

AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
FEBRUARY 8, 2021

1. **PLEDGE OF ALLEGIANCE**

2. **ANNOUNCE** – “This is an open meeting of the Auburn City Council. The City abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed for public viewing on the North wall of these Chambers by the entrance door as required by State Law.”

3. **ROLL CALL**

4. **RECOGNITION OF VISITORS***

*The Mayor may fix the time allotted for each individual or each topic. A five-minute limit will apply for each speaker. Speakers are requested to address the Council when presenting. Speakers desiring or requesting to give more information than can be presented in 5 minutes are requested to submit written material (by the Thursday prior to the regularly scheduled meeting) to City Hall for distribution to the Council, Mayor, and required Department Heads.

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The Council is not required to allow citizens to speak at each meeting but may not forbid public participation at all meetings.

5. **APPROVAL OF MINUTES OF PREVIOUS MEETING(S).**
6. **APPROVAL OF FINANCIAL REPORT.**
7. **CLAIMS.**
8. **CONSIDERATION OF REQUEST** for Attendance at Meeting(s).
9. **CONSIDERATION OF REQUEST FOR FUNDING** for Auburn Arts and Events (Auburn Birthday Celebration) (presented by Leslie Clark).
10. **AUDIT REPORT/PRESENTATION** by BKD.
11. **REVIEW & CONSIDERATION FOR POSSIBLE APPROVAL** of Bids received by the City for the proposed sale of City owned real estate after nuisance abatement, pursuant to Resolution No. 27-20 passed by the Council on November 9, 2020, as well as the City’s published notice of sale of real estate. Approval of real estate transfer to be completed by Ordinance.
12. **CONSIDERATION FOR POSSIBLE APPROVAL** of request transfer agreements for A1 Fiber service with the City to Pinpoint Auburn Inc as requested by ANF Investments, LLC. (request by S. Kudrna)
13. **CONSIDERATION OF REQUEST FOR APPROVAL** of CDBG #18-HO-36067 (Owner Occupied Housing Rehab program) Drawdown #15 Admin and related claims.
14. **CONSIDERATION OF REQUEST FOR APPROVAL** of CDBG #18-HO-36067 (Owner Occupied Housing Rehab program) Drawdown #16 Hsg.Mgt. Expenses and related claims.

15. **UPDATE** on City Administrator position.
16. **REPORTS/RECOMMENDATIONS** - - From Dept. Heads/Brds.
 - a. Street Department
 - b. Fire Department
 - c. Library
 - d. Treasurer
 - e. Airport Report
 - f. Board of Health
17. **REPORTS/RECOMMENDATIONS** - - From Committees.
 - a. Street Committee
 - b. Keep Auburn Beautiful
 - c. Economic Development
 - d. Safety Committee
 - e. Building Committee
 - f. Legislative
 - g. Parks and Pool Committee
 - h. Housing
 - i. Other Committees & Reports
18. **ADJOURNMENT.**

AGENDA ITEM
NO 5

Auburn, Nebraska
January 11, 2021

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on January 11, 2021, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before January 8, 2021. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska, recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon calling the roll, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Visitors were present and comments were made regarding an agenda item from the last City Council Meeting held on December 14, 2020 with regards to the Public Proclamation dated November 25, 2020. No action was taken.

Council Member Erickson moved to dispense with the reading of the December 14, 2020 meeting's minutes and to approve the same as written. The foregoing motion was seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the financial report; Seconded by Council Member Tom Clark and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

The following December claims were presented before the Council for ratification: Aflac, Wh-73.80; American Recycling & Sanitation, Se-374.66; Black Hills Energy, Ut-441.61; Blue Cross-Blue Shield, Ins-6,618.10; Auburn Board of Public Works, Ut-Reim-7,516.13; City of Auburn, Reim West Waterline-13,400.68; Come Higher Solutions, Local Housing Program-517.50; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-156.50; Nemaha County, Se-29,000.00; Peggy Kuser, DTR Project-6,510.00; Region V Services, Se-300.00; Ruth Heywood, DTR Project-4,247.96; The Standard, Ins-355.23; Time Warner Cable, Se-697.13; Verizon Wireless, Se-89.73; Windstream, Se-271.74; Wex Bank, Su-794.28. The following January claims were presented before the Council for approval or ratification: AKRS, Su-45.64; Amazon, Bk-AV-260.86; Auburn Chamber of Commerce, ED-2,110.00; Auburn Development Council, ED-5,000.00; Auburn Newspapers, Se-195.51; Auto Air & Repair, Su-Se-536.52; Baker & Taylor, Bk-AV-332.07; Blackstone Publishing, Bk-AV-294.51; Bobcat of Omaha, Su-388.86; Bulldog Auto Supply, Su-208.39; Center Point Large Print, Bk-AV-25.87; Eakes Office Solutions, Su-531.19; Eggers Brothers Inc., Su-91.55; Farmers Cooperative, Su-33.61; Filter Care, Se-23.05; Kidwell, Equip-Se-4,285.00; Lotter Tree Service, Se-300.00; Lynch's Hardware & Gifts, Su-80.00; Macqueen Equipment, Su-1,528.11; Martin Marietta Materials, Su-1,559.04; Menards, Su-119.96; Meyer Laboratory Inc., Su-132.50; NE State Fire Marshal, Inspect-36.00; Nemaha County Clerk, Se-Reim-313.61; OCLC Inc., Sub-312.20; OK Tire, Su-Se-343.33; Petty Cash, Se-Su-157.13; Ricoh USA Inc., Su-19.75; Sack Lumber, Su-24.50; USPS, Su-110.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-

Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-Licenses; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Parts; Sub-Subscription; TIF-Tax Increment Financing; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 29, 2011. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

There weren't any requests to attend meetings or trainings.

