

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
APRIL 13, 2020

Attendance at this Public Meeting is being conducted through Zoom Virtual Meetings consistent with the Governor's Executive Order No. 20-03, signed on March 17, 2020.

For the safety and health of the Public and in making all necessary efforts to avoid the possible spread of the virus please stay home and participate through Zoom Meetings on your computer or the Zoom Meetings App on your mobile device. Thank you and see you online!

1. **PLEDGE OF ALLEGIANCE**
2. **ANNOUNCE** – “A copy of the Open Meetings Act is posted on the City Website & attached to this agenda available for public review.”
3. **ROLL CALL**
4. **RECOGNITION OF VISITORS***
*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information, than can be presented in that time frame, may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**
6. **APPROVAL OF FINANCIAL REPORT.**
7. **CLAIMS.**
8. **APPROVAL** for Attendance at Meeting(s).
9. **RESOLUTION** to take bids and allow Mayor to accept bid for the removal of nuisance structures, backfile & clean-up at 1118 8th St., with Cost accessed to property owner and/or the real estate.
10. **RESOLUTION** to take bids and allow Mayor to accept bid for the removal of nuisance structures, backfile & clean-up at 1622 L St., with Cost accessed to property owner and/or the real estate.
11. **CONSIDERATION & REQUEST FOR APPROVAL** of program through Town & Country Veterinary Clinic to trap stray and feral cats inside Auburn city limits to spayed/neuter and release them back to their place of capture for the purpose of stabilizing and reducing the population of stray and feral cats in City limits.
12. **SUMMER SOUNDS CONCERT SERIES** – Request for funds. – Leslie Clark

13. **HONEYBEES IN THE HEARTLAND BANNER PROPOSAL (#1) and HONEYBEES IN THE HEARTLAND SIGNAGE PROPOSAL (#2)** – by Leslie Clark.
14. **UPDATE** on Auburn’s 138th Birthday Celebration – Leslie Clark.
15. **SEALING STREETS** Consideration of Bid from Proseal.
16. **7:00 p.m., or as soon thereafter as possible, PUBLIC HEARING** on a Class D – Beer, Wine, Distilled Spirits, Off Sale Only License for Mayberry Inc dba Shell Speedee Mart, 802 J Street, Auburn, NE. **Action** on said public hearing.
17. **MOTION** to approve easement on 2500 P St.
18. **CONSIDERATION** of Mayor’s Executive Order/Directive signed on April 3, 2020, closing certain City facilities in consideration of the CDC guidelines, HHS regulations and directives by the Governor during this nationwide public health emergency/pandemic.
19. **COORDINATE** Planning meeting with Nemaha County Emergency Management, Southeast District Health Department and City of Auburn.
20. **CONSIDERATION** of parade route for the Nemaha County Fair, August 9th through 12th 2020 with the parade two nights (Aug 10 and 11). **Resolution.**
21. **SEND** – Regarding Auburn Housing Authority Capital Fund Program – Memorandum of Understanding and Special Services Contract between SEND and the City of Auburn.
22. **CDBG #18-HO-36067** Approval Drawdown #2 and related claims.
23. **HOMEOWNER OCCUPIED** Housing Grants – Recommendation of Housing Committee – Motion for Council Approval of Recommendation of Housing Committee for Project #002, Project #006, Project #007, Project #009, Project #011, Project #015, and Project #016.
24. **CDBG #18-HO-36067** Approval Drawdown #3 and related claims.
25. **RESOLUTION** to approve use of Community Development Block Grant Commercial Reuse Funding as suggested by the Revitalization Review Committee.
26. **EDA – Fire Hall Project** – Seeking council approval to interview or select engineering firm from respondents for the Auburn Fire Hall project to begin negotiations for PER services for the EDA application.
27. **CONSIDERATION OF APPROVAL** Fire Department Constitution and By-Laws.
28. **APPOINTMENT(S)/REAPPOINTMENT(S)**
 - Fire Department.
29. **PROCLAMATION** – Arbor Day (April 24th).

30. **REPORTS/RECOMMENDATIONS - - From Dept. Heads.**

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer
- e. Airport Report

31. **REPORTS/RECOMMENDATIONS - - From Committees.**

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Housing
- i. Other Committees & Reports

32. **ADJOURNMENT.**



84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions.

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices; (c) Investigative proceedings regarding allegations of criminal misconduct; or

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting.

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster.

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1) Each public body shall give reasonable advance publicized notice of the time and place of each meeting by a method designated by each public body and recorded in its minutes. Such notice shall be transmitted to all members of the public body and to the public. Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (a) twenty-four hours before the scheduled commencement of the meeting or (b) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public

power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if:

- (a) Reasonable advance publicized notice is given;
- (b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used;
- (c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference;
- (d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and
- (e)(i) Except as provided in subdivision (2)(e)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or
- (ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conferencing.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if:

- (a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county;
- (b) Reasonable advance publicized notice is given which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district, governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's or pool's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section;
- (c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or entity or pool or at a place which will accommodate the anticipated audience;
- (d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recordation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used;

(e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call;

(f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site;

(g) The telephone conference call lasts no more than five hours; and

(h) No more than one-half of the board's, council's, governing body's, committee's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that:

(i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and

(ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act;

(f) Reasonable arrangements are made to provide viewing at other in-state locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and

(g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the in-state location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Effective Date – September 1, 2019

Distributed by the League of Nebraska Municipalities



Auburn, Nebraska
March 9, 2020

AGENDA ITEM

NO

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The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on March 9, 2020, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before March 6, 2020. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen and Jeanneret. Absent: No one.

Mayor White announced the following: "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Jeanneret moved to dispense with the reading of the February 10, 2020, February 24, 2020 and March 4, 2020 meetings' minutes and to approve the same as written. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Tom Clark moved to approve the financial report; Seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following February claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-335.00; BCom Solutions, LLC, Se-980.00; Black Hills Energy, Ut-604.77; Blue Cross-Blue Shield, Ins-7,493.80; Board of Public Works, Ut-5,193.00; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-61.50; Nemaha County, Se-29,000.00; Reditech, Se-303.40; Region V-SENDS, Se-375.00; The Standard, Ins-443.79; Time Warner Cable, Se-792.72; Verizon Wireless, Se-50.26; Windstream, Ut-142.01. The following claims (not previously approved by motion or resolution) were presented: Airstream Heating & Cooling, Se-390.34; Amazon, Bk-AV-389.31; Auburn Memorial Library Petty Cash, Su-97.32; Auburn Newspapers, Se-130.74; Auto Air & Repair, Se-821.36; Baker & Taylor, Bk-485.67; Bulldog Auto Supply Inc., Su-377.53; Dell Marketing, Equip-925.60; Demco, Su-329.30; DHHS, Pool Permits-80.00; Eakes Office Solutions, Su-37.57; Filter Care, Se-70.05; First National Bank Omaha, Card Transactions-274.77; Fortres Grand Corporation, Lic-417.40; G & O Painting, Se-250.00; Heiman Fire Equipment, Equip-699.30; History Nebraska, Mem-35.00; League of NE Municipalities, Ref-60.00; Lynch's Hardware & Gifts, Su-32.79; Macqueen Equipment, Se-Su-3,255.81; Martin's Flag Company, Su-158.18; Mellage Truck & Tractor, Se-Su-5,046.28; Menards, Su-41.96; Michael Todd & Co. Inc., Su-932.26; Nebraska Snow Equipment, Su-434.00; Nemaha County Clerk, Fe-10.00; Nemaha County Sheriff, Fe-32.52; OCLC Inc., Sub-62.44; Overdrive, Inc., Bk-AV-935.68; Petty Cash, Se-Su-152.54; Reditech, Se-478.92; Ricoh USA Inc., Su-16.88; Rueter's, Su-111.60; Sack Lumber Co., Su-10.58; Stutheit Implement Co., Su-52.78; USPS, Su-110.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; TIF-Tax Increment Financing; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in

accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings.

Council Member Janssen moved to approve the request from Nathan Leslie for an extension until May 2020 on his Housing Program Rehabilitation Grant at 914 N Street. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Leslie Clark presented the idea of having an Auburn's Birthday Celebration and requested Keno Community Betterment funds. Council Member Billings moved that a total of up to \$3,000 of Keno funds be approved for Auburn's Birthday Celebration; Seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

It was noted that consideration and request for approval of program through Town & Country Veterinary Clinic to trap stray and feral cats inside Auburn city limits to spay/neuter and release them back to their place of capture for the purpose of stabilizing and reducing the population of stray and feral cats in City limits is being postponed until the next city council meeting.

Discussion was held regarding Music in the Park activities that might be held. Further discussion including a proposed budget and funding will be held at the next city council meeting.

Public hearing was held on request for change of zoning from C-1 Commercial to R-2 Medium Density Residential for property described as follows, to-wit: Lot 1, Block 4, Courthouse Addition to the City of Auburn, Nemaha County, Nebraska (2002 O Street). The Planning Commission has held a public hearing and recommends approval of the request. There was no opposition to the request. After allowing time for all comments, the public hearing was closed. Proposed Ordinance No. 01-20, approving the change of zoning was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 01-20
Approved by Suspension of Rules

Council Member Erickson moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Billings. Upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Public comment was heard on a request for a resolution stating that the City of Auburn, NE, shall be known as a community that supports the inalienable rights to life of all citizens, born and pre-born, and respects and defends their inherent dignity, value, and importance at every state of development. After hearing public comments, Council Member Janssen moved to approve a statement that the City of Auburn, NE, shall be known as a community that supports the inalienable rights to life of all citizens, born and pre-born, and respects and defends their inherent dignity, value, and importance at every state of development. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, and Shawn Clark. The following voted "NAY": Jeanneret, Billings and Tom Clark. Mayor White voted "YEA" and the motion passed.

Council Member Billings left the City Council Chambers at 7:52 p.m. and did not return to the meeting.

Bryan Mellage gave an update on the Auburn CDBG EDLF Reuse Grant #19-ED-001-ARLF received by his business MondoCat, LLC.

Council Member Erickson moved to approve the proposed list of names to be pool employees for the 2020 season; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the request for approval of the Special Designated Liquor License Application for C & T Inc. dba Arbor Manor Steakhouse for a dinner/dance fundraiser event at the 4-H Open Air Pavilion, 816 I Street to be held on May 29, 2020. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the Auburn Historic Preservation 2020-2021 CLG Grant; Seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve CDBG 18-H0-36067 Drawdown #1 and the related claims. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Following discussion on the proposed Option Purchase Agreement between Blanche Caspers and the City of Auburn, Council Member Jeanneret moved to approved the proposed Option Purchase Agreement on proposed real estate. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Jeanneret, and Shawn Clark. The following voted "NAY": Erickson and Janssen. Mayor White voted "YEA". Motion: Carried.

Council Member Janssen moved that on the Auburn Volunteer Fire Department trust fund account (only that account) that John Ackerman to be added as an authorized signer in addition to Ryan Jones, Derek Hemmingsen, Jeff Jeanneret, Dan White and Sherry Heskett and that the Entity Authorization Agreement be amended as necessary. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Reports from department heads were given. Reports from council committees were given. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for February 2020 was also provided.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Dan White, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned, City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 9, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Sherry Heskett, City Clerk

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on March 9, 2020, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen and Jeanneret. Absent: No one.

Mayor White announced the following: "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

The City Council approved the February 10, 2020, February 24, 2020 and March 4, 2020 meetings' minutes as written.

The City Council approved the financial report.

The following February claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-335.00; BCom Solutions, LLC, Se-980.00; Black Hills Energy, Ut-604.77; Blue Cross-Blue Shield, Ins-7,493.80; Board of Public Works, Ut-5,193.00; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-61.50; Nemaha County, Se-29,000.00; Reditech, Se-303.40; Region V-SENDS, Se-375.00; The Standard, Ins-443.79; Time Warner Cable, Se-792.72; Verizon Wireless, Se-50.26; Windstream, Ut-142.01. The following claims (not previously approved by motion or resolution) were presented: Airstream Heating & Cooling, Se-390.34; Amazon, Bk-AV-389.31; Auburn Memorial Library Petty Cash, Su-97.32; Auburn Newspapers, Se-130.74; Auto Air & Repair, Se-821.36; Baker & Taylor, Bk-485.67; Bulldog Auto Supply Inc., Su-377.53; Dell Marketing, Equip-925.60; Demco, Su-329.30; DHHS, Pool Permits-80.00; Eakes Office Solutions, Su-37.57; Filter Care, Se-70.05; First National Bank Omaha, Card Transactions-274.77; Fortres Grand Corporation, Lic-417.40; G & O Painting, Se-250.00; Heiman Fire Equipment, Equip-699.30; History Nebraska, Mem-35.00; League of NE Municipalities, Ref-60.00; Lynch's Hardware & Gifts, Su-32.79; Macqueen Equipment, Se-Su-3,255.81; Martin's Flag Company, Su-158.18; Mellage Truck & Tractor, Se-Su-5,046.28; Menards, Su-41.96; Michael Todd & Co. Inc., Su-932.26; Nebraska Snow Equipment, Su-434.00; Nemaha County Clerk, Fe-10.00; Nemaha County Sheriff, Fe-32.52; OCLC Inc., Sub-62.44; Overdrive, Inc., Bk-AV-935.68; Petty Cash, Se-Su-152.54; Reditech, Se-478.92; Ricoh USA Inc., Su-16.88; Rueter's, Su-111.60; Sack Lumber Co., Su-10.58; Stutheit Implement Co., Su-52.78; USPS, Su-110.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Material & Parts; Sub-Subscription; TIF-Tax Increment Financing; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

There weren't any requests to attend meetings.

The request from Nathan Leslie for an extension until May 2020 on his Housing Program Rehabilitation Grant at 914 N Street was approved.

A total of up to \$3,000 of Keno funds was approved for Auburn's Birthday Celebration.

It was noted that consideration and request for approval of program through Town & Country Veterinary Clinic to trap stray and feral cats inside Auburn city limits to spay/neuter and release

March 9, 2020

Page 2

them back to their place of capture for the purpose of stabilizing and reducing the population of stray and feral cats in City limits is being postponed until the next city council meeting.

Discussion was held regarding Music in the Park activities that might be held. Further discussion including a proposed budget and funding will be held at the next city council meeting.

