

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
MARCH 9, 2020

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information, than can be presented in that time frame, may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **APPROVAL** for Attendance at Meeting(s).

9. **Extension Local Housing Grant (914 N Street)** – request made by owner, Nate Leslie.

10. **Auburn’s Birthday Celebration** – request, proposal and consideration by Leslie Clarke.

11. **CONSIDERATION & REQUEST FOR APPROVAL** of program through Town & Country Veterinary Clinic to trap stray and feral cats inside Auburn city limits to spayed/neuter and release them back to their place of capture for the purpose of stabilizing and reducing the population of stray and feral cats in City limits.

12. **MUSIC IN THE PARK** – Consideration and discussion with Janny Crotty, may include Keno funds request and consideration.

13. **7:00 P.M., or soon thereafter as possible, PUBLIC HEARING** on request for change of zoning From C-1 Commercial to R-2 Medium Density Residential for property described as follows, to-wit: Lot 1, Block 4, Courthouse Addition to the City of Auburn, Nemaha County, Nebraska (2002 O Street) with the recommendation of the Planning Commission after public hearing.

**Ordinance consideration for adoption** by City Council.

14. **RESOLUTION** for consideration and requested approval by City Council – The City of Auburn, NE, shall be known as a community that supports the inalienable rights to life of all citizens, born and pre-born, and respects and defends their inherent dignity, value, and importance at every stage of development. (presented by Robert Engles)
15. **UPDATE** on Auburn CDBG EDLF Reuse Grant #19-ED-001-ARLF (MondoCat, LLC) presented by Bryan Melage.
16. **MOTION** to approve 2020 Pool seasonal employment pursuant to recommendation of the Parks & Pool Committee and information on rate changes for Season Tickets.
17. **REQUEST** Approval of Special Designated Liquor License application for C & T dba Arbor Manor Steakhouse for a dinner/dance fundraiser event at 4-H Open Air Pavilion, 816 I Street to be held on May 29, 2020.
18. **AUBURN HISTORIC PRESERVATION 2020-2021 CLG Grant Approval.**
19. **CDBG 18-HO-36067** Approval of Drawdown #1 and the related claims.
20. **EDA FIRE HALL PROJECT** – Review and consideration for approval of proposed Option Purchase Agreement on proposed real estate.
21. **FIRE DEPARTMENT BANK ACCOUNT** – Change Authorized signers.
22. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
  - e. Airport Report
23. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Housing
  - i. Other Committees & Reports
24. **ADJOURNMENT.**

City Council Proceedings  
February 10, 2020

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 10, 2020, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, and Jeanneret. Absent: Erickson and Janssen.

Mayor White announced the following: "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

The City Council approved the January 13, 2020, meeting's minutes as written.

The City Council approved the financial report.

The following January claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-374.66; Baird Holm LLP, Fe-2,643.50; BCom Solutions, LLC, Se-980.00; Black Hills Energy, Ut-513.79; Blue Cross-Blue Shield, Ins-4,875.01; Board of Public Works, Ut-4,347.90; Capital Business Systems, Se-Su-281.41; Government Payments, Refund-80.00; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-71.75; NE Dept of Revenue, Tax-1,622.80; Nemaha County, Se-29,000.00; Reditech, Se-471.80; Region V-SENDS, Se-375.00; The Standard, Ins-360.70; Time Warner Cable, Se-780.72; Verizon Wireless, Se-207.38; Windstream, Ut-139.39, Wex Bank, Su-847.59. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-Av-114.68; American Legal Publishing, Se-387.83; American Library Association, Mem-175.00; Angelo Ligouri, Se-10,899.47; Auburn Chamber of Commerce, Inv-2,110.00; Auburn Design Shop LLC., Su-15.00; Auburn Development Council, Inv-5,000.00; Auburn Memorial Library Petty Cash, Su-87.40; Auburn Newspapers, Se-595.85; Baker & Taylor, Bk-325.35; Blackstone Publishing, Bk-AV-213.08; Border States Industries Inc., Su-2,744.00; Bradley Electric, Se-67.25; Bulldog Auto Supply Inc., Su-424.55; Capital Business Systems, Se-Su-220.41; Concrete Industries Inc., Su-2,426.78; Eakes Office Solutions, Su-581.42; Eggers Bros. Inc., Se-Su-359.38; First National Bank Omaha, Card Transactions-1,076.12; Follett School Solutions Inc., Lic-Se-612.67; JEO Consulting Group Inc., Se-5,465.20; Lotter Tree Service, se-1,500.00; Lynch's Hardware & Gifts, Su-30.62; Mellage Truck & Tractor, Se-Su-2,565.02; Menards, Su-229.69; Meyer Laboratory Inc., Su-238.73; Mid-American Research Chemical, Su-426.25; OCLC Inc., Sub-62.44; Ricoh USA Inc., Su-35.82; The Penworthy Company, Bk-AV-337.29; Wex Bank, Su-2,134.54; Yoder Manufacturing, Equip-1,750.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; TIF-Tax Increment Financing; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

There weren't any requests to attend meetings.

Mayor White proclaimed March 2020 as Problem Gambling Awareness Month.

The City Council confirmed the appointment of David P. Helms to the Auburn Housing Authority and David Grant to the Auburn Community Redevelopment Authority.

Approval was given to allow ESU 4 to use the city street for their community 5K.

February 10, 2020

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The City Council approved issuance of Special Designated Liquor License Applications for Knights of Columbus to be held on February 28 (alternate date March 6) March 13 (alternate date March 20) and March 27 (alternate date April 3) at the St. Joseph Catholic Church Halligan Center, 2221 N Street as requested.

The City Council approved issuance of Special Designated Liquor License Applications for Ruth Heywood at Gallery 75 located at 1122 J Street to be held on February 27, February 29, March 19, March 20, March 21, March 26, March 28, April 9, April 10, and April 11, 2020 as requested.

The request by Ruth Heywood/Owner for release of Nuisance declaration dated 8/14/17 on property described as 1001 ½ Central Avenue and 1005 Central Avenue due to occupancy, clean-up and continued maintenance of the property was approved.

No action was taken to change authorized signers on the fire department bank account.

"No Parking Anytime" signs on the west side of "O" Street from 21<sup>st</sup> Street to 22<sup>nd</sup> Street intersections was approved by the passage and adoption of Resolution No. 3-20.

Approval was given for declaration of certain real estate as a public nuisance and directing nuisance abatement by legal remedy on and for the property identified as 1202 "O" Street by the passage and adoption of Resolution No. 4-20.

Pursuant to the recommendation of the Housing Committee contracts were awarded as part of the Homeowner Occupied Housing Program (18-HO-36067) for Project #001, Project #003, Project #004, Project #012, and Project #013.

The City Council approved a motion that would allow for Request for Qualifications for Preliminary engineering report for EDA Application for fire hall project.

Approval was given by the passage and adoption of Resolution No. 5-20 for "STOP" sign(s) to be posted East and West on 18<sup>th</sup> street near the intersection with "N" Street.

Reports from department heads were given. Reports from council committees were given. The Street Department announced the hiring of a new employee and the library reported on programs they are providing. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for January 2020 was also provided.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

R. Daniel White  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska  
February 10, 2020

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 10, 2020, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 7, 2020. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, and Jeanneret. Absent: Erickson and Janssen.

Mayor White announced the following: "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Tom Clark moved to dispense with the reading of the January 13, 2020, meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to approve the financial report; Seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following January claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-374.66; Baird Holm LLP, Fe-2,643.50; BCom Solutions, LLC, Se-980.00; Black Hills Energy, Ut-513.79; Blue Cross-Blue Shield, Ins-4,875.01; Board of Public Works, Ut-4,347.90; Capital Business Systems, Se-Su-281.41; Government Payments, Refund-80.00; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-71.75; NE Dept of Revenue, Tax-1,622.80; Nemaha County, Se-29,000.00; Reditech, Se-471.80; Region V-SENDS, Se-375.00; The Standard, Ins-360.70; Time Warner Cable, Se-780.72; Verizon Wireless, Se-207.38; Windstream, Ut-139.39, Wex Bank, Su-847.59. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-Av-114.68; American Legal Publishing, Se-387.83; American Library Association, Mem-175.00; Angelo Ligouri, Se-10,899.47; Auburn Chamber of Commerce, Inv-2,110.00; Auburn Design Shop LLC., Su-15.00; Auburn Development Council, Inv-5,000.00; Auburn Memorial Library Petty Cash, Su-87.40; Auburn Newspapers, Se-595.85; Baker & Taylor, Bk-325.35; Blackstone Publishing, Bk-AV-213.08; Border States Industries Inc., Su-2,744.00; Bradley Electric, Se-67.25; Bulldog Auto Supply Inc., Su-424.55; Capital Business Systems, Se-Su-220.41; Concrete Industries Inc., Su-2,426.78; Eakes Office Solutions, Su-581.42; Eggers Bros. Inc., Se-Su-359.38; First National Bank Omaha, Card Transactions-1,076.12; Follett School Solutions Inc., Lic-Se-612.67; JEO Consulting Group Inc., Se-5,465.20; Lotter Tree Service, se-1,500.00; Lynch's Hardware & Gifts, Su-30.62; Mellage Truck & Tractor, Se-Su-2,565.02; Menards, Su-229.69; Meyer Laboratory Inc., Su-238.73; Mid-American Research Chemical, Su-426.25; OCLC Inc., Sub-62.44; Ricoh USA Inc., Su-35.82; The Penworthy Company, Bk-AV-337.29; Wex Bank, Su-2,134.54; Yoder Manufacturing, Equip-1,750.00.