Leslie Clark presented preliminary plans for a city wide event to celebrate Auburn's birthday and Auburn's Summer Sounds Concert Series. Following discussion regarding the potential source of funding, Council Member Billings moved to approve funding in the amount of \$6,000 for Auburn's Summer Sounds Concert Series. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved to approve the issuance of Special Designated Liquor Licenses for Ruth Heywood at Gallery 75 located at 1122 J Street to be held on February 11, 2021, February 13, 2021, March 18, 2021, March 20, 2021, April 1, 2021, April 22, 2021, May 1, 2021 and May 27, 2021 as requested. The foregoing motion was seconded by Council Member Jeanneret and upon roll call vote, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Chris Erickson introduced the Resolution No. 1-21 and moved its adoption. Council Member Katy Billings seconded the foregoing motion and on roll call on the passage and adoption of Resolution No. 1-21, the following voted YEA: Katy Billings, Shawn Clark, Tom Clark, Chris Erickson, Rick Janssen, and Jeff Jeanneret. The following voted NAY: No one. Whereupon the Mayor declared said motion carried and said Resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

CALL RESOLUTION

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CITY OF AUBURN, NEBRASKA (THE "CITY"), IN THE STATE OF NEBRASKA, as follows:

Section 1. The following bonds, in accordance with their option provisions, are hereby authorized to be called for redemption and payment on a date to be determined pursuant to a Call Direction (defined below), after which date interest on the bonds will cease:

Combined Utilities Revenue Refunding Bonds, Series 2018, dated April 12, 2018 (the "2018 Bonds"), pursuant to a Resolution adopted by the Board of the District on February 12, 2018, numbered as shown on the books of the Paying Agent and Registrar, becoming due and bearing interest as follows:

<u>Principal Amount</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
\$400,000	October 1, 2021	2.050%	050513 BW9
\$410,000	October 1, 2022	2.200%	050513 BX7
\$425,000	October 1, 2023	2.350%	050513 BY5
\$435,000	October 1, 2024	2.500%	050513 BZ2
\$280,000	October 1, 2025	2.650%	050513 CA6

Said 2018 Bonds are subject to redemption at any time on or after April 12, 2021, at the principal amount thereof plus accrued interest to date fixed for redemption, and said interest is payable semiannually.

Section 2. Some or all of the 2018 Bonds, as determined by an Authorized Officer in the Call Direction (defined in Section 4 below) are hereby authorized to be irrevocably called for redemption on such date as determined by an Authorized Officer (the particular 2018 Bonds called for redemption as set forth in the Call Direction are referred to as the "Refunded Bonds").

Section 3. The Refunded Bonds are to be paid off at the office of the City Treasurer of the City of Auburn, Nebraska, in its capacity as paying agent and registrar for the Refunded Bonds (the "Paying Agent").

Section 4. The Mayor or the City Clerk (each, an "Authorized Officer") are each individually hereby authorized at any time on or after the date of this resolution to direct the call of all or a portion of the 2018 Bonds (such portion, as so designated, is referred to herein as the "Refunded Bonds") on behalf of the City and such direction, when made in writing (the "Call Direction"), shall constitute the action of the City without further action of the Council. The Call Direction shall include a description of that portion of the 2018 Bonds called for redemption as determined appropriate by the Authorized Officers. The Call Direction shall be made by an Authorized Officer not later than December 31, 2021, after which date the Authorized Officers shall have no authority to make any such determination hereunder without further action of the Board and this resolution shall be of no further force and effect.

Section 5. An executed Call Direction shall be filed with Paying Agent, which delivery is necessary in order for the call of the Refunded Bonds as called for redemption in the Call Direction to be effective hereunder. The Paying Agent shall be directed in the Call Direction to mail notice to all registered owners of the Refunded Bonds as called for redemption to be redeemed not less than thirty days prior to the date fixed for redemption in accordance with resolution authorizing the issuance of the Refunded Bonds and to take all other actions deemed necessary in connection therewith.

Council Member Chris Erickson introduced Ordinance No. 1-21 entitled:

AN ORDINANCE AUTHORIZING THE ISSUANCE OF COMBINED UTILITIES REVENUE REFUNDING BONDS, SERIES 2021, OF THE CITY OF AUBURN, NEBRASKA, IN THE PRINCIPAL AMOUNT NOT TO EXCEED TWO MILLION DOLLARS (\$2,000,000) TO REFINANCE CERTAIN OUTSTANDING BONDS OF THE CITY; AUTHORIZING OFFICERS OF THE CITY TO DESIGNATE FINAL TERMS FOR SAID BONDS WITHIN STATED PARAMETERS; PRESCRIBING THE FORM OF SAID BONDS; PLEDGING AND HYPOTHECATING THE REVENUES AND EARNINGS OF THE WATERWORKS PLANT AND DISTRIBUTION SYSTEM, SANITARY SEWER SYSTEM AND ELECTRIC DISTRIBUTION SYSTEM OWNED BY THE CITY FOR THE PAYMENT OF SAID BONDS; AUTHORIZING OFFICERS OF THE CITY TO APPROVE AND ENTER INTO A CONTRACT ON BEHALF OF THE CITY WITH THE HOLDERS OF SAID BONDS; PROVIDING FOR THE SALE OF THE BONDS; AUTHORIZING THE DELIVERY OF THE BONDS TO THE PURCHASER; PROVIDING FOR THE DISPOSITION OF THE BOND PROCEEDS AND ORDERING THE ORDINANCE PUBLISHED IN PAMPHLET FORM

and moved that the statutory rule requiring reading on three different days be suspended. Council Member Tom Clark seconded the motion to suspend the rules and upon roll call vote on the motion the following Council Members voted YEA: Shawn Clark, Tom Clark, Chris Erickson, Rick Janssen, Jeff Jeanneret, and Katy Billings. The following voted NAY: No one. The motion to suspend the rules was adopted by three-fourths of the Council and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Council Member Chris Erickson moved for final passage of the ordinance, which motion was seconded by Council Member Katy Billings. The Mayor then stated the question was "Shall Ordinance No. 1-21 be passed and adopted?" Upon roll call vote, the following Council Members voted YEA: Tom Clark, Chris Erickson, Rick Janssen, Jeff Jeanneret, Katy Billings, and Shawn Clark. The following voted NAY: No one. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor in the presence of the

Council signed and approved the ordinance and the Clerk attested the passage and approval of the same and affixed her signature thereto and ordered the Ordinance to be published in pamphlet form as provided therein. A true, correct and complete copy of said ordinance is attached.

