

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
MARCH 11, 2019

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS\***  
\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information, than can be presented in that time frame, may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.  
  
The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**
6. **APPROVAL OF FINANCIAL REPORT.**
7. **CLAIMS.**
8. **APPROVAL** for Attendance at Meeting(s).
9. **HOUSING PROGRAM** - Rehabilitation funding (local funds) – Jeremy Pierce for house at 1313 10<sup>th</sup> Street.
10. **HISTORIC PRESERVATION 2019-2020 GRANT** – Funding request.
11. **7:10 p.m., or shortly thereafter, PUBLIC HEARING** to obtain public comment prior to consideration of a proposed recommendation from the City Planning Commission for an amendment/change the width of city street “G” Street, south of 17<sup>th</sup> Street from 80 feet to 70 feet, for approximately the distance of one/half a block.  
  
**Action** on said public hearing.
12. **CONSIDERATION** of request by ESU 4 to use the city street for a community 5K.
13. **RESOLUTION** to close Hwy 75 & 136 for parade route (Nemaha County Fair).
14. **REQUEST** from Blue Rivers Area Agency for funding assistance.
15. **AUTHORIZATION** of the preparation of a blighted and substandard area study and submission of such study upon its completion to the Planning Commission for its consideration pursuant to section 18-2109(2) of the Nebraska Community Development Law.

16. **RESOLUTION** – Declaring certain residential real estate within the City of Auburn as a public nuisance to the community pursuant to City Code and directing nuisance abatement of said real estate by legal remedy pursuant to Nebraska Law (709 “M” St. & 1118 17<sup>th</sup> St.).
17. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
  - e. Airport Report
18. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Housing
  - i. Other Committees & Reports
19. **ADJOURNMENT.**

Auburn, Nebraska  
February 11, 2019

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 11, 2019, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 8, 2019. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Jeanneret moved to dispense with the reading of the January 14, 2019 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the financial report; Seconded by Council Member Tom Clark and upon roll call vote, following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following January claims were presented before the Council for ratification: AFLAC, Wh-73.80; Blue Cross-Blue Shield, Ins-4,695.93; Haffke Enterprises, Equip-10,000.00; Mid-American Benefits Inc., Ins-151.25; NE Dept. of Revenue, Taxes-1,409.85; Region V-SENDS, Se-375.00; The Standard, Ins-361.94; Time Warner Cable, Se-580.71; Verizon Wireless, Se-46.84; The following February claims were presented before the Council for ratification: American Recycling & Sanitation, Se-335.00; Auburn BPW, Ut-5,325.59; Capital Business Systems, Su-367.46; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Nemaha County, Se-27,500.00; Time Warner Cable, Se-102.82; Verizon Wireless, Se-80.02; Wex Bank, Su-1,925.14. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-AV-87.58; American Legal Publishing, Se-369.36; Auburn Design Shop, Se-12.00; Auburn Memorial Library Petty Cash, Su-81.03; Auburn Newspapers, Se-690.83; Baker & Taylor, Bk-429.62; Bradley Electric, Re-90.76; Bulldog Auto Supply Inc., Su-37.98; Clark Painting, Se-250.00; Dell Marketing L.P., Equip-562.84; Demco, Su-75.52; Drake's Construction, Su-200.00; Eakes Office Solutions, Su-226.34; Eggers Brothers Inc., Su-147.48; Filter Care, Se-80.55; First National Bank Omaha, Card Transactions-202.30; Follett School Solutions Inc., Se-594.83; Gale/Cengage Learning, Bk-AV-132.89; Heath Christiansen, Se-1,740.00; Logan Contractors Supply Inc. Su-37.49; Lotter Tree Service LLC, Se-765.00; Mandy Hall Photography, Se-100.00; OCLC Inc., Sub-60.18; Ricoh USA Inc., Su-10.86; Schmader Electric Construction, Se-521.00; Wt. Cox Subscriptions, Sub-61.78.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; TIF-Tax Increment Financing; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance

with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark and Tom Clark. The following voted "NAY": No one. Motion: Carried.

A request was made to allow 3 people to attend the Restore Nebraska (historic preservation) conference. Council Member Billings moved to allow attendance at the meeting as requested; Seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Mayor White proclaimed March Problem Gambling Awareness Month, which proclamation was:

PROCLAMATION  
MARCH PROBLEM GAMBLING AWARENESS MONTH

- WHEREAS, there are individuals and families in our community adversely affected by problem gambling; and
- WHEREAS, compulsive gambling is often hidden from family members, social services and mental health professionals; and
- WHEREAS, compulsive gambling often occurs in combination with other disorders such as chemical dependency and depression; and
- WHEREAS, it is important to raise awareness of the warning signs of compulsive gamblers and connect them with professional help.

NOW, THEREFORE, I, Dan White, Mayor of the City of Auburn, Nebraska, do hereby proclaim March, 2019, as "**Problem Gambling Awareness Month**" and urge citizens to learn more about the consequences of problem gambling and help available through the Nebraska Gamblers Assistance Program.

Members of Nemaha County Leadership Class 6 were present to explain their class project and request financial assistance. Leslie Clark presented the project and asked for keno funding to help with the class project. Council Member Erickson moved to approve the Nemaha County Leadership's request in the amount of \$5,000 in keno funds for their class project of "Honeybees of the Heartland". The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the BPW utility easement running north of 6<sup>th</sup> Street on L Street (including the vacated portion of L Street). The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to confirm the conveyance of City owned real estate, regarding the vacated portion of "L" Street, north of 6<sup>th</sup> Street, subject to utility easements by the passage and adoption of Resolution No. 5-19. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 5-19  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

**WHEREAS**, the City of Auburn desires to convey real property legally identified as shown in Exhibit "A" attached hereto and incorporated herein by this reference;

**WHEREAS**, pursuant to Neb. Rev. Stat. § 17-503(6)(c), and City Code Section 92.08(A)(7) of the City of Auburn, NE., the City Council hereby authorizes and directs the conveyance of said real property as stated herein;

**WHEREAS**, the fair market value of said real property is less than \$5,000.00;

**WHEREAS**, the real property conveyed herein is vacated City street right-of-way;

**WHEREAS**, the Transferees, David and Beth Pieters, shall agree to all requested easement(s) by the City of Auburn, NE., and the Transferees shall pay all cost associated with the real property conveyance, including: cost of survey(s), and the filing fees for survey(s), easement(s) and the real estate transfer deed;

**WHEREAS**, the City reserves the right to reject this proposed real estate conveyance up until the time of Closing of the real estate transfer;

**WHEREAS**, the real property shall be maintained free of nuisance and city code violation(s) or revert to the possession and ownership of the City of Auburn, NE.

**WHEREAS**, confirmation of conveyance may be made by passage of City Ordinance.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the City of Auburn, Nebraska, that the real property identified in Exhibit "A", attached hereto, shall be conveyed to David and Beth Pieters, as joint tenants, pursuant to the provisions of this Resolution by quitclaim deed after reservation of City easement(s) and payment of costs herein;

**BE IT FURTHER RESOLVED** notice of the proposed conveyance of city owned real property shall be posted in three (3) prominent places within the City of Auburn, for a period of not less than 7 days prior to the transfer. The notice shall give a general description of the property and state the terms and conditions of transfer as stated herein;

**BE IT FURTHER RESOLVED** the Mayor is authorized to sign any necessary agreements or contracts on behalf of the City of Auburn in carrying out the provisions of this Resolution;

**BE IT FURTHER RESOLVED** that the City reserves the right to reject this real estate conveyance up until Closing;

**BE IT FURTHER RESOLVED** that the Mayor and City Clerk will transfer by Quitclaim Deed to the Transferees the real property identified in Exhibit "A", upon payment of transfer cost and approval of City easement(s). All payments shall be made by cash or certified funds. Possession will be given to the Transferees upon payment of all transfer expenses to or by the City of Auburn, NE;

**BE IT FURTHER RESOLVED** the real property shall be maintained and possessed free of nuisance and/or code violations or revert back to the possession and ownership of the City of Auburn, NE.

