

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
JANUARY 13, 2020

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information, than can be presented in that time frame, may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **APPOINTMENT(S)/REAPPOINTMENT(S)**

- Board of Adjustment
- Historic Preservation Board
- Adult City Rec Committee.

10. **PROCLAMATION** – National Mentoring Month (January 2020).

11. **REQUEST** by Girl Scouts – Project: placing “buddy benches” on City property, request includes placement of benches on city own real estate, and sponsorship and-or funding for benches by the City. (presenter Charlotte Dickerson)

12. **RUTH HEYWOOD** Request for Release of Nuisance Declaration signed 8/14/17 on 1204, 1206, 1208 J & 1001 ½ & 1005 Central Ave in follow-up to Special Meeting Dec 19 status of property & actions taken by new owner.

13. **REQUEST SUBDIVISION APPROVAL** by Deborah Ratliff for property located at 72960 638<sup>th</sup> Avenue.

14. **RESOLUTION** Nuisance Declaration on property at 2321 “O” Street.
15. **RESOLUTION** – No Parking signs posted on east side of N Street from 20<sup>th</sup> to 22<sup>nd</sup> Streets and on 21<sup>st</sup> Street between M & N Streets.
16. **DISCUSSION AND UPDATE** on funding for fire hall project.
17. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
  - e. Airport Report
18. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Housing
  - i. Other Committees & Reports
19. **ADJOURNMENT.**

Auburn, Nebraska  
December 9, 2019

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 9, 2019, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before December 6, 2019. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Jeanneret moved to dispense with the reading of the November 12, 2019 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to approve the financial report; Seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following November claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn Eagles, Fireworks Event-5,000.00; Baird Holm LLP, Se-5,000.00; Ben Bohling, Housing Rehab Grant-1,370.66; Black Hill Energy, Ut-273.86; Blue Cross-Blue Shield, Ins-4,875.01; Hemmingsen Group LLC, CRA Project-4,275.00; Mid-American Benefits Inc., Ins-51.25; Nemaha County Treasurer, Refund-4,814.40; Reditech, Se-211.00; Region V-SENDS, Se-655.00; The Standard, Ins-353.60; Time Warner Cable, Se-758.33; Verizon Wireless, Se-49.63; Windstream, Ut-16.22. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-AV-468.57; Auburn Memorial Library Petty Cash, Su-67.87; Auburn Newspapers, Se-531.88; Baker & Taylor, Bk-884.60; Blackstone Publishing, Bk-AV-69.90; Bulldog Auto Supply Inc., Su-85.90; Center Point Large Print, Bk-AV-155.92; Concrete Industries Inc., Su-5,980.07; Eakes Office Solutions, Su-168.24; Filter Care, Se-40.50; First Wireless Inc., Su-260.00; Fry & Associates Inc., Slide Equip-865.39; Gale, Bk-AV-26.34; Goes Construction LLC, Salt Shed-5,800.00; Menards, Su-26.18; Meyer Laboratory Inc., Su-267.19; Midwest Service and Sales Co., Su-44.06; Nemaha County Sheriff, Fe-18.50; North Star Mutual, Ins-469.00; OCLC Inc., Sub-62.44; Raymond's Electric, Se-203.10; Ricoh USA Inc., Su-14.43; The Penworthy Co., Bk-AV-155.84.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; TIF-Tax Increment Financing; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Mayor White asked for nominations for Council President. Council Member Erickson nominated Council Member Jeff Jeanneret to be Council President. The nomination was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Council Member Jeanneret abstained from the vote. Motion: Carried. Council Member Jeanneret will serve as Council President.

Mayor White made the following annual appointments: City Clerk/Treasurer Sherry Heskett, City Attorney Angelo Ligouri, Asst. City Attorney Louie Ligouri, City Physician Dr. Gary Ensz, Building Inspector/Zoning Commissioner Jake Armknecht, Street Commissioner Harry Bridgmon, and City Engineer Evan B. Wickersham of JEO Consulting Group Inc. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Appointments: Confirmed.

Council Member Erickson moved to approve the following: "We appoint Evan B. Wickersham (License Number 1139 – Class A as a consultant) from JEO Consulting Group Inc. as our Street Superintendent" (effective date - beginning January 1, 2020). The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Mayor White appointed the following city council standing committees: Street (Jeanneret, Tom Clark), Safety (Shawn Clark, Harry Bridgmon), Keep Auburn Beautiful (Jeanneret, Janssen), Budget/Finance (Billings, Erickson), Economic Development (Billings, Erickson), Building/Special (Shawn Clark, Tom Clark), Property/Casualty Insurance (Janssen, Shawn Clark), and Ordinance (Erickson, Jeanneret, Brent Lottmann, Angelo Ligouri). Upon calling the roll, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Appointments: Confirmed.

Mayor White appointed Byron A. Adams to the Auburn Volunteer Fire Department. Upon calling the roll, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Appointment: Confirmed.

The Mayor reappointed Dan Buman as a Board Member to the Board of Public Works. Upon calling the roll, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Reappointment: Confirmed.

The Mayor reappointed Ron Jones, Shawn Clark, Troy Wynn, Linda Ellison, Angelo Ligouri, Cori Rademacher, and Ben Adams to the Parks & Pool Committee. Upon calling the roll, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Reappointments: Confirmed.

Council Member Erickson moved that Mayor Dan White, Council President Jeff Jeanneret, and City Clerk/Treasurer Sherry Heskett be designated as the authorized signers for all the City bank accounts held at Auburn State Bank (official depository for city funds) and for the two keno operating accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers and further that on the Auburn Volunteer Fire Department trust fund account (only that account) that Ryan Jones, Jeff Jeanneret and Derek Hemmingsen be designated as representatives and authorized signers of that specific account. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Council Member Jeanneret abstained from voting. Motion: Carried.

There weren't any requests to attend meetings or trainings.

The Girl Scout project to place "buddy benches" on City property will be considered at a meeting when a representative is present to explain the proposed project.

Public hearing was held to consider the amendment, supplement, change, modification, and-or repeal of the zoning regulations, restrictions and boundaries of the City of Auburn, Nemaha County, Nebraska, with respect to a request and recommendation of the Planning Commission for the change of zoning from R-2 Residential to C-R Commercial Residential for property described as follows: Sheridan Addition to Auburn, Block 46, Lots 1, 2, 3 (504 M Street). The recommendation of the Planning Commission was for approval of the rezoning request. There was no opposition given. Ordinance No. 7-19 was presented for consideration. The Mayor announced that the introduction of the proposed ordinance was in order.

Ordinance No. 7-19  
Zoning Change

Sheridan Addition, Block 46, Lots 1, 2, 3

Ordinance No. 7-19 was given final approval by the suspension of 3 readings.

Council Member Erickson moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Billings. Upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one.

George Nelson with Massman Nelson Reinig presented the annual audit.

Council Member Janssen moved for the adoption of Resolution No 42-19 authorizing the Mayor to sign the Year End Certification of the Street Superintendent form for 2019. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is attached.

