7<sup>th</sup> KAB approved a motion to recommend approval to city council.
  2. \$10,000 Grant for New Living Space  
Jim and Joyce Flaherty submitted a request on July 26<sup>th</sup> for a \$10,000 housing grant for new construction single family house in Glenrock Addition (total sq. footage of house is 3,610 and estimated

construction cost of \$350,000. On August 7<sup>th</sup> KAB approved a motion to recommend approval to city council if funding is available.

- \$10,000 Grant for Renovation  
Nate Leslie submitted a request on July 17<sup>th</sup> for \$10,000 for renovation of house at 922 N Street with estimated cost in excess of \$16,950. On August 7<sup>th</sup> KAB approved a motion to recommend that the city council deny Nate Leslie's request.
- \$10,000 Grant for Renovation  
Brett and Lauren Vinson submitted a request on July 30<sup>th</sup> for a \$10,000 housing grant for renovation of house at 2501 R Street (sq. footage approximately 1300) that involves windows, insulation and siding with estimated cost of \$10,500. On August 7<sup>th</sup> KAB approved a motion to recommend that the city council deny Brett & Lauren Vinson's request.

14. **REVIEW AND CONSIDERATION OF ORDINANCE (3<sup>rd</sup> Reading):** considering bid for the purchase of City Owned real estate (through nuisance abatement) and identified by address: 2209 & 2209 ½ "M" Street.
15. **ORDINANCE** confirming transfer of nuisance abatement real estate at 1211 14<sup>th</sup> Street (Parcel I.D. #640006191) pursuant to Neb. Rev. Stat. §§ 772801 to 77-2809.
16. **RESOLUTION** to sell City owned, nuisance abatement real estate located at 2500 P Street (Parcel I.D. #640001106) and 1300 7<sup>th</sup> Street (Parcel I.D. #640011675) by sealed bid after publication pursuant to City Code and the final approval of City Council by Ordinance.
17. **RESOLUTION** to release the paving assessment on Street Improvement Project 2008-1 and 2008-2 against the real estate located at 2511 S Street, Auburn, NE (Parcel I.D. #640000592) in the amount of \$8749.14 plus interest, pursuant to a 10 year installment payment schedule filed with the Nemaha County Treasurer, Assessment #13, at Pg. 448 of Assessment Payment Schedule; and to approve the proposed Nuisance Abatement Contract with grantee, Troy Wynn.
18. **RESOLUTION** – League Association of Risk Management for Property/Casualty Insurance Renewal.
19. **SENDD** – Request for FY 2019 Membership Dues.
20. **SENDD** – Request for FY 2019 Housing Dues.
21. **BUDGET PRESENTATION.**
22. **APPOINTMENTS/REAPPOINTMENTS**
  - Recreation Committee
  - Fire Department
23. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
  - e. Airport Report

24. **REPORTS/RECOMMENDATIONS - - From Committees.**
- a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Other Committees & Reports

25. **ADJOURNMENT.**

Auburn, Nebraska  
July 9, 2018

AGENDA ITEM  
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on July 9, 2018, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before July 6, 2018. Mayor Scott Kudrna presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Jeanneret moved to dispense with the reading of the June 11, 2018 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Tom Clark moved to approve the financial report; Seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-335.00; Auburn State Bank, Bond Payment-62,220.00; BCom Solutions, LLC Se-199.99; Black Hills Energy, Ut-1,084.33; Blue Cross-Blue Shield, Ins-5,913.81; Board of Public Works, Reim Maint-Ut-5,244.72; City of Auburn, Reim from CRA-14,499.23; Kevin Casey, Reim Events-500.00; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-111.50; Nemaha County, Se-26,583.33; Orscheln, CRA-TIF-924.63; RediTech, Se-398.00; Region V-SENDS, Se-855.00; Robert Engles, DTR Project-7,575.00; The Standard, Ins-356.45; Time Warner Cable, Se-798.80; Verizon Wireless, Se-128.92; Wex Bank, Su-1,570.65; Windstream, Ut-125.10. The following claims (not previously approved by motion or resolution) were presented: Abigail Thomas, Reim-190.00; Amazon, Bk-AV-226.80; Amcon, Su-2,118.83; American Lawncare Inc., Se-1,200.00; Andrew Siebold, Reim-71.00; Aqua-Chem, Inc., Su-1,380.05; Auburn Memorial Library Petty Cash, Su-72.97; Auburn Newspapers, Se-420.36; Auburn Plumbing, Htg & AC, Se-168.75; Auto Air & Repair, Se-Su-1,008.92; Baker & Taylor, Bk-631.64; Beard's Salvage Inc., Su-218.05; Board of Public Works, Reim-238.29; Bobcat of Omaha, Su-146.91; Bradley Electric, Se-562.10; Bristol Wenzl, Refund-50.00; Bulldog Auto Supply Inc., Su-588.68; Capital Business Systems, Su-Se-452.64; Chesterman Co., Su-348.61; Concrete Industries Inc., Su-2,399.88; Creighton Power & Communications, Se-1,143.99; Diamond Vogel, Su-1,253.41; Eakes Office Solutions, Su-860.14; Eggers Brothers Inc., Su-14.57; Filter Care, Se-10.35; First National Bank Omaha, Card Transactions-51.59; Glenn's Corner Market, Su-261.83; Inland Truck Parts & Service, Su-Se-7,172.36; Jamie Eberly, Refund-50.00; JEO Consulting Group Inc., Se-2,083.10; League of NE Municipalities, Ref-59.19; Martin Marietta Materials, Su-9,277.96; McKinsie Reeves, Se-532.00; Merz Ink, Su-Se-1,150.00; Meyer Laboratory Inc., Su-36.78; Meyer-Earp Chevrolet, Se-Su-184.49; Midwest Farmers Cooperative, Su-121.90; OCLC Inc., Sub-58.01; Card Services (Orscheln), Su-281.19; Overdrive Inc., Bk-AV-523.98; Poolequip.com, Su-Maint-632.74; Record Automatic Doors Inc., Maint-2,031.00; Reditech, Se-534.25; Ricoh USA Inc., Su-22.60; Sack Lumber Co., Su-477.59; Shopko Stores, Su-132.39; Stutheit Implement Co., Su-31.46; The Penworthy Co., Bk-AV-84.00; Topkote, Se-41,035.68; Vickie Sheley, Refund-50.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; Equip-Equipment; Ex-

Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; TIF-Tax Increment Financing; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings or trainings.

Discussion was held regarding the request submitted by Richard and LeeAnn Warner for a \$10,000 housing grant for a new construction single family house. The recommendation of KAB was to recommend that the City Council approve the request. Council Member Erickson moved to approve the request. The foregoing motion was seconded by Council Member Shawn Clark. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Shawn Clark, and Erickson. The following voted "NAY": Janssen, Billings, and Tom Clark. There being a tie vote, the Mayor cast his vote which was to approve. Motion: Carried.

Discussion was held regarding the request submitted by Nick Bantz for a free lot in consideration of him clearing the lot (location 1300 7<sup>th</sup> Street) of debris at his own expense and agreeing to construct a new house within one year. The recommendation of KAB was to recommend approval to the City Council. Council Member Erickson moved to grant the lot at presented. The foregoing motion was seconded by Council Member Tom Clark. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Discussion was held regarding the request submitted by Rick and Amy Clark as owners of the Arbor Manor Steakhouse and Motel (1617 Central Avenue) for \$10,000 for renovation of the apartments above the steakhouse. The recommendation of KAB was to recommend that the City Council deny the request. Council Member Janssen moved to approve the request. The foregoing motion was seconded by Council Member Billings. Upon calling the roll, the following Council Members voted "YEA": Billings, Shawn Clark, and Janssen. The following voted "NAY": Tom Clark, Erickson and Jeanneret. There being a tie vote, the Mayor cast his vote which was to deny. Motion: Failed.

Discussion was held regarding the request submitted by Lonnie Haynes for a \$10,000 housing grant for renovation of the house at 621 Central Avenue. The recommendation of KAB was to recommend that the City Council deny the request. Council Member Shawn Clark moved to approve the request. The foregoing motion was seconded by Council Member Janssen. Upon calling the roll, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, and Billings. The following voted "NAY": Erickson and Jeanneret. Motion: Carried.

Discussion was held regarding the request submitted by Brett and Lauren Vinson for a \$10,000 housing program grant for renovation of the house at 2501 R Street. The recommendation of KAB was to recommend that the City Council deny the request. Council Member Janssen moved to approve the request. The foregoing motion was seconded by Council Member Billings. Upon calling the roll, the following Council Members voted "YEA": Tom Clark, Janssen, and Billings. The following voted "NAY": Erickson, Jeanneret, and Shawn Clark. There being a tie vote, the Mayor cast his vote which was to deny. Motion: Failed.

Discussion was held regarding the request submitted by John Barnard for \$8,900 for renovation of his house at 710 10<sup>th</sup> Street. The recommendation of KAB was to recommend that the City Council deny the request. Council Member Tom Clark moved to approve the request. The

foregoing motion was seconded by Council Member Janssen. Upon calling the roll, the following Council Members voted "YEA": Janssen, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": Erickson and Jeanneret. Motion: Carried.

Ordinance No. 6-18, Confirming the sale of city-owned real estate was presented for second reading.

ORDINANCE NO. 6-18  
Confirming Sale of Real Estate (2209 & 2209 ½ "M" Street)  
(Note: Ordinance No. 6-18 was approved on 2<sup>nd</sup> Reading).

No action was taken on Agenda Item No. 11 to release paving assessments on 2511 S Street for real estate transfer and nuisance abatement.

Council Member Billings moved to approve CDBG #14-DTR-107 (Downtown Revitalization Project) Drawdown No. 20 and the related claims. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve CDBG #14-DTR-107 (Downtown Revitalization Project) Drawdown No. 21 and the related claims. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Following discussion, Council Member Erickson moved that the Mayor be authorized to sign a CDBG Owner Occupied Rehabilitation Pre-Application for submission to the Nebraska Department of Economic Development. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved that the City of Auburn intends to accept its Highway Allocation Fund revenue for fiscal year 2018-2019 to help address local road and bridge maintenance and construction needs. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

No action was taken on a change of authorization of designated signers for the Keno Legion Account.

Mayor Kudrna made the following appointment/reappointments: Auburn Housing Authority (Appointment - Sally Smith); Library Board (Reappointment - Leslie Clark); Planning Commission (Reappointments - Dave Davis, Doug Jones, and Andy Askins); Historic Preservation Board (Reappointments - Shane Charbonnet and Janny Crotty). Upon calling the roll, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one.  
Appointment/Reappointments: Confirmed.

Reports were given by the following department heads: street department, fire department, and library. Written reports were provided by the city treasurer.

The following committees provided reports: A written financial report was provided by the Auburn Community Redevelopment Authority and a written report of law enforcement activity within the City of Auburn for June, 2018.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Mayor Kudrna declared the meeting adjourned.

\_\_\_\_\_  
Scott Kudrna, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on July 9, 2018; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

\_\_\_\_\_  
Sherry Heskett, City Clerk

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on July 9, 2018, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Scott Kudrna. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor Kudrna announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

The City Council approved the June 11, 2018 meeting's minutes as written.

The City Council approved the financial report.

