

AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
OCTOBER 12, 2020

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “This is an open meeting of the Auburn City Council. The City abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed for public viewing on the North wall of these Chambers by the entrance door as required by State Law.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS\***

\*The Mayor may fix the time allotted for each individual or topic. A five-minute limit will apply for each speaker, unless otherwise specified. Speakers are expected to address the Council when making presentations. Speakers who feel a need to give more information than can be presented in a 5 minute timeframe may submit written material for distribution to City Hall; such materials should be provided so they may be included in the Council meeting packets.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting, but may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**

6. **APPROVAL OF FINANCIAL REPORT.**

7. **CLAIMS.**

8. **CONSIDERATION OF REQUEST** for Attendance at Meeting(s).

9. **CONSIDERATION OF REQUEST FOR APPROVAL** – Home Occupation application for gun smithing and gun sales at 1202 11<sup>th</sup> Street for Midwest Rifle Co. LLC . Application by homeowner, Kyle Huntley.

10. **RESOLUTION** – Council consideration of Chamber of Commerce funding agreement.

11. **BOARD OF PUBLIC WORKS** – Request for approval and placement of an EV charging station in the city parking area east of City Hall.

12. **RESOLUTION** – Signing of the Annual Certification of Program for the Nebraska Board of Public Roads Classifications and Standards.

13. **CONSIDERATION OF REQUEST FOR APPROVAL** of CDBG #18-HO-36067 Drawdown #9 and #10 Admin & Mgt. Expenses and related claims.

14. **RESOLUTION** – Council consideration for approval of requested DTR projects

15. **RESOLUTION FOR NUISANCE ABATEMENT** – Request for City Council to authorize removal of nuisance structure(s) and clear real estate at 2500 “O” St., Auburn, NE, cost of clean-up to be assessed to real estate or taxed to Owners.
16. **REQUEST APPROVAL** of Special Designated Liquor License applications for Ruth Heywood at Gallery 75 located at 1122 J Street to be held on November 7, November 19, and November 21, 2020.
17. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads.
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
  - e. Airport Report
18. **REPORTS/RECOMMENDATIONS** - - From Committees.
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Housing
  - i. Other Committees & Reports
19. **ADJOURNMENT.**

City Council Proceedings  
September 14, 2020

A Notice of Budget Hearing and Budget Summary appeared in the Nemaha County Herald on September 10, 2020 and the Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on September 14, 2020, at 6:30 o'clock P.M., for said public hearing which was open to the general public. In addition to said notice appearing in the newspaper, advance notice of said meeting for budget hearing, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the Auburn Post Office and at the Nemaha County Courthouse, and having been transmitted to all members of the City Council on or before September 11, 2020. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Public hearing was held on the FY2020-2021 Proposed Budget. Present were Mayor Dan White, Council Members Katy Billings, Shawn Clark, Tom Clark, Chris Erickson, Rick Janssen, and Jeff Jeanneret. Absent: No one. More than 3 copies of the "Proposed Budget as Published" were available and distributed. The Mayor opened the public hearing. City Clerk/Treasurer Sherry Heskett gave a presentation of the "Proposed 2020-2021 Budget As Published" in comparison to the "Adopted 2019-2020 Budget". Comments were heard, questions were asked and answered. Discussion was held throughout the presentation with the following amendments being offered: To lower the City property tax rate from .44 per \$100 of assessed value based on the Tax Year 2020 Valuation to .40 per \$100 of assessed value based on the Tax Year 2020 Valuation (which amendment would then be reflected on the related budget pages, lid calculations, levy calculation, unused restricted funds authority and other affected pages); to decrease the Proposed General Government Budget of Expenditures and Increase the Culture and Recreation Budget of Expenditures each in the amount of \$228,000 to allow necessary improvements to park facilities.

Note: The amount of the tax rate per \$100 of assessed value based on the Tax Year 2020 Valuation was not amended from the .035377 for the MFO and while the distribution of the disbursements would change, the total amount of budgeted disbursements and transfers would not change.

After allowing time for all public comments, questions, and discussion, the public hearing was closed at 6:58 p.m. and the meeting adjourned.

Sherry Heskett  
City Clerk

R. Daniel White  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska  
September 14, 2020

AGENDA ITEM  
NO 5

A Notice of Budget Hearing and Budget Summary appeared in the Nemaha County Herald on September 10, 2020 and the Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on September 14, 2020, at 6:30 o'clock P.M., for said public hearing which was open to the general public. In addition to said notice appearing in the newspaper, advance notice of said meeting for budget hearing, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the Auburn Post Office and at the Nemaha County Courthouse, and having been transmitted to all members of the City Council on or before September 11, 2020. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Public hearing was held on the FY2020-2021 Proposed Budget. Present were Mayor Dan White, Council Members Katy Billings, Shawn Clark, Tom Clark, Chris Erickson, Rick Janssen, and Jeff Jeanneret. Absent: No one. More than 3 copies of the "Proposed Budget as Published" were available and distributed. The Mayor opened the public hearing. City Clerk/Treasurer Sherry Heskett gave a presentation of the "Proposed 2020-2021 Budget As Published" in comparison to the "Adopted 2019-2020 Budget". Comments were heard, questions were asked and answered. Discussion was held throughout the presentation with the following amendments being offered: To lower the City property tax rate from .44 per \$100 of assessed value based on the Tax Year 2020 Valuation to .40 per \$100 of assessed value based on the Tax Year 2020 Valuation (which amendment would then be reflected on the related budget pages, lid calculations, levy calculation, unused restricted funds authority and other affected pages); to decrease the Proposed General Government Budget of Expenditures and Increase the Culture and Recreation Budget of Expenditures each in the amount of \$228,000 to allow necessary improvements to park facilities.

Note: The amount of the tax rate per \$100 of assessed value based on the Tax Year 2020 Valuation was not amended from the .035377 for the MFO and while the distribution of the disbursements would change, the total amount of budgeted disbursements and transfers would not change.

After allowing time for all public comments, questions, and discussion, the public hearing was closed at 6:58 p.m. Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Janssen seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

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Dan White, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings for meeting of budget hearing on 2020-2021 Budget had and done by the

Mayor and Council on September 14, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers by the entrance door.

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Sherry Heskett, City Clerk

City Council Proceedings  
September 14, 2020

AGENDA ITEM  
NO 5

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on September 14, 2020, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

The City Council approved the August 10, 2020 meeting's minutes as written.

The City Council approved the financial report.

The following August claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn Arts and Events, Keno Community Betterment-500.00; Baird Holm LLP, Se-1,168.50; Black Hills Energy, Ut-107.94; Blue Cross-Blue Shield, Ins-6,618.10; Come Higher Solutions LLC., Housing Grant Program-3,874.50; Mid-American Benefits Inc., Ins-75.25; NE Dept. of Revenue, Sales and Use Tax-260.09; Auburn Region V Services, Se-700.00; Sonia Kistner, DTR-1,878.00; Sterling West LLC., Se-5,500.00; Sue Charbonnet, DTR-3,225.00; The Standard, Ins-252.38; Time Warner Cable, Se-759.71; Verizon Wireless, Se-48.86; Windstream, Ut-16.22. The following claims (not previously approved by motion or resolution and claims presented for ratification) were presented: Allan Daugherty, Se-120.00; Amazon, Bk-AV-752.20; American Recycling and Sanitation, Se-259.33; Auburn Newspapers, Se-426.30; Auto Air & Repair, Se-558.71; Baker & Taylor, Bk-AV-400.66; BCom Solutions LLC, Se-1,069.00; Beard's Salvage Inc., Su-5.10; Beatrice Area Solid Waste, Fe-341.55; Blackstone Publishing, Bk-AV-1,000.67; Auburn BPW, Ut-6,326.90; Bulldog Auto Supply Inc., Su-442.11; Center Point Large Print, Bk-AV-27.27; Chris Jobe, Ex-350.00; Commercial Recreation Specialties, Re-420.00; Darwin McCollum, Ex-350.00; Eakes Office Solutions, Su-730.13; Eggers Brothers Inc., Su-Se-279.92; Filter Care, Se-38.00; First National Bank Omaha, Card Transactions-495.22; First Wireless Inc., Equip-2,061.50; General Fire & Safety Equipment, Equip-Se-10,106.00; Gilbert Services, Se-100.97; Glenn's Corner Market, Su-44.45; Hotsy Equipment Co., Su-210.00; Linda Bantz, Se-400.00; Lynch's Hardware & Gifts, Su-194.53; Mark Harms, Ex-500.00; Mellage Truck & Tractor, Su-Se-95.00; Microfilm Imaging System Inc., Equip Rental-860.00; Nemaha County, Se-29,000.00; Nemaha County Clerk, Fe-10.00; Nemaha County Sheriff, Se-18.50; OCLC Inc., Sub-187.32; OK Tire, Se-Su-535.22; Omaha World Herald, Sub-331.55; Petty Cash, Se-Su-37.01; Proseal Inc, Su-Se-34,138.56; Reditech, Fe-24.90; Ricoh USA Inc., Su-13.45; Sack Lumber Co., Su-127.53; Schendel Pest Control, Se-850.00; Sitzman Repair & Auto Inc., Se-275.00; SE Area Clerk's Assoc., Mem-10.00; Spartan Stores LLC, Su-149.84; Arbor Day Foundation, Mem-30.00; The Penworthy Co., Bk-AV-151.20; USPS, Su-110.00; Vaughn Severs, Ex-350.00; Verizon Wireless, Se-40.01; Wex Bank, Su-1,660.41; Wt. Cox Subscriptions, Bk-AV-1,039.29; Yolanda Kerr, Se-500.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Inv-Economic Development Investment; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Parts; Sub-Subscription; TIF-Tax Increment Financing; UA-Uniform Allowance; Ut-Utilities; Wh-Withholding.

The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011.

Approval was given for the City Clerk/Treasurer and City Attorney virtual attendance associated with the League of Nebraska Municipalities 2020 Annual Conference.