Pursuant to the recommendation of the Housing Committee, Council Member Janssen moved to award a contract to Bantz Quality Builders as part of the Homeowner Occupied Housing Rehabilitation Program CDBG #18-HO-36067 for Project #021. The foregoing motion was seconded by Council Member Erickson and upon roll call vote, the following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved that the governing body of the City of Auburn adopt the Nemaha Natural Resources Hazard Mitigation Plan 2020 in its entirety by the passage and adoption of Resolution No. 2-21. The foregoing motion was seconded by Council Member Janssen and upon roll call vote, the following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark and Erickson. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NUMBER 2-21

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed in to law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan was prepared by the Nemaha Natural Resources District, with assistance from JEO Consulting Group, Inc.

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the counties and participating jurisdictions located within the planning boundary by identifying the hazards that affect Auburn and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards, and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of the City of Auburn in the form of a resolution and further requesting approval of the plan at the Federal Level; and

NOW, THEREFORE, the governing body of the City of Auburn does herewith adopt the Nemaha Natural Resources Hazard Mitigation Plan 2020 in its entirety;

Information was provided regarding an application to USDA Rural Development for financial assistance to help fund new fire equipment. A notice having appeared in the newspaper, the public was given the opportunity to ask questions and make comments. There weren't any questions and no opposition was presented regarding said application.

Mayor White reappointed Jenna Henrichs, Maria Buitrago-Hudson, Chantelle Wilke, Jamie Aue, Cassie Allen, Codi Sailors, Cori Rademacher, Jennifer Hawley, Katy Billings, Logan Merz, Lynsey Schmidt, Megan Bergmier, and Cassie Greene to the Adult City Recreation Committee. Upon calling the roll, the following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Reappointments: Confirmed.

There weren't any appointments to the Board of Adjustment.

The Mayor reappointed Shane Charbonnet and Janny Crotty to the Historic Preservation Board. Upon calling the roll, the following Council Members voted "YEA": Billings, Shawn Clark, Tom

Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Reappointments: Confirmed.

Mayor White appointed John Billings to the Auburn Planning Commission to fill the vacancy created by the resignation of Derek Hemmingsen. Upon calling the roll, the following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Council Member Billings abstained from voting. Appointment: Confirmed.

Written reports were provided by department heads, the Auburn Community Redevelopment Authority and Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment to meet at the call of the Mayor. Council Member Janssen seconded the foregoing motion and upon roll call vote, the following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Shawn Clark, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Dan White, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 11, 2021; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meeting Act is posted on the North wall of the City Council Chambers at the entrance door.

Sherry Heskett, City Clerk

City Council Proceedings
January 11, 2021

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on January 11, 2021, at 7:00 o'clock P.M., in Regular Meeting, open to the general public.

The meeting was called to order by Mayor Dan White. Upon calling the roll, the following members of the City Council were present: Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. Absent: No one.

Mayor White announced "I am required by law to inform the public that a copy of the Open Meetings Act is posted on the North wall of these Chambers by the entrance door".

Visitors were present and comments were made regarding an agenda item from the last City Council Meeting held on December 14, 2020 with regards to the Public Proclamation dated November 25, 2020. No action was taken.

The City Council approved the December 14, 2020 meeting's minutes as written.

The City Council approved the financial report.

The following December claims were presented before the Council for ratification: Aflac, Wh-73.80; American Recycling & Sanitation, Se-374.66; Black Hills Energy, Ut-441.61; Blue Cross-Blue Shield, Ins-6,618.10; Auburn Board of Public Works, Ut-Reim-7,516.13; City of Auburn, Reim West Waterline-13,400.68; Come Higher Solutions, Local Housing Program-517.50; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-156.50; Nemaha County, Se-29,000.00; Peggy Kuser, DTR Project-6,510.00; Region V Services, Se-300.00; Ruth Heywood, DTR Project-4,247.96; The Standard, Ins-355.23; Time Warner Cable, Se-697.13; Verizon Wireless, Se-89.73; Windstream, Se-271.74; Wex Bank, Su-794.28. The following January claims were presented before the Council for approval or ratification: AKRS, Su-45.64; Amazon, Bk-AV-260.86; Auburn Chamber of Commerce, ED-2,110.00; Auburn Development Council, ED-5,000.00; Auburn Newspapers, Se-195.51; Auto Air & Repair, Su-Se-536.52; Baker & Taylor, Bk-AV-332.07; Blackstone Publishing, Bk-AV-294.51; Bobcat of Omaha, Su-388.86; Bulldog Auto Supply, Su-208.39; Center Point Large Print, Bk-AV-25.87; Eakes Office Solutions, Su-531.19; Eggers Brothers Inc., Su-91.55; Farmers Cooperative, Su-33.61; Filter Care, Se-23.05; Kidwell, Equip-Se-4,285.00; Lotter Tree Service, Se-300.00; Lynch's Hardware & Gifts, Su-80.00; Macqueen Equipment, Su-1,528.11; Martin Marietta Materials, Su-1,559.04; Menards, Su-119.96; Meyer Laboratory Inc., Su-132.50; NE State Fire Marshal, Inspect-36.00; Nemaha County Clerk, Se-Reim-313.61; OCLC Inc., Sub-312.20; OK Tire, Su-Se-343.33; Petty Cash, Se-Su-157.13; Ricoh USA Inc., Su-19.75; Sack Lumber, Su-24.50; USPS, Su-110.00.

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The City Council approved the claims which have not been previously approved by motion or resolution and ratified the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 29, 2011.

There weren't any requests to attend meetings or trainings.

January 11, 2021

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The City Council approved funding in the amount of \$6,000 for Auburn's Summer Sounds Concert Series.