With regards to Agenda Item No. 19 it was noted that a resolution authorizing the signing of the Municipal Annual Certification Program Compliance form for 2019 was already approved at the October City Council Meeting.

Council Member Erickson moved for the adoption of Resolution No. 43-19 to ratify the election of members of the LARM Board of Directors; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is attached.

Council Member Erickson moved for declaration of certain real estate as a public nuisance and directing nuisance abatement by legal remedy on and for the property identified as 1220 9<sup>th</sup> Street by the passage and adoption of Resolution No. 39-19. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson and Janssen. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 39-19  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION OF THE CITY DECLARING CERTAIN RESIDENTIAL REAL ESTATE AS A PUBLIC NUISANCE, UNINHABITABLE IN ITS CURRENT CONDITION AND ORDERING NUISANCE ABATEMENT OF SAID PROPERTY BY LEGAL REMEDY.

**WHEREAS**, the City of Auburn, NE, has identified certain abandoned, dilapidated, unmaintained, un-cared for, and/or uninhabitable real estate within Auburn, NE, as so unsightly, in a present state of disrepair, offensive to the senses and injurious to the comfort, health, repose and/or safety of the residents of the City and tending to depreciate the value of the property of others;

**WHEREAS**, the City through legal counsel, on or about November 16, 2019, has served upon title owner(s) written notice of the poor, unmaintained, and dilapidated condition of the real estate and made demand that the property be rehabilitated or demolished;

**WHEREAS**, the City has served written notice on the following property, identified by street address:

1220 9<sup>th</sup> St., Auburn, NE.  
LTS 4 & 5, BLK 26, Sheridan Add., to Auburn.  
(legal is for reference only)  
Owners: Steven and Elaine Hickey  
Lienholder: Penny Mac USA

**WHEREAS**, the residential structure and real estate continues to be a health and safety hazard to the public and community and is uninhabitable in its current condition. The property and residential structure must be cleared, removed, and/or maintained in a safe, secure, and proper manner;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the above property and conditions thereof are so unsightly and in disrepair as to interfere with comfortable enjoyment of life and property of others, are a health and safety hazard to the residents of the community, is uninhabitable in its current state of disrepair, and/or tends to depreciate the value of the property of others and is/are declared a nuisance to the City of Auburn, NE.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the unkept, uninhabitable, and unsightly residential structure shall be removed, cleaned, and/or maintained by the owner or by the City of Auburn, NE, through appropriate legal remedy;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the City Attorney is directed to proceed with nuisance abatement and/or City Code violations through the Nemaha County or District Court(s), seeking removal of dilapidated and uninhabitable structure(s) and clean-up of the above stated property with cost to be paid by the property owners and/or assessed against the real estate.

Council Member Erickson moved for declaration of certain real estate as a public nuisance and directing nuisance abatement by legal remedy on and for the property identified as 2304 "N" Street by the passage and adoption of Resolution No. 40-19. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 40-19  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

**A RESOLUTION OF THE CITY DECLARING CERTAIN RESIDENTIAL REAL ESTATE AS A PUBLIC NUISANCE AND ORDERING NUISANCE ABATEMENT OF SAID PROPERTY BY LEGAL REMEDY.**

**WHEREAS**, the City of Auburn, NE, has identified certain abandon or dilapidated real estate within Auburn, NE, as unsightly, in a present state of disrepair, unmaintained, offensive to the senses and injuries to the comfort, health, repose and/or safety of the residents of the City and tends to depreciate the value of the property of others;

**WHEREAS**, the City through legal counsel, on or about December 4, 2019, has served upon title owner(s) written notice of the poor and dilapidated condition of the real estate and made demand that the property be rehabilitated or demolished;

**WHEREAS**, the City has served written notice on the following property, identified by street address:

2304 'N' St., Auburn, NE.  
LT 3, BLK 2, Calvert Add., to Auburn.  
(legal is for reference only)  
Owners: Dominic Taylor and Emily Ramey  
Lienholder: none identified

**WHEREAS**, the residential structure and real estate continues to be a health and safety hazard to the public and community and must be cleared, removed, and/or maintained in a safe, secure, and proper manner;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the above property and conditions thereof are so unsightly and in disrepair as to interfere with comfortable enjoyment of life and property of others, are unsafe and are against the health and welfare of the residents and the community, and/or tend to depreciate the value of the property of others, and is/are therefore declared a nuisance to the City of Auburn, NE.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the unkept, unsafe, unsightly, and unmaintained residential structure shall be removed, cleaned, and/or maintained by the owner(s) or by the City of Auburn, NE, through appropriate legal remedy;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the City Attorney is directed to proceed with nuisance abatement and city code violations through the Nemaha County and-or District Courts, seeking removal of dilapidated structures and clean-up of the above listed property with cost and fines to be paid and assessed to the property owners and/or assessed against the real estate.

Council Member Erickson moved for declaration of certain real estate as a public nuisance and directing nuisance abatement by legal remedy on and for the property identified as 2500 "O" Street by the passage and adoption of Resolution No. 41-19. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 41-19  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION OF THE CITY DECLARING CERTAIN RESIDENTIAL REAL ESTATE AS A PUBLIC NUISANCE, UNINHABITABLE IN ITS CURRENT CONDITION AND ORDERING NUISANCE ABATEMENT OF SAID PROPERTY BY LEGAL REMEDY.

**WHEREAS**, the City of Auburn, NE, has identified certain abandoned, dilapidated, unmaintained, un-cared for, and/or uninhabitable real estate within Auburn, NE, as so unsightly, in a present state of disrepair, offensive to the senses and injurious to the comfort, health, repose and/or safety of the residents of the City and tends to depreciate the value of the property of others;

**WHEREAS**, the City through legal counsel, on or about December 4, 2019, has served upon title owner(s) written notice of the poor, unmaintained, and dilapidated condition of the real estate and made demand that the property be rehabilitated or demolished;

**WHEREAS**, the City has served written notice on the following property, identified by street address:

2500 'O' St., Auburn, NE.  
LT 1, BLK 19, Calvert Add., to Auburn.  
(legal is for reference only)  
Owners: Matthew O. & Lisa M. Nichols  
Lienholder: none identified

**WHEREAS**, the residential structure and real estate continues to be a health and safety hazard to the public and community and is uninhabitable in its current condition. The property and residential structure must be cleared, removed, and/or maintained in a safe, secure, and proper manner;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the above property and conditions thereof are so unsightly and in disrepair as to interfere with comfortable enjoyment of life and property of others, are a health and safety hazard to the residents of the community, is uninhabitable in its current state of disrepair, and/or tend to depreciate the value of the property of others and is/are declared a nuisance to the City of Auburn, NE.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the unkept, uninhabitable, and unsightly residential structure shall be removed, cleaned, and/or maintained by the owner or by the City of Auburn, NE, through appropriate legal remedy;

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the City Attorney is directed to proceed with nuisance abatement and/or City Code violations through the Nemaha County or District Court(s), seeking removal of dilapidated and uninhabitable structure(s) and clean-up of the above stated property with cost to be paid by the property owners and/or assessed against the real estate.