The following claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-335.00; Auburn State Bank, Bond Payment-62,220.00; BCom Solutions, LLC Se-199.99; Black Hills Energy, Ut-1,084.33; Blue Cross-Blue Shield, Ins-5,913.81; Board of Public Works, Reim-Maint-Ut-5,244.72; City of Auburn, Reim from CRA-14,499.23; Kevin Casey, Reim Events-500.00; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-111.50; Nemaha County, Se-26,583.33; Orscheln, CRA-TIF-924.63; RediTech, Se-398.00; Region V-SENDS, Se-855.00; Robert Engles, DTR Project-7,575.00; The Standard, Ins-356.45; Time Warner Cable, Se-798.80; Verizon Wireless, Se-128.92; Wex Bank, Su-1,570.65; Windstream, Ut-125.10. The following claims (not previously approved by motion or resolution) were presented: Abigail Thomas, Reim-190.00; Amazon, Bk-AV-226.80; Amcon, Su-2,118.83; American Lawncare Inc., Se-1,200.00; Andrew Siebold, Reim-71.00; Aqua-Chem, Inc., Su-1,380.05; Auburn Memorial Library Petty Cash, Su-72.97; Auburn Newspapers, Se-420.36; Auburn Plumbing, Htg & AC, Se-168.75; Auto Air & Repair, Se-Su-1,008.92; Baker & Taylor, Bk-631.64; Beard's Salvage Inc., Su-218.05; Board of Public Works, Reim-238.29; Bobcat of Omaha, Su-146.91; Bradley Electric, Se-562.10; Bristol Wenzl, Refund-50.00; Bulldog Auto Supply Inc., Su-588.68; Capital Business Systems, Su-Se-452.64; Chesterman Co., Su-348.61; Concrete Industries Inc., Su-2,399.88; Creighton Power & Communications, Se-1,143.99; Diamond Vogel, Su-1,253.41; Eakes Office Solutions, Su-860.14; Eggers Brothers Inc., Su-14.57; Filter Care, Se-10.35; First National Bank Omaha, Card Transactions-51.59; Glenn's Corner Market, Su-261.83; Inland Truck Parts & Service, Su-Se-7,172.36; Jamie Eberly, Refund-50.00; JEO Consulting Group Inc., Se-2,083.10; League of NE Municipalities, Ref-59.19; Martin Marietta Materials, Su-9,277.96; McKinsie Reeves, Se-532.00; Merz Ink, Su-Se-1,150.00; Meyer Laboratory Inc., Su-36.78; Meyer-Earp Chevrolet, Se-Su-184.49; Midwest Farmers Cooperative, Su-121.90; OCLC Inc., Sub-58.01; Card Services (Orscheln), Su-281.19; Overdrive Inc., Bk-AV-523.98; Poolequip.com, Su-Maint-632.74; Record Automatic Doors Inc., Maint-2,031.00; Reditech, Se-534.25; Ricoh USA Inc., Su-22.60; Sack Lumber Co., Su-477.59; Shopko Stores, Su-132.39; Stutheit Implement Co., Su-31.46; The Penworthy Co., Bk-AV-84.00; Topkote, Se-41,035.68; Vickie Sheley, Refund-50.00.

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The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

There weren't any requests to attend meetings or trainings.

July 9, 2018

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With three Council Members (Jeanneret, Shawn Clark, and Erickson) voting in favor, three Council Members (Janssen, Billings, and Tom Clark) voting against and the Mayor breaking the tie by voting in favor, the request submitted by Richard & LeeAnn Warner for a \$10,000 housing grant for a new construction single family house was approved.

The request submitted by Nick Bantz for a free lot in consideration of him clearing the lot (location 1300 7<sup>th</sup> Street) of debris at his own expense and agreeing to construct a new house (estimated sq. footage 1300 or more) within one year was approved.

With three Council Members (Billings, Shawn Clark, and Janssen) voting in favor, three Council Members (Tom Clark, Erickson, and Jeanneret) voting against and the Mayor breaking the tie by voting against, the request submitted by Rick and Amy Clark as owners of the Arbor Manor Steakhouse and Motel (1617 Central Avenue) for \$10,000 for renovation of the apartments above the steakhouse was not approved.

With four Council Members (Shawn Clark, Tom Clark, Janssen, and Billings) voting in favor and two Council Members (Erickson and Jeanneret) voting against, the request submitted by Lonnie Haynes for a \$10,000 housing grant for renovation of house at 621 Central Avenue was approved.

With three Council Members (Tom Clark, Janssen, and Billings) voting in favor, three Council Members (Erickson, Jeanneret, and Shawn Clark) voting against and the Mayor breaking the tie by voting against, the request submitted by Brett and Lauren Vinson for a \$10,000 housing grant for renovation of house at 2501 R Street was not approved.

With four Council Members (Janssen, Billings, Shawn Clark, and Tom Clark) voting in favor and two Council Members (Erickson and Jeanneret) voting against, the request submitted by John Barnard for \$10,000 for renovation of house at 710 10<sup>th</sup> Street was approved.

Ordinance No. 6-18 (Confirming the sale of city-owned real estate (through nuisance abatement and identified by address at 2209 & 2209 ½ M Street) was approved on second reading.

No action was taken on Agenda Item No. 11 to release paving assessments on 2511 S Street for real estate transfer and nuisance abatement.

CDBG #14-DTR-107 (Downtown Revitalization Project) Drawdown No. 20 and the related claims were approved.

CDBG #14-DTR-107 (Downtown Revitalization Project) Drawdown No. 21 and the related claims were approved.

The City Council approved a motion to authorize the Mayor to sign a CDBG Owner Occupied Rehabilitation Pre-Application for submission to the Nebraska Department of Economic Development.

The City Council approved a motion that the City of Auburn intends to accept its Highway Allocation Fund revenue for fiscal year 2018-2019 to help address local road and bridge maintenance and construction needs.

No action was taken on a change of authorization of designated signers for the Keno Legion Account.

The City Council confirmed the appointment of Sally Smith to the Auburn Housing Authority. The City Council confirmed the following reappointments: Library Board (Leslie Clark); Planning Commission (Dave Davis, Doug Jones, and Andy Askins); Historic Preservation Board (Shane Charbonnet and Janny Crotty).

July 9, 2018

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Reports were given by the following department heads: street department, fire department, and library. Written reports were provided by the city treasurer.

The following committees provided reports: A written financial report was provided by the Auburn Community Redevelopment Authority and a written report of law enforcement activity within the City of Auburn for June, 2018.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

AGENDA ITEM

NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	445,907.74	101,179.11	119,338.88	427,747.97
STREET CHECKING	172,930.06	45,526.57	83,175.46	135,281.17
TOTAL CHECKING:	618,837.80	146,705.68	202,514.34	563,029.14
TOTAL NSF A/R	.00	.00	.00	.00
TOTAL FIRE DEPT SINKING	5.90	.00	.00	5.90
TOTAL KENO OPER CHECKING:	.00	.00	.00	.00
TOTAL KENO RESERVE MMA:	30,052.86	5.10	.00	30,057.96
TOTAL KENO CHECKING	45,489.26	505.75	1,417.00	44,578.01
TOTAL CDBG CHECKING	7,757.41	95,949.38	92,151.68	11,555.11
TOTAL CDBG ED MMA:	41,808.71	7.10	.00	41,815.81
TOTAL CDBG DTR REUSE	99,387.90	13,017.54	.00	112,405.44
TOTAL CDBG HD SAVINGS:	62,980.52	490.18	.00	63,470.70
TOTAL CRA CHECKING	1,044,930.12	8,528.71	30,266.07	1,023,192.76
TOTAL CITY REC CHECKING	58,035.32	.00	.00	58,035.32
GENERAL CD #23810 ASB	100,000.00			100,000.00
TOTAL C.D. 'S:	100,000.00	.00	.00	100,000.00
TOTAL CASH ON HAND:	2,109,285.80	265,209.44	326,349.09	2,048,146.15

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

**AGENDA ITEM  
 NO**

7

VENDOR NAME REFERENCE

-----  
 ACCOUNTS PAYABLE CLAIMS  
 -----

GENERAL FUND

AFLAC	AFLAC WH	73.80
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	335.00
BCom Solutions, LLC	SOCIAL MEDIA MARKETING SERVICE	199.99
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,360.11
BOARD OF PUBLIC WORKS	ELEC	555.57
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	24.67
REDITECH	COMPUTER SERVICES	199.00
REGION V-SENDS	CUSTODIAL SERVICES	135.00
THE STANDARD	LIFE INSURANCE	88.07
TIME WARNER CABLE	PHONE ACCT	447.37
		=====
		4,418.58

POLICE DEPARTMENT

NEMAHA COUNTY	LAW/CODE ENFORCEMENT	26,583.33
		=====
	POLICE DEPARTMENT	26,583.33

FIRE DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	30.15
BOARD OF PUBLIC WORKS	ELEC	241.35
REGION V-SENDS	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	157.28
TIME WARNER CABLE	PHONE ACCT	99.33
WEX BANK	FUEL EXPENSE	13.77
		=====
	FIRE DEPARTMENT	591.88

PARK DEPARTMENT

BOARD OF PUBLIC WORKS	ELEC	4,399.00
REGION V-SENDS	CLEANING SERVICES	430.00
TIME WARNER CABLE	PHONE	59.69
WEX BANK	FUEL EXPENSE	445.46
		=====
	PARK DEPARTMENT	5,334.15

SR. CENTER DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	38.30
BOARD OF PUBLIC WORKS	ELEC	756.93
REGION V-SENDS	CUSTODIAL SERVICES	190.00

City of Auburn  
 ACCOUNTS PAYABLE ACTIVITY  
 CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
	SR. CENTER DEPARTMENT	985.23
	LIBRARY DEPARTMENT	
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	38.50
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	766.46
BOARD OF PUBLIC WORKS	ELEC	564.37
LINDA BANTZ	CUSTODIAL SERVICES	400.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.33
THE STANDARD	LIFE INSURANCE	28.17
VERIZON WIRELESS	PHONE ACCT	80.02
WINDSTREAM NEBRASKA INC	PHONE ACCT	248.97
	LIBRARY DEPARTMENT	2,138.82
	POOL DEPARTMENT	
BLACK HILLS ENERGY	GAS BILL	594.06
BOARD OF PUBLIC WORKS	ELEC	2,019.78
NE DEPT. OF REVENUE	SALES AND USE TAX POOL	2,488.87
TIME WARNER CABLE	PHONE	89.99
	POOL DEPARTMENT	5,192.70
	GENERAL FUND	45,244.69
	STREET FUND	
BLACK HILLS ENERGY	GAS BILL	26.66
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,787.24
BOARD OF PUBLIC WORKS	ELEC	342.45
MARK HARMS	USE OF PROPERTY	500.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	37.00
THE STANDARD	LIFE INSURANCE	82.93
TIME WARNER CABLE	PHONE ACCT	41.90
VERIZON WIRELESS	PHONE ACCT	46.93
WEX BANK	FUEL EXPENSE	1,119.35
	STREET FUND	4,984.46
	KENO FUND	
	KENO BETTERMENT	
KEVIN CASEY	MUSIC EVENT LEGION PARK	550.00
NE DEPT. OF REVENUE	FORM 51C APR-JUN 2018	367.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
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	KENO BETTERMENT	917.00
--	-----------------	--------

	KENO FUND	917.00
--	-----------	--------

CDBG GRANT FUND

AUBURN PUBLIC SCHOOLS	DTR PROJECT DD19 GRANT	4,905.00
DAN LUNZMANN	DTR PROJECT DD19 GRANT	13,591.80
HOLLY SISKE	DTR PROJECT DD19 GRANT	3,600.00
RUTH HEYWOOD	DTR PROJECT DD19 GRANT	70,054.88
		92,151.68

	CDBG GRANT FUND	92,151.68
--	-----------------	-----------

COMM REDEVELOP AUTHORITY

AUBURN NEWSPAPERS	PUBLISHING	15.47
AUBURN PUBLIC SCHOOLS	CRA PROJECT	3,360.00
DAN LUNZMANN	CRA PROJECT	9,593.10
HOLLY SISKE	CRA PROJECT	960.00
RUTH HEYWOOD	CRA PROJECT	16,337.50
		30,266.07

	COMM REDEVELOP AUTHORITY	30,266.07
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**** PAID TOTAL ****		173,563.90
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***** REPORT TOTAL *****		173,563.90
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VENDOR NAME

REFERENCE

AGENDA ITEM  
 NO 7

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 ACCOUNTS PAYABLE CLAIMS  
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GENERAL FUND

AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	335.00
AUBURN NEWSPAPERS	PUBLISHING	104.30
BCom Solutions, LLC	SOCIAL MEDIA/MARKETING SERVICE	199.99
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,360.11
BOARD OF PUBLIC WORKS	ELEC	552.91
CAPITAL BUSINESS SYSTEMS	COPIER MAINT/SUPPLIES	428.21
EAKES OFFICE SOLUTIONS	SUPPLIES	218.16
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	354.56
HUMMING CAM PRODUCTIONS	AERIAL DRONE PHOTOGRAPHY	300.00
JEO CONSULTING GROUP INC.	SERVICES COMP PLAN/HOUSING	3,088.50
LEAGUE OF NE MUNICIPALITIES	MEMBERSHIP	5,174.00
LYNCH'S HARDWARE & GIFTS	BATTERIES	18.98
MEYER LABORATORY INC	SUPPLIES	36.78
MR. LANDSCAPE NURSERY & GARDEN	TREES	1,101.84
NEMAHA COUNTY	REIM APPLIANCE DISPOSAL	1,728.50
NEMAHA COUNTY CLERK	FILING SERVICE	34.00
PETTY CASH	PETTY CASH SUPPLIES	28.77
REDITECH	COMPUTER SERVICES	125.00
SCHENDEL PEST CONTROL	PEST CONTROL SERVICES	200.00
USPS	STAMPS	100.00
		=====
		16,489.61