The City Council approved the issuance of Special Designated Liquor Licenses for Ruth Heywood at Gallery 75 located at 1122 J Street to be held on February 11, 2021, February 13, 2021, March 18, 2021, March 20, 2021, April 1, 2021, April 22, 2021, May 1, 2021 and May 27, 2021 as requested.

Resolution No. 1-21, Authorizing the Redemption of the City's Combined Utilities Revenue Refunding Bonds, Series 2018, dated April 12, 2018 was introduced, passed and adopted.

Ordinance No. 1-21 Authorizing the Issuance of Combined Utilities Revenue Refunding Bonds, Series 2021, in the Principal Amount Not to Exceed Two Million Dollars to Refinance Certain Outstanding Bonds of the City was approved.

Pursuant to the recommendation of the Housing Committee the City Council awarded a contract as part of the Homeowner Occupied Housing Rehabilitation Program CDBG #18-HO-36067 for Project #021.

The governing body of the City of Auburn adopted the Nemaha Natural Resources Hazard Mitigation Plan 2020 in its entirety.

Information was provided regarding an application to USDA Rural Development for financial assistance to help fund new fire equipment. A notice having appeared in the newspaper, the public was given the opportunity to ask questions and make comments. There weren't any questions and no opposition was presented regarding said application.

The City Council confirmed the reappointment of Jenna Henrichs, Maria Buitrago-Hudson, Chantelle Wilke, Jamie Aue, Cassie Allen, Codi Sailors, Cori Rademacher, Jennifer Hawley, Katy Billings, Logan Merz, Lynsey Schmidt, Megan Bergmier, and Cassie Greene to the Adult City Recreation Committee. There weren't any appointments to the Board of Adjustment. The City Council confirmed the reappointment of Shane Charbonnet and Janny Crotty to the Historic Preservation Board. With one Council Member Katy Billings abstaining from voting, the City Council confirmed the appointment of John Billings to the Auburn Planning Commission.

Written reports were provided by department heads, the Auburn Community Redevelopment Authority and Nemaha County Sheriff.

There being no further business to come before the Mayor and Council, the City Council adjourned.

Sherry Heskett
City Clerk

R. Daniel White
Mayor

A complete copy of the minutes is available for inspection at City Hall. The foregoing has not yet been approved by the City Council.

TREASURER'S REPORT
CALENDAR 1/2021, FISCAL 4/2020

AGENDA ITEM
NO

6

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	1,299,092.01	134,712.13	88,152.01	1,345,652.13
STREET CHECKING	387,158.25	57,839.45	26,891.35	418,106.35
STREET BOND/WARRANT CHECKING	16,809.90			16,809.90
TOTAL CHECKING:	1,703,060.16	192,551.58	115,043.36	1,780,568.38
TOTAL FIRE DEPT SINKING	75,215.45	.00	.00	75,215.45
TOTAL KENO RESERVE MMA:	33,828.52	69.04	.00	33,897.56
TOTAL KENO CHECKING	31,270.42	569.85	313.00	31,527.27
TOTAL CDBG CHECKING	7,030.95	8,638.92	8,638.92	7,030.95
TOTAL CDBG DTR REUSE	86,226.02	895.77	.00	87,121.79
TOTAL CDBG HD SAVINGS:	5,601.08	460.18	.00	6,061.26
TOTAL CRA CHECKING	676,076.73	41,200.87	.00	717,277.60
TOTAL CITY REC CHECKING	44,976.12	.00	.00	44,976.12
GENERAL CD	100,400.29	99.85		100,500.14
TOTAL C.D. 'S:	100,400.29	99.85	.00	100,500.14
TOTAL CASH ON HAND:	2,763,685.74	244,486.06	123,995.28	2,884,176.52

AGENDA ITEM NO. 7

REPORT NOTATION: Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

CLAIMS REPORT

Check Range: 1/01/2021- 1/06/2021

AGENDA ITEM
NO

7

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
AMERICAN RECYCLING SANITATION	RECYCLING LOT :	335.00
AUBURN BPW	REIM FOR PHONE UPGRADE	2,965.00
CAPITAL BUSINESS SYSTEMS	COPIER LEASE/SUPPLIES	220.41
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	193.73
NE DEPT. OF REVENUE	SALES AND USE TAX RETURN	41.13
TIME WARNER CABLE	PHONE ACCT	25.11

	ADMIN TOTAL	3,780.38
POLICE DEPARTMENT		
NEMAH COUNTY	LAW/CODE ENFORCEMENT	30,666.67

	POLICE DEPARTMENT TOTAL	30,666.67
FIRE DEPARTMENT		
WEX BANK	FUEL EXPENSE	13.93

	FIRE DEPARTMENT TOTAL	13.93
PARK DEPARTMENT		
NE DEPT. OF REVENUE	SALES AND USE TAX RETURN	620.76
WEX BANK	FUEL EXPENSE	13.94

	PARK DEPARTMENT TOTAL	634.70
LIBRARY DEPARTMENT		
LINDA BANTZ	CUSTODIAL SERVICE	400.00
NE DEPT. OF REVENUE	SALES AND USE TAX RETURN	16.68
VERIZON WIRELESS	PHONE ACCT	40.01

	LIBRARY DEPARTMENT TOTAL	456.69

	GENERAL FUND TOTAL	35,552.37
STREET FUND		
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	384.79
MARK HARMS	LAND USE	500.00
WEX BANK	FUEL EXPENSE	1,252.21