The City Council approved food truck/vendors to set up on city property surrounding Legion Memorial Park on Saturday, October 3<sup>rd</sup> for the Auburn Strokes Paint Out and at other Auburn Arts & Events by their invitation, provided that certificates of insurance are filed with city hall and further that this be approved until revoked.

Public hearing was held to consider the One and Six Year Plan for Street Improvements in the City of Auburn. The plan was reviewed and one change was reported to reflect that Project #M-125(93) P Street would start at 6<sup>th</sup> Street and end at 10<sup>th</sup> Street (instead of 9<sup>th</sup> Street) and that the estimated cost be increased from \$260,000 to \$280,000. There was no opposition. After allowing time for questions and public comment, the public hearing was closed. The City Council approved the adoption of the One and Six Year Plan for Street Improvements by the passage and adoption of Resolution No. 20-20.

The next items on the agenda involved the FY 2020-2021 Budget. It was noted that the City held a public hearing on the 2020-2021 Budget at a separate meeting, at which time a presentation was given comparing the "Proposed 2020-2021 Budget As Published" to the "Adopted 2019-2020 Budget". Comments were heard, questions were asked and answered. Discussion was held throughout the presentation with the following amendments being offered: To lower the City property tax rate from .44 per \$100 of assessed value based on the Tax Year 2020 Valuation to .40 per \$100 of assessed value based on the Tax Year 2020 Valuation (which amendment would then be reflected on the related budget pages, lid calculations, levy calculation, unused restricted funds authority and other affected pages); to decrease the Proposed General Government Budget of Expenditures and Increase the Culture and Recreation Budget of Expenditures each in the amount of \$228,000 to allow necessary improvements to park facilities. It was also noted that the amount of tax rate per \$100 of assessed value based on the Tax Year 2020 Valuation was not amended from the .035377 for the MFO and while the distribution of the disbursements would change, the total amount of budgeted disbursements and transfers would not change.

The 2020-2021 Budget document with the amendments offered was presented for consideration. Council approved the amended FY 2020-2021 budget including cash balances, cash reserves, receipts and expenditures of the city funds, interlocal agreements, capital improvements, capital outlays, grant projects, reuse accounts, keno accounts, sinking funds, and Board of Public Works Proprietary Function Budget and further authorized publication of any changes to the Notice of Budget Hearing and Budget Summary previously published. Approval was given to increase the base of restricted funds by the 2.5% and any additional amount for allowable growth. Approval was given to exceed the budget limit by an additional 1%. The total unused restricted funds authority be set in accordance with the approved allowable increases.

Ordinance No. 6-20 Fixing Compensation of the Officers and Employees of the City was approved.

Ordinance No. 7-20 Annual Appropriation Bill was approved.

Public hearing was held to set the City of Auburn final tax request. After allowing time for all comments, questions, and discussion, the public hearing was closed. The final property tax request for fiscal year 2020-2021 was approved by the passage and adoption of Resolution No. 21-20.

The City Council approved a local housing program rehabilitation grant to Al E. & Mary F. Armstrong based on the quotes presented that allows up to \$10,000 or 30% of the actual eligible costs, whichever amount is less.

The City Council approved a local housing program rehabilitation grant to Felicia & Tony Shefferd based on the quotes presented that allows up to \$10,000 or 30% of the actual eligible costs, whichever amount is less.

The City Council approved the request by Jeff Jones for an extension of his housing rehabilitation project at 1009 Q Street until July of 2021.

The City Council approved the request by Ruth Heywood for an extension of 12 months to complete her project involving rehabilitation of upstairs apartment at 910 Central Avenue.

CDBG #18-HO-36067 (Homeowner Occupied Housing Rehabilitation Program) Drawdown #6 for Activity 0181 General Administration and the related claims were approved.

CDBG #18-HO-36067 (Homeowner Occupied Housing Rehabilitation Program) Drawdown #7 for Activity 0580 Housing Management and the related claims were approved.

CDBG #18-HO-36067 (Homeowner Occupied Housing Rehabilitation Program) Drawdown #8 and the related claims were approved.

Pursuant to the recommendation of the Housing Committee contracts were awarded as part of the Homeowner Occupied Housing Rehabilitation Program CDBG #18-36067 for Project #020 and Project #021.

No action was taken on consideration of a funding agreement with the Auburn Chamber of Commerce.

BKD CPAs & Advisors was approved to provide audit services to the City of Auburn for FY Ending 2020, FY Ending 2021 and FY Ending 2022.

The City Council confirmed the appointment of Troy Wynn to the Auburn Planning Commission.

The request to use the parking lot between Café Metro and the Bulldog Auto Parts businesses for the Trail of Treasures on October 2, October 3, and October 4, 2020 was approved.

Reports from department heads and council committees were given. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for August 2020 was also provided.

September 14, 2020  
Regular Meeting  
Page 4

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett  
City Clerk

R. Daniel White  
Mayor

A complete copy of the minutes is available for inspection at City Hall.

Auburn, Nebraska  
September 14, 2020

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on September 14, 2020, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the Auburn Post Office and at the Nemaha County Courthouse, and having been transmitted to all members of the City Council, all done on or before September 11, 2020. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon roll call, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Council Member Jeanneret moved to dispense with the reading of the August 10, 2020 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Tom Clark moved to approve the financial report; Seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following August claims were presented before the Council for ratification: AFLAC, Wh-73.80; Auburn Arts and Events, Keno Community Betterment-500.00; Baird Holm LLP, Se-1,168.50; Black Hills Energy, Ut-107.94; Blue Cross-Blue Shield, Ins-6,618.10; Come Higher Solutions LLC., Housing Grant Program-3,874.50; Mid-American Benefits Inc., Ins-75.25; NE Dept. of Revenue, Sales and Use Tax-260.09; Auburn Region V Services, Se-700.00; Sonia Kistner, DTR-1,878.00; Sterling West LLC., Se-5,500.00; Sue Charbonnet, DTR-3,225.00; The Standard, Ins-252.38; Time Warner Cable, Se-759.71; Verizon Wireless, Se-48.86; Windstream, Ut-16.22. The following claims (not previously approved by motion or resolution and claims presented for ratification) were presented: Allan Daugherty, Se-120.00; Amazon, Bk-AV-752.20; American Recycling and Sanitation, Se-259.33; Auburn Newspapers, Se-426.30; Auto Air & Repair, Se-558.71; Baker & Taylor, Bk-AV-400.66; BCom Solutions LLC, Se-1,069.00; Beard's Salvage Inc., Su-5.10; Beatrice Area Solid Waste, Fe-341.55; Blackstone Publishing, Bk-AV-1,000.67; Auburn BPW, Ut-6,326.90; Bulldog Auto Supply Inc., Su-442.11; Center Point Large Print, Bk-AV-27.27; Chris Jobe, Ex-350.00; Commercial Recreation Specialties, Re-420.00; Darwin McCollum, Ex-350.00; Eakes Office Solutions, Su-730.13; Eggers Brothers Inc., Su-Se-279.92; Filter Care, Se-38.00; First National Bank Omaha, Card Transactions-495.22; First Wireless Inc., Equip-2,061.50; General Fire & Safety Equipment, Equip-Se-10,106.00; Gilbert Services, Se-100.97; Glenn's Corner Market, Su-44.45; Hotsy Equipment Co., Su-210.00; Linda Bantz, Se-400.00; Lynch's Hardware & Gifts, Su-194.53; Mark Harms, Ex-500.00; Mellage Truck & Tractor, Su-Se-95.00; Microfilm Imaging System Inc., Equip Rental-860.00; Nemaha County, Se-29,000.00; Nemaha County Clerk, Fe-10.00; Nemaha County Sheriff, Se-18.50; OCLC Inc., Sub-187.32; OK Tire, Se-Su-535.22; Omaha World Herald, Sub-331.55; Petty Cash, Se-Su-37.01; Proseal Inc, Su-Se-34,138.56; Reditech, Fe-24.90; Ricoh USA Inc., Su-13.45; Sack Lumber Co., Su-127.53; Schendel Pest Control, Se-850.00; Sitzman Repair & Auto Inc., Se-275.00; SE Area Clerk's Assoc., Mem-10.00; Spartan Stores LLC, Su-149.84; Arbor Day Foundation, Mem-30.00; The Penworthy Co., Bk-AV-151.20; USPS, Su-110.00;

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Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

The City Clerk/Treasurer and City Attorney requested approval for virtual attendance associated with the League of Nebraska Municipalities 2020 Annual Conference. Council Member Erickson moved to allow attendance as requested; Seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Leslie Clark with Auburn Arts and Events addressed the City Council regarding food truck/vendors to set up on city property surrounding Legion Park. Following discussion, Council Member Erickson moved to approve food truck/vendors to set up on city property surrounding Legion Memorial Park on Saturday, October 3<sup>rd</sup> for the Auburn Strokes Paint Out and at other Auburn Arts & Events by their invitation, provided that certificates of insurance are filed with city hall and further that this be approved until revoked. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Public hearing was held to consider the One and Six Year Plan for Street Improvements in the City of Auburn. The Mayor opened the public hearing and the plan was reviewed and one change was reported to reflect that Project #M-125(93) P Street would start at 6<sup>th</sup> Street and end at 10<sup>th</sup> Street (instead of 9<sup>th</sup> Street) and that the estimated cost be increased from \$260,000 to \$280,000. There was no opposition. After allowing time for questions and public comment, the public hearing was closed. Council Member Erickson moved to approve the adoption of the One and Six Year Plan for Street Improvements by the passage and adoption of Resolution No. 20-20. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 20-20

"WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the City of Auburn, and

WHEREAS, a public meeting was held on the 14<sup>th</sup> day of September, 2020, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of the City of Auburn, Nebraska, that the plans and data as furnished are hereby in all things accepted and adopted.”