**BE IT FURTHER RESOLVED** that real estate taxes on said property shall be paid by the Transferee as of February 11, 2019.

**EXHIBIT "A"**

The East and West halves (E1/2 & W1/2) of vacated "L" Street, between Lot 6, Block 44 and Lot 1, Block 45, Sheridan Add. to City of Auburn, Nemaha County, Nebraska.

Public hearing was held to consider the One and Six Year Plan for Street Improvements in the City of Auburn. Evan Wickersham with JEO Consulting Group Inc. presented the proposed plan. There wasn't any opposition given relating to the proposed plan. After allowing time for questions and public comment, the public hearing was closed. Council Member Erickson introduced Resolution No. 6-19 and moved for its adoption. Council Member Shawn Clark seconded the motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. A true, correct and complete copy of said resolution is as follows:

"WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the City of Auburn, and

WHEREAS, a public meeting was held on the 11<sup>th</sup> day of February, 2019, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of Auburn, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted."

A resolution to update to the Nemaha County LEOP (Local Emergency Operations Plan) will be considered at a later meeting.

Council Member Erickson moved to approve a rehabilitation grant of 30% of the actual eligible costs (documented by paid invoices) of the rehabilitation project up to \$7,049.02 and a one year interest free loan in an amount up to \$8,223.86 to Jeremy and Lisa Pierce for the rehabilitation of the house at 1313 10<sup>th</sup> Street. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve a rehabilitation grant of 30% of the actual eligible costs (documented by paid invoices associated with siding, soffit, fascia, foundation repair, furnace, and hot water heater) of the rehabilitation project with an amount up to \$5,140.05 to Nate Leslie for the rehabilitation of the house at 914 N Street. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve Resolution No. 8-19 in support of application and sustainability of the National Park Service Historic Revitalization Subgrant Program (HRSP). The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried. A true, correct and complete copy of said resolution is as follows:

RESOLUTION NO. 8-19  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION FOR THE CITY OF AUBURN, NEBRASKA, IN SUPPORT OF APPLICATION AND SUSTAINABILITY OF THE HISTORIC REVITALIZATION SUBGRANT PROGRAM (HRSP).

**WHEREAS**, The City of Auburn, NE, and the Auburn Development Council (ADC) are allowable Applicants for the National Park Service, U.S. Depart of the Interior, Historic Preservation Fund, Historic Revitalization Subgrant Program (HRSP);

**WHEREAS**, This Grant may range from \$100,000 to \$750,000 (or less at the discretion of the selection panel) to support the rehabilitation of historic properties of significance to rehabilitate,

protect, and foster economic development within rural communities through subgrants. This Grant program will fund physical preservation projects for historic sites to include architectural/engineering services and physical preservation that meets the Secretary of the Interior's Standards & Guidelines for Archeology and Historic Preservation.

**WHEREAS**, The City of Auburn, NE, and/or ADC will select a property/properties within the community which best serves and corresponds with the requirements of HRSP, for the betterment of the community and to help rehabilitate and foster economic development.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nebraska, that the City Council hereby recognizes the urgently needed support for historic preservation and economic development/growth within the historic business district(s) of the City.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nebraska, that the City Council hereby supports the application by the City of Auburn, NE, and/or the Auburn Development Council (ADC), for Historic Revitalization Subgrant Program (HRSP) funds within the eligibility requirements of (HRSP).

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the City Council further supports the objective and goal of revitalization and preservation of historically significant properties with the goal and intention of developing public-private partnerships and community engagement for sustainable economic growth.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nemaha County, Nebraska, that the Mayor of the City of Auburn, NE, is authorized to sign any necessary documents and/or applications needed; as well as, do all acts necessary to carry out the terms and provisions of this Resolution.

Discussion was held regarding the Auburn Housing Study and a couple pages needing to be updated. Council Member Billings moved to approve the Auburn Housing Study prepared and submitted by JEO as updated/amended. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the contract with NEDED for CDBG Owner Occupied Housing Grant 18-HO-36067 and authorize the Mayor to sign any necessary documents on behalf of the City of Auburn in carrying out the grant. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the Professional Service Agreement with SENDD (Southeast Nebraska Development District) for Owner Occupied Housing Rehab Grant No. 18-HO-36067 and authorize the Mayor to sign any necessary documents on behalf of the City of Auburn in carrying out the grant. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

No action was taken on Agenda Item No. 21 (Consideration of proposal to transfer nuisance real estate at 714 Central Avenue to the City for nuisance abatement).

No action was taken on Agenda Item No. 22 (Consideration of proposal to transfer nuisance real estate at 2001 "N" Street to the City for nuisance abatement).

Mayor White reappointed The Nemaha County Herald as the official newspaper and Jeff Rowell as a Historic Preservation Member. Upon calling the roll, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Reappointment/Appointment: Confirmed.

Council Member Erickson moved that Mayor Dan White be the appointed City Representative for the Workforce Housing Program Board and that he be authorized to sign any documents necessary on behalf of the City. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Reports from department heads and council committees were given. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for January, 2019 was also provided.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

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Dan White, Mayor

ATTEST:

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Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 11, 2019; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk



The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 11, 2019, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

The City Council approved the January 14, 2019 meeting's minutes as written.

The City Council approved the financial report.

The following January claims were presented before the Council for ratification: AFLAC, Wh-73.80; Blue Cross-Blue Shield, Ins-4,695.93; Haffke Enterprises, Equip-10,000.00; Mid-American Benefits Inc., Ins-151.25; NE Dept. of Revenue, Taxes-1,409.85; Region V-SENDS, Se-375.00; The Standard, Ins-361.94; Time Warner Cable, Se-580.71; Verizon Wireless, Se-46.84; The following February claims were presented before the Council for ratification: American Recycling & Sanitation, Se-335.00; Auburn BPW, Ut-5,325.59; Capital Business Systems, Su-367.46; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Nemaha County, Se-27,500.00; Time Warner Cable, Se-102.82; Verizon Wireless, Se-80.02; Wex Bank, Su-1,925.14. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-AV-87.58; American Legal Publishing, Se-369.36; Auburn Design Shop, Se-12.00; Auburn Memorial Library Petty Cash, Su-81.03; Auburn Newspapers, Se-690.83; Baker & Taylor, Bk-429.62; Bradley Electric, Re-90.76; Bulldog Auto Supply Inc., Su-37.98; Clark Painting, Se-250.00; Dell Marketing L.P., Equip-562.84; Demco, Su-75.52; Drake's Construction, Su-200.00; Eakes Office Solutions, Su-226.34; Eggers Brothers Inc., Su-147.48; Filter Care, Se-80.55; First National Bank Omaha, Card Transactions-202.30; Follett School Solutions Inc., Se-594.83; Gale/Cengage Learning, Bk-AV-132.89; Heath Christiansen, Se-1,740.00; Logan Contractors Supply Inc. Su-37.49; Lotter Tree Service LLC, Se-765.00; Mandy Hall Photography, Se-100.00; OCLC Inc., Sub-60.18; Ricoh USA Inc., Su-10.86; Schmader Electric Construction, Se-521.00; Wt. Cox Subscriptions, Sub-61.78.

