



AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
OCTOBER 11, 2021

**Call to Order**

This is an open meeting of the Auburn City Council. The City of Auburn abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in these City Council Chambers as required by state law.

The City Council may vote to go into **Closed Session** on any agenda item as allowed by state law.

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**Invocation**

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The City Council is not required to allow citizens to speak at each meeting but may not forbid public participation at all meetings. Any member of the Public addressing the Council at this meeting shall provide her/his name and address unless waived pursuant to Nebraska Law.

**Pledge of Allegiance**

**Roll Call**

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**A - SUBMITTAL OF REQUESTS FOR FUTURE ITEMS**

Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located at the Information table. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting, notification of the date will be given.

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**B – RESERVE TIME TO SPEAK ON AGENDA ITEMS**

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

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**C – PRESENTATIONS and PROCLAMATIONS**

None for this meeting.

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*The Consent Agenda shall be presented by the Mayor or City Clerk at the beginning of Council session. Items within the Consent Agenda may be removed by the request of any one Councilmember. Items not removed from the Consent Agenda may be adopted by general consent without further discussion or debate. Removed items may be taken up either immediately after the Consent Agenda or placed later within the Agenda at the discretion of the Council.*

**D – CONSENT AGENDA**

- D – 1 Approving Minutes of September 13, 2021, City Council Regular Meeting.
  - D – 2 Approval of City Financial Report
  - D – 3 Approval SENDD – Drawdown #18 Hsg. Mgt Expenses for 18-HO-36067 and related claims.
  - D – 4 SENDD Request for FY2022 Membership
  - D – 5 SENDD Request for FY2022 Housing Dues
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**E – PAYMENT OF CLAIMS**

- E – 1 Approving Payment of Claims
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**F – PUBLIC HEARINGS**

- F – 1 7:00 P.M., or as soon as possible thereafter, PUBLIC HEARING on setting final property tax request for FY 2021-2022.
  - F – 2 7:00 P.M., or as soon thereafter as possible, PUBLIC HEARING to obtain public comment on consideration of proposed real estate lots rezoning request from R-2 Medium Density Residential to C-R Commercial Residential at 2617 O Street, Auburn, Nebraska, legally described as Lots 7 & 8 in Block 31, Original Township of Calvert, now Auburn, Nemaha County, NE (Parcel I.D. 640001300).  
Consideration of Recommendation of the Planning Commission to the Auburn City Council.
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**G – ORDINANCES**

- G – 1 Proposed Ordinance No. \_\_\_\_ - 21 on rezoning of property at 2617 O Street (Parcel I.D. 640001300).
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**H – RESOLUTIONS**

- H – 1 Proposed Resolution No. \_\_\_\_ - 21 on consideration of setting Property Tax Request for FY 2021-2022.
  - H – 2 Proposed Resolution No. \_\_\_\_ -21 for confirmation of special assessment and lien on real estate located at 901 “L” St., for the payment and collection of City cost associated with nuisance removal.
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**I – REPORTS & RECOMMENDATIONS**

- I – 1 From Dept. Heads/Boards
  - a. Street Department
  - b. Fire Department
  - c. Library
  - d. Treasurer
  - e. Airport Report
  - f. Board of Health
- I – 2 From Committees
  - a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Housing
  - i. Other Committees & Reports

**J – MOTIONS, REQUESTS AND REFERRALS**

J – 1 Leslie Clark – Auburn Arts and Events Update.

J – 2 Request approval of Special Designated Liquor License applications submitted by Ruth Heywood at Gallery 75, 1122 J Street, Auburn, Nebraska for G75s Fall/Winter 2021 on November 6, 2021; November 11, 2021; November 13, 2021; November 18, 2021; November 20, 2021; December 2, 2021; December 4, 2021; December 9, 2021; December 11, 2021; and December 16, 2021.

J – 3 Request for approval to develop an RFP for community center planning.

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**MOTION TO ADJOURN**

D-1

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on September 13, 2021, at 7:00 o'clock P.M. in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse, in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before September 10, 2021. Mayor Dan White presided over the meeting and the City Clerk recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon calling the roll, the following members of the City Council were present: Katy Billings, Tom Clark, Chris Erickson, Rick Janssen, and Jeff Jeanneret. Absent: Shawn Clark.

Mayor White announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed in the City Council Chambers (posted on the North wall of these Chambers by the entrance door) as required by state law.

It was noted that with regards to Agenda Item C – Presentations and Proclamations, there are none for this meeting.

#### Agenda Item D – Consent Agenda

D – 1 Approving Minutes of August 9, 2021, City Council Regular Meeting and September 8, 2021 City Council Public Hearing on presentation of proposed FY 2021-2022 Budget.

D – 2 Approval of City Financial Report.

The Mayor presented the Consent Agenda. Council Member Erickson moved to approve the Consent Agenda as presented. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Agenda Item E – Payment of Claims. The following August claims were presented before the Council for ratification: AFLAC, Wh-73.80; Black Hills Energy, Ut-293.19; Capital Business Systems Inc., Se-Su-390.51; Guardian, Ins-132.99; Microfilm Imaging Systems Inc., Equip-138.00; Mid-American Benefits Inc., Ins-77.50; NE Dept. of Revenue, Tax-787.62; Auburn Region V Services, Se-725.00; Ruth Heywood, CRA Project-20,604.40; Time Warner Cable, Se-59.44; Verizon Wireless, Se-58.11; Windstream, Se-16.22, August Payroll-56,592.39; City FICA Match-4,273.20; City Pension Match-1,530.15; PayChex Payroll Se-282.70; PayChex FSA Se-97.50; Mid- American Benefits, Medical Claims-364.40; The following September claims were presented before the Council for approval: A-1 Cellular, Equip-79.95; Adam Rademacher, Se-50.00; Airstream Heating and Cooling, Se-3,558.47; AKRS, Su-184.47; Allied 100, Su-418.41; Amazon, Bk-AV-957.68; Angelo Ligouri, Se-3,836.20; Auburn Auto Center, Se-48.50; Auburn Mem. Library Petty Cash, Su-71.77; Auburn Newspapers, Se-171.78; Auburn Plumbing, Htg. & AC Inc., Su-6.96; Baker & Taylor, Bk-AV-332.63; Bennett's Fire Protection, Se-30.00; Blackstone Publishing, Bk-AV-638.25; Bulldog Auto Supply Inc., Su-136.87; Casey Agency, Bond-100.00; Center Point Large Print, Bk-AV-97.34; Chris Jobe, Ex-500.00; Crystal Dunekacke, Reim-95.76; Darwin McCollum, Ex-500.00; Diamond Vogel, Su-408.40; Eakes Office Solutions, Su-566.01; Eggers Brothers Inc., Su-Se-138.81; Filter Care, Se-7.70; First National Bank Omaha, Card Transactions-1,915.27; Frontier Cooperative, Su-255.00; Cengage Learning Inc./Gale, Bk-AV-209.91; Gilbert Services Inc., Se-29.65; Glenn's Corner Market, Su-128.67; Lynch's Hardware & Gifts, Su-63.93; Martin's Flag Co., Su-99.90; Menards, Su-491.94; Meyer Laboratory Inc., Su-38.25; Microfilm Imaging Systems Inc., Equip-138.00; Midwest Service and Sales Co., Su-7,809.50; Nemaha County Sheriff, Se-55.00; OCLC Inc., Sub-63.69; Odey's Inc., Su-2,541.05; Overdrive Inc., Bk-AV-334.99; Petty Cash, Se-Su-Reim-125.82; Ricoh USA Inc., Su-33.59; Rieschick Drilling Co. Inc., Equip-Se-20,581.28; Rueter's Su-309.29; Sack Lumber Co., Su-84.05; Sandry Fire Supply, Equip-Se-7,208.00; Schendel Pest Control, Se-850.00; Arbor Day Foundation, Mem-30.00; The Penworthy Co., Bk-AV-346.06; Tony Hector Backhoe & Trenching,

Se-Su-111.60; US Cellular, Se-193.94; USPS, Su-110.00; Vaughn Severs, Ex-500.00; Wt. Cox Subscriptions, Sub-998.69; Yolanda Kerr, Se-500.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment; Ex-Expense; Fe-Fee; FSA-Flexible Spending Acct; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-License; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Parts; Sub-Subscription; TIF-Tax Increment Financing; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims presented which have not been previously approved by motion or resolution and to ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Public hearing was held to consider the One and Six Year Plan for Street Improvements in the City of Auburn. There was no opposition. After allowing time for questions and public comment, the public hearing was closed.

Public hearing was held to provide an opportunity for public comment concerning an existing Community Development Block Grant (CDBG) project awarded to the City. After allowing time for questions and public comment, the public hearing was closed.