The next items on the agenda involved the FY 2020-2021 Budget. It was noted that the City held a public hearing on the 2020-2021 Budget at a separate meeting, at which time a presentation was given comparing the “Proposed 2020-2021 Budget As Published” to the “Adopted 2019-2020 Budget”. Comments were heard, questions were asked and answered. Discussion was held throughout the presentation with the following amendments being offered: To lower the City property tax rate from .44 per \$100 of assessed value based on the Tax Year 2020 Valuation to .40 per \$100 of assessed value based on the Tax Year 2020 Valuation (which amendment would then be reflected on the related budget pages, lid calculations, levy calculation, unused restricted funds authority and other affected pages); to decrease the Proposed General Government Budget of Expenditures and Increase the Culture and Recreation Budget of Expenditures each in the amount of \$228,000 to allow necessary improvements to park facilities. It was also noted that the amount of tax rate per \$100 of assessed value based on the Tax Year 2020 Valuation was not amended from the .035377 for the MFO and while the distribution of the disbursements would change, the total amount of budgeted disbursements and transfers would not change.

The 2020-2021 Budget document with the amendments offered was presented for consideration. Council Member Erickson moved to approve the amended FY 2020-2021 budget including cash balances, cash reserves, receipts and expenditures of the city funds, interlocal agreements, capital improvements, capital outlays, grant projects, reuse accounts, keno accounts, sinking funds, and Board of Public Works Proprietary Function Budget and further to authorize publication of any changes to the Notice of Budget Hearing and Budget Summary previously published. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted “YEA”: Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted “NAY”: No one. Motion: Carried. Council Member Erickson moved to increase the base of restricted funds by the 2.5% and any additional amount for allowable growth; Seconded by Council Member Billings and upon roll call vote, the following Council Members voted “YEA”: Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted “NAY”: No one. Motion: Carried. Council Member Erickson moved to exceed the budget limit by an additional 1%. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted “YEA”: Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted “NAY”: No one. Motion: Carried. Council Member Erickson moved that the total unused restricted funds authority be set in accordance with the approved allowable increases. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted “YEA”: Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark and Erickson. The following voted “NAY”: No one. Motion: Carried.

Proposed Ordinance No. 6-20 Fixing Compensation of the Officers and Employees of the City was presented for consideration. The salary proposed for Extra Street Help was changed from \$14.00 to \$14.70 per hour. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 6-20  
Fixing Compensation of Officers and Employees  
(Note: Approved by Suspension of Rules)

Council Member Billings moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Erickson. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one.

Proposed Ordinance No. 7-20 Annual Appropriation Bill was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order.

ORDINANCE NO. 7-20  
Annual Appropriation Bill  
(Note: Approved by Suspension of Rules)

Council Member Billings moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Erickson. Upon calling the roll, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one

Public hearing was held to set the City of Auburn final tax request. After allowing time for all comments, questions, and discussion, the public hearing was closed. Council Member Janssen moved to set the final property tax request for fiscal year 2020-2021 by the passage and adoption of Resolution No. 21-20. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 21 -20  
Resolution Setting the Property Tax Request

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of the City of Auburn passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request:

NOW, THEREFORE, the Governing Body of the City of Auburn resolves that:

1. The 2020-2021 property tax request be set at \$633,600.64 for the General Fund and that the 2020-2021 property tax request for the City's MFO property tax request be set at \$56,037.23. The total tax request resulting in \$689,637.87
2. The total assessed value of property differs from last year's total assessed value by 7%.
3. The tax rate for the General Fund which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be .412879 per \$100 of assessed value and the tax rate for the City's MFO Fund which would levy the same amount of property taxes as last year when multiplied by the new total assessed value of property would be .033196 per \$100 of assessed value.

4. The City of Auburn proposes to adopt a property tax request for the General Fund that will cause its tax rate to be \$.400000 per \$100 of assessed value. The City of Auburn proposes to adopt a property tax request for the City's MFO Fund that will cause its tax rate to be \$.035377 per \$100 of assessed value.

5. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City of Auburn will exceed last year's by 10%.

6. A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2020.

Council Member Billings moved to approve a local housing program rehabilitation grant to Al E. & Mary F. Armstrong based on the quotes presented that allows up to \$10,000 or 30% of the actual eligible costs, whichever amount is less. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve a local housing program rehabilitation grant to Felicia & Tony Shefferd based on the quotes presented that allows up to \$10,000 or 30% of the actual eligible costs, whichever amount is less. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the request by Jeff Jones for an extension of his housing rehabilitation project at 1009 Q Street until July of 2021. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the request by Ruth Heywood for an extension of 12 months to complete her project involving rehabilitation of upstairs apartment at 910 Central Avenue. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve CDBG #18-HO-36067 (Homeowner Occupied Housing Rehabilitation Program) Drawdown #6 for Activity 0181 General Administration and the related claims. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve CDBG #18-HO-36067 (Homeowner Occupied Housing Rehabilitation Program) Drawdown #7 for Activity 0580 Housing Management and the related claims and also to approve CDBG #18-HO-36067 (Homeowner Occupied Housing Rehabilitation Program) Drawdown #8 and the related claims. The foregoing motion was seconded by Council Member Billings and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved that pursuant to the recommendation of the Housing Committee contracts be awarded as part of the Homeowner Occupied Housing Rehabilitation Program CDBG #18-36067 for Project #020 and Project #021. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

There being no one from the Chamber of Commerce present at the meeting, no action was taken on consideration of a funding agreement with the Auburn Chamber of Commerce.

Council Member Billings moved to select BKD CPAs & Advisors to provide audit services to the City of Auburn for FY Ending 2020, FY Ending 2021 and FY Ending 2022 based on their knowledge, reputation, experience performing audits for many entities, references, and ability to provide quality service at a reasonable fee as demonstrated by the proposal submitted. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor White appointed Troy Wynn to the Auburn Planning Commission. Upon calling the roll, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Appointment: Confirmed.

Council Member Janssen moved to approve the request to use the parking lot between Café Metro and the Bulldog Auto Parts businesses for the Trail of Treasures on October 2, October 3, and October 4, 2020. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Reports from department heads and council committees were given. A written financial report was provided by the Auburn Community Redevelopment Authority. A written report of law enforcement activity within the City of Auburn for August 2020 was also provided.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Tom Clark seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

\_\_\_\_\_  
Dan White, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

September 14, 2020

Page 7

I, the undersigned City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 14, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers by the entrance door.

---

Sherry Heskett, City Clerk

**TREASURER'S REPORT**  
**CALENDAR 9/2020, FISCAL 12/2019**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	1,256,100.09	282,072.61	93,512.58	1,444,660.12
STREET CHECKING	384,463.63	51,356.56	55,468.06	380,352.13
STREET BOND/WARRANT CHECKING	15,838.47	971.43		16,809.90
TOTAL CHECKING:	1,656,402.19	334,400.60	148,980.64	1,841,822.15
TOTAL FIRE DEPT SINKING	75,145.70	31.85	.00	75,177.55
TOTAL KENO RESERVE MMA:	35,459.06	1.44	478.45	34,982.05
TOTAL KENO CHECKING	33,927.07	908.71	.00	34,835.78
TOTAL CDBG CHECKING	7,073.53	.00	.00	7,073.53
TOTAL CDBG DTR REUSE	150,151.71	2,133.62	.00	152,285.33
TOTAL CDBG HD SAVINGS:	3,063.91	614.60	.00	3,678.51
TOTAL CRA CHECKING	665,544.64	22,188.01	340.00	687,392.65
TOTAL CITY REC CHECKING	59,714.21	.00	.00	59,714.21
GENERAL CD	100,000.00	400.29		100,400.29
TOTAL C.D. 'S:	100,000.00	400.29	.00	100,400.29
TOTAL CASH ON HAND:	2,786,482.02	360,679.12	149,799.09	2,997,362.05

AGENDA ITEM  
 NO 6

## **AGENDA ITEM NO. 7**

**REPORT NOTATION:** Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

**CLAIMS REPORT**  
 Check Range: 9/09/2020- 9/30/2020

AGENDA ITEM  
 NO 7

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	73.80
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,079.51
CAPITAL BUSINESS SYSTEMS	COPIER LEASE/SUPPLIES	346.01
COME HIGHER SOLUTIONS LLC	LOCAL HOUSING PROGRAM	859.50
JEFF JONES	LOCAL HOUSING PROGRAM	881.70
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE EXPENSES	30.25
AUBURN REGION V SERVICES	CLEANING SERVICE	125.00
THE STANDARD	LIFE INSURANCE	84.32
TIME WARNER CABLE	PHONE ACCT	500.77
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	5,997.08
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	38.66
AUBURN REGION V SERVICES	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	168.63
TIME WARNER CABLE	PHONE ACCT	114.72
	FIRE DEPARTMENT TOTAL	372.01
PARK DEPARTMENT		
AUBURN REGION V SERVICES	CLEANING SERVICE	360.00
	PARK DEPARTMENT TOTAL	360.00
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	35.18
AUBURN REGION V SERVICES	CLEANING SERVICE	125.00
	SR. CENTER DEPARTMENT TOTAL	160.18
LIBRARY DEPARTMENT		
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,025.57
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE EXPENSES	12.00
THE STANDARD	LIFE INSURANCE	30.65
	LIBRARY DEPARTMENT TOTAL	1,068.22
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	21.28
NE DEPT. OF REVENUE	SALES AND USE TAX	63.25
NEBRASKA UC FUND	BENEFIT CHARGES UNEMPLOYMENT	975.71
TIME WARNER CABLE	PHONE ACCT	126.97
	POOL DEPARTMENT TOTAL	1,187.21
	GENERAL FUND TOTAL	9,144.70

**CLAIMS REPORT**  
 Check Range: 9/09/2020- 9/30/2020

VENDOR NAME	REFERENCE	VENDOR TOTAL
STREET FUND		
BLACK HILLS ENERGY	GAS BILL ACCT	24.75
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,513.02
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE EXPENSES	36.00
THE STANDARD	LIFE INSURANCE	89.38
TIME WARNER CABLE	PHONE ACCT	42.29
VERIZON WIRELESS	PHONE ACCT	48.63
		-----
		2,754.07
		-----
	STREET FUND TOTAL	2,754.07
COMM REDEVELOP AUTHORITY		
BAIRD HOLM LLP	LEGAL SERVICES	340.00
		-----
		340.00
		-----
	COMM REDEVELOP AUTHORITY TOTAL	340.00
		=====
	Accounts Payable Total	12,238.77