Council Member Janssen moved to approve the renewal of Maintenance Agreement #51 between the Nebraska Department of Transportation and the Municipality of Auburn and authorize the Mayor to sign the agreement and related Certificate of Compliance Agreement. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Shawn Clark moved the following holidays for 2020: New Year's Day (January 1), Memorial Day (May 25), Independence Day (July 3), Labor Day (September 7), Veteran's Day (November 11), Thanksgiving Day (November 26), Friday after Thanksgiving (November 27), Christmas Eve Afternoon (December 24), Christmas Day (December 25), and Personal Day (Designated Holiday – Choice with Department Head Approval). The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following

Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Reports from department heads were given. Reports from council committees were given. The Street Department gave an update on the salt shed and the need for new tires. It was confirmed that the special meeting being held to allow all interested parties to attend for discussion and review of the properties owned by Ruth Heywood (properties identified as 1204 J Street, 1206 J Street, 1208 J Street, 1001 ½ Central Avenue and 1005 Central Avenue) will be held on December 19, 2019 at 6 pm. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for November 2019 was also provided.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Jeanneret seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 9, 2019; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

---

Sherry Heskett, City Clerk

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 9, 2019, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

The City Council approved the November 12, 2019 meeting's minutes as written.

The City Council approved the financial report.

The following November claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn Eagles, Fireworks Event-5,000.00; Baird Holm LLP, Se-5,000.00; Ben Bohling, Housing Rehab Grant-1,370.66; Black Hill Energy, Ut-273.86; Blue Cross-Blue Shield, Ins-4,875.01; Hemmingsen Group LLC, CRA Project-4,275.00; Mid-American Benefits Inc., Ins-51.25; Nemaha County Treasurer, Refund-4,814.40; Reditech, Se-211.00; Region V-SENDS, Se-655.00; The Standard, Ins-353.60; Time Warner Cable, Se-758.33; Verizon Wireless, Se-49.63; Windstream, Ut-16.22. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-AV-468.57; Auburn Memorial Library Petty Cash, Su-67.87; Auburn Newspapers, Se-531.88; Baker & Taylor, Bk-884.60; Blackstone Publishing, Bk-AV-69.90; Bulldog Auto Supply Inc., Su-85.90; Center Point Large Print, Bk-AV-155.92; Concrete Industries Inc., Su-5,980.07; Eakes Office Solutions, Su-168.24; Filter Care, Se-40.50; First Wireless Inc., Su-260.00; Fry & Associates Inc., Slide Equip-865.39; Gale, Bk-AV-26.34; Goes Construction LLC, Salt Shed-5,800.00; Menards, Su-26.18; Meyer Laboratory Inc., Su-267.19; Midwest Service and Sales Co., Su-44.06; Nemaha County Sheriff, Fe-18.50; North Star Mutual, Ins-469.00; OCLC Inc., Sub-62.44; Raymond's Electric, Se-203.10; Ricoh USA Inc., Su-14.43; The Penworthy Co., Bk-AV-155.84.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; TIF-Tax Increment Financing; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Council Member Jeff Jeanneret was elected to serve as Council President.

The City Council confirmed the following annual appointments: City Clerk/Treasurer Sherry Heskett, City Attorney Angelo Ligouri, Asst. City Attorney Louie Ligouri, City Physician Dr. Gary Ensz, Building Inspector/Zoning Commissioner Jake Armknecht, Street Commissioner Harry Bridgmon, and City Engineer Evan B. Wickersham of JEO Consulting Group Inc.

The City Council approved a motion appointing Evan B. Wickersham (License Number 1139 – Class A as a consultant) from JEO Consulting Group Inc. as our Street Superintendent (effective date - beginning January 1, 2020).

December 9, 2019

Page 2

The City Council confirmed the appointment of the following city council standing committees: Street (Jeanneret, Tom Clark), Safety (Shawn Clark, Harry Bridgmon), Keep Auburn Beautiful (Jeanneret, Janssen), Budget/Finance (Billings, Erickson), Economic Development (Billings, Erickson), Building/Special (Shawn Clark, Tom Clark), Property/Casualty Insurance (Janssen, Shawn Clark), and Ordinance (Erickson, Jeanneret, Brent Lottmann, Angelo Ligouri).

The City Council confirmed the appointment of Byron A. Adams to the Auburn Volunteer Fire Department.

The City Council confirmed the reappointment of Dan Buman as a Board Member to the Board of Public Works.

The City Council confirmed the reappointment of Ron Jones, Shawn Clark, Troy Wynn, Linda Ellison, Angelo Ligouri, Cori Rademacher, and Ben Adams to the Parks & Pool Committee.

Mayor Dan White, Council President Jeff Jeanneret, and City Clerk/Treasurer Sherry Heskett were designated as the authorized signers for all the City bank accounts held at Auburn State Bank (official depository for city funds) and for the two keno operating accounts (only those two accounts) that the Keno Operator and his designated representatives also be designated as authorized signers and further that on the Auburn Volunteer Fire Department trust fund account (only that account) that Ryan Jones, Jeff Jeanneret and Derek Hemmingsen be designated as representatives and authorized signers of that specific account.

There weren't any requests to attend meetings or trainings.

The Girl Scout project to place "buddy benches" on City property will be considered at a meeting when a representative is present to explain the proposed project.

Public hearing was held to consider the amendment, supplement, change, modification, and-or repeal of the zoning regulations, restrictions and boundaries of the City of Auburn, Nemaha County, Nebraska, with respect to a request and recommendation of the Planning Commission for the change of zoning from R-2 Residential to C-R Commercial Residential for property described as follows: Sheridan Addition to Auburn, Block 46, Lots 1, 2, 3 (504 M Street). The recommendation of the Planning Commission was approval of the rezoning request. There was no opposition given. Ordinance No. 7-19 was given final approval by the suspension of 3 readings.

George Nelson with Massman Nelson Reinig presented the annual audit.

The Mayor was authorized to sign the Year End Certification of the Street Superintendent form for 2019 by the passage and adoption of Resolution No. 42-19.

With regards to Agenda Item No. 19 it was noted that a resolution authorizing the signing of the Municipal Annual Certification Program Compliance form for 2019 was already approved at the October City Council Meeting.

The City Council ratified the election of members of the LARM Board of Directors by the passage and adoption of Resolution No. 43-19.

Declaration of certain real estate as a public nuisance and directing nuisance abatement by legal remedy on and for the property identified as 1220 9<sup>th</sup> Street was approved by the passage and adoption of Resolution No. 39-19.

December 9, 2019

Page 3

Declaration of certain real estate as a public nuisance and directing nuisance abatement by legal remedy on and for the property identified as 2304 "N" Street was approved by the passage and adoption of Resolution No. 40-19.

Declaration of certain real estate as a public nuisance and directing nuisance abatement by legal remedy on and for the property identified as 2500 "O" Street was approved by the passage and adoption of Resolution No. 41-19.

The City Council approved the renewal of Maintenance Agreement #51 between the Nebraska Department of Transportation and the Municipality of Auburn and authorized the Mayor to sign the agreement and related Certificate of Compliance Agreement.