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Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings.

Mayor White proclaimed March 2020 as Problem Gambling Awareness Month, which proclamation was:

MARCH PROBLEM GAMBLING AWARENESS MONTH

- WHEREAS, there are individuals and families in our community adversely affected by problem gambling; and
- WHEREAS, compulsive gambling is often hidden from family members, social services and mental health professionals; and
- WHEREAS, compulsive gambling often occurs in combination with other disorders such as chemical dependency and depression; and
- WHEREAS, it is important to raise awareness of the warning signs of compulsive gamblers and connect them with professional help.

NOW, THEREFORE, I, Dan White, Mayor of Auburn, Nebraska, do hereby proclaim March 2020, as "**Problem Gambling Awareness Month**" and urge citizens to learn more about the consequences of problem gambling and help available through the Nebraska Gamblers Assistance Program.

Mayor White appointed David P. Helms to the Auburn Housing Authority and David Grant to the Auburn Community Redevelopment Authority. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Appointments: Confirmed.

Council Member Jeanneret moved to allow ESU 4 to use the city street for their community 5K. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve issuance of Special Designated Liquor License Applications for Knights of Columbus to be held on February 28 (alternate date March 6) March 13 (alternate date March 20) and March 27 (alternate date April 3) at the St. Joseph Catholic Church Halligan Center, 2221 N Street as requested. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve issuance of Special Designated Liquor License Applications for Ruth Heywood at Gallery 75 located at 1122 J Street to be held on February 27, February 29, March 19, March 20, March 21, March 26, March 28, April 9, April 10, and April 11, 2020 as requested. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to approve the request by Ruth Heywood/Owner for release of Nuisance declaration dated 8/14/17 on property described as 1001 ½ Central Avenue and

1005 Central Avenue due to occupancy, clean-up and continued maintenance of the property. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

No action was taken to change authorized signers on the fire department bank account.

Following discussion, Council Member Shawn Clark moved to approve "No Parking Anytime" signs on the west side of "O" Street from 21<sup>st</sup> Street to 22<sup>nd</sup> Street intersections was approved by the passage and adoption of Resolution No. 3-20. The foregoing motion was seconded by Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is attached to these minutes.

Council Member Billings moved for declaration of certain real estate as a public nuisance and directing nuisance abatement by legal remedy on and for the property identified as 1202 "O" Street by the passage and adoption of Resolution No. 4-20. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is attached to these minutes.

Council Member Billings moved that pursuant to the recommendation of the Housing Committee that contracts be awarded as part of the Homeowner Occupied Housing Program (18-HO-36067) for Project #001, Project #003, Project #004, Project #012, and Project #013. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to allow for Request for Qualifications for Preliminary engineering report for EDA Application for fire hall project; Seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved for the installation of "STOP" signs to be posted East and West on 18<sup>th</sup> Street near the intersection with "N" Street by the passage and adoption of Resolution No. 5-20. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. A true and correct copy of Said resolution is attached to these minutes.

Reports from department heads were given. Reports from council committees were given. The Street Department announced the hiring of a new employee and the library reported on programs they are providing. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for January 2020 was also provided.

There being no further business to come before the Mayor and Council, Council Member Tom Clark moved for adjournment to meet at the call of the Mayor. Council Member Jeanneret seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

\_\_\_\_\_  
Dan White, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 10, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

\_\_\_\_\_  
Sherry Heskett, City Clerk

City Council Proceedings  
February 24, 2020

AGENDA ITEM  
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 24, 2020, at 7:00 o'clock P.M., in Special Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: Billings. Mayor White announced that the purpose of the meeting was for presentation and discussion of economic and demographic trends for Auburn, and current trend in economic development.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Billings arrived at the meeting at 7:25 p.m.

Rick Nelson with NPPD (Nebraska Public Power District) presented the information and lead the group in discussion.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

R. Daniel White  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska  
February 24, 2020

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on February 24, 2020, at 7:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 21, 2020. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: Billings. Mayor White announced that the purpose of the meeting was for presentation and discussion of economic and demographic trends for Auburn, and current trend in economic development.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Billings arrived at the meeting at 7:25 p.m.

Rick Nelson with NPPD (Nebraska Public Power District) presented the information and lead the group in discussion.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Jeanneret seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

\_\_\_\_\_  
Dan White, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 24, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible

February 24, 2020

Page 2

material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

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Sherry Heskett, City Clerk

City Council Proceedings  
March 4, 2020

AGENDA ITEM  
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on March 4, 2020, at 7:00 o'clock P.M., in Special Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Tom Clark and Jeanneret. The following were absent: Billings, Shawn Clark, Erickson, and Janssen. It was announced that there was not a quorum present.

Sherry Heskett  
City Clerk

Auburn, Nebraska  
March 4, 2020

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on March 4, 2020, at 7:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 28, 2020. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Tom Clark and Jeanneret. The following were absent: Billings, Shawn Clark, Erickson, and Janssen. It was announced that there was not a quorum present.

\_\_\_\_\_  
Dan White, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 4, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

\_\_\_\_\_  
Sherry Heskett, City Clerk

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

**CLAIMS REPORT**  
 Check Range: 2/07/2020- 2/29/2020

AGENDA ITEM  
 NO

7

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	73.80
AMERICAN RECYCLING SANITATION	RECYCLING LOT MONTHLY	335.00
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	980.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,672.51
AUBURN BPW	ELEC	597.77
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	20.50
REDITECH	COMPUTER SERVICES	303.40
REGION V-SENDS	CUSTODIAL SERVICES	135.00
THE STANDARD	LIFE INSURANCE	86.86
TIME WARNER CABLE	PHONE ACCT	449.77
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	5,670.83
POLICE DEPARTMENT		
NEMAHA COUNTY		
	LAW/CODE ENFORCEMENT	29,000.00
	POLICE DEPARTMENT TOTAL	29,000.00
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	453.19
AUBURN BPW	ELEC	205.11
REGION V-SENDS	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	182.66
TIME WARNER CABLE	PHONE ACCT	114.35
	FIRE DEPARTMENT TOTAL	1,005.31
PARK DEPARTMENT		
AUBURN BPW	ELEC	846.35
TIME WARNER CABLE	PHONE ACCT	59.71
	PARK DEPARTMENT TOTAL	906.06
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	37.51
AUBURN BPW	ELEC	783.72
REGION V-SENDS	CUSTODIAL SERVICES	190.00
	SR. CENTER DEPARTMENT TOTAL	1,011.23
LIBRARY DEPARTMENT		
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	888.46
AUBURN BPW	ELEC	970.88
LINDA BANTZ	CUSTODIAL SERVICE	400.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	10.25
THE STANDARD	LIFE INSURANCE	29.59
WINDSTREAM NEBRASKA INC	PHONE ACCT	125.79
	LIBRARY DEPARTMENT TOTAL	2,424.97

**CLAIMS REPORT**  
 Check Range: 2/07/2020- 2/29/2020

VENDOR NAME	REFERENCE	VENDOR TOTAL
<hr/>		
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	20.13
AUBURN BPW	ELEC	600.86
TIME WARNER CABLE	PHONE ACCT	126.97
		-----
	POOL DEPARTMENT TOTAL	747.96
		-----
	GENERAL FUND TOTAL	40,766.36
STREET FUND		
ADMIN		
BLACK HILLS ENERGY	GAS BILL ACCT	93.94
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,932.83
AUBURN BPW	ELEC	1,188.31
MARK HARMS	LAND USE	500.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	30.75
THE STANDARD	LIFE INSURANCE	144.68
TIME WARNER CABLE	PHONE ACCT	41.92
VERIZON WIRELESS	PHONE ACCT	50.26
		-----
		5,982.69
		-----
	STREET FUND TOTAL	5,982.69
		-----
	Accounts Payable Total	=====
		46,749.05