		2,137.00

	STREET FUND TOTAL	2,137.00
		=====
	Accounts Payable Total	37,689.37

CLAIMS REPORT

Check Range: 1/08/2021- 1/31/2021

AGENDA ITEM

NO

7

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	73.80
AL E. ARMSTRONG	LOCAL HOUSING PROGRAM	1,887.05
BCom SoLutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	1,960.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,079.51
AUBURN BPW	ELEC	472.86
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	30.25
AUBURN REGION V SERVICES	CLEANING SERVICE	125.00
THE STANDARD	LIFE INSURANCE	87.87
TIME WARNER CABLE	PHONE ACCT	406.96
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	8,139.52
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	370.85
AUBURN BPW	ELEC	492.20
AUBURN REGION V SERVICES	CLEANING SERVICE	50.00
THE STANDARD	LIFE INSURANCE	147.33
TIME WARNER CABLE	PHONE ACCT	106.76
	FIRE DEPARTMENT TOTAL	1,167.14
PARK DEPARTMENT		
AUBURN BPW	ELEC	899.04
NE DEPT. OF REVENUE	LODGING TAX RETURN	451.72
	PARK DEPARTMENT TOTAL	1,350.76
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	58.50
AUBURN BPW	ELEC	587.60
AUBURN REGION V SERVICES	CLEANING SERVICE	125.00
	SR. CENTER DEPARTMENT TOTAL	771.10
LIBRARY DEPARTMENT		
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,025.57
AUBURN BPW	ELEC	818.23
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.00
THE STANDARD	LIFE INSURANCE	30.65
VERIZON WIRELESS	PHONE ACCT	40.01
WINDSTREAM NEBRASKA INC	PHONE ACCT	127.33
	LIBRARY DEPARTMENT TOTAL	2,053.79
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	31.29
AUBURN BPW	ELEC	661.97
TIME WARNER CABLE	PHONE ACCT	126.97

CLAIMS REPORT

Check Range: 1/08/2021- 1/31/2021

VENDOR NAME	REFERENCE	VENDOR TOTAL
	POOL DEPARTMENT TOTAL	820.23
	GENERAL FUND TOTAL	14,302.54
STREET FUND		
ADMIN		
BLACK HILLS ENERGY	GAS BILL ACCT .	130.78
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,513.02
AUBURN BPW	ELEC	868.05
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	36.00
THE STANDARD	LIFE INSURANCE	89.38
TIME WARNER CABLE	PHONE ACCT	34.33
VERIZON WIRELESS	PHONE ACCT	50.57
		3,722.13
	STREET FUND TOTAL	3,722.13
KENO FUND		
KENO BETTERMENT		
NE DEPT. OF REVENUE	KENO TAX OCT-DEC 2020	313.00
	KENO BETTERMENT TOTAL	313.00
	KENO FUND TOTAL	313.00
CDBG GRANT FUND		
BANTZ QUALITY BUILDERS	CDBG 18-H0-36067	1,500.00
SOUTHEAST NE DEVELOPMENT DIST.	CDBG 18-H0-36067	7,138.92
		8,638.92
	CDBG GRANT FUND TOTAL	8,638.92
	Accounts Payable Total	26,976.59

CLAIMS REPORT

Check Range: 2/01/2021- 2/03/2021

AGENDA ITEM
NO 7

VENDOR NAME	REFERENCE	VE T
<hr/>		
GENERAL FUND		
ADMIN		
AMERICAN LEGAL PUBLISHING	INTERNET RENEWAL CODES	407.22
AUBURN NEWSPAPERS	PUBLISHING	532.52
AUBURN BPW	RPLACE CHRISTMAS LIGHT BULBS	51.10
EAKES OFFICE SOLUTIONS	SUPPLIES	302.82
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS ICE MELT	57.77
GENERAL FIRE AND SAFETY EQUIPM	ANNUAL FIRE ALARM MONITORING	733.40
LOTTER TREE SERVICE LLC	SNOW REMOVAL	350.00
MENARDS	ICE MELT	102.92
MEYER LABORATORY INC	SUPPLIES	30.75
NATHAN WRIGHT	HISTORIC PRESERVATION SERVICES	496.65
NEMAHA COUNTY	REIM APPLIANCE DISPOSAL	1,812.75
PETTY CASH	PETTY CASH	12.00
USPS	STAMPS	110.00

	ADMIN TOTAL	4,999.90
FIRE DEPARTMENT		
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS BATTERIES	49.97
SANDRY FIRE SUPPLY	FIRE EQUIPEMENT	54,800.00

	FIRE DEPARTMENT TOTAL	54,849.97
PARK DEPARTMENT		
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	15.04
MENARDS	SUPPLIES	104.47

	PARK DEPARTMENT TOTAL	119.51
SR. CENTER DEPARTMENT		
EAKES OFFICE SOLUTIONS	SUPPLIES	84.30
MENARDS	ICE MELT	59.93
MEYER LABORATORY INC	SUPPLIES	17.90

	SR. CENTER DEPARTMENT TOTAL	162.13
LIBRARY DEPARTMENT		
AMAZON	BKS/AVS	576.95
AMERICAN LIBRARY ASSOCIATION	MEMBERSHIP	175.00
BAKER & TAYLOR	BKS/AVS	345.63
BLACKSTONE PUBLISHING	BKS/AVS	104.85
FOLLETT SCHOOL SOLUTIONS INC	LICENSE SUPPORT RENEWAL	612.67
LOTTER TREE SERVICE LLC	SNOW REMOVAL	275.00
MENARDS	ICE MELT	59.93
OCLC INC	ILL SUBSCRIPTION	62.44
OVERDRIVE, INC.	BKS/AVS	430.46
REDITECH	COMPUTER SERVICE	124.81
RICOH USA, INC	EQUIPMENT COPIES	13.26
THE PENWORTHY COMPANY	BKS/AVS	871.58

	LIBRARY DEPARTMENT TOTAL	3,652.58

CLAIMS REPORT

Check Range: 2/01/2021- 2/03/2021

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND TOTAL		63,784.09
STREET FUND		
AUTO AIR & REPAIR	EQUIPMENT PARTS/LABOR	310.00
BEARD'S SALVAGE INC.	SUPPLIES	94.70
BOO INC DBA BOBCAT OF OMAHA	EQUIPMENT PARTS	96.62
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	222.80
EGGERS BROTHERS INC	PARTS/SUPPLIES	9.72
FARMERS COOPERATIVE	FUEL	33.08
FILTER CARE	CLEANED FILTERS	76.50
GILBERT SERVICES INC	TIRES	659.82
LOTTER TREE SERVICE LLC	SNOW REMOVAL	180.00
MELLAGE TRUCK & TRACTOR	EQUIPMENT PARTS/LABOR PARTS	2,958.83
MENARDS	SUPPLIES	3.82
MIDWEST SERVICE AND SALES CO.	PARTS	485.28
PETTY CASH	PETTY CASH	101.15
		5,232.32
STREET FUND TOTAL		5,232.32
CDBG GRANT FUND		
REUSE DTR		
SOUTHEAST NE DEVELOPMENT DIST.	REUSE DTR	10,000.00
REUSE DTR TOTAL		10,000.00
CDBG GRANT FUND TOTAL		10,000.00
Accounts Payable Total		79,016.41

