AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
SEPTEMBER 14, 2020

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – "This is an open meeting of the Auburn City Council. The City abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed for public viewing on the North wall of these Chambers by the entrance door as required by State Law."

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***
*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in a 5 minute timeframe may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but ma not forbid public participation at all meetings.

5. **APPROVAL** OF MINUTES OF PREVIOUS MEETING(S).

6. **APPROVAL** OF FINANCIAL REPORT.

7. **CLAIMS.**

8. **CONSIDERATION OF REQUEST** for Attendance at Meeting(s).

9. **MOTION** to approve food trucks/vendors to set up on city property surrounding Legion Memorial Park on Saturday, October 3rd for the Auburn Strokes Paint Out. *(Presented by Leslie Clark).*

10. **7:00 P.M., or as soon thereafter as possible, - PUBLIC HEARING** on the One- & Six-Year Plan for Street Improvements in the City of Auburn.

11. **RESOLUTION** – Action on 1- & 6-Year Plan for Street Improvements within the City.

12. **BUDGET ITEMS**
    - Consideration of approval of the proposed FY2020-2021 Budget – Motion to approve
    - Increase the base of restricted funds and allowable growth increases
    - To exceed the budget limit by an additional 1%
    - Unused Restricted Funds Authority
    - Ordinance – Fixing Compensation of Officers and Employees of the City
    - Ordinance – Annual Appropriation Bill

13. **7:10 P.M., or as soon thereafter as possible, - PUBLIC HEARING** on setting final property tax request for FY 2020-2021.

14. **RESOLUTION** on consideration of setting Property Tax Request for FY 2020-2021.

15. **CONSIDERATION of Request** for Housing Program Rehabilitation Grant – Al E. & Mary F. Armstrong for rehabilitation on house at 1422 J Street.

16. **CONSIDERATION of Request** for Housing Program Rehabilitation Grant – Felicia & Tony Shefferd for rehabilitation on residence at 1108 22nd Street.

17. **CONSIDERATION of Request** by Jeff Jones for Extension of Housing Rehab Project.

18. **CONSIDERATION of Request** by Ruth Heywood for Extension of Housing Rehab Project.

19. **CONSIDERATION of Approval** of CDBG #18-HO-36067 (Homeowner Occupied Housing Rehabilitation Program) Drawdown #6 for Activity 0181 General Administration and the related claims.

20. **CONSIDERATION of Approval** of CDBG #18-HO-36067 (Homeowner Occupied Housing Rehabilitation Program) Drawdown #7 for Activity 0580 Housing Management and the related claims.

21. **CONSIDERATION of Approval** of CDBG #18-HO-36067 (Homeowner Occupied Housing Rehabilitation Program) Drawdown #8 and the related claims.

22. **CDBG #18-HO-36067** (Homeowner Occupied Housing Rehabilitation) Grants – Recommendation of Housing Committee – Motion for Council Approval of Recommendation of Housing Committee for Project #020 and Project #021.

23. **RESOLUTION** for consideration of Chamber of Commerce Funding Agreement.

24. **MOTION** for consideration of approval of Council selection of City Auditor.

25. **APPOINTMENT(S)/REAPPOINTMENT(S) –**
    - Planning Commission

26. **REQUEST** to use the parking lot between the Café Metro and Bulldog Auto Parts businesses for the Trail of Treasures on October 2, 3, and 4, 2020.

27. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
    a. Street Department
    b. Fire Department
    c. Library
    d. Treasurer
    e. Airport Report

28. **REPORTS/RECOMMENDATIONS** - - From Committees.
    a. Street Committee
    b. Keep Auburn Beautiful
    c. Economic Development
    d. Safety Committee
    e. Building Committee
    f. Legislative
    g. Parks and Pool Committee
    h. Housing
    i. Other Committees & Reports

29. **ADJOURNMENT.**

AGENDA ITEM
NO 5

Auburn, Nebraska
August 10, 2020

The Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on August 10, 2020, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the Auburn Post Office, and at the Nemaha County Courthouse, and having been transmitted to all members of the City Council, all done on or before August 7, 2020. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Janssen and Jeanneret. Absent: Erickson.

Mayor White announced the following: "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of the City Council Chambers by the entrance door".

Council Member Jeanneret moved to dispense with the reading of the July 13, 2020 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Tom Clark moved to approve the financial report; Seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following July claims were presented before the Council for ratification: AFLAC, Wh-73.80; Amber & Brian Kinnaman, Housing Program-5,0000; Baird Holm LLP, Se-369.00; Black Hills, Ut-161.88; Blue Cross-Blue Shield, Ins-6618.10; Cornhusker International Truck, Equip-79,500.00; Daniel Vice, Housing Program-5,000.00; Melinda Clark, Refund-57.81; Mid-American Benefits Inc., Ins-165.25; NE Dept of Revenue, Keno Tax-65.00; NE Dept of Revenue, Sales Tax-61.16; NE Clerks Institute and Academy, Reg-50.00; Nemaha County, Se-10,000.00; Region V-SENDS, Se-275.00; Southeast NE Development District, Mem-Se-5,663.00; Spartan Stores LLC, Su-256.67; The Standard, Ins-385.50; Time Warner Cable, Ut-759.71; Verizon, Se-49.90; Windstream, Se-16.22. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-AV-828.54; American Recycling & Sanitation, Se-184.66; Angelo Ligouri, Se-7,719.20; Aqua-Chem, Su-1,202.40; Auburn Fire Dept., Reim-Mem-720.00; Auburn Newspapers, Se-Su-351.72; Auburn Plumbing, Htg. & AC Inc., Su-14.05; Auburn Public Schools, Lic-Fines-3,590.00; Baker & Taylor, Bk-AV-558.13; BCom Solutions LLC., Se-980.00; Blackstone Publishing, Bk-AV-34.94; Blue Rivers AAA, Support-1,500.00; Auburn BPW, Ut-8,032.20; Bradley Electric, Se-305.52; Bulldog Auto Supply Inc., Su-166.62; Capital Business Systems, Su-Se-373.76; Center Point Large Print, Bk-AV-178.29; Concrete Industries Inc., Su-433.00; Demco, Su-80.02; Diamond Vogel, Su-441.39; Eakes Office Solutions, Su-470.75; First National Bank, Trans-1,585.37; Frontier Cooperative, Su-105.00; Cengage Learning Inc/Gale, Bk-AV-212.42; Glenn's Corner Market, Su-148.27; JEO Consulting Group Inc., Se-600.00; Kim Beger, Reim-106.11; League of NE Municipalities, Mem-6,217.00; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mason Benham, Reim-200.00; Menards, Su-473.02; Meyer Laboratory Inc., Su-139.80; Nebraska Library Commission, CAT Express Renewal-1,207.00; Nemaha County, Se-31,001.50; Nemaha County Clerk, Fe-62.00; Nemaha County Sheriff, Se-18.50; Overdrive Inc., Bk-AV-292.48; Pet Pick-ups, Su-136.39; Petty Cash, Se-Su-Reim-200.21; Pieters Construction Inc., Se-Su-6,425.00; Raymond's Electric, Equip-Se-1,870.00; Ricoh, Su-30.64; Sack Lumber Co., Su-96.94; Time Warner Cable, Ut-25.04; USPS, Su-110.00; Verizon, Se-40.01; Windstream, Su-251.99; Wex Bank, Su-1,098.25; Yolanda Kerr, Se-500.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Parts; Sub-Subscription; TIF-Tax Increment Financing; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings.