POLICE DEPARTMENT

NEMAHA COUNTY	LAW/CODE ENFORCEMENT	36,583.33
		=====
	POLICE DEPARTMENT	36,583.33

FIRE DEPARTMENT

BOARD OF PUBLIC WORKS	ELEC	304.97
CHRIS JOBE	FIRE CHIEF EXPENSES	350.00
DARWIN MCCOLLUM	FIRE CHIEF EXPENSES	350.00
HOTSY EQUIPMENT CO.	PRESSURE WASHER	5,500.00
SCHENDEL PEST CONTROL	PEST CONTROL SERVICES	200.00
TIME WARNER CABLE	PHONE ACCT	99.33
VAUGHN SEVERS	FIRE CHIEF EXPENSES	350.00
WEX BANK	FUEL EXPENSE	113.36
		=====
	FIRE DEPARTMENT	7,267.66

PARK DEPARTMENT

AUBURN PLUMBING,HTG & AC INC.	PLUMBING SERVICE TOILET SEAT	33.95
BOARD OF PUBLIC WORKS	ELEC	2,623.89
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	107.63

VENDOR NAME	REFERENCE	VENDOR TOTAL
CONCRETE INDUSTRIES INC.	CONCRETE	206.56
LYNCH'S HARDWARE & GIFTS	SUPPLIES	14.02
MENARDS	SUPPLIES	356.67
MID CON SYSTEMS INC.	SUPPLIES	1,049.26
MIDWEST FARMERS COOPERATIVE	SUPPLIES	632.65
ODEYS INC	REC COMPLEX BALLFIELD CLAY	1,674.00
CARD SERVICES	SUPPLIES	146.03
PETTY CASH	PETTY CASH BATTERY	67.68
SACK LUMBER COMPANY	MAINT SUPPLIES	76.34
SCHENDEL PEST CONTROL	PEST CONTROL SERVICES	200.00
STUTHEIT IMPLEMENT CO.	PARTS/SUPPLIES	25.29
TIME WARNER CABLE	PHONE ACCT	59.69
WEX BANK	FUEL EXPENSE	551.28
		=====
	PARK DEPARTMENT	7,824.94
	SR. CENTER DEPARTMENT	
BOARD OF PUBLIC WORKS	ELEC	741.12
COWAN WATER CONDITIONING	WATER SOFTNER SALT	70.00
HOMETOWN BRAND APPLIANCES	REPAIR REFRIGERATOR	85.94
MEYER LABORATORY INC	SUPPLIES	19.95
		=====
	SR. CENTER DEPARTMENT	917.01
	LIBRARY DEPARTMENT	
AMAZON	BOOKS/AVS	489.81
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	73.95
BAKER & TAYLOR	BOOKS/AVS	525.67
BLACKSTONE PUBLISHING	BOOKS/AVS	1,065.73
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	766.46
BOARD OF PUBLIC WORKS	ELEC	555.90
BRADLEY ELECTRIC	ELECTRIC SERVICE	678.21
DEMCO	SUPPLIES	258.72
EAKES OFFICE SOLUTIONS	SUPPLIES	145.30
LINCOLN JOURNAL STAR	SUBSCRIPTION	429.00
LINDA BANTZ	CUSTODIAL SERVICES	400.00
LYNCH'S HARDWARE & GIFTS	MAINT SUPPLIES BULBS	539.55
OCLC INC	ILL SUBSCRIPTION	58.01
OVERDRIVE, INC.	BOOKS STATE AID	976.85
RICOH USA, INC	EQUIPMENT COPIES	40.71
SCHENDEL PEST CONTROL	PEST CONTROL SERVICES	250.00
VERIZON WIRELESS	PHONE ACCT	80.04
WINDSTREAM NEBRASKA INC	PHONE BILL	123.82
		=====
	LIBRARY DEPARTMENT	7,457.73
	POOL DEPARTMENT	
AMCON DISTRIBUTING	CONCESSIONS MINI INN	1,868.17
AQUA-CHEM, INC	SUPPLIES CHEMICALS	1,476.16
AUBURN PLUMBING,HTG & AC INC.	PLUMBING SERVICE	253.25
BOARD OF PUBLIC WORKS	ELEC	2,012.27

VENDOR NAME	REFERENCE	VENDOR TOTAL
CHESTERMAN COMPANY	CONCESSION SUPPLIES MINI INN	471.28
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	145.18
GLENN'S CORNER MARKET	SUPPLIES	97.91
MENARDS	SUPPLIES	84.80
CARD SERVICES	SUPPLIES	67.83
PETTY CASH	PETTY CASH SUPPLIES	206.94
SCHENDEL PEST CONTROL	PEST CONTROL SERVICE	65.00
SHOPKO STORES OPERATING	SUPPLIES	46.09
VAN GUNDY ART & SIGN	SIGNS	392.00
		=====
	POOL DEPARTMENT	7,186.88
		=====
	GENERAL FUND	83,727.16
		=====
	STREET FUND	
		=====
AUTO AIR & REPAIR	PARTS/LABOR	1,579.10
BLACK HILLS ENERGY	GAS BILL	18.67
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,787.24
BOARD OF PUBLIC WORKS	ELEC	419.40
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	242.14
CENTRAL NEBRASKA EQUIPMENT	PARTS/SUPPLIES	247.90
CONCRETE INDUSTRIES INC.	CONCRETE	467.90
DIAMOND VOGEL	PAVEMENT MARKING PAINT	533.50
EGGERS BROTHERS INC	PARTS/SUPPLIES/SERVICE	169.76
FILTER CARE	FILTER	27.11
GILBERT SERVICES	TIRE REPAIR	139.11
MARK HARMS	USE OF PROPERTY	500.00
MARTIN MARIETTA MATERIALS	ROCK	1,526.22
MENARDS	SUPPLIES	26.94
MIDWEST FARMERS COOPERATIVE	SUPPLIES	195.98
CARD SERVICES	SUPPLIES	19.90
PETTY CASH	PETTY CASH CAR WASH QTRS	22.66
SACK LUMBER COMPANY	MAINT SUPPLIES	15.50
WEX BANK	FUEL EXPENSE	1,139.43
		=====
		10,078.46
		=====
	STREET FUND	10,078.46
		=====
**** PAID TOTAL *****		93,805.62
		=====
***** REPORT TOTAL *****		93,805.62
		=====

Aug 1, 2018  
City Council

AGENDA ITEM  
NO 9

Re Trail of Treasures  
Oct - 5-6-7

I am the Nemaha Co. Chairman for the Trail of Treasures and would like permission to use front half of the City parking lot by Metro Cafe for Ulndoc to sell their wares during this event.

Lorna Kistner  
Chairman of the Visitors  
Committee

To the Auburn City Council:

I would like to be included at the next meeting (Aug 13) to discuss improvements to Legion Park

Thank you

Kevin A. Casey

## Denise Eggers

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## AGENDA ITEM

NO

||

**From:** Kelly Huls <kelly@newschannelnebraska.com>  
**Sent:** Monday, August 06, 2018 12:33 PM  
**To:** Denise Eggers  
**Cc:** Rod Bolton  
**Subject:** B103 Summer Shenanigans remote for Cafe Metro  
**Attachments:** 2018 Swanson Summer Shenanigans.docx

Hi Denise,

It was nice talking with you this morning. Melissa the owner of Café Metro in Auburn signed up for a Remote package with B103 Radio Station, and with this package we bring out a new Ariens riding mower (Valued at over \$3500). People who come to the remote can sign up to win it. In order to have the mower there we are asking if we will be able to use the front part of the parking lot on the east side of Café Metro.

There are a few dates that we were looking at in August Monday the 20<sup>th</sup>, Tuesday the 14 or 21<sup>st</sup>, or Thursday the 16<sup>th</sup>. It would only be for a couple of hours on whatever day would be best for you.

I have attached the package so you know what the Summer Shenanigans package is.

Please respond to both Rod and I. Rod will be taking over this account.

Thanks

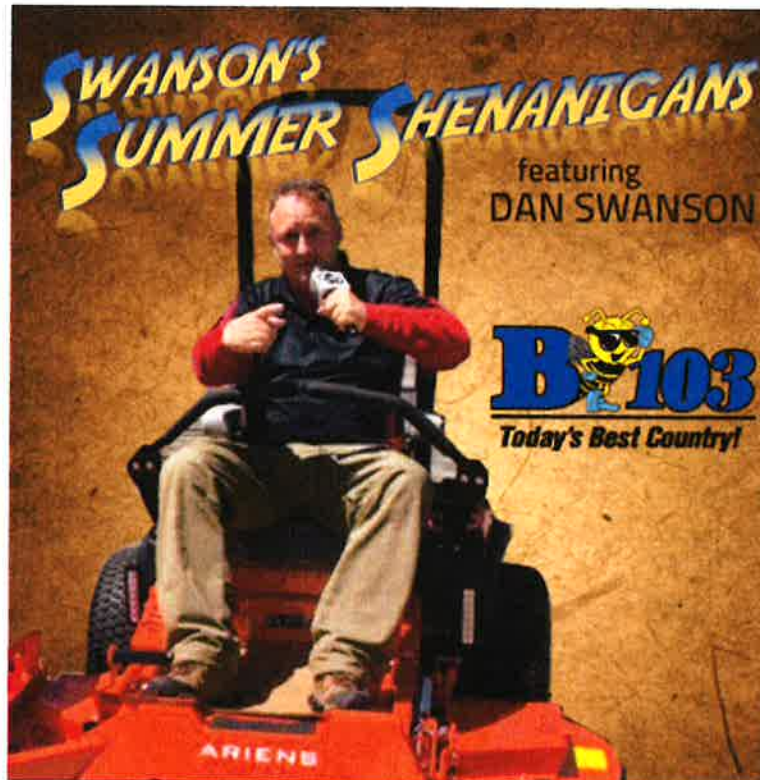
Kelly Huls

Marketing Consultant

NCN 1450am / OPRed 99-5fm / B103.1fm / KNCY1600am 105.5fm

200 Sherman Street, Beatrice, NE 68310

Office: 402-228-5923, Cell: 308-293-7466



Summer goes fast, and your customers will have more time to shop your businesses when they go fast on this 60-inch zero turn mower from Ariens in Auburn. All summer long our listeners will visit your business to register their guess as to when our News Director Dan Swanson will run out of gas as he heads down Highway 75 from Nebraska City to Falls City. He'll be escorted by the Nebraska State Patrol. Listeners will register their guess as to how many miles away from Nebraska City he will get which will be tracked by GPS down to a tenth mile. If there is a tie, we'll have a random drawing for the winner.... Or we might race for fastest time through an obstacle course.

# Swanson's Summer Shenanigans

**As a Registration Location you'll receive...**

At a minimum **100 Sponsor IDs** per week telling people to register

1 – **2-hour remote** with the mower on location

(50 remote specific promos; 6 live :90 drop-ins)

**Registration Supplies**

(Sign/box/registrations)

**Sponsor ID on web promotion**

**120 :30 commercials** to use as you see fit over the summer (entirely your content)

***We will be doing random promotional events like Dan driving down Central Avenue, showing up at fairs and more. You'll be mentioned during these events.***

***Monthly Investment:***

***\$299 per month for 4 months***

***or***

***\$390 per month for 3 months***

***+ One Time \$65 Talent Fee for Remote***



**1. Our Vision**

To encourage voluntary participation in sporting activities for adults promoting health, sportsmanship, community interaction, and betterment.

**2. Our Mission**

To implement the Committee's Vision by supporting the following:

1. To provide voluntary opportunities for adults to complete in sports;
2. Improve community wellness and interaction through activities;
3. Promotes sportsmanship;
4. Utilize city facilities to promote health, wellness, and community involvement for adults in sporting activities.

**3. MEMBERS**

Application for membership (see attachment 1) shall be submitted to the City Recreations Committee for screening. A vote on the application will be taken. If the quorum results for addition, the applicant's name will be forwarded to the mayor for appointment. All City Recreations Committee members have to be appointed by the mayor annually.