The next items on the agenda involved the FY 2021-2022 Budget. It was noted that the City held a public hearing on the FY 2021-2022 Budget at a separate meeting on September 8, 2021, at which time comments were heard and updated information provided. Council Member Erickson moved to approve the City of Auburn FY 2021-2022 budget including cash balances, cash reserves, receipts and expenditures of the city funds, interlocal agreements, capital improvements, capital outlays, grant projects, reuse accounts, keno accounts, sinking funds, and Board of Public Works Proprietary Function Budget and further authorize any necessary publications. The motion was seconded by Council Member Billings. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved to increase the base of restricted funds by the 2.5% and any additional amount for allowable growth. The motion was seconded by Council Member Billings. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved to exceed the budget limit by an additional 1%. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved that the total unused restricted funds authority be set in accordance with the approved allowable increases. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Billings, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved for approval of the designation of allowable cash reserve funds that are being held as special reserve funds for allowable purposes by the City of Auburn and Board of Public Works. The motion was seconded by Council Member Billings. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 10-21, Fixing Compensation of Officers and Employees of the City was presented for consideration. The Mayor announced that the proposed Ordinance was in order. Council Member Billings moved that these proceedings be kept in a separate and distinct volume

known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Erickson. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. Council Member Billings introduced the proposed Ordinance and moved that the statutory rule requiring reading on three different days be suspended. Council Member Erickson seconded the motion to suspend the rules. Upon roll call vote, 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried. The motion to suspend the rules was adopted by the Council and the statutory rule was declared suspended for consideration of said ordinance. Council Member Billings read Ordinance No. 10-21 and moved for final passage of the ordinance, which motion was seconded by Council Member Erickson. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 11-21, Annual Appropriation Bill was presented for consideration. The Mayor announced that the proposed Ordinance was in order. Council Member Billings moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried. Council Member Billings introduced the proposed Ordinance and moved that the statutory rule requiring reading on three different days be suspended. Council Member Tom Clark seconded the motion to suspend the rules. Upon roll call vote, 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Billings, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried. The motion to suspend the rules was adopted by the Council and the statutory rule was declared suspended for consideration of said ordinance. Council Member Janssen read Ordinance No. 11-21 and moved for final passage of the ordinance, which motion was seconded by Council Member Erickson. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 12-21, Flood Plain Management Ordinance approved by FEMA for an effective date of October 7, 2021 was presented for consideration. The Mayor announced that the proposed Ordinance was in order. Council Member Erickson moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Tom Clark. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. Council Member Billings introduced the proposed Ordinance and moved that the statutory rule requiring reading on three different days be suspended. Council Member Tom Clark seconded the motion to suspend the rules. Upon roll call vote, 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried. The motion to suspend the rules was adopted by the Council and the statutory rule was declared suspended for consideration of said ordinance. Council Member Billings read Ordinance No. 12-21 and moved for final passage of the ordinance effective October 7, 2021, which motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Public hearing having been held and no opposition given on the proposed One & Six Year Plan for Street Improvement Plan, Council Member Erickson moved to approve the One & Six Year Plan for Street Improvements within the City by the passage and adoption of Resolution No. 8-21.

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The motion was seconded by Council Member Tom Clark. Upon roll call vote, 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Chamber of Commerce Executive Director Tonia Greiner thanked the City for support in the past and asked that the City extend the funding agreement for an additional year. Council Member Billings moved to approve the funding agreement with the Auburn Chamber of Commerce by the passage and adoption of Resolution No. 9-21. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Billings Tom Clark, Erickson, Janssen and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Written reports and recommendations from Dept. Heads/Boards were provided. A written financial report was provided by the Auburn Community Redevelopment Authority and a written report on law enforcement activity within the City of Auburn for August 2021 was also provided.

Leslie Clark with Auburn Development Council provided an update on ADC activities and introduced Lead for America Fellow Ken Edwards. It was noted that Pinpoint Communication continues to be interested in broadband expansion efforts in Auburn and Nemaha County.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Sherry Heskett  
City Clerk

Dan White  
Mayor

A complete copy of the minutes is available for inspection at city hall.

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on September 13, 2021, at 7:00 o'clock P.M. in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before September 10, 2021. Mayor Dan White presided over the meeting and the City Clerk recorded the proceedings.

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Agenda Item E – Payment of Claims. The following August claims were presented before the Council for ratification: AFLAC, Wh-73.80; Black Hills Energy, Ut-293.19; Capital Business Systems Inc., Se-Su-390.51; Guardian, Ins-132.99; Microfilm Imaging Systems Inc., Equip-138.00; Mid-American Benefits Inc., Ins-77.50; NE Dept. of Revenue, Tax-787.62; Auburn Region V Services, Se-725.00; Ruth Heywood, CRA Project-20,604.40; Time Warner Cable, Se-59.44; Verizon Wireless, Se-58.11; Windstream, Se-16.22, August Payroll-56,592.39; City FICA Match-4,273.20; City Pension Match-1,530.15; PayChex Payroll Se-282.70; PayChex FSA-97.50; Mid- American Benefits, Medical Claims-364.40; The following September claims were presented before the Council for approval: A-1 Cellular, Equip-79.95; Adam Rademacher, Se-50.00; Airstream Heating and Cooling, Se-3,558.47; AKRS, Su-184.47; Allied 100, Su-418.41; Amazon, Bk-AV-957.68; Angelo Ligouri, Se-3,836.20; Auburn Auto Center, Se-48.50; Auburn Mem. Library Petty Cash, Su-71.77; Auburn Newspapers, Se-171.78; Auburn Plumbing, Htg. & AC Inc., Su-6.96; Baker & Taylor, Bk-AV-332.63; Bennett's Fire Protection, Se-30.00; Blackstone Publishing, Bk-AV-638.25; Bulldog Auto Supply Inc., Su-136.87; Casey Agency, Bond-100.00; Center Point Large Print, Bk-AV-97.34; Chris Jobe, Ex-500.00; Crystal Dunekacke, Reim-95.76; Darwin McCollum, Ex-500.00; Diamond Vogel, Su-408.40; Eakes Office Solutions, Su-566.01; Eggers Brothers Inc., Su-Se-138.81; Filter Care, Se-7.70; First National Bank Omaha, Card Transactions-1,915.27; Frontier Cooperative, Su-255.00; Cengage Learning Inc./Gale, Bk-AV-209.91; Gilbert Services Inc., Se-29.65; Glenn's Corner Market, Su-128.67; Lynch's Hardware & Gifts, Su-63.93; Martin's Flag Co., Su-99.90; Menards, Su-491.94; Meyer Laboratory Inc., Su-38.25; Microfilm Imaging Systems Inc., Equip-138.00; Midwest Service and Sales Co., Su-7,809.50; Nemaha County Sheriff, Se-55.00; OCLC Inc., Sub-63.69; Odey's Inc., Su-2,541.05; Overdrive Inc., Bk-AV-334.99; Petty Cash, Se-Su-Reim-125.82; Ricoh USA Inc., Su-33.59; Rieschick Drilling Co. Inc., Equip-Se-20,581.28; Rueter's Su-309.29; Sack Lumber Co., Su-84.05; Sandry Fire Supply, Equip-Se-7,208.00; Schendel Pest Control, Se-850.00; Arbor Day Foundation, Mem-30.00; The Penworthy Co., Bk-AV-346.06; Tony Hector Backhoe & Trenching,



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Council Member Billings moved to approve the claims presented which have not been previously approved by motion or resolution and to ratify the ordinary and necessary expenses allowed and in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Public hearing was held to consider the One and Six Year Plan for Street Improvements in the City of Auburn. There was no opposition. After allowing time for questions and public comment, the public hearing was closed.

Public notice of the public hearing including information on the economic development project having been given, public hearing was held to provide an opportunity for public comment concerning an existing Community Development Block Grant (CDBG) project awarded to the City. A summary from Southeast Nebraska Development District was available regarding the project with Mondocat, LLC which included confirmation the project current on payment and having met the national objective. The owner of Mondocat, LLC was present to answer questions, but none were asked. The public was allowed time to make comment and ask questions. There was no opposition or questions regarding the project. After allowing time for questions and public comment, the public hearing was closed.