The 2020 city holiday schedule was approved.

Reports from department heads were given. Reports from council committees were given. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for November 2019 was also provided.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

R. Daniel White  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska  
December 19, 2019

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 19, 2019, at 6:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before December 12, 2019. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one. The agenda item of this special meeting was read by the Mayor.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Janssen started the discussion reiterating that he had requested this meeting to allow all interested parties to attend for discussion and review of the properties at 1204 J Street, 1206 J Street, 1208 J Street, 1001 ½ Central Avenue and 1005 Central Avenue, in order to work together.

Property owner Ruth Heywood was present to answer questions and provide information. Her attorney Steve Mercure was also present and provided comments. Discussion was held. Council Member Janssen asked that Jill Dolberg (with Nebraska State Historical office) be asked to attend a Downtown Revitalization Committee meeting to provide information with regards to the historical preservation requirements and that the DTR Committee relay that information to the City Council.

Council Member Shawn Clark left the Council Chambers at 6:25 p.m.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 19, 2019; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said

December 19, 2019

Page 2

meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

---

Sherry Heskett, City Clerk

City Council Proceedings  
December 19, 2019

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on December 19, 2019, at 6:00 o'clock P.M., in Special Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one. The agenda item of this special meeting was read by the Mayor.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Janssen started the discussion reiterating that he had requested this meeting to allow all interested parties to attend for discussion and review of the properties at 1204 J Street, 1206 J Street, 1208 J Street, 1001 ½ Central Avenue and 1005 Central Avenue, in order to work together.

Property owner Ruth Heywood was present to answer questions and provide information. Her attorney Steve Mercure was also present and provided comments. Discussion was held. Council Member Janssen asked that Jill Dolberg (with Nebraska State Historical office) be asked to attend a Downtown Revitalization Committee meeting to provide information with regards to the historical preservation requirements and that the DTR Committee relay that information to the City Council.

Council Member Shawn Clark left the Council Chambers at 6:25 p.m.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

R. Daniel White  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

**TREASURER'S REPORT**  
**CALENDAR 12/2019, FISCAL 3/2019**

**AGENDA ITEM**  
**NO 6**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	810,301.10	113,958.73	80,927.94	843,331.89
STREET CHECKING	336,742.61	44,180.06	27,745.35	353,177.32
STREET BOND/WARRANT CHECKING	11,105.65			11,105.65
TOTAL CHECKING:	1,158,149.36	158,138.79	108,673.29	1,207,614.86
TOTAL FIRE DEPT SINKING	50,070.49	25.24	.00	50,095.73
TOTAL KENO RESERVE MMA:	29,991.05	1,351.14	.00	31,342.19
TOTAL KENO CHECKING	38,079.83	564.67	.00	38,644.50
TOTAL CDBG CHECKING	8,873.95	.00	.00	8,873.95
TOTAL CDBG ED MMA:	41,196.22	7.00	.00	41,203.22
TOTAL CDBG DTR REUSE	133,252.27	1,804.71	.00	135,056.98
TOTAL CDBG HD SAVINGS:	72,772.42	673.19	.00	73,445.61
TOTAL CRA CHECKING	647,526.96	1,805.99	13,447.21	635,885.74
TOTAL CITY REC CHECKING	59,714.21	.00	.00	59,714.21
GENERAL CD	100,000.00			100,000.00
TOTAL C.D.'S:	100,000.00	.00	.00	100,000.00
TOTAL CASH ON HAND:	2,339,626.76	164,370.73	122,120.50	2,381,876.99

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

**CLAIMS REPORT**  
 Check Range: 12/05/2019-12/31/2019

AGENDA ITEM  
 NO 7

VENDOR NAME	REFERENCE	
GENERAL FUND		
AFLAC	AFLAC WH	73.80
AMERICAN RECYCLING SANITATION	RECYCLING	335.00
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	980.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,672.51
AUBURN BPW	ELEC	396.99
CAPITAL BUSINESS SYSTEMS	COPIER LEASE/SUPPLIES	366.36
DANIEL VICE	NEW CONSTRUCTION FIRST HALF	5,000.00
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	1,340.21
GRIFFIN BATES	NEW CONSTRUCT HOUSING FINAL	5,000.00
LAVIGNE CONSTRUCTION INC.	HOUSING PROGRAM	3,991.75
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	20.50
NEMAHA COUNTY DISTRICT COURT	FILING FEE NUISANCE PROPERTIES	249.00
REGION V-SENDS	CUSTODIAL SERVICE	135.00
RICHARDSON COUNTY SHERIFF	FEE FOR SERVING DOCUMENT	45.00
THE STANDARD	LIFE INSURANCE	85.62
TIME WARNER CABLE	PHONE ACCT	452.42
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.44
	ADMIN TOTAL	21,160.60
POLICE DEPARTMENT		
NEMAHA COUNTY	LAW/CODE ENFORCEMENT	27,500.00
	POLICE DEPARTMENT TOTAL	27,500.00
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	323.36
AUBURN BPW	ELEC	177.66
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	344.51
REGION V-SENDS	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	180.35
TIME WARNER CABLE	PHONE ACCT	114.35
WEX BANK	FUEL EXPENSE	44.48
	FIRE DEPARTMENT TOTAL	1,234.71
PARK DEPARTMENT		
AUBURN BPW	ELEC	1,129.56
TIME WARNER CABLE	PHONE ACCT	59.71
WEX BANK	FUEL EXPENSE	109.60
	PARK DEPARTMENT TOTAL	1,298.87
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	39.74
AUBURN BPW	ELEC	486.29
REGION V-SENDS	CUSTODIAL SERVICE	190.00
	SR. CENTER DEPARTMENT TOTAL	716.03

**CLAIMS REPORT**  
**Check Range: 12/05/2019-12/31/2019**

VENDOR NAME	REFERENCE	VENDOR TOTAL
LIBRARY DEPARTMENT		
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	39.66
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	888.46
AUBURN BPW	ELEC	653.94
LINDA BANTZ	CUSTODIAL SERVICES	400.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	10.25
THE STANDARD	LIFE INSURANCE	29.59
VERIZON WIRELESS	PHONE ACCT	80.02
WINDSTREAM NEBRASKA INC	PHONE ACCT	128.63
	LIBRARY DEPARTMENT TOTAL	2,230.55
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	20.15
AUBURN BPW	ELEC	286.85
TIME WARNER CABLE	PHONE ACCT	114.97
	POOL DEPARTMENT TOTAL	421.97
	GENERAL FUND TOTAL	54,562.73
STREET FUND		
ADMIN		
BLACK HILLS ENERGY	GAS BILL ACCT	36.65
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,314.04
AUBURN BPW	ELEC	818.91
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	981.38
MARK HARMS	LAND USE	500.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	20.50
THE STANDARD	LIFE INSURANCE	58.04
TIME WARNER CABLE	PHONE ACCT	41.92
VERIZON WIRELESS	PHONE ACCT	49.21
WEX BANK	FUEL EXPENSE	985.34
		4,805.99
	STREET FUND TOTAL	4,805.99
COMM REDEVELOP AUTHORITY		
CITY OF AUBURN	REIM WEST WATERLINE PROJECT	13,447.21
		13,447.21
	COMM REDEVELOP AUTHORITY TOTAL	13,447.21
	Accounts Payable Total	72,815.93