Following review, Council Member Jansen moved to approve the League Association of Risk Management 2020-2021 renewal by the passage and adoption of Resolution No. 17-20 with a 1 year commitment and a 2% discount. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved for the approval of asbestos inspection and removal, as well as approval of demolition/removal of nuisance structure, debris, and worthless vegetation at 901 L Street pursuant to District Court Order at a cost of no more than $4,000 by the passage and adoption of Resolution No. 18-20. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved for the approval of asbestos inspection and removal, as well as approval of demolition/removal of nuisance structure, debris, and worthless vegetation at 714 Central Avenue pursuant to District Court Order at a cost of no more than $6,000 by the passage and adoption of Resolution No. 19-20. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Diane and Don Law spoke regarding alley access at 1319 26th Street. Jeff Jones also spoke on the subject and discussion was held. No action taken at this meeting.

Leslie Clark and Kim Beger of ADC presented the strategic plan associated with economic development.

Ann Giebler presented information on Legal Shield & I.D. Shield benefits and requested permission to contact employees to see if they are interested in the voluntary program. Ann Giebler was advised that she could contact city employees to see if there was interest in the program. Further review may be taken at a later meeting.

Reggie Bollinger and Lori Lueckenhoff presented information on Nebraska Strong Recovery programs and efforts to communicate and offer services to the community. Council Member Billings volunteered to be a contact person.

Council Member Shawn Clark moved to authorize the expenditure of keno funds in the amount of $500 for the Auburn Arts & Events Plein-Air "Paint Out" in October. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved that pursuant to the recommendation of the Housing Committee that contracts be awarded as part of the Homeowner Occupied Housing Program (18-HO-36067) for Project No. 006, Project No. 009, Project No. 015, Project No. 018 and Project No. 019. The foregoing motion was seconded by Council Member Shawn Clark and upon roll call vote the following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Shawn Clark moved that on the American Legion Keno bank account (only that account) that Nick Bantz be added as an authorized signer in addition to Craig Blake, James Reed, Dan White, Jeff Jeanneret, and Sherry Heskett and that the Entity Authorization Agreement be amended as necessary. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Shawn Clark, and Tom Clark. The following voted "NAY": Billings. Motion: Carried.

Mayor White appointed/reappointed the following individuals to the Auburn City Recreation Committee: Amanda Neal, Brant Loose, Brian Lavigne, Casie Allen, Chad Stickell, Chris Erickson, Cori Rademacher, Curtis Aue, Greg Cook, Matt Dickerson, Nahum Winder, Pat Krause, Sam Wehenkel, Shawn Phillips and Troy Sharp. Upon calling the roll, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Appointments/reappointments: Confirmed.

Reports from department heads and council committees were provided. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for July 2020 was also provided.

There being no further business to come before the Mayor and Council, Council Member Shawn Clark moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

_____
Dan White, Mayor

ATTEST:

_____
Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 10, 2020; that all of the of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available fore public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers by the entrance door and also posted on the City's website.

_____

Sherry Heskett, City Clerk

AGENDA ITEM NO 5

City Council Proceedings
August 10, 2020

The Mayor and City Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on August 10, 2020, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Janssen and Jeanneret. Absent: Erickson.

Mayor White announced the following: "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of the City Council Chambers by the entrance door".

The City Council approved the July 13, 2020 meeting's minutes as written.

The City Council approved the financial report.

The following July claims were presented before the Council for ratification: AFLAC, Wh-73.80; Amber & Brian Kinnaman, Housing Program-5,0000; Baird Holm LLP, Se-369.00; Black Hills, Ut-161.88; Blue Cross-Blue Shield, Ins-6618.10; Cornhusker International Truck, Equip-79,500.00; Daniel Vice, Housing Program-5,000.00; Melinda Clark, Refund-57.81; Mid-American Benefits Inc., Ins-165.25; NE Dept of Revenue, Keno Tax-65.00; NE Dept of Revenue, Sales Tax-61.16; NE Clerks Institute and Academy, Reg-50.00; Nemaha County, Se-10,000.00; Region V-SENDS, Se-275.00; Southeast NE Development District, Mem-Se-5,663.00; Spartan Stores LLC, Su-256.67; The Standard, Ins-385.50; Time Warner Cable, Ut-759.71; Verizon, Se-49.90; Windstream, Se-16.22. The following claims (not previously approved by motion or resolution) were presented: Amazon, Bk-AV-828.54; American Recycling & Sanitation, Se-184.66; Angelo Ligouri, Se-7,719.20; Aqua-Chem, Su-1,202.40; Auburn Fire Dept., Reim-Mem-720.00; Auburn Newspapers, Se-Su-351.72; Auburn Plumbing, Htg. & AC Inc., Su-14.05; Auburn Public Schools, Lic-Fines-3,590.00; Baker & Taylor, Bk-AV-558.13; BCom Solutions LLC., Se-980.00; Blackstone Publishing, Bk-AV-34.94; Blue Rivers AAA, Support-1,500.00; Auburn BPW, Ut-8,032.20; Bradley Electric, Se-305.52; Bulldog Auto Supply Inc., Su-166.62; Capital Business Systems, Su-Se-373.76; Center Point Large Print, Bk-AV-178.29; Concrete Industries Inc., Su-433.00; Demco, Su-80.02; Diamond Vogel, Su-441.39; Eakes Office Solutions, Su-470.75; First National Bank, Trans-1,585.37; Frontier Cooperative, Su-105.00; Cengage Learning Inc/Gale, Bk-AV-212.42; Glenn's Corner Market, Su-148.27; JEO Consulting Group Inc., Se-600.00; Kim Beger, Reim-106.11; League of NE Municipalities, Mem-6,217.00; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mason Benham, Reim-200.00; Menards, Su-473.02; Meyer Laboratory Inc., Su-139.80; Nebraska Library Commission, CAT Express Renewal-1,207.00; Nemaha County, Se-31,001.50; Nemaha County Clerk, Fe-62.00; Nemaha County Sheriff, Se-18.50; Overdrive Inc., Bk-AV-292.48; Pet Pick-ups, Su-136.39; Petty Cash, Se-Su-Reim-200.21; Pieters Construction Inc., Se-Su-6,425.00; Raymond's Electric, Equip-Se-1,870.00; Ricoh, Su-30.64; Sack Lumber Co., Su-96.94; Time Warner Cable, Ut-25.04; USPS, Su-110.00; Verizon, Se-40.01; Windstream, Su-251.99; Wex Bank, Su-1,098.25; Yolanda Kerr, Se-500.00.

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The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

There weren't any requests to attend meetings.

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Approval of asbestos inspection and removal, as well as approval of demolition/removal of nuisance structure, debris, and worthless vegetation at 901 L Street pursuant to District Court Order at a cost of no more than $4,000 was given by the passage and adoption of Resolution No. 18-20.

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Diane and Don Law spoke regarding alley access at 1319 26th Street. Jeff Jones also spoke on the subject and discussion was held. No action taken at this meeting.

Leslie Clark and Kim Beger of ADC presented the strategic plan associated with economic development.

Ann Giebler presented information on Legal Shield & I.D. Shield benefits and was given permission to contact employees to see if they are interested in the voluntary program.

Reggie Bollinger and Lori Lueckenhoff presented information on Nebraska Strong Recovery programs and efforts to communicate and offer services to the community.
Approval was given for the expenditure of keno funds in the amount of $500 for the Auburn Arts & Events Plein-Air "Paint Out" in October.