The next items on the agenda involved the FY 2021-2022 Budget. It was noted that the City held a public hearing on the FY 2021-2022 Budget at a separate meeting on September 8, 2021, at which time comments were heard and updated information was provided. Council Member Erickson moved to approve the City of Auburn FY 2021-2022 budget including cash balances, cash reserves, receipts and expenditures of the city funds, interlocal agreements, capital improvements, capital outlays, grant projects, reuse accounts, keno accounts, sinking funds, and Board of Public Works Proprietary Function Budget and further authorize any necessary publications. The motion was seconded by Council Member Billings. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved to increase the base of restricted funds by the 2.5% and any additional amount for allowable growth. The motion was seconded by Council Member Billings. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved to exceed the budget limit by an additional 1%. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved that the total unused restricted funds authority be set in accordance with the approved allowable increases. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Billings, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved for approval of the designation of allowable cash reserve funds that are being held as special reserve funds for allowable purposes by the City of Auburn and Board of Public Works. The motion was seconded by Council Member Billings. Upon roll call

vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 10-21, Fixing Compensation of Officers and Employees of the City was presented for consideration. The Mayor announced that the proposed Ordinance was in order. Council Member Billings moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Erickson. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. Council Member Billings introduced the proposed Ordinance and moved that the statutory rule requiring reading on three different days be suspended. Council Member Erickson seconded the motion to suspend the rules. Upon roll call vote, 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried. The motion to suspend the rules was adopted by the Council and the statutory rule was declared suspended for consideration of said ordinance. Council Member Billings read Ordinance No. 10-21 and moved for final passage of the ordinance, which motion was seconded by Council Member Erickson. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 11-21, Annual Appropriation Bill was presented for consideration. The Mayor announced that the proposed Ordinance was in order. Council Member Billings moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried. Council Member Billings introduced the proposed Ordinance and moved that the statutory rule requiring reading on three different days be suspended. Council Member Tom Clark seconded the motion to suspend the rules. Upon roll call vote, 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Billings, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried. The motion to suspend the rules was adopted by the Council and the statutory rule was declared suspended for consideration of said ordinance. Council Member Janssen read Ordinance No. 11-21 and moved for final passage of the ordinance, which motion was seconded by Council Member Erickson. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 12-21, Flood Plain Management Ordinance approved by FEMA for an effective date of October 7, 2021 was presented for consideration. The Mayor announced that the proposed Ordinance was in order. Council Member Erickson moved that these proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Tom Clark. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. Council Member Billings introduced the proposed Ordinance and moved that the statutory rule requiring reading on three different days be suspended. Council Member Tom Clark seconded the motion to suspend the rules. Upon roll call vote, 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried. The motion to suspend the rules was adopted by the Council and the statutory rule was declared suspended for consideration of said ordinance. Council Member Billings read Ordinance No. 12-21 and moved for final passage of the ordinance effective October 7, 2021, which motion was seconded by Council Member Janssen.

Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Public hearing having been held and no opposition given on the proposed One & Six Year Plan for Street Improvement Plan, Council Member Erickson moved to approve the One & Six Year Plan for Street Improvements within the City by the passage and adoption of Resolution No. 8-21. The motion was seconded by Council Member Tom Clark. Upon roll call vote, 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

**RESOLUTION NO. 8-21**

"WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for the Street Improvement Program for the City of Auburn, and

WHEREAS, a public meeting was held on the 13th day of September, 2021, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of the City of Auburn, Nebraska that the plans and data as furnished are hereby in all things accepted and adopted."

Chamber of Commerce Executive Director Tonia Greiner thanked the City for support in the past and asked that the City extend the funding agreement for an additional year. Council Member Billings moved to approve the funding agreement with the Auburn Chamber of Commerce by the passage and adoption of Resolution No. 9-21. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Billings Tom Clark, Erickson, Janssen and Jeanneret. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

**RESOLUTION NO. 9-21**

**Funding Agreement with Auburn Chamber of Commerce**

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, that the proposed agreement between the City of Auburn and the Auburn Chamber of Commerce be approved as presented.

Written reports and recommendations from Dept. Heads/Boards were provided. A written financial report was provided by the Auburn Community Redevelopment Authority and a written report on law enforcement activity within the City of Auburn for August 2021 was also provided.

Leslie Clark with Auburn Development Council provided an update on ADC activities and introduced Lead for America Fellow Ken Edwards. It was noted that Pinpoint Communication continues to be interested in broadband expansion efforts in Auburn and Nemaha County.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

---

Dan White, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on September 13, 2021; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers at the entrance door.

\_\_\_\_\_  
Sherry Heskett, City Clerk

**TREASURER'S REPORT**  
**CALENDAR 9/2021, FISCAL 12/2020**

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	1,702,716.61	283,570.74	141,080.12	1,845,207.23
AM RESCUE ACT FUND CHECKING	294,153.63			294,153.63
STREET CHECKING	512,521.03	47,783.46	33,732.20	526,572.29
STREET BOND/WARRANT CHECKING	20,238.48			20,238.48
TOTAL CHECKING:	2,529,629.75	331,354.20	174,812.32	2,686,171.63
TOTAL FIRE DEPT SINKING	75,246.16	9.48	.00	75,255.64
TOTAL KENO RESERVE MMA:	32,433.67	1.33	642.40	31,792.60
TOTAL KENO CHECKING	24,560.64	965.38	.00	25,526.02
TOTAL CDBG CHECKING	7,030.95	.00	.00	7,030.95
TOTAL CDBG DTR REUSE	80,220.00	1,201.36	.00	81,421.36
TOTAL CDBG HD SAVINGS:	10,868.09	458.02	.00	11,326.11
TOTAL CRA CHECKING	794,528.97	53,202.11	50,000.00	797,731.08
TOTAL CITY REC CHECKING	44,976.12	.00	.00	44,976.12
GENERAL CD	100,700.67			100,700.67
TOTAL C.D.'S:	100,700.67	.00	.00	100,700.67
TOTAL CASH ON HAND:	3,700,195.02	387,191.88	225,454.72	3,861,932.18

AGENDA ITEM  
NO

D-2



September 22<sup>nd</sup>, 2021

Sherry Heskett  
City of Auburn  
1101 J Street  
Auburn, NE 68305

RE: Drawdown #18 Hsg. Mgt. Expenses for 18-HO-36067

Dear Sherry,

Enclosed are Drawdown #18 Hsg. Mgt. expenses for the Owner Occupied Housing Rehab program. Also included are expenses to date for the program income project for the Longfellow project. After you have reviewed this material, Dan White, Mayor and Sherry Heskett, City Clerk can sign the DD# 17 forms as noted and mail the original DD forms to SENDD. Please place a copy of this documentation in your grant folder file #4 – Financial Management.

After submittal of the Drawdown for Project #18-HO-36067, in 10 to 30 days, when the automatic transfer is received from NDED and deposited in a non-interest bearing/City CDBG account and following City Council action on such bills, please write the following check(s):

Drawdown #18 Hsg. Mgt. & Lead expenses. The following CDBG Activity Code 0181, 0580, 0580a & 0530 bills have not yet been paid. Please mail copies of all checks to the Lincoln SENDD Office.			
	Total:	CDBG:	Program Income:
SENDD Invoice #'s: <b>Acct # 10-291</b>	\$0.00	\$0.00	\$0.00
SENDD Invoice #'s: 13 (combined previous expenses into this invoice) <b>Acct # 10-292</b>	\$4,233.93	\$4,233.93	\$0.00
SENDD Invoice #'s: 8-9 <b>Acct # 10-293</b>	\$1,242.00	\$1,242.00	\$0.00
<b>Totals:</b>	\$5,475.93	\$5,475.93	\$0.00

**LINCOLN OFFICE**  
7407 O Street  
Lincoln, NE 68510  
Office: 402-475-2560

[www.sendd.org](http://www.sendd.org)



*SENDD is an Equal Opportunity Provider and Employer*



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According to the above figures, the City of Auburn should make the following payments:

\$0.00 - Total to SEND D (from CDBG Activity Code 0181)

\$4,233.93 - Total to SEND D (from CDBG Activity Code 0580) Drawdown #18

\$1,242.00 - Total to SEND D (from CDBG Activity Code 0580a) Drawdown #18

**\*\* Please include a copy of this letter and a copy of the contractor checks with your payment\*\***

Please feel free to give me a call at (402) 475-2560 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Warrelmann", with a long horizontal line extending to the right.

James Warrelmann  
Housing Manager

**LINCOLN OFFICE**  
7407 O Street  
Lincoln, NE 68510  
Office: 402-475-2560

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**REQUEST FOR CDBG PROJECT FUNDS for PROJECT activities**  
**(Excludes activity 0181 general administration)**  
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**  
**NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT**  
 See Reverse Side for Instructions / Revised January 2017

<input type="checkbox"/> >= \$100,000	<b>CDBG REQUEST form Project Acty</b>	<b>DED Date Stamp</b>
<input type="checkbox"/> >= 25% Project Final Draw		
<input type="checkbox"/> DED USE ONLY		
DED Reviewed By: _____		
Date: _____		

Name of Local Government Grantee <b>City of Auburn</b>	Mailing Address <b>1101 J Street</b>	City <b>Auburn</b>	State <b>NE</b>	ZIP <b>68305</b>
CDBG Grant Number <b>18-HO-36067</b>	Federal Identification Number <b>47-6006083</b>	DUNS Number <b>080199193</b>	SAM Expiration Date <b>11/03/2021</b>	Number sequence order includes Both general admin 0181 requests And project activity requests <b>18</b>
DED Program Representative <b>Amy Kienzler</b>				

**Part I - STATUS OF FUNDS (excludes reporting general administration activity 0181 funds)**

1. Project Grant Funds Received to Date		<b>\$347,253.20</b>	<b>IMPORTANT</b> Complete Part II for all approved activities except 0181 (General Administration) even if funds are not requested.	6. Project Amount *	<b>\$522,000.00</b>
2. Add: Program Income Received to Date (exclude RLF)		<b>\$54,316.73</b>		7. Current Draw	<b>\$5,475.93</b>
3. Subtotal		<b>\$401,569.93</b>		8. 25% of Project *CDBG Funds ONLY Exclude General Admin (0181)	<b>\$130,500.00</b>
4. Less: Federal Project Funds Disbursed To Date (Must Agree To Total Of Part II, Line 3)		<b>\$401,569.93</b>			
5. Total: Project Federal Funds On Hand (Must Agree To Part II, Line 6)					

**Part II - CASH REQUIREMENTS (excludes reporting general administration activity 0181 funds)**

Activity Code Description <i>DO NOT INCLUDE ACTIVITY 0181 GENERAL ADMIN</i>	0580			0530			0580a			TOTAL
	Housing	Housing	Mgt.	Housing	Rehab		Lead	Testing		
1. Total Cash Requirements To Date for Project										
2. Less: Local Funds Disbursed (includes RLF) (exclude Program Income)										
3. Total Federal Funds Disbursed (include Program Income) (Total Must Agree To Part I, Line 4 (exclude RLF))										
4. Total Current Cash Requirements										
5. Less: Unpaid Previous Request										
6. Less: Federal Funds On Hand (Must Agree To Part I, Line 5)										
7. Net Amount of Federal Funds Requested**										<b>\$5,475.93</b>

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). I also certify that the amount of the request for federal funds is not in excess of current needs.