**CLAIMS REPORT**  
 Check Range: 1/01/2020- 1/08/2020

AGENDA ITEM

NO

7

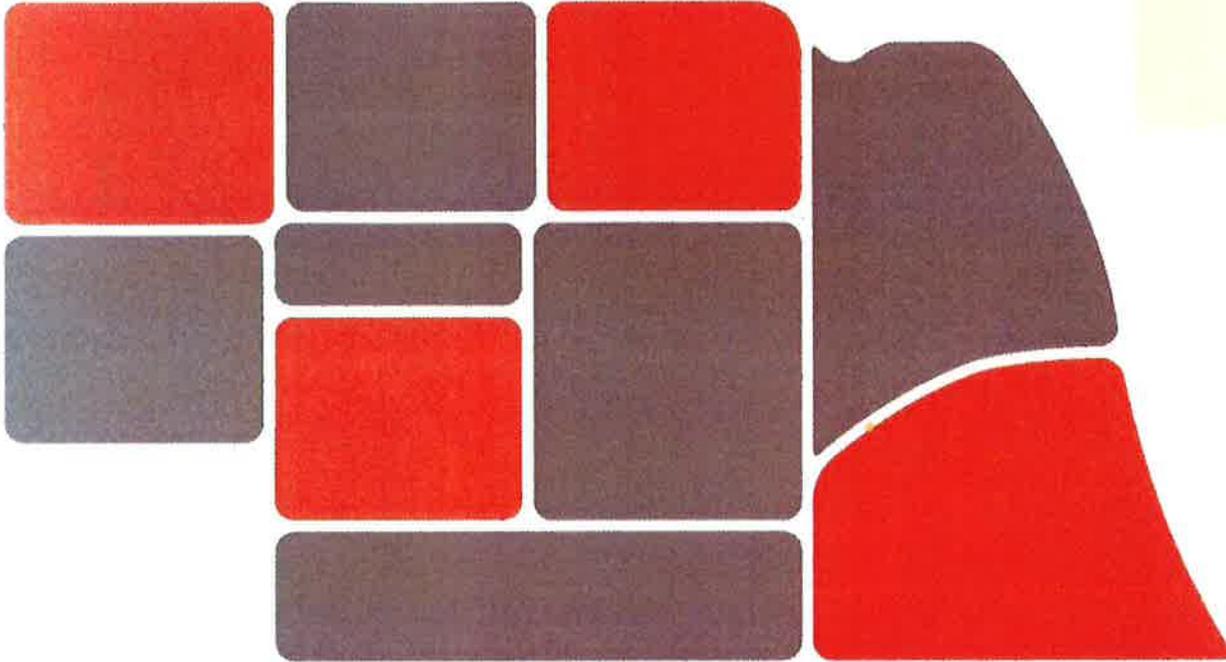
VENDOR NAME	REFERENCE	
GENERAL FUND		
AIRSTREAM HEATING AND COOLING	HVAC SERVICE	60.00
AUBURN NEWSPAPERS	PUBLISHING	322.22
BEN BOHLING	HOUSING REHAB GRANT	1,507.53
CLINE WILLIAMS	AUDIT LETTER	315.00
EAKES OFFICE SOLUTIONS	SUPPLIES	484.76
FIRST NATIONAL BANK OMAHA	SUPPLIES	97.43
LOTTER TREE SERVICE LLC	SNOW REMOVAL	90.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	19.58
MASSMAN NELSON REINIG PC	AUDIT SERVICES	15,500.00
MEYER LABORATORY INC	SUPPLIES	97.40
NEBRASKA SUPREME COURT	STATE STATUTES	104.70
NEMAHA COUNTY	REIM APPLIANCE DISPOSAL	1,931.50
NEMAHA COUNTY CLERK	FILING FEE	44.00
NEMAHA COUNTY SHERIFF	SERVICE FEE	24.50
PETTY CASH	PETTY CASH	81.10
REDITECH	COMPUTER SERVICES	1,342.25
THE FARMERS WIFE	HOLIDAY WREATHS	69.90
USPS	STAMPS	110.00
	ADMIN TOTAL	22,201.87
FIRE DEPARTMENT		
HEIMAN FIRE EQUIPMENT	PARTS	953.40
WYN-MILL GARAGE DOOR SERVICE	BUILDING MAINT	654.75
	FIRE DEPARTMENT TOTAL	1,608.15
PARK DEPARTMENT		
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	11.68
BORDER STATES INDUSTRIES INC	LIGHTS VOLLEYBALL COURT	2,884.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	8.28
MID CON SYSTEMS INC.	SUPPLIES	403.86
	PARK DEPARTMENT TOTAL	3,307.82
LIBRARY DEPARTMENT		
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	74.60
BAKER & TAYLOR	BOOKS/AVS	306.75
BLACKSTONE PUBLISHING	BOOKS/AVS	104.84
CENTER POINT LARGE PRINT	BOOKS/AVS	28.49
EAKES OFFICE SOLUTIONS	SUPPLIES	104.07
FIRST NATIONAL BANK OMAHA	SUPPLIES	97.42
LOTTER TREE SERVICE LLC	SNOW REMOVAL	96.00
OCLC INC	ILL SUBSCRIPTION	62.44
OVERDRIVE, INC.	BOOKS/AVS	405.00
RICOH USA, INC	EQUIPMENT COPIES	14.18
	LIBRARY DEPARTMENT TOTAL	1,293.79
POOL DEPARTMENT		
MID CON SYSTEMS INC.	SUPPLIES	420.00

**CLAIMS REPORT**  
 Check Range: 1/01/2020- 1/08/2020

VENDOR NAME	REFERENCE	VENDOR TOTAL
	POOL DEPARTMENT TOTAL	420.00
	GENERAL FUND TOTAL	28,831.63
STREET FUND		
BEARD'S SALVAGE INC.	PARTS	36.30
BENNETT'S FIRE PROTECTION	FIRE EXTINGUISHER SERVICE	255.00
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	16.97
EGGERS BROTHERS INC	PARTS/SUPPLIES/LABOR	859.69
FILTER CARE	PARTS	24.45
FIRST NATIONAL BANK OMAHA	SUPPLIES	7.95
GILBERT SERVICES	TIRES	4,469.66
JEO CONSULTING GROUP INC.	ROAD PROGRAM SERVICES	4,000.00
LOTTER TREE SERVICE LLC	SNOW REMOVAL	114.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	23.23
MACQUEEN EQUIPMENT	PARTS	565.91
OK TIRE	TIRES	720.92
SACK LUMBER COMPANY	SUPPLIES/MATERIALS SEALANT	74.24
STUTHEIT IMPLEMENT CO.	PARTS	21.36
	ADMIN TOTAL	11,189.68
	STREET FUND TOTAL	11,189.68
	Accounts Payable Total	40,021.31

Kimi Begez, Janny Crotty, Shane Charbonnet & Dawn Weiss

AGENDA ITEM  
NO 8



# RESTORE NEBRASKA

**SAVE THE DATE!**

**FEBRUARY 28 & 29, 2020**

Annual Restore Nebraska Conference (formerly Restore Omaha/Nebraska Historic Preservation) has been presented by Restoration Exchange Omaha and History Nebraska, the Nebraska State Historical Society. This year-long conference, it unites home owners, restoration experts, preservation lovers, government officials, and the public in an interactive and educational forum, focused on preserving, restoring and renovating older properties.