Public hearing was held on request for change of zoning from C-1 Commercial to R-2 Medium Density Residential for property described as follows, to-wit: Lot 1, Block 4, Courthouse Addition to the City of Auburn, Nemaha County, Nebraska (2002 O Street). The Planning Commission has held a public hearing and recommends approval of the request. There was no opposition to the request. Ordinance No. 01-20, approving the change of zoning was approved.

Public comment was heard on a request for a resolution stating that the City of Auburn, NE, shall be known as a community that supports the inalienable rights to life of all citizens, born and pre-born, and respects and defends their inherent dignity, value, and importance at every state of development. With three Council Members (Erickson, Janssen, and Shawn Clark) voting "Yea" to approve a statement that the City of Auburn, NE, shall be known as a community that supports the inalienable rights to life of all citizens, born and pre-born, and respects and defends their inherent dignity, value, and importance at every state of development; three Council Members (Jeanneret, Billings and Tom Clark) voting "Nay" and the Mayor voting "Yea", the motion passed.

Council Member Billings left the City Council Chambers at 7:52 p.m. and did not return to the meeting.

Bryan Melage gave an update on the Auburn CDBG EDLF Reuse Grant #19-ED-001-ARLF received by his business MondoCat, LLC.

The proposed list of names to be pool employees for the 2020 season was approved.

The request for approval of the Special Designated Liquor License Application for C & T Inc. dba Arbor Manor Steakhouse for a dinner/dance fundraiser event at the 4-H Open Air Pavilion, 816 I Street to be held on May 29, 2020 was approved.

The Auburn Historic Preservation 2020-2021 CLG Grant was approved.

CDBG 18-H0-36067 Drawdown #1 and the related claims was approved.

With three Council Members (Tom Clark, Jeanneret, and Shawn Clark) voting "Yea", two Council Members (Erickson and Janssen) voting "Nay", and the Mayor voting "Yea" a motion to approve the proposed Option Purchase Agreement between Blanche Caspers and the City of Auburn on proposed real estate was approved.

Approval was given for John Ackerman to be added as an authorized signer in addition to Ryan Jones, Derek Hemmingsen, Jeff Jeanneret, Dan White and Sherry Heskett on the Auburn Volunteer Fire Department trust fund account (only that account) and that the Entity Authorization Agreement be amended as necessary.

Reports from department heads were given. Reports from council committees were given. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for February 2020 was also provided.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

March 9, 2020
Page 3

R. Daniel White
Mayor

A complete copy of the minutes is available for inspection at City Hall.

TREASURER'S REPORT
CALENDAR 3/2020, FISCAL 6/2019

AGENDA ITEM
 NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	900,907.71	151,296.57	71,217.82	980,986.46
STREET CHECKING	380,432.01	46,337.94	28,753.19	398,016.76
STREET BOND/WARRANT CHECKING	11,105.65			11,105.65
TOTAL CHECKING:	1,292,445.37	197,634.51	99,971.01	1,390,108.87
TOTAL FIRE DEPT SINKING	50,095.73	24.98	.00	50,120.71
TOTAL KENO RESERVE MMA:	32,958.25	617.08	.00	33,575.33
TOTAL KENO CHECKING	39,004.44	1,141.43	.00	40,145.87
TOTAL CDBG CHECKING	8,873.95	36,783.75	38,584.20	7,073.50
TOTAL CDBG ED MMA:	170.01	40.01	210.02	.00
TOTAL CDBG DTR REUSE	138,139.31	1,904.83	.00	140,044.14
TOTAL CDBG HD SAVINGS:	74,501.59	645.87	36,573.73	38,573.73
TOTAL CRA CHECKING	668,015.86	2,695.28	1,017.31	669,693.83
TOTAL CITY REC CHECKING	59,714.21	.00	.00	59,714.21
GENERAL CD	100,000.00			100,000.00
TOTAL C.D.'S:	100,000.00	.00	.00	100,000.00
TOTAL CASH ON HAND:	2,463,918.72	241,487.74	176,356.27	2,529,050.19

AGENDA ITEM NO. 7

REPORT NOTATION: Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

CLAIMS REPORT
 Check Range: 3/06/2020- 3/31/2020

AGENDA ITEM

NO 7

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	73.80
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	335.00
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	980.00
BLACK HILLS ENERGY	GAS BILL ACCT	34.23
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,672.51
AUBURN BPW	ELEC	872.93
CAPITAL BUSINESS SYSTEMS	COPIER LEASE/COPIES	450.86
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	20.50
REDITECH	COMPUTER SERVICES	235.90
REGION V-SENDS	CUSTODIAL SERVICES	135.00
THE STANDARD	LIFE INSURANCE	86.86
TIME WARNER CABLE	PHONE ACCT	453.12
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	6,366.93
POLICE DEPARTMENT		
NEMAHA COUNTY	LAW/CODE ENFORCEMENT	29,000.00
	POLICE DEPARTMENT TOTAL	29,000.00
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	389.36
AUBURN BPW	ELEC	218.62
REGION V-SENDS	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	182.66
TIME WARNER CABLE	PHONE ACCT	230.41
WEX BANK	FUEL EXPENSES	11.67
	FIRE DEPARTMENT TOTAL	1,082.72
PARK DEPARTMENT		
AUBURN BPW	ELEC	725.37
TIME WARNER CABLE	PHONE ACCT	119.42
WEX BANK	FUEL EXPENSES	32.57
	PARK DEPARTMENT TOTAL	877.36
SR. CENTER DEPARTMENT		
AUBURN BPW	ELEC	665.80
REGION V-SENDS	CUSTODIAL SERVICES	190.00
	SR. CENTER DEPARTMENT TOTAL	855.80
LIBRARY DEPARTMENT		
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	888.46
AUBURN BPW	ELEC	807.07
LINDA BANTZ	CUSTODIAL SERVICES	400.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	10.25
THE STANDARD	LIFE INSURANCE	29.59
VERIZON WIRELESS	PHONE ACCT	80.02
WINDSTREAM NEBRASKA INC	PHONE ACCT	123.47

CLAIMS REPORT
Check Range: 3/06/2020- 3/31/2020

VENDOR NAME	REFERENCE	VENDOR TOTAL
	LIBRARY DEPARTMENT TOTAL	2,338.86
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	20.13
AUBURN BPW	ELEC	577.14
TIME WARNER CABLE	PHONE ACCT	128.87
	POOL DEPARTMENT TOTAL	726.14
	GENERAL FUND TOTAL	41,247.81
STREET FUND		
ADMIN		
BLACK HILLS ENERGY	GAS BILL ACCT	90.64
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,186.97
AUBURN BPW	ELEC	1,023.54
MARK HARMS	LAND USE	500.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	30.75
THE STANDARD	LIFE INSURANCE	86.92
TIME WARNER CABLE	PHONE ACCOUNT	42.54
VERIZON WIRELESS	PHONE ACCT	50.08
WEX BANK	FUEL EXPENSES	634.24
		4,645.68
	STREET FUND TOTAL	4,645.68
CDBG GRANT FUND		
REUSE ED		
SOUTHEAST NE DEVELOPMENT DIST. REUSE EC DEVELOPMENT ADMIN		2,010.47
	REUSE ED TOTAL	2,010.47
REUSE HD		
MIT CONTRACTING	CDBG 18-H0-36067	12,305.00
SOUTHEAST NE DEVELOPMENT DIST. CDBG 18-H0-36067		8,525.73
TONY HECTOR BACKHOE & TRENCHING REUSE HOUSING - SEWER LINE		15,743.00
	REUSE HD TOTAL	36,573.73
	CDBG GRANT FUND TOTAL	38,584.20
COMM REDEVELOP AUTHORITY		
ADMIN		
BAIRD HOLM LLP	LEGAL SERVICES	1,005.43

CLAIMS REPORT
Check Range: 3/06/2020- 3/31/2020

VENDOR NAME	REFERENCE	VENDOR TOTAL
NEMAHA COUNTY TREASURER	RETURN AD VALOREM TAXES	11.88
	ADMIN TOTAL	1,017.31
	COMM REDEVELOP AUTHORITY TOTAL	1,017.31
	Accounts Payable Total	85,495.00

CLAIMS REPORT
 Check Range: 4/01/2020- 4/08/2020

AGENDA ITEM
 NO 7

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
ANGELO M. LIGOURI	LEGAL SERVICES	3,750.87
AUBURN DESIGN SHOP LLC	SIGNAGE	18.53
AUBURN NEWSPAPERS	PUBLISHING	223.10
BLANCHE L. CASPERS	OPTION AGREEMENT REAL ESTATE	250.00
EAKES OFFICE SOLUTIONS	SUPPLIES	409.27
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	321.47
LYNCH'S HARDWARE & GIFTS	SUPPLIES	6.99
MEYER LABORATORY INC	SUPPLIES	36.78
NATHAN WRIGHT	HISTORIC PRESERV	216.80
NEMAHA COUNTY	REIM APPLIANCE DISPOSAL	1,541.75
PETTY CASH	PETTY CASH	110.61
REDITECH	COMPUTER SERVICE	607.50
USPS	STAMPS	110.00
	ADMIN TOTAL	7,603.67
PARK DEPARTMENT		
AUBURN PLUMBING,HTG & AC INC.	MAINTENANCE SUPPLIES	418.69
AUTO AIR & REPAIR	PARTS/LABOR	58.88
BENNET'S AUTO BODY	EQUIPMENT REPAIRS	252.70
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	33.28
CLINTON CLARK STUMP REMOVAL	STUMP REMOVAL	150.00
EGGERS BROTHERS INC	PARTS	34.72
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	146.95
GLENN'S CORNER MARKET	SUPPLIES	138.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	10.58
MARTIN MARIETTA MATERIALS	ROCK	394.92
MENARDS	SUPPLIES	546.03
PETTY CASH	PETTY CASH	19.47
SACK LUMBER COMPANY	SUPPLIES/MATERIALS	162.67
	PARK DEPARTMENT TOTAL	2,366.89
SR. CENTER DEPARTMENT		
EAKES OFFICE SOLUTIONS	SUPPLIES	26.76
GENERAL FIRE AND SAFETY EQUIPM	FIRE ALARM INSPECTION	170.00
	SR. CENTER DEPARTMENT TOTAL	196.76
LIBRARY DEPARTMENT		
AMAZON	BOOKS/AVS	635.25
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	56.38
AUBURN NEWSPAPERS	PUBLISHING	58.00
BAKER & TAYLOR	BOOKS/AVS	465.40
BLACKSTONE PUBLISHING	BOOKS/AVS	542.98
CENTER POINT LARGE PRINT	BOOKS/AVS	318.14
EAKES OFFICE SOLUTIONS	SUPPLIES	243.85
GENERAL FIRE AND SAFETY EQUIPM	FIRE ALARM LABOR	576.00
HEATH CHRISTIANSEN	WEBSITE HOSTING/SUPPORT FEE	240.00
RICOH USA, INC	EQUIPMENT/COPIES	12.15

CLAIMS REPORT
 Check Range: 4/01/2020- 4/08/2020

VENDOR NAME	REFERENCE	VENDOR TOTAL
	LIBRARY DEPARTMENT TOTAL	----- 3,148.15
POOL DEPARTMENT		
AMERICA'S FENCE STORE	POOL GATE	48.08
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	360.00
SHALYN HARRIS	REIM LIFEGUARD TRAINING	200.00
SYDNIIE REEVES	LIFEGUARD RECERTIFICATION	125.00
	POOL DEPARTMENT TOTAL	----- 733.08
	GENERAL FUND TOTAL	----- 14,048.55
STREET FUND		
ADMIN		
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	286.79
EGGERS BROTHERS INC	PARTS/LABOR	497.78
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	40.96
LYNCH'S HARDWARE & GIFTS	SUPPLIES	7.96
MACQUEEN EQUIPMENT	PARTS/LABOR	1,983.18
MARTIN MARIETTA MATERIALS	ROCK	1,600.04
MELLAGE TRUCK & TRACTOR	PARTS/LABOR	341.30
MENARDS	SUPPLIES	298.97
NEBRASKA DEPT OF TRANSPORTATIO	MAINTENANCE AGREEMENT 51	5,413.10
PETTY CASH	PETTY CASH MEALS	49.62
SACK LUMBER COMPANY	SUPPLIES/MATERIALS	7.18
STUTHEIT IMPLEMENT CO.	PARTS	18.40
		----- 10,545.28
	STREET FUND TOTAL	----- 10,545.28
CDBG GRANT FUND		
REUSE DTR		
SOUTHEAST NE DEVELOPMENT DIST.	DTR REUSE SERVICES	4,828.04
	REUSE DTR TOTAL	----- 4,828.04
	CDBG GRANT FUND TOTAL	----- 4,828.04
	Accounts Payable Total	=====
		29,421.87

RESOLUTION NO. _____-20
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION TO ACCEPT DEMOLITION BID ON NUISANCE PROPRERTY WITHIN THE COMMUNITY LOCATED AT 1118 8TH ST., AUBURN, NE

WHEREAS, On September 20, 2018, property owner, Keith Williams, was served written notice of nuisance property and demand for abatement, identifying City Code violations at his real estate at 1118 8th St. No corrective action was taken by the Owner.

WHEREAS, On January 14, 2019, the City Council at public session, with written notice mailed to Owner 10 days prior to the Public Meeting, declared 1118 8th St., a public nuisance to the community in need of rehabilitation or removal for the health and welfare of the public. No corrective action was taken by the Owner after receipt of this notice.

WHEREAS, On April 15, 2019, further written notice was served upon the Owner by mail notifying Owner to contact the City Building Inspector to proceed with having the nuisance structure(s) removed and the real estate clean and cleared. The Owner did respond at that time, with his intent for removal of the nuisance condition of the real estate by July, but did not follow through with his identified plan.

WHEREAS, On August 13, 2019, a final written notice was served upon the Owner by mail notifying Owner to contact the City Building Inspector to proceed with having the nuisance structure(s) removed and the real estate clean and cleared. The Owner did again response to this notice with his intent for removal of the nuisance condition of the real estate with City personal, but again failed to follow through within intended plans for his removal of the nuisance.

WHEREAS, On October 29, 2019, the property Owner was served by Sheriff with a Complaint in the District Court for Nuisance Abatement, demanding removal of the nuisance condition on his real estate and within the community. The Owner did again respond by telephone indicating his intent to removal the nuisance condition of the real estate but

did not follow through with his intended plans for abatement of the nuisance.