Signature of Authorized Official (Mayor/Board Chairman)	Typed Name of Authorized Official <b>Dan White, Mayor</b>	Date
Signature of Authorized Official (Clerk/Treasurer)	Typed Name of Authorized Official <b>Sherry Heskett, City Clerk</b>	Date
Person Preparing Request for CDBG Funds Form Name: <b>James Warrelmann</b>	Organization: <b>SEND</b>	Telephone Number: <b>402-475-2560</b>
DEPARTMENT OF ECONOMIC DEVELOPMENT USE ONLY		AMOUNT APPROVED: \$ _____
TITLE: _____		INITIALS: _____
DATE: _____		

\*\* If the Net Amount of Federal Funds Requested (Part II # 7) is greater/equal to the total project (excluding activity 0181) or \$100,000, submit a copy of the invoices for this request.  
 \*\*\* PLEASE REFER TO INSTRUCTIONS FOR ADDITIONAL GUIDANCE. INCOMPLETE OR INCORRECT FORMS WILL NOT BE PROCESSED.  
 \*\*\*\* To update calculations, either tab two(2) fields or click on a different field with your mouse.  
 Effective January 5, 2017 DD #18



Southeast Nebraska Development District

7407 O St  
Lincoln, NE 68510

# Invoice

Date	Invoice #
9/21/2021	Dues

Bill To

City of Auburn  
1101 J Street  
Auburn, NE 68305

AGENDA ITEM  
NO

D-4

Terms	Due Date
Net 60	11/20/2021

Item	Description	Project	Qty	Rate	Amount
Membership	07/01/2021-06/30/2022	70-01 Mem...		2,125.00	2,125.00

<b>Total</b>	\$2,125.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,125.00

<b>Phone #</b>
402-475-2560

<b>E-mail</b>	<b>Web Site</b>
mmcniel@sendd.org	www.sendd.org

Southeast Nebraska Development District

7407 O St  
Lincoln, NE 68510

# Invoice

Date	Invoice #
9/21/2021	Dues

Bill To

City of Auburn  
1101 J Street  
Auburn, NE 68305

AGENDA ITEM  
NO

D-5

Terms	Due Date
Net 60	11/20/2021

Item	Description	Project	Qty	Rate	Amount
Housing	07/01/2021-06/30/2022	70-02 Housi...		1,038.00	1,038.00

<b>Total</b>	\$1,038.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$1,038.00

Phone #
402-475-2560

E-mail	Web Site
mmciel@sendd.org	www.sendd.org

2021/22



AGENDA ITEM  
NO

D-4 D-5



**SEND D**

Southeast Nebraska Development District

MEMBERSHIP



[SEND D.ORG](http://SEND D.ORG)  
[FACEBOOK.COM/SENEBDEVDISTRICT](https://FACEBOOK.COM/SENEBDEVDISTRICT)

The Southeast Nebraska Development District (SENDDD) Board and staff work diligently to serve the 16 counties in this corner of the state. We do this by listening to community leaders, stakeholders, residents, and businesses, to learn about regional issues and find solutions to help. The past few years have been particularly challenging with natural disasters and a global pandemic, yet SENDDD continues to stay focused and deliver essential programs and services. We could not do this without your support and the SENDDD Board and staff would like to **thank you** for your continued membership.

SENDDD staff completed a variety of critical community and regional projects in the past year, as well as launching a **nationally-recognized** broadband mapping initiative for residents of southeast Nebraska. This award-winning effort provides local elected officials, businesses, and the public data, so they know exactly where their communities stand with broadband speeds. Information supports future broadband expansion grants and projects across the state. Additionally, SENDDD renewed our commitment to support the region by adding staff to support rural housing, public safety, disaster response, small business financing, and incorporating technology into our services.

Last year, SENDDD staff spent more time on the ground in the region, listening to community leaders and learning how we can better serve you. As a result, the agency successfully captured **\$21.5 million in state and federal funds**, resulting in **improved homes, revitalized downtown business districts, low-interest financing for workforce housing units, assisting businesses and creating new jobs.**

The only way these activities can continue is through your membership, which has remained steady for the **last 15 years**. Last year alone, membership dollars provide match for federal and state funded agency services, resulting in a **110:1 dollar return on investment**. In 2020-2021, your assessment dollars helped return nearly **\$13.1 million** of your federal tax dollars back into the region.

SENDDD pledges to remain by your side in these difficult times, and we look forward to making an impact across the region by growing our regional economy, identifying new opportunities, and building local wealth. Above all, we will continue to listen. For up-to-date information on grant programs, community and legislative updates, and news alerts, please go to our new website at [www.sendd.org](http://www.sendd.org), sign up for our e-newsletter, or "Like" our Facebook page.

Once again, thank you for your support, and know that SENDDD is here to help. As always, I want to extend an open invitation to all members: please, visit the SENDDD offices or call and schedule a time for us to attend your city council or county supervisor meeting. So we can better serve you now and in the future, I encourage you to contact our staff with your ideas, suggestions, and thoughts.

We are here to serve you and look forward to your next visit.

Best regards,

Tom Bliss  
Executive Director

## **MEMBERSHIP**

### **FULL MUNICIPAL MEMBERSHIP**

Includes any municipality paying the membership dues assessment established by the SENDD Board of Directors and located within a dues paying county. Services available to a Full Member include, but are not limited to:

- Monthly newsletter
- Special notices regarding programs of interest
- Unlimited visits to discuss requirements of specific programs
- Assistance with grant and loan applications, generally at no cost
- Special studies associated with grant and loan applications
- Census data and special reports maintained by SENDD
- Labor/Workforce data maintained by SENDD
- Staff consultation on specific employment generating projects

### **GENERAL MUNICIPAL MEMBERSHIP**

Includes any municipality which is not a dues paying member itself but is located within a county that is paying membership dues. Services available to a General Member include, but are not limited to:

- Monthly newsletter
- Special notices regarding programs of interest
- Limited visits to discuss requirements of specific programs

### **VOLUNTARY HOUSING DUES**

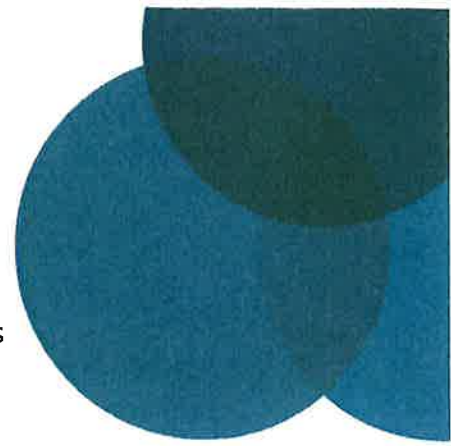
The Housing Dues assessment was established by SENDD in 2003 and payment of the assessment is voluntary. The voluntary assessment was established in lieu of increasing General Membership dues.

Dues cover costs specifically associated with housing, including:

- Training for staff members in housing grant application development
- Training on changing regulations related to Federal/State funding for housing programs
- State certifications involving lead-based paint and clearance testing
- Assistance to member communities with applications to partially underwrite the cost of housing needs studies; assistance to communities and private developers with packaging grant and loan applications
- Ongoing expenses related to housing projects after the project is closed and grant funds are depleted

### **TYPES OF HOUSING PROGRAMS**

- Rehabilitation programs for income-qualified owner-occupied residential units
- Down-payment assistance programs to aid income-qualified first-time homebuyers
- Purchase/Rehab/Resale programs which may be coupled with down-payment assistance
- Construction of rent-to-own, single-family residential units
- Financial packaging assistance to developers of single and multi-family residential units for income-qualified occupants



## **RETURN ON INVESTMENT**

Over the last 5 years, SENDD generated a return on investment of ~\$43 for every \$1 in membership dues



In the last five years, SENDD helped members invest nearly \$50 million in their communities

In the past decade, SENDD has been involved in local projects that have retained and create over 415 jobs

## **RESOURCES\***

### **USDA-RURAL DEVELOPMENT**

Business & Industry | Energy | Value Added Producer | Housing | Community Facilities

### **NEBRASKA DEPARTMENT OF ECONOMIC DEVELOPMENT**

Rehabilitation | Infrastructure | Tourism | Revitalization | Community Facilities | Planning

### **ECONOMIC DEVELOPMENT ADMINISTRATION**

Infrastructure | Economic Adjustment | Build to Scale | Job Growth

### **NEBRASKA GAME AND PARKS**

Land & Water | Recreational Trails

### **NEBRASKA ENTERPRISE FUND**

Direct | GAP | Invoice | Loan Guarantees | Intermediary Lending

### **NEBRASKA DEPARTMENT OF ENVIRONMENT & ENERGY**

Waste & Recycling | Brownfields | Water | Deconstruction | Weatherization

### **ENVIRONMENTAL PROTECTION AGENCY**

Brownfields | Local Foods Local Places | Air Quality

### **RURAL ENTERPRISE ASSISTANCE PROJECT**

Direct | GAP | Invoice | Loan Guarantees | Intermediary Lending



**\*This list indicates some of SENDD's most used resources, but is not a comprehensive list. We regularly research additional funding opportunities from a variety of resources.**

## **MEMBER SERVICES**

SEND D members take advantage of our wide variety of services. We are continually looking for additional ways to better serve our member communities.