**CLAIMS REPORT**  
 Check Range: 3/01/2020- 3/05/2020

**AGENDA ITEM  
 NO**

7

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
AUBURN NEWSPAPERS	PUBLISHING	130.74
EAKES OFFICE SOLUTIONS	SUPPLIES	37.57
LEAGUE OF NE MUNICIPALITIES	MIDWINTER CONFERENCE HANDBOOK	60.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	5.98
MARTIN'S FLAG COMPANY LLC	FLAGS	158.18
NEMAHA COUNTY CLERK	FILING FEES	10.00
NEMAHA COUNTY SHERIFF	SERVICE FEE	32.52
PETTY CASH	PETTY CASH	42.70
USPS	STAMPS	110.00
	ADMIN TOTAL	587.69
FIRE DEPARTMENT		
HEIMAN FIRE EQUIPMENT	BUNKER GEAR	699.30
	FIRE DEPARTMENT TOTAL	699.30
PARK DEPARTMENT		
AUTO AIR & REPAIR	EQUIPMENT REPAIRS	821.36
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	34.83
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	32.44
LYNCH'S HARDWARE & GIFTS	SUPPLIES	6.70
SACK LUMBER COMPANY	SUPPLIES	10.58
	PARK DEPARTMENT TOTAL	905.91
SR. CENTER DEPARTMENT		
AIRSTREAM HEATING AND COOLING	HVAC PARTS/SERVICE	390.34
LYNCH'S HARDWARE & GIFTS	SUPPLIES	8.99
	SR. CENTER DEPARTMENT TOTAL	399.33
LIBRARY DEPARTMENT		
AMAZON	BOOKS/AVS	389.31
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	97.32
BAKER & TAYLOR	BOOKS/AVS	485.67
DELL MARKETING L.P.	COMPUTER	925.60
DEMCO	SUPPLIES	329.30
FORTRES GRAND CORPORATION	SOFTWARE LICENSES	417.40
G & O PAINTING	SERVICES	250.00
HISTORY NEBRASKA	SUBSCRIPTION/MEMBERSHIP	35.00
OCLC INC	ILL/SUBSCRIPTION	62.44
OVERDRIVE, INC.	BOOKS/AVS	935.68
REDITECH	COMPUTER SERVICES	478.92
RICOH USA, INC	EQUIPMENT COPIES	16.88
	LIBRARY DEPARTMENT TOTAL	4,423.52
POOL DEPARTMENT		
DHHS	SWIMMING POOL PERMIT	80.00

**CLAIMS REPORT**  
 Check Range: 3/01/2020- 3/05/2020

VENDOR NAME	REFERENCE	VENDOR TOTAL
	POOL DEPARTMENT TOTAL	80.00
	GENERAL FUND TOTAL	7,095.75
STREET FUND		
ADMIN		
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	342.70
FILTER CARE	CLEANED FILTERS	70.05
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	242.33
LYNCH'S HARDWARE & GIFTS	SUPPLIES	11.12
MACQUEEN EQUIPMENT	PARTS/LABOR	3,255.81
MELLAGE TRUCK & TRACTOR	PARTS/LABOR	5,046.28
MENARDS	SUPPLIES	41.96
MICHAEL TODD & CO. INC.	SUPPLIES	1,093.66
NEBRASKA SNOW EQUIPMENT	PARTS	434.00
PETTY CASH	PETTY CASH	109.84
RUETER'S	PARTS	111.60
STUTHEIT IMPLEMENT CO.	PARTS	52.78
		10,812.13
	STREET FUND TOTAL	10,812.13
	Accounts Payable Total	17,907.88

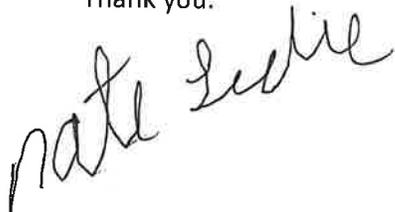
February 7, 2020

Auburn City Council  
1101 J Street  
Auburn NE 68305

To Whom it May Concern:

I, Nathan Leslie, am asking for an extension on my Housing Program Rehabilitation Grant at 914 N Steet. Due to the siding being incorrectly ordered and then on backorder the project was delayed. The siding is now in and waiting for weather to cooperate for the contractor to put the siding up. I am asking for an extension until May 2020, that will be an ample amount of time for the contractor to finish this project.

Thank you.

A handwritten signature in cursive script that reads "Nathan Leslie". The signature is written in dark ink and is slanted upwards from left to right.

Nathan Leslie

City Council:

This is a proposal for a city wide event to celebrate Auburn's 138<sup>th</sup> birthday on Friday, May 1, 2020.

It's important for a city, such as Auburn, to take pride in itself. One of the ways we can do this is by celebrating our birthdays and anniversaries. It gives us an opportunity to celebrate our past and dream of the future we can have together. It is also a way of drawing our community together as one, sharing in the fun, laughter and friendship that community life brings.

With that in mind, I'd like to propose a celebration event on Friday, May 1, 2020 at Legion Memorial Park from 5-9 p.m. This is Auburn's actual birthday. Partners already include: Auburn Public Schools and Janny Crotty with Music in the Park.

Auburn Historic Preservation Commission has committed to be one sponsor, and I am asking the City of Auburn to be a sponsor as well. I would like to see this become a yearly celebration. I'd like to add that our 140<sup>th</sup> birthday is two years from now and our 150<sup>th</sup> is twelve years from now and would love to build upon this year's celebration and create momentum for these landmark birthdays coming up. I'd like to ask if this could become a line item in the yearly budget to make this happen.

Auburn's 138<sup>th</sup> Birthday Celebration: Friday, May 1, 2020

Auburn's 140<sup>th</sup> Birthday: Sunday May 1, 2022

Auburn's 150<sup>th</sup> Birthday: Saturday May 1 2032

Following is an outline of proposed events for the day and projected expenses.

Mayor's Historic Walk: Begin at Courthouse square Post Office Opera House Legion Memorial Park Re-enactors at each stop? (HAL Students?)	\$0.00
Community Picnic: Community brings picnic supper and lawn chairs	\$0.00
Birthday cake and cupcakes: 1/2 sheet cake and 25 dozen cupcakes	\$290.00
Pop-up Museum: Pics of Church Howe and Charles Nixon 4 <sup>th</sup> Grade Art work/Write-up Small Museum exhibits	\$150.00
Balloon Artist/Face Painter: 2 people, 2 hours + travel	\$450.00
Carnival Games – Supplies for vintage yard games Will also ask to borrow from Youth City Rec and Community	\$150.00

Birthday Banner (multiple use)	\$150.00
Printing: Postcards (Every Door Direct Mail) Posters	\$600.00
Advertising: Newspapers, FB, Websites	\$400.00
Open Air Building Rental (rain location)	\$175.00

Recognition: Oldest Residents, long-time residents, groups for service to community	
Misc. Expenses	\$250.00

Total for birthday celebration: \$2615.00

# AUBURN Plein Air Festival 2020

## Celebrating Auburn's 138<sup>th</sup> Birthday

**Plein air** is a French expression that means "in the open air." It is used by artists to describe the art of outdoor painting, capturing landscapes and views in natural light.

For this festival, artists will be invited to paint scenes, buildings, objects etc. within the boundaries of Auburn.

The Plein air festival is not only another means of celebrating Auburn, but it is also part of a larger vision springing from Honeybees in the Heartland. That vision was to springboard into other events to help promote tourism, economic development, art, uniqueness, beauty and culture in our community.

Nationally known impressionist painter Debra Joy Groesser would provide a demonstration and give a lecture to promote the plein air event. She would also judge the artwork for cash award.

\$200.00

Dates for paint out: Wednesday, April 29, Thursday, April 30, Friday, May 1.  
Turn in by 12 p.m. Friday

Artist Fee to enter: \$25

### Award List:

Category - Overall \$875.00

1st place - \$500

2nd place - \$250

3rd place - \$125

Category – Historic Auburn \$500.00

1st place - \$300

2nd place - \$200

Paperwork/promotion/stamp/materials \$225.00

Location needed for check-in

When and where to turn in:

Paintings completed on canvas (Canvas must be stamped)

Can turn in up to 3 paintings

Artists may display 2 previous works

Auburn Plein Air will retain a 25% commission on all painting sales

Total Cost Plein Air Festival: \$1800.00

Total for Birthday Celebration: \$2615.00

Total for both events: \$4415.00

12/20/2019

AGENDA ITEM  
NO

13

To whom it may concern

I, James Wm. Brown, would like to request my property at 2002 O street in Auburn be rezoned as residential. I have applied for assistance through SEDNDS to get some badly needed repairs done, that I can no longer do because of my disabilities. They can only do these repairs if it is residentially zoned. I have owned this property for over 25 years and made many improvements when I was able to. I'm unable to walk and have a very low income, so it would be very great help if I could get these repairs done. Thank you for your consideration.

Legal Discription: Lot 1, Block 4, Courthouse Addition to the City of Auburn, Nemaha County, Nebraska.

Thank you,

A handwritten signature in cursive script that reads "James Wm. Brown".