Pursuant to the recommendation of the Housing Committee contracts were awarded as part of the Homeowner Occupied Housing Program (18-HO-36067) for Project No. 006, Project No. 009, Project No. 015, Project No. 018 and Project No. 019.

Approval was given that on the American Legion Keno bank account (only that account) that Nick Bantz be added as an authorized signer in addition to Craig Blake, James Reed, Dan White, Jeff Jeanneret, and Sherry Heskett and approved that the Entity Authorization Agreement be amended as necessary.

The City Council confirmed the appointment(s)/reappointments of the following individuals to the Auburn City Recreation Committee: Amanda Neal, Brant Loose, Brian Lavigne, Casie Allen, Chad Stickell, Chris Erickson, Cori Rademacher, Curtis Aue, Greg Cook, Matt Dickerson, Nahum Winder, Pat Krause, Sam Wehenkel, Shawn Phillips and Troy Sharp.

Reports from department heads and council committees were provided. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for July 2020 was also provided.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

R. Daniel White
Mayor

A complete copy of the minutes is available for inspection at City Hall.

TREASURER'S REPORT
CALENDAR 8/2020, FISCAL 11/2019

AGENDA ITEM NO 6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	1,301,270.82	94,872.30	140,043.03	1,256,100.09
STREET CHECKING	369,673.57	38,159.54	23,369.48	384,463.63
STREET BOND/WARRANT CHECKING	15,838.47			15,838.47
TOTAL CHECKING:	1,686,782.86	133,031.84	163,412.51	1,656,402.19
TOTAL FIRE DEPT SINKING	75,145.70	.00	.00	75,145.70
TOTAL KENO RESERVE MMA:	34,933.05	526.01	.00	35,459.06
TOTOL KENO CHECKING	34,424.17	2.90	500.00	33,927.07
TOTAL CDBG CHECKING	7,073.50	5,103.03	5,103.00	7,073.53
TOTAL CDBG DTR REUSE	143,640.54	11,660.74	5,103.00	150,198.28
TOTAL CDBG HD SAVINGS:	2,377.25	686.66	.00	3,063.91
TOTAL CRA CHECKING	666,584.11	129.03	1,168.50	665,544.64
TOTAL CITY REC CHECKING	59,714.21	.00	.00	59,714.21
GENERAL CD	100,000.00			100,000.00
TOTAL C.D.'S:	100,000.00	.00	.00	100,000.00
TOTAL CASH ON HAND:	2,810,675.39	151,140.21	175,287.01	2,786,528.59

AGENDA ITEM NO. 7

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

CLAIMS REPORT
Check Range: 8/06/2020- 8/31/2020

AGENDA ITEM NO 7

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	73.80
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,079.51
COME HIGHER SOLUTIONS LLC	HOUSING GRANT REHAB	3,874.50
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE AND COBRA	27.25
AUBURN REGION V SERVICES	CLEANING SERVICE	125.00
THE STANDARD	LIFE INSURANCE	95.86
TIME WARNER CABLE	PHONE ACCT 8347100220053329	475.73
WINDSTREAM NEBRASKA INC	PHONE ACCOUNT 091728699	16.22
	ADMIN TOTAL	7,767.87
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT 1240413001	34.29
AUBURN REGION V SERVICES	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	33.31
TIME WARNER CABLE	PHONE ACCT 8347100220053345	114.72
	FIRE DEPARTMENT TOTAL	232.32
PARK DEPARTMENT		
AUBURN REGION V SERVICES	CLEANING SERVICE REC COMPLEX	400.00
STERLING WEST LLC	REMOVE/INSTALL PLAYGROUND EQUI	5,500.00
	PARK DEPARTMENT TOTAL	5,900.00
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT 8045463219	30.42
AUBURN REGION V SERVICES	CLEANING SERVICE	125.00
	SR. CENTER DEPARTMENT TOTAL	155.42
LIBRARY DEPARTMENT		
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,025.57
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.00
THE STANDARD	LIFE INSURANCE	33.83
	LIBRARY DEPARTMENT TOTAL	1,071.40
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT 2565541677	20.11
NE DEPT. OF REVENUE	SALES AND USE TAX	260.09
TIME WARNER CABLE	PHONE ACCT 8347100220053337	126.97
	POOL DEPARTMENT TOTAL	407.17
	GENERAL FUND TOTAL	15,534.18
STREET FUND		
ADMIN		
BLACK HILLS ENERGY	GAS BILL ACCT 6074728343	23.12
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,513.02

VENDOR NAME	REFERENCE	VENDOR TOTAL
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	36.00
THE STANDARD	LIFE INSURANCE	89.38
TIME WARNER CABLE	PHONE ACCOUNT 834710022005335 2	42.29
VERIZON WIRELESS	PHONE ACCT 38306483900001	48.86
	ADMIN TOTAL	2,752.67
	STREET FUND TOTAL	2,752.67
KENO FUND		
KENO BETTERMENT		
AUBURN ARTS AND EVENTS	KENO COMMUNITY BETTERMENT PROJ	500.00
	KENO BETTERMENT TOTAL	500.00
	KENO FUND TOTAL	500.00
CDBG GRANT FUND		
REUSE DTR		
SONIA KISTNER	DTR REUSE PROJECT GRANT	1,878.00
SUE CHARBONNET	DTR REUSE PROJECT GRANT	3,225.00
	REUSE DTR TOTAL	5,103.00
	CDBG GRANT FUND TOTAL	5,103.00
COMM REDEVELOP AUTHORITY		
ADMIN		
BAIRD HOLM LLP	LEGAL SERVICES	1,168.50
	ADMIN TOTAL	1,168.50
	COMM REDEVELOP AUTHORITY TOTAL	1,168.50
	Accounts Payable Total	25,058.35