### **HOUSING & CONTRACTING**

- Owner Occupied Rehabilitation
- Purchase Rehab Resale
- Nuisance Abatement Programs
- Down Payment Assistance Loans
- Housing Quality Standards Inspections
- New Construction Services
- Housing Condition Studies
- Lead-Based Paint Inspections
- USDA Loan Packaging
- General Contracting Services

### **ECONOMIC DEVELOPMENT**

- Revolving Loan Funds
- GIS Mapping/Location Intelligence
- Support businesses and communities with analytical decision making
- Market reports/analysis
- Technical Assistance for Business Startups and Expansions
- Economic Development & Leadership Certified Community

### **EMERGENCY & DISASTER RELIEF**

- Review Disaster Recovery Plans
- Assess infrastructure, vulnerabilities, and needs of communities impacted by disaster
- Regional Recovery Plan
  - Community and Business Resiliency and Recovery Resources
- Flood and Floodplain Management
- Assist communities to meet National Flood Insurance Program (NFIP) guidelines
  - Potential insurance premium discount for Community Rating System

### **COMMUNITY DEVELOPMENT**

- Grant Writing and Administration
  - Community Development Block Grant (Downtown Revitalization, Economic Development, Planning, Public Works, Tourism, Youth Job Training)
  - Community & Civic Center Financing Fund
  - Land & Water Conservation Fund
- Household Income Studies
- Community Needs Assessment
- Workforce Availability Studies
- Project Specific Environmental Review
- Strategic Planning

## **AGENDA ITEM NO. E - 1**

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett



**CLAIMS REPORT**  
 Check Range: 9/10/2021- 9/30/2021

AGENDA ITEM  
NO

E-1

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	73.80
AMERICAN RECYCLING SANITATION	RECYCLE LOT MONTHLY	335.00
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	980.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	6,600.28
AUBURN BPW	REIMBURSEMENT	2,466.75
CAPITAL BUSINESS SYSTEMS INC	COPIER LEASE/SUPPLIES	367.86
GUARDIAN	LIFE INSURANCE	321.85
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	29.50
AUBURN REGION V SERVICES	CLEANING SERVICE	125.00
TIME WARNER CABLE	PHONE ACCT	853.56
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	12,169.82
POLICE DEPARTMENT		
NEMAHA COUNTY	LAW/CODE ENFORCEMENT	30,666.67
	POLICE DEPARTMENT TOTAL	30,666.67
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	72.38
AUBURN BPW	ELEC	405.86
GUARDIAN	LIFE INSURANCE	132.99
AUBURN REGION V SERVICES	CLEANING SERVICE	50.00
TIME WARNER CABLE	PHONE ACCT	106.76
WEX BANK	FUEL EXPENSE	109.31
	FIRE DEPARTMENT TOTAL	877.30
PARK DEPARTMENT		
AUBURN BPW	SEWER	5,202.97
AUBURN REGION V SERVICES	CLEANING SERVICE	340.00
WEX BANK	FUEL EXPENSE	622.46
	PARK DEPARTMENT TOTAL	6,165.43
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	63.87
AUBURN BPW	ELEC	670.64
AUBURN REGION V SERVICES	CLEANING SERVICE	200.00
	SR. CENTER DEPARTMENT TOTAL	934.51
LIBRARY DEPARTMENT		
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	39.66
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,211.58
AUBURN BPW	ELEC	698.46
GUARDIAN	LIFE INSURANCE	42.69
LINDA BANTZ	CUSTODIAL SERVICE	400.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.00
OMAHA WORLD HERALD	SUBSCRIPTION	400.40
WINDSTREAM NEBRASKA INC	PHONE ACCT	263.78

**CLAIMS REPORT**  
**Check Range: 9/10/2021- 9/30/2021**

VENDOR NAME	REFERENCE	VENDOR TOTAL
	LIBRARY DEPARTMENT TOTAL	4,068.57
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	74.80
AUBURN BPW	ELEC	1,947.50
NE DEPT. OF REVENUE	SALES AND USE TAX RETURN POOL	231.51
TIME WARNER CABLE	PHONE ACCT	137.97
	POOL DEPARTMENT TOTAL	2,391.78
	GENERAL FUND TOTAL	57,274.08
STREET FUND		
BLACK HILLS ENERGY	GAS BILL ACCT	38.36
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	5,392.60
AUBURN BPW	ELEC	523.45
GUARDIAN	LIFE INSURANCE	141.88
MARK HARMS	LAND USE	500.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	36.00
TIME WARNER CABLE	PHONE ACCT	34.33
VERIZON WIRELESS	PHONE ACCT	1.25
WEX BANK	FUEL EXPENSE	1,347.05
	TOTAL	8,014.92
	STREET FUND TOTAL	8,014.92
COMM REDEVELOP AUTHORITY		
AUBURN CENTRAL APARTMENTS LLC	CRA PROJECT	50,000.00
	TOTAL	50,000.00
	COMM REDEVELOP AUTHORITY TOTAL	50,000.00
	Accounts Payable Total	115,289.00

E-1

VENDOR NAME	REFERENCE	
GENERAL FUND		
ADMIN		
AIRSTREAM HEATING AND COOLING	PLUMBING SERVICE	142.78
AUBURN DESIGN SHOP LLC	SUPPLIES	12.00
AUBURN NEWSPAPERS	PUBLISHING/ENVELOPES	652.65
BEATRICE AREA SOLID WASTE	DISPOSAL CHARGE	370.80
CORNHUSKER PRESS	SUPPLIES	15.00
CRYSTAL DUNEKACKE	REIM MILEAGE	76.72
EAKES OFFICE SOLUTIONS	SUPPLIES	132.90
GLENN'S CORNER MARKET	SUPPLIES	18.68
JP COOKE COMPANY	SUPPLIES	83.45
LYNCH'S HARDWARE & GIFTS	SUPPLIES	779.40
MEYER LABORATORY INC	SUPPLIES	170.15
MICROFILM IMAGING SYSTEMS INC	EQUIPMENT RENT	138.00
NEBRASKA MUNICIPAL CLERKS'	MEMBERSHIP	35.00
NEMAHA COUNTY SHERIFF	SERVE NOTICE	18.50
PETTY CASH	PETTY CASH	6.00
RAYMOND'S ELECTRIC	ELECTRICAL SERVICE	223.50
SECURITY EQUIPMENT INC	FIRE ALARM MONITORING	563.40
UNIVERSITY OF NORTHERN IOWA	REGISTRATION	935.00
USPS	STAMPS	116.00
	ADMIN TOTAL	4,489.93
FIRE DEPARTMENT		
SANDRY FIRE SUPPLY	TOOLS/EQUIPMENT	1,568.00
	FIRE DEPARTMENT TOTAL	1,568.00
PARK DEPARTMENT		
AKRS	EQUIPMENT REPAIRS	211.31
AMERICAN LAWCARE INC.	LAWCARE	1,200.00
COMMERCIAL RECREATION SPECIAL	SPLASH PAD REPAIR KIT	583.14
LYNCH'S HARDWARE & GIFTS	SUPPLIES	15.95
MENARDS	CARPORT AND SUPPLIES	226.35
MICHAEL TODD & CO. INC.	SIGN POSTS	202.20
RAYMOND'S ELECTRIC	ELECTRICAL PARTS/SERVICE	438.46
SACK LUMBER COMPANY	SUPPLIES/LABOR	42.99
WILSON ELECTRIC	ELECTRICAL SERVICE HAND DRY	431.00
YOLANDA KERR	FLOWER GARDENING SERVICE	837.54
	PARK DEPARTMENT TOTAL	4,188.94
SR. CENTER DEPARTMENT		
MEYER LABORATORY INC	SUPPLIES	19.95
	SR. CENTER DEPARTMENT TOTAL	19.95
LIBRARY DEPARTMENT		
AMAZON	BKS/AVS	541.74
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	105.38
BAKER & TAYLOR	BKS/AVS	842.63
BLACKSTONE PUBLISHING	BKS/AVS	213.64
DEMCO	SUPPLIES	409.02