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The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Approval was given for 3 people to attend the Restore Nebraska (historic preservation) conference.

Mayor White proclaimed March Problem Gambling Awareness Month.

The City Council approved the expenditure of \$5,000 from keno funds for the Nemaha County Leadership Class public art project "Honeybees of the Heartland".

The BPW utility easement running north of 6<sup>th</sup> Street on L Street (including the vacated portion of L Street) was approved and the City Council confirmed the conveyance of City owned real

estate, regarding the vacated portion of "L" Street, north of 6<sup>th</sup> Street by the passage and adoption of Resolution No. 5-19.

Public hearing was held to consider the One and Six Year Plan for Street Improvements in the City of Auburn. Evan Wickersham with JEO Consulting Group Inc. presented the proposed plan. After allowing time for questions and public comment, the public hearing was closed. The City Council approved the adoption of the One and Six Year Plan for Street Improvements by the passage and adoption of Resolution No. 6-19.

A resolution to update the Nemaha County LEOP (Local Emergency Operations Plan) will be considered at a later meeting.

The City Council approved a rehabilitation grant of 30% of the actual eligible costs (documented by paid invoices) of the rehabilitation project up to \$7,049.02 and a one year interest free loan in an amount up to \$8,223.86 to Jeremy and Lisa Pierce for the rehabilitation of the house at 1313 10<sup>th</sup> Street.

The City Council approved a rehabilitation grant of 30% of the actual eligible costs (documented by paid invoices associated with siding, soffit, fascia, foundation repair, furnace, and hot water heater) of the rehabilitation project with an amount up to \$5,140.05 to Nate Leslie for the rehabilitation of the house at 914 N Street.

Resolution No. 8-19 in support of application and sustainability of the National Park Service Historic Revitalization Subgrant Program (HRSP) was approved.

The Auburn Housing Study prepared and submitted by JEO was approved as amended.

The contract with NEDED for CDBG Owner Occupied Housing Grant 18-HO-36067 was approved and the Mayor was authorized to sign any necessary documents on behalf of the City of Auburn in carrying out the grant.

The Professional Service Agreement with SENDD (Southeast Nebraska Development District) for Owner Occupied Housing Rehab Grant No. 18-HO-36067 was approved and the Mayor was authorized to sign any necessary documents on behalf of the City of Auburn in carrying out the grant.

No action was taken on Agenda Item No. 21 (Consideration of proposal to transfer nuisance real estate at 714 Central Avenue to the City for nuisance abatement).

No action was taken on Agenda Item No. 22 (Consideration of proposal to transfer nuisance real estate at 2001 "N" Street to the City for nuisance abatement).

The City Council confirmed the appointment of the Nemaha County Herald as the official newspaper and Jeff Rowell as a Historic Preservation Member.

Mayor Dan White was appointed the City Representative for the Workforce Housing Program Board and was authorized to sign any documents necessary on behalf of the City.

Reports from department heads and council committees were given. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for January, 2019 was also provided.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk/Treasurer

February 11, 2019  
Page 3

R. Daniel White  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

# TREASURER'S REPORT

## CALENDAR 2/2019, FISCAL 5/2018

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	314,577.05	68,872.23	72,693.36	310,755.92
STREET CHECKING	163,096.34	42,386.18	23,610.97	181,871.55
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TOTAL CHECKING:	477,673.39	111,258.41	96,304.33	492,627.47
TOTAL FIRE DEPT SINKING	25,026.73	.00	.00	25,026.73
TOTAL KENO RESERVE MMA:	29,279.24	4.43	2,724.97	26,558.70
TOTAL KENO CHECKING	44,410.57	5.11	.00	44,415.68
TOTAL CDBG CHECKING	8,845.50	.00	.00	8,845.50
TOTAL CDBG ED MMA:	41,857.99	6.42	.00	41,864.41
TOTAL CDBG DTR REUSE	112,216.21	1,737.69	.00	113,953.90
TOTAL CDBG HD SAVINGS:	66,795.02	643.42	.00	67,438.44
TOTAL CRA CHECKING	633,243.51	28,633.75	5,000.00	656,877.26
TOTAL CITY REC CHECKING	58,035.32	.00	.00	58,035.32
GENERAL CD #23810 ASB	100,000.00			100,000.00
	-----	-----	-----	-----
TOTAL C.D. 'S:	100,000.00	.00	.00	100,000.00
	=====	=====	=====	=====
TOTAL CASH ON HAND:	1,597,383.48	142,289.23	104,029.30	1,635,643.41
	=====	=====	=====	=====

AGENDA ITEM  
NO 6

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT

VENDOR NAME

REFERENCE

AGENDA ITEM

NO

7

ACCOUNTS PAYABLE CLAIMS

GENERAL FUND

ANGELO M. LIGOURI	LEGAL SERVICES FEES	7,765.58
AUBURN NEWSPAPERS	PUBLISHING PROCEEDINGS	122.85
BRADLEY ELECTRIC	LED BULBS/CITY HALL & SR CENTE	1,959.21
CAPITAL BUSINESS SYSTEMS	COPIER LEASE/MAINT/SUPPLIES	220.41
EAKES OFFICE SOLUTIONS	SUPPLIES	376.31
FIRST NATIONAL BANK OMAHA	REGISTRATIONS HISTORIC PRESERV	225.00
LOTTER TREE SERVICE LLC	SNOW REMOVAL	450.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	38.98
MEYER LABORATORY INC	SUPPLIES	56.73
NEBRASKA SUPREME COURT	STATE STATUTES	145.55
NEMAH COUNTY CLERK	FILING FEE	10.00
PETTY CASH	SUPPLIES	17.22
REDITECH	COMPUTER SERVICES	101.25
USPS	STAMPS	110.00

ADMIN 11,599.09

FIRE DEPARTMENT

HEIMAN FIRE EQUIPMENT	REPAIR BUNKER GEAR	150.00
WEX BANK	FUEL EXPENSE	10.00

FIRE DEPARTMENT 160.00

PARK DEPARTMENT

WEX BANK	FUEL EXPENSE	10.00
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PARK DEPARTMENT 10.00

SR. CENTER DEPARTMENT

BRADLEY ELECTRIC	LED BULBS/CITY HALL & SR CENTE	3,335.95
LYNCH'S HARDWARE & GIFTS	SUPPLIES	2.99

SR. CENTER DEPARTMENT 3,338.94

LIBRARY DEPARTMENT

AMAZON	BOOKS/AVS	414.57
AMERICAN LIBRARY ASSOCIATION	LIBRARY MEMBERSHIP BASIC DUES	175.00
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	64.70
AUBURN NEWSPAPERS	PUBLISHING	137.75
BAKER & TAYLOR	BOOKS/AVS	468.84
BLACKSTONE PUBLISHING	BOOKS/AVS	359.27
DEMCO	SUPPLIES	331.65
GALE/CENGAGE LEARNING	BOOKS/AVS	42.23