WHEREAS, On January 8, 2020, the Nemaha County District Court Ordered and Directed that after 90 days from said date of Its Order, the City of Auburn, NE, is permitted to clean-up and remove property and structures constituting a nuisance on the premises of and located at 1118 8th St., Auburn, Nemaha County, Nebraska, and assess the costs thereof to the real estate and/or collect cost from the Owner.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council, of the City of Auburn, Nebraska, that:

1. The City of Auburn, NE, hereby authorizes complete removal of the nuisance condition at the 1118 8th St., Auburn, NE, for the total cost of \$ _____, to be assessed to the real estate and/or collected from the property Owner.
2. Acceptance by Contractor of this Agreement shall include the complete demolition, removal, haul away and dumping fees of all debris from the nuisance structures, including inspections, removal of worthless vegetation, and agreed upon tree removal at the identified real estate.
3. The Mayor is authorized to sign any necessary documents, accept bid(s), or take further action on behalf of the City of Auburn, NE, in carrying out the provisions of this Resolution.

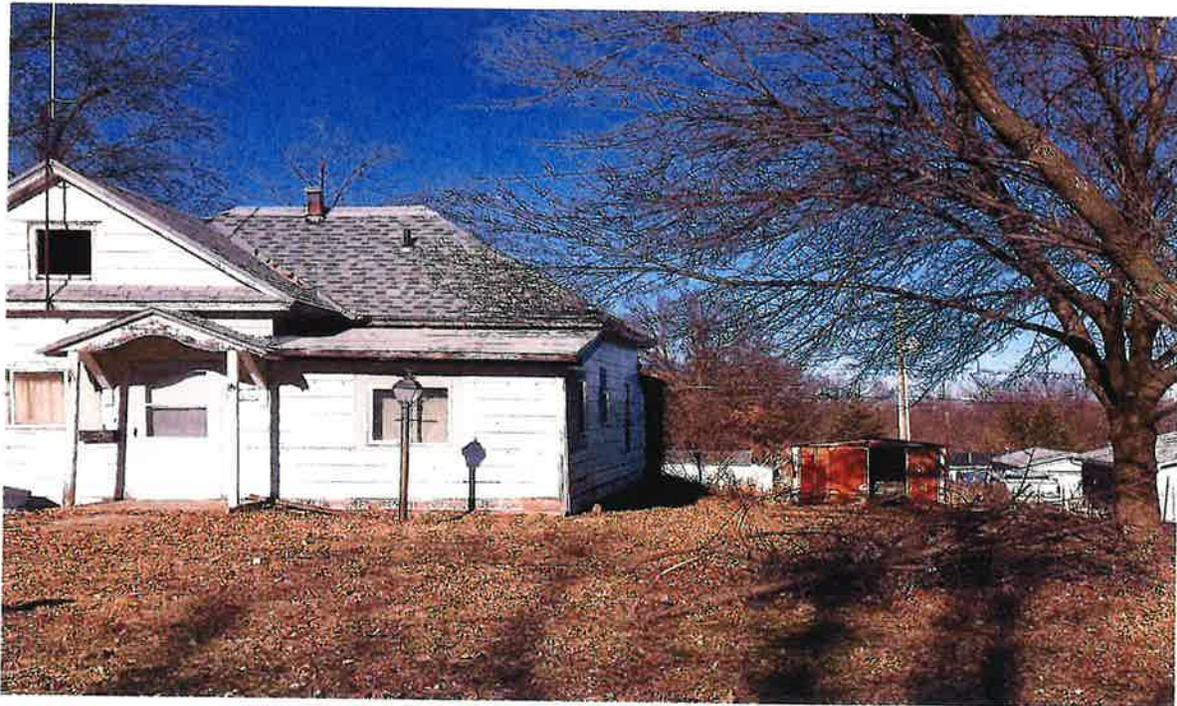
PASSED and APPROVED, this 13th day of April, 2020.

R. Daniel White, Mayor of the
City of Auburn, Nebraska

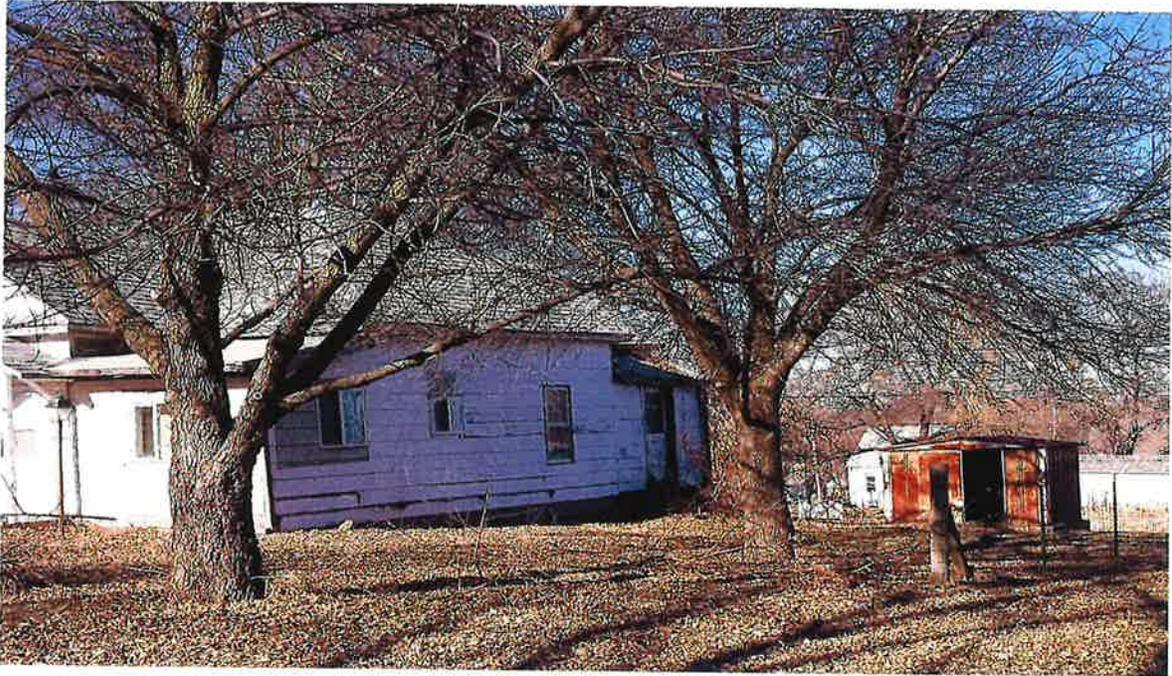
ATTEST:

Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

(Seal)



1118 8th Street
January 2, 2019
Exhibit 1, pg. 1



1118 8th Street
January 2, 2019
Exhibit 1, pg. 2

The Lumberjack Co
1009 7th Corso
Nebraska City, NE 68410 US

AGENDA ITEM
NO 9

Estimate

ADDRESS

City of Auburn
1123 13th St
Auburn, NE 68305

ESTIMATE # 2273

DATE 04/09/2020

PHONE NUMBER

402-274-8226

ACTIVITY

demo
1118 8th St - Keith Williams
Tear down house and clean up
Straighten up yard
Re-seed when finished
Plug Sewer

QTY

RATE

AMOUNT

1

6,500.00

6,500.00

TOTAL

\$6,500.00

Accepted By

Accepted Date

RESOLUTION NO. _____-20
OF
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION TO ACCEPT DEMOLITION BID ON NUISANCE PROPERTY WITHIN THE COMMUNITY LOCATED AT 1622 'L' ST., AUBURN, NE

WHEREAS, On July 27, 2019, property owner, Connie L. Bridgewater, was served written notice of nuisance property and demand for abatement, identifying City Code violations at her real estate at 1622 'L' St. No corrective action was taken by the Owner.

WHEREAS, On September 9, 2019, the City Council at public session declared 1622 'L' St., a public nuisance to the community in need of rehabilitation or removal for the health and welfare of the public. No corrective action was taken by the Owner after receipt of this notice.

WHEREAS, On September 12, 2019, further written notice was served upon the Owner by mail notifying Owner of the Resolution 28-19, and to contact the City Building Inspector to set up a rehabilitation agreement or at the very least, clear and clean-up the property so that it is free of debris. The Owner did not respond.

WHEREAS, On October 31, 2019, the property Owner was served by Sheriff with a Complaint in the District Court for Nuisance Abatement, demanding removal of the nuisance condition on her real estate within the community. Again, the Owner did not respond.

WHEREAS, On January 8, 2020, the Nemaha County District Court Ordered and Directed that after 90 days from said date of Its Order, the City of Auburn, NE, is permitted to clean-up and remove property and structures constituting the nuisance on the premises of and located at 1622 'L' St., Auburn, Nemaha County, Nebraska, and assess the costs thereof to the real estate and/or collect cost from the Owner. The Owner did not comply with the Court's Order.

WHEREAS, In March & April 2020, the property Owner did contact city personal requesting more time to "paint" the structure. The property has since been posted for sale by

the Owner, without additional corrective action to abate the nuisance condition of the real estate.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council, of the City of Auburn, Nebraska, that:

1. The City of Auburn, NE, hereby authorizes complete removal of the nuisance condition at the 1622 'L' St., Auburn, NE, for the total cost of \$ _____, to be assessed to the real estate and/or collected from the property Owner.
2. Acceptance by Contractor of this Agreement shall include the complete demolition, removal, haul away and dumping fees of all debris from the nuisance structures, including inspections, removal of worthless vegetation, and agreed upon tree removal, if any, at the identified real estate.
3. The Mayor is authorized to sign any necessary documents, accept bid(s), or take further action on behalf of the City of Auburn, NE, in carrying out the provisions of this Resolution.

PASSED and APPROVED, this 13th day of April, 2020.

R. Daniel White, Mayor of the
City of Auburn, Nebraska

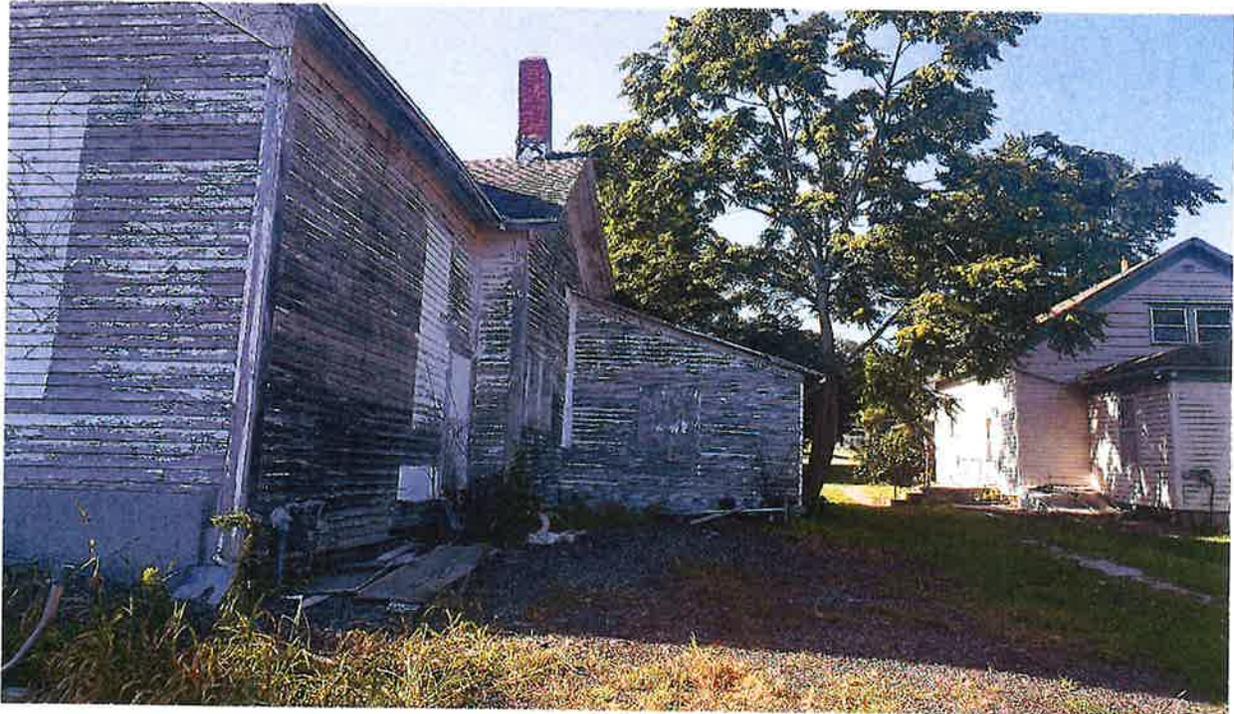
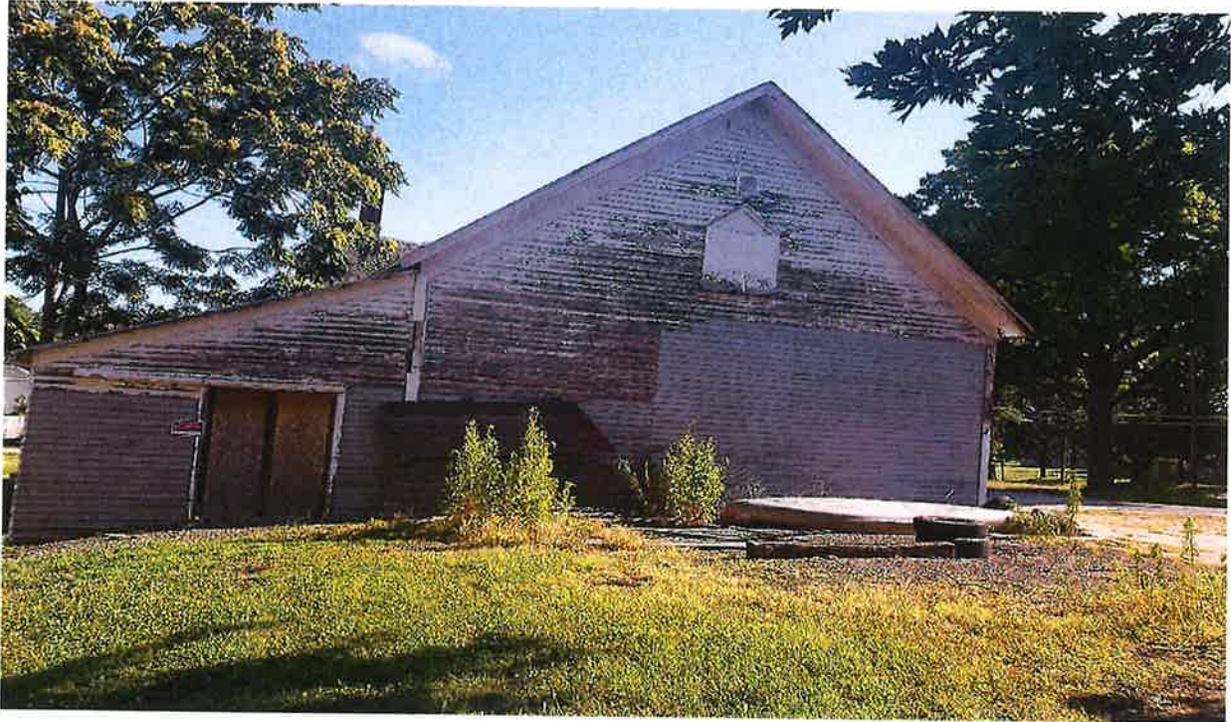
ATTEST:

Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

(Seal)



Exhibit A, pg 1 of 2
1622 L Street
Auburn, NE 68305
July 15, 2019
Connie Bridgewater
Parcel No. 6400035426



1622 L Street
Auburn, NE 68305
July 15, 2019
Exhibit A, pg 2 of 2

The Lumberjack Co
1009 7th Corso
Nebraska City, NE 68410 US

AGENDA ITEM
NO 10

Estimate

ADDRESS

City of Auburn
1123 13th St
Auburn, NE 68305

ESTIMATE # 2274

DATE 04/09/2020

PHONE NUMBER

402-274-8226

ACTIVITY

demo
1622 L St - Connie Bridgewater
Tear down house and clean up
Straighten up yard
Re-seed when finished
Plug Sewer

QTY

1

RATE

14,500.00

AMOUNT

14,500.00

TOTAL

\$14,500.00

Accepted By

Accepted Date

Auburn's Summer Sounds Concert Series (formerly Music in the Park)

I'd like to propose this name change and these dates and bands for Auburn's Summer Sounds Concert Series 2020 to be held at Legion Memorial Park. Concerts will be the first Friday of each month in conjunction with First Friday Art Walks, with the exception of October.

That concert is scheduled for the first Saturday in October in conjunction with Auburn's Plein Air Event which is scheduled for September 29 - October 3rd. October 2-4 is also the weekend of Trail of Treasures and Nemaha Valley Street Rods Car Show.

Friday, June 5th: Daniel Christian Band	\$1,650.00
Friday, July 3rd: Michael Semrad and the Riverhawks	\$ 900.00
Friday, August 7th: That 70's Band	\$2000.00
(In Conjunction with Auburn Community Olympics. ACO Contributing \$600)	\$ -600.00
(City portion)	\$1,400.00
Friday, September 4th: The Bottle Tops	\$ 900.00
Saturday, October 3rd: Out Loud	\$ 950.00
Total for band booking fees:	\$5,800.00
Advertising/Misc. Expenses	\$ 200.00
Total Proposal Cost:	\$6,000.00

Working with civic organizations to sell concessions: e.g., Fire Department and Post Prom

Pending approval of SDL, Re-bucks and Cafe Metro drink sales

Other possibilities: Family movie nights at Legion

#1 Honeybees in the Heartland Banner Proposal

On March 23, 2020, Nebraska Tourism announced 70 stops that will be part of the 2020 Nebraska Passport. The 2020 Passport will feature 70 attractions in 10 themed categories. Travelers will have from May 23 through October 31 to visit attractions and get their stamps.

We are thrilled to announce that Honeybees in the Heartland is one of those 70 passport stops.

As a way to welcome travelers to our community, I would like to ask permission from the City Council to place banners underneath the four welcome signs to the city's entrances to welcome passport participants. I have spoken with Keith Kohel with the DOT and he stated that this does fall under Auburn's banner permit and what is needed is the Council's approval.

Banners would go up May 22nd at the start of the program, need to come down for a period of four weeks in July and can then back up for the duration through October 31.

Possible Banner Content: Welcome to Our Hive
Nebraska Passport Travelers!

#2 Honeybees in the Heartland Signage Proposal

Many people and visitors are inquiring about the honeybee sculptures, their purpose, and the story behind them.

Due to the number of questions such as these, I would like to ask permission from the City Council to place interpretive signage on the southwest side of Legion Park. Elements on the signage would include: Project story, history of how the honeybee became Nebraska's state insect including Mrs. Howe and the 1974 3rd grade class, project facts, and bee facts.

Example signage included.



TALLGRASS PRAIRIE

A Diverse Place Where Plants and Wildlife Thrive

WHAT IS A PRAIRIE?

A prairie is a large, open area of flat or gently sloping land with tall grasses. It is a natural landscape that has been shaped by fire and grazing. The prairie is a diverse ecosystem that supports a wide variety of plants and animals.



Big Bluestem
Andropogon furcatus

The prairie is a natural landscape that has been shaped by fire and grazing. It is a diverse ecosystem that supports a wide variety of plants and animals.



A prairie may look wide open, but when you look closely, it is a crowded place. On a single acre there may be as many as 300 species of grass and forbs (plants with broad leaves like sunflowers). This diverse community of plants provides food and shelter for birds, insects, spiders, small mammals, rodents and snakes.

PRAIRIE LIVING AT A GLANCE

Prairie grasses including big bluestem and Indian grass grow to heights of 6 feet or above giving the prairie the appearance of tallgrass. But other grasses and wildflowers grow under the shade and protection they offer. Growing at different heights allows the prairie to use closely together without competing directly for sunlight, food, and water.

FIELD ON THE PRAIRIE

It is called a prairie because it is a natural landscape that has been shaped by fire and grazing. It is a diverse ecosystem that supports a wide variety of plants and animals.



Common Milkweed
Asclepias tuberosa



Black-eyed Susan
Rudbeckia hirta



Wildflower
Asclepias tuberosa



Black-eyed Susan
Rudbeckia hirta



Black-eyed Susan
Rudbeckia hirta



CURIOSLY CAMOUFLAGED

When Iowa's white-bellied nuthatch shows up at your feeder, it is hard to imagine that they are camouflaged. But during the summer and early autumn, the Golden-crowned Kinglet is a mix of white and brown. Their bright yellow feathers help them perfectly as they eat the seeds of Prairie Coneflowers, and Downy-woodpecker. In late spring, they also arrive to their late summer nestlings.



White-bellied Nuthatch
Sitta carolinensis



Golden-crowned Kinglet
Regulus satrapa



Prairie Coneflower
Rudbeckia hirta

"PULSE DESIGN NATURE SERIES" Interpretive Trail Sign #030-2436-01A-5810. Size 24"x36", ©2010 Pulse Design, Inc. To Order: Call 708-385-1308 or Visit: www.pulsedesign.com

Monarch
Danaus plexippus



MONARCH HABITAT



This Monarch
has its proboscis
extended to drink
nectar from a flower.

Providing Food Sources For Declining Butterfly Populations



Each fall, hundreds of millions of monarch butterflies migrate from the United States and Canada to overwintering areas in California and Mexico where they wait out the winter until conditions favor a return flight in the spring. The monarch migration is truly one of the world's greatest natural wonders, yet it is threatened by habitat loss in North America. Milkweeds and nectar sources for Monarchs are declining due to development and the widespread use of herbicides in croplands, pastures and roadsides. In the last 20 years, the population of monarch butterflies in the Western U.S. has declined by 75 percent.



HOW CAN YOU HELP?



Plant flowering plants!

Adult monarchs will drink the nectar of many flowers in addition to milkweed; in fact they need sources of nectar to nourish them throughout the entire growing season. Include a variety of native flowering species with different bloom times to provide

monarchs with the food they need to reproduce in the spring and summer and to migrate in the fall. Offering a wide array of native nectar plants will attract monarchs and many other butterflies and pollinators to your habitat all season long.



Yarrow
Achillea millefolium



California Lilac
Ceanothus

This Monarch has a probing stick.



Pazo Blue Sage
Salvia Pazo Blue



Moonshine Yarrow
Achillea moschatum

Plant milkweed plants!

Monarchs cannot survive without milkweed; their caterpillars only eat milkweed plants, and monarch butterflies need milkweed to lay their eggs. Planting milkweed is a great way to help other pollinators too, as they provide valuable nectar resources to a diverse suite of bees and butterflies.



Narrow Leaved Milkweed
Asclepias fascicularis

Illustration by Dana Galt, © 2016 Pulse Design, Inc.



Update: Auburn's 138th Birthday Celebration

Due to Covid-19 and limitations on gatherings to ten people or fewer, Auburn's 138th birthday celebration has been cancelled.

I ask/propose that the \$3000.00 already designated for the 138th birthday celebration be reallocated in one of two ways:

1. Reallocated for Auburn's 139th birthday celebration tentatively scheduled for May 7, 2021.
2. Reallocated to Auburn's Summer Sounds Concert Series 2020

As in the previous council meeting, I would like to ask the council to consider making Auburn's Birthday Celebrations a line item in the yearly budget.



PROSEAL INC.
 P.O. BOX 741
 El Dorado, KS 67042
 Tulsa, OK Lincoln, NE
 Toll Free 1-877-650-9805

AGENDA ITEM
 NO

15

Estimate

Date	Estimate #
11/1/2019	940

Name / Address
City of Auburn 1101 J Street Auburn, NE 68305

			Project
Description	Qty	Cost	Total
ASPHALT REJUVENATOR APPLICATION	28,237	1.29	36,425.73
Thank you for the opportunity to provide Innovative Pavement Preservation. KS, OK, NE, www.proseal.us			Total \$36,425.73

Start on 10 th & J to K	1 block
10th & K – South 12th & K	2 blocks
11th & J – West 12 th K	1 block
136 K South to 19 th & K	7 blocks
13 th & J West 13 th K	1 block
14 th & Ave West 14 th K	1 block
15 th & J West to K	1 block
16 th & J to Courthouse Ave	2 blocks
17 th & J to Courthouse Ave	2 blocks
18 th & J to Courthouse Ave	2.5 blocks
19 th & J to Courthouse Ave	3 blocks
Courthouse Ave south to 19 th & L	2 blocks
6 th & N West to Q	3 blocks
Q North to Concrete	7 blocks
Total	35.5 blocks

Bid for Fog Sealant \$36,500

Bid for 28 – 30 blocks of Chip & Seal \$55,000

**APPLICATION FOR LIQUOR LICENSE
CHECKLIST - RETAIL**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

RECEIVED

MAR 04 2020

NEBRASKA LIQUOR
CONTROL COMMISSION

Hot List: YES / <input checked="" type="radio"/> NO	New/Replacing # 1000045
Class Type D	123608 Initial MB

Applicant name Matthew Thomas Galizia (Magberry Inc.)
 Trade name Shell Speedee Mart
 Previous trade name Shell Speedee Mart
 Contact email address galiziashell@gmail.com

Provide all the items requested. Failure to provide any item will cause this application to be returned or placed on hold. All documents must be legible. Any false statement or omission may result in the denial, suspension, cancellation or revocation of your license. If your operation depends on receiving a liquor license, the Nebraska Liquor Control Commission cautions you that if you purchase, remodel, start construction, spend or commit money that you do so at your own risk. Prior to submitting your application review the application carefully to ensure that all sections are complete, and that any omissions or errors have not been made. You may want to check with the city/village or county clerk, where you are making application, to see if any additional requirements must be met before submitting application to the Nebraska Liquor Control Commission.

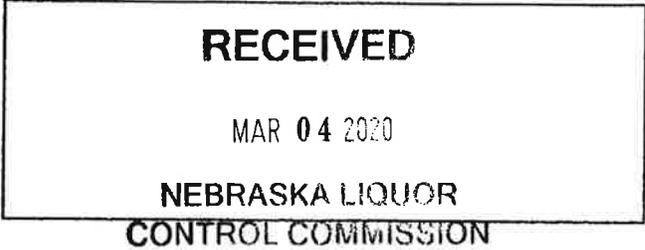


2000002291

RECEIVED
FORM 100
FEB 2019
PAGE 1

**APPLICATION FOR LIQUOR LICENSE
RETAIL**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov/



**CLASS OF LICENSE FOR WHICH APPLICATION IS MADE AND FEES
CHECK DESIRED CLASS**

RETAIL LICENSE(S)

Application Fee \$400 (nonrefundable)

- A BEER, ON SALE ONLY
- B BEER, OFF SALE ONLY
- C BEER, WINE, DISTILLED SPIRITS, ON AND OFF SALE
- D BEER, WINE, DISTILLED SPIRITS, OFF SALE ONLY
- I BEER, WINE, DISTILLED SPIRITS, ON SALE ONLY
- J LIMITED ALCOHOLIC LIQUOR, OFF SALE – MUST INCLUDE SUPPLEMENTAL FORM 120
- AB BEER, ON AND OFF SALE
- AD BEER ON SALE ONLY, BEER, WINE, DISTILLED SPIRITS OFF SALE
- IB BEER, WINE, DISTILLED SPIRITS ON SALE, BEER OFF SALE ONLY

Class K Catering license (requires catering application form 106) \$100.00

Additional fees will be assessed at city/village or county level when license is issued

Class C license term runs from November 1 – October 31
All other licenses run from May 1 – April 30
Catering license (K) expires same as underlying retail license

CHECK TYPE OF LICENSE FOR WHICH YOU ARE APPLYING

- Individual License (requires insert 1 FORM 104)
- Partnership License (requires insert 2 FORM 105)
- Corporate License (requires insert 3a FORM 101 & 3c FORM 103)
- Limited Liability Company (LLC) (requires form 3b FORM 102 & 3c FORM 103)

NAME OF ATTORNEY OR FIRM ASSISTING WITH APPLICATION (if applicable)

Commission will call this person with any questions we may have on this application

Name _____ Phone number: _____

Firm Name _____

PREMISES INFORMATION

Trade Name (doing business as) Shell Speedee Mart

Street Address #1 802 J ST

Street Address #2 _____

City Auburn County Memaha Zip Code 68305

Premises Telephone number 402-274-5228

Business e-mail address gulizioshelle@gmail.com

Is this location inside the city/village corporate limits: YES NO

Mailing address (where you want to receive mail from the Commission)