VENDOR NAME	REFERENCE	VENDOR TOTAL
CENGAGE LEARNING INC/GALE	BKS/AVS	31.44
OCLC INC	ILL/SUBSCRIPTION	126.13
OVERDRIVE, INC.	BKS/AVS	469.98
RICOH USA, INC	EQUIPMENT COPIES	34.32
SECURITY EQUIPMENT INC	FIRE ALARM MONITORING	563.40
THE PENWORTHY COMPANY	BKS/AVS	221.79
	LIBRARY DEPARTMENT TOTAL	3,559.47
POOL DEPARTMENT		
GLENN'S CORNER MARKET	SUPPLIES	2.99
TONY HECTOR BACKHOE & TRENCHIN	HYDRANT	645.75
	POOL DEPARTMENT TOTAL	648.74
	GENERAL FUND TOTAL	14,475.03
STREET FUND		
ALLAN DAUGHERTY	EQUIPMENT MAINTENANCE	540.00
AUBURN AUTO CENTER	EQUIPMENT LABOR	99.00
AUBURN NEWSPAPERS	PUBLISHING/ENVELOPES	7.65
BEARD'S SALVAGE INC.	SHOP SUPPLIES	14.40
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	261.91
EGGERS BROTHERS INC	PARTS/SUPPLIES	82.79
FASTENAL	PARTS/SUPPLIES	21.38
FILTER CARE	CLEAN FILTERS	68.65
LYNCH'S HARDWARE & GIFTS	SUPPLIES	37.96
MENARDS	CARPENT AND SUPPLIES	4,922.00
MEYER LABORATORY INC	SUPPLIES	54.50
PETTY CASH	PETTY CASH	19.36
SACK LUMBER COMPANY	SUPPLIES/MATERIALS	22.25
	TOTAL	6,151.85
	STREET FUND TOTAL	6,151.85
	Accounts Payable Total	20,626.88

Auburn  
IN  
Nemaha County, Nebraska

**NOTICE OF SPECIAL HEARING TO SET FINAL TAX REQUEST**

PUBLIC NOTICE is hereby given, in compliance with the provisions of State Statute Section 77-1601.02, that the governing body will meet on the 11th day of October 2021, at 7:00 (or as soon as possible thereafter) o'clock P.M., at Auburn City Hall for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the final tax request.

	2020	2021	Change
Operating Budget	16,710,359.69	16,098,177.65	-4%
Property Tax Request	\$ 689,637.87	\$ 686,357.00	0%
Valuation	158,400,163	157,646,480	0%
Tax Rate	0.435377	0.435377	0%
Tax Rate if Prior Tax Request was at Current Valuation	0.437458		

Sherry Heskett, City Clerk

NOTICE OF PUBLIC HEARING  
CITY OF AUBURN, NE,  
LEGISLATIVE BODY (CITY COUNCIL)  
REAL ESTATE REZONING REQUEST  
AT 2617 O STREET, AUBURN, NE

NOTICE is hereby given that pursuant to a request heretofore, made and submitted to the Legislative Body (City Council) of the City of Auburn, Nemaha County, Nebraska, said Legislative Body (City Council) will consider the amendment, supplement, change, modification, and/or repeal of the zoning regulations, restrictions, and boundaries, of the City of Auburn, Nemaha County, Nebraska, with respect to a request approved by the title owner of the real estate for change of zoning from R-2 Medium Density Residential to C-R Commercial Residential for real estate described as follows, to-wit: Lots 7 & 8 in Block 31, Original Township of Calvert, now Auburn, Nemaha County, NE (Parcel I.D. 640001300).

That a PUBLIC HEARING will be held on the request for change of zoning by the Legislative Body (City Council) at City Hall, Council Chambers, 1101 "J" Street, Auburn, Nebraska, on the 11<sup>th</sup> day of October, 2021, at the hour of 7:00 o'clock P.M., or as soon thereafter as possible, concerning and in relation to said request for change of zoning at which time parties in interest, citizens, and the public shall have an opportunity to be heard; and at which Public Hearing the advice/recommendation of the Planning Commission of the City of Auburn, Nemaha County, Nebraska, will be considered; that subsequent to said Public Hearing, said Legislative Body (City Council) shall consider the amendment, supplement, change, modification, and/or repeal of a zoning category/designation, regulations, restrictions, and boundaries of said City with respect to the request for change of zoning.

Individuals requiring interpreter services, Braille, large print, or recorded materials please contact the City Clerk, at Auburn City Hall or by telephone at (402) 274-3420, reasonable prior notice for these services is needed when possible. Thank you.

Sherry Heskett, City Clerk  
City of Auburn, Nemaha County,  
Nebraska

8-18-2021

F-2

I JOHNNY CURTRIGHT is making this WRITTEN REQUEST FOR THE CITY TO CONSIDER REZONING OF PROPERTY AT 2617 O ST FROM R-1 RESIDENTIAL TO COMMERCIAL / RESIDENTIAL FOR POSSIBLY A 40 X 80 METAL BUILDING FOR INSIDE STORAGE AND MINOR REPAIR WORK.

I DID VISIT WITH 4 NEIGHBORS TO THE PROPERTY WITH NO ISSUES AT THAT TIME WITH MY INTENTIONS FOR THE SAID PROPERTY.

ADJACENT TO THE PROPERTY, SOUTHWEST IS CURRENTLY STORAGE OF TORES, DIRT & SAND, SOUTH IS OVERGROWN CREEK AREA, & TO THE EAST IS ONE OF THE OLDER TRAILER PARKS.

THANK YOU FOR THE CONSIDERATION OF THIS REQUEST

Johnny Curtright

PROPERTY 2617 O STREET AUBURN, NE  
LOTS 7 & 8 IN BLOCK 31. ORIGINAL TOWNSHIP OF CALVERT  
NEW AUBURN  
NEVADA COUNTY, NE.



Brent Miller





Minutes of the planning and zoning (P&Z) commission of the City of Auburn, NE – 1900, September 21, 2021.

Acting Chairperson Johnson called the meeting to order at 1900 and announced the open meetings act law was posted as required.

The roll was called. Members present: Tony Johnson, Troy Wynn, John Billings, Amber Kinnaman, James Fogarty.

Members absent: Doug Jones; Dave Davis

Also present: Johnny Curtright, owner of property in question for rezoning request

Motion by Fogarty, seconded by Wynn to approve the minutes of the February 2021 meeting. Roll call vote: Tony Johnson, yes; Troy Wynn, yes; John Billings, yes; Amber Kinnaman, yes; James Fogarty, yes. Motion carried.

**Public Hearing opened at 1901.** Acting Chairperson Johnson opened the meeting to the public to obtain comment on consideration of a proposed real estate lot zoning request from R-2 Medium Density Residential to C-R Commercial Residential at 2617 O Street, Auburn, Nebraska, legally described as Lots 7 & 8 in Block 31, Original Township of Calvert, now Auburn, Nemaha County, NE (Parcel ID 640001300). The real estate Owner has made written request to rezone the real estate to C-R Commercial Residential.

Acting Planning and Zoning Chair Tony Johnson invited Johnny Curtright, the owner of the above-described real estate, to explain the reasons for his request. Curtright noted he would use the property to construct a building for personal and business storage. The actual size of the building would be determined upon final approval and input from the City Building Inspector to match city ordinances.

There being no further comments or questions, Acting Chairperson Johnson closed the Public Hearing at 1911.

Motion by Wynn, seconded by Billings to recommend to the Auburn City Council that 2617 O Street, Auburn, Nebraska, legally described as Lots 7 & 8 in Block 31, Original Township of Calvert, now Auburn, Nemaha County, NE be rezoned from R-2 Medium Density Residential to C-R Commercial Residential. Roll Call Vote: Tony Johnson, yes; Troy Wynn, yes; John Billings, yes; Amber Kinnaman, yes; James Fogarty, yes. Motion carried.

There being no further business, the Planning and Commission meeting was adjourned at 1912.

ORDINANCE NO. 13-21  
OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

AN ORDINANCE TO AMEND ZONING CLASSIFICATION/DESIGNATION TO REAL PROPERTY IN AUBURN, NEMAHA COUNTY, NEBRASKA, CITY LIMITS; TO DESIGNATE COST OF FEES; TO AUTHORIZE AMENDMENT OF THE OFFICIAL ZONING MAP OF THE CITY TO SHOW SAID CHANGE; TO PROVIDE FOR THE REPEAL OF CONFLICTING ORDINANCES OR SECTIONS THEREOF; AND TO PROVIDE FOR AN EFFECTIVE DATE.