# ACCOUNTS PAYABLE ACTIVITY CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
LOTTER TREE SERVICE LLC	SNOW REMOVAL	440.00
LYNCH'S HARDWARE & GIFTS	AIR FILTERS	159.96
OCLC INC	ILL/SUBSCRIPTION	60.18
RICOH USA, INC	EQUIPMENT/COPIES	36.10
THE PENWORTHY COMPANY	BOOKS/AVS	210.73
VERIZON WIRELESS	PHONE ACCT	80.02
WINDSTREAM NEBRASKA INC	PHONE ACCT	124.94
		=====
	LIBRARY DEPARTMENT	3,105.94
	POOL DEPARTMENT	
DHHS	PERMIT	80.00
		=====
	POOL DEPARTMENT	80.00
		=====
	GENERAL FUND	18,293.97
	STREET FUND	
AUTO AIR & REPAIR	PARTS/LABOR	2,026.77
BEARD'S SALVAGE INC.	SUPPLIES	62.00
BOO INC DBA BOBCAT OF OMAHA	PARTS	281.31
BULLDOG AUTO SUPPLY INC	PARTS	92.14
CONCRETE INDUSTRIES INC.	SALT/SAND MIX	1,123.20
EGGERS BROTHERS INC	PARTS	195.98
FILTER CARE	CLEANED FILTER	16.50
FIRST NATIONAL BANK OMAHA	SUPPLIES	301.47
GILBERT SERVICES	TIRE REPAIRS	965.46
LOTTER TREE SERVICE LLC	SNOW REMOVAL	360.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	17.62
MELLAGE TRUCK & TRACTOR INC	PARTS/LABOR	67.42
MENARDS	POTHOLE PATCH	137.60
MIDWEST SERVICE AND SALES CO.	SUPPLIES / SIGNS	28.12
NEBRASKA DEPT OF TRANSPORTATIO	SNOW REMOVAL AGREEMENT	4,070.00
NEBRASKA SNOW EQUIPMENT	PARTS/LABOR	1,714.79
SACK LUMBER COMPANY	SUPPLIES	17.78
WEX BANK	FUEL EXPENSE	2,692.41
		=====
		14,170.57
		=====
	STREET FUND	14,170.57
	KENO FUND	
	KENO BETTERMENT	
NEMAHA COUNTY LEADERSHIP	PUBLIC ART PROJECT	5,000.00

**ACCOUNTS PAYABLE ACTIVITY**  
**CLAIMS REPORT**

VENDOR NAME	REFERENCE	VENDOR TOTAL
	KENO BETTERMENT	=====
		5,000.00
	KENO FUND	=====
		5,000.00
**** PAID TOTAL ****		37,464.54
***** REPORT TOTAL *****		=====
		37,464.54
		=====



ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT

VENDOR NAME

REFERENCE

AGENDA ITEM  
NO

ACCOUNTS PAYABLE CLAIMS

7

GENERAL FUND

AFLAC	AFLAC WH	73.80
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,585.55
JIM FLAHERTY	FINAL HALF CONSTRUCTION GRANT	5,000.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	20.50
REDITECH	COMPUTER SERVICES	211.00
REGION V-SENDS	CUSTODIAL SERVICES	135.00
THE STANDARD	LIFE INSURANCE	83.31
TIME WARNER CABLE	PHONE ACCT	448.84
WINDSTREAM NEBRASKA INC	PHONE LISTINGS	16.22
		=====
		8,574.22

FIRE DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	594.37
REGION V-SENDS	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	180.35
		=====
		824.72

PARK DEPARTMENT

TIME WARNER CABLE	PHONE ACCT	59.69
		=====
		59.69

SR. CENTER DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	45.30
REGION V-SENDS	CUSTODIAL SERVICES	190.00
		=====
		235.30

LIBRARY DEPARTMENT

AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	38.50
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	839.10
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	10.25
THE STANDARD	LIFE INSURANCE	29.59
WINDSTREAM NEBRASKA INC	PHONE ACCT	124.40
		=====
		1,041.84

POOL DEPARTMENT

BLACK HILLS ENERGY	GAS BILL	22.03
TIME WARNER CABLE	PHONE ACCT	89.97

ACCOUNTS PAYABLE ACTIVITY  
CLAIMS REPORT

VENDOR NAME	REFERENCE	VENDOR TOTAL
	POOL DEPARTMENT	=====
		112.00
	GENERAL FUND	=====
		10,847.77
	STREET FUND	
BLACK HILLS ENERGY	GAS BILL	141.02
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,271.28
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	20.50
THE STANDARD	LIFE INSURANCE	58.04
TIME WARNER CABLE	PHONE ACCT	41.90
VERIZON WIRELESS	PHONE ACCT	49.19
		=====
		1,581.93
	STREET FUND	=====
		1,581.93
	COMM REDEVELOP AUTHORITY	
BAIRD HOLM LLP	LEGAL SERVICES	5,000.00
		=====
		5,000.00
	COMM REDEVELOP AUTHORITY	=====
		5,000.00
**** PAID TOTAL ****		17,429.70
***** REPORT TOTAL *****		=====
		17,429.70
		=====

## NEBRASKA COMMUNITY FORESTRY AWARDS

The Auburn Municipal Tree would like to send 3 individuals to the Tree City USA award ceremony in April.

The date/time/location for the Nebraska Community Forestry Awards conference (Tree City USA) is yet to be determined.

It will be the City of Auburn's 43<sup>rd</sup> year award.



TREE CITY USA  
TREE CAMPUS USA  
TREE LINE USA  
RECOGNITION AWARDS

**AGENDA ITEM NO. 9**

The attached quote was submitted by Jeremy Pierce for additional rehabilitation funding for the house at 1313 10<sup>th</sup> Street.



503 William St.  
Rock Port Mo. 64482  
660.253.0325  
[joshtrueconstruction@yahoo.com](mailto:joshtrueconstruction@yahoo.com)

*Quote*  
Invoice Date: 2-11-19

Bill To: *Jeremy Pierce*

Address: *Auburn 13310th St*

Phone:

Email:

Fax:

Description	Amount
Lift house + remove old Birch foundation	
Block in new foundation	
Get house back on foundation and anchor down	
<i>W + Mif</i>	
Invoice Subtotal	<i>9,100</i>
Interest	
Deposit Received	
TOTAL	<i>9,100</i>

Make checks payable to TRUE QUALITY CONSTRUCTION

Total due in 10 days from postmarked date. Overdue accounts subject to 10 % interest.

Thank you for your business!

*Received*  
2-11-19



**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2019-2020**

This application is for consideration of funding for the Certified Local Government (CLG) program, under a Historic Preservation Fund (HPF) grant from the U.S. Department of the Interior, National Park Service and administered by History Nebraska.

**CLG Applicant:** City of Auburn

PROGRAM Management Contact Person		FISCAL Management Contact Person	
Name:	<u>Kim Beger</u>	Name:	<u>Sherry Heskett</u>
Title:	<u>Administrative Assistant</u>	Title:	<u>City Clerk</u>
Address:	<u>1101 J Street, Auburn, NE 68305</u>	Address:	<u>1101 J Street, Auburn, NE 68305</u>
Phone:	<u>(402) 274-3420</u>	Phone:	<u>(402) 274-3420</u>
Fax:	<u></u>	Fax:	<u></u>
E-mail:	<u>kbeger@auburn.ne.gov</u>	E-mail:	<u>sherryh@auburn.ne.gov</u>

**Federal Funds**

**Requested:** \$8,805.00

**PROJECT:**

Please select all that apply from the choices below.