1/7/2020

Gmail - meeting

AGENDA ITEM

NO 13



Jackie Lunzmann <jlunzmann13@gmail.com>

---

**meeting**

1 message

---

**Deb Ratliff** <ratliff51601@gmail.com>

Tue, Jan 7, 2020 at 2:31 PM

To: jackie@lunzmannrealty.com

I Deborah Ratliff owner of the property 72960 638th Ave in Auburn ,Ne 68305. am requesting subdivision approval for the above said property for your city meeting on Jan.13th 2020. Thanking you in advance.

Deborah Ratliff

# SURVEY RECORD

## LEGAL DESCRIPTION

A PARCEL OF LAND BEING PART OF THE SW 1/4 NW 1/4 OF SECTION 16, TOWNSHIP 5 NORTH, RANGE 14 EAST OF THE 6TH P.M., NEMAHA COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 16, THENCE N02°46'38"W (ASSUMED BEARING) ON THE WEST LINE OF THE SW 1/4 OF SAID SECTION 16, 362.65 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING N02°46'38"W ON SAID WEST LINE, 393.87 FEET; THENCE N89°27'49"E, 236.14 FEET; THENCE S45°29'25"E, 46.50 FEET; THENCE S24°59'43"E, 426.50 FEET; THENCE S87°13'22"W, 368.77 FEET TO THE EAST LINE OF A PARCEL OF LAND AS RECORDED IN BOOK 97, PAGE 137; THENCE N02°46'38"W ON SAID EAST LINE, 44.36 FEET TO THE NE CORNER OF SAID PARCEL; THENCE S87°13'22"W ON THE NORTH LINE OF SAID PARCEL, 60.00 FEET TO THE WEST LINE OF SAID SW 1/4 AND SAID POINT BEING THE POINT OF BEGINNING AND CONTAINING 3.32 ACRES.

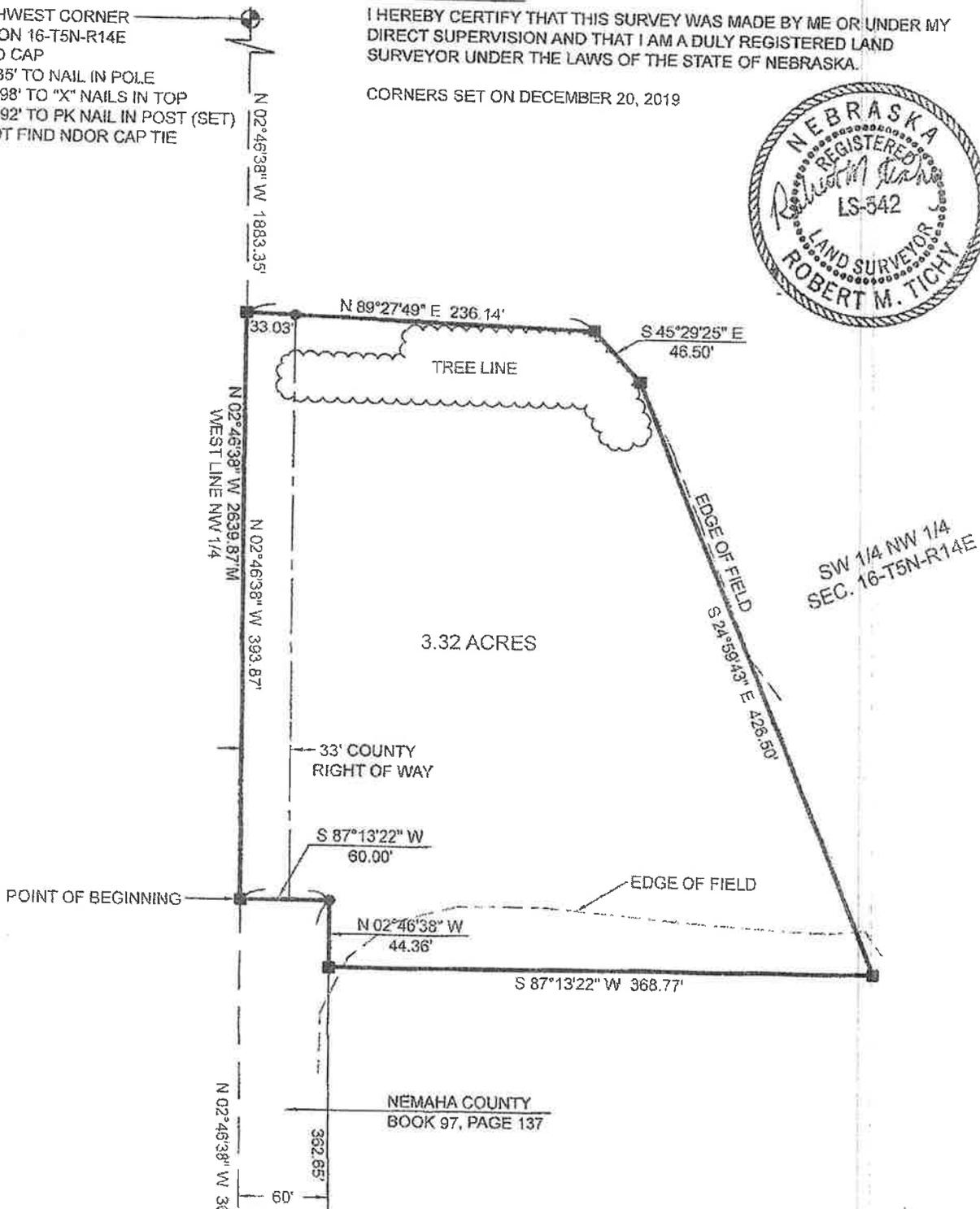
## CERTIFICATION

I HEREBY CERTIFY THAT THIS SURVEY WAS MADE BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF NEBRASKA.

CORNERS SET ON DECEMBER 20, 2019



NORTHWEST CORNER  
SECTION 16-T5N-R14E  
FOUND CAP  
SE 46.35' TO NAIL IN POLE  
SW 47.98' TO "X" NAILS IN TOP  
NW 40.92' TO PK NAIL IN POST (SET)  
DID NOT FIND NDOR CAP TIE



12/23/2019

RESOLUTION NO. \_\_\_\_\_-20  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION OF THE CITY DECLARING CERTAIN RESIDENTIAL REAL ESTATE AS A PUBLIC NUISANCE AND ORDERING NUISANCE ABATEMENT OF SAID PROPERTY BY LEGAL REMEDY.