CLAIMS REPORT

Check Range: 9/01/2020- 9/08/2020

AGENDA ITEM NO 7

VENDOR NAME	REFERENCE	VEN TO
GENERAL FUND		
ADMIN		
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	259.33
AUBURN NEWSPAPERS	PUBLISHING PROC	426.30
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	1,069.00
BEARD'S SALVAGE INC.	MAINT MATERIALS - PIPE	5.10
BEATRICE AREA SOLID WASTE	DISPOSAL OF MATERIALS	341.55
AUBURN BPW	ELEC	422.30
EAKES OFFICE SOLUTIONS	SUPPLIES	730.13
FIRST NATIONAL BANK OMAHA	WORKSHOP	63.83
GENERAL FIRE AND SAFETY EQUIPM	FIRE ALARM PANEL REPAIRS	10,106.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	24.39
NEMAHA COUNTY CLERK	FILING FEE	10.00
NEMAHA COUNTY SHERIFF	SERVE NOTICE	18.50
PETTY CASH	PETTY CASH SUPPLIES	10.37
REDITECH	OFFICE 365	24.90
SACK LUMBER COMPANY	NUISANCE ABATEMENT EXPENSE	6.79
SCHENDEL PEST CONTROL	PEST CONTROL	200.00
SOUTHEAST AREA CLERK'S ASSOC.	MEMBERSHIP	10.00
ARBOR DAY FOUNDATION	MEMBERSHIP	30.00
USPS	STAMPS	110.00
	ADMIN TOTAL	13,868.49
POLICE DEPARTMENT		
NEMAHA COUNTY	LAW/CODE ENFORCEMENT	29,000.00
	POLICE DEPARTMENT TOTAL	29,000.00
FIRE DEPARTMENT		
AUBURN BPW	ELEC	257.08
CHRIS JOBE	FIRE CHIEF EXPENSES	350.00
DARWIN MCCOLLUM	FIRE CHIEF EXPENSES	350.00
FIRST WIRELESS INC.	PAGERS	2,061.50
HOTSY EQUIPMENT CO.	MAINTENANCE	210.00
SCHENDEL PEST CONTROL	PEST CONTROL	200.00
VAUGHN SEVERS	FIRE CHIEF EXPENSES	350.00
WEX BANK	FUEL EXPENSE	13.09
	FIRE DEPARTMENT TOTAL	3,791.67
PARK DEPARTMENT		
AUBURN BPW	ELEC DEMAND	3,305.71
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	105.70
COMMERCIAL RECREATION SPECIAL	REPAIRS TO SPLASHPAD	420.00
FIRST NATIONAL BANK OMAHA	SUPPLIES	232.47
GILBERT SERVICES	TIRE REPAIRS	16.47
LYNCH'S HARDWARE & GIFTS	SUPPLIES	84.26
SACK LUMBER COMPANY	SUPPLIES	48.23
SCHENDEL PEST CONTROL	PEST CONTROL	200.00
SPARTAN STORES LLC	SUPPLIES	149.84
WEX BANK	FUEL EXPENSE	450.88
YOLANDA KERR	PARK FLOWER GARDENING SERVICE	500.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
	PARK DEPARTMENT TOTAL	5,513.56
SR. CENTER DEPARTMENT		
AUBURN BPW	ELEC	493.16
SACK LUMBER COMPANY	MAINT SUPPLIES	36.53
	SR. CENTER DEPARTMENT TOTAL	529.69
LIBRARY DEPARTMENT		
AMAZON	BOOKS/AVS	752.20
BAKER & TAYLOR	BOOKS/AVS	400.66
BLACKSTONE PUBLISHING	BOOKS/AVS	1,000.67
AUBURN BPW	ELEC	400.21
CENTER POINT LARGE PRINT	BOOKS/AVS	27.27
LINDA BANTZ	CUSTODIAL SERVICES	400.00
MICROFILM IMAGING SYSTEMS INC	SCANNER RENTAL	860.00
OCLC INC	ILL SUBSCRIPTION	187.32
OMAHA WORLD HERALD	SUBSCRIPTION	331.55
RICOH USA, INC	EQUIPMENT COPIES	13.45
SCHENDEL PEST CONTROL	PEST CONTROL	250.00
THE PENWORTHY COMPANY	BOOKS/AVS	151.20
VERIZON WIRELESS	PHONE ACCT 7421235160001	40.01
WT.COX SUBSCRIPTIONS	BOOKS/AVS	1,039.29
	LIBRARY DEPARTMENT TOTAL	5,853.83
POOL DEPARTMENT		
AUBURN BPW	ELEC	1,024.21
GLENN'S CORNER MARKET	SUPPLIES	44.45
	POOL DEPARTMENT TOTAL	1,068.66
	GENERAL FUND TOTAL	59,625.90
STREET FUND		
ADMIN		
ALLAN DAUGHERTY	EQUIPMENT REPAIRS LABOR	120.00
AUTO AIR & REPAIR	EQUIPMENT REPAIRS PARTS/LABOR	558.71
AUBURN BPW	ELEC	424.23
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	336.41
EGGERS BROTHERS INC	PARTS/LABOR	279.92
FILTER CARE	CLEAN FILTERS	38.00
FIRST NATIONAL BANK OMAHA	PARTS	198.92
GILBERT SERVICES	TIRE REPAIRS	84.50
LYNCH'S HARDWARE & GIFTS	SUPPLIES	85.88
MARK HARMS	LAND USE	500.00
MELLAGE TRUCK & TRACTOR	EQUIPMENT REPAIRS LABOR	95.00
OK TIRE	TIRE EXPENSE	535.22
PETTY CASH	PETTY CASH WATER	26.64
PROSEAL INC.	ASPHALT REJUVENATOR APPLICATIO	34,138.56
SACK LUMBER COMPANY	PAVEMENT MARKING	35.98
SITZMAN REPAIR & AUTO INC	EQUIPMENT REPAIRS LABOR	275.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
WEX BANK	FUEL EXPENSE	1,196.44
	ADMIN TOTAL	38,929.41
	STREET FUND TOTAL	38,929.41
	Accounts Payable Total	98,555.31

AGENDA ITEM
NO 8

League of Nebraska Municipalities

2020 *VIRTUAL* ANNUAL CONFERENCE

There is no limit to what our municipalities can do if we don't mind who gets the credit

Webinar Series
October 2020

Dwight Livingston
League President
Mayor, North Platte

AGENDA ITEM NO 9

Denise Eggers

From: Leslie Clark <leslie.clarkppw@gmail.com>
Sent: Tuesday, September 8, 2020 11:13 AM
To: Denise Eggers
Subject: Council permission for Food Trucks

Hi Denise,

Could I please be put on the council meeting agenda. I would like to gain permission to allow food trucks/vendors to set up on city property surrounding Legion Memorial Park on Saturday, October 3rd for the Auburn Strokes Paint Out.

In addition, when other community events are held, such as Summer Soundsm, Auburn's Birthday Celebration, or others, can we have permission to allow these vendors to set up on city property. It would have to be by invitation only and in conjunction with events happening on specific dates and times.

I hope this makes sense. If you have any questions, please let me know.

Thanks!

Leslie Clark
Auburn Arts and Events

This email has been scanned for spam and viruses by Proofpoint Essentials. Click here to report this email as spam.

AGENDA ITEM
NO 10

NOTICE

Notice is hereby given that a Six Year Road and Street Plan for the City of Auburn, Nebraska as required by NEB.REV.STAT. Sec. 39-2119 et seq. R.R.S. has been recommended for approval by the Mayor and City Council, and that a Public Hearing will be held on said Six Year Road and Street Plan on September 14, 2020, at 7:00 p.m., or as soon thereafter as possible, at the City Hall at which time objection to or recommendations for said Plan will be heard.

Sherry Heskett
City Clerk

AGENDA ITEM
NO 11

RESOLUTION

"WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the City of Auburn, and

WHEREAS, a public meeting was held on the 14th day of September, 2020, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of the City of Auburn, Nebraska that the plans and data as furnished are hereby in all things accepted and adopted."

Passed and Approved, this 14th day of September, 2020.

_____
Mayor

ATTEST:_____
Clerk

AGENDA ITEM
NO 12

ORDINANCE NO. _____-20

AN ORDINANCE OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF AUBURN, NEBRASKA:

Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2020 through September 30, 2021. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the City of Auburn. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Nemaha County, Nebraska, for use by the levying authority.

Section 2. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

Passed and adopted this 14th day of September, 2020.

_____
R. Daniel White, Mayor
of the City of Auburn, Nebraska

ATTEST:

_____
Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

AGENDA ITEM NO 13

NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 14 day of September 2020, at 7:05 (or as soon as possible thereafter) o'clock P.M., at Auburn City Hall for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2019	2020	Change
Operating Budget	15,160,584.50	16,710,359.69	10%
Property Tax Request	$ 706,584.46	$ 752,997.94	7%
Valuation	148,636,653	158,400,163	7%
Tax Rate	0.475377	0.475377	0%
Tax Rate if Prior Tax Request was at Current Valuation	0.446076		

AGENDA ITEM
NO
15

Auburn Housing Rehabilitation Grant Program Application

Al E. & Mary F. Armstrong, 1422 'J' Street, Auburn, NE 68305, 402-414-0086,
Email: aarmstrong2@neb.rr.com

We have had part of the foundation, basement stairway, new furnace and water heater replaced within the 7 years. Before that new shingles, siding and installation, gutters, attic installation, at 612 Central Ave, Auburn, NE 68305, these are our own projects that we done.