**Section 3.1: Member Requirements**

1. Member should be deemed of good moral character.
2. Willing to volunteer time and efforts in areas requiring support.
3. All members must be at least 19 or years of age.
4. All members shall maintain and display good moral character at all times.
5. All members shall regularly volunteer time and involvement.
6. All members shall display respect and consideration to others and shall refrain from actions and/or behaviors that do not promote the Vision and Mission of this Organization.
7. There shall be a maximum of 20 total members.
8. There shall be a minimum of 10 total members.

### Section 3.2: Absences

1. Each member shall notify chairman or secretary prior to his/her absence at regularly scheduled meetings.
2. No member will be allowed to miss more than 50% of the annual meetings without notifying chairman or secretary prior to meeting.

### Section 3.3: Dismissal

1. If a member does not meet the allotted meetings in a calendar year, a vote by the committee on the member's retention will be made.
2. Upon the direction of the Mayor or the majority vote of the City Council or Adult City Rec Committee.
3. Commencing immediately upon violation of law, City Code, or the by-law of this Committee, by the member; that negatively affects the moral character of that member and/or the reputation of the Committee.

### Section 3.4: Resignation "Voluntary Resignation"

1. All acting members seeking to resign shall provide a 30 days notice to the Committee by group e-mail or text correspondence (based on availability and procedure of the Committee).

## **5. OFFICERS**

The committee will appoint by nomination and then by vote on a Chairman, Vice-Chairman, Secretary and Treasurer for one year terms. All elections shall be by nominations and appointments by roll-call vote and majority of all votes cast shall be necessary to a choice, provided that if only one nomination is made for any office, then the election may be made by acclamation. Officer elections will be annually in October, and take effect January 1<sup>st</sup>.

## ADULT RECREATION COMMITTEE -BYLAWS

### Section 4.1: Chairman Duties

1. The chairman of the committee shall conduct and coordinate meetings.
2. The chairman will write the agenda.
3. The Chairman will vote in case of tie vote.
4. The Chairman has the power to appoint committees.

### Section 4.2: Secretary Duties

1. The Secretary shall take minutes at all meetings, plan for a note taker at meetings they cannot attend.
2. The Secretary will make minutes available to all members.
3. The Secretary will assist sport commissioners and committee members with publicity and correspondence as needed.
4. The Secretary will maintain and share and up to date contact list of committee members.

### Section 4.3: Treasurer Duties

1. The Treasurer shall oversee all the financing.
2. The Treasurer is responsible for providing financial updates at each regularly scheduled meeting.
3. The Treasurer will work with each Sport Commissioner to report a record of profit and expenses for each season.

## **5. MEETINGS**

### Section 5.1: Regular Meeting

1. The committee will meet each month, excluding December, unless otherwise voted by the committee.
2. Meetings will be held on the 4<sup>th</sup> Monday of the month.
3. The meeting will be called to order promptly.
4. Following monthly meeting time will need to be entered into the meeting minutes.

## ADULT RECREATION COMMITTEE -BYLAWS

### Section 5.2: Quorum

1. Quorum is defined as ½ the current committee +1.
2. A quorum of members must be present in order to vote on committee business.
3. A simple majority of members present, for a quorum, is required to pass any proposal.

### Section 5.3: Special Permits

1. The Committee will vote whether or not each individual subcommittee can obtain a liquor permit for their event.

### Section 5.4: Non-Meeting Vote

1. A record of each person voting shall be recorded.
2. Text and email vote may be used with time sensitive situations. (These means of contact and response must be traceable and not verbal).
3. After 24 hours from initial contact, if the members are still unresponsive, their vote will be abstained and not recorded toward the vote.

## **6. CONTROL OF FINANCING**

The committee will commit to reducing the budget costs wherever feasible. The committee will maintain a bank account separate from city funds and will manage the account for Adult City Recreation purposes only. The Treasurer will manage the bank account and only authorized Officers will be permitted to write checks under the account.

### Section 6.1: Purchases

1. Purchases greater than \$75.00 dollars must be voted on by the Committee or Quorum prior to making purchases. In case of a tie vote, the chairman will make the final decision.

## ADULT RECREATION COMMITTEE -BYLAWS

2. Local businesses will be given priority for purchases in support of Adult City Recreation athletics. If local businesses cannot support the Committee's needs or cannot provide the cost at reasonable rates, the Committee may pursue purchases elsewhere.

### **7. CITY RECREATION COMMITTEE SUPPORT**

The committee will support all sports that are reasonable to support within its means and budget. The committee will vote on any additions to supporting sports during regular meetings when presented.

#### **Section 7.1: Supported Sports**

1. Sand Volleyball
2. Indoor Court Volleyball
3. Softball
4. Disc Golf
5. Other sports determined by the committee

#### **Section 7.2: Support Priority**

1. Participants must be at least 19 years of age and agree to the terms as stated within the Release of Liability Form provided by the Adult Recreation Committee.

#### **Section 7.3: Sport Commissioner –General Duties**

1. Is responsible for organizing the teams, providing equipment, and returning equipment for the sport.
2. Maintain inventory as needed, bringing proposal to the committee when equipment needs replaced.
3. Will work with the Committee to organize the sport sign-ups.
4. Will work with the Treasurer to report a record of profit and expenses for each season.
5. Organize officials/referees when applicable.
6. Organize leagues when applicable.

## ADULT RECREATION COMMITTEE -BYLAWS

### Section 7.4: Special Committees

1. Special Committees are formed from Adult City Recreation Committee Members and are created to manage projects requiring extra support. All decisions requiring a vote will be brought to the Recreation Committee, a quorum must be reached for approval.

Bylaws as voted on and approved by majority vote at the March 26 2018 meeting.

Chairman: \_\_\_\_\_ Date: \_\_\_\_\_

Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

ORDINANCE NO. 6-18  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

AN ORDINANCE CONFIRMING THE SALE OF CITY-OWNED REAL ESTATE AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Auburn, Nebraska ("CITY") is the owner of real estate located in Nemaha County, Nebraska and legally described in Exhibit "A" attached hereto ("PROPERTY"); and,

**WHEREAS**, the Mayor and City Council hereby find and determine that on the 9<sup>th</sup> day of April, 2018, the City passed Resolution No. 7-18 directing the sale of real estate described in Exhibit "A", attached hereto, and incorporated herein by this reference; and,

**WHEREAS**, bids were received pursuant to the City's published request for sale; and,

**WHEREAS**, within the last 30 days, and upon publication of sale and posted notice, the City has received one (1) bid/offer for the purchase of the PROPERTY. The bid/offer is attached hereto as Exhibit "B" (Casey and Alicia Moyer) and incorporated herein by this reference; and,

**WHEREAS**, public notice advertising the CITY's intent to enter into a public sale and purchase agreement of the PROPERTY appeared in the Nemaha County Herald, a newspaper of general circulation in Nemaha County, and was posted in three (3) prominent places within the community of Auburn, NE., on May 3, 10, & 17, 2018.

**WHEREAS**, Exhibit "B" is the highest bid purchase price to date for the PROPERTY after public notice was published and posted pursuant to the terms of the Resolution directing the sale of the Property dated the 9<sup>th</sup> day of April, 2018 (No. 7-18).

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEBRASKA;**

SECTION 1. The Mayor and City Council hereby approves the sale of the PROPERTY to the Grantee, Casey and Alicia Moyer, in the amount of \$5,500.00, pursuant to the terms of City Resolution No. 7-18 and Exhibit "B" incorporated herein and submitted after Resolution and publication for the sale of the real estate identified and incorporated herein as Exhibit "A",

SECTION 2. The Mayor is authorized to execute, and the City Clerk or Deputy City Clerk is authorized to attest, a Special Quitclaim Deed conveying the PROPERTY to the Grantee, pursuant to the terms of the above identified Resolution and subsequent motion directing the sale of the real estate and the written bid for the purchase of the real estate attached hereto and incorporated herein as Exhibit "B". The Property is sold as is pursuant to removal of nuisance properties and with restrictions of record or otherwise.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

Passed and Approved this 11th day of June, 2018.

J. Scott Kudrna, Mayor of the  
City of Auburn, Nebraska

ATTEST:

Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

(Seal)

{Exhibits "A" and "B" attached hereto on the following pages}

**EXHIBIT "A"**

The South Sixty Feet (S60') of the Northwest Quarter (NW  $\frac{1}{4}$ ) of Block Fourteen (14), in the First Addition to Calvert, now Auburn, Nemaha County, Nebraska.

Street Address: 2209 & 2209  $\frac{1}{2}$  "M" Street.

ORDINANCE NO. -18  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

AN ORDINANCE CONFIRMING THE SALE OF CITY-OWNED REAL ESTATE AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the City of Auburn, Nebraska ("CITY") is the owner of real estate located in Nemaha County, Nebraska and legally described in Exhibit "A" attached hereto ("PROPERTY");

**WHEREAS**, the Mayor and City Council approved and passed Resolution No.5-18 directing the sale of the Property pursuant to Neb. Rev. Stat. §§ 77-2801 to 77-2809;

**WHEREAS**, no bids were received at public action pursuant to the County Treasurer's published request for the sale at public action of the Property pursuant to Neb. Rev. Stat. §§ 77-2803 thru 77-2804;

**WHEREAS**, the County Treasurer continued the sale of the Property pursuant to Neb. Rev. Stat. §77-2804 until a bid for purchase was received by John E. Williamson, Jr. in the total amount of \$359.51; and,

**WHEREAS**, public notice advertising public sale of the Property was properly administered pursuant to Nebraska Statute.

**BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEBRASKA;**

SECTION 1. The Mayor and City Council hereby approves the sale of the PROPERTY to the Purchaser/Grantee, John E. Williamson, Jr., in the total amount of \$359.51, pursuant to the terms of City Resolution No.5-18, incorporated herein and pursuant to Neb. Rev. Stat. §§ 77-2801 thru 77-2809, submitted after Resolution and publication for the sale of the real estate identified and incorporated herein as Exhibit "A",

SECTION 2. The Mayor is authorized to execute, and the City Clerk or Deputy City Clerk is authorized to attest, a Special Quitclaim Deed conveying the PROPERTY to the Purchaser/Grantee, pursuant to the terms of the above identified Resolution. The Property is sold "as is" without warranty, conditions, or guarantees of any nature.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage, approval and publication according to law.

**Passed and Approved** this 13th day of August, 2018.

J. Scott Kudrna, Mayor of the  
City of Auburn, Nebraska

ATTEST:

Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

(Seal)

{Exhibit "A" attached hereto below}

**EXHIBIT "A"**

Lot Four (4) in Block Eleven (11) in Howe, Nixon and Wilson's  
Addition to Auburn, Nemaha County, Nebraska.

Street Address: 1211 14th Street.

RESOLUTION NO. -18  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

**WHEREAS**, the City of Auburn desires to sell real property legally identified as shown in Exhibit "A" attached hereto, and incorporated herein by this reference.

**WHEREAS**, pursuant to the provisions of City Code Section 92.08 of the City of Auburn, the City hereby directs the sale of said property to be by sealed bid,

**WHEREAS**, the City understands that the fair market value of said property is less than \$5,000.00;

**WHEREAS**, the residence/duplex, nuisance structures, shall be completely removed prior to or as a condition of sale of the real estate.

**WHEREAS**, the City reserves the right to reject any and all bids,

**WHEREAS**, confirmation of the sale shall be made by passage of an Ordinance,

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Auburn, Nebraska, that the real property identified in Exhibit "A", attached hereto, shall be sold by sealed bid on such date, time, and location as determined by the auctioneer and/or the Mayor, and as published as stated herein.

**BE IT FURTHER RESOLVED** that the terms of the sale are fifty percent (50%) of purchase price paid on the day of the sale with the remainder due within thirty (30) days of confirmation of the sale by passage of ordinance.

**BE IT FURTHER RESOLVED** notice of the proposed sale of city owned real property shall be posted in three (3) prominent places within the City of Auburn, for a period of not less than 7 days prior to the sale of the property. The notice shall give a general description of the property offered for sale and state the terms and conditions of sale.

**BE IT FURTHER RESOLVED** the Mayor is authorized to sign any necessary agreements or contracts on behalf of the City of Auburn in carrying out the provisions herein.

**BE IT FURTHER RESOLVED** the residence/duplex, nuisance structures, shall be completely removed prior to or as a condition of sale of the real estate.

**BE IT FURTHER RESOLVED** that the City reserves the right to reject any and all bids.

**BE IT FURTHER RESOLVED** that the City will order and provide a title insurance policy insuring marketable title to the purchaser upon the request of the purchaser. The cost of the title Insurance policy shall be paid by the purchaser, and shall be paid at closing.