League of Nebraska Municipalities

AGENDA ITEM
NO 8



2021 VIRTUAL MIDWINTER CONFERENCE Webinar Series

**With Opportunities,
Good People Do Great Things**



**February 2021
Webinar Series**

Paul Lambert
League President
Mayor, Plattsmouth





AGENDA ITEM

NO

8

Nebraska Municipal Clerks Institute and Academy

Nebraska Municipal Clerks Institute and Academy

Municipal Clerk Institute & Academy

Grand Island, NE | Ramada Midtown | 308.384.1330

INSTITUTE DATES: 3/14 - 3/19 | **ACADEMY DATES:** 3/17 - 3/19

the save the date

2021

MARCH 14-19

core | Nebraska Municipal Clerks are the hub of government, the direct link between the inhabitants of their community and their government. The Institute & Academy focuses on the education of current issues for these core positions.

accept the use of cookies. View Privacy Statement

Save the Date for the 2021 Nebraska Municipal Clerks Institute and Academy

Proposal and projected expenses for:

Auburn 139th Birthday Celebration
Saturday, May 1 2021

Auburn's official birth date is May 1, 1882
 Auburn's 139th Birthday: Saturday, May 1, 2021
 Auburn's 140th Birthday: Sunday May 1, 2022
 Auburn's 150th Birthday: Saturday May 1 2032

Projected expenses:

Band/entertainment: DJ Bridwell & Opener With production Legion Memorial Park	\$2500.00
Cupcakes 25 dozen cupcakes (Cafe Metro)	\$375.00
Birthday Banner/stakes	\$150.00
Advertising: Newspapers, Social Media, Radio	\$400.00
Open Air Building Rental (rain location)	\$175.00
"Auburn is...." cards	\$150.00
Misc. Expenses	\$200.00
 Projected Expenses	 \$3950.00

Other developing activities:

5K Birthday Fun Run
 Birthday Breakfast
 Disc Golf Tournament
 Kids Activities
 Auburn History Scavenger Hunt
 Community Picnic
 Beer Garden
 Art Demos with local artists
 Business window decorating
 Honoring Church Howe and Charles Nixon
 Community Contests

**NOTICE OF PROPOSED SALE & NUISANCE REMOVAL
OF REAL ESTATE BY THE CITY OF AUBURN, NE**

Notice is hereby given that pursuant to the Resolution No. 27-20 for the sale of City owned real estate, Passed and Approved by the City of Auburn on 9th day of November, 2020, the City of Auburn may sell the below legally described real estate in accordance with the terms stated herein:

REAL ESTATE TO BE SOLD:


South half (S1/2) Lot Two (2), Block Five (5),
Calvert First Addition to the City of Auburn,
Nemaha County, Nebraska.
Street address: 2020 "M" Street, Auburn, NE.

TERMS AND CONDITIONS:

1. That the BUYER of said real estate shall accept said property under agreement with the City that the BUYER will pay fifty percent (50%) of purchase price paid on the day after acceptance of bid by the City Council with the remainder due within thirty (30) days of confirmation of the sale by passing of ordinance;
2. The real estate shall be purchased with or after complete removal of the structure(s) upon the real estate, the property shall be cleared of its nuisance condition, and the property shall be maintained to avoid any further potential nuisance in the future, in accordance with the City Code;
3. That the Purchaser may seek a title insurance commitment at the time of sale. The cost of the title Insurance policy shall be the sole obligation of the Purchaser, and shall be paid at or before closing;
4. That real estate taxes on said property are paid through tax year 2020 and Purchaser shall be responsible for real estate taxes for tax year 2021 and all subsequent years;
5. That the Mayor is authorized to sign any necessary agreements or contracts on behalf of the City of Auburn, NE, in carrying out the provisions herein;
6. That the City reserves the right to reject any and all bids;
7. That the Mayor and City Clerk will provide a Quitclaim Deed to the Purchaser upon payment of the full purchase price and complete removal of the nuisance condition upon the property. All payments shall be made by cash or certified funds. Possession will be given to the purchaser upon making full payment at closing;
8. The Buyer purchases and accepts said real estate "AS IS", on buyer's personal inspection, without condition or warranty by the City. The City of Auburn, NE, may negotiate purchase, possession, and removal of nuisance structures to transfer the real estate in a manner most beneficial to the community.

The sale shall be by sealed bid. Bids may be delivered or mailed to Auburn City Hall 1101 "J" Street, Auburn, NE 68305. All bids must be submitted by **Wednesday, February 3, 2021, at 4:00 p.m.** All bids may be considered by the Mayor and City Council at regular public Council Session on Monday, February 8, 2021, at 7:00 p.m., or shortly thereafter as may be considered on the Council Agenda. The City reserves the right to reject any and all bids.

Dated this 20th day of November, 2020.


Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

January 15, 2020

City of Auburn

1101 J Street

Auburn, NE 68305

RE: Auburn One Fiber

To Whom It May Concern:

ANF Investments, LLC has been sold to Pinpoint Auburn Inc. Pinpoint plans to operate A1 Fiber and provide high speed broadband service to the businesses and people of Auburn.

Pinpoint Auburn Inc. will abide by and continue all right-of-way, franchise agreements and Pole Lease Agreements with the City of Auburn and Board of Public Works.