Name Shell Speedee Mart

Street Address #1 802 J ST

Street Address #2 _____

City Auburn State NE Zip Code 68305

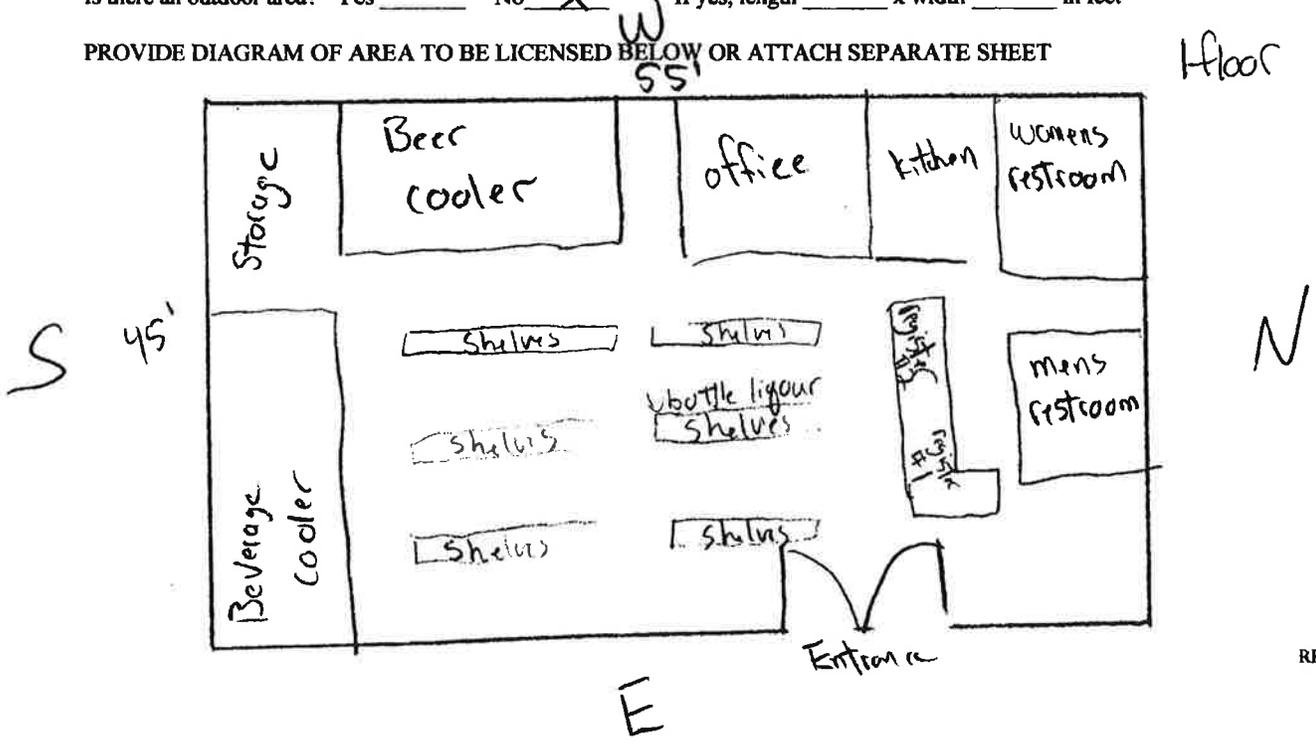
DESCRIPTION AND DIAGRAM OF THE STRUCTURE TO BE LICENSED
READ CAREFULLY

In the space provided or on an attachment draw the area to be licensed. This should include storage areas, basement, outdoor area, sales areas and areas where consumption or sales of alcohol will take place. If only a portion of the building is to be covered by the license, you must still include dimensions (length x width) of the licensed area as well as the dimensions of the entire building. No blue prints please. **Be sure to indicate the direction north and number of floors of the building.**

**For on premises consumption liquor licenses minimum standards must be met by providing at least two restrooms

Building: length 55' x width 45' in feet
 Is there a basement? Yes No If yes, length _____ x width _____ in feet
 Is there an outdoor area? Yes No If yes, length _____ x width _____ in feet

PROVIDE DIAGRAM OF AREA TO BE LICENSED BELOW OR ATTACH SEPARATE SHEET



NOTICE OF APPLICATION
FOR A LIQUOR LICENSE

Notice is hereby given that Mayberry Inc. dba Shell Speedee Mart, 802 J Street, Auburn, Nebraska, has filed with the Nebraska Liquor Control Commission for a Class D – Beer, Wine, Distilled Spirits, Off Sale Only License at 802 J Street, Auburn, Nebraska; and that said application has been duly forwarded by said Commission to the Municipal Clerk of the City of Auburn, Nebraska for such action as the Governing Body of said City deems advisable and appropriate.

Hearing on said application will be held before the City Council of the City of Auburn, Nebraska, at City Hall, 1101 J Street, on the 13th day of April, 2020, at 7:00 p.m., or as soon thereafter as may be heard. All persons desiring to give evidence before the local Governing Body in support of or against the issuance of such license may do so at the time of the hearing.

The Auburn City Council Meeting on the 13th day of April, 2020, will be broadcasted through Zoom Meetings and the public are invited to attend by the use of their own computer or telephone at home in consideration of the current Center of Disease Control (CDC) guidelines presented for the health and safety of the Public. On or after April 6, 2020, please contact City Hall at: (402) 274-3420 or check the City website at: auburn.ne.gov, for the Zoom Meeting participation code. The City of Auburn, NE, requests the public take all proper precautions in consideration of the COVID-19 pandemic.

Sherry Heskett
City Clerk
Auburn, Nebraska

Prepared by: A. M. Ligouri, For City of Auburn, NE
Upon recording mail to: Jeff Longfellow, 1609 25th St., Auburn, NE. 68305

PERPETUAL EASEMENT

The City of Auburn, NE, a Municipal Corporation, Grantors herein, and Its assigns and successors in interest, hereby grant, agree and covenant unto Jeff Longfellow, a married person, Grantee herein, and his agents and contractors, in consideration of one dollar and other good and valuable consideration, receipt of which is hereby acknowledged and received, an easement and right to enter upon and under real estate described herein for purposes of constructing, reconstructing, repairing, installing, enlarging, extending, operating, maintaining and/or providing service to any sewer pipe or appurtenances thereto for the benefit of the Grantee and his heirs, successors and assigns forever.

The real estate subject to this easement and right-of-way is legally described as follows:

The South 15 ft. running east and west, of the East-half of Lots 1 thru 4, Block 20, Calvert Add. to Auburn, Nemaha County, Nebraska.

The perpetual easement and covenant herein granted is appurtenant to the real estate and shall run with the real estate for the benefit of the Grantees, their heirs, assigns and successors of the West-half of Lots 1 thru 4, Block 20, Calvert Add. to Auburn, Nemaha County, NE, forever.

This easement shall be subject to the Grantee, his heirs, successors and assigns obligation to return any ground/real estate moved, removed or disturbed by the Grantee or his agents or contractors in consideration of this easement, to its original state, as it appeared prior to use.

Executed this ____ day of April, 2020.

GRANTOR/OWNER:

By: R. Daniel White, Mayor,
City of Auburn, NE.

STATE OF NEBRASKA, COUNTY OF NEMAHA)) ss.

The foregoing instrument was acknowledged before me on this ____ day of April, 2020, by R. Daniel White, Mayor, City of Auburn, NE, Grantor.

Notary Public

My commission expires:

PUBLIC PROCLAMATION by the MAYOR



1101 J Street
City of Auburn
Auburn, Nebraska
68305
402-274-3420
402-274-4154 fax
www.auburn.ne.gov

MAYOR

Dan White

COUNCIL MEMBERS

- Katy Billings
- Shawn Clark
- Tom Clark
- Chris Erickson
- Rick Janssen
- Jeff Jeanneret

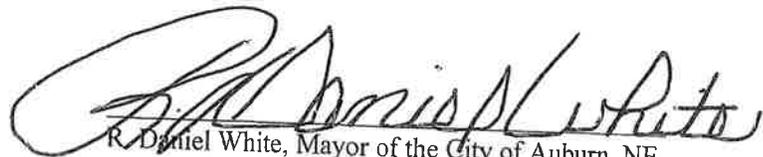
BY VIRTUE OF THE AUTHORITY VESTED IN ME by the City Code of Ordinances of Auburn, Nebraska, and the provisions of Auburn Municipal Code § 31.053 and § 99.05 and within my executives duties and authority as Mayor of the City of Auburn, NE., I declare:

It is necessary to protect the residents of the City of Auburn, Nebraska, and to attempt to slow/eliminate further spread of Novel Coronavirus 2019 (COVID-19), a virus known to cause serious illness and death, for the reason that the threat of the COVID-19 virus endangers the health, safety, and welfare of the residents of the City of Auburn, NE, with confirmed cases significantly rising within the State. Solely in an effort to slow the spread of the virus and to help keep the residents of Auburn, Nebraska within recommended public health safety guidelines and restrictions:

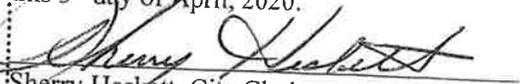
I hereby assert that public City facilities including the playgrounds on the property of Auburn Public Schools, the City Recreational Complex, so far as the baseball/softball fields for team practices, the City basketball/tennis courts, the City Parks playground equipment, public restrooms, the skatepark, the Auburn Swimming Pool, the Rec. Complex Splashpad, and the Rec. Complex RV Park, shall be and/or shall remain closed to public use, effective as of April 3, 2020, until further notice by the Mayor and the City Council. This action is due to necessary immediate health and safety protective action and fulfillment of my duties as Mayor. The walking trails and City walkways remain open for public use with observation of the Center of Disease Control (CDC) and Governor regulated guidelines and restrictions for social distancing. Should anyone have to use public facilities, you are doing so at risk to your health and others during this pandemic. Please take due care and responsibility to wash hands for at least 20 seconds with soap and warm water, both before and after contact, as public facilities are not maintained against the possible spread of the virus.

This proclamation shall be given prompt and general publicity and shall be filed promptly with the City Clerk for public notice. Community members and residents please conduct yourself accordingly, practice social distancing, and stay safe.

Dated this 3rd day of April, 2020.


R. Daniel White, Mayor of the City of Auburn, NE

WITNESS my hand and the seal of my office,
this 3rd day of April, 2020.


Sherry Heskett, City Clerk

Approved as to Form & Legality:


Angelo M. Ligouri, City Attorney



EQUAL HOUSING OPPORTUNITY



Nemaha County Ag Society

Fair Board
PO BOX 388
Auburn NE 68305

AGENDA ITEM
NO

20

Date: March 26, 2020

City of Auburn

The Nemaha County Ag Society/Fair Board, will host the Nemaha County Fair, August 9th through the 12th 2020; the parade will be two nights, Monday the 10th and Tuesday the 11th, we would like to be able to access Courthouse Square and Courthouse Avenue, K street from 14th street to 9th street and Hwy 136 from H Street to K Street. The timeframe we are asking for is approximately from 5:45pm to 7:15pm. Any questions please contact the parade chairman Theresa Shelton at 402-274-8520.

Thanks for you consideration,

Theresa Shelton
Parade Chairman

RESOLUTION NO. ___-20
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION ACKNOWLEDGING THAT THE CITY ACCEPTS THE DUTIES SET OUT IN NEB. REV. STAT. §39-1359(2), FOR THE TEMPORARY USE OF THE STATE HIGHWAYS, US HWY 75 AND US HWY 136, BY THE CITY FOR THE HOLDING OF A SPECIAL EVENT DESIGNATED BY THE CITY.

WHEREAS, The City of Auburn is requesting temporary use of US HWY 75 between 14th Street and 9th Street and US HWY 136 between H Street and K Street for a parade on Monday, August 10, 2020 and Tuesday, August 11, 2020, from 5:45 p.m. until 7:15 p.m., in conjunction with the Nemaha County Fair;

WHEREAS, Pursuant to Nebraska Law, the Auburn City Council must formally acknowledge acceptance of the duties set out in NEB. REV. STAT. §39-1359(2) for a special event permit with the Nebraska Department of Transportation (NDOT);

WHEREAS, The Auburn City Council is aware of the duties and obligations set upon the City in Neb. Rev. Stat. §39-1359(2) and formally accepts the same herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nebraska, that the City shall have the legal duty to protect highway property from any damage that may occur arising out of the parade scheduled for Monday, August 10, 2020 and Tuesday, August 11, 2020; and the State of Nebraska shall not have any such duty during the time the City of Auburn is in control of the Highways as specified in the notice provided pursuant to NEB. REV. STAT. §39-1359(3);

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Auburn, Nebraska, that upon a claim being made against the State of Nebraska, the City shall indemnify, defend, and hold harmless the State of Nebraska from all claims, demands, actions, damages, and liability, including reasonable attorney's fees, which may arise as a result of the City's special event permit with the NDOT for August 10, 2020 and August 11, 2020.

PASSED AND APPROVED, this 13th day of April, 2020.

R. Daniel White, Mayor of the
City of Auburn, Nebraska

ATTEST:

Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

Memorandum of Understanding
Between the City of Auburn, NE and the Auburn Housing Authority
for the completion of environmental reviews

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made on _____, 2020 by and between the Auburn Housing Authority, an incorporated public housing authority (hereinafter referred to as the AHA) and the City of Auburn, NE, a body politic and incorporated, acting as the Responsible Entity (hereinafter referred to as RE).

WHEREAS, the AHA maintains public housing under Section 9 of the United States Housing Act of 1937, and may elect to pursue housing projects and/or activities with federal financial assistance subject to environmental reviews pursuant to the National Environmental Policy Act of 1969 (NEPA) and implementing regulations of the Council on Environmental Quality, including but not limited to the regulations at 40 CFR Parts 1500-1508, and implementing regulations of the U.S. Department of Housing and Urban Development (HUD), including but not limited to HUD's regulations at 24 CFR Part 58; and

WHEREAS, as the recipient of federal financial assistance, the AHA may secure assistance for completing environmental reviews by the unit of general local government where the project is located as the RE authorized to assume environmental review obligations pursuant to 24 CFR 58.2(a)(7)(ii)(B); and

WHEREAS, the RE certifies it is authorized to: (1) assume responsibility for environmental review, decision making and action under NEPA and each provision of law designated in 24 CFR 58.5 applicable to any and all of the HUD financial assistance awarded to the AHA; (2) accept jurisdiction of the Federal courts for enforcement of these environmental responsibilities; and (3) execute the certification portion of HUD's Request for Release of Funds (RROF) and certifications as set forth in 24 CFR 58.4, 58.13, and 58.71; and

WHEREAS, the AHA requested the RE to complete the environmental review record with respect to the AHA's projects or activities pursuant to the conditions and provisions set forth in this MOU and the RE accepts responsibility to act as the responsible Federal agency under NEPA and the laws and authorities in 24 CFR 58.5 with respect to said projects and activities.