**WHEREAS**, the City of Auburn, NE, has identified certain abandoned, dilapidated, and poorly maintained real estate within Auburn, NE, as attached hereto and incorporated herein by this reference within Exhibits "A" & "B", as unsightly, in a present state of disrepair, offensive to the senses, and injuries to the comfort, health, repose, and/or safety of the residence of the City, tending to depreciate the value of the property of others, and unsafe for habitation without significant rehabilitation;

**WHEREAS**, the City through legal counsel, served upon landowners written notice of the current poor, dilapidated, unsafe, and unkempt condition of their real estate on or about November 15, 2019, and made demand that the property be rehabilitated, clean/cleared, or demolished;

**WHEREAS**, the City shall serve written notice on the following property, identified by street address:

- (1) 2321 "O" Street, Auburn, NE, Parcel No. 640000894, (two-story house, garage, and junk vehicle(s));

**WHEREAS**, the real estate, yard(s), junk piles, junk vehicles, and structures thereon are health and safety hazards to the public and community and must be demolished and/or cleaned/cleared in a safe manner;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, that the above property, including yard(s), junk piles, junk vehicles, structure(s), and surroundings are so unsightly and in disrepair as to interfere with comfortable enjoyment of life and property of others, and/or tend to depreciate the value of the property of others and is declared a nuisance, unsafe for habitation without significant rehabilitation.



Exhibit A, pg. 1 of 2  
2321 O' St.,  
Auburn, NE  
August 15, 2019

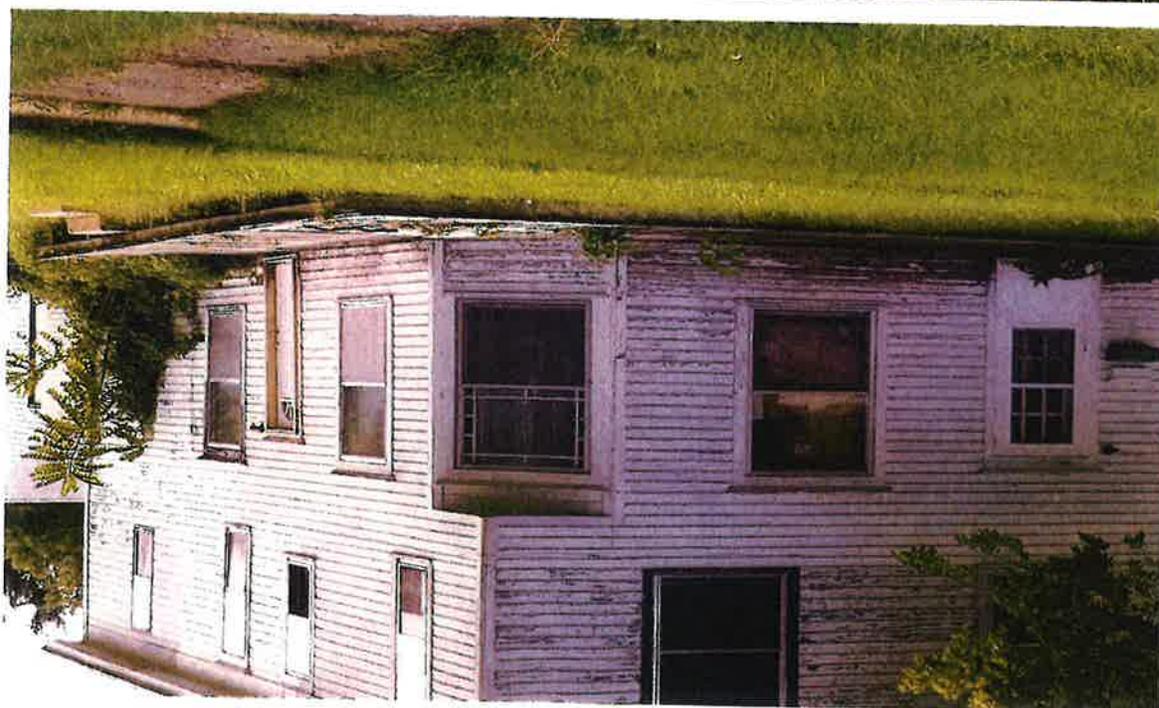
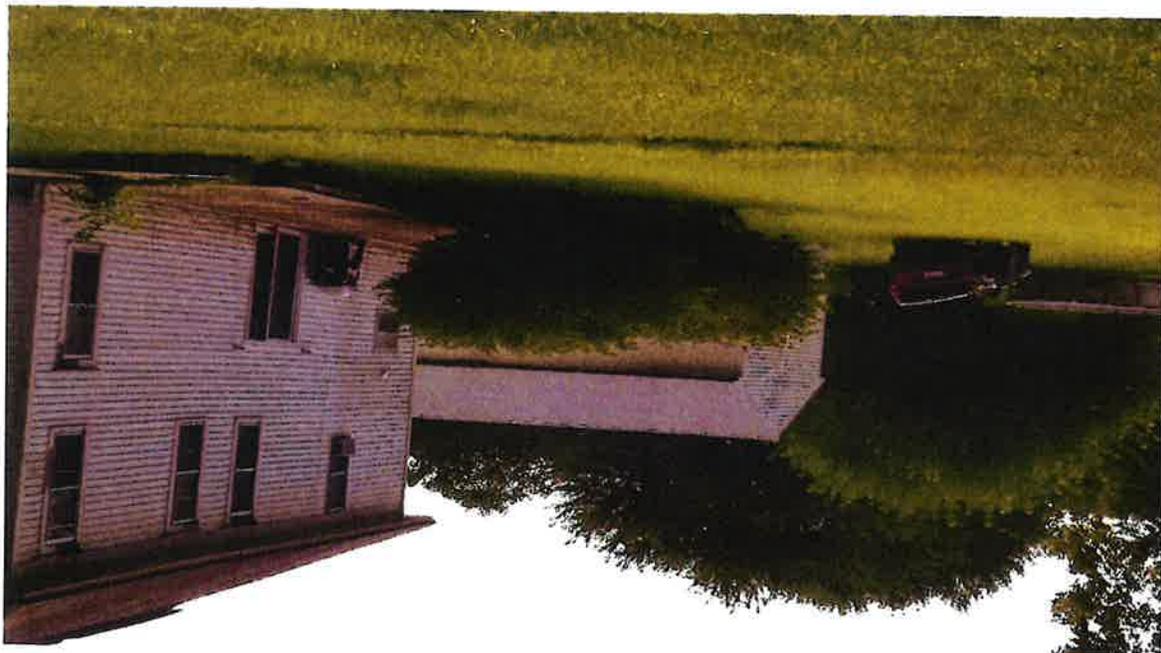


Exhibit A, pg. 2 of 2  
2321 O' St.,  
Auburn, NE  
August 15, 2019



November 15, 2019

*Sent Via: Certified Mail, return receipt requested and First-Class Mail*



Mr. Eric Mason  
3441 N. 73rd St  
Lincoln, NE 68507-2124

RE: Notice of nuisance for property at 2321 'O' Street, Auburn, NE  
County Parcel No. 640000894