612 Central Ave, Auburn, NE 68305, this property is owned by us.

Wanting to replace seven large windows with new vinyl double pane efficient windows and two small wood windows with vinyl windows. Some siding repair from wind damage is also required.

This we hope will make it as energy efficient as possible.

Hoping to be able to complete this project by 15 November 2020.

I only received two bids.

See attached bids:

Al E. Armstrong
1422 J St
Auburn, NE 68305
402-414-0086
aarmstrong2@neb.rr.com

AGENDA ITEM
NO 16

Felicia and Tony Shefferd

1108 22nd St

Auburn, Ne.

PH# 4022747926

fshefferd@gmail.com

WE have worked on home improvements as far as replacing windows as we are able to afford them. We had the kitchen window replaced last summer. Replaced the Air conditioning unit last summer. Caulked around existing windows.

The property is located at 1108 22nd St . Auburn and owned by us.

We are including a window proposal given to us by Chris Darnell, Darnell glass.

We anticipate the windows to be complete by the fall. If the contractor can complete the work by then. If not by the end of the year.

As far as energy efficient improvements our window and Air conditioning fall under that as well as the roof we will be having replaced in the near future.

We are applying because we are trying to make our home energy efficient, but are on a budget. This grant would help further our goal to do so.

Sherry Heskett

AGENDA ITEM NO 17

From: Denise Eggers
Sent: Monday, August 31, 2020 11:39 AM
To: Sherry Heskett
Subject: FW: 1009 Q street Rehabilitation Grant

Denise Eggers
Deputy City Clerk
City of Auburn
1101 J Street
Auburn, NE 68305
(402) 274-3420
denisee@auburn.ne.gov
www.auburn.ne.gov

From: Jeff Jones <4jkjones@gmail.com>
Sent: Monday, August 31, 2020 11:26 AM
To: Denise Eggers <DeniseE@auburn.ne.gov>
Subject: 1009 Q street Rehabilitation Grant

I am still working on my house at 1009 Q st. Due to other projects, I will not have it completed by the original deadline. I would like to get an extension to July of 2021.

Thank you
Jeff Jones

This email has been scanned for spam and viruses by Proofpoint Essentials. Click here to report this email as spam.

Sherry Heskett

AGENDA ITEM NO 18

From: Ruth Heywood <heywoodhills@gmail.com>
Sent: Thursday, September 10, 2020 2:24 PM
To: Sherry Heskett
Subject: Heywood 910 Central Ave Local Housing Grant

Sherry,

As we have previously discussed during & due to the impacts of COVID, I am requesting to go ahead with the extension (of an additional 12 months if possible) on the housing upgrade to our property at 910 Central Ave. Chris Jobe is still planning to begin the project yet this fall & will keep you updated as Chris's work load allows parts of the project to begin due to his schedule impacts.

Thank you very much,
Ruth Heywood

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SENDD

Southeast Nebraska Development District

AGENDA ITEM NO 19 & 20

August 12, 2020

Sherry Heskett
City of Auburn
1101 J Street
Auburn, NE 68305

RE: **Drawdown #6 &#7 Admin & Hsg. Mgt. Expenses for 18-HO-36067**

Dear Sherry,

Enclosed are Drawdown #6 Admin & #7 Hsg. Mgt. expenses for the Owner Occupied Housing Rehab program. Also included are expenses to date for the program income project for the Longfellow project After you have reviewed this material, Dan White, Mayor and Sherry Heskett, City Clerk can sign the DD# 6 & DD# 7 forms as noted and mail the original DD forms to SENDD. Please place a copy of this documentation in your grant folder file #4 – Financial Management.

After submittal of the Drawdown for Project #18-HO-36067, in 10 to 30 days, when the automatic transfer is received from NDED and deposited in a non-interest bearing/City CDBG account and following City Council action on such bills, please write the following check(s):

Drawdown #6 & #7 Admin & Hsg. Mgt. expenses. The following CDBG Activity Code 0181, 0580 & 0530 bills have not yet been paid. **Please mail copies of all checks to the Lincoln SENDD Office.**

	Total:	**CDBG:**	**Program Income:**
SENDD Invoice #'s: 9-10, **Acct # 10-291**	$1,047.46	$1,047.46	$0.00
SENDD Invoice #'s: 6-9, **Acct # 10-292**	$6,627.57	$6,627.57	$0.00
Totals:	$7,675.03	$7,675.03	$0.00

According to the above figures, the City of Auburn should make the following payments:

LINCOLN OFFICE
2100 Fletcher Ave., Ste. 100
Lincoln, NE 68521-5862
Office: 402-475-2560

www.sendd.org

HUMBOLDT OFFICE
PO Box 308
Humboldt, NE 68376
Office: 402-862-2201

SENDD is an Equal Opportunity Provider and Employer

cdbg

REQUEST FOR CDBG FUNDS /
Activity 0181 General Administration Only
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT
See Reverse Side for Instructions / Revised January 2017

☐ Draw #	CDBG REQUEST form ACTY 0181	DED Date Stamp
☐ Final Draw DED USE ONLY DED Reviewed By / Date		

Name of Local Government Grantee	Mailing Address	City	State	ZIP
City of Auburn	**1101 J Street**	**Auburn**	**NE**	**68305**

CDBG Grant Number	Federal Identification Number	DUNS Number	SAM Expiration Date	Number sequence order includes Both general admin 0181 requests And project activity requests		DED Program Representative
18-HO-36067	**47-6006083**	**080199193**	**11/26/2020**		**6**	**Nick Dropinski**

Part I – STATUS OF FUNDS ACTIVITY 0181 GENERAL ADMINISTRATION

1. Grant Funds Received to Date for activity 0181 general administration	**$12,044.38**
2. Add: Program Income Received to Date	
3. Subtotal	
4. Less: Federal Administration Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3) activity 0181	**$12,044.38**
5. Total: Federal Administration Funds On Hand (Must Agree To Part II, Line 6) activity 0181	

not applicable

IMPORTANT

Complete Part II for approved activity 0181 general administration only.

PART III GRANTEE
General Administration Award
CDBG activity 0181 Amount
Awarded $ 25,000.00

90% General Admin Award max total draw prior to closeout $ 22,500.00

Part II – CASH REQUIREMENTS ACTIVITY 0181 GENERAL ADMINISTRATION

Activity Code 0181 GENERAL ADMINISTRATION ONLY	0181 General Administration
1. Total Cash Administration Requirements To Date	**$13,091.84**
2. Less: Local Funds Applied (Includes RLF)	
3. Less: Federal Funds Disbursed Total Must Agree To Part I, Line 4	**$12,044.38**
4. Total Current Cash Requirements	**$ 1,047.46**
5. Less: Unpaid Previous Request for activity 0181 general administration	
6. Less: Federal Funds On Hand for activity 0181 general administration (Must Agree To Part I, Line 5)	
7. Net Amount of Federal Funds Requested ..... **$500 MINIMUM** GENERAL ADMINISTRATION ACTIVITY 0181 REQUEST, UNLESS IT IS THE FINAL DRAW	**$ 1,047.46**

project activities not applicable

Copies of professional services contracts for the project must be included on the first (1st) Request for Funds and after contract execution of ***ALL*** other Professional contracts.