NOW THEREFORE, in consideration of the mutual promises and the terms and conditions set forth below, the AHA and RE hereby agree as follows:

Article 1. Incorporation of recitals: The recitals sets forth above are incorporated by reference as if fully set forth herein and made a part hereof.

Article 2. Duties and Responsibilities of RE:

1. RE will perform and/or manage all environmental reviews and prepare all necessary documentation in support of the environmental review record for all activities pursuant to the AHA's projects and any accompanying documents necessary to be submitted to HUD, in full compliance with:

a) HUD's "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities" (24 CFR Part 58);

- b) Section 102 of NEPA;
- c) Related provisions of the Council on Environment Quality regulations contained in 40 CFR Parts 1500 through 1508; and
- d) All other applicable Federal and State regulations.

2. Where appropriate and necessary in the environmental review process, RE will issue findings of no significant impact (FONSI) or findings of significant impact, determine whether to hold public hearings, prepare environmental impact statements and records of decision, issue notices of FONSI and notices of intent to request release of funds, and prepare requests for release of funds.

3. RE may retain consultants and experts for special reviews or investigations and obtain other outside services deemed necessary by RE to its functions hereunder. Prior to retaining any such experts, consultants or outside services, RE shall discuss the need for and scope of such work or services with the AHA. The AHA shall pay the cost of any such experts, consultants or outside services as eligible Capital Fund activities.

Article 3: Duties and Responsibilities of AHA

1. AHA procures at AHA's expense and provides RE with all available project and environmental information needed by RE in connection with activities pursuant to this MOU, including, without limitation, existing relevant information and any reports of investigation or study required to conduct an environmental review consistent with law and regulations.

2. AHA provides RE with documentation that adequately describes the full scope, purpose, and interrelationships of the subject HUD assisted project, which may include privately financed or non-federally assisted AHA financing, and any other documents and/or information requested by RE that RE reasonably believes is necessary to perform services required under this MOU and that are within the AHA's possession or control.

3. AHA serves as liaison with local community groups and residents regarding all aspects of RE services under this MOU, including, but not limited to, scheduling meetings and participating in public meetings. AHA provides the RE with prior written notice of all meetings related to MOU services in order to allow the RE the opportunity to participate in such meetings.

4. AHA reimburses RE for expenses incurred for performing services under this MOU, including, but not limited to:

- a. costs of publishing notices;
- b. necessary travel expenses;
- c. postage and express package delivery charges;
- d. fees and expenses of experts, consultants and outside services retained by the RE;
- e. RE's staff time devoted to performance of MOU services; and
- f. actual costs incurred associated with any surveys or investigations.

5. AHA monitors environmental mitigation or procures such services to ensure compliance with environmental conditions specified in the authorization to use HUD funds or HUD approvals.
6. AHA provides the Five Year and Annual Plans to the RE in order to facilitate integration between RE planning and AHA activities and projects that require environmental reviews, including development, modernization or other capital activities.
7. AHA communicates to stakeholders the requirements for environmental reviews before any partner or stakeholder in the development makes a choice-limiting action upon submission of an application for HUD financial assistance.

Article 4. Agreement terms

1. This MOU is effective for a period of 6 months or until terminated by the AHA pursuant to the provisions of this MOU.
2. AHA may terminate this MOU at any time by giving 15 days written notice to RE.
3. RE may terminate this MOU for cause upon 15 days written notice to AHA, including a statement of the reasons therefore, and after an opportunity for a hearing is afforded. As used herein, cause shall include any failure of AHA to promptly reimburse RE for costs, any other non-performance by AHA under this MOU or any material failure by AHA to comply with any term of this MOU.

ARTICLE 5. Conditions

1. No official, employee or agent of either party shall be charged personally by the other or by an assignee or subcontractor with any liability or expenses of defense or be held personally liable under any term or provision of this MOU, because of such party's execution or attempted execution of this MOU, or because of any breach thereof.
2. This MOU constitutes the entire agreement between the parties with respect to the subject matter hereof, and no other warranties, inducements, considerations, promises, or interpretations shall be implied or impressed upon this MOU that are not expressly addressed herein.
3. No changes or modifications of this MOU are binding unless made in writing and executed by the duly authorized officers of both the AHA and RE.
4. AHA and RE shall at all times observe and comply with all applicable laws, ordinances, rules, regulations and executive orders of the federal, state and local government now existing or hereinafter in effect, which may in any manner affect the performance of this MOU.
5. Whenever under this MOU either party, by a proper authority, waives either party's performance in any respect or waives a requirement or condition of either party's performance, the waiver so granted, whether express or implied, shall only apply to the particular instance and shall not be deemed a waiver forever for subsequent instances of the performance, requirement or condition. No such waiver shall be construed as a modification of the MOU regardless of the number of times either party may have waived the performance, requirement or condition.

ARTICLE 6. Authority and notice

1. Each person signing this MOU represents and warrants that such person has the requisite power and authority to enter into, execute, and deliver this MOU and that this MOU is a valid and legally binding and enforceable obligation in accordance with its terms.
2. All verbal and written communication, including required reports and submissions, shall be transmitted between RE and AHA as noted below.

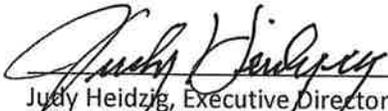
Any notices sent to City shall be electronically transmitted to:

Sherry Heskett, City Clerk, at sherryh@auburn.ne.gov

Any notices sent to the Authority shall be electronically transmitted to:

Judy Heidzig at auburnhousing@windstream.net

IN WITNESS WHEREOF, the City of Auburn and the Auburn Housing Authority have executed this Memorandum of Understanding as of the date first written above and under the laws of the State of Nebraska.



Judy Heidzig, Executive Director
Auburn Housing Authority

Date: 2-27-2020

Dan White, Mayor
City of Auburn, NE

Date: _____

**AGREEMENT
BY AND BETWEEN
CITY OF AUBURN, NEBRASKA
AND
SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT**

THIS AGREEMENT is made by and between CITY OF AUBURN, NE (hereinafter referred to as the "CITY"), and the SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT, (hereinafter referred to as "SENDD").

For the consideration stated herein, the CITY of AUBURN and SENDD do mutually agree as follows:

I. SCOPE OF SERVICES

The Scope of Services to be performed by SENDD shall be generally described as assistance to the CITY of AUBURN in the completion of the Environmental Review Process in a proposed project known as: **Auburn Housing Authority Capital Fund Program.**

The Environmental Process, as defined for the HUD program, shall include the following:

1. Consultation letters to appropriate Federal, State and local agencies for review of environmental conditions.
2. Determination of Level of Review for the project: Exempt, Categorical Excluded Not Subject To (CENST), Categorical Excluded Subject To (CEST) or Environmental Assessment (EA).
3. Preparation of Exempt, CENST, CEST or EA documentation and submittal of materials to receive Environmental clearance from the Omaha HUD Field Office, the administering agency for the HUD program.
4. Preparation of FONSI/RROF documents and publication materials as required for determination level
5. As recipient of HUD Funds (the applicant) is the AUBURN Housing Authority, the Certifying Official of the document will be the CITY of AUBURN's Authorized Representative.

To facilitate SENDD's accomplishment of the services set forth above, the CITY of AUBURN and/or the AUBURN Housing Authority agrees to provide SENDD with the following supportive services:

1. Mailing address and legal description of the proposed site for the project
2. A description of all proposed general and/or capital improvements under the HUD Program.
3. Plans, sketches and cost opinions of the proposed capital improvement project
4. Photographs of the site where improvements will be conducted.
4. Description of proposed end use after improvements are conducted.
 - a. Example: Expanded community space and uses of that space
 - b. Waste products that may need disposal
6. Estimated cost of the total project, with a breakdown of items for sources and uses of funds
7. Copies of any reports/studies/etc. previously prepared concerning this project.

II. EFFECTIVE DATE

This Agreement shall be in full force and effective _____, 2020 which was the date in which the CITY of AUBURN's Board took action to direct the CITY of AUBURN's Authorized Representative to execute the Agreement.

III. TIME OF PERFORMANCE

The services of SENDD shall commence as of the date this Agreement is executed by an Authorized Representative of the CITY of AUBURN, and shall be undertaken in such sequence as to assure completion within **120-days of contract execution.**

The CITY of AUBURN, at its discretion, may extend the time period of this Agreement upon good cause shown by SENDD. Any such extension must be approved in writing by the CITY of AUBURN.

IV. COMPENSATION AND METHOD OF PAYMENT

SEND's total cost for performing services outlined in Article I of this Agreement shall be on a **cost incurred basis not to exceed \$2,500.00**, payable within a reasonable amount of time following presentation of *SEND* invoices.

V. AMENDMENTS

The CITY of AUBURN may, from time to time, request changes in the Scope of Services of *SEND* to be performed hereunder. Such changes, including any increase or decrease in the amount of *SEND*'s compensation, which are mutually agreed upon by and between the CITY of AUBURN and *SEND*, shall be incorporated in written amendments to this Agreement.

VI. PERSONNEL

In entering into this Agreement with the CITY of AUBURN, *SEND* represents that:

- A. It has, or will secure at its own expense, all personnel required to perform the services under this Agreement and that said personnel shall not be employees of, or have any contractual relationship with, the CITY of AUBURN;
- B. All services required hereunder will be performed by *SEND* or under its supervision and all personnel engaged in the work shall be fully qualified.
- C. None of the work or services covered by this Agreement shall be subcontracted without the prior written approval of the CITY of AUBURN and any work or services subcontracted hereunder shall be specified by written contract or agreement and shall be subject to each provision of this Agreement.

VII. ASSIGNABILITY

SEND shall not assign any interest in this Agreement, and shall not transfer any interest in the same, whether by assignment or novation, without the prior written consent of the CITY of AUBURN thereto provided, however, that claims for money by *SEND* from the CITY of AUBURN under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY of AUBURN.

VIII TERMINATION FOR CAUSE

If, through any cause, *SEND* shall fail to fulfill in a timely and proper manner, its obligations under this Agreement, or if *SEND* shall violate any of the covenants, agreements, or stipulations of this Agreement, the CITY of AUBURN shall thereupon have the right to terminate said Agreement by giving written notice to *SEND* of such termination and specifying the effective date thereof, at least 5-days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by *SEND* under this Agreement shall, at the option of the CITY of AUBURN, become its property and *SEND* shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder.

IX. TERMINATION FOR CONVENIENCE OF THE AUBURN HOUSING AUTHORITY

The CITY of AUBURN may terminate this Agreement at any time by giving at least 15-days' notice, in writing, to *SEND*. If the Agreement is terminated by the CITY of AUBURN as provided herein, *SEND* will be paid for the time provided and expenses incurred up to the termination date. If the Agreement is

terminated due to the fault of *SENDD*, Article VIII hereof relative to termination shall apply.

X. TERMINATION FOR OTHER GROUNDS

This contract may also be terminated in whole or in part:

- A. By the CITY of AUBURN, with the consent of *SENDD*, or by *SENDD* with the consent of the CITY of AUBURN, in which case the two parties shall devise by mutual agreement, the conditions of termination including effective date and in case of termination in part, that portion to be terminated; and,
- B. In the event the CITY of AUBURN fails to pay *SENDD* promptly or within thirty (30) days after invoices are rendered, the CITY of AUBURN agrees that *SENDD* shall have the right to consider said failure a breach of this agreement and the duties of *SENDD* under this agreement terminated. In such an event, the CITY of AUBURN shall then promptly pay *SENDD* for all services performed and all allowable expenses incurred.

IN WITNESS WHEREOF, legal representatives of the parties to this Agreement have executed the same on the dates indicated.

**SOUTHEAST NEBRASKA
DEVELOPMENT DISTRICT**

CITY OF AUBURN

By: _____
Tom Bliss, Executive Director

By: _____
Dan White, Mayor

Date: _____

Date: _____



REQUEST FOR CDBG FUNDS /
Activity 0181 General Administration Only
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT
 See Reverse Side for Instructions / Revised January 2017

<input type="checkbox"/> Draw #	CDBG REQUEST form ACTY 0181	DED Date Stamp
<input type="checkbox"/> Final Draw		
DED Reviewed By _____ Date _____		

Name of Local Government Grantee City of Auburn	Mailing Address 1101 J Street	City Auburn	State NE	Zip 68305
CDBG Grant Number 18-HO-36067	DUNS Number 080199193	Number sequence order includes Both general admin 0181 requests And project activity requests 2	DED Program Representative Nick Dropinski	

Part I - STATUS OF FUNDS ACTIVITY 0181 GENERAL ADMINISTRATION

1. Grant Funds Received to Date for activity 0181 general administration	\$3,442.90	IMPORTANT Complete Part II for approved activity 0181 general administration only.	PART III GRANTEE General Administration Award CDBG activity 0181 Amount Awarded \$ _____ 90% General Admin Award max total draw prior to closeout _____
2. Add: Program Income Received to Date	not applicable		
3. Subtotal	\$3,442.90		
4. Less: Federal Administration Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3) activity 0181			
5. Total: Federal Administration Funds On Hand (Must Agree To Part II, Line 6) activity 0181			

Part II - CASH REQUIREMENTS ACTIVITY 0181 GENERAL ADMINISTRATION

Activity Code 0181 GENERAL ADMINISTRATION ONLY	0181 General Administration
1. Total Cash Administration Requirements To Date	\$12,044.38
2. Less: Local Funds Applied (Includes RLF)	
3. Less: Federal Funds Disbursed Total Must Agree To Part I, Line 4	\$3,442.90
4. Total Current Cash Requirements	\$ 8,601.48
5. Less: Unpaid Previous Request for activity 0181 general administration	
6. Less: Federal Funds On Hand for activity 0181 general administration (Must Agree To Part I, Line 5)	
7. Net Amount of Federal Funds Requested \$500 MINIMUM GENERAL ADMINISTRATION ACTIVITY 0181 REQUEST, UNLESS IT IS THE FINAL DRAW	\$ 8,601.48

project activities not applicable
 Copies of professional services contracts for the project must be included on the first (1st) Request for Funds and after contract execution of **ALL** other Professional contracts.