**CLAIMS REPORT**  
 Check Range: 10/01/2020-10/07/2020

AGENDA ITEM  
 NO 7

VENDOR NAME	REFERENCE	
GENERAL FUND		
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	145.00
ANGELO M. LIGOURI	LEGAL SERVICES	5,901.30
AUBURN NEWSPAPERS	PUBLISHING	293.62
AUBURN BPW	REIMBURSEMENT	159.32
CAPITAL BUSINESS SYSTEMS	COPIER LEASE/SUPPLIES	323.96
EAKES OFFICE SOLUTIONS	SUPPLIES	487.59
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	110.79
KEEP NEBRASKA BEAUTIFUL	MEMBERSHIP	50.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	9.79
MEYER LABORATORY INC	SUPPLIES	81.20
MR. LANDSCAPE NURSERY & GARDEN	TREES	1,916.82
NATHAN WRIGHT	HISTORIC PRESERVATION	307.10
NEBRASKA MUNICIPAL CLERK ASSN.	MEMBERSHIP	35.00
PETTY CASH	PETTY CASH	41.94
SACK LUMBER COMPANY	SUPPLIES	80.58
SCHENDEL PEST CONTROL	PEST CONTROL SERVICES	125.00
	ADMIN TOTAL	10,069.01
FIRE DEPARTMENT		
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	29.98
FIRST WIRELESS INC.	EQUIPMENT	106.00
HEIMAN FIRE EQUIPMENT	BUNKER GEAR	1,389.25
SANDRY FIRE SUPPLY	FIRE EQUIPMENT - HOSE	2,897.00
WEX BANK	FUEL EXPENSE	35.67
	FIRE DEPARTMENT TOTAL	4,457.90
PARK DEPARTMENT		
AMERICAN LAWCARE INC.	LAWNCARE SERVICE	1,200.00
BENNET'S AUTO BODY	GROUNDS MAINTENANCE	1,588.50
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	52.56
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	4,730.79
GLENN'S CORNER MARKET	SUPPLIES	284.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	2.68
MENARDS	SUPPLIES	27.92
MEYER LABORATORY INC	SUPPLIES	32.95
OK TIRE	TIRE REPAIR	22.50
SACK LUMBER COMPANY	SUPPLIES	203.34
Trade Well Pallet, Inc.	WOOD CHIPS	1,800.00
WEX BANK	FUEL EXPENSE	288.72
YOLANDA KERR	FLOWER GARDENING SERVICE	500.00
	PARK DEPARTMENT TOTAL	10,733.96
SR. CENTER DEPARTMENT		
EAKES OFFICE SOLUTIONS	SUPPLIES	12.46
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	548.00
HOBART SALES & SERVICE	EQUIPMENT REPAIRS	344.03

**CLAIMS REPORT**  
 Check Range: 10/01/2020-10/07/2020

VENDOR NAME	REFERENCE	VENDOR TOTAL
	SR. CENTER DEPARTMENT TOTAL	904.49
LIBRARY DEPARTMENT		
AMAZON	BKS/AVS	524.84
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	39.66
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	52.62
BAKER & TAYLOR	BKS/AVS	560.46
AUBURN BPW	REIMBURSEMENT	8.22
CENTER POINT LARGE PRINT	BKS/AVS	136.96
EAKES OFFICE SOLUTIONS	SUPPLIES	388.13
FOLLETT SCHOOL SOLUTIONS INC	SUPPLIES	187.35
GENERAL FIRE AND SAFETY EQUIPM	FIRE ALARM INSPECTION	249.25
OCLC INC	ILL SUBSCRIPTION	62.44
OVERDRIVE, INC.	BKS/AVS	210.48
RICOH USA, INC	EQUIPMENT COPIES	21.63
VERIZON WIRELESS	PHONE ACCT	40.01
	LIBRARY DEPARTMENT TOTAL	2,482.05
	GENERAL FUND TOTAL	28,647.41
STREET FUND		
AUBURN NEWSPAPERS	PUBLISHING 1 & 6 YR PLAN	7.65
AUBURN BPW	REIMBURSEMENT	86.88
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	164.52
FILTER CARE		21.48
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	112.11
LYNCH'S HARDWARE & GIFTS	SUPPLIES	6.48
MACQUEEN EQUIPMENT	PARTS	45.36
MENARDS	SUPPLIES	272.19
OK TIRE	TIRE REPAIR	45.00
PETTY CASH	PETTY CASH	17.70
RUETER'S	PARTS	208.50
SACK LUMBER COMPANY	SUPPLIES	88.36
WEX BANK	FUEL EXPENSE	676.62
		1,752.85
	STREET FUND TOTAL	1,752.85
	Accounts Payable Total	30,400.26

**CITY OF AUBURN, NEBRASKA - HOME OCCUPATION APPLICATION FORM**

Please complete and return with the \$25.00 application fee. Make checks payable to City of Auburn, 1101 J Street, Auburn, NE 68305.

Date: 8/31/2020

Name: Kyle Huntley  
Address: 202 11th St  
Phone: (402) 841-8861

FOR OFFICE USE ONLY

\*State License # \_\_\_\_\_

Type of Building Single Fam. Zone RESIDENTIAL  
HOME

What is the Home Occupation to be: gun smithing + gun sales

Will the Home Occupation have a name? yes

If yes, please state the name: Midwest Rifle company LLC.

Square foot of Home: 884 Square foot of Home to be used: 110

Who is personally responsible for this home occupation? Kyle Huntley

Special Needs: none

Dated: 8/31/2020 Kyle Huntley  
Applicant

=====

Date: \_\_\_\_\_ Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ By: \_\_\_\_\_

City Building Inspector /  
Zoning Commissioner

Approved by City Council: \_\_\_\_\_

Disapproved by City Council: \_\_\_\_\_

\* If applicable

Received 8/31/20 Pd \$25.00 (check)



CHAMBER  
of COMMERCE

AGENDA ITEM  
NO

10

v

October 5, 2020

To Whom It May Concern:

I am writing at the request of the Auburn Chamber Board of Directors to ask that the Auburn Chamber of Commerce be allowed a spot on the agenda for the October 12 City Council meeting. The purpose of the request is to ask for the continued support of the city in the amount of \$2000.00 that would be used for advertising of the Auburn Chamber of Commerce in support of our membership.

I also extend apologies for any misunderstanding if expecting our presence at the September meeting. If you have any other questions or need anything, please let me know.

Thank you,

Tonia Greiner  
Executive Director

*Community ~ Growth ~ Quality of Life*

## FUNDING AGREEMENT

THIS AGREEMENT made and entered into this 14th day of September, 2020, by and between the City of Auburn, Nebraska, a Municipal Corporation, hereinafter referred to as City, and the Auburn Chamber of Commerce, Inc., a Nebraska Nonprofit Corporation, hereinafter referred to as Chamber,

WITNESSETH, the parties hereto wish to enter into a Funding Agreement for the purpose of promoting economic development in the City of Auburn, Nebraska, and its immediate business, industrial and manufacturing environs;

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The parties hereto agree to enter into a funding arrangement for the promotion of economic development as set forth above on the basis of the City's fiscal year ending September 30, 2021.
2. City agrees to fund the promotion of economic development by paying to Chamber the sum of \$2,000.
3. The City's funding as set forth above shall be subject to Chamber using said funds for the purpose of: ... encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign,..., exploiting and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services of the City," all in accordance with Section 13-315 of the Revised Statutes of Nebraska, a copy of which is attached hereto and marked Exhibit "A"
4. As a way of insuring the City's funds will be used in compliance with Section 13-315, the City's Treasurer and the Chamber's President shall reconcile and audit the receipt and expenditure activity of these funds on an annual basis and within sixty (60) days of the close of the City's fiscal year.
5. At the expiration date of this Funding Agreement on September 30, 2021, the parties hereto shall either enter into a new funding agreement for the ensuing fiscal year or this Funding Agreement shall terminate and the end of year reconciliation and audit shall be accomplished as provided in Paragraph 4 above.

IN WITNESS WHEREOF, the parties hereto have executed the foregoing Funding Agreement in duplicate.

City of Auburn, Nebraska, a  
Municipal Corporation

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Auburn Chamber of Commerce, Inc.

\_\_\_\_\_  
President

### **13-315. Appropriation or expenditure; purposes; method; limitation.**

The city commissioners or council of any city, the board of trustees of any village, and the county board of any county in the state shall have the power to appropriate or expend annually from the general funds or from revenue received from any proprietary functions of their respective political subdivision an amount not to exceed four-tenths of one percent of the taxable valuation of the city, village, or county for the purpose of encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign, including a publicity campaign conducted for the purpose of acquiring from any source a municipal electrical distribution system or exploiting and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services, of the city, village, or county. Such sum may be expended directly by the city, village, or county or may be paid to the chamber of commerce or other commercial organization or a similar county organization or multicounty organization or local development corporation to be expended for the purposes enumerated in this section under the direction of the board of directors of the organization. The total amount levied including the appropriation or expenditure made under this section shall not exceed the amount limited by law.

**Source:** Laws 1921, c. 187, § 1, p. 699; C.S.1922, § 4392; C.S.1929, § 18-1201; R.S.1943, § 18-1401; Laws 1969, c. 103, § 1, p. 478; Laws 1972, LB 1261, § 1; Laws 1979, LB 187, § 75; Laws 1980, LB 599, § 5; R.S.1943, (1983), § 18-1401; Laws 1991, LB 840, § 24; Laws 1992, LB 719A, § 30.

#### **Annotations**

Provisions under this section for expenditure of tax money and income from proprietary functions for purchase by a municipality or a county of property for industrial development violate the Constitution, but the provisions of expenditures for other purposes by a municipality or county itself or through private organizations are constitutional. *Chase v. County of Douglas*, 195 Neb. 838, 241 N.W.2d 334 (1976).