James Wm. Brown



Corporate Limits

AGR

See note below -  
Terrace Heights Additions

JARO FIRST ADDITION

DAVISON ADDITION

COURTHOUSE FOURTH

R-1

COURTHOUSE

COURTHOUSE

COURTHOUSE

COURTHOUSE

HARMONY HOMES ADDITION

R-4

R=3

17TH

16TH

15TH

14TH

13TH

12TH

11TH

10TH

9TH

8TH

7TH

6TH

5TH

4TH

3TH

2TH

1ST

RED AND GILMORE'S SECOND

18TH

17TH

16TH

15TH

14TH

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1ST

PINE RIDGE ADDITION

23TH

22TH

21TH

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N

R-4

U.S. HIGHWAY #73 & 75

AC

R-3

R-1

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that pursuant to a request therefore, heretofore, made, the Legislative Body (City Council) of the City of Auburn, Nemaha County, Nebraska, will consider the amendment, supplement, change, modification, and-or repeal of the zoning regulations, restrictions and boundaries of the City of Auburn, Nemaha County, Nebraska, with respect to a request for change of zoning from C-1 Commercial to R Residential for property described as follows, to wit: Lot 1, Block 4, Courthouse Addition to the City of Auburn, Nemaha County, Nebraska (2002 O Street).

That a PUBLIC HEARING will be held on the request for change of zoning by said Legislative Body (City Council) at the City Council Chambers at 1101 "J" Street, in said City, on the 9<sup>th</sup> day of March, 2020, at the hour of 7:00 o'clock P.M., or as soon thereafter as possible, concerning and in relation to said request for change of zoning, at which time parties in interest and citizens shall have an opportunity to be heard, and at which Public Hearing the advice of the Planning Commission of the City of Auburn, Nemaha County, Nebraska, will be considered; that subsequent to said Public Hearing, said Legislative Body (City Council) shall consider the amendment, supplement, change, modification and-or repeal of zoning regulations, restrictions and boundaries of said City with respect to said request for change in zoning.

Dated this 17<sup>th</sup> day of February, 2020.

Sherry Heskett, City Clerk  
City of Auburn, Nemaha County,  
Nebraska

MINUTES OF THE PLANNING AND ZONING (P&Z) COMMISSION OF THE CITY OF AUBURN, NE – 7:00 PM, FEB. 18, 2020

Chair Davis called the meeting to order at 7:00 p.m. and announced that the Open Meetings Act law was posted as required.

The roll was called. Members present: Dave Davis, Doug Jones, Tony Johnson, Amber Kinnaman, Merri Johnson

Members absent: Derek Hemmingsen, James Fogarty

Also present: Angelo Ligouri, City Attorney; James Wm. Brown

7:01 p.m. Chair Davis opened the Public Hearing on the request of James Wm. Brown for change of zoning from C-1 Commercial to Residential for property described as: Lot 1, Block 4, Courthouse Addition to the City of Auburn, Nemaha County, Nebraska (2002 O Street).

Mr. Brown noted that he was a 25-year resident of the property at 2002 O Street, which was originally operated as a gas station. Mr. Brown is seeking a grant through the City of Auburn's Housing Rehabilitation Program. Said grant requires that the property be zoned as Residential. Several Commission members inquired about the status of the grant, which City Attorney Ligouri confirmed as being currently in the application phase, with approvals being granted very swiftly. The Commission considered the surrounding zoning designations and uses (Calvert Elementary, St. Paul's Lutheran Church, nearby residential lots and a few businesses) and the desirability of the property in question being zoned for commercial vs residential use in the future.

There being no further comments or questions, Chair Davis closed the Public Hearing at 7:15 p.m.

Motion by Tony Johnson, seconded by Doug Jones, to recommend to the Auburn City Council that the zoning of Lot 1, Block 4, Courthouse Addition to the City of Auburn, Nemaha County, Nebraska (2002 O Street) be changed from C-1 Commercial to R-2 Residential. Roll call: Doug Jones, yes; Tony Johnson, yes; Amber Kinnaman, yes; Merri Johnson, yes; Dave Davis, yes.

Motion by Tony Johnson, seconded by Doug Jones, to approve the minutes of the November 19, 2019, Planning and Zoning Commission meeting. Roll call: Tony Johnson, yes; Amber Kinnaman, yes; Merri Johnson, yes; Dave Davis, yes; Doug Jones, yes.

Chair Davis called for adjournment at 7:19 p.m., which was unanimously approved on ye or nay voice vote.

Merri Johnson, Recording Secretary

Sherry , Please add this resolution to the city council meeting agenda for Monday, March 9, 2020, meeting.

Thanks,

Bob Engles

The city of Auburn, Nebraska, shall be known as a community that supports the inalienable right to life for all citizens, born and pre-born, and respects and defends their inherent dignity, value, and importance at every stage of development.

2020 Pool Employees

AGENDA ITEM  
NO 16

Shalee Gyhra - Manager  
Morgan Kroll - Assistant Manager  
Bailey Arban - Assistant Manager  
Addison Gyhra - Assistant Manager

Returning

Sydney Neal  
Sydnie Reeves  
Ashley Teten  
Bekah Nelson  
Hayden Hall  
Emma Murphy  
Meadow Rightsell  
Lainey Stukenholtz  
Leah Grant  
Brad Hall

New Hire

Ryan Dixon  
Jadyn Hahn  
Mason Benham  
Taven Poston  
Caleb Fossenburger  
Jessica Bowman  
Audrey Stanford  
Kyra Becker

New Hire (sub)

Carly Gardner  
Shayln Harris

## Pool Season 2020

- Dates: May 23rd - August 9th
- Pool Passes:
  - Before May 15th
    - Family \$150.00
    - Individual \$90.00
  - After May 15th
    - Family \$180.00
    - Individual \$100.00
- Daily Admission:
  - Adults \$6.00 (ages 18 & up)
  - Children \$5.00 (ages 4-18)
  - 3 and under free
  - Senior Discount \$5.00 (65 & up)
  - Lap Swim \$2.00
- Daily Hours:
  - Sunday, Monday, Wednesday, Thursday, Friday, Saturday 1pm-7pm, Lapswim 11am-12pm
  - Tuesdays are family nights, hours run 1-5 and 6-8, lap swim 11am-12pm
- Passes need to be advertised in the paper by April 15th. The link and where to pick on up at is what can be advertised, not the actual pass. I will attach the pass at the bottom of this document.
- Public swimming lessons prices: \$50.00 per child per lesson
  - June swimming lessons dates
    - June 15th-28th
  - July Swimming lessons dates
    - July 13th-24th
- Private swimming lessons prices: \$75.00 per child per session
  - June 8th-12th
  - July 6th-10th
- Mommy & Me
  - July 20th-24th 7:30-8:00
  - \$20 for the one week session
- Pool parties
  - \$150.00 for 2 hours
- Water aerobics
  - Sunday nights in June
  - Thursday and Sunday nights in July
  - \$4.00 per class

**Special Designated License  
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions  
Late applications are non-refundable and will be rejected

**C & T Inc. DBA: Arbor Manor Steakhouse**

**Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)**

**1617 Central Avenue, Auburn, NE, 68305**

**Retail Liquor License Address or Non-Profit Business Address**

**I-065990**

**Retail License Number or Non-Profit Federal ID #**

**Consecutive Dates only** 5/29/20

**Event Date(s):**

**Event Start Time(s):** 5:00pm

**Event End Time(s):** 11:59pm

**Alternate Date:** None

**Alternate Location Building & Address:** None

**Event Building Name:** 4-H Open Air Pavillion

**Event Street Address/City:** 816 I Street

**Indoor area to be licensed in length & width:**      X     

**Outdoor area to be licensed in length & width:** 130' X 85' (Diagram Form #109 must be attached)

**Type of Event:** Dinner/Dance Fundraiser **Estimate # of attendees:** 300

**Type of alcohol to be served:** Beer  Wine  Distilled Spirits   
(If not marked, you will not be able to serve this type of alcohol)

**Event Contact Name:** Darren Wright **Event Contact Phone Number:** 402-274-1492

**Event Contact Email:** lifetimevisioncenter@windstream.net

**\*Signature Authorized Representative:** Amy Clark **Printed Name** Amy Clark

*I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.*

**\*Retail licensee – Must be signed by a member listed on permanent license**  
**\*Non-Profit Organization – Must be signed by a Corporate Officer**

**Local Governing Body completes below:**

The local governing body for the City/Village of \_\_\_\_\_ **OR** County of \_\_\_\_\_ approves  
the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

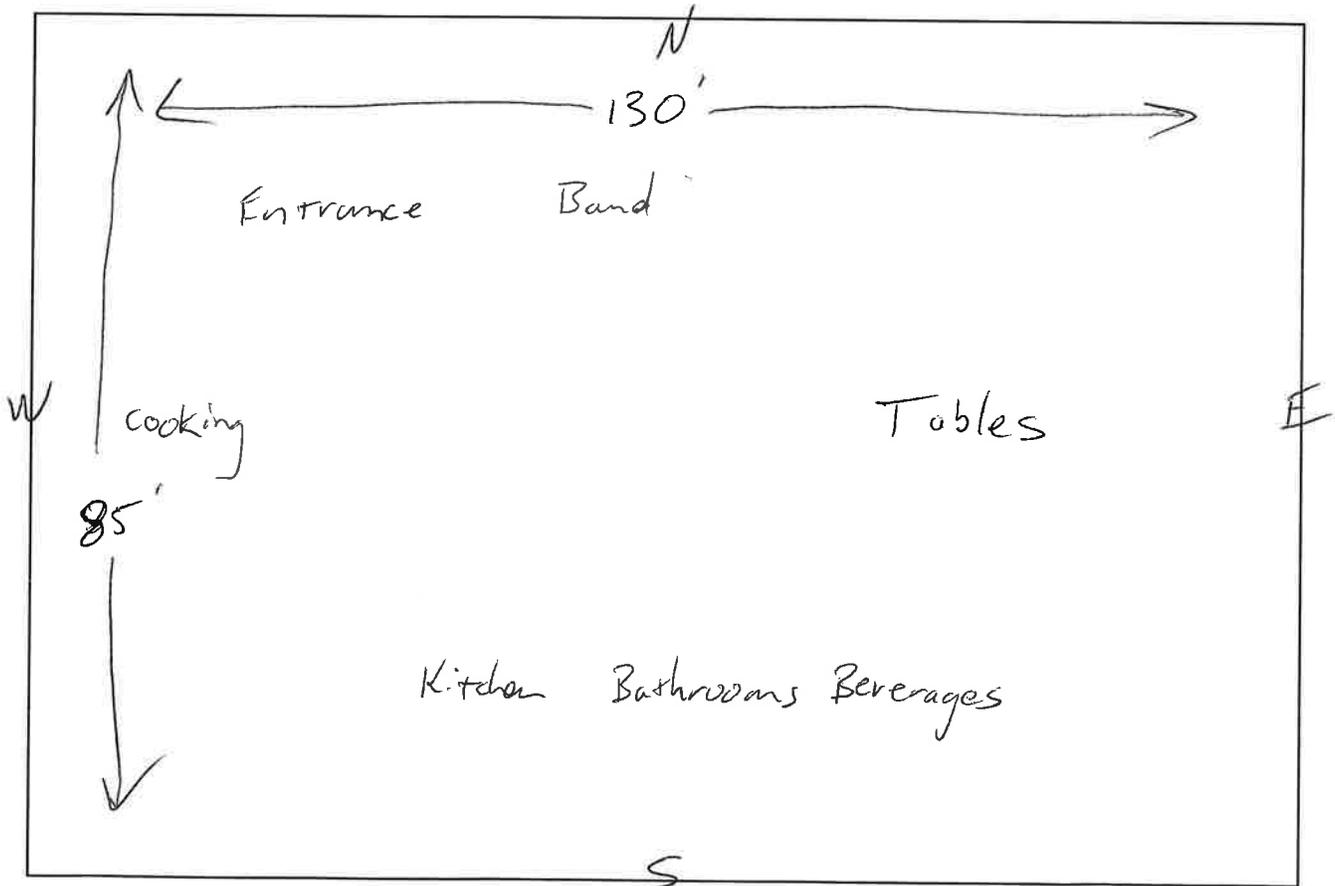
Date

# OUTDOOR AREA DIAGRAM

HOW AREA WILL BE PATROLLED Rotary Volunteers, Law enforcement notified,  
wrist bands required

- IF APPLICABLE, OUTDOOR AREA MUST BE CONNECTED TO INDOOR AREA IF INDOOR AREA IS TO LICENSED
- MEASUREMENT OF OUTER WALLS OF AREA TO BE LICENSED MUST INCLUDED LENGTH & WIDTH IN FEET
- DOUBLE FENCING IS REQUIRED FOR ALL NON-PROFIT ORGANIZATIONS UNLESS FORM #140 IS FILED WITH THIS FORM AND IS APPROVED BY THE COMMISSION
- RETAILER LIQUOR LICENSE HOLDERS ARE NOT REQUIRED TO DOUBLE FENCE, ALTHOUGH MEASURES NEED TO BE TAKEN TO SECURE THE AREA

DIAGRAM OF PROPOSED AREA:



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**NEBRASKA CERTIFIED LOCAL GOVERNMENT  
FUNDING REQUEST and APPLICATION**

**FISCAL YEAR 2020-2021**



**NEBRASKA CLG GRANT APPLICATION CHECKLIST**

Include checklist in application package. Include documents in order listed below.  
For assistance, please contact Kelli Bacon at 402-471-4766 or [kelli.bacon@nebraska.gov](mailto:kelli.bacon@nebraska.gov)  
Late applications will not be accepted.

**Application Deadline: April 1, 2020**

- CLG Grant Application
- Applicable Maps for Survey Projects Including Approximate Acreage
- Applicable Maps, Photographs, and Significance Statement for NR Projects
- Resumes of Key Personnel and/or Volunteers who will work on Project
- Schedule/Calendar of Project Activities, Milestones, and Goals
- Local Resolution of Endorsement from Historic Preservation Commission
- U.S. Department of the Interior Assurance of Compliance (Title VI, Civil Rights Act of 1964) DI Form 1350
- U.S. Department of the Interior National Park Service Civil Rights Assurance of Compliance, Addendum DI Form 1350
- U.S. Department of the Interior Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying DI Form 2010
- Signed Acknowledgement from Grants and Contracts Manual



**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2020-2021**

This application is for consideration of funding for the Certified Local Government (CLG) program, under a Historic Preservation Fund (HPF) grant from the U.S. Department of the Interior, National Park Service and administered by History Nebraska.

**CLG Applicant:** City of Auburn

PROGRAM Management Contact Person	FISCAL Management Contact Person
Name: <u>Kim Beger</u>	Name: <u>Sherry Heskett</u>
Title: <u>Administrative Assistant</u>	Title: <u>City Clerk</u>
Address: <u>1101 J Street, Auburn, NE 68305</u>	Address: <u>1101 J Street, Auburn, NE 68305</u>
Phone: <u>(402) 274-3420</u>	Phone: <u>(402) 274-3420</u>
Fax: _____	Fax: _____
E-mail: <u>kbeger@auburn.ne.gov</u>	E-mail: <u>sherryh@auburn.ne.gov</u>

**Federal Funds Requested:** \_\_\_\_\_

**PROJECT:**

Please select all that apply from the choices below.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Survey                       | <input type="checkbox"/> Historic Preservation Plan      | <input checked="" type="checkbox"/> Education & Outreach      |
| <input type="checkbox"/> National Register Nomination | <input type="checkbox"/> Design Guidelines               | <input checked="" type="checkbox"/> Commission/Staff Training |
| <input type="checkbox"/> Local Landmark/District      | <input type="checkbox"/> Preservation Ordinance Revision | <input type="checkbox"/> Information Management               |
| <input type="checkbox"/> Historic Structure Report    | Other: _____   |   |

*We submit the attached application for consideration of funding as a Certified Local Government under Nebraska Certified Local Government Procedures and all other applicable instructions, federal regulations, standards, and guidelines. We certify that the local government continues to meet CLG status as of the effective date of the Certified Local Government Agreement and have brought any changes affecting the agreement to the attention of the State Historic Preservation Officer.*

**The local historic preservation commission has endorsed this application and a copy of its resolution is attached.**

\_\_\_\_\_  
Authorized Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative Name and Title

This program receives federal financial assistance from the National Park Service for identification and preservation of historic properties. U.S. Department of the Interior regulations strictly prohibit unlawful discrimination on the basis of race, color, national origin, age, or handicap in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Director, Equal Opportunity Program, U.S. Department of the Interior, P.O. Box 37127, Washington D.C. 20240.

**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2020-2021**

**Project Summary**

Briefly summarize the proposed project(s). A detailed description is required under Part III, Program Description. Indicate in the summary below if the proposed project(s) will address State Preservation Plan goals.

AHPC's intended use of CLG grant funds support the State Preservation Plan goals of identifying and working with Preservation Partners like Main Street Nebraska and the local Auburn Development Council, continue to identify and document information on the properties in the Historic District, increase the data inventory which is housed on the City of Auburn website and to continue to promote funding and incentive programs through Nebraska's Historic Tax Credit Program.

AHPC hired an intern with the 2019-2020 CLG grant and he will continue his research and documentation. Partnerships with Auburn Public Schools, Good Samaritan Society, Auburn Development Council and other local citizens have evolved. Programming with Good Samaritan Society Longs Creek Assisted Living include interviewing residents and having a "Long Story Short" forum that will be documented by both print and video/audio, historic scavenger hunts, historic trivia games, historic bus tour and involving the residents in other historic celebrations. The activities with the Auburn Public Schools HAL (High Ability Learners) will be to integrate technology into creating walking museums and history projects using Virtual Reality goggles. They will also be involved with the 138th Birthday Celebration. Auburn Development Council and other local volunteers will be supporting Auburn's 138th Birthday Celebration which will continue to grow to be ready for the 150th Celebration. Art will be included in these activities as well.

**PART I: BUDGET**

Complete the budget fields below. Budget for items that are necessary to accomplish project tasks and activities. Budget items should be sufficient to accomplish said tasks and activities. The budget should be detailed to show a basis for item costs, and should also include a breakdown of staff and volunteer hours by task. Personnel cost line items should include hourly rates and total hours used in the calculation. Total Budget consists of federal share plus matching share, and must be divided along a 60/40 basis.

**Federal funds requested:**

\$27,470.00

**Matching funds:**

\$20,462.00

Total Request: \$47,932.00

Federal Share: 57%

Matching Share: 43%

**Non-Federal Match Source:**

Indicate below all matching fund sources, and indicate the totals provided by each donor.

Donor: AHP Commissioners (4)

Donor: Janny Crotty

Source: in kind

Source: in kind

Kind: volunteer time

Kind: volunteer time

Amount: \$1,730.00

Amount: \$7,500.00

Donor: other volunteers

Donor: \_\_\_\_\_

Source: in kind

Source: \_\_\_\_\_

Kind: volunteer time

Kind: \_\_\_\_\_

Amount: \$11,232.00

Amount: \_\_\_\_\_



## NEBRASKA CLG GRANT APPLICATION FISCAL YEAR 2020-2021

Note: Rates for consultant services shall not exceed the maximum daily rate of compensation for a GS-15, step 10 position in the federal civil service. Please refer to <http://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/> for the current rate. Rates for services performed outside of a volunteer's profession shall not exceed the federal minimum wage rate unless otherwise justified in this application. Maximum allowable mileage rates may not exceed the current federal per diem rate. Please refer to <http://www.gsa.gov/portal/content/104877> for the current rate.



**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2020-2021**

**PART I: Budget**

**Personnel**

All personnel line items should include hourly rate and budgeted total hours.

	Federal	Match	Total
<u>Kim Bequer</u>	<u>\$3,120.00</u>		<u>\$3,120.00</u>
<u>AHPC Commissioners</u>		<u>\$1,730.00</u>	<u>\$1,730.00</u>
<u>Janny Crotty</u>		<u>\$7,500.00</u>	<u>\$7,500.00</u>

**Contractual**

<u>BCom Solutions-website</u>	<u>\$200.00</u>		<u>\$200.00</u>
<u>Brochure Design</u>	<u>\$500.00</u>		<u>\$500.00</u>

**Travel**

<u>Annual Restoration Exchange Omaha Conference</u>	<u>\$300.00</u>		<u>\$300.00</u>
<u>Meals for Annual Restoration Exchange Omaha Conference</u>	<u>\$200.00</u>		<u>\$200.00</u>

**Supplies and Materials**

<u>marketing supplies</u>	<u>\$3,000.00</u>		<u>\$3,000.00</u>
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**Equipment**

<u>virtual reality goggles</u>	<u>\$1,500.00</u>		<u>\$1,500.00</u>
<u>other technology equipment to support interviewing</u>	<u>\$1,000.00</u>		<u>\$1,000.00</u>

**Photography and Printing**

<u>brochures</u>	<u>\$500.00</u>		<u>\$500.00</u>
<u>events</u>	<u>\$1,000.00</u>		<u>\$1,000.00</u>

**Indirect Charges**

<u>2021 Restoration Exchange Omaha Conference</u>	<u>\$750.00</u>		<u>\$750.00</u>
<u>Paint advertisings back on the buildings</u>	<u>\$5,000.00</u>		<u>\$5,000.00</u>
<u>Restoration Exchange Omaha membership</u>	<u>\$100.00</u>		<u>\$100.00</u>

**Other (specify)**

<u>UNL Intern- Nathan Wright</u>	<u>\$10,000.00</u>		<u>\$10,000.00</u>
<u>other volunteers for events &amp; programming</u>		<u>\$11,232.00</u>	<u>\$11,232.00</u>
<u>Main Street Nebraska Network membership</u>	<u>\$300.00</u>		<u>\$300.00</u>

**Totals:** \$27,470.00 \$20,462.00 \$47,932.00



**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2020-2021**

**PART II. Program Areas**

Each CLG, in its approved Certification Agreement, is delegated responsibilities in each of the Program Areas listed below. Please address each area by listing the amount of federal share requested, match provided, and total amount that will go towards each Program Area for this grant period (June 1, 2020 - May 31, 2021).

Program Area	Federal	Match	Total
A. Survey and Evaluation:	\$10,000.00		\$10,000.00
B. Designation/Registration/Certification:			
Local Landmark:			
National Register:			
Tax Certification:			
C. Planning:			
D. Public Participation/Public Education:			
E. Other Activities:	\$17,470.00	\$20,462.00	\$37,932.00
<b>Total:</b>	<b>\$27,470.00</b>	<b>\$20,462.00</b>	<b>\$47,932.00</b>

**Notes:**

Janny Crotty has a Masters Degree in Documentary Film and History, so her volunteer time is more than the regular volunteer rate since she has a specialty that will be used for the AHPC projects.

**PART III. Program Description**

In the spaces provided below, clearly and concisely describe the proposed project. Please answer all questions within each section. If the section does not apply to the proposed project, enter "N/A".

**1. Program Area**

1.1: Does the proposed project(s) include any survey or evaluation activities during the grant period? How does the proposed project supplement existing surveys/evaluations? Describe the level of survey (reconnaissance, intensive, thematic) and provide maps outlining the survey area and approximate acreage.

The intern will collect information on AHP District properties. He will continue to add information on the buildings that currently have some documentation and will also collect information on the properties that have not been researched yet.

1.2: Does the proposed project(s) include National Register or Local Landmark designation? Is this a result of a previous survey? Please attach a brief description, statement of significance, photos, and a map for each proposed property or district.

No

1.3: Will the proposed project(s) include the preparation of Part 1, Part 2, or Part 3 federal or state historic preservation tax credit applications? Have the properties been listed individually on the National Register, listed as part of a National Register Historic District, or designated at the local level? Will the local historic preservation commission comment on the proposed work and its compliance with local design guidelines or the Secretary of the Interior's Standards for Rehabilitation?

No

1.4: Is preservation planning a specific component of this project(s)? Will the proposed project revise or update existing local preservation plans?

No

1.5: Will the proposed project require special public involvement outside of standard public meetings? What are these special activities? How will the public be informed of these activities?

Yes, there are many public events planned. Auburn's 138th Birthday Celebration, working with Auburn Public School's HAL (High Ability Learners), having monthly forums with the Good Samaritan Society Longs Creek Assisted Living residents, holding a history trivia event, historic bus tour for the AL residents, including family members and other community members in the interviews and forums for documentation. A Plen-air art event which will include paintings of our historic buildings and prominent residences.

**2. Need**

2.1: What local historic preservation needs does the proposed project(s) address?

These projects address education and awareness. There are a lot of opportunities to have the young people and senior people in our community working, interacting and learning from each other. These events will tell Auburn's story.

2.2: How does the proposed project(s) relate to or fulfill elements of the local government's historic preservation plan?

Since AHP does not have a strong ordinance for enforcement, these projects are a way for AHP to educate and highlight the importance of these buildings and preserving our history.

2.3: Why is the proposed project a priority? If proposing multiple projects, please provide a priority listing of the projects from highest to lowest priority, and a justification for the priority level.

One of the top priorities is documenting the history, stories and experiences from some of our residents. They are aging and if we do not capture this information it will be gone forever. That is why we have purchased camera equipment to have

**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2020-2021**

quality documentation. The second priority would be to begin an annual birthday celebration for Auburn. There are so many ideas to grow this event, to highlight our community and historic beginnings. The other priority is working with the HAL students, engaging them into our history at a young age. They can use technology to capture our history and share it in new ways with their generation. Auburn has a museum but it is not enticing for the youth to visit. They youth would like to learn about our history and see the wonderful items that have been collected over the year, but just in a different manner. The technology will allow them to do so.

**2.4: How will the proposed project(s) benefit or impact the community?**

The benefit to these projects is bringing the community together and telling Auburn's story in ways most people have not heard it. We can share the stories of the AL residents and keep their experiences alive. We will get multi-generations interacting with each other and learning from each other. The more we promote and recognize our history and historic district the more people we will get to educate and show them why we need to preserve our properties.

**2.5: How does the proposed project(s) relate to the current Statewide Historic Preservation Plan? What specific goals or program areas does the project fulfill?**

AHPC's intended use of CLG grant funds support the State Preservation Plan goals in the following ways; Goal 1 Strategy 1: Identify and Work with Preservation Partners- AHPC hired an UNL History major intern who will be researching and documenting properties within the Historic District. Strategy 2: AHPC is partnering with Auburn Development Council on preservation projects like Auburn's 138th Birthday Celebration. Bringing people into our community for events is economic development. With this event, we get to tell Auburn's story, honor our past, not to forget but work toward creating a robust future and open new businesses in the historic properties. Goal 2 Strategy 1 and 2- AHPC will be increasing our in-person engagement with hiring an intern who will be documenting stories and conducting interviews, partnering with Good Samaritan Society Longs Creek Assisted Living by holding story telling sessions with the residents. We will be filming and recording these stories. Other people from the community will also be invited to join in. These stories will be documented. As the information is being documented specific themes will be identified. Once those themes are identified they may be explored more extensively. For the 2020-2021 grant period, those themes may only be in draft form and explored more in 2021-2022. Goal 3- The information collected will be stored on the City of Auburn's website for public use and will also be provided to History Nebraska (SHPO) in an electronic format.

**3. Activities**

**3.1: How will the CLG complete the proposed project(s)? What tasks will be necessary to complete the project?**

Funding is the necessary element to completing these projects. As you can tell by our application, we have many volunteers and people willing to put the time into creating these experiences. For the interviews the task is setting up the gathering area for interviews and forums. The information will be documented in both paper and electronic format. Supplies needed for this will be audio/visual equipment and supplies. AHPC will provide historic documentation and support for the birthday celebration by creating posters/banners of our Founding Fathers and renting period costumes for the HAL students. VR goggles will be purchased for the HAL students to use to create a different kind of visual learning of our historic community.

**3.2: Who will be responsible for organizing and carrying out project activities? Will the CLG obtain a consultant to carry out the project activities? If so, how will the CLG select a consultant?**

These projects will be carried out by AHPC Commissioners, volunteers, City Staff person, Good Samaritan Longs Creek Manager and Auburn Public Schools HAL teacher

**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2020-2021**

and the intern. The intern who is a UNL student will be conducting research at History Nebraska's Reference room, while in Lincoln. When he returns to Auburn for the summer, he will be conducting research at our local museum. Janny has taken lead working with the HAL teacher and students. Janny, Kim and the Longs Creek Director have taken lead on the projects associated with Good Samaritan Longs Creek residents. Leslie Clark from ADC has taken lead on Auburn's 138th Birthday Celebration. She is working with Peru State College Students and local businesses. For the birthday celebration, posters of our Founding Fathers will be made, the HAL students will also be involved and will be dressed in period clothing and being in character of some of our prominent members. These projects are garnering a lot of enthusiasm and support. Each project will be reported on at the AHPC meetings.

**3.3: How does the proposed project address the previously identified historic preservation needs (question 2.1)?**

It addresses the need of education and awareness. These projects will get other people interested and grow the love of Auburn's history.

**3.4: How is the proposed project the most efficient and cost effective means of addressing the needs established in question 2.1?**

These projects involve a wide range of age groups and demographics of our community. We will reach more people in a shorter amount of time with these projects. With the number of volunteers wanting to be involved, this is the most cost effective way to accomplish these goals.

**4. Public Involvement**

**4.1: How is the public directly involved in the proposed project(s)? How will the local historic preservation commission inform the public of the project and solicit involvement, if necessary?**

AHPC will use our local newspaper, local radio station, Facebook, attending different organizations meetings to talk about the projects, word of mouth, school publications. We plan to highlight these projects and have a story written in the local newspaper. Once these projects start there will be more people wanting to be involved.

**4.2: How will the CLG provide the proposed project's end product(s) to the public? In what format(s) will these products be provided to the public? How will the public be made aware of these products?**

The Birthday Celebration will be held in the National Register of Historic Places registered Legion Memorial Park. We will know if it was successful by the number of people who attended, by the feedback and comments we receive from community members. The Birthday Celebration will be for everyone in the community. The HAL Students will be able to demonstrate what they are learning at school, attend the local Rotary, Optimist, Chamber of Commerce, Economic Development, City Council and AHPC meetings. The documentation will be added to the City of Auburn website Historic District tab. The interviews will be added to the website if we can. We are wanting to make short movie clips and have them play at the local movie theater. Once we collect enough documentation we want to do a documentary and show it at the movie theater and other places. We will also put it on YouTube.

**5. Deliverables**

**5.1: What end product(s) will result from the completion of the proposed project? How will they be provided to the State Historic Preservation Office? In what format?**

**Note: federal regulations require all CLG grant funded projects to provide a minimum of three (3) copies of final products to the State Historic Preservation Office.**

AHPC will provide the documentation of information collected from the interviews. The short film clips and any other digital media will be provided along with photos and any news articles about the activities. The documentation will also be on the

City of Auburn's website. AHPC will provide SHPO with a link to the website and any other places like YouTube that it will place. Photos of events will be shared electronically.

**5.2: Will the proposed project result in a final product ready for public use or participation, or will the project result in a draft product that will need further revision outside of the grant period (i.e.: a draft plan requiring adoption at a later date)?**

Each of the projects are different. Some will have an immediate result and some will be collecting documentation and as time goes on, there can be a final product such as a video.

**5.3: How will the local government utilize the end products of the proposed project(s)?**

AHPC will use these end products for community support, community interest, educational tools, tourism and economic development purposes.

**5.4: Has the CLG provided end products for projects funded the previous year? How were these products provided to the community?**

With this grant application being due before the end of the 2019-2021 grant cycle, any of those projects have not been provided to SHPO yet. Some of those projects will not be happening April and May. That is just because of the timing of the projects. Once we have footage and or documentation of these projects, they will be sent to SHPO before the end of the 2019-2020 grant cycle.

## **6. Administration**

**6.1: How will the CLG administer the proposed project(s)? How will the project personnel achieve the proposed project's objectives?**

There is collaboration with different entities and volunteers on what the objectives are. The basic objectives of education, awareness, fun and pride will be achieved by working with many different groups of people and providing community activities.

## **7. Personnel**

**7.1 Please list the name and experience of the individuals and organizations necessary to administer and complete the proposed project(s). Attach to this application current resumes for key project personnel.**

Janny Crotty- Documentary Film and History, Masters Degree, loves Auburn and its history, volunteers at the local museum, her and her husband own an Historic building and home.

Kim Beger- City Staff person and Auburn Development Council Director and avid community volunteer. Works to promote growth and quality of life and economic development activities.

Dawn Weiss- Dawn and her husband own an Historic building and home in Auburn. Dawn has a love and passion for preservation.

Leslie Clark- Auburn Development Council President. Leslie lead a public art project in Nemaha County in 2019. It was a huge success. Leslie loves to put on events and is focused on bring art and events to our community to bring more people to town which is an economic development goal.

Nathan Wright- UNL History major student. Nathan will be researching, documenting and helping with these projects when he can. Nathan grew up in Auburn and his love of history will be a great contribution to AHPC.

Maria Hudson- Good Samaritan Society Longs Creek Assisted Living Director. Maria's love of the residents and being a great community partner will make the all the projects associated with the AL residents a rich experience for all of us.

Kim Weeks- Auburn Public Schools teacher and HAL coordinator. Kim's love for her students and for learning will allow new technology to be used in ways that haven't been done in our community before.



**NEBRASKA CLG GRANT APPLICATION  
FISCAL YEAR 2020-2021**

**8. Schedule**

8.1: Please write below, or attach to this application, a schedule or calendar for major project activities/milestones that is realistic and achievable. Distinguish between consultant and local government activities.

# SENDD

Southeast Nebraska Development District

AGENDA ITEM  
NO

19

February 12, 2020

Sherry Heskett  
City of Auburn  
1101 J Street  
Auburn, NE 68305

RE: Drawdown #1 Admin Expenses for 18-HO-36067

Dear Sherry,

Enclosed is Drawdown #1 for the Owner Occupied Housing Rehab program. After you have reviewed this material, Dan White, Mayor and Sherry Heskett, City Clerk can sign the DD as noted and mail the original DD forms to SENDD in the envelope provided. Please place a copy and the remainder of this documentation in File #4 – Financial Management.

After submittal of the Drawdown for Project #18-HO-36067, in 10 to 30 days, when the automatic transfer is received from NDED and deposited in a non-interest bearing/City CDBG account and following City Council action on such bills, please write the following check(s):

	TOTAL	CDBG	OTHER
Drawdown #1). The following CDBG Activity Code 0181, 0580 & 0580 bills have not yet been paid. Please mail copies of all checks to the Lincoln SENDD Office.			
SENDD Invoice #'s: 1-3 , 4/30/19 – 12/31/19 Acct # 10-291	\$3,442.90	\$3,442.90	\$0.00

**LINCOLN OFFICE**  
2100 Fletcher Ave., Ste. 100  
Lincoln, NE 68521-5862  
Office: 402-475-2560

[www.sendd.org](http://www.sendd.org)

**HUMBOLDT OFFICE**  
PO Box 308  
Humboldt, NE 68376  
Office: 402-862-2201

*SENDD is an Equal Opportunity Provider and Employer*

# SEND D

Southeast Nebraska Development District

<b>Totals:</b>	\$3,442.90	\$3,442.90	\$0.00

According to the above figures, the City of Auburn should make the following payments:

\$3,442.90 (from Activity Code 0181) = \$3,442.90 total to SEND D

**\*\* Please include a copy of this letter and a copy of the contractor checks with your payment\*\***

Please feel free to give me a call at (402) 475-2560 if you have any questions.

Sincerely,



James Warrelmann  
Housing Programs Manager

**LINCOLN OFFICE**  
2100 Fletcher Ave., Ste. 100  
Lincoln, NE 68521-5862  
Office: 402-475-2560

[www.sendd.org](http://www.sendd.org)

**HUMBOLDT OFFICE**  
PO Box 308  
Humboldt, NE 68376  
Office: 402-862-2201

*SEND D is an Equal Opportunity Provider and Employer*



**REQUEST FOR CDBG FUNDS /  
Activity 0181 General Administration Only  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT**  
See Reverse Side for Instructions / Revised August 2016

<input type="checkbox"/> Final Draw	CDBG REQUEST form	DED Date Stamp
DED USE ONLY	ACTY 0181	

Name of Local Government Grantee <b>City of Auburn</b>		Mailing Address <b>1101 J Street</b>		City <b>Auburn</b>	State <b>NE</b>	ZIP <b>68305</b>
CDBG Grant Number <b>18-HO-36067</b>	Federal Identification Number <b>47-6006083</b>	DUNS Number <b>080199193</b>	SAM Expiration Date <b>11/26/2020</b>	Number sequence order includes Both general admin 0181 requests And project activity requests <b>1</b>	DED Program Representative <b>Nick Dropinski</b>	

**Part I - STATUS OF FUNDS ACTIVITY 0181 GENERAL ADMINISTRATION**

1. Grant Funds Received to Date for activity 0181 general administration	\$0.00	<b>IMPORTANT</b> Complete Part II for approved activity 0181 general administration only.	<b>PART III GRANTEE</b> General Administration Award CDBG activity 0181 Amount Awarded \$ <u>20,000.00</u> 90% General Admin Award max total draw prior to closeout \$ <u>18,000.00</u>
2. Add: Program Income Received to Date	\$0.00		
3. Subtotal	\$0.00		
4. Less: Federal Administration Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3) activity 0181			
5. Total: Federal Administration Funds On Hand (Must Agree To Part II, Line 6) activity 0181			

**Part II - CASH REQUIREMENTS ACTIVITY 0181 GENERAL ADMINISTRATION**

<b>Activity Code 0181 GENERAL ADMINISTRATION ONLY</b>	<b>project activities not applicable</b>  Copies of professional services contracts for the project must be included on the first (1 <sup>st</sup> ) Request for Funds and after contract execution of <u>ALL</u> other Professional contracts.	0181 General Administration
1. Total Cash Administration Requirements To Date		\$3,442.90
2. Less: Local Funds Applied (Includes RLF)		\$0.00
3. Less: Federal Funds Disbursed Total Must Agree To Part I, Line 4		
4. Total Current Cash Requirements		\$ 3,442.90
5. Less: Unpaid Previous Request for activity 0181 general administration		
6. Less: Federal Funds On Hand for activity 0181 general administration (Must Agree To Part I, Line 5)		
7. Net Amount of Federal Funds Requested ..... \$500 MINIMUM GENERAL ADMINISTRATION ACTIVITY 0181 REQUEST, UNLESS IT IS THE FINAL DRAW		\$ 3,442.90

*By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.*

Signature of Authorized Official (Mayor/Board Chairman)	Date
<b>Dan White, Mayor</b>	
Signature of Authorized Official (Clerk/Treasurer)	Date
<b>Sherry Heskett, City Clerk</b>	
Person Preparing Request for CDBG Funds Form Name: <b>James Warrelmann</b>	Telephone Number: <b>402-475-2563</b>
DEPARTMENT OF ECONOMIC DEVELOPMENT USE	Email: <b>jwarrelmann@sendd.org</b>
AMOUNT APPROVED: \$ _____	INITIALS: _____ DATE: _____



AGENDA ITEM  
NO 22

## City of Auburn

1101 J Street  
Auburn, Nebraska 68305

402-274-3420  
402-274-4154 fax  
www.auburn.ne.gov

### MAYOR

Dan White

### COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Chris Erickson

Rick Janssen

Jeff Jeanneret

March 9, 2020

### Street Department Activity Report (February 2020)

- Appliance and Furniture Recycle Lot –3 times
- Brush Lot – 3 times
- Burned brush lot – 2 times
- Worked on equipment at city shop
- Garbage run at Parks/Rec Complex/business area bi-monthly
- Cleaned storm drains
- Swept streets around town
- Snow removal/Sand and Salted streets
- Trimmed trees in the city right of way
- Cut 2 large trees in the city right of way
- Cut 2 loads of brush at the Airport (south end)
- Cut 1 tree at the Rec Complex and 1 tree at Rotary Lake



Harry Bridgmon  
Street Commissioner



EQUAL HOUSING OPPORTUNITY

## *Auburn Memorial Library*

---

1810 Courthouse Ave  
Auburn, NE 68305

### **City Council Report March 2020**

- Nebraska Strong programs – Saturdays, March 7, March 14, March 28, and April 4, 9:30 am. Dealing with the emotions that go along with disasters for ages 3-8.
- Friends of the Library used book sale
- The String Beans – April 18, 10:00 am

### Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>	<u>Money to City:</u>
February	2,609	1,696	\$491.70
OverDrive	<u>445</u>	<u>73</u>	
	3,054	1,769	
January	2,893	1,640	\$611.70
OverDrive	<u>454</u>	<u>66</u>	
	3,347	1,706	



MONTHLY LAW ENFORCEMENT REPORT TO THE  
MAYOR AND CITY COUNCIL OF THE CITY OF  
AUBURN

FOR THE MONTH OF FEBRUARY 2020

Total Number of Calls within the City of Auburn	99
Total Number of Ordinance/Animal Calls	2
Total Number of Actual Criminal Cases Reported/Initiated	5

Respectfully submitted,



Brent Lottman  
Sheriff

City of Auburn  
TIF Activity

Report Date 2-29-2020

Date	Description	Account		Auburn 1		Terrace		Auburn		Auburn		Hemmingsen		West		Orscheln
		Activity	Auburn 1	Project #2	SE Corner	Heights I	Heights II	Bowling Center I	Bowling Center II	Funeral Home	Core Area	Project				
10/1/2019	Balance	\$ 626,187.08	\$ 508,462.34	\$ 115,215.67										\$ 2,493.00	\$ 16.07	
10/11/2019	Co. Collections	\$ 26,379.67	\$ 15,379.16	\$ 683.73										\$ 10,316.78		
10/31/2019	Interest on Account	\$ 84.24	\$ 67.39	\$ 15.16										\$ 1.69		
11/13/2019	Hemmingsen Group	\$ (4,275.00)	\$ (4,275.00)													
11/13/2019	Baird Holm LLP	\$ (5,000.00)	\$ (5,000.00)													
11/15/2019	Co. Collections	\$ 8,882.49	\$ 3,241.94	\$ 185.23	\$ 6.15	\$ 2.18				\$ 4,800.45			\$ 634.08	\$ 6.84		
11/27/2019	County Treasurer	\$ (4,814.40)		\$ (5.62)	\$ (6.15)	\$ (2.18)				\$ (4,800.45)						
11/30/2019	Interest on Account	\$ 82.88	\$ 66.30	\$ 14.92										\$ 1.66		
12/12/2019	Co. Collections	\$ 1,720.48	\$ 1,511.99	\$ 208.49												
12/31/2019	City-west waterline	\$ (13,447.21)												\$ (13,447.21)		
12/31/2019	Interest on Account	\$ 85.51	\$ 70.12	\$ 15.39												
1/10/2020	Co. Collections	\$ 32,344.24	\$ 3,461.55	\$ 2,454.90										\$ 6,024.05	\$ 20,403.74	
1/16/2020	Baird Holm LLP	\$ (2,481.00)	\$ (2,481.00)													
1/16/2020	Baird Holm LLP	\$ (162.50)	\$ (162.50)													
1/31/2020	Interest on Account	\$ 87.33	\$ 68.12	\$ 15.72										\$ 0.87	\$ 2.62	
2/14/2020	Co. Collections	\$ 2,261.08	\$ 2,071.51	\$ 6.80	\$ 3.87	\$ 1.50	\$ 4.24	\$ 1.50		\$ 2.27			\$ 166.18	\$ 4.71		
2/29/2020	Interest on Account	\$ 80.97	\$ 63.16	\$ 14.57										\$ 0.81	\$ 2.43	
2/29/2020	Balance	\$ 668,015.86	\$ 522,545.08	\$ 118,830.58	\$ 3.87	\$ 1.50	\$ 4.24	\$ 1.50		\$ 2.27			\$ 166.18	\$ 20,436.41		

AGENDA ITEM  
NO 23