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Survey            | <input type="checkbox"/> Historic Preservation Plan      | <input checked="" type="checkbox"/> Education & Outreach      |
| <input type="checkbox"/> National Register Nomination | <input type="checkbox"/> Design Guidelines               | <input checked="" type="checkbox"/> Commission/Staff Training |
| <input type="checkbox"/> Local Landmark/District      | <input type="checkbox"/> Preservation Ordinance Revision | <input checked="" type="checkbox"/> Information Management    |
| <input type="checkbox"/> Historic Structure Report    | Other: <u></u>   |   |

*We submit the attached application for consideration of funding as a Certified Local Government under Nebraska Certified Local Government Procedures and all other applicable instructions, federal regulations, standards, and guidelines. We certify that the local government continues to meet CLG status as of the effective date of the Certified Local Government Agreement and have brought any changes affecting the agreement to the attention of the State Historic Preservation Officer.*

- ☒ **The local historic preservation commission has endorsed this application and a copy of its resolution is attached.**

\_\_\_\_\_  
Authorized Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name and Title

This program receives federal financial assistance from the National Park Service for identification and preservation of historic properties. U.S. Department of the Interior regulations strictly prohibit unlawful discrimination on the basis of race, color, national origin, age, or handicap in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Director, Equal Opportunity Program, U.S. Department of the Interior, P.O. Box 37127, Washington D.C. 20240.

# NEBRASKA CLG GRANT APPLICATION

## FISCAL YEAR 2019-2020

### Project Summary

Briefly summarize the proposed project(s). A detailed description is required under Part III, Program Description. Indicate in the summary below if the proposed project(s) will address State Preservation Plan goals.

AHPC will be hiring a Peru State College intern to further the research on properties within the Historic District and submit the information on the website. AHPC also will be hiring a graphic designer to create a logo for the AHPC and subsequent marketing materials. There is a preservation project that will be taking place and we plan to create marketing materials and hold events for the New Opera House preservation and restoration. AHP Commissioners will be attending the Restoration Exchange Conference in 2020.

### PART I: BUDGET

Complete the budget fields below. Budget for items that are necessary to accomplish project tasks and activities. Budget items should be sufficient to accomplish said tasks and activities. The budget should be detailed to show a basis for item costs, and should also include a breakdown of staff and volunteer hours by task. Personnel cost line items should include hourly rates and total hours used in the calculation. Total Budget consists of federal share plus matching share, and must be divided along a 60/40 basis.

#### Federal funds requested:

\$8,805.00

#### Matching funds:

\$5,870.00

Total Request: \$14,675.00

Federal Share: 60% Matching Share: 40%

#### Non-Federal Match Source:

Indicate below all matching fund sources, and indicate the totals provided by each donor.

Donor: City of Auburn  
 Source: general funds  
 Kind: salary  
 Amount: \$1,150.00  
 Donor: City of Auburn  
 Source: general funds  
intern pay and contributing  
expenses to projects and website  
maintenance.

Donor: AHP Commissioners  
 Source: in kind  
 Kind: donated time and meals  
 Amount: \$2,100.00  
 Donor: \_\_\_\_\_  
 Source: \_\_\_\_\_  
 Kind: \_\_\_\_\_  
 Amount: \_\_\_\_\_

Kind: \_\_\_\_\_

Amount: \$2,620.00

Note: Rates for consultant services shall not exceed the maximum daily rate of compensation for a GS-15, step 10 position in the federal civil service. Please refer to <http://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/> for the current rate. Rates for services performed outside of a volunteer's profession shall not exceed the federal minimum wage rate unless otherwise justified in this application. Maximum allowable mileage rates may not exceed the current federal per diem rate. Please refer to <http://www.gsa.gov/portal/content/104877> for the current rate.



**NEBRASKA CLG GRANT APPLICATION**  
**FISCAL YEAR 2019-2020**

**PART I: Budget**

**Personnel**

All personnel line items should include hourly rate and budgeted total hours.

	Federal	Match	Total
Kim Beger	\$850.00	\$1,150.00	\$2,000.00
AHP Commissioners		\$2,000.00	\$2,000.00
Peru State College intern	\$1,000.00	\$1,000.00	\$2,000.00

**Contractual**

Heath Christinasen- website		\$200.00	\$200.00
Hanscom Park Design	\$2,000.00		\$2,000.00

**Travel**

mileage to and from 2020 Conference	\$175.00		\$175.00
meals for conference		\$100.00	\$100.00

**Supplies and Materials**

marketing materials	\$2,280.00	\$720.00	\$3,000.00
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**Equipment**

camera and storage card		\$200.00	\$200.00
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**Photography and Printing**

logo marketing	\$1,000.00		\$1,000.00
documentation of the Opera House	\$1,000.00		\$1,000.00

**Indirect Charges**

Hosting AHPC events		\$500.00	\$500.00
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**Other (specify)**

2020 Restoration Exchange Conference for 4 people	\$500.00		\$500.00
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<b>Totals:</b>	\$8,805.00	\$5,870.00	\$14,675.00
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# NEBRASKA CLG GRANT APPLICATION

## FISCAL YEAR 2019-2020

### PART II. Program Areas

Each CLG, in its approved Certification Agreement, is delegated responsibilities in each of the Program Areas listed below. Please address each area by listing the amount of federal share requested, match provided, and total amount that will go towards each Program Area for this grant period (June 1, 2019 - May 31, 2020).

Program Area	Federal	Match	Total
A. Survey and Evaluation:	\$1,000.00	\$1,000.00	\$2,000.00
B. Designation/Registration/Certification:			
Local Landmark:			
National Register:			
Tax Certification:			
C. Planning:			
D. Public Participation/Public Education:	\$500.00	\$500.00	\$1,000.00
E. Other Activities:	\$7,305.00	\$4,370.00	\$11,675.00
<b>Total:</b>	<b>\$8,805.00</b>	<b>\$5,870.00</b>	<b>\$14,675.00</b>

#### Notes:

AHPC will be hosting informational and educational events centered around the Opera House. AHPC also plans to have up to four commissioners attend the annual Restoration Exchange Conference in 2020.

**PART III. Program Description**

In the spaces provided below, clearly and concisely describe the proposed project. Please answer all questions within each section. If the section does not apply to the proposed project, enter "N/A".

**1. Program Area**

1.1: Does the proposed project(s) include any survey or evaluation activities during the grant period? How does the proposed project supplement existing surveys/evaluations? Describe the level of survey (reconnaissance, intensive, thematic) and provide maps outlining the survey area and approximate acreage.

Yes, we are wanting to hire a Peru State College student studying history to research properties within the district and put the information and documentation on the website.

1.2: Does the proposed project(s) include National Register or Local Landmark designation? Is this a result of a previous survey? Please attach a brief description, statement of significance, photos, and a map for each proposed property or district.

No

1.3: Will the proposed project(s) include the preparation of Part 1, Part 2, or Part 3 federal or state historic preservation tax credit applications? Have the properties been listed individually on the National Register, listed as part of a National Register Historic District, or designated at the local level? Will the local historic preservation commission comment on the proposed work and its compliance with local design guidelines or the Secretary of the Interior's Standards for Rehabilitation?

Yes, The New Opera House preservation and restoration project may be applying for Historic Tax Credits. The property is already Nationally listed Historic District and is also individually listed on the National Register and we do plan to abide by the Secretary of Interior Standards.

1.4: Is preservation planning a specific component of this project(s)? Will the proposed project revise or update existing local preservation plans?

No

1.5: Will the proposed project require special public involvement outside of standard public meetings? What are these special activities? How will the public be informed of these activities?

Yes, we plan to have open community gatherings to market and update on The New Opera House project. We will be having marketing materials made, promote it on Facebook and newspaper and City website.

**2. Need**

2.1: What local historic preservation needs does the proposed project(s) address?

It will address preserving and restoring the New Opera House. Once completed it will provide a place for music, arts and cultural events. It will also provide the community with a space for weddings, receptions, large gatherings and meetings. There currently isn't a space like this in Auburn and it will fill a need.

2.2: How does the proposed project(s) relate to or fulfill elements of the local government's historic preservation plan?