RECITALS:

WHEREAS, a written petition has been submitted to the City Council through the City Clerk authorized by the real estate owner (Brent Miller) of Lots 7 and 8 in Block 31, Original Township of Calvert, now Auburn, Nemaha County, Nebraska, Parcel I.D. No. 640001300, (street address: 2617 "O" St.), for amendment, modification, and-or change of the current R-2 Medium Density Residential District classification of the real estate to C-R Commercial Residential District classification;

WHEREAS, the petition for proposed amendment, modification, and/or change was referred to and heard by the City Planning Commission for its study and recommendation to be made after public hearing to the City Council, legal notice was published of the same, and the City Planning Commission made recommendation for approval to the City Council, on or about September 21, 2021 within their September 21, 2021, Planning Comm. Proposed Minutes. (Code Sect. 152.002, Neb. Rev. Stat. §§ 19-904 & 19-905)

WHEREAS, proper public legal notice was published pursuant to Neb. Rev. Stat. § 19-904 in the Nemaha County Herald on September 9, 2021, & September 30, 2021, as well as, posted on the property at least 10 days prior to public hearing before the Council as required by Nebraska Law;

WHEREAS, the petition of the property owners has come on for Public Hearing before the City Council, at public meeting in City Hall Chambers on this 11<sup>th</sup> day of October, 2021, at 7:00 p.m., or

Auburn, NE

City Ordinance No. 13-21

Page 1 of 3

as soon thereafter as may be heard, to hear and receive public comment from citizens of the City, and parties that may be directly affected by the proposed amendment or change and in consideration of the recommendation made by the City Planning Commission.

The City Council being fully informed about said request, found that the requested amendments conform to the applicable Comprehensive Plan goals and policies for the City, as well as the City of Auburn, NE, Zoning Ordinance(s) and Regulations based on material submitted, consideration and recommendation of the Planning Commission, and considerations presented to and reviewed by the City Planning Commission and the City Council before, at, and during public hearing.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEBRASKA.

SECTION 1. That the City Council adopts the Conclusionary Findings, Determination(s), and Recommendation of the City Planning Commission;

SECTION 2. That the City Council approves the property owners authorized request to change the property classification of real estate identified as: Lots 7 and 8, Block 31, Original Township of Calvert, now Auburn, Nemaha County, NE, Parcel I.D. No. 640001300, (street address: 2617 "O" St.), for amendment, modification, and-or change of the current R-2 Medium Density Residential District classification of the real estate to C-R Commercial Residential District classification;

SECTION 3. That property owner, Brent Miller or a representative thereof, shall pay and be responsible for cost incurred for a new survey and filing fees thereof, pursuant with their request;

SECTION 4. The Governing Body hereby finds and determines that this property classification zoning amendment conforms to the City's applicable Comprehensive Plan, goals and policies, for the City, as well as, the City of Auburn, NE, Zoning Ordinance(s) and Regulations, and is beneficial to the public good and in the best interests of the municipality and its residents;

SECTION 5. That the City Clerk is hereby authorized to file a certified copy of this Ordinance with the County Clerk, ex-officio Register of Deeds, within 30 days after the effective date of this Ordinance to be indexed against all affected lots;

SECTION 6. That all Ordinances and Resolutions or parts thereof in conflict herewith be and the same are hereby repealed;

SECTION 7. That the official zoning map shall be changed/amended to show the property classification as amended and provided within this Ordinance;

SECTION 8. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law;

Passed and Approved by City Council on this 11<sup>th</sup> day of October 2021, by the following votes:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Passed and Approved this 11<sup>th</sup> day of October, 2021.

\_\_\_\_\_  
R. Daniel White, Mayor of  
City of Auburn, Nebraska

ATTEST:

\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
of City of Auburn, Nebraska

(Seal)

Approved as to Form & Legality:

\_\_\_\_\_  
City Attorney

RESOLUTION NO. 11-21  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION FOR THE CITY OF AUBURN, NEBRASKA TO CONFIRM SPECIAL ASSESSMENT FOR NUISANCE REMOVAL; ADOPT LIEN ON REAL ESTATE; & DIRECTING PAYMENT AND COLLECTION OF SPECIAL ASSESSMENT AS REQUIRED BY LAW.

**WHEREAS**, pursuant to Neb. Rev. Stat. §§§ 18-1720, 18-1722 and 77-209, as well as, the Nemaha County District Court Order, Case Number, CI 19-101, filed June 24, 2020, the City Council has the authority to levy the cost as a special assessment against the lot or real estate upon which the nuisance structure was located and the special assessment shall be a lien on the following real estate, to wit:

North half of Lot Six (6), of Block Sixteen (16) of Sheridan Addition, now Auburn, Nemaha County, Nebraska.

**WHEREAS**, pursuant to City Code Sections § 150.03, the City may proceed with work noticed to the property owner and levy the cost of the work performed as a special assessment against the lot or real estate upon which the building or structure was located.

**WHEREAS**, the following statement of cost has been transmitted to the City Council for the demolition and removal of the nuisance property, pursuant to Nebraska Law and the Nemaha County District Court Order, Case Number, CI 19-101, dated June 24, 2020, against the real estate located at 901 "L" Street, Auburn, NE:

- |  |                 |
|--|-----------------|
| (1) Burning the structures, complete haul away, dumping fees, dirt back-fill, and clean-up, leveling, reseeding of lot, by the City of Auburn, NE, and Board of Public Works | \$ 5,335.80     |
| (2) Asbestos inspection & sample analysis by Bockmann Inc., Lincoln, NE.   | \$ 310.00       |
| (3) Service Fee for Notice of Removal served by Nemaha County Sheriff  | \$ <u>18.50</u> |

**Total City Cost:** \$ 5,664.30

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF AUBURN, NEMAHA COUNTY, NE, AS FOLLOWS:**

1. The City Council approves and levies the amount of **\$5,664.30** as a Special Assessment on the real estate herein identified as:  
North half of Lot Six (6), of Block Sixteen (16) of Sheridan Addition, now Auburn, Nemaha County, Nebraska.
2. The City Clerk shall endorse the date of this meeting as the date of confirmation of the Special Assessment herein.
3. The Special Assessment shall be spread and become due and be collected at the same time as City taxes are assessed, levied, and collected, and shall be returned in the same manner for nonpayment.
4. The Special Assessment shall not bear interest if paid on or before the date it is due. If the Assessment against the real estate is not paid when due, then the assessment shall be considered delinquent and there shall be collected such interest and penalties as are due on delinquent City taxes.
5. All Special Assessments contained herein shall constitute a lien upon the respective real estate identified herein from the date of confirmation herein.
6. That the Special Assessments made herein are hereby ordered and directed to be collected, and the City Clerk shall deliver this assessment to the County Treasurer, who shall collect the Special Assessments herein in accordance with the direction of the City Council.
7. Upon receiving this assessment, the County Treasurer shall proceed to collect the amount assessed herein of \$5,664.30 as the same shall become due.

**PASSED and APPROVED**, this 11<sup>th</sup> day of October 2021.

\_\_\_\_\_  
R. Daniel White, Mayor  
City of Auburn, Nebraska

ATTEST:

\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
City of Auburn, Nebraska

(Seal)



October 11, 2021

AGENDA ITEM  
NO

I - 1(a)

### City of Auburn

1101 J Street  
Auburn, Nebraska 68305  
402-274-3420  
402-274-4154 fax  
www.auburn.ne.gov

#### MAYOR

Dan White

#### COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Chris Erickson

Rick Janssen

Jeff Jeanneret

### Street Department Activity Report (September 2021)

- Appliance and Furniture Recycle Lot – 2 times
- Brush Lot – 5 times
- Burned brush lot – 2 time
- Picked up trash around town
- Worked on equipment at city shop
- Worked on some alley approaches around town
- Helped with mowing and weed eating at the Rec Complex for Ball Tournament
- Cleaned up at 901 L Street after burn house – Took ashes to Beatrice – removed rip rap – back filled with dirt – planted grass seed
- Put up new street signs around town and at Calvert School
- Worked at the lake – back filled with rip rap along edge of the lake
- Did a repair job on a storm drain
- Garbage run at Parks/Rec Complex/business area weekly
- Cleaned storm drains
- Swept streets around town

Harry Bridgmon  
Street Commissioner



EQUAL HOUSING OPPORTUNITY

AGENDA ITEM  
NO

I - 1 (c)

# Auburn Memorial Library

1810 Courthouse Ave  
Auburn, NE 68305

## October 2021

- o We have started a new program called 1,000 Books Before Kindergarten. The idea is to help prepare kids for school by reading daily. We have had 18 kids sign up and 2 have already completed the first 100 books. When they sign up, they receive a book bag and a book to get them started. For each 100 books they complete, they receive a "level" magnet. This program is sponsored by our Friends of the Library group.

### Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>
August 2021	2,703	1,387
OverDrive	<u>690</u>	<u>93</u>
	3,393	1,480
Sept 2021	2,619	1,319
OverDrive	<u>607</u>	<u>81</u>
	3,226	1,400



Month Received	For Tax Month	SALES TAX RECORD 9-30-21												2020-2021 MV TAX	2020-2021 MVT%
		Fiscal Year 2012-2013	Fiscal Year 2013-2014	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019	Fiscal Year 2019-2020	Fiscal Year 2020-2021	BUDGET				
October	August	\$ 36,277.44	\$ 34,477.15	\$ 36,270.33	\$ 35,228.89	\$ 43,099.35	\$ 39,015.82	\$ 42,358.50	\$ 42,682.36	\$ 43,756.43	\$ 33,333.33	\$ 6,636.62	15.00%		
November	September	\$ 35,026.52	\$ 37,742.69	\$ 38,786.01	\$ 40,340.94	\$ 40,779.07	\$ 42,021.78	\$ 39,835.99	\$ 40,459.93	\$ 42,714.47	\$ 33,333.33	\$ 6,154.19	15.00%		
December	October	\$ 34,986.16	\$ 31,873.24	\$ 39,432.22	\$ 45,068.84	\$ 38,458.76	\$ 38,037.41	\$ 40,359.00	\$ 44,793.82	\$ 47,017.75	\$ 33,333.33	\$ 7,031.53	15.00%		
January	November	\$ 35,336.56	\$ 31,361.36	\$ 36,596.93	\$ 37,126.43	\$ 35,266.65	\$ 37,533.01	\$ 38,805.50	\$ 43,265.46	\$ 48,376.57	\$ 33,333.33	\$ 7,353.30	15.00%		
February	December	\$ 40,474.04	\$ 41,748.58	\$ 42,888.48	\$ 47,871.21	\$ 43,026.29	\$ 41,778.56	\$ 44,243.20	\$ 46,598.38	\$ 58,556.77	\$ 33,333.33	\$ 7,341.02	14.00%		
March	January	\$ 34,198.21	\$ 34,262.55	\$ 34,999.17	\$ 35,383.54	\$ 39,514.30	\$ 36,251.60	\$ 33,043.47	\$ 37,703.54	\$ 47,301.82	\$ 33,333.33	\$ 6,814.88	14.00%		
April	February	\$ 32,267.92	\$ 34,457.50	\$ 35,245.70	\$ 33,856.40	\$ 33,050.01	\$ 31,810.58	\$ 36,109.30	\$ 36,299.23	\$ 37,367.96	\$ 33,333.33	\$ 4,092.46	14.00%		
May	March	\$ 36,902.71	\$ 37,568.34	\$ 37,246.02	\$ 39,427.60	\$ 45,714.57	\$ 41,008.62	\$ 53,331.57	\$ 39,421.71	\$ 49,323.63	\$ 33,333.33	\$ 8,124.44	14.00%		
June	April	\$ 36,494.79	\$ 37,126.46	\$ 33,785.98	\$ 45,064.75	\$ 38,810.17	\$ 37,756.61	\$ 43,263.57	\$ 37,937.43	\$ 51,900.86	\$ 33,333.33	\$ 8,571.83	15.00%		
July	May	\$ 36,460.20	\$ 31,454.40	\$ 32,314.28	\$ 37,310.36	\$ 40,424.12	\$ 43,079.76	\$ 39,992.48	\$ 43,748.71	\$ 50,694.88	\$ 33,333.33	\$ 8,365.32	15.00%		
August	June	\$ 37,186.66	\$ 38,506.79	\$ 39,270.96	\$ 42,664.62	\$ 43,827.06	\$ 42,162.40	\$ 38,329.24	\$ 49,009.99	\$ 52,285.24	\$ 33,333.33	\$ 10,718.48	15.00%		
September	July	\$ 36,006.50	\$ 36,728.33	\$ 35,380.68	\$ 42,095.67	\$ 38,461.05	\$ 40,671.36	\$ 42,464.52	\$ 48,457.66	\$ 46,530.43	\$ 33,333.33	\$ 7,239.26	15.00%		
<b>Total</b>	<b>*includes MV</b>	\$431,617.71	\$ 427,307.39	\$442,216.76	\$481,439.25	\$480,431.40	\$471,127.51	\$492,136.34	\$510,378.22	\$575,826.81	\$399,999.96	\$88,443.33			
				<b>Actual Last YTD</b>	<b>Actual YTD</b>	<b>Budget YTD</b>									
				\$510,378.22	\$575,826.81	\$399,999.96									
				YTD	Compared to Last Year										
				\$ 65,448.59	Increase from Last Year										
				YTD	Compared to Budget YTD										
				\$175,826.85	More than Budget YTD										
				<b>Vehicle Sales Tax as a Percentage</b>											
				\$575,826.81 in Total Receipts YTD											
				\$88,443.33 in Total Vehicle Sales											
				Vehicles Sales is 15% of total											

AGENDA ITEM  
NO  
I-1(d)

MONTHLY LAW ENFORCEMENT REPORT TO THE  
MAYOR AND CITY COUNCIL OF THE CITY OF  
AUBURN

FOR THE MONTH OF SEPTEMBER 2021

Total Number of Calls within the City of Auburn	148
Total Number of Ordinance/Animal Calls	10
Total Number of Actual Criminal Cases Reported/Initiated	10

Respectfully submitted,



Brent Lottman  
Sheriff

J-2

**Special Designated License  
Local Recommendation (Form 200)**  
*Applications must be entered on the portal after local approval -- no exceptions  
Late applications are non-refundable and will be rejected*

**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): NOV 6

Event Start Time(s): 10AM

Event End Time(s): 4PM

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 x 24 (ALL 3 LEVELS)

Outdoor area to be licensed in length & width: - x - (Diagram Form #109 must be attached)

Type of Event: G75s FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON+OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

\*Signature Authorized Representative: [Signature] Printed Name RUTH HEYWOOD

I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

\*Retail licensee - Must be signed by a member listed on permanent license  
\*Non-Profit Organization - Must be signed by a Corporate Officer

**Local Governing Body completes below:**

The local governing body for the City/Village of \_\_\_\_\_ OR County of \_\_\_\_\_ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

J-2

**Special Designated License  
Local Recommendation (Form 200)**  
Applications must be entered on the portal after local approval – no exceptions  
Late applications are non-refundable and will be rejected

**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): NOV 11 \_\_\_\_\_

Event Start Time(s): 5PM \_\_\_\_\_

Event End Time(s): 10PM \_\_\_\_\_

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 x 24 (ALL 3 LEVELS)

Outdoor area to be licensed in length & width: - x - (Diagram Form #109 must be attached)

Type of Event: G 75s FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON + OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

\*Signature Authorized Representative: Ruth Heywood Printed Name RUTH HEYWOOD

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Local Governing Body Authorized Signature

Date

J-2

**Special Designated License  
Local Recommendation (Form 200)**  
Applications must be entered on the portal after local approval - no exceptions  
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**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): NOV 13

Event Start Time(s): 10AM

Event End Time(s): 4PM

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 X 24 (ALL 3 LEVELS)

Outdoor area to be licensed in length & width: - X - (Diagram Form #109 must be attached)

Type of Event: G75s FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON+OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

\*Signature Authorized Representative: [Signature] Printed Name RUTH HEYWOOD

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\*Non-Profit Organization - Must be signed by a Corporate Officer

Local Governing Body completes below:

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the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date

J-2

**Special Designated License  
Local Recommendation (Form 200)**  
Applications must be entered on the portal after local approval – no exceptions  
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**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): NOV 18 \_\_\_\_\_

Event Start Time(s): 5PM \_\_\_\_\_

Event End Time(s): 10PM \_\_\_\_\_

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 x 24 (ALL 3 LEVELS)

Outdoor area to be licensed in length & width: \_\_\_\_\_ x \_\_\_\_\_ (Diagram Form #109 must be attached)

Type of Event: G 75 FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON + OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

\*Signature Authorized Representative: Ruth Heywood Printed Name RUTH HEYWOOD

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\*Non-Profit Organization – Must be signed by a Corporate Officer

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The local governing body for the City/Village of \_\_\_\_\_ OR County of \_\_\_\_\_ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

J-2

**Special Designated License  
Local Recommendation (Form 200)**  
Applications must be entered on the portal after local approval – no exceptions  
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**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): NOV 20

Event Start Time(s): 10AM

Event End Time(s): 4PM

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 x 24 (ALL 3 LEVELS)

Outdoor area to be licensed in length & width:     x     (Diagram Form #109 must be attached)

Type of Event: G75s FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON+OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

\*Signature Authorized Representative: [Signature] Printed Name RUTH HEYWOOD

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The local governing body for the City/Village of \_\_\_\_\_ OR County of \_\_\_\_\_ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

J-2

**Special Designated License  
Local Recommendation (Form 200)**  
Applications must be entered on the portal after local approval – no exceptions  
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**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): DEC 2

Event Start Time(s): 5PM

Event End Time(s): 10PM

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 x 24 (ALL 3 LEVELS)

Outdoor area to be licensed in length & width: - x - (Diagram Form #109 must be attached)

Type of Event: G75s FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON+OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

\*Signature Authorized Representative: [Signature] Printed Name RUTH HEYWOOD

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The local governing body for the City/Village of \_\_\_\_\_ OR County of \_\_\_\_\_ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_



J-2

**Special Designated License  
Local Recommendation (Form 200)**  
Applications must be entered on the portal after local approval – no exceptions  
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**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s):

DEC 4

Event Start Time(s):

10AM

Event End Time(s):

4PM

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 x 24 (ALL 3 LEVELS)


Outdoor area to be licensed in length & width: \_\_\_ x \_\_\_ (Diagram Form #109 must be attached)

Type of Event: G75s FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON+OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

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Local Governing Body Authorized Signature

Date

J-2

**Special Designated License  
Local Recommendation (Form 200