There is no hard-and-fast rule in determining whether a proposed expenditure of public funds is valid as devoted to a public use or purpose, and each case must be decided with reference to the object sought to be accomplished and to the degree and manner in which that object affects the public welfare. *Kalkowski v. Nebraska Nat. Trails Museum Found.*, 20 Neb. App. 541, 826 N.W.2d 589 (2013).

RESOLUTION NO. \_\_\_\_\_  
Funding Agreement with Auburn Chamber of Commerce

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, that the proposed agreement between the City of Auburn and the Auburn Chamber of Commerce be approved as presented.

PASSED AND APPROVED, this 12<sup>th</sup> day of October, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

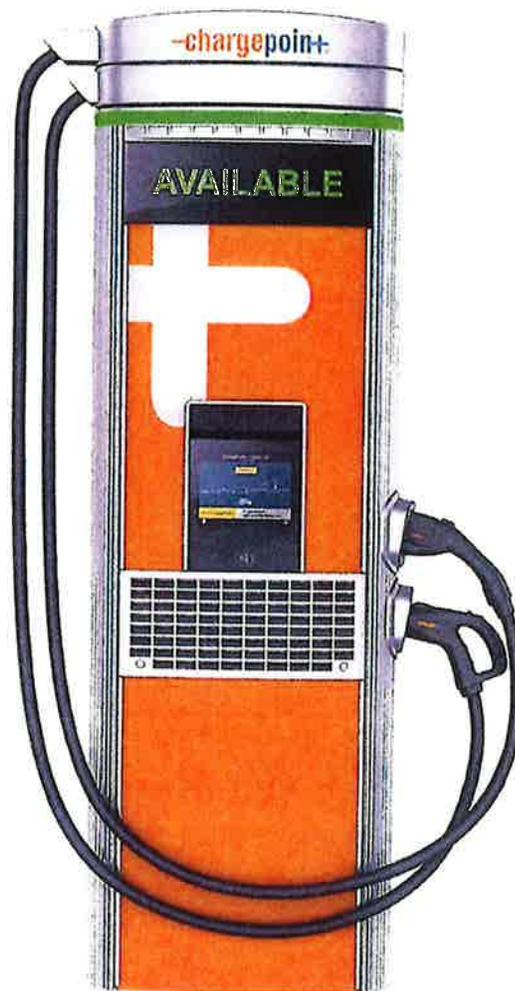
\_\_\_\_\_  
City Clerk

# Express 250

## Specifications and Ordering Information

AGENDA ITEM  
NO

11



Express 250

## Ordering Information

The order codes below represent specific product configurations. Other product options are available. Please contact ChargePoint Sales for information and order codes.

### Hardware

Description		Order Code
Model	Express 250 Station includes 2x Power Modules, 1x CCS1 cable, 1x CHAdeMO cable (NA)	CPE250C-625-CCS1-CHD
	Express 250 Station includes 2x Power Modules, 1x CCS2 cable, 1x CHAdeMO cable (EU)	CPE250C-625-CCS2-CHD
Option	Other cable combinations are available using CCS1, CCS2 and CHAdeMO connectors	Please contact ChargePoint sales

### Software & Services

Description	Order Code
ChargePoint Cloud Plan	Please contact ChargePoint sales
ChargePoint Assure — Prepaid Assure Plan for one Power Module. Express 250 requires 2x EXPRESS-ASSURE <sub>n</sub> to cover the two Power Modules and the CPE250 station.	EXPRESS-ASSURE <sub>n</sub> <sup>1</sup>
ChargePoint Assure — Assure Plan for one Power Module and invoiced annually. Express 250 requires 2x EXPRESS-ASSURE <sub>n</sub> to cover the two Power Modules and the CPE250 station	EXPRESS-ASSURE <sub>n</sub> -COMMIT <sup>1</sup>
Station Activation and Configuration	CPSUPPORT-ACTIVE
ChargePoint Station Installation and Validation	CPE250-INSTALLVALID

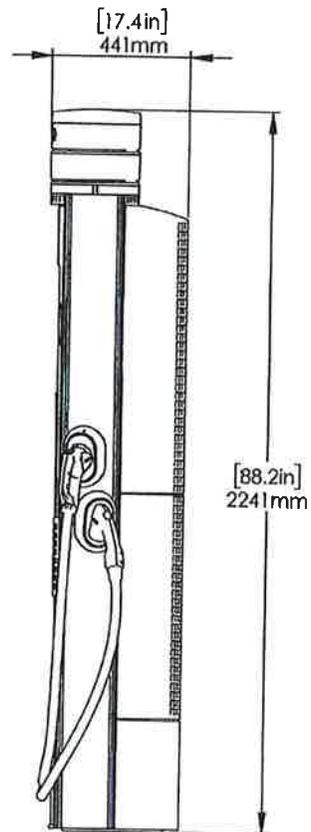
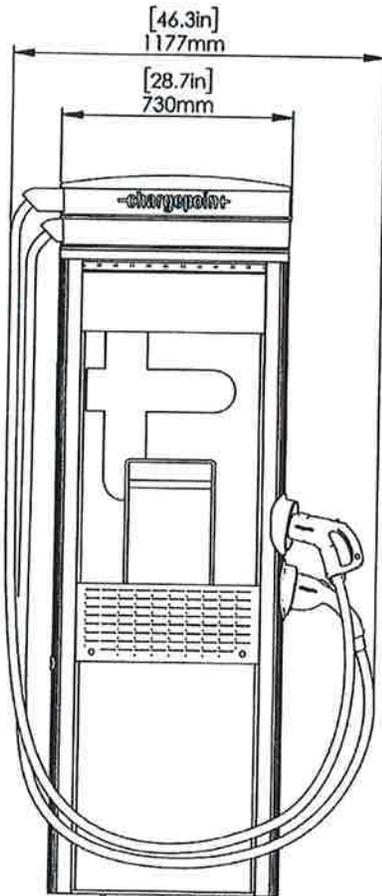
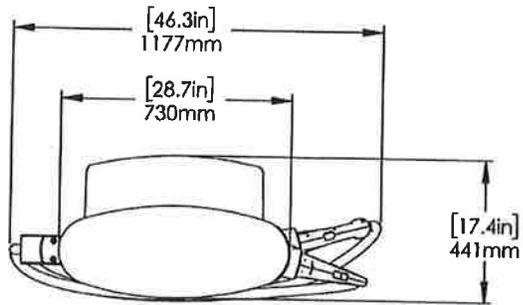
Note: All CPE250 stations require a cloud plan.

<sup>1</sup>Substitute *n* for desired years of service (1, 2, 3, 4 or 5 years).

### Order Code Information

If ordering this...	...the order code is
Express 250 Station includes 2x Power Modules, 1x CCS1 cable, 1x CHAdeMO cable (NA)	CPE250C-CCS1-CHD
3 years of prepaid Assure coverage upon successful site validation. Assure covers Power Modules & station. Express 250 requires 2x EXPRESS-ASSURE3 for its 2 Power Modules.	2 x EXPRESS-ASSURE3
Station Activation and Configuration	CPSUPPORT-ACTIVE

## Architectural Drawings (Dimensions)



## General Specifications

### Station Electrical Input

Input Rating	400V AC, 3-phase, 96A, 50 Hz 480V AC, 3-phase, 80A, 60 Hz
Wiring	L1, L2, L3, Neutral & Earth

### Station Electrical Output

Max Output Power	62.5 kW
Output Voltage, Charging	200–1,000V DC
Max Output Current	156A
Max Modules per Station	2

### Paired Station Electrical Output

Paired Max Output Power	125 kW
Paired Max Output Current	CCS1: 174A or 200A CCS2: 200A CHAdeMO; US: 140A, EU: 125A

### Power Module

Max Output Power	31.25 kW
Max Output Current	78 A
Power Conversion Efficiency	> 95%
Power Factor	0.99 at full load
Harmonics	iTHD < 5% (Complies with IEEE 519 Requirements)
Power Module Cooling	Liquid Cooling Technology

## Functional Interfaces

Max Connector Types per Station	Up to two different connector types per station
Supported Connector Types	CHAdeMO, CCS1 (SAE J1772™ Combo), CCS2 (IEC 61851-23)
Cable Length with Swing Arm*	Full Horizontal Reach: 4.27m (14')
LCD Display	Full-color 254 mm (10 in) display for driver interaction
Top Display	Full-color 508 mm (20 in) LED display for notifications
Authentication	RFID: ISO 15693, ISO 14443, NEMA EVSE 1.2-2015 (UR) Tap to Charge (NFC on Apple & Android): 15118-1 (EIM) Remote: Mobile and in vehicle (if supported by vehicle)

\*Horizontal reach to typical vehicle charging port: 3.76 (12'4")

## Connectivity Features

Vehicle Safety Communication	CHAdeMO – JEVS G104 over CAN, CCS1 – SAE J1772 over PLC and CCS2 — IEC 61851-23
Plug-Out Detection	Power terminated per JEVS G104 (CHAdeMO), SAE J2931 (CCS1) and IEC 61851-23 (CCS2)
Local Area Network	2.4 GHz and 5 GHz WiFi (802.11 b/g/n)
Wide Area Network	4G LTE (fall back to 3G GSM)
Supported Communication Protocols	OCPP
Service and Maintenance	Remote system monitoring, diagnostic, and proactive maintenance

## Safety and Operational Ratings

Station Enclosure Rating	Type 3R, IP54
Station Impact Rating	IK10
Safety and Compliance	UL and cUL listed: complies with UL 2202, UL 2231-1, UL 2231-2, CSA 107.1 CE marking: complies with IEC 62196, IEC 61851
Station Surge Protection	Tested to IEC 6100-4-5, Level 5 (6 kV @ 3,000A). In geographic areas subject to frequent thunder storms, supplemental surge protection at the service panel is recommended.
EMC Compliance	U.S.: FCC part 15 Class A; EU: EN55011, EN55022 and IEC61000-4
Cooling	Liquid Cooling Technology

## ChargePoint Express 250 Datasheet

Storage Temperature	-40°C to 50°C (-40°F to 122°F)
Operating Temperature	-30°C to 50°C (-22°F to 122°F)
Operational Altitude	<3,000 m (<9,800 ft)
Operating Humidity	Up to 95% @ 50°C (122°F) non-condensing

## Generic Specifications

Station Enclosure Dimensions	2,230 mm x 712 mm x 420 mm (7'4" x 2'4" x 1'4")
Power Module Dimensions	760 mm x 430 mm x 130 mm (2'6" x 1'5" x 5")
Station Weight (without Power Modules)	250 kg (551 lb)
Power Module Weight	45 kg (98.5 lb)

## Energy Management Features

Dynamic Power Management	Allows a fixed maximum power output per station or lets the system dynamically manage the power distribution per station
Remote Energy Management	Manage output power via the ChargePoint Admin Portal, API, and Open ADR 2.0b VEN

ChargePoint, Inc. reserves the right to alter product offerings and specifications at any time without notice, and is not responsible for typographical or graphical errors that may appear in this document



ChargePoint, Inc.  
240 East Hacienda Avenue  
Campbell, CA 95008-6617 USA

+1.408.841.4500 or  
+1.877.370.3802 US and Canada toll-free

[chargepoint.com](http://chargepoint.com)

Contact Us

Visit [chargepoint.com](http://chargepoint.com)

Call +1.408.705.1992

Email [sales@chargepoint.com](mailto:sales@chargepoint.com)

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\* Listed by Underwriters Laboratories Inc.