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certificate that the amount of the request for federal funds is not in excess of c

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official: **Dan White, Mayor**		Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official: **Sherry Heskett, City Clerk**		Date
Person Preparing Request for CDBG Funds Form Name: **James Warrelmann**	Organization: **SENDD**	Telephone Number: **402-475-2560**	Email: **jwarrelmann@sendd.org**
DEPARTMENT OF ECONOMIC DEVELOPMENT USE	AMOUNT APPROVED: $_____ TITLE _____	INITIALS: _____	DATE: _____

INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED

AGENDA ITEM NO 19

cdbg

REQUEST FOR CDBG PROJECT FUNDS for PROJECT activities (Excludes activity 0181 general administration)

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT
See Reverse Side for Instructions / Revised January 2017

☐ >= $100,000 ☐ >= 25% Project ☐ Final Draw DED USE ONLY DED Reviewed By / Date	CDBG REQUEST form Project Acty	DED Date Stamp

Name of Local Government Grantee	Mailing Address	City	State	ZIP
City of Auburn	1101 J Street	Auburn	NE	68305

CDBG Grant Number	Federal Identification Number	DUNS Number	SAM Expiration Date	Number sequence order includes Both general admin 0181 requests And project activity requests		DED Program Representative
18-HO-36067	47-6006083	080199193	11/26/2020		7	Nick Dropinski

Part I – STATUS OF FUNDS (excludes reporting general administration activity 0181 funds)

1. Project Grant Funds Received to Date	$182,992.60
2. Add: Program Income Received to Date (exclude RLF)	$54,316.73
3. Subtotal	$237,309.33
4. Less: Federal Project Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3)	$237,309.33
5. Total: Project Federal Funds On Hand (Must Agree To Part II, Line 6)	

IMPORTANT

Complete Part II for all approved activities except 0181 (General Administration) even if funds are not requested.

6. Project Amount *	$522,000.00
7. Current Draw	$6,627.57
8. 25% of Project	$130,500.00

*CDBG funds ONLY
Exclude General Admin (0181)

Part II – CASH REQUIREMENTS (excludes reporting general administration activity 0181 funds)

Activity Code Description *DO NOT INCLUDE ACTIVITY 0181 GENERAL ADMIN*	0580 Housing Mgt.	0530 Housing Rehab					TOTAL
1. Total Cash Requirements To Date for Project	$8,892.90	$235,044.00					$243,936.90
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)							
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4 (exclude RLF)	$2,265.33	$235,044.00					$237,309.33
4. Total Current Cash Requirements	$6,627.57						$6,627.57
5. Less: Unpaid Previous Request.							
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)							
7. Net Amount of Federal Funds Requested** ..... $1,500 MINIMUM CDBG REQUEST. IF NOT FINAL DRAW, A REQUEST LESS THAN $1,500 IS RETURNED AND NOT PROCESSED							$6,627.57

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certificate that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official: Dan White, Mayor		Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official: Sherry Heskett, City Clerk		Date
Person Preparing Request for CDBG Funds Form Name: James Warrelmann	Organization: SENDD	Telephone Number: 402-475-2560	Email: jwarrelmann@sendd.org
DEPARTMENT OF ECONOMIC DEVELOPMENT USE ONLY	AMOUNT APPROVED: $_____ TITLE: _____	INITIALS: _____	DATE: ___

***** If the Net Amount of Federal Funds Requested (Part II # 7) is greater/equal to the total project (excluding activity 0181) or $100,000, submit a copy of the invoices for this request.***
PLEASE REFER TO INSTRUCTIONS FOR ADDITIONAL GUIDANCE. INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED
******To update calculations, either tab two(2) fields or click on a different field with your mouse.***

Effective January 5, 2017

DD #7

AGENDA ITEM NO 20

SENDD

Southeast Nebraska Development District

AGENDA ITEM NO 21

September 3rd, 2020

Sherry Heskett
City of Auburn
1101 J Street
Auburn, NE 68305

RE: **Drawdown #8 Hsg. Mgt. Expenses for 18-HO-36067:**

Dear Sherry,

Enclosed is Drawdown #8 Hsg. Mgt. expenses for the Owner Occupied Housing Rehab program. Also outlined are expenses to date for the program income fund expenses. After you have reviewed this material, Dan White, Mayor and Sherry Heskett, City Clerk can sign the DD# 4 form as noted and mail the original signed DD form to SENDD. Please place a copy of this documentation in your grant folder file #4 – Financial Management.

After submittal of the Drawdown for Project #**18-HO-36067**, in 10 to 30 days, when the automatic transfer is received from NDED and deposited in to the City CDBG account and following City Council action on such bills, please write the following check(s):

	TOTAL	CDBG	OTHER
Drawdown #8. The following CDBG Activity Code 0181, 0580 & 0580 bills have not yet been paid. **Please mail copies of all checks to the Lincoln SENDD Office.**			
SENDD Invoice #'s: (Date Range of:) **Acct # 10-291**	$0.00	$0.00	$0.00
SENDD Invoice #'s: (Date Range of:) **Acct # 10-292**	$0.00	$0.00	$0.00
MIT Contracting Project #015 – Final #2	$2,217.00	$2,217.00	$0.00
Bantz Quality Builders Project #015 – Final #1	$6,195.00	$6,195.00	$0.00
Bantz Quality Builders Project #019 – Final #1	$22,902.00	$22,902.00	$0.00
Totals:	$31,314.00	$31,314.00	$0.00

cdbg

REQUEST FOR CDBG PROJECT FUNDS for PROJECT activities (Excludes activity 0181 general administration)

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT
See Reverse Side for Instructions / Revised January 2017

☐ >= $100,000 ☐ >= 25% Project ☐ Final Draw DED USE ONLY	CDBG REQUEST form Project Acty	DED Date Stamp
DED Reviewed By / Date		

Name of Local Government Grantee	Mailing Address	City	State	ZIP
City of Auburn	1101 J Street	Auburn	NE	68305

CDBG Grant Number	Federal Identification Number	DUNS Number	SAM Expiration Date	Number sequence order includes Both general admin 0181 requests And project activity requests		DED Program Representative
18-HO-36067	47-6006083	080199193	11/26/2020		8	Nick Dropinski

Part I – STATUS OF FUNDS (excludes reporting general administration activity 0181 funds)

1. Project Grant Funds Received to Date	$189,620.17	***IMPORTANT*** Complete Part II for all approved activities except 0181 (General Administration) even if funds are not requested.	6. Project Amount * $522,000.00
2. Add: Program Income Received to Date (exclude RLF)	$54,316.73		7. Current Draw $31,314.00
3. Subtotal	$243,936.90		8. 25% of Project $130,500.00
4. Less: Federal Project Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3)	$243,936.90		*CDBG funds ONLY Exclude General Admin (0181)
5. Total: Project Federal Funds On Hand (Must Agree To Part II, Line 6)			

Part II – CASH REQUIREMENTS (excludes reporting general administration activity 0181 funds)

Activity Code Description *DO NOT INCLUDE ACTIVITY 0181 GENERAL ADMIN*	0580 Housing Mgt.	0530 Housing Rehab					TOTAL
1. Total Cash Requirements To Date for Project	$8,892.90	$266,358.00					$275,250.90
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)							
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4 (exclude RLF)	$8,892.90	$235,044.00					$243,936.90
4. Total Current Cash Requirements		$31,314.00					$31,314.00
5. Less: Unpaid Previous Request.							
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)							
7. Net Amount of Federal Funds Requested** ..... **$1,500 MINIMUM CDBG REQUEST**. IF NOT FINAL DRAW, A REQUEST LESS THAN $1,500 IS RETURNED AND NOT PROCESSED							$31,314.00