This property is in the Historic District. We are hopeful that once this project is completed, it will spur other preservation and restoration projects that are needed on other buildings in the Historic District.

2.3: Why is the proposed project a priority? If proposing multiple projects, please provide a priority listing of the projects from highest to lowest priority, and a justification for the priority level.

This project is a priority because we have the owner of the property wanting and willing to have it restored and utilize it as a community space. This project would provide a need as I mentioned in 2.1 for music and theater events, weddings, receptions and meetings.

**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2019-2020****2.4: How will the proposed project(s) benefit or impact the community?**

This will give pride to the community and involve many community members working together to restore and preserve this property. It will bring many different groups together and will address many needs in the community.

**2.5: How does the proposed project(s) relate to the current Statewide Historic Preservation Plan? What specific goals or program areas does the project fulfill?**

This relates to preservation and restoration of an Historic Property. This will give life back to the New Opera House. There used to be approx. 350 Opera Houses in Nebraska, there are currently approx 50 left and many are not in any condition to be restored. The New Opera House in Auburn is a beauty and is capable of being preserved, restored and used again.

**3. Activities****3.1: How will the CLG complete the proposed project(s)? What tasks will be necessary to complete the project?**

AHPC will work with a Peru State College student to address the research and website project. AHPC Commissioners and the City staff person Kim Beger will be working on the Opera House project. An architect and all the other appropriate skills and expertise will be hired to accomplish the preservation and restoration of the New Opera House.

**3.2: Who will be responsible for organizing and carrying out project activities? Will the CLG obtain a consultant to carry out the project activities? If so, how will the CLG select a consultant?**

The City Staff person, AHP Commissioners, architects and the people needed will be hired to complete the activities.

**3.3: How does the proposed project address the previously identified historic preservation needs (question 2.1)?**

It addresses the needs for a space to have weddings, receptions and meetings as well as the need for a Performing Arts facility for our local talent to show case their skills. It will also bring in talent from outside our local area. This project will restore the 1890 New Opera House and it will be used by many.

**3.4: How is the proposed project the most efficient and cost effective means of addressing the needs established in question 2.1?**

There are going to be many grants applied for. Having a logo, marketing materials and more information on the website will help with promotion and funding.

**4. Public Involvement****4.1: How is the public directly involved in the proposed project(s)? How will the local historic preservation commission inform the public of the project and solicit involvement, if necessary?**

There are many committed partners already involved in the project. We have support and approval from the Auburn City Council, Auburn Development Council, Community Redevelopment Authority; we are working with the current Performing Arts Committee, Auburn Public Schools and will be reaching out to Peru State College, Brownville Village Theatre, Brownville Concert Series and Brownville Fine Arts. Many local residents are already excited about this project. We are meeting with individuals and groups talking about the project.

**4.2: How will the CLG provide the proposed project's end product(s) to the public? In what format(s) will these products be provided to the public? How will the public be made aware of these products?**

Once the project is complete, there will be an open house with performances. The community will be invited by special invitation and also by the local newspaper and radio, website and Facebook.

**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2019-2020****5. Deliverables**

**5.1: What end product(s) will result from the completion of the proposed project? How will they be provided to the State Historic Preservation Office? In what format?**

Note: federal regulations require all CLG grant funded projects to provide a minimum of three (3) copies of final products to the State Historic Preservation Office.

The State Historic Preservation Office will have a special invitation to attend the Open House and will be informed and receive updates on the project. Photos will be taken of the progress. SHPO will also receive new logos and marketing materials that are created by these funds.

**5.2: Will the proposed project result in a final product ready for public use or participation, or will the project result in a draft product that will need further revision outside of the grant period (i.e.: a draft plan requiring adoption at a later date)?**

It will take time, but the end product will be a beautiful restored New Opera House for the community to use.

**5.3: How will the local government utilize the end products of the proposed project(s)?**

AHPC will use the new logo for all print and digital materials. AHPC will use the print materials for promotion of the Opera House.

**5.4: Has the CLG provided end products for projects funded the previous year? How were these products provided to the community?**

The end product for the 2018-2019 CLG grant will be a list of all the properties within the historic district and with each property will have the beginning of information, documentation and photos of those properties that have been collected.

**6. Administration**

**6.1: How will the CLG administer the proposed project(s)? How will the project personnel achieve the proposed project's objectives?**

The City Staff person will over see the Peru State College student who will be doing the research and updating the website. AHP Commissioners will be planning and hosting any public events to promote the New Opera House renovation and other preservation projects including educational events.

**7. Personnel**

**7.1 Please list the name and experience of the individuals and organizations necessary to administer and complete the proposed project(s). Attach to this application current resumes for key project personnel.**

Kris Gill, owner of a property within the Historic District and collector and researcher of Auburn history.

Shane Charbonnet, owner of a building/business in the Historic District. Shane has a lot of technology expertise and helps with the website.

Janny Crotty, owner of a building/business in the Historic District, Bachelor's degree in History and a Master's degree in film and history. Janny also works for the Nebraska Community Foundation and has a passion for rural Nebraska. Janny also loves Auburn and is taking the lead on the New Opera House project and writing grants to help fund the project.

Cody Bradley, owns a building/business withing the Historic District. Cody is an electrician and wants to see the Historic District preserved.

Jeff Rowell is a history buff and collector of Auburn and Nemaha County items.

**8. Schedule**

**8.1: Please write below, or attach to this application, a schedule or calendar for major project activities/milestones that is realistic and achievable. Distinguish between consultant and local government activities.**

The research and website updates will be taken place when college is in session and



**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2019-2020**

this current phase will be completed by June 1, 2020. The logo will be made once the grant is approved. The marketing materials will then be made at that time and events for the Opera House will happen throughout the grant cycle.

**NOTICE OF PUBLIC HEARING  
CITY OF AUBURN, NE., CITY COUNCIL  
CONSIDERATION OF WIDTH  
OF "G" STREET, SOUTH OF 17<sup>th</sup> STREET, AUBURN, NE.**

Public Notice is hereby given by the City Council of City of Auburn, NE, that a Public Hearing will be held at 7:10 p.m. or shortly thereafter, on Monday, March 11, 2019, at Auburn City Hall, 1101 "J" St., Auburn, NE 68305, with said meeting being open to public attendance. An agenda for such meeting is kept continuously current, and is available for public inspection at the City Clerk's Office at Auburn City Hall. A public hearing will be conducted by the City Council of the City of Auburn, NE, in its own capacity.

The purpose of the public hearing is to obtain public comment prior to consideration of a proposed recommendation from the City Planning Commission for an amendment/change the width of city street "G" Street, south of 17<sup>th</sup> Street from 80 feet to 70 feet, for approximately the distance of one/half a block.

All interested parties shall be afforded at such public hearing a reasonable opportunity to express their views regarding the Special Exception Use Request proposed for consideration before the City Council by the property owner after public hearing before the Planning Commission and City Council. Individuals requiring interpreter services, Braille, large print, or recorded materials please contact the City Clerk, at Auburn City Hall or by telephone at (402) 274-3420. Public Hearing on the above stated request shall be heard before the City Council at 7:10 p.m. or shortly thereafter on Monday, March 11, 2019, at Auburn City Hall (City Council Chambers) 1101 "J" St. Auburn, NE 68305.

Sherry Heskett, City Clerk  
City of Auburn, NE





17th St

640012507

640012493

640044332

640072119

640090540

640090532

640090516

640012515

640044381

17th St

Brookridge Ter

F St

640090567

Lime  
Wardley residence  
Subord street



MINUTES OF THE **PLANNING AND ZONING (P&Z) COMMISSION** OF THE CITY OF AUBURN, NE – 7:00 PM, Feb. 19, 2019

Chair Davis, called the meeting to order at 7:09 p.m. and announced that the Open Meetings Act law was posted as required.