ANF Investments, LLC is requesting to transfer the referenced agreements to Pinpoint Auburn Inc. We would like to be on the February agenda if at all possible.

If you have any questions or need further information, please contact (402)296-8181.

www.aonefiber.com

Sincerely,



Scott Kudrna

Manager of ANF Investments, LLC



REQUEST FOR CDBG FUNDS /

Activity 0181 General Administration Only

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT

See Reverse Side for Instructions / Revised January 2017

<input type="checkbox"/> Draw #	CDBG REQUEST form ACTY 0181	DED Date Stamp
<input type="checkbox"/> Final Draw		
DED USE ONLY DED Reviewed By _____ Date _____		

Name of Local Government Grantee City of Auburn		Mailing Address 1101 J Street		City Auburn	State NE	ZIP 68305
CDBG Grant Number 18-HO-36067	Federal Identification Number 47-6006083	DUNS Number 080199193	SAM Expiration Date 11/03/2021	Number sequence order includes Both general admin 0181 requests And project activity requests 15	DED Program Representative Nick Dropinski	

Part I – STATUS OF FUNDS ACTIVITY 0181 GENERAL ADMINISTRATION

1. Grant Funds Received to Date for activity 0181 general administration		
2. Add: Program Income Received to Date		
3. Subtotal	\$20,891.34	IMPORTANT Complete Part II for approved activity 0181 general administration only.
4. Less: Federal Administration Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3) activity 0181	\$20,891.34	
5. Total: Federal Administration Funds On Hand (Must Agree To Part II, Line 6) activity 0181		

Part II – CASH REQUIREMENTS ACTIVITY 0181 GENERAL ADMINISTRATION

Activity Code 0181 GENERAL ADMINISTRATION ONLY	project activities not applicable Copies of professional services contracts for the project must be included on the first (1 st) Request for Funds and after contract execution of <u>ALL</u> other Professional contracts.	0181 General Administration
1. Total Cash Administration Requirements To Date		\$22,325.77
2. Less: Local Funds Applied (Includes RLF)		
3. Less: Federal Funds Disbursed Total Must Agree To Part I, Line 4		\$20,891.34
4. Total Current Cash Requirements		\$ 1,434.43
5. Less: Unpaid Previous Request for activity 0181 general administration		
6. Less: Federal Funds On Hand for activity 0181 general administration (Must Agree To Part I, Line 5)		
7. Net Amount of Federal Funds Requested \$500 MINIMUM GENERAL ADMINISTRATION ACTIVITY 0181 REQUEST, UNLESS IT IS THE FINAL DRAW		\$ 1,434.43

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of the amount available.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official Dan White, Mayor	Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official Sherry Heskett, City Clerk	Date
Person Preparing Request for CDBG Funds Form Name: James Warrelmann	Organization: SEND	Telephone Number: 402-475-2560
DEPARTMENT OF ECONOMIC DEVELOPMENT USE	AMOUNT APPROVED: \$	TITLE
	INITIALS:	DATE:

INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED

Effective January 5, 2017

DD# 15 - Admin.doc

AGENDA ITEM
NO 13

SEND D

Southeast Nebraska Development District

AGENDA ITEM
NO
13 & 14

February 2nd, 2021

Sherry Heskett
City of Auburn
1101 J Street
Auburn, NE 68305

RE: Drawdown #15 & #16 Admin & Hsg. Mgt. Expenses for 18-HO-36067

Dear Sherry,

Enclosed are Drawdown #15 Admin & #16 Hsg. Mgt. expenses for the Owner Occupied Housing Rehab program. Also included are expenses to date for the program income project for the Longfellow project. After you have reviewed this material, Dan White, Mayor and Sherry Heskett, City Clerk can sign the DD# 15 & DD# 16 forms as noted and mail the original DD forms to SENDD. Please place a copy of this documentation in your grant folder file #4 – Financial Management.

After submittal of the Drawdown for Project #18-HO-36067, in 10 to 30 days, when the automatic transfer is received from NDED and deposited in a non-interest bearing/City CDBG account and following City Council action on such bills, please write the following check(s):

Drawdown #15 & #16 Admin & Hsg. Mgt. & Lead expenses. The following CDBG Activity Code 0181, 0580, 0580a & 0530 bills have not yet been paid. Please mail copies of all checks to the Lincoln SENDD Office.			
	Total:	CDBG:	Program Income:
SEND D Invoice #'s: 15-16, Acct # 10-291	\$1,434.43	\$1,434.43	\$0.00
SEND D Invoice #'s: 16-17, Acct # 10-292	\$2,965.58	\$2,965.58	\$0.00
SEND D Invoice #'s: 3-4, Acct # 10-293	\$1,931.16	\$1,931.16	\$0.00
Bantz Quality Builders Project #006 – Final #2	\$640.00	\$640.00	\$0.00
Totals:	\$6,971.17	\$6,971.17	\$0.00

LINCOLN OFFICE
2100 Fletcher Ave., Ste. 100
Lincoln, NE 68521-5862
Office: 402-475-2560

www.sendd.org

HUMBOLDT OFFICE
PO Box 308
Humboldt, NE 68376
Office: 402-862-2201

SEND

Southeast Nebraska Development District

According to the above figures, the City of Auburn should make the following payments:

\$1,434.43 - Total to SENDD (from CDBG Activity Code 0181) Drawdown #15

\$2,965.58- Total to SENDD (from CDBG Activity Code 0580) Drawdown #16

\$1,931.16- Total to SENDD (from CDBG Activity Code 0580a) Drawdown #16

\$640.00 total to: Bantz Quality Builders from Activity Code 0530) from Drawdown #16

**** Please include a copy of this letter and a copy of the contractor checks with your payment****

Please feel free to give me a call at (402) 475-2560 if you have any questions.