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of the amount available for the activity.

Signature of Authorized Official (Mayor/Board Chairman)	Date
Dan White, Mayor	
Signature of Authorized Official (Clerk/Treasurer)	Date
Sherry Heskett, City Clerk	
Person Preparing Request for CDBG Funds Form Name:	Telephone Number:
James Warrelmann	402-475-2560
Organization:	Email:
SENDD	jwarrelmann@senndd.org
DEPARTMENT OF ECONOMIC DEVELOPMENT USE	AMOUNT APPROVED: \$ _____ TITLE _____ INITIALS: _____ DATE: _____

INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED
 Effective January 5, 2017
 DDH 2 - Admin

AGENDA ITEM NO 22

SEND D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM
NO

23

March 26th, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (18-HO-36067)

Housing Advisory Committee



On March 25th, a bid opening was held at 3:00 P.M., in the afternoon on applicant #002 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #002, our Office recommends to award contract to Olmos Construction in the amount of \$14,555.00 from the Affordable Housing Program (AHP).

CONTRACTOR

PROJECT AMOUNT

Olmos Construction
3939 N 48th St. #200
Lincoln, Ne

Recommend to award contract..... \$14,555.00

Olmos Con. has successfully completed similar projects in communities in SENDD's District using CDBG & HOME funds. Olmos Con. is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate manpower to complete project #002.

Sincerely,

Jarett Maxson
SEND D

cc: City of Auburn /
Housing Advisory Committee Members

SEND D D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM

NO 23

March 26th, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (18-HO-36067)

Housing Advisory Committee



On March 25th, a bid opening was held at 3:00 P.M., in the afternoon on applicant #006 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #006, our Office recommends to award contract to MIT Contracting in the amount of \$1,916.00 from the Affordable Housing Program (AHP).

CONTRACTOR

PROJECT AMOUNT

MIT Contracting
1475 Bluff Rd.
Pleasant Dale, Ne

Recommend to award contract.....

\$1,916.00

MIT Contracting has successfully completed similar projects in communities in SENDD's District using CDBG & HOME funds. MIT is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate manpower to complete project #016.

Sincerely,

Jarett Maxson
SEND D D

cc: City of Auburn /
Housing Advisory Committee Members

SEND D D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM
NO

23

March 26th, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (18-HO-36067)

Housing Advisory Committee



On March 25th, a bid opening was held at 3:00 P.M., in the afternoon on applicant #007 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #007, our Office recommends to award contract to MIT Contracting in the amount of \$18,995.00 from the Affordable Housing Program (AHP).

CONTRACTOR

PROJECT AMOUNT

MIT Contracting
1475 Bluff Rd.
Pleasant Dale, Ne

\$ 18,995.00

Recommend to award contract.....

~~\$1,916.00~~

MIT Contracting has successfully completed similar projects in communities in SENDD's District using CDBG & HOME funds. MIT is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate manpower to complete project #007.

Sincerely,

Jarett Maxson
SEND D D

cc: City of Auburn /
Housing Advisory Committee Members

SENDD

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM
NO 23

March 26th, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (18-HO-36067)

Housing Advisory Committee



On March 25th, a bid opening was held at 3:00 P.M., in the afternoon on applicant #009 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #009, our Office recommends to award contract to Olmos Construction in the amount of \$7,275.00 from the Affordable Housing Program (AHP).

CONTRACTOR

PROJECT AMOUNT

Olmos Construction
3939 N 48th St. #200
Lincoln, Ne

Recommend to award contract..... \$7,275.00

Olmos Con. has successfully completed similar projects in communities in SENDD's District using CDBG & HOME funds. Olmos Con. is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate manpower to complete project #009.

Sincerely,

Jarett Maxson
SENDD

cc: City of Auburn /
Housing Advisory Committee Members

SEND D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM
NO

23

April 2nd, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (18-HO-36067)

Housing Advisory Committee



On March 25th, a bid opening was held at 3:00 P.M., in the afternoon on applicant #011 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #011, our Office recommends to award contract to NJC Contracting in the amount of ~~\$22,852.00~~ ^{\$ 21,850.00} from the Affordable Housing Program (AHP).

CONTRACTOR

Nathan Clarke
NJC Contracting
4340 Lewis Ave.

PROJECT AMOUNT

Total bid project...

\$21,850.00

CONTRACTOR has successfully completed similar projects over the years in communities in SENDD's District using CDBG & HOME funds. The Contractor is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate manpower to complete project #011.

Sincerely,

Jarett Maxson
SEND D

cc: City of Auburn /
Housing Advisory Committee Members

SEND D D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM
NO

23

March 26th, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (18-HO-36067)

Housing Advisory Committee



On March 25th, a bid opening was held at 3:00 P.M., in the afternoon on applicant #015 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #015, our Office recommends to award contract to MIT Contracting in the amount of \$14,575.00 from the Affordable Housing Program (AHP).

CONTRACTOR

PROJECT AMOUNT

MIT Contracting
1475 Bluff Rd.
Pleasant Dale, Ne

Recommend to award contract.....

\$14,575.00

MIT Contracting has successfully completed similar projects in communities in SENDD's District using CDBG & HOME funds. MIT is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate manpower to complete project #016.

Sincerely,

Jarett Maxson
SEND D D

cc: City of Auburn /
Housing Advisory Committee Members

SEND D D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM

NO

23

March 26th, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (18-HO-36067)

Housing Advisory Committee



On March 25th, a bid opening was held at 3:00 P.M., in the afternoon on applicant #016 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #016, our Office recommends to award contract to Olmos Construction in the amount of \$6,620.00 from the Affordable Housing Program (AHP).

CONTRACTOR

PROJECT AMOUNT

Olmos Construction
3939 N 48th St. #200
Lincoln, Ne

Recommend to award contract..... \$6,620.00

Olmos Con. has successfully completed similar projects in communities in SENDD's District using CDBG & HOME funds. Olmos Con. is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate manpower to complete project #016.

Sincerely,

Jarett Maxson
SEND D D

cc: City of Auburn /
Housing Advisory Committee Members

SEND D D

Southeast Nebraska Development District

www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM
NO

23

April 2nd, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (18-HO-36067)

Housing Advisory Committee



On March 25th, a bid opening was held at 3:00 P.M., in the afternoon on applicant #016 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #016, our Office recommends to award contract to Olmos Construction in the amount of \$10,750.00 from the Affordable Housing Program (AHP).

CONTRACTOR

PROJECT AMOUNT

NJC Contracting
4340 Lewis Ave.
Lincoln, Ne

Recommend to award contract..... \$10,750.00

NJC Cont. has successfully completed similar projects in communities in SENDD's District using CDBG & HOME funds. NJC Cont. is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate manpower to complete project #016.

Sincerely,

Jarett Maxson
SEND D D

cc: City of Auburn /
Housing Advisory Committee Members

RESOLUTION NO. _____

TO APPROVE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT COMMERCIAL REUSE FUNDING AS SUGGESTED BY THE REVITALIZATION REVIEW COMMITTEE

SUGGESTED ACTIONS OF REVITALIZATION REVIEW COMMITTEE:

Project #	Address	Total Request	Match	Match %	ReUse	ReUse %	Grant	Grant %	Loan	Loan %	Repayment
RU 5	1213 J Street	\$ 2,500	\$ 625	0.25	\$ 1,878	0.75	\$ 1,408.50	0.75	\$ 469.50	0.25	1 year 0%

WHEREAS, the City of Auburn, Nebraska has received a previous Community Development Block Grant for commercial rehabilitation and,

WHEREAS, CDBG reuse funds for commercial rehabilitation are to be used for making grants and loans to private businesses and property owners in accordance with the City's CDBG Downtown Revitalization Reuse Plan, program, and governing regulations, and,

WHEREAS, the City has previously adopted an amended Downtown Revitalization Reuse Plan meeting the requirements of the Community Development Block Grant program and,

WHEREAS, the City of Auburn CDBG Revitalization Review Committee, has recommended commercial rehabilitation applications presented by these area property owners as spelled out in the Memorandum of Understanding (MOU) to finance construction for commercial rehab, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn, Nebraska hereby approves a total granted amount of \$1,408.50 and total loaned amount of \$ 469.50 to the applicant subject to the City's CDBG Downtown Revitalization Reuse Plan, program guidelines and regulatory provisions governing the Downtown Revitalization Reuse Plan and subject to the specific MOU's signed regarding each applicant.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Auburn, that the Mayor is hereby authorized and directed to execute all necessary and appropriate documents on behalf of the City of Auburn to effect acceptance of the suggested grant and loan amounts, contingent upon approval of the property owners and City Attorney as to form.

Passed and adopted on this ___ day of April 2020.

CITY OF AUBURN, NEBRASKA

ATTEST:

Dan White, Mayor

Sherry Heskett, City Clerk

CONSTITUTION

The object of this organization is for the protection of property against conflagration in the City of Auburn, Nebraska.

ARTICLE 1

This association shall be known and styled the **AUBURN VOLUNTEER FIRE DEPARTMENT**.

ARTICLE 2

The officers of this department shall consist of a chief, up to three assistant chiefs, a president, vice president, secretary, treasurer, and five trustees.

ARTICLE 3

DUTIES OF OFFICERS

SECTION 1. Duties of the President: It shall be the duty of the President to preside over all meetings of the Department and to perform such other duties as required of him by the By-Laws of the Department and to have general supervision over the affairs of the Department. The President shall preserve order and shall conduct all meetings in conformity with this Constitution and By-Law.

SECTION 2. Duties of the Vice President: The Vice President shall perform the duties of the President in the absence or disability of the President.

SECTION 3. Duties of the Secretary: It shall be the duty of the Secretary to keep a correct record of the proceedings of all regular or special meetings of the Department. The Secretary shall keep an accurate list of all members of the Department, and call the roll of all members entitled to vote at each meeting from such lists. The Secretary shall notify all members of the committees and officers elected, provided they are absent from the meeting at which they are appointed or elected. The Secretary shall carry on all correspondence of the Department under direction of the President or the Department as expressed at any meeting. The Secretary shall draw all orders on the Treasurer as ordered by the vote of the Trustees and attest same when properly signed by the President.

SECTION 4. Duties of the Treasurer: The Treasurer shall receive and pay out all monies of the Department and keep a correct account of all money received and disbursed and shall make a report of all money received and disbursed monthly and when required by the

President of the Department. The Treasurer shall only pay out money on the order of the President properly attested by the Secretary.

SECTION 5. Duties of the Chief: It shall be the duty of the Chief to take full control of the entire Department at all fires and parades, and have general supervision of all fire apparatus at all times, and perform such other duties as may be required of him by law, the City Government, or the Department.

SECTION 5a. It shall be the duty of the Chief to be present or appoint a designee to be present at all regular City Council meetings, and report to the council on monthly activities of the City Fire Department.

SECTION 6. Duties of the Assistant Chiefs: It shall be the duty of the Assistant Chiefs to assist the Chief in the performance of duties and in the Chief's absence or incapacity to perform all duties of the Chief.

SECTION 7. The Board of Trustees shall examine and audit the books and reports of the Treasurer annually. They shall have charge of all Department property and real estate with each trustee being responsible for one or more of the duties listed. They shall report to the general membership at each regular membership meeting of their recommendations as to the repairs and needs of the Department property.

SECTION 7a. The annual department budget will be drafted in May, with the final budget to be approved in June, and submitted to the City Council for their annual budget hearing by August 1 of each year.

SECTION 7b. Trustees Responsibilities:

1. Outside Building
2. Inside Building
3. Fire Prevention
4. Fire Equipment
5. Insurance Program(s)
6. Administer Training Programs in conjunction with the chiefs and officers
7. Screening Committee
8. Administrate the Volunteer Emergency Responders Incentive Act
9. Conflict mediation, and disciplinary action
10. Critical Incident Stress Debriefing (CISD)

ARTICLE 4

MEMBERS

SECTION 1. The Auburn Volunteer Fire Department shall consist of one company of not more than forty (40) active members and ten (10) inactive members in the company.

SECTION 2. Application for membership shall be submitted to a screening committee consisting of the Board of Trustees. Approved applications shall be submitted to the general membership. Applications approved by the screening committee and general membership shall be submitted to the City Council. No application shall be held on file for more than one (1) year from the date of application. Approval shall be by majority ballot vote.

SECTION 3. Active members are subject to having to reside or work within the Auburn Fire District or Auburn Rural Fire District #8. Exceptions are subject to the approval by the Board of Trustees. Members not residing in the District that actively participate in fire calls, meetings, training, and fund raisers should be given consideration.

SECTION 4. Inactive members shall be any member over the age of 65 years who has been an active member of Auburn Volunteer Fire Department. Inactive members shall have all the rights and privileges of any active member except participating in firefighting, emergencies or operate any firefighting or emergency apparatus.

SECTION 4a. Any active member attaining the age of 65 years shall elect to be placed on the inactive or may choose to be placed on the honorary rolls if eligible.

SECTION 4b. When the inactive rolls are at ten (10) members and an active member attaining the age of 65 and electing to be an inactive member, the senior member on the inactive rolls shall go on the honorary rolls if eligible.

SECTION 4c. Honorary members shall be any member serving fifteen (15) years of active service to the Auburn Volunteer Fire Department. An honorary member shall not be eligible to hold office, vote, participate in firefighting, emergencies or operate any firefighting or emergency apparatus.

SECTION 4d. Any honorary member may be reinstated to active status by majority ballot vote of the general membership.

ARTICLE 5

QUORUM

Fifty percent (50%) of the active membership roster shall be necessary for a quorum to transact business at any regular or special meeting of the Department.

ARTICLE 6

AMENDMENTS

This Constitution may be altered or amended upon the recommendation of the trustees and approval of the general membership and the City Council.

BY-LAWS

ARTICLE 1

CONDUCT OF MEETINGS

SECTION 1. The regular meetings of this Department shall be held on the second Tuesday of each month commencing at 7:30 pm.

SECTION 2. Regular departmental training shall be held on the fourth Tuesday of each month commencing at 7:00 pm. Special training, scheduled outside of regular training, may be held as needed.