**City of Auburn**

1101 J Street  
Auburn, Nebraska 68305  
402-274-3420  
402-274-4154 fax  
www.auburn.ne.gov

**MAYOR**

Dan White

**COUNCIL MEMBERS**

Katy Billings

Shawn Clark

Tom Clark

Chris Erickson

Rick Janssen

Jeff Jeanneret

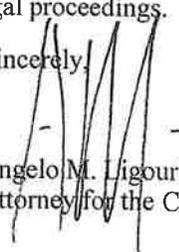
Dear Mr. Mason:

This letter is to inform you, as the property owner, that your property located at 2321 'O' Street, Auburn, NE is in violation of City Code §99.55 and §99.59 (attached hereto for your reference). The attached photographs in Exhibit A, pages 1-2, taken on or about August 15, 2019, outline the violations showing the property falling into a state of disrepair. Contact my office to set up a meeting at the property to ensure City Code compliance, including addressing the following:

1. Ensure that all siding and trim is painted and sealed properly, to prevent further damage and decay from the outside elements;
2. Repair or replace broken and/or non-operational storm windows/windows, storm doors/doors, and gutters, to ensure against the unwanted entry of water, vermin or pests, and to ensure safe occupancy and habitation;
4. Perform repairs to front porch/deck/walk area, to ensure safe use;
5. Remove mold/mildew build-up from the siding of the residence and properly treat the siding to ensure the mold/mildew does not come back;
6. Maintain the real estate within City Code compliance as a residential structure.

The City of Auburn, NE will work with you to develop a timeline allowing you to be able to have your property cleaned-up, repaired, and brought into compliance with City Code. Please contact us within 10 days of the date of this Notice. If you fail to take action and do not make appropriate necessary efforts to address the current unmaintained, delapidated, and abandoned state of your residential property pursuant to this notice, the City of Auburn, NE will proceed with Nuisance Abatement through legal proceedings.

Sincerely,

  
Angelo M. Ligouri  
Attorney for the City of Auburn, NE

AML/kev  
Enclosures  
CC: City Council/Mayor



EQUAL HOUSING OPPORTUNITY

RESOLUTION NO. \_\_\_\_\_ -20  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION TO APPROVE "NO PARKING ANYTIME" SIGNS ON THE EAST SIDE OF "N" STREET FROM 20<sup>th</sup> STREET TO 22<sup>nd</sup> STREET INTERSECTIONS AND ON 21<sup>st</sup> STREET BETWEEN "M" STREET AND "N" STREET INTERSECTIONS.

**WHEREAS**, the Sheriff's Office and the Street Department, have made a request to authorize the installation of "NO PARKING ANYTIME" signs on the East side of "N" Street from 20<sup>th</sup> Street to 22<sup>nd</sup> Street and on 21<sup>st</sup> Street between "M" Street and "N" Street intersections.

**WHEREAS**, the City of Auburn Code of Ordinances specifically prohibit on-street parking under Code Section 74.03(A)(2)(g), except for momentary pick-up or discharge of passenger(s), loading/unloading;

**WHEREAS**, the proposed "NO PARKING ANYTIME" sign serve an appropriate purpose that is beneficial to the residents, enhances safety for students and patrons of Calvert Elementary School, enhances safe travel in and about elementary school loading zones, and benefits the Community and Public;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Auburn, Nemaha County, Nebraska:

- (a) That "NO PARKING ANYTIME" signs shall be installed as proposed by the Sheriff's Office and the Street Department on the East side of "N" Street, from 20<sup>th</sup> Street to 22<sup>nd</sup> Street intersections, as well as, on 21<sup>st</sup> Street east of "N" St. between the "M" Street and "N" Street intersections.
- (b) The Mayor is hereby authorized to sign any necessary documents or take further action on behalf of the City of Auburn, NE, in carrying out the provisions of this Resolution.



AGENDA ITEM  
NO

17

## *Auburn Memorial Library*

1810 Courthouse Ave  
Auburn, NE 68305

### City Council Report January 2020

- Circulation goal/ stamp card/weekly drawing
- Here is a quick overview of statistics for the 2018/2019 fiscal year:
  - Total items checked out = 36,601
  - Total items checked out on OverDrive = 3,755
  - Total people through the doors = 22,779
  - Total programs (kids & adults) = 32
  - Total attendance at programs = 1,083
  - Total items added to the collection = 1,193
  - Total items withdrawn from the collection = 991

#### Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>	<u>Money to City:</u>
December	2,581	1,624	\$748.30
OverDrive	<u>353</u>	<u>55</u>	
	2,934	1,679	
November	2,750	1,609	\$579.40
OverDrive	<u>328</u>	<u>52</u>	
	3,078	1,661	



# MONTHLY LAW ENFORCEMENT REPORT TO THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN

FOR THE MONTH OF DECEMBER 2019

Total Number of Calls within the City of Auburn	89
Total Number of Ordinance/Animal Calls	11
Total Number of Actual Criminal Cases Reported/Initiated	10

Respectfully submitted,



Brent Lottman  
Sheriff

City of Auburn  
TIF Activity

Report Date 12-31-2019

Date	Description	Account		Auburn 1		Auburn 1		Terrace Heights I	Terrace Heights II	Auburn		Northwest		West Project	Orscheln
		Activity		Auburn 1	Project #2	SE Corner	Terrace Heights I			Terrace Heights II	Bowling Center I	Bowling Center II	Hemmingsen Funeral Home		
10/1/2019	Balance	\$ 626,187.08	\$ 508,462.34	\$ 115,215.67										\$ 2,493.00	\$ 16.07
10/1/2019	Co. Collections	\$ 26,379.67	\$ 15,379.16	\$ 683.73										\$ 10,316.78	
10/31/2019	Interest on Account	\$ 84.24	\$ 67.39	\$ 15.16										\$ 1.69	
11/13/2019	Hemmingsen Group	\$ (4,275.00)	\$ (4,275.00)												
11/13/2019	Baird Holm LLP	\$ (5,000.00)	\$ (5,000.00)												
11/15/2019	Co. Collections	\$ 8,882.49	\$ 3,241.94	\$ 185.23			\$ 5.62	\$ 6.15	\$ 2.18	\$ 4,800.45	\$ 634.08	\$ 6.84			
11/27/2019	County Treasurer	\$ (4,814.40)					\$ (5.62)	\$ (6.15)	\$ (2.18)	\$ (4,800.45)					
11/30/2019	Interest on Account	\$ 82.88	\$ 66.30	\$ 14.92							\$ 1.66				
12/12/2019	Co. Collections	\$ 1,720.48	\$ 1,511.99	\$ 208.49											
12/31/2019	City-west waterline	\$ (13,447.21)												\$ (13,447.21)	
12/31/2019	Interest on Account	\$ 85.51	\$ 70.12	\$ 15.39											
11/30/2019	Balance	\$ 635,885.74	\$ 519,524.24	\$ 116,338.59			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 22.91

AGENDA ITEM  
NO 18