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certificate that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official: Dan White, Mayor		Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official: Sherry Heskett, City Clerk		Date
Person Preparing Request for CDBG Funds Form Name: James Warrelmann	Organization: SENDD	Telephone Number: 402-475-2560	Email: jwarrelmann@sendd.org
DEPARTMENT OF ECONOMIC DEVELOPMENT USE ONLY	AMOUNT APPROVED: $_____	TITLE: _____	INITIALS: _____ DATE:

***** If the Net Amount of Federal Funds Requested (Part II # 7) is greater/equal to the total project (excluding activity 0181) or $100,000, submit a copy of the invoices for this request.***
PLEASE REFER TO INSTRUCTIONS FOR ADDITIONAL GUIDANCE. INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED
******To update calculations, either tab two(2) fields or click on a different field with your mouse.***

AGENDA ITEM NO 21

SENDD
Southeast Nebraska Development District
www.sendd.org

MAIN OFFICE
2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM NO 22

September 3rd, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (**18-HO-36067**)

Housing Advisory Committee

EQUAL HOUSING OPPORTUNITY

On September 2nd, a bid opening was held at 12:00 P.M., in the afternoon on applicant #020 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #020, our Office recommends to award contract to MIT Contracting in the amount of $22,780.00 from the Affordable Housing Program (AHP).

MIT Contracting has successfully completed similar projects in communities in SENDD's District using CDBG & HOME funds. MIT Contracting is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate work force to complete project #020.

Sincerely,

Jarett Maxson
SENDD

cc: City of Auburn /
Housing Advisory Committee Members

SENDD
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www.sendd.org

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2631 "O" Street, Lincoln, NE 68510
Office: 402-475-2560
Fax: 402-475-2794
jmaxson@sendd.org

AGENDA ITEM NO 22

September 3rd, 2020

City of Auburn Housing Committee Members

RE: City of Auburn OOR program (**18-HO-36067**)

EQUAL HOUSING OPPORTUNITY

Housing Advisory Committee

On September 2nd, a bid opening was held at 12:00 P.M., in the afternoon on applicant #021 through the City of Auburn Housing Rehabilitation Program (see attached bid sheet). The following is SENDD's recommendation to the City of Auburn Housing Advisory Committee Members on the following applicants:

FOR PROJECT #021, our Office recommends to award contract to MIT Contracting in the amount of $16,080.00 from the Affordable Housing Program (AHP).

MIT Contracting has successfully completed similar projects in communities in SENDD's District using CDBG & HOME funds. MIT Contracting is certified in Lead Base Paint training; has the proper insurance coverage; and has adequate manpower to complete project #021.

Sincerely,

Jarett Maxson
SENDD

cc: City of Auburn /
Housing Advisory Committee Members

AGENDA ITEM
NO 23

RESOLUTION NO. _____
Funding Agreement with Auburn Chamber of Commerce

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, that the proposed agreement between the City of Auburn and the Auburn Chamber of Commerce be approved as presented.

PASSED AND APPROVED, this 14th day of September, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

AGENDA ITEM NO 23

FUNDING AGREEMENT

THIS AGREEMENT made and entered into this 14th day of September, 2020, by and between the City of Auburn, Nebraska, a Municipal Corporation, hereinafter referred to as City, and the Auburn Chamber of Commerce, Inc., a Nebraska Nonprofit Corporation, hereinafter referred to as Chamber,

WITNESSETH, the parties hereto wish to enter into a Funding Agreement for the purpose of promoting economic development in the City of Auburn, Nebraska, and its immediate business, industrial and manufacturing environs;

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The parties hereto agree to enter into a funding arrangement for the promotion of economic development as set forth above on the basis of the City's fiscal year ending September 30, 2021.

2. City agrees to fund the promotion of economic development by paying to Chamber the sum of $2,000.

3. The City's funding as set forth above shall be subject to Chamber using said funds for the purpose of: … encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign,…, exploiting and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services of the City," all in accordance with Section 13-315 of the Revised Statutes of Nebraska, a copy of which is attached hereto and marked Exhibit "A"

4. As a way of insuring the City's funds will be used in compliance with Section 13-315, the City's Treasurer and the Chamber's President shall reconcile and audit the receipt and expenditure activity of these funds on an annual basis and within sixty (60) days of the close of the City's fiscal year.

5. At the expiration date of this Funding Agreement on September 30, 2021, the parties hereto shall either enter into a new funding agreement for the ensuing fiscal year or this Funding Agreement shall terminate and the end of year reconciliation and audit shall be accomplished as provided in Paragraph 4 above.

IN WITNESS WHEREOF, the parties hereto have executed the foregoing Funding Agreement in duplicate.

City of Auburn, Nebraska, a
Municipal Corporation

_____
Mayor

ATTEST:

_____
City Clerk

Auburn Chamber of Commerce, Inc.

_____
President

13-315. Appropriation or expenditure; purposes; method; limitation.

The city commissioners or council of any city, the board of trustees of any village, and the county board of any county in the state shall have the power to appropriate or expend annually from the general funds or from revenue received from any proprietary functions of their respective political subdivision an amount not to exceed four-tenths of one percent of the taxable valuation of the city, village, or county for the purpose of encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign, including a publicity campaign conducted for the purpose of acquiring from any source a municipal electrical distribution system or exploiting and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services, of the city, village, or county. Such sum may be expended directly by the city, village, or county or may be paid to the chamber of commerce or other commercial organization or a similar county organization or multicounty organization or local development corporation to be expended for the purposes enumerated in this section under the direction of the board of directors of the organization. The total amount levied including the appropriation or expenditure made under this section shall not exceed the amount limited by law.

Source: Laws 1921, c. 187, § 1, p. 699; C.S.1922, § 4392; C.S.1929, § 18-1201; R.S.1943, § 18-1401; Laws 1969, c. 103, § 1, p. 478; Laws 1972, LB 1261, § 1; Laws 1979, LB 187, § 75; Laws 1980, LB 599, § 5; R.S.1943, (1983), § 18-1401; Laws 1991, LB 840, § 24; Laws 1992, LB 719A, § 30.

Annotations

Provisions under this section for expenditure of tax money and income from proprietary functions for purchase by a municipality or a county of property for industrial development violate the Constitution, but the provisions of expenditures for other purposes by a municipality or county itself or through private organizations are constitutional. Chase v. County of Douglas, 195 Neb. 838, 241 N.W.2d 334 (1976).

There is no hard-and-fast rule in determining whether a proposed expenditure of public funds is valid as devoted to a public use or purpose, and each case must be decided with reference to the object sought to be accomplished and to the degree and manner in which that object affects the public welfare. Kalkowski v. Nebraska Nat. Trails Museum Found., 20 Neb. App. 541, 826 N.W.2d 589 (2013).