Sincerely,

James Warrelmann
Housing Programs Manager

LINCOLN OFFICE
2100 Fletcher Ave., Ste. 100
Lincoln, NE 68521-5862
Office: 402-475-2560

www.sendd.org

HUMBOLDT OFFICE
PO Box 308
Humboldt, NE 68376
Office: 402-862-2201

SEND is an Equal Opportunity Provider and Employer



REQUEST FOR CDBG PROJECT FUNDS for PROJECT activities
(Excludes activity 0181 general administration)
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT
See Reverse Side for Instructions / Revised January 2017

<input type="checkbox"/> >= \$100,000 <input type="checkbox"/> >= 25% Project <input type="checkbox"/> Final Draw DED USE ONLY DED Reviewed By _____ Date _____	CDBG REQUEST form Project Acty	DED Date Stamp
---	---	-----------------------

Name of Local Government Grantee City of Auburn		Mailing Address 1101 J Street		City Auburn	State NE	ZIP 68305
CDBG Grant Number 18-HO-36067	Federal Identification Number 47-6006083	DUNS Number 080199193	SAM Expiration Date 11/03/2021	Number sequence order includes Both general admin 0181 requests And project activity requests 16	DED Program Representative Nick Dropinski	

Part I – STATUS OF FUNDS (excludes reporting general administration activity 0181 funds)

1. Project Grant Funds Received to Date		\$326,140.53		IMPORTANT Complete Part II for all approved activities except 0181 (General Administration) even if funds are not requested.	6. Project Amount *	\$522,000.00
2. Add: Program Income Received to Date (exclude RLF)		\$54,316.73			7. Current Draw	\$5,536.74
3. Subtotal		\$380,457.26			8. 25% of Project	\$130,500.00
4. Less: Federal Project Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3)		\$380,457.26			*CDBG funds ONLY	
5. Total: Project Federal Funds On Hand (Must Agree To Part II, Line 6)					Exclude General Admin (0181)	

Part II – CASH REQUIREMENTS (excludes reporting general administration activity 0181 funds)

Activity Code Description <i>DO NOT INCLUDE ACTIVITY 0181 GENERAL ADMIN</i>	0580 Housing Mgt.	0530 Housing Rehab	0580a Lead Testing	TOTAL
1. Total Cash Requirements To Date for Project	\$17,364.18	\$362,073.00	\$7,090.47	\$386,527.65
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)				
3. Less: Federal Funds Disbursed (include Program Income) Total Must Agree To Part I, Line 4 (exclude RLF)	\$14,398.60	\$361,433.00	\$5,159.31	\$380,990.91
4. Total Current Cash Requirements	\$2,965.58	\$ 640.00	\$1,931.16	\$5,536.74
5. Less: Unpaid Previous Request.				
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)				
7. Net Amount of Federal Funds Requested**				\$5,536.74

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official Dan White, Mayor	Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official Sherry Heskett, City Clerk	Date
Person Preparing Request for CDBG Funds Form Name: James Warrelmann	Organization: SEND	Telephone Number: 402-475-2560
DEPARTMENT OF ECONOMIC DEVELOPMENT USE ONLY		Email: jwarrelmann@sendd.org
AMOUNT APPROVED: \$		TITLE: INITIALS: DATE

** If the Net Amount of Federal Funds Requested (Part II # 7) is greater/less than the total project (excluding activity 0181) or \$100,000, submit a copy of the invoices for this request.
PLEASE REFER TO INSTRUCTIONS FOR ADDITIONAL GUIDANCE. INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED
***To update calculations, either tab two(2) fields or click on a different field with your mouse.

AGENDA ITEM
NO
14



AGENDA ITEM
NO 16

February 8, 2021

City of Auburn

1101 J Street
Auburn, Nebraska 68305

402-274-3420
402-274-4154 fax
www.auburn.ne.gov

MAYOR

Dan White

COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Chris Erickson

Rick Janssen

Jeff Jeanneret

Street Department Activity Report (January 2021)

- Appliance and Furniture Recycle Lot – 2 times
- Brush Lot – 1 times
- Burned brush lot – 1 times
- Worked on equipment at city shop
- Garbage run at Parks/Rec Complex/business area bi-monthly
- Cleaned storm drains
- Filled potholes around town
- Trimmed trees in the street right of way
- Cut 3 city right of way trees
- Worked on alleys
- Snow Removal

Harry Bridgmon
Street Commissioner



EQUAL HOUSING OPPORTUNITY

AGENDA ITEM
NO

16

Auburn Memorial Library

1810 Courthouse Ave
Auburn, NE 68305

City Council Report February 2021

- We started a "Puzzle Swap" where people can come in, take a puzzle, and return it when done. No checkouts required. We have from 100 – 2,000 piece puzzles.
- Virtual Pre-school storytime will be starting on Friday Feb 12th.

Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>
December	2,380	1,046
OverDrive	<u>485</u>	<u>67</u>
	2,865	1,113
 Jan 2021	 1,977	 958
OverDrive	<u>538</u>	<u>74</u>
	2,515	1,032

DID YOU KNOW THE LIBRARY CAN SAVE YOU MONEY?

**Based on average purchase prices, here is what we
saved the people in our community that used the
library during 2020:**

Adult books borrowed - 11,575 = \$196,775
Childrens/Youth books borrowed - 10,147 = \$161,379
Books borrowed from other libraries - 29 = \$725
Magazines borrowed - 1,074 = \$5,370
Audio CDs borrowed - 3,947 = \$39,272.65
eBooks borrowed from OverDrive - 3,136 = \$47,040
DVDs borrowed - 4,591 = \$18,364
Music CDs borrowed - 11 = \$109.45
Cakepans borrowed - 17 = \$340
Puzzles borrowed - 334 = \$5,010

Grand total = \$474,385.10

TOTAL VISITS TO THE LIBRARY IN 2020 WERE 14,364

[illegible]

MONTHLY LAW ENFORCEMENT REPORT TO THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN

FOR THE MONTH OF JANUARY 2021

Total Number of Calls within the City of Auburn	121
Total Number of Ordinance/Animal Calls	4
Total Number of Actual Criminal Cases Reported/Initiated	14

Respectfully submitted,



Brent Lottman
Sheriff

Report Date 1-31-2021

AGENDA ITEM
NO 17

[illegible]