# BPW BOARD UPDATE

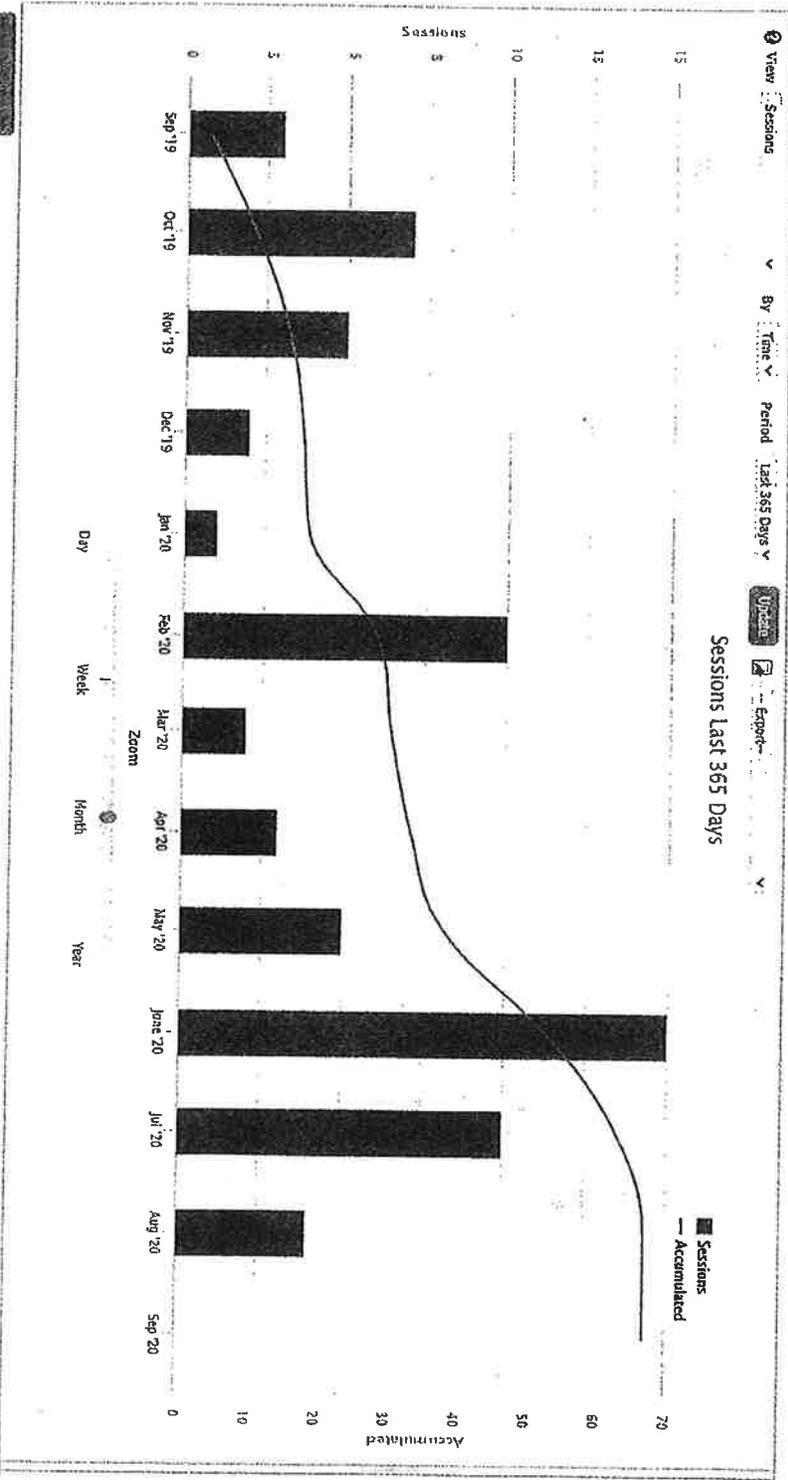
SEPTEMBER 14, 2020

**Chargepoint** Hello David  
Logout

- Dashboard
- Stations
- Drivers
- Reports
- Fleets
- Organizations
- Help

- Analytics
- Reservations
- Financial
- Audit Trail
- Logs
- Alarms

### Analytics Chart



# BPW BOARD UPDATE

SEPTEMBER 14, 2020

ChargePoint x +

na.chargepoint.com/analysis/charts

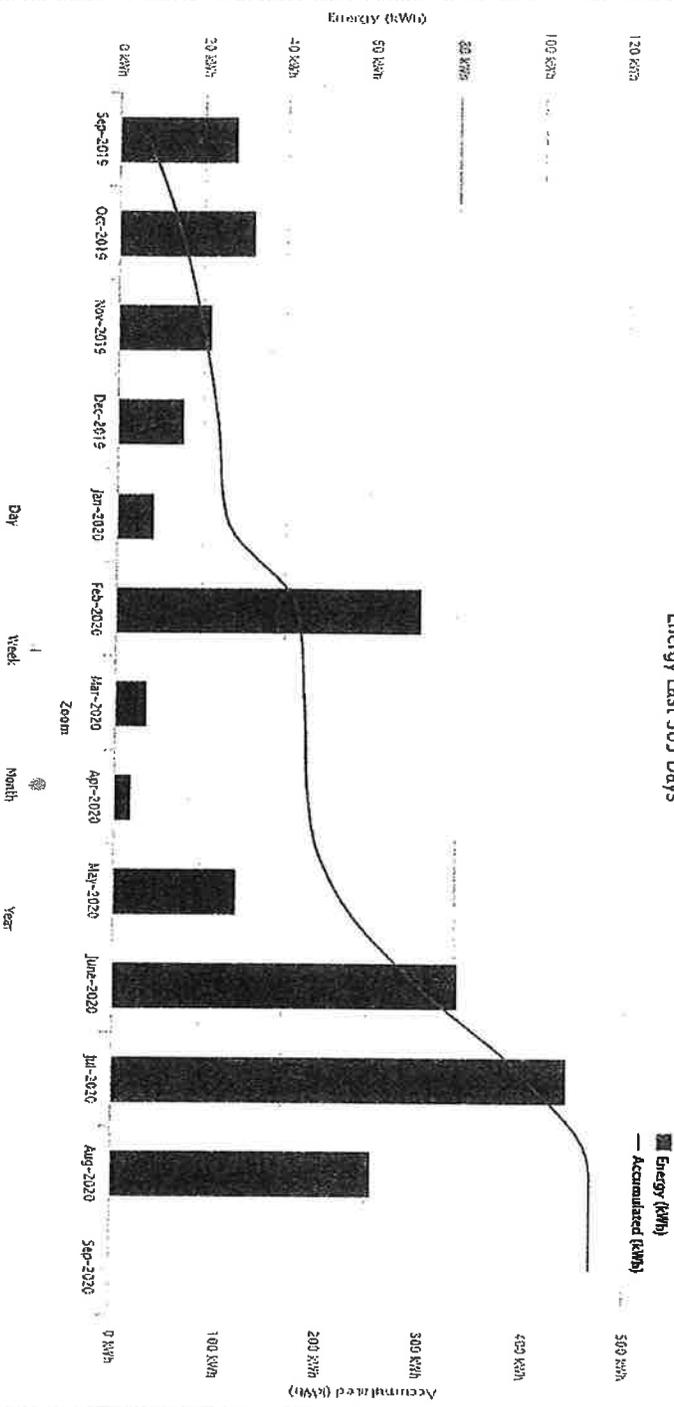
chargepoint Hello David Logout

- Dashboard
- Stations
- Drivers
- Reports
- Fees
- Organizations
- Help
- Analytics
- Reservations
- Financial
- Asset trail
- Logs
- Alarms

### Analytics Chart

View Energy By Time Period Last 365 Days Update Export

Energy Last 365 Days



Filter: Filtered: None

Do not recreate or revise the pages of this document, as revisions and recreations Failure to return both pages of the original document by the filing deadline (October 31) may Highway Allocation funds until the documents are filed.

AGENDA ITEM  
NO 12

RESOLUTION

SIGNING OF THE  
MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE FORM  
2020

Resolution No. \_\_\_\_\_

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body of the municipality authorizing the signing of the certification form.

Be it resolved that the Mayor  Village Board Chairperson  of \_\_\_\_\_  
(Check one box) (Print name of municipality)  
is hereby authorized to sign the attached Municipal Annual Certification of Program Compliance form.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ Nebraska.  
(Month)

City Council/Village Board Members

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City Council/Village Board Member \_\_\_\_\_  
Moved the adoption of said resolution  
Member \_\_\_\_\_ Seconded the Motion  
Roll Call: \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Abstained \_\_\_\_ Absent  
Resolution adopted, signed and billed as adopted.

Attest:

\_\_\_\_\_  
(Signature of Clerk)

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to return both pages of the original document by the filing deadline (October 31) may result in the suspension of Highway Allocation funds until the documents are filed.

## MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE TO NEBRASKA BOARD OF PUBLIC ROADS CLASSIFICATIONS AND STANDARDS 2020

In compliance with the provisions of the State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requiring annual certification of program compliance to the Board of Public Roads

Classifications and Standards, the City  Village  of \_\_\_\_\_  
(Check one box) (Print name of municipality)

hereby certifies that it:

- ✓ has developed, adopted, and included in its public records the plans, programs, or standards required by sections 39-2115 and 39-2119;
- ✓ meets the plans, programs, or standards of design, construction, and maintenance for its highways, roads, or streets;
- ✓ expends all tax revenue for highway, road, or street purposes in accordance with approved plans, programs, or standards, including county and municipal tax revenue as well as highway-user revenue allocations;
- ✓ uses a system of revenue and costs accounting which clearly includes a comparison of receipts and expenditures for approved budgets, plans, programs, and standards;
- ✓ uses a system of budgeting which reflects uses and sources of funds in terms of plans, programs, or standards and accomplishments;
- ✓ uses an accounting system including an inventory of machinery, equipment, and supplies;
- ✓ uses an accounting system that tracks equipment operation costs;
- ✓ has included in its public records the information required under subsection (2) of section 39-2520; and
- ✓ **has attached to this certification, a copy of the resolution of the governing body authorizing the signing of this certification by the Mayor or Village Board Chairperson.**



\_\_\_\_\_  
Signature of Mayor  Village Board Chairperson  (Required) (Date)

\_\_\_\_\_  
Signature of City Street Superintendent (Optional) (Date)

**Return the completed original certification and resolution by  
October 31, 2020 to:**

Nebraska Board of Public Roads Classifications and Standards  
PO Box 94759  
Lincoln NE 68509

# SEND D

Southeast Nebraska Development District

AGENDA ITEM  
NO

13

October 5, 2020

Sherry Heskett  
City of Auburn  
1101 J Street  
Auburn, NE 68305

RE: Drawdown #10 & #9 Admin & Hsg. Mgt. Expenses for 18-HO-36067

Dear Sherry,

Enclosed are Drawdown #10 Admin & #9 Hsg. Mgt. expenses for the Owner Occupied Housing Rehab program. Also included are expenses to date for the program income project for the Longfellow project. After you have reviewed this material, Dan White, Mayor and Sherry Heskett, City Clerk can sign the DD# 10 & DD# 9 forms as noted and mail the original DD forms to SENDD. Please place a copy of this documentation in your grant folder file #4 – Financial Management.

After submittal of the Drawdown for Project #18-HO-36067, in 10 to 30 days, when the automatic transfer is received from NDED and deposited in a non-interest bearing/City CDBG account and following City Council action on such bills, please write the following check(s):

	Total:	CDBG:	Program Income:
Drawdown #10 & #9 Admin & Hsg. Mgt. expenses. The following CDBG Activity Code 0181, 0580 & 0530 bills have not yet been paid. <b>Please mail copies of all checks to the Lincoln SENDD Office.</b>			
SEND D Invoice #'s: 11-12, Acct # 10-291	\$4,734.24	\$4,734.24	\$0.00
SEND D Invoice #'s: 10-11, Acct # 10-292	\$3,750.70	\$3,750.70	\$0.00
MIT Contracting Project #020 – Final #1	\$22,780.00	\$22,780.00	\$0.00
MIT Contracting Project #021 – Final #1	\$16,080.00	\$16,080.00	\$0.00

LINCOLN OFFICE  
2100 Fletcher Ave., Ste. 100  
Lincoln, NE 68521-5862  
Office: 402-475-2560

[www.sendd.org](http://www.sendd.org)

HUMBOLDT OFFICE  
PO Box 308  
Humboldt, NE 68376  
Office: 402-862-2201

*SEND D is an Equal Opportunity Provider and Employer*

# SEND D

Southeast Nebraska Development District

NJC Contracting Project #009 – Final #1	\$17,656.00	\$17,656.00	\$0.00
<b>Totals:</b>	\$65,000.94	\$65,000.94	\$0.00

According to the above figures, the City of Auburn should make the following payments:

\$4,734.24 - Total to SENDD (from CDBG Activity Code 0181) Drawdown #10

\$3,750.70 - Total to SENDD (from CDBG Activity Code 0580) Drawdown #9

\$22,780.00 total to: MIT Contracting (from Activity Code 0530) from Drawdown #9

\$16,080.00 total to: MIT Contracting (from Activity Code 0530) from Drawdown #9

\$17,656.00 total to: NJC Contracting (from Activity Code 0530) from Drawdown #9

**\*\* Please include a copy of this letter and a copy of the contractor checks with your payment\*\***

Please feel free to give me a call at (402) 475-2560 if you have any questions.

Sincerely,



James Warrelmann  
Housing Programs Manager

**LINCOLN OFFICE**  
2100 Fletcher Ave., Ste. 100  
Lincoln, NE 68521-5862  
Office: 402-475-2560

[www.sendd.org](http://www.sendd.org)

**HUMBOLDT OFFICE**  
PO Box 308  
Humboldt, NE 68376  
Office: 402-862-2201

*SEND D is an Equal Opportunity Provider and Employer*



**REQUEST FOR CDBG PROJECT FUNDS for PROJECT activities**  
 (Excludes activity 0181 general administration)  
 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
 NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT  
 See Reverse Side for Instructions / Revised January 2017

<input type="checkbox"/> >= \$100,000	CDBG REQUEST form Project Acty	DED Date Stamp
<input type="checkbox"/> >= 25% Project Final Draw		
<input type="checkbox"/> DED USE ONLY		
DED Reviewed By: _____ Date: _____		

Name of Local Government Grantee <b>City of Auburn</b>	Mailing Address <b>1101 J Street</b>	City <b>Auburn</b>	State <b>NE</b>	ZIP <b>68305</b>
CDBG Grant Number <b>18-HO-36067</b>	Federal Identification Number <b>47-6006083</b>	DUNS Number <b>080199193</b>	SAM Expiration Date <b>11/26/2020</b>	Number sequence order includes Both general admin 0181 requests And project activity requests <b>9</b>
DED Program Representative <b>Nick Droprinski</b>				

**Part I - STATUS OF FUNDS (excludes reporting general administration activity 0181 funds)**

1. Project Grant Funds Received to Date	\$220,934.17	<b>IMPORTANT</b> Complete Part II for all approved activities except 0181 (General Administration) even if funds are not requested.
2. Add: Program Income Received to Date (exclude RLF)	\$54,316.73	
3. Subtotal	\$275,250.90	
4. Less: Federal Project Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3)	\$275,250.90	
5. Total: Project Federal Funds On Hand (Must Agree To Part II, Line 6)		

**Part II - CASH REQUIREMENTS (excludes reporting general administration activity 0181 funds)**

Activity Code Description	0580	0530	0580a	TOTAL
<i>DO NOT INCLUDE ACTIVITY 0181 GENERAL ADMIN</i>				
1. Total Cash Requirements To Date for Project	\$12,643.60	\$322,874.00		\$335,517.60
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)				
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4 (exclude RLF)	\$8,892.90	\$266,358.00		\$275,250.90
4. Total Current Cash Requirements	\$3,750.70	\$56,516.00		\$60,266.70
5. Less: Unpaid Previous Request:				
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)				
7. Net Amount of Federal Funds Requested** ..... \$1,500 MINIMUM CDBG REQUEST. IF NOT FINAL DRAW, A REQUEST LESS THAN \$1,500 IS RETURNED AND NOT PROCESSED				\$60,266.70

*By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.*

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official <b>Dan White, Mayor</b>	Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official <b>Sherry Heskett, City Clerk</b>	Date
Person Preparing Request for CDBG Funds Form Name: <b>James Warrelmann</b>	Organization: <b>SEND</b>	Telephone Number: <b>402-475-2560</b>
DEPARTMENT OF ECONOMIC DEVELOPMENT USE ONLY	AMOUNT APPROVED: \$ _____	TITLE: _____
	INITIALS: _____	DATE: _____

\*\* If the Net Amount of Federal Funds Requested (Part II # 7) is greater/less than the total project (excluding activity 0181) or \$100,000, submit a copy of the invoices for this request.  
 PLEASE REFER TO INSTRUCTIONS FOR ADDITIONAL GUIDANCE. **INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED**  
 \*\*\* To update calculations, either tab two(2) fields or click on a different field with your mouse.  
 Effective January 5, 2017 DD #9



**REQUEST FOR CDBG FUNDS / Activity 0181 General Administration Only**  
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**  
**NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT**  
 See Reverse Side for Instructions / Revised January 2017

<input type="checkbox"/> Draw #	<b>CDBG REQUEST form ACTY 0181</b>	<b>DED Date Stamp</b>
<input type="checkbox"/> Final Draw		
DED USE ONLY		
DED Reviewed By		
Date		

Name of Local Government Grantee <b>City of Auburn</b>	Federal Identification Number <b>18-HO-36067</b>	DUNS Number <b>47-6006083</b>	SAW Expiration Date <b>080199193</b>	Number sequence order includes Both general admin 0181 requests And project activity requests <b>11/26/2020</b>	City <b>Auburn</b>	State <b>NE</b>	ZIP <b>68305</b>
Mailing Address <b>1101 J Street</b>		DED Program Representative <b>Nick Droplinski</b>					

**Part I - STATUS OF FUNDS ACTIVITY 0181 GENERAL ADMINISTRATION**

1. Grant Funds Received to Date for activity 0181 general administration	<b>\$13,091.84</b>	<b>IMPORTANT</b>	<b>PART III GRANTEE</b> General Administration Award CDBG activity 0181 Amount Awarded \$ <b>25,000.00</b>
2. Add: Program Income Received to Date			
3. Subtotal			
4. Less: Federal Administration Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3) activity 0181	<b>\$13,091.84</b>	Complete Part II for approved activity 0181 general administration only.	90% General Admin Award max total draw prior to closeout <b>\$ 22,500.00</b>
5. Total: Federal Administration Funds On Hand (Must Agree To Part II, Line 5) activity 0181			