AGENDA ITEM
NO 24

Efficiency & Clarity in Your Financial Accounting

Insight from Advisors with Nebraska Municipal Experience

City of Auburn, Nebraska

BKD
CPAs & Advisors

AGENDA ITEM
NO 27

September 14, 2020

City of Auburn

1101 J Street
Auburn, Nebraska 68305

402-274-3420
402-274-4154 fax
www.auburn.ne.gov

MAYOR

Dan White

COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Chris Erickson

Rick Janssen

Jeff Jeanneret

Street Department Activity Report
(August 2020)

- Appliance and Furniture Recycle Lot – 3 times
- Brush Lot – 5 times
- Burned brush lot – 2 times
- Worked on equipment at city shop
- Garbage run at Parks/Rec Complex/business area weekly
- Cleaned storm drains
- Filled potholes around town
- Sprayed weeds in Parks and Rec Complex
- Put extension on tube at 9th & P Streets
- Painted crosswalks at High School, 23rd & J and 136 & 75
- Painted parking stalls in downtown area
- Installed outside handrail after cement repair at senior center
- Working on removing debris from 21st & M Street burnt house
- Hauled sand for the BPW and the City from Brownville

Harry Bridgmon
Street Commissioner

NEBRASKA Economic Development Certified Community

EQUAL HOUSING OPPORTUNITY

AGENDA ITEM
NO 27

Auburn Memorial Library

1810 Courthouse Ave
Auburn, NE 68305

City Council Report
September 2020

- We are doing a virtual Storytime at 10:30 am on Fridays starting September 11th and running through October 16th. This is for ages 2-5.
- We have canceled the String Beans concert that was scheduled for September 19th. Hopefully we can reschedule for the spring.

Statistical Report:

Date:	Circulation:	Patrons:	Money to City:
August	2,705	1,001	$394.70
OverDrive	544	74	
	3,249	1,075	
July	2,694	1,334	$513.25
OverDrive	478	74	
	3,172	1,408	

SALES TAX RECORD 8-31-20

Month Received	For Tax Month	Fiscal Year 2011-2012	Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019	Fiscal Year 2019-2020	BUDGET	2019-2020 MV TAX	MVT%
October	August	$ 34,676.37	$ 36,277.44	$ 34,477.15	$ 36,270.33	$ 35,228.89	$ 43,099.35	$ 39,015.82	$ 42,358.50	$ 42,682.36	$ 33,333.33	$ 6,562.83	15.00%
November	September	$ 37,253.41	$ 35,026.52	$ 37,742.69	$ 38,786.01	$ 40,340.94	$ 40,779.07	$ 42,021.78	$ 39,835.99	$ 40,459.93	$ 33,333.33	$ 5,012.97	14.00%
December	October	$ 36,678.18	$ 34,986.16	$ 31,873.24	$ 39,432.22	$ 45,068.84	$ 38,458.76	$ 38,037.41	$ 40,359.00	$ 44,793.82	$ 33,333.33	$ 7,178.44	15.00%
January	November	$ 33,402.08	$ 35,336.56	$ 31,361.36	$ 36,596.93	$ 37,126.43	$ 35,266.65	$ 37,533.01	$ 38,805.50	$ 43,265.46	$ 33,333.33	$ 5,633.63	14.00%
February	December	$ 36,087.40	$ 40,474.04	$ 41,748.58	$ 42,888.48	$ 47,871.21	$ 43,026.29	$ 41,778.56	$ 44,243.20	$ 46,598.38	$ 33,333.33	$ 5,319.55	14.00%
March	January	$ 32,176.00	$ 34,198.21	$ 34,262.55	$ 34,999.17	$ 35,383.54	$ 39,514.30	$ 36,251.60	$ 33,043.47	$ 37,703.54	$ 33,333.33	$ 6,486.41	14.00%
April	February	$ 33,385.17	$ 32,267.92	$ 34,457.50	$ 35,245.70	$ 33,856.40	$ 33,050.01	$ 31,810.58	$ 36,109.30	$ 36,299.23	$ 33,333.33	$ 5,607.27	14.00%
May	March	$ 37,298.34	$ 36,902.71	$ 37,568.34	$ 37,246.02	$ 39,427.60	$ 45,714.57	$ 41,008.62	$ 53,331.57	$ 39,421.71	$ 33,333.33	$ 4,872.24	14.00%
June	April	$ 32,021.76	$ 36,494.79	$ 37,126.46	$ 33,785.98	$ 45,064.75	$ 38,810.17	$ 37,756.61	$ 43,263.57	$ 37,937.43	$ 33,333.33	$ 2,732.99	13.00%
July	May	$ 34,024.95	$ 36,460.20	$ 31,454.40	$ 32,314.28	$ 37,310.36	$ 40,424.12	$ 43,079.76	$ 39,992.48	$ 43,748.71	$ 33,333.33	$ 6,300.94	13.00%
August	June	$ 40,132.24	$ 37,186.66	$ 38,506.79	$ 39,270.96	$ 42,664.62	$ 43,827.06	$ 42,162.40	$ 38,329.24	$ 49,009.99	$ 33,333.33	$ 8,014.98	14.00%
September	July	$ 37,180.31	$ 36,006.50	$ 36,728.33	$ 35,380.68	$ 42,095.67	$ 38,461.05	$ 40,671.36	$ 42,464.52				
	Total	$424,316.21	$431,617.71	$ 427,307.39	$442,216.76	$481,439.25	$480,431.40	$471,127.51	$492,136.34	$461,920.56	$366,666.63	$63,722.25	
	***includes MV**												

Actual Last YTD	Actual YTD	Budget YTD
$449,671.82	$461,920.56	$366,666.63

YTD Compared to Last YTD

$12,248.74 increase from last year

YTD Compared to Budget YTD

$95,253.93 More than budget YTD

Vehicle Sales Tax as a Percentage

$461,920.56 in Total Receipts YTD

$63,722.25 in Total Vehicle Sales

Vehicle sales is 14% of total

AGENDA ITEM NO 27

AGENDA ITEM
NO 28

MONTHLY LAW ENFORCEMENT REPORT TO THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN

FOR THE MONTH OF AUGUST 2020

Total Number of Calls within the City of Auburn	139
Total Number of Ordinance/Animal Calls	17
Total Number of Actual Criminal Cases Reported/Initiated	12

Respectfully submitted,

Brent Lottman
Sheriff

City of Auburn
TIF Activity
Report Date 8-31-2020

Date	Description	Account Activity	Auburn 1	Auburn 1 Project #2 SE Corner	Terrace Heights I	Terrace Heights II	Auburn Bowling Center I	Auburn Bowling Center II	Hemmingsen Funeral Home	Core Area	West Project	Orscheln
5/31/2020	Balance	$ 699,962.58	$ 521,676.99	$ 134,844.09						$ 8,761.53	$ 13,167.51	$ 21,512.46
6/12/2020	Co. Collections	$ 3,288.25		$ 1,052.87						$ 186.93	$ 2,048.45	
6/30/2020	City-west waterline	$ (15,215.96)									$ (15,215.96)	
6/30/2020	Orscheln Balance	$ (21,512.46)										$ (21,512.46)
6/30/2020	Interest on Account	$ 57.55	$ 44.89	$ 12.09						$ 0.57		
7/10/2020	Co. Collections	$ 314.72		$ 314.72								
7/14/2020	Baird Holm-Legal	$ (369.00)								$ (369.00)		
7/31/2020	Interest on Account	$ 58.43	$ 45.58	$ 12.27						$ 0.58		
8/11/2020	Baird Holm-Legal	$ (1,168.50)								$ (1,168.50)		
8/14/2020	Co. Collections	$ 72.61		$ 72.61								
8/31/2020	Interest on Account	$ 56.42	$ 44.01	$ 11.85						$ 0.56		
8/31/2020	Balance	$ 665,544.64	$ 521,811.47	$ 136,320.50	$ -	$ -	$ -	$ -	$ -	$ 7,412.67	$ -	$ -
x												

AGENDA ITEM NO 28