SECTION 3. The Board of Trustees shall conduct a business meeting on the first Tuesday of each month commencing at 7:00 pm. Quorum consists of the President, at least four Trustees, the Chief, and the secretary or designee.

SECTION 4. Any absence of regularly called meetings and training shall subject said absent member to the imposition of a fine. The fine shall be in the amount of two dollars (\$2.00) for unexcused absences for each occurrence. Excused absences may include: work, illness, family function, family emergency, or unforeseen circumstance.

SECTION 5. If the day fixed for regular meetings of this Department shall be a legal holiday, such meeting shall be held on the next succeeding business day. Special meeting of the department may be called by the President, the Board of Trustees, or upon request of at least seven (7) members of good standing in the Department.

SECTION 6. Any member desiring to address the meeting shall stand and address the chair, shall not further proceed until recognized by that officer, shall then confine himself to the subject under discussion, shall avoid all improper language, and shall not speak for more than three minutes on the same subject.

SECTION 7. Roberts Rules of Order shall be the standard of parliamentary.

SECTION 8. Order of business at all regular meetings:

1. Call to Order
2. Roll Call
3. Reading of Minutes of Previous Meeting
4. Payment of Fines, Dues, Taxes, etc.
5. Treasurer's Report
6. Communications and Notices
7. Reports of Officers
8. Reports of Trustees

9. Admission of New Members
10. Election of Officers
11. Unfinished Business
12. New and Miscellaneous Business
13. Call to open the floor to any member
14. Adjournment

ARTICLE 2

ELECTION OF OFFICERS

SECTION 1. The annual meeting for election of this Department is to be at the January meeting. Officers of this Department shall be elected at the annual meeting of the Department and shall hold their offices for one year or until their successors are elected and qualified, excluding assistant chiefs who shall be appointed annually by the Fire Chief. Trustees, whose term of office shall be as designated in Section 4 of this Article, are not included in this provision.

SECTION 2. The President shall appoint a nominating committee in November. The nominating committee shall present and post a list of nominees to the general membership at the December membership meeting. Nominations from members will also be accepted.

SECTION 3. All elections shall be by ballot and a majority of all votes cast shall be necessary to a choice, provided, that if only one nomination is made for any office, then the election may be by acclamation.

SECTION 4. The Board of Trustees shall consist of five members who shall be elected at the first annual meeting of said Department for terms of 1,2,3,4 and 5 years. Annually thereafter one member shall be elected for a five-year term. The chairman of the Board of trustees shall be the member serving as such for her/his 5th year. Otherwise the Board of Trustees shall elect a Chairman.

SECTION 4a. In the event that greater than one (1) office for trustee is on the ballot, each office shall be voted on separately.

SECTION 5. In order to hold office, the member shall be in good standing. If removed from office or the office relinquished, then a special election shall be held.

SECTION 6. A member holding an office, listed in Article 3 of the Constitution, shall not at the same time hold more than one (1) position.

ARTICLE 3

UNIFORMS

Uniforms and equipment are the property of the Department. A list of issued material should be documented in the Standard Operating Guideline (SOG). Any member resigning or expelled must return same to the Secretary of the Department.

ARTICLE 4

MEMBERS ENTITLED TO VOTE

No one shall be entitled to vote at the meetings or to hold office in the Department unless the member's name shall appear on the roll of the active or inactive membership, which rolls are made according to the reports of the Department Secretary.

ARTICLE 5

Confirmation of the election of the Chief shall be at the regular meeting of the City Council of February of each year.

ARTICLE 6

EXPULSION

SECTION 1. Any member of the Department may be expelled by four-fifths (4/5) vote of the trustees for any of the following causes:

1. Willful neglect of duty.
2. Disorderly or ungentlemanly conduct.
3. Non-payment of fines.
4. Failure to comply with the By-Laws.
5. Any behavior that is disruptive or detrimental to any operation of the Department.

SECTION 2. All active members shall be required to attend six (6) regular and/or special training sessions per calendar year. Any member failing to attend six (6) regular and/or special training sessions per calendar year will be subject to disciplinary action up to and including expulsion from the Department. Exceptions may be made by the trustees. Training sessions eligible for credit will be determined by the Board of Trustees.

SECTION 3. All active members shall be required to attend six (6) regular and/or special meetings per calendar year. Any member failing to attend six (6) regular and/or special

meetings per calendar year will be subject to further action up to and including expulsion from the Department. Exceptions may be made by the trustees. Meetings eligible for credit will be determined by the Board of Trustees.

SECTION 4. All new members shall be on probation for six (6) months from the date of City Council approval. All probationary members may be dismissed from the department by the trustees without cause.

SECTION 5

. All new members shall attend at least five (5) of the Six (6) meetings and five (5) of the Six (6) training sessions after being appointed to the Department.

ARTICLE 7

The President shall designate and appoint all committees and shall grant to such committees' authority in management of the affairs of the Department consistent with the Constitution or By-Laws. Any committee appointed hereunder shall continue until the accomplishment of the purpose for which appointed or unless the same be sooner terminated by the President. Vacancies in the membership or any committee may be filled in the same manner as original appointment.

ARTICLE 8

MEMBERSHIP CERTIFICATES

The President may provide for the issuance of certificates to evidence membership in the Auburn Volunteer Fire Department, which certificates shall be in such form and signed by such officers as may be determined by the President.

The undersigned City Clerk of the City of Auburn, NE does hereby certify that the above and foregoing Constitution and By-Laws were duly adopted by the Mayor and Council of the City of Auburn, NE as and for the Auburn Volunteer Fire Department on the _____ day of _____, 20____, and that they do now constitute the sole and only Constitution and By-Laws of said Department.

APPLICATION FOR MEMBERSHIP
Auburn Volunteer Fire Department

AGENDA ITEM
NO 28

This application is to be completed by the Applicant and presented to the Auburn Volunteer Fire Department for their approval.

Name Matt Fisher Occupation Mechanic
Address 2514 Q St Business Address _____
Home Phone 715-914-4893 Cell Phone _____ Work Phone 402-274-4022
Birth Date _____ Married Single _____ No. Dependents _____
Drivers License # _____ Formal Education High School Diploma
E-Mail address _____

Fire Fighter or EMT certifications NONE

Physical Ailments or Disabilities NONE

Have you ever been convicted of a felony? YES NO
Are you willing to take a Physical Examination if required? YES NO

Do you realize that the Fire Department is not a social club; and that as a member you will be required to give freely of your time to attend fires, meetings, drills, and to work on any committee that you may be appointed to? YES NO

Employer Millage Truck & Tractor

How long have you been with your present employer? 1 1/2 How long with previous employer? 3 YEARS

Present working hours 8 AM to 5 PM

We, the undersigned find the character of the applicant satisfactory for application as a member in the Auburn Volunteer Fire Department.

[Signature] _____ Renee Gritser _____ Date 3/5/20
Signature Print Name
[Signature] _____ Jeff Rowell _____ Date 3-5-20
Signature Print Name
[Signature] _____ Randy Bennett _____ Date 3/5/20
Signature Print Name

I, the undersigned have made application for membership in the Auburn Volunteer Fire Department, and agree to attend at least Five (5) of the Six (6) meetings after being appointed to the Department by the membership. If I do not attend the meetings as required during the first Six (6) months, my membership is hereby void. By signing this document, I understand and agree that the Auburn Volunteer Fire Department can and will obtain background information that may include one or more of the following: (i) verification of certifications; (ii) DMV checks (including driving record history); (iii) criminal background information. I understand that Auburn Volunteer Fire Department will request information from sources in accordance with applicable law and will utilize such information only for purposes of determining my suitability and eligibility for membership. I understand and consent to Auburn Volunteer Fire Department obtaining and using such information for these purposes.

Applicant's Signature [Signature] _____ Date 3-4-2020

Proclamation

Nebraska – Home of Arbor Day

Whereas, In 1872, J. Sterling Morton presented a resolution to the Nebraska Board of Agriculture to set aside a special day for the planting of trees, and

Whereas, on the first tree-planting holiday, called Arbor Day, more than one million trees were planted in Nebraska, and

Whereas, Arbor Day is now celebrated in all fifty states to observe the role of trees in our lives and to promote tree planting and care, and

Whereas, trees provide wood products, wildlife habitat, erosion control, clean the air, produce oxygen, and help to lower heating and cooling costs, and

Whereas, trees enhance our business areas and beautify our communities, and

Whereas, Auburn has been recognized as a Tree City USA for 44 years since the program's implementation and desires to continue its tree planting practices,

Now Therefore, I, Dan White, Mayor of the City of Auburn, Nebraska do hereby proclaim **April 24, 2020** as

Arbor Day

in the City of Auburn, and I urge all citizens to celebrate Arbor Day and to support efforts to care for our trees and woodlands, and

Further, I urge all citizens to plant and care for trees and to protect this valuable resource for future generations.

Dated this 13th day of April, 2020.

Mayor _____



Celebrate Arbor Day
by Planting Trees



J. Sterling Morton
Founder of Arbor Day



AGENDA ITEM
NO 30

City of Auburn

April 13, 2020

1101 J Street
Auburn, Nebraska 68305

402-274-3420
402-274-4154 fax
www.auburn.ne.gov

MAYOR

Dan White

COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Chris Erickson

Rick Janssen

Jeff Jeanneret

Street Department Activity Report (March 2020)

- Appliance and Furniture Recycle Lot –5 times
- Brush Lot – 5 times
- Burned brush lot – 2 times
- Worked on equipment at city shop
- Garbage run at Parks/Rec Complex/business area bi-monthly
- Cleaned storm drains
- Swept streets around town
- Snow removal/Sand and Salted streets
- Cut 6 trees in the street right of way area
- Put new plumbing lines in at the Rec Complex (little concession stand) and restrooms at Rotary Lake
- Graded alleys and rock alleys (landowners paid for rock)
- Graded rock streets



Harry Bridgmon
Street Commissioner



EQUAL HOUSING OPPORTUNITY

Auburn Memorial Library

1810 Courthouse Ave
Auburn, NE 68305

City Council Report April 2020

- On Friday, March 20th, we locked the doors to walk-in service. We are doing curbside service and serving many people still that way. Any items that are returned get put in boxes for a few days and then disinfected before being shelved. Staff is constantly washing/disinfecting hands but esp between taking stuff out and handling items. Anyone using our curbside service is encouraged to stay in their vehicle to keep space between us.
We have also been giving out crafts to try and help keep the kids busy. We started that March 18th and have given out 448 crafts.

The String Beans concert has been moved to Sept 19th

Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>	<u>Money to City:</u>
March	2,482	1,445	\$262.25
OverDrive	<u>454</u>	<u>72</u>	
	2,936	1,517	
February	2,609	1,696	\$491.70
OverDrive	<u>445</u>	<u>73</u>	
	3,054	1,769	

MONTHLY LAW ENFORCEMENT REPORT TO THE
MAYOR AND CITY COUNCIL OF THE CITY OF
AUBURN

FOR THE MONTH OF MARCH 2020

Total Number of Calls within the City of Auburn	103
Total Number of Ordinance/Animal Calls	6
Total Number of Actual Criminal Cases Reported/Initiated	15

Respectfully submitted,



Brent Lottman
Sheriff

City of Auburn
TIF Activity
Report Date 3-31-2020

Date	Description	Account		Auburn 1		Terrace		Auburn		Hemmingsen		West	Orscheln
		Activity	Auburn 1	Project #2	SE Corner	Heights I	Heights II	Bowling Center I	Bowling Center II	Funeral Home	Core Area		
10/1/2019	Balance	\$ 626,187.08	\$ 508,462.34	\$ 115,215.67								\$ 2,493.00	\$ 16.07
10/11/2019	Co. Collections	\$ 26,379.67	\$ 15,379.16	\$ 683.73								\$ 10,316.78	
10/31/2019	Interest on Account	\$ 84.24	\$ 67.39	\$ 15.16								\$ 1.69	
11/13/2019	Hemmingsen Group	\$ (4,275.00)	\$ (4,275.00)										
11/13/2019	Baird Holm LLP	\$ (5,000.00)	\$ (5,000.00)										
11/15/2019	Co. Collections	\$ 8,882.49	\$ 3,241.94	\$ 185.23	\$ 5.62	\$ 6.15	\$ 2.18	\$ 4,800.45				\$ 634.08	\$ 6.84
11/27/2019	County Treasurer	\$ (4,814.40)			\$ (5.62)	\$ (6.15)	\$ (2.18)	\$ (4,800.45)					
11/30/2019	Interest on Account	\$ 82.88	\$ 66.30	\$ 14.92								\$ 1.66	
12/12/2019	Co. Collections	\$ 1,720.48	\$ 1,511.99	\$ 208.49									
12/31/2019	City-west waterline	\$ (13,447.21)											
12/31/2019	Interest on Account	\$ 85.51	\$ 70.12	\$ 15.39								\$ (13,447.21)	
1/10/2020	Co. Collections	\$ 32,344.24	\$ 3,461.55	\$ 2,454.90									
1/16/2020	Baird Holm LLP	\$ (2,481.00)	\$ (2,481.00)									\$ 6,024.05	\$ 20,403.74
1/16/2020	Baird Holm LLP	\$ (162.50)	\$ (162.50)										
1/31/2020	Interest on Account	\$ 87.33	\$ 68.12	\$ 15.72								\$ 0.87	\$ 2.62
2/14/2020	Co. Collections	\$ 2,261.08	\$ 2,071.51	\$ 6.80	\$ 3.87	\$ 4.24	\$ 1.50	\$ 2.27				\$ 166.18	\$ 4.71
2/29/2020	Interest on Account	\$ 80.97	\$ 63.16	\$ 14.57								\$ 0.81	\$ 2.43
3/13/2020	Co. Collections	\$ 2,630.35		\$ 1,123.33								\$ 258.51	\$ 535.35
3/20/2020	Baird Holm LLP	\$ (1,005.43)	\$ (1,005.43)										
3/20/2020	County Treasurer	\$ (11.88)			\$ (3.87)	\$ (4.24)	\$ (1.50)	\$ (2.27)					
3/31/2020	Interest on Account	\$ 64.93	\$ 50.64	\$ 11.69								\$ 0.65	\$ 1.95
3/31/2020	Balance	\$ 669,693.83	\$ 521,590.29	\$ 119,965.60								\$ 6,284.89	\$ 20,973.71

AGENDA ITEM
NO 31