**Part II - CASH REQUIREMENTS ACTIVITY 0181 GENERAL ADMINISTRATION**

<b>Activity Code 0181</b>		<b>GENERAL ADMINISTRATION ONLY</b>	
1. Total Cash Administration Requirements To Date		<b>project activities not applicable</b>	0181 General Administration
2. Less: Local Funds Applied (Includes RLF)			<b>\$17,826.08</b>
3. Less: Federal Funds Disbursed Total Must Agree To Part I, Line 4			<b>\$13,091.84</b>
4. Total Current Cash Requirements			<b>\$ 4,734.24</b>
5. Less: Unpaid Previous Request for activity 0181 general administration			
6. Less: Federal Funds On Hand for activity 0181 general administration (Must Agree To Part I, Line 5)			
7. Net Amount of Federal Funds Requested ..... \$500 MINIMUM GENERAL ADMINISTRATION ACTIVITY 0181 REQUEST, UNLESS IT IS THE FINAL DRAW			<b>\$ 4,734.24</b>

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official <b>Dan White, Mayor</b>	Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official <b>Sherry Heskett, City Clerk</b>	Date
Person Preparing Request for CDBG Funds Form Name: <b>James Warrelmann</b>	Organization: <b>SEND</b>	Telephone Number: <b>402-475-2560</b>
DEPARTMENT OF ECONOMIC DEVELOPMENT USE	AMOUNT APPROVED: \$	TITLE
		INITIALS: DATE:

**INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED**  
 Effective January 9, 2017  
 DD# 10 - Admin

RESOLUTION NO. \_\_\_\_\_

TO APPROVE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT COMMERCIAL REUSE FUNDING AS SUGGESTED BY THE REVITALIZATION REVIEW COMMITTEE

SUGGESTED ACTIONS OF REVITALIZATION REVIEW COMMITTEE:

Project #	Address	Total Request	Match	Match %	ReUse	ReUse %	Grant	Grant %	Loan	Loan %
RU 6	1304 Courthouse Ave	\$ 27,412.67	\$ 6,855.00	0.25	\$ 20,557.67	0.75	\$ 15,418.25	0.75	\$ 5,139.42	0.25
RU 7	905 Central Ave	\$ 5,180.00	\$ 1,295.00	0.25	\$ 3,885.00	0.75	\$ 2,913.75	0.75	\$ 971.25	0.25
RU8	910 Central Ave	\$ 4,500.00	\$ 1,125.00	0.25	\$ 3,375.00	0.75	\$ 2,531.25	0.75	\$ 843.75	0.25
RU 9	1206 J Street	\$ 45,750.00	\$ 11,437.50	0.25	\$ 34,312.50	0.75	\$ 25,734.38	0.75	\$ 8,578.12	0.25
RU 10	905 Central Ave	\$ 3,500.00	\$ 875.00	0.25	\$ 2,625.00	0.75	\$ 1,968.75	0.75	\$ 656.25	0.25
	Totals	<b>\$ 86,342.67</b>	<b>\$ 21,587.50</b>		<b>\$ 64,755.17</b>		<b>\$ 48,566.38</b>		<b>\$ 16,188.79</b>	

WHEREAS, the City of Auburn, Nebraska has received a previous Community Development Block Grant for commercial rehabilitation and,

WHEREAS, CDBG reuse funds for commercial rehabilitation are to be used for making grants and loans to private businesses and property owners in accordance with the City's CDBG Downtown Revitalization Reuse Plan, program, and governing regulations, and,

WHEREAS, the City has previously adopted an amended Downtown Revitalization Reuse Plan meeting the requirements of the Community Development Block Grant program and,

WHEREAS, the City of Auburn CDBG Revitalization Review Committee, has recommended commercial rehabilitation applications presented by these area property owners as spelled out in the Memorandum of Understanding (MOU) to finance construction for commercial rehab, and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Auburn, Nebraska hereby approves a total granted amount of \$48,566.38 and total loaned amount of \$ 16,188.79 to the applicant subject to the City's CDBG Downtown Revitalization Reuse Plan, program guidelines and regulatory provisions governing the Downtown Revitalization Reuse Plan and subject to the specific MOU's signed regarding each applicant.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Auburn, that the Mayor is hereby authorized and directed to execute all necessary and appropriate documents on behalf of the City of Auburn to effect acceptance of the suggested grant and loan amounts, contingent upon approval of the property owners and City Attorney as to form.

Passed and adopted on this \_\_\_ day of October 2020.

CITY OF AUBURN, NEBRASKA

ATTEST:

\_\_\_\_\_  
Dan White, Mayor

\_\_\_\_\_  
Sherry Heskett, City Clerk

**Special Designated License  
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions  
Late applications are non-refundable and will be rejected

**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): NOV 7

Event Start Time(s): 10AM

Event End Time(s): 10PM

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 X 24 (ALL 3 LEVELS)

Outdoor area to be licensed in length & width: - X - (Diagram Form #109 must be attached)

Type of Event: G75s CHRISTMAS HOLIDAYS 2020 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON + OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

\*Signature Authorized Representative: *Ruth Heywood* Printed Name RUTH HEYWOOD

*I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.*

\*Retail licensee – Must be signed by a member listed on permanent license  
\*Non-Profit Organization – Must be signed by a Corporate Officer

**Local Governing Body completes below:**

The local governing body for the City/Village of \_\_\_\_\_ OR County of \_\_\_\_\_ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

**Special Designated License  
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions  
Late applications are non-refundable and will be rejected

**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s):

NOV 19

Event Start Time(s):

5 PM

Event End Time(s):

10 PM

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 X 24 (ALL 3 LEVELS)

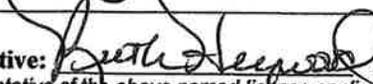
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Local Governing Body Authorized Signature

Date

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721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): NOV 21 \_\_\_\_\_

Event Start Time(s): 10 AM \_\_\_\_\_

Event End Time(s): 10 PM \_\_\_\_\_

Alternate Date: N/A \_\_\_\_\_

Alternate Location Building & Address: N/A \_\_\_\_\_

Event Building Name: GALLERY 75 \_\_\_\_\_

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305 \_\_\_\_\_

Indoor area to be licensed in length & width: 80 x 24 (ALL 3 LEVELS) \_\_\_\_\_

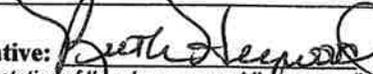
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Local Governing Body Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_



AGENDA ITEM  
NO 17

October 12, 2020

## City of Auburn

1101 J Street  
Auburn, Nebraska 68305  
402-274-3420  
402-274-4154 fax  
www.auburn.ne.gov

### MAYOR

Dan White

### COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Chris Erickson

Rick Janssen

Jeff Jeanneret

### Street Department Activity Report (September 2020)

- Appliance and Furniture Recycle Lot – 3 times
- Brush Lot – 4 times
- Burned brush lot – 2 times
- Worked on equipment at city shop
- Garbage run at Parks/Rec Complex/business area weekly
- Cleaned storm drains
- Filled potholes around town
- Sprayed weeds in Parks and Rec Complex and helped with mowing
- Backfill basement with dirt and planted grass seed at 2020 M Street
- Planted 25 trees in parkway area for the 2020 Tree Planting Program
- Built a catch basin at 26<sup>th</sup> & P Street and installed 150 feet of tubing for drainage problem
- Swept streets around town
- Worked on alley approaches

Harry Bridgmon  
Street Commissioner



EQUAL HOUSING OPPORTUNITY



MONTHLY LAW ENFORCEMENT REPORT TO THE  
MAYOR AND CITY COUNCIL OF THE CITY OF  
AUBURN

FOR THE MONTH OF SEPTEMBER 2020

Total Number of Calls within the City of Auburn	149
Total Number of Ordinance/Animal Calls	16
Total Number of Actual Criminal Cases Reported/Initiated	14

Respectfully submitted,



Brent Lottman  
Sheriff

City of Auburn  
TIF Activity

Report Date 9-30-2020

Date	Description	Auburn 1		Auburn 1		Terrace		Auburn		Hemmingsen		West		Orschein
		Account	Activity	Project #2	SE Corner	Heights I	Heights II	Bowling Center I	Bowling Center II	Funeral Home	Core Area	Project		
5/31/2020	Balance	\$ 699,962.58	\$ 521,676.99	\$ 134,844.09							\$ 8,761.53	\$ 13,167.51	\$ 21,512.46	
6/12/2020	Co. Collections	\$ 3,288.25		\$ 1,052.87							\$ 186.93	\$ 2,048.45		
6/30/2020	City-west waterline	\$ (15,215.96)										\$ (15,215.96)		
6/30/2020	Orschein Balance	\$ (21,512.46)											\$ (21,512.46)	
6/30/2020	Interest on Account	\$ 57.55	\$ 44.89	\$ 12.09						\$ 0.57				
7/10/2020	Co. Collections	\$ 314.72		\$ 314.72										
7/14/2020	Baird Holm-Legal	\$ (369.00)									\$ (369.00)			
7/31/2020	Interest on Account	\$ 58.43	\$ 45.58	\$ 12.27							\$ 0.58			
8/11/2020	Baird Holm-Legal	\$ (1,168.50)									\$ (1,168.50)			
8/14/2020	Co. Collections	\$ 72.61		\$ 72.61										
8/31/2020	Interest on Account	\$ 56.42	\$ 44.01	\$ 11.85						\$ 0.56				
9/11/2020	Co. Collections	\$ 22,132.26		\$ 10,549.58							\$ 1,022.18	\$ 10,560.50		
9/16/2020	Baird Holm-Legal	\$ (340.00)									\$ (340.00)			
9/30/2020	Interest on Account	\$ 55.75	\$ 42.37	\$ 11.71							\$ 0.56	\$ 1.11		
9/30/2020	Balance	\$ 687,392.65	\$ 521,853.84	\$ 146,881.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,095.41	\$ 10,561.61	\$ -	

AGENDA ITEM  
NO 18