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk will give a Quitclaim Deed to the Purchaser upon payment of the full purchase price and removal of the nuisance. All payments shall be made by cash or certified funds. Possession will be given to the purchaser upon making full purchase payment.

**BE IT FURTHER RESOLVED** that real estate taxes on said property will be prorated to the date of closing.

PASSED and APPROVED, this 13th day of August, 2018.

\_\_\_\_\_  
J. Scott Kudrna, Mayor of  
City of Auburn, Nebraska

ATTEST:

\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

(Seal)

**EXHIBIT "A"**

Property No.1: Lot Twelve (12) of Block Thirty-Nine (39), Sheridan Addition, Auburn, Nemaha County, Nebraska.

Street address: 1300 7th Street, Auburn, NE.

Property No. 2: The East Half (E1/2) of Lots One (1) thru Four (4), of Block Twenty (20), Calvert Addition to Auburn, Nemaha County, Nebraska.

Street address: 2500 "P" St., Auburn, NE.

RESOLUTION NO. -18  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

**WHEREAS**, on July 12, 2010, the City levied cost for Street Improvement Project 2008-1 and 2008-2 against the real estate located at 2511 "S" St., Auburn, NE. (Parcel I.D. #640000592) in the amount of \$8,749.14 plus interest, pursuant to a 10 year installment payment schedule filed with the Nemaha County Treasurer, Assessment #13, at Pg. 448 of Assessment Payment Schedule;

**WHEREAS**, Carl C. Kimball and Mildred Kimball (husband & wife) are title owners of the above identified real estate and both have passed away;

**WHEREAS**, No payments have been made on the City's above identified paving assessment since its inception and it does not appear that any payments will be made based on the current legal title and physical condition of the real estate;

**WHEREAS**, the County real estate taxes against the property are currently delinquent, due and owing for tax years 2013, 2014, 2015, 2016, and 2017. Total real estate tax delinquency is approximately \$1,700.00, as of August 1, 2018;

**WHEREAS**, the real estate and structures thereon are in a unkept, dilapidated condition and present a nuisance to the community of Auburn, NE. and It's residence;

**WHEREAS**, currently, Troy J. Wynn, a proposed purchaser of the real estate will remove the nuisance, clean, clear and maintain the real estate; as well as, pay current the past due and delinquent real estate taxes pursuant to a nuisance abatement contract with the City and a purchase agreement with the legal heirs of the deceased title owners;

**WHEREAS**, the proposed purchaser, Troy J. Wynn, is unable to pay the past due and delinquent real estate taxes, remove the nuisance, clean and clear the real estate and maintain the same, with the above stated paving assessment against the real estate;

**WHEREAS**, the real estate's current condition as a nuisance to the community, with unkept vegetation, litter, and dilapidated structures, is harmful to the health and senses of the residence and devalues the property located around it;

**WHEREAS**, it would benefit the City of Auburn, NE., both economically and physically/aesthetically to have 2511 "S" St. properly maintained in good condition with real estate tax obligations paid current;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Auburn, Nebraska:

- (1) That the real estate at 2511 "S" St. Auburn, NE., legally described as: Lots 15, 16, & the South 10ft of Lot 17, Block 22, Calvert Add to Auburn, NE., is in an unkept, dilapidated condition, harmful to the Community and Its residence, and is hereby determined a nuisance to the City and Its residence;
- (2) That the current encumbrances and physical condition of the real estate disallow or severely hamper the ability to improve and maintain the real estate;
- (3) For the benefit of the City of Auburn, NE. and Its residence the City hereby releases Its levy against the real estate in the amount of \$8,749.14, plus all interest and penalty upon the completion of nuisance abatement and full payment of delinquent and past due real estate taxes against the real estate;
- (4) This Resolution shall be effective and the County Treasurer shall release the real estate from all amounts due and owing on the City's Assessment no. 13, page 448 of the County Treasure's Assessment Payment Schedule, in the original levy amount of \$8,749.14, upon the Mayor's direction pursuant to the specific requirements of this Resolution as herein stated.

**PASSED and APPROVED**, this 13th day of August, 2018.

---

J. Scott Kudrna, Mayor of  
City of Auburn, Nebraska

ATTEST:

Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

(Seal)



*Proposed*

AGENDA ITEM  
NO 18

Proposal For : City of Auburn  
Effective Date: 10/01/2018

COVERAGE	LIMITS AND APPLICABLE DEDUCTIBLES	CONTRIBUTION
Workers' Compensation	Statutory Limits \$500,000 Employers Liability	\$16,001
General Liability	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$0 Deductible	\$4,216
Errors & Omissions	\$5,000,000/\$5,000,000 Per Occurrence/Aggregate \$2,500 Deductible	\$2,763
Law Enforcement Liability	\$1,000,000/\$1,000,000 Per Occurrence/Aggregate \$2,500 Deductible	\$595
Auto Liability	\$5,000,000 Combined Single Limit \$0 Deductible	\$2,276
Auto Physical Damage	14 Vehicle(s) \$ Varies on Deductible	\$5,617
Commercial Property	\$8,677,104 \$1,000 Deductible	\$18,851
<b>TOTAL ANNUAL CONTRIBUTION:</b>		<b>\$50,320</b>

	Contribution Credit Options					
	180 Day Notice, 3 Year Commitment	180 Day Notice, 2 Year Commitment	<del>180 Day Notice Only</del>	90 Day Notice, 3 Year Commitment	90 Day Notice, 2 Year Commitment	<del>90 Day Notice Only</del>
Commitment Discount:	5%	4%	<del>2%</del>	2%	1%	<del>0%</del>
Property & Liability:	\$32,603.12	\$32,946.31	<del>\$33,632.69</del>	\$33,632.69	\$33,975.88	<del>\$34,319.07</del>
Workers' Compensation:	\$15,200.96	\$15,360.97	<del>\$15,680.99</del>	\$15,680.99	\$15,841.00	<del>\$16,001.01</del>
Total Contributions:	\$47,804.08	\$48,307.28	<del>\$49,313.68</del>	\$49,313.68	\$49,816.88	<del>\$50,320.08</del>

**Your proposal has been reduced  
by 2% to reflect the fee LARM  
no longer pays to the League of  
Nebraska Municipalities**

League Association of Risk Management  
2018-19 Renewal Resolution

RESOLUTION NO. \_\_\_\_\_

WHEREAS, The \_\_\_\_\_ is a member of the League Association of Risk Management (LARM);

WHEREAS, section 8.10 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of The \_\_\_\_\_, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2021. (180 day and 3 year commitment; 5% discount)
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2020. (180 day and 2 year commitment; 4% discount)
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2019. (180 day notice only; 2% discount)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2021. (90 day notice and 3 year commitment only; 2% discount)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2020. (2 year commitment only; 1%)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2019. (90 day Notice only)

Adopted this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signature: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 ATTEST: \_\_\_\_\_  
 Title: \_\_\_\_\_

Please email (customerservice@LARMpool.org) or fax (402.476.4089) the completed resolution to LARM.

Southeast Nebraska Development District

Suite 100  
Lincoln, NE 68521

# Invoice

Date	Invoice #
7/2/2018	Dues

**Bill To**

City of Auburn  
1101 J Street  
Auburn, NE 68305

**AGENDA ITEM  
NO 19**

Terms	Due Date
Net 60	8/31/2018

Item	Description	Project	Amount
Membership	07/01/2018-06/30/2019	70-01 Membership Dues	2,125.00

\*\* Please include Project Number (example 60-07) on check \*\*

<b>Total</b>	\$2,125.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,125.00

<b>Phone #</b>
402-475-2560

<b>E-mail</b>	<b>Web Site</b>
rstanderford@sendedd.org	www.sendedd.org

## SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT

### FULL MEMBERSHIP DUES PROGRAM

**Full Municipal Membership** includes any municipality paying the membership dues assessment established by the SENDD Board of Directors and located within a dues paying county.

Services available to a Full Member include, but are not necessarily limited to, the following:

- The District's monthly newsletter
- Special notices regarding the availability of programs of interest to political subdivisions
- Unlimited visits to discuss requirements of participation in specific programs
- Assistance with the preparation of grant and loan applications, generally at no cost
- Special studies associated with grant and loan applications
- Census data and special reports normally maintained by SENDD
- Labor/Workforce data normally maintained by SENDD
- Staff consultation on specific employment generating projects

### GENERAL MEMBERSHIP DUES PROGRAM

**General Municipal Membership** includes any municipality which is not a dues paying member itself but is located within a county that is paying membership dues.

Services available to a General Member include, but are not necessarily limited to, the following:

- The District's monthly newsletter
- Special notices regarding the availability of programs of interest to political subdivisions
- Limited visits to discuss requirements of participation in specific programs

### EXAMPLES OF SENDD SERVICES AND PROGRAMS

SEND D staff includes persons with varied professional backgrounds, experience and education. We are capable of providing assistance in a wide range of areas customizable to the needs of your community.

#### **GRANT/LOAN APPLICATION DEVELOPMENT & ADMINISTRATION**

##### United States Department of Agriculture & Rural Development

Community facilities grants/loans, industrial development, business loans, multi-family housing

##### Nebraska Department of Economic Development

Owner-occupied housing rehabilitation, public facilities, industrial development, job training, tourism, new housing construction, first-time homeowner down payment assistance, purchase/rehab/resale housing program, libraries, ADA accessibility, CDAA Tax credit program, Civic and Community Center Financing Fund program

##### Nebraska Department of Environmental Quality

Recycling/waste disposal grant programs, deconstruction grant program

##### Nebraska Department of Transportation

Applications under the Economic Opportunity Program (EOP), etc.

##### Economic Development Administration

Special planning and public works grants associated with job generation



Committed to the future of rural communities.



Good Life. Great Opportunity.

DEPT. OF ECONOMIC DEVELOPMENT



Good Life. Great Opportunity.

DEPARTMENT OF TRANSPORTATION



U.S. ECONOMIC DEVELOPMENT ADMINISTRATION

## GRANT/LOAN APPLICATION DEVELOPMENT & ADMINISTRATION (CONT'D)

### Nebraska Game and Parks Commission

Parks and recreation grants

### Environmental Protection Agency

Special planning grants for sustainable growth



Since **1980**, SENDD has written **974** successful grant and loan applications for **110** different entities for the purpose of accomplishing over **\$433.7 million** in projects. Total grant and loan awards received for those projects equaled nearly **\$120 million**. These successful applications have leveraged approximately **\$313.3 million** in funding from other sources.

### FOUNDATION PROPOSALS

SENDD maintains information on foundations which includes *typical grant sizes, frequency of proposal cycles, and areas of funding preference*. We have assisted member municipalities in the development of successful funding proposals for various public facilities including *parks, recreation, hiking/biking/jogging trails, community and senior citizen centers*.

### EXPANSION OF EMPLOYMENT OPPORTUNITIES

Examples of some of the sources of employment enhancing programs utilized would include, but not be limited to, the following:

#### CDBG-ED AND TD

SENDD has assisted **39** political subdivisions with packaging **70** different successful grant applications for projects under the Community Development Block Grant program, Economic Development, and Tourism Development categories. As a result, approximately **\$15.1 million** in grant funds were awarded, which leveraged over **\$210.2 million** in financing from other sources, for total project costs of over **\$25.1 million**. Of the total CDBG awards, approximately **\$5.9 million** was for infrastructure projects to support business development. In a majority of the awards and subsequent to their receipt, the grantee political subdivisions entered into loan agreements with small business concerns which claimed **creation or retention of 1,425 employment positions**.

#### Local Revolving Loan Funds (RLFs)

In many instances where grant awards have been received from the Nebraska Community Development Block Grant program, Economic Development category, for small business projects, grantee political subdivisions are allowed to recapture all, or a portion of, principal and interest payments made by the small business concerns who are the ultimate loan recipients. The principal and interest payments are then used by the grantees to establish Revolving Loan Funds to finance future business development efforts. Nine member political subdivisions having such program income have established individual or multi-political subdivision RLFs and have entered into special services contracts with SENDD for the purpose of administering their RLFs.

A total of **72** small business concerns have been awarded over **\$5.7 million** in loans from these revolving loan funds. An additional **\$23.5 million** has been leveraged from other sources for these projects, resulting in total project development costs of over **\$30 million**, and contributing to the creation/retention of **486** employment positions.