The roll was called. Members present: Dave Davis, Merri Johnson, Andy Askins, Doug Jones

Members absent: Mandy Hall, Derek Hemmingsen, Heath Christiansen

Also present: Auburn City Zoning Commissioner Glen Hogue and Lucas Wamsley

**Approve Agenda:** Motion by Merri Johnson, seconded by Doug Jones, that the agenda be approved. Roll call: Davis, yes; Jones, yes; Askins, yes; Johnson, yes. Motion carried

**Approve Previous Meeting Minutes.** Motion by Andy Askins, seconded by Doug Jones, to approve the minutes of the regular meeting of September 18, 2018. Roll Call: Jones, yes; Askins, yes; Johnson, yes; Davis, yes. Motion carried.

**7:10 p.m Chair Davis opened the Public Hearing to obtain public comment prior to consideration of a request for an amendment/change to the width of city street “G”, south of 17<sup>th</sup> Street, from 80 feet to 60 feet, for approximately the distance of one-half of a block.**

Lucas Wamsley explained the reason for his request is to allow him to construct a 26 foot by 40 foot garage on the east edge of his property at 703 – 17<sup>th</sup> Street, with access to the garage from the G Street ROW (currently not surfaced).

Doug Jones referred to the minutes of the January 22, 2019, Board of Adjustment meeting, at which meeting it was noted that a decrease in the street ROW by five feet on Wamsley’s side of the G Street would solve the issue presented to the Board of Adjustment. A corresponding decrease of five feet on the opposite side of G Street would result in a new total ROW width of 70 feet on the one-half block described above.

Hogue noted that only one street in Auburn does not have a 70-foot or 80-foot total right-of-way, and recommended not less than a 70-foot ROW in order to accommodate possible future development to the south of the property in question and to maintain uniformity in street ROW criteria. Hogue also advised Wamsley that any change in the ROW would have to be surveyed with the costs paid by Wamsley, plus the gain of five feet along the east side of Wamsley’s property would add to his property tax calculation. The same property tax impact would apply to the five feet added to the property along the opposite side of G Street.

No other members of the public aside from Hogue and Wamsley were present. Following discussion, Chair Davis closed the public hearing at 7:36 p.m.

Motion by Merri Johnson, seconded by Andy Askins, to recommend to the City Council that the width of city street “G”, south of 17<sup>th</sup> Street, be reduced from 80 feet to 70 feet, for approximately the distance of one-half of a block. Roll call: Askins, yes; Johnson, yes; Davis, yes; Jones, yes. Motion carried.

The next regular meeting of the Planning and Zoning Commission is scheduled for March 19, 2019.

Motion by Doug Jones, seconded by Andy Askins, to adjourn the meeting. Roll call: Askins, yes; Johnson, yes; Jones, yes; Davis, yes. Motion carried.

Meeting adjourned at 7:50 p.m.

Merri Johnson, Recording Secretary



My name is Lucas Wamsley I'm the property owner of 703 17<sup>th</sup> street and I would like to request a street width change from 80' to 60' on G st east of my house. It's a dead end street but is an access to Jeffery Meade's property. I would like to gain 10' on my property to build a 26'X40' garage. I talked with my neighbors Scott and Jeff they have no issues with the change.

 1-30-2019

City of Auburn  
Board of Adjustment Meeting  
01/22/19

Subject: NOTICE OF PUBLIC HEARING - Consideration of a request by Lucas Wamsley for a variance of City Code Section 152.032 in regards to building a garage larger than code allows, and a set back variance at 703 17<sup>th</sup> Street (Lot 1, 2, E ½ Lot 3, Block 3, Highland 3rd Addition).

Members Present: Joe Moody, Doug Jones, Dean Coulter, Kent Reiersen and Ron Jones. Others Present: Lucas Wamsley, applicant, Glen Hogue, Auburn City Building Inspector, and Angelo Liquori, City Attorney.

Chairman, Doug Jones called meeting to order at 7:00 o'clock P.M. and stated that meeting met open meeting requirements as posted on north wall.

Chairman D. Jones then asked applicant Wamsley for brief overview of his request. It was noted that Mr. Wamsley's request should be considered as two requests, 1) building square footage, and 2) property line set back.

Chairman D. Jones noted that the Board of Adjustment, in the past, on occasion, allowed variances for square footage of proposed buildings up to 1200 sq. ft. Following discussion, Coulter moved to allow variance for proposed building to 1040 square feet. Voting "yes" Moody, Coulter, Reiersen, R. Jones, and D. Jones.

Discussion followed concerning the requested "zero" set back from the property line. Lucas stated that the requested building location was for personal convenience, and that other options were not being considered. It was therefore moved by Moody to deny the zero set back request, Reiersen seconded motion. Voting "yes" were: Coulter, Reiersen, R. Jones, and Moody, and D. Jones. Request denied.

It was noted that currently the dead end street on the east side of the property has an 80 foot right of way, and in the event that the right of way is decreased by even five (5) feet, and the five (5) feet awarded to the property owner, the proposed building would no longer need a variance request to move forward. Mr. Wamsley was directed to the City Planning Commission for a potential street right of way consideration.

Next, the board reviewed minutes of September 11, 2017 meeting. It was moved by Moody, seconded by Reiersen to approve. Voting "yes," Reiersen, R. Jones, Moody, Coulter and D. Jones.

Meeting adjourned.

  
Ron Jones  
Secretary



AGENDA ITEM  
NO

12

February 22, 2019

Dear Auburn City Council/Parks and Recreation Committee:

ESU 4 would like to hold a community 5K again this year. We would like to plan the 5K for May 4<sup>th</sup> beginning at 8am. We are not holding this for any financial gain; any proceeds from registrations will be donated to a community organization.

The proposed route would be the same as last year. We will begin in the ESU 4 Learning Center parking lot at 1109 R Street. We then will proceed to S Street to the city recreation complex. We will use the walking path and then return with the same route.

We appreciate your consideration of this community event.

Sincerely,

Catrina Zentner

Director of Health Services

**Nemaha County Ag Society**

Fair Board  
PO BOX 388  
Auburn NE 68305

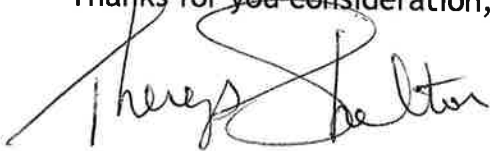
**AGENDA ITEM**  
**NO 13**

Date: February 18, 2019

City of Auburn

The Nemaha County Ag Society Fair is July 11<sup>th</sup> through the 14<sup>th</sup> 2019; the parade will be on Friday the 12<sup>th</sup> with Saturday the 13<sup>th</sup> as a rain date, we would like to be able to access US Hwy 75 from 14<sup>th</sup> Street to 9<sup>th</sup> Street and Hwy 136 from H Street to K Street as well as the Courthouse Square and Avenue. The timeframe we are asking for is approximately from 5:45pm to 7:15pm. Any questions please contact the parade chairman Theresa Shelton at 402-274-8520.

Thanks for your consideration,

A handwritten signature in dark ink, appearing to read 'Theresa Shelton', written over a horizontal line.