A total of **23** small business concerns located in **14** different political subdivisions have been funded from SENDD's two direct lending programs. Loans totaled over **\$1.6 million** and leveraged **\$853,752** from other sources. Total project costs were nearly **\$2.4 million**, and contributed to the *creation/retention of 82 employment positions.*

## EXPANSION OF EMPLOYMENT OPPORTUNITIES (CONT'D)

### Direct Lending Programs

SEND D operates two direct lending programs from revolving loan funds which have been capitalized with program income and grants and loans from the USDA Rural Business Enterprise Grant Program and USDA Intermediary Relending Program. have been financed from these two RLF's. Loans totaled over \$1.6 million and leveraged \$853,752 from other sources for total project costs nearly \$2.4 million. The lending activities resulted in 82 claimed job retentions or newly created positions.

### EDA Financing Programs

SEND D has been successful in accessing project funding to support its economic development efforts from the U.S. Department of Commerce, Economic Development Administration. The **six funded projects**, located in **nine communities**, received grants of over **\$4.1 million** matched with over **\$3.3 million** from other sources to accomplish nearly **\$6.9 million** in public works projects and resulted in the *creation/retention of 1,305 employment positions.*

Since **1980**, SEND D has prepared **205** successful grant and loan applications for **\$35.2 million** to assist small business concerns with expansion or location projects within **36** member political subdivisions. These small business development projects leveraged additional investments of nearly **\$255.2 million**, bringing total development costs to approximately **\$289.7 million**.

*These small business lending activities have contributed to the creation/retention of 3,711 employment positions.*

## FINANCING FOR SINGLE AND MULTI-FAMILY HOUSING

SEND D has provided grant/loan application development and construction management services within **84** different political subdivisions on **432** separate housing rehabilitation, down payment assistance and/or new construction projects. This activity has resulted in the planned rehabilitation and/or construction of **1,770** single and multi-family, residential units and completion of **1,273**. Responsibilities of the organization included working with the grantee political subdivision or developer in developing their housing plan; preparation of the grant/loan application; interviewing clients to determine eligibility for participation; construction write-ups; development of construction bid packets; selection of contractors; construction inspection; etc.

*The total value of these projects is nearly \$74.4 million.*

## PUBLIC WORKS, PLANNING, AND FEASIBILITY STUDY GRANT/LOAN APPLICATIONS

Since **1980**, SEND D has provided grant and loan application development assistance on a total of **400** successful public works projects resulting in grant/loan awarded to **95** different entities. Grants and loans associated with the projects equaled nearly **\$54.2 million** with total investments exceeding **\$144.2 million**.

## SPECIAL STUDIES AND PLANS

SEND D staff has experience in additional areas, including the following:

- Housing Needs Plans
- Housing Conditions Studies
- Household Income Studies
- Community Needs Assessment Surveys
- Workforce Availability Studies
- Project Specific Environmental Reviews



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## SEND D MEMBERSHIP SURCHARGES

**To be entitled to Full Membership services, dues assessments need to be paid by October 31 of each Fiscal Year or be assessed a surcharge for services requested of, and provided by, SEND D.**

To be entitled to Full Membership services with no surcharge, a municipality needs to have been a dues paying member for the three years prior to the year in which the services are requested and must have paid its current year's assessment prior to October 31 in the year in which the services were requested.

Providing there has been an interruption in Full Membership status, the following special assessment schedule will apply:

1. If membership dues were not paid during any of the three prior years, services would be provided only if the requesting municipality agrees to pay the current year's membership dues plus a special surcharge equaling 75 percent of ACTUAL costs incurred in the provision of the requested service(s).
2. If membership dues were paid in one of the prior three years, services will be provided only if the requesting municipality agrees to pay the current year's membership dues plus a surcharge equaling 50 percent of ACTUAL costs incurred in the provision of the requested service(s).
3. If membership dues were paid two of the prior three years, services will be provided only if the requesting municipality agrees to pay the current year's membership dues plus a special surcharge equaling 25 percent of ACTUAL costs incurred in the provision of the requested service(s).

CALL US TODAY AND SEE WHAT WE CAN DO  
FOR YOUR COMMUNITY!

WE LOOK FORWARD TO WORKING WITH YOU!

Southeast Nebraska Development District

Suite 100  
Lincoln, NE 68521

# Invoice

Date	Invoice #
7/2/2018	Dues

Bill To

City of Auburn  
1101 J Street  
Auburn, NE 68305

AGENDA ITEM  
NO 20

Terms	Due Date
Net 60	8/31/2018

Item	Description	Project	Amount
Housing	07/01/2018-06/30/2019	70-02 Housing Dues	1,038.00

\*\* Please include Project Number (example 60-07) on check \*\*

Total	\$1,038.00
Payments/Credits	\$0.00
Balance Due	\$1,038.00

Phone #
402-475-2560

E-mail	Web Site
rstanderford@sendd.org	www.sendd.org

## SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT

## VOLUNTARY HOUSING DUES

**BACKGROUND**

The Housing Dues assessment was established by SENDD in 2003 and as always, payment of the assessment is *voluntary*. The voluntary assessment was established in lieu of increasing General Membership dues by \$0.30.

Dues are used to cover costs specifically associated with housing. These may include:

- Training for staff members in housing grant application development
- Training on changing regulations related to Federal/State funding for housing programs
- State certifications involving lead-based paint and clearance testing
- Assistance to member communities with development of applications to partially underwrite the cost of housing needs studies; assistance to communities and private developers with packaging grant and loan applications necessary to undertaking a housing program
- Ongoing expenses related to housing projects after the project is closed and grant funds are depleted, i.e. title searches, legal and filing fees, warranty inspections, etc.

**EXAMPLES OF HOUSING PROGRAMS**

Financing packages for housing programs are designed to meet an identified community housing need or needs. Examples might include:

- Rehabilitation programs for income qualified owner-occupied residential units
- Downpayment assistance programs to aide income qualified first-time homebuyers with acquisition
- Purchase/rehab/resale programs, which may be coupled with downpayment assistance
- Construction of rent to own, single family residential units
- Financial packaging assistance to developers of single and multi-family residential units for income qualified occupants
- Rehabilitation programs coupled with downpayment assistance for income qualified first-time homebuyers

INCOME QUALIFIED OWNERS CAN SEE DRAMATIC DIFFERENCES IN THEIR HOME AFTER PARTICIPATION IN HOUSING REHABILITATION PROGRAMS OFFERED BY SENDD



**APPLICATION FOR MEMBERSHIP  
Auburn Volunteer Fire Department**

**AGENDA ITEM  
NO 22**

This application is to be completed by the Applicant and presented to the Auburn Volunteer Fire Department for their approval.

Name Leop Alden Occupation Forum Head  
 Address 63936 728 Rd. Auburn, ME Business Address X  
 Home Phone X Cell Phone \_\_\_\_\_ Work Phone X  
 Birth Date 0 Married \_\_\_\_\_ Single X No. Dependents 0  
 Drivers License # \_\_\_\_\_ Formal Education L  
 E-Mail address \_\_\_\_\_  
 Fire Fighter or EMT certifications N/A  
 Physical Ailments or Disabilities None  
 Have you ever been convicted of a felony? YES \_\_\_\_\_ NO (NO)  
 Are you willing to take a Physical Examination if required? (YES) YES \_\_\_\_\_ NO  
 Do you realize that the Fire Department is not a social club; and that as a member you will be required to give freely of your time to attend fires, meetings, drills, and to work on any committee that you may be appointed to? (YES) YES \_\_\_\_\_ NO  
 Employer Richard Alden II  
 How long have you been with your present employer? 5 yr How long with previous employer? N/A  
 Present working hours Varies

We, the undersigned find the character of the applicant satisfactory for application as a member in the Auburn Volunteer Fire Department.

Signature <u>[Signature]</u>	Print Name <u>Jeff Jeanneret</u>	Date <u>7-10-18</u>
Signature <u>[Signature]</u>	Print Name <u>Vaughan Sevens</u>	Date <u>7-10-18</u>
Signature <u>[Signature]</u>	Print Name <u>Chris Sobie</u>	Date <u>7-10-18</u>

I, the undersigned have made application for membership in the Auburn Volunteer Fire Department, and agree to attend at least Five (5) of the Six (6) meetings after being appointed to the Department by the membership. If I do not attend the meetings as required during the first Six (6) months, my membership is hereby void. By signing this document, I understand and agree that the Auburn Volunteer Fire Department can and will obtain background information that may include one or more of the following: (i) verification of certifications; (ii) DMV checks (including driving record history); (iii) criminal background information. I understand that Auburn Volunteer Fire Department will request information from sources in accordance with applicable law and will utilize such information only for purposes of determining my suitability and eligibility for membership. I understand and consent to Auburn Volunteer Fire Department obtaining and using such information for these purposes.

Applicant's Signature [Signature] Date 7/10/18

APPLICATION FOR MEMBERSHIP  
Auburn Volunteer Fire Department

AGENDA ITEM  
NO 22

This application is to be completed by the Applicant and presented to the Auburn Volunteer Fire Department for their approval.

Name Joseph Crews Occupation Maintenance Tech  
Address 1417 H St Auburn NE 68305 Business Address \_\_\_\_\_  
Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
Birth Date \_\_\_\_\_ Married  Single \_\_\_\_\_ No. Dependents 2  
Drivers License # \_\_\_\_\_ Formal Education \_\_\_\_\_  
E-Mail address \_\_\_\_\_  
Fire Fighter or EMT certifications \_\_\_\_\_

Physical Ailments or Disabilities NA

Have you ever been convicted of a felony? YES  NO   
Are you willing to take a Physical Examination if required? YES  NO

Do you realize that the Fire Department is not a social club; and that as a member you will be required to give freely of your time to attend fires, meetings, drills, and to work on any committee that you may be appointed to? YES  NO

Employer MBA Poultry - Smart Chicken

How long have you been with your present employer? 2.5 yr How long with previous employer? 1 yr.

Present working hours 10pm - 10am

We, the undersigned find the character of the applicant satisfactory for application as a member in the Auburn Volunteer Fire Department.

<u>[Signature]</u> Signature	<u>DALE R. THOMAS</u> Print Name	Date <u>7/9/18</u>
<u>[Signature]</u> Signature	<u>Vaughn Sevens</u> Print Name	Date <u>7/9/18</u>
<u>[Signature]</u> Signature	<u>Ryan Jones</u> Print Name	Date <u>7/10/18</u>

I, the undersigned have made application for membership in the Auburn Volunteer Fire Department, and agree to attend at least Five (5) of the Six (6) meetings after being appointed to the Department by the membership. If I do not attend the meetings as required during the first Six (6) months, my membership is hereby void. By signing this document, I understand and agree that the Auburn Volunteer Fire Department can and will obtain background information that may include one or more of the following: (i) verification of certifications; (ii) DMV checks (including driving record history); (iii) criminal background information. I understand that Auburn Volunteer Fire Department will request information from sources in accordance with applicable law and will utilize such information only for purposes of determining my suitability and eligibility for membership. I understand and consent to Auburn Volunteer Fire Department obtaining and using such information for these purposes.

Applicant's Signature Joseph Crews Date 7-5-18



## City of Auburn

1101 J Street  
Auburn, Nebraska 68305

402-274-3420  
402-274-4154 fax  
www.auburn.ne.gov

### MAYOR

Scott Kudrna

### COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Chris Erickson

Rick Janssen

Jeff Jeanneret

August 13, 2018

### Street Department Activity Report (July 2018)

- Appliance and Furniture Recycle Lot – 4 times
- Brush Lot –6 times (emptied)
- Burned brush lot – 5 times
- Worked on equipment at city shop
- Garbage run at parks/rec complex/lake/business area (weekly)
- Cleaned storm drains and filled pot holes
- Swept streets
- Painted parking stalls, crosswalks and handicap stalls South Auburn
- Cut tree at 1300 7<sup>th</sup> Street
- Hauled 4 loads of foundation from burnt house
- Trimmed trees in city right of way
- Put chemicals in the lake
- Street repair at 24<sup>th</sup> & L Streets (3 ½ yards of concrete)
- Helped with fair and parade (set up barricades and trash)
- Cleaned out ditches and driveway tubes
- Worked on alleys around town



EQUAL HOUSING OPPORTUNITY

Harry Bridgmon  
Street Commissioner

AGENDA ITEM

NO

23

## Auburn Memorial Library

1810 Courthouse Ave  
Auburn, NE 68305

### City Council Report August 2018

- We ended our Youth Reading Adventure with 29 kids registered and 25 completing. We gave out Chamber Bucks and snowstorms from Dairy Sweet. This program is sponsored by our Friends of the Library.
- Summer Reading ended with a total attendance of 313. We had 101 kids read 4,706 books.

#### Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>	<u>Money to City:</u>
July	3,740	2,544	\$509.65
OverDrive	<u>359</u>	<u>54</u>	
	4,099	2,598	
June	4,324	2,884	\$689.35
OverDrive	<u>326</u>	<u>54</u>	
	4,650	2,938	



## AGENDA ITEM NO. 23

Budget Reports Submitted by City Treasurer  
Receipts by Department

CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 7/2018, FISCAL 10/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-00-3100	GEN FEDERAL REVENUES			181.56		181.56-
01-00-3200	GEN STATE EQUALIZATION	263,308.29		225,102.05	85.49	38,206.24
01-00-3203	GEN MTR VEHICLE PRORATE	1,400.00	338.54	824.41	58.89	575.59
01-00-3204	GEN STATE AID			1,009.00		1,009.00-
01-00-3208	GEN OTHER STATE	22,950.00	5,194.88	25,974.40	113.18	3,024.40-
01-00-3301	GEN LICENSES & PERMITS	11,000.00	1,390.00	12,852.50	116.84	1,852.50-
01-00-3306	GEN REIM/REFUNDS	7,800.00	3,558.50	6,534.25	83.77	1,265.75
01-00-3310	GEN FRANCHISE FEES	60,000.00	728.55	62,251.61	103.75	2,251.61-
01-00-3312	GEN BPW REVENUE PAYMENT	116,000.00	10,990.07	93,644.28	80.73	22,355.72
01-00-3314	GEN ST LIC AND CITY FINES	4,000.00		3,567.50	89.19	432.50
01-00-3325	GEN TICKET SALES	45,000.00	5,707.85	40,697.58	90.44	4,302.42
01-00-3326	GEN CONCESSIONS	12,000.00	4,704.25	11,539.93	96.17	460.07
01-00-3327	GEN LESSONS	6,200.00	1,601.00	9,461.00	152.60	3,261.00-
01-00-3331	GEN REIM WEST WATERLINE		14,499.23	28,116.98		28,116.98-
01-00-3332	GEN SALE OF MUNI PROPERTY		31.00	766.50		766.50-
01-00-3335	GEN CITY SALES TAX	350,000.00	35,970.58	333,030.80	95.15	16,969.20
01-00-3340	GEN INTEREST	1,000.00	80.04	647.07	64.71	352.93
01-00-3342	GEN PROGRAM & USE FEES	7,000.00	886.89	8,312.94	118.76	1,312.94-
01-00-3350	GEN MFO	14,770.00		14,770.11	100.00	.11-
01-00-3351	GEN PROPERTY TAXES	555,573.31	6,646.46	420,041.77	75.61	135,531.54
01-00-3352	GEN MTR VEHICLE TAXES	71,000.00	6,646.40	65,060.12	91.63	5,939.88
01-00-3359	GEN CO TREAS OTHER	100.00		128.79	128.79	28.79-
01-00-3360	GEN MISC REVENUES	3,813.26	1,225.57	5,736.12	150.43	1,922.86-
01-00-3361	FIRE PROPERTY TAXES	44,464.59	534.40	33,759.13	75.92	10,705.46
01-00-3363	FIRE MTR VEHICLE PRORATE	150.00	27.22	681.54	454.36	531.54-
01-00-3368	FIRE OTHER STATE	2,050.00	417.68	2,088.40	101.87	38.40-
01-00-3369	FIRE CO TREAS OTHER	10.00		10.35	103.50	.35-
01-00-3999	GEN TRANSFERS IN AND RESERVE	25,000.00		12,239.30	48.96	12,760.70
	DIFFERENCE	1,624,589.45	101,179.11	1,419,029.99	87.35	205,559.46
	PROOF	1,624,589.45	101,179.11	1,419,029.99	87.35	205,559.46

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
03-00-3201	STREET HIGHWAY ALLOCATION	379,031.00	30,543.45	315,282.10	83.18	63,748.90
03-00-3202	STREET STATE MOTOR VEHICLE FEE	29,000.00	7,873.94	30,646.90	105.68	1,646.90-
03-00-3206	INCENTIVE PAYMENT	4,000.00		4,000.00	100.00	
03-00-3335	STREET CITY SALES TAX	50,000.00	7,109.18	55,262.95	110.53	5,262.95-
	DIFFERENCE	462,031.00	45,526.57	405,191.95	87.70	56,839.05
	PROOF	462,031.00	45,526.57	405,191.95	87.70	56,839.05

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
04-00-3321	PAVING WATER SEWER	8,500.00		14,259.65	167.76	5,759.65-
04-00-3999	TRANSFERS IN			154,381.92		154,381.92-
	DIFFERENCE	8,500.00		168,641.57	1,984.02	160,141.57-
	PROOF	8,500.00		168,641.57	1,984.02	160,141.57-

## AGENDA ITEM NO. 23

Budget Reports Submitted by City Treasurer  
Expenditures by Department

CITY OF AUBURN  
BUDGET REPORT  
CALENDAR 7/2018, FISCAL 10/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-00-4101	GEN SALARIES	137,500.00	11,612.70	115,729.52	84.17	21,770.48
01-00-4102	GEN HEALTH INSURANCE	33,660.00	2,490.32	22,767.05	67.64	10,892.95
01-00-4103	GEN LIFE INSURANCE	1,100.00	88.07	880.70	80.06	219.30
01-00-4104	GEN PENSION PLAN	5,700.00	433.20	4,332.00	76.00	1,368.00
01-00-4105	GEN WORKMEN COMP	1,650.00		1,162.04	70.43	487.96
01-00-4108	GEN FLEX SPENDING PLAN	850.00	77.25	682.50	80.29	167.50
01-00-4111	GEN FICA MATCH	10,520.00	850.95	8,620.36	81.94	1,899.64
01-00-4201	GEN LEGAL EXPENSES	24,000.00		37,459.12	156.08	13,459.12-
01-00-4202	GEN UTILITIES	10,000.00	1,002.94	8,719.14	87.19	1,280.86
01-00-4203	GEN INSURANCE	8,500.00		7,091.71	83.43	1,408.29
01-00-4204	GEN MEMBERSHIPS/SUBSCRIP	8,400.00		447.55	5.33	7,952.45
01-00-4205	GEN MEETING EXPENSES	4,000.00	59.19	1,556.98	38.92	2,443.02
01-00-4206	GEN SERVICES	45,500.00	1,788.50	41,405.63	91.00	4,094.37
01-00-4208	GEN BLDG & GROUNDS MAINT	3,000.00		2,522.36	84.08	477.64
01-00-4209	GEN EQUIP & EQUIP MAINT	10,000.00	1,596.63	5,646.20	56.46	4,353.80
01-00-4217	GEN ECONOMIC DEVELOP	7,000.00		7,000.00	100.00	
01-00-4218	GEN STATUTES & REFERENCE	200.00		66.70	33.35	133.30
01-00-4223	GEN TREE PROGRAM	4,500.00	248.38	1,356.04	30.13	3,143.96
01-00-4230	GEN SALES TAX	200.00		87.02	43.51	112.98
01-00-4245	GEN ST LIC AND CITY FINES	4,000.00				4,000.00
01-00-4250	GEN SUPPLIES/MATERIALS	6,500.00	463.56	5,953.10	91.59	546.90
01-00-4299	GEN MISC EXPENSES	500.00		427.20	85.44	72.80
01-00-4400	GEN CAPITAL OUTLAYS	6,400.00				6,400.00
01-00-4700	HANGAR PAYMENT	27,892.00		209,086.59	749.63	181,194.59-
01-00-4800	GEN GRANT & SPECIAL PROJECTS	41,000.00	56.00	8,100.86	19.76	32,899.14
01-00-4810	HOUSING PROGRAMS	80,000.00		15,000.00	18.75	65,000.00
01-00-4900	COMPREHENSIVE PLAN UPDATE/HOUS	35,000.00	2,083.10	17,191.04	49.12	17,808.96
01-00-4951	BACK TAXES ON PROP ACQUIRED			191.44		191.44-
01-00-4990	CITY/EC DEVELOPMENT POSITION	75,000.00				75,000.00
01-00-4999	TRANS OUT/PURCHASE CD	202,751.00		100,000.00	49.32	102,751.00
	DIFFERENCE	795,323.00	22,850.79	623,482.85	78.39	171,840.15
	PROOF	795,323.00	22,850.79	623,482.85	78.39	171,840.15

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-02-4206	POLICE SERVICES	329,000.00	26,583.33	266,583.34	81.03	62,416.66
	DIFFERENCE	329,000.00	26,583.33	266,583.34	81.03	62,416.66
	PROOF	329,000.00	26,583.33	266,583.34	81.03	62,416.66

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-05-4101	FIRE DEPT SALARIES	6,000.00	500.00	5,000.00	83.33	1,000.00
01-05-4103	FIRE DEPT LIFE INS	1,800.00	157.28	1,565.80	86.99	234.20
01-05-4105	FIRE DEPT WORKMEN COMP	3,100.00		3,100.16	100.01	.16-
01-05-4111	FIRE DEPT FICA MATCH	460.00	38.25	382.50	83.15	77.50
01-05-4202	FIRE DEPT UTILITIES	7,500.00	370.83	6,114.90	81.53	1,385.10
01-05-4203	FIRE DEPT INSURANCE	6,800.00		6,389.66	93.97	410.34
01-05-4204	FIRE DEPT MEMBERS/SUB/RECOG	2,500.00		1,138.50	45.54	1,361.50
01-05-4205	FIRE DEPT MEETINGS/TRAININGS	1,750.00	71.00	755.00	43.14	995.00
01-05-4206	FIRE DEPT SERVICES	860.00	50.00	539.00	62.67	321.00
01-05-4208	FIRE DEPT BLDG & GROUNDS	3,000.00		256.99	8.57	2,743.01
01-05-4209	FIRE DEPT EQUIP/MAINT	10,000.00	129.70	1,897.63	18.98	8,102.37
01-05-4222	FIRE DEPT CHIEF EXPENSES	1,050.00				1,050.00
01-05-4250	FIRE DEPT SUPPLIES	2,200.00	13.77	714.55	32.48	1,485.45
01-05-4299	FIRE DEPT MISC EXPENSES			148.76		148.76-
01-05-4400	FIRE DEPT CAPITAL OUTLAYS	5,800.00				5,800.00
01-05-4801	BUNKER GEAR/SCBA	14,000.00		15,464.93	110.46	1,464.93-
01-05-4802	FIRE HOSE	5,500.00		4,184.10	76.07	1,315.90
	DIFFERENCE	72,320.00	1,330.83	47,652.48	65.89	24,667.52
	PROOF	72,320.00	1,330.83	47,652.48	65.89	24,667.52

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-07-4101	PARKS SALARIES	25,000.00	5,383.50	17,804.50	71.22	7,195.50
01-07-4105	PARKS WORKMEN COMP	2,600.00		3,177.99	122.23	577.99-
01-07-4111	PARKS FICA MATCH	1,750.00	411.84	1,362.04	77.83	387.96
01-07-4202	PARKS UTILITIES	22,250.00	4,458.69	17,345.54	77.96	4,904.46
01-07-4203	PARKS INSURANCE	4,300.00		4,161.73	96.78	138.27
01-07-4206	PARKS SERVICES	3,000.00	430.00	1,610.00	53.67	1,390.00
01-07-4208	PARKS BLDG & GROUNDS MAIN	24,000.00	2,301.39	16,946.06	70.61	7,053.94
01-07-4209	PARKS EQUIP & MAINT	4,000.00	37.60	3,248.02	81.20	751.98
01-07-4230	PARKS SALES TAX/LODGING	700.00		705.09	100.73	5.09-
01-07-4250	PARKS SUPPLIES & EQUIP	12,000.00	1,143.04	10,636.67	88.64	1,363.33
01-07-4299	PARKS MISC EXPENSES	500.00	1,150.00	1,150.00	230.00	650.00-
01-07-4400	CAPITAL OUTLAYS	106,000.00		94,469.35	89.12	11,530.65
	DIFFERENCE	206,100.00	15,316.06	172,616.99	83.75	33,483.01
	PROOF	206,100.00	15,316.06	172,616.99	83.75	33,483.01

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-09-4202	SR CENTER UTILITIES	8,000.00	795.23	6,587.64	82.35	1,412.36
01-09-4203	SR CENTER INSURANCE	300.00		388.00	129.33	88.00-
01-09-4206	SR CENTER SERVICES	2,500.00	190.00	1,900.00	76.00	600.00
01-09-4208	SR CENTER BLDG & GROUNDS	6,000.00		1,437.32	23.96	4,562.68
01-09-4209	SR CENTER EQUIP & MAINT	2,000.00		978.80	48.94	1,021.20
01-09-4250	SR CENTER SUPPLIES/MATER	300.00	36.78	62.28	20.76	237.72
	DIFFERENCE	19,100.00	1,022.01	11,354.04	59.45	7,745.96
	PROOF	19,100.00	1,022.01	11,354.04	59.45	7,745.96

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01-51-4101	LIBRARY SALARIES	80,600.00	6,185.34	61,142.77	75.86	19,457.23
01-51-4102	LIBRARY HEALTH INSURANCE	9,768.00	682.91	6,831.61	69.94	2,936.39
01-51-4103	LIBRARY LIFE INSURANCE	340.00	28.17	281.70	82.85	58.30
01-51-4104	LIBRARY PENSION PLAN	3,150.00	239.53	2,548.86	80.92	601.14
01-51-4105	LIBRARY WORKMEN COMP	230.00				230.00
01-51-4111	LIBRARY FICA MATCH	6,170.00	464.92	4,595.01	74.47	1,574.99
01-51-4202	LIBRARY UTILITIES	11,000.00	893.36	9,475.06	86.14	1,524.94
01-51-4203	LIBRARY INSURANCE	3,500.00		4,103.34	117.24	603.34-
01-51-4204	LIBRARY MEMBERSHIPS/SUB	700.00		1,435.55	205.08	735.55-
01-51-4205	LIBRARY MEETING EXPENSES	400.00				400.00
01-51-4206	LIBRARY SERVICES	10,000.00	554.11	7,219.62	72.20	2,780.38
01-51-4208	LIBRARY BLDG & GROUNDS	6,000.00	2,031.00	10,313.19	171.89	4,313.19-
01-51-4209	LIBRARY EQUIP & MAINT	5,000.00		1,016.25	20.33	3,983.75
01-51-4228	LIBRARY BOOKS/AVS	20,000.00	1,416.43	16,487.26	82.44	3,512.74
01-51-4230	LIBRARY SALES TAX	60.00		19.41	32.35	40.59
01-51-4250	LIBRARY SUPPLIES/MATERIALS	6,000.00	271.16	3,244.22	54.07	2,755.78
01-51-4299	LIBRARY MISC EXPENSES	500.00		730.53	146.11	230.53-
	DIFFERENCE	163,418.00	12,766.93	129,444.38	79.21	33,973.62
	PROOF	163,418.00	12,766.93	129,444.38	79.21	33,973.62

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ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
01-52-4101	SWIM POOL SALARIES	67,000.00	26,568.66	49,404.80	73.74	17,595.20
01-52-4105	SWIM POOL WORKMEN COMP	3,000.00		4,349.98	145.00	1,349.98-
01-52-4107	SWIM POOL TRAINING/CERTIFICATE	4,500.00	722.00	3,654.00	81.20	846.00
01-52-4111	SWIM POOL FICA MATCH	5,000.00	2,032.53	3,779.51	75.59	1,220.49
01-52-4202	SWIM POOL UTILITIES	17,750.00	2,703.83	9,021.93	50.83	8,728.07
01-52-4203	SWIM POOL INSURANCE	2,000.00		1,947.75	97.39	52.25
01-52-4206	SWIM POOL SERVICES	3,000.00	56.00	1,894.00	63.13	1,106.00
01-52-4208	SWIM POOL BLDG & GROUNDS	4,000.00	707.74	2,379.99	59.50	1,620.01
01-52-4209	SWIM POOL EQUIP & MAINT	5,000.00		4,345.76	86.92	654.24
01-52-4230	SWIM POOL SALES TAX	3,800.00	2,488.87	3,373.47	88.78	426.53
01-52-4240	SWIM POOL REIM/REFUNDS		100.00	100.00		100.00-
01-52-4250	SWIM POOL SUPPLIES/MATER	16,000.00	4,089.30	9,955.50	62.22	6,044.50
01-52-4299	SWIM POOL MISC EXPENSES	500.00		329.00	65.80	171.00
	DIFFERENCE	131,550.00	39,468.93	94,535.69	71.86	37,014.31
	PROOF	131,550.00	39,468.93	94,535.69	71.86	37,014.31

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
03-00-4101	STREET SALARIES	128,000.00	13,582.60	124,309.70	97.12	3,690.30
03-00-4102	STREET HEALTH INSURANCE	22,840.00	2,658.46	24,747.57	108.35	1,907.57-
03-00-4103	STREET LIFE INSURANCE	725.00	82.93	740.19	102.10	15.19-
03-00-4104	STREET PENSION PLAN	4,500.00	354.63	3,734.99	83.00	765.01
03-00-4105	STREET WORKMEN COMP	6,000.00		3,935.48	65.59	2,064.52
03-00-4111	STREET FICA MATCH	9,800.00	955.17	9,306.54	94.96	493.46
03-00-4202	STREET UTILITIES	8,000.00	457.94	7,237.12	90.46	762.88
03-00-4203	STREET INSURANCE	6,200.00		5,974.33	96.36	225.67
03-00-4206	STREET SERVICES	5,000.00		5,034.36	100.69	34.36-
03-00-4208	STREET BLDG & GR MAINT	500.00		25.58	5.12	474.42
03-00-4220	STREET SNOW REMOVAL OTH	4,000.00		4,070.00	101.75	70.00-
03-00-4231	STREET ROAD EQUIP PARTS	11,000.00	7,458.12	20,670.45	187.91	9,670.45-
03-00-4232	STREET ROAD EQUIP LABOR	4,000.00	1,340.11	5,349.01	133.73	1,349.01-
03-00-4240	STREET REIM MEALS/REFUNDS	200.00				200.00
03-00-4250	STREET SUPPLIES			15.97		15.97-
03-00-4256	STREET CHEMICAL SUPPLIES	3,500.00	121.90	2,070.71	59.16	1,429.29
03-00-4258	STREET SHOP SUPPLIES	2,100.00	203.48	1,496.28	71.25	603.72
03-00-4259	STREET SHOP TOOLS	1,000.00		949.29	94.93	50.71
03-00-4271	STREET GASOLINE	15,000.00	1,119.35	12,107.43	80.72	2,892.57
03-00-4272	STREET OIL/GREASE/ETC	1,500.00	31.98	334.74	22.32	1,165.26
03-00-4273	STREET TIRES & TIRE REPAIR	3,000.00		124.50	4.15	2,875.50
03-00-4274	STREET ASPHALTIC MATERIALS	10,000.00	41.95	674.75	6.75	9,325.25
03-00-4275	STREET GRAVEL & BORROW	6,000.00		1,811.11	30.19	4,188.89
03-00-4277	STREET CONCRETE	10,000.00	2,399.88	10,613.49	106.13	613.49-
03-00-4278	STREET CULVERTS	500.00				500.00
03-00-4279	STREET STEEL PRODUCTS	200.00	201.85	1,633.74	816.87	1,433.74-
03-00-4280	STREET LUMBER	100.00		65.07	65.07	34.93
03-00-4283	STREET SIGNS	600.00		116.71	19.45	483.29
03-00-4284	STREET SIGN POSTS			136.52		136.52-
03-00-4287	STREET PAVEMENT MARKING	1,500.00	1,253.41	1,282.82	85.52	217.18
03-00-4288	STREET FLARES/FLAGS/BARRI	100.00				100.00
03-00-4289	STREET SAFETY PROGRAM	350.00	58.91	274.89	78.54	75.11
03-00-4290	STREET EQUIP/LAND RENTAL	6,000.00	500.00	5,000.00	83.33	1,000.00
03-00-4299	STREET MISC SUPPLIES & MAT	500.00	39.15	701.30	140.26	201.30-
03-00-4300	STREET CAPITAL IMPROVE.	50,000.00	50,313.64	101,601.74	203.20	51,601.74-
03-00-4400	STREET CAPITAL OUTLAYS	12,750.00				12,750.00
03-00-4600	STREET DEBT SERV INTEREST			2,190.00		2,190.00-
	DIFFERENCE	335,465.00	83,175.46	358,336.38	106.82	22,871.38-
	PROOF	335,465.00	83,175.46	358,336.38	106.82	22,871.38-

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BUDGET REPORT  
CALENDAR 7/2018, FISCAL 10/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
04-00-4206	STREET IMPROVEMENT SERVICES	45.00		60.00	133.33	15.00-
04-00-4299	STREET IMPROVEMENT MISC			2,079.03		2,079.03-
04-00-4500	ST IMPROVE DEBT SERV PRINCIPAL	60,000.00		120,000.00	200.00	60,000.00-
04-00-4600	ST IMPROVE DEBT SERV INTEREST	9,612.50		4,341.14	45.16	5,271.36
		=====	=====	=====	=====	=====
	DIFFERENCE	69,657.50		126,480.17	181.57	56,822.67-
		=====	=====	=====	=====	=====
	PROOF	69,657.50		126,480.17	181.57	56,822.67-
		=====	=====	=====	=====	=====

MONTHLY LAW ENFORCEMENT REPORT TO THE  
MAYOR AND CITY COUNCIL OF THE CITY OF  
AUBURN

FOR THE MONTH OF JULY 2018

Total Number of Calls within the City of Auburn	148
Total Number of Ordinance/Animal Calls	16
Total Number of Actual Criminal Cases Reported/Initiated	21

Respectfully submitted,



Brent Lottman  
Sheriff

City of Auburn  
TIF Activity  
Report Date 7-31-18

Date	Description	Account Activity	Auburn 1	Auburn 1 Project #2 SE Corner	Terrace Heights I	Terrace Heights II	Auburn Bowling Center I	Auburn Bowling Center II	Hemmingsen Funeral Home	Northwest Sanitary Sewer	West Project	Orschein
5/31/2018	Balance	\$ 1,035,507.91	\$ 863,557.96	\$ 78,591.86	\$ 51,617.79	\$ -			\$ 29,083.59		\$ 11,732.08	\$ 924.63
6/15/2018	Co Collections	\$ 24,716.78	\$ 12,600.34	\$ 3,011.09			\$ 6,339.49				\$ 2,765.86	
6/30/2018	Co. Collections Trans		\$ 6,339.49				\$ (6,339.49)					
6/30/2018	Orschein TIF								\$ 3.88		\$ 1.29	\$ (924.63)
6/30/2018	Interest on Account	\$ 129.29	\$ 107.31	\$ 10.34	\$ 6.47							
6/30/2018	Trans to City	\$ (14,499.23)										
7/11/2018	Auburn Newspapers	\$ (15.47)	\$ (15.47)									
7/12/2018	Co. Collections	\$ 8,395.48	\$ 7,790.17	\$ 546.18	\$ 10.01	\$ 10.95	\$ 3.88		\$ 5.88		\$ 16.23	\$ 12.18
7/12/2018	Co. Collections Trans		\$ 3.88		\$ 10.95	\$ (10.95)	\$ (3.88)					
7/12/2018	D. Lunzmann Phase 12	\$ (6,750.00)	\$ (6,750.00)									
7/12/2018	D. Lunzmann Phase 13	\$ (2,843.10)	\$ (2,843.10)									
7/12/2018	Auburn Public Schools	\$ (3,360.00)	\$ (3,360.00)									
7/12/2018	Holly Siske	\$ (960.00)	\$ (960.00)									
7/25/2018	Ruth Heywood P-12	\$ (6,925.00)	\$ (6,925.00)									
7/25/2018	Ruth Heywood P-12	\$ (800.00)	\$ (800.00)									
7/25/2018	Ruth Heywood P-13	\$ (8,612.50)	\$ (8,612.50)									
7/31/2018	Interest on Account	\$ 133.23	\$ 111.91	\$ 10.66	\$ 6.66				\$ 4.00			
7/31/2018	Balance	\$ 1,023,192.76	\$ 860,244.99	\$ 82,170.13	\$ 51,651.88	\$ -	\$ -		\$ 29,097.35		\$ 16.23	\$ 12.18

AGENDA ITEM  
NO 24