Theresa Shelton  
Parade Chairman

RESOLUTION NO. \_\_\_\_-19  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION ACKNOWLEDGING THAT THE CITY ACCEPTS THE DUTIES SET OUT IN NEB. REV. STAT. §39-1359(2), FOR THE TEMPORARY USE OF THE STATE HIGHWAYS, US HWY 75 AND US HWY 136, BY THE CITY FOR THE HOLDING OF A SPECIAL EVENT DESIGNATED BY THE CITY.

**WHEREAS**, The City of Auburn is requesting temporary use of US HWY 75 between 14<sup>th</sup> Street and 9<sup>th</sup> Street and US HWY 136 between H Street and K Street for a parade on Friday, July 12, 2019 (with a rain-date of Saturday, July 13, 2019), from 5:45 p.m. until 7:15 p.m., in conjunction with the Nemaha County Fair;

**WHEREAS**, Pursuant to Nebraska Law, the Auburn City Council must formally acknowledge acceptance of the duties set out in NEB. REV. STAT. §39-1359(2) for a special event permit with the Nebraska Department of Roads (NDOR);

**WHEREAS**, The Auburn City Council is aware of the duties and obligations set upon the City in Neb. Rev. Stat. §39-1359(2) and formally accepts the same herein;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nebraska, that the City shall have the legal duty to protect highway property from any damage that may occur arising out of the parade scheduled for Friday, July 12, 2019 (with a rain-date of Saturday, July 13, 2019); and the State of Nebraska shall not have any such duty during the time the City of Auburn is in control of the Highways as specified in the notice provided pursuant to NEB. REV. STAT. §39-1359(3);

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nebraska, that upon a claim being made against the State of Nebraska, the City shall indemnify, defend, and hold harmless the State of Nebraska from all claims, demands, actions, damages, and liability, including reasonable attorney's fees, which may arise as a result of the City's special event permit with the NDOR for July 12, 2019 (with a rain-date of July 13, 2019).

PASSED AND APPROVED, this 11<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
R. Daniel White, Mayor of the  
City of Auburn, Nebraska

ATTEST:

\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

Good afternoon Sherry,

Blue Rivers Area agency on Aging will be completing our Transportation Application to the Nebraska Department of Roads prior to March 1, 2019. As part of this application we are required to obtain matching support from the communities we serve.

Blue Rivers Area Agency on Agency is asking for a funding level of \$1,500. Thank you for your support of our Agency's services to the aging population and the public transportation provided to the citizens of the City of Auburn.

If you are able to commit to being part of our community match, please send a letter or email stating the amount of support you will be providing prior to February 25. We will send out requests for the actual amount in July 2019 when the fiscal year begins.

Beth Williams, Fiscal Assistant  
Blue Rivers AAA  
103 Eastside Blvd.  
Beatrice, NE 68331

402-223-1376

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF AUBURN, NEBRASKA, CAUSING TO BE PREPARED A BLIGHT AND SUBSTANDARD AREA DESIGNATION STUDY AND SUBMITTING SUCH STUDY TO THE PLANNING COMMISSION FOR THE CITY OF AUBURN, NEBRASKA, FOR CONSIDERATION AND POSSIBLE RECOMMENDATION.

WHEREAS, pursuant to Nebraska Revised Statutes section 18-2109(2), the Mayor and Council of the City of Auburn, Nebraska (the "Council"), may prepare or cause to be prepared a study addressing whether certain areas within the City of Auburn, Nebraska (the "City") are substandard and blighted (the "Blight Study"); and

WHEREAS, the Council wishes to authorize and cause the preparation of such Blight Study with respect to the City; and

WHEREAS, upon completion of the Blight Study, the Council wishes to submit the Blight Study to the Planning Commission of the City of Auburn, Nebraska (the "Planning Commission") for its consideration and possible recommendation with respect to designation of the areas therein as blighted and substandard and in need of redevelopment.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF AUBURN, NEBRASKA:

Section 1. Pursuant to Nebraska Revised Statutes section 18-2109(2), the Council authorizes the preparation of a Blight Study, and upon completion, submits the Blight Study to the Planning Commission to determine whether the areas of the City detailed therein are substandard and blighted and in need of redevelopment under the Nebraska Community Development Law.

INTRODUCED BY COUNCIL MEMBER \_\_\_\_\_

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

RESOLUTION NO. \_\_\_\_-19  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION OF THE CITY DECLARING CERTAIN RESIDENTIAL REAL ESTATE AS A PUBLIC NUISANCE AND ORDERING NUISANCE ABATEMENT OF SAID PROPERTY BY LEGAL REMEDY.

**WHEREAS**, the City of Auburn, NE, has identified certain abandon or dilapidated real estate within Auburn, NE, as unsightly, in a present state of disrepair, offensive to the senses and injuries to the comfort, health, repose and/or safety of the residents of the City and tends to depreciate the value of the property of others;

**WHEREAS**, the City through legal counsel, on or about December 12, 2018 (1118 17<sup>th</sup> St.), and January 18, 2019 (709 "M" St., respectively, served upon title owner(s) written notice of the poor and dilapidated condition of the real estate and made demand that the property be rehabilitated or demolished;

**WHEREAS**, the City has served written notice on the following properties, identified by street address:

1118 17<sup>th</sup> St., Auburn, NE  
South 80 Ft of East 43 Ft of LT 9 of Blk 18,  
Howe, Nixon, and Wilson Add., to Auburn.  
(legal is for reference only)

AND,

709 'M' St., Auburn, NE  
South 50 Ft of Lots 5 & 6, Blk 31,  
Sheridan Add., to Auburn.  
(legal is for reference only)

Owner: CRM Inc. (Carla J. Mason, President)  
Lienholder: none identified

**WHEREAS**, the residential structures and real estate continue to be a health and safety hazard to the public and community and must be cleared, removed, and/or maintained in a safe, secure, and proper manner;



**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the above properties and conditions thereof are so unsightly and in disrepair as to interfere with comfortable enjoyment of life and property of others, and/or tend to depreciate the value of the property of others and are declared a nuisance to the City of Auburn, NE.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the unkept and unsightly residential structures shall be removed, cleaned, and/or maintained by the owner or by the City of Auburn, NE, through appropriate legal remedy;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the City Attorney is directed to proceed with nuisance abatement through the Nemaha County District Court, seeking removal of dilapidated structures and clean-up of the above listed properties with cost to be paid by the property owners and/or assessed against the real estate.

PASSED and APPROVED, this 11<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
R. Daniel White, Mayor of the  
City of Auburn, Nebraska

ATTEST:

\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

(Seal)

AGENDA ITEM

NO

17

*Auburn Memorial Library*1810 Courthouse Ave  
Auburn, NE 68305**City Council Report  
March 2019**

- Author Joel Green has been rescheduled for Saturday, March 16 at 10 a.m. He is being sponsored by Friends of the Library.
- The Mighty Magic Pants will be performing on Saturday, April 6<sup>th</sup> at 10 am. They are being sponsored by the Dorothy Blount memorial fund.

**Statistical Report:**

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>	<u>Money to City:</u>
February	2,593	1,555	\$388.45
OverDrive	<u>302</u>	<u>60</u>	
	2,895	1,615	
January	2,696	1,579	\$643.37
OverDrive	<u>294</u>	<u>56</u>	
	2,990	1,635	



MONTHLY LAW ENFORCEMENT REPORT TO THE  
MAYOR AND CITY COUNCIL OF THE CITY OF  
AUBURN

FOR THE MONTH OF FEBRUARY 2019

Total Number of Calls within the City of Auburn	86
Total Number of Ordinance/Animal Calls	3
Total Number of Actual Criminal Cases Reported/Initiated	8

Respectfully submitted,



Brent Lottman  
Sheriff

## Report Date 2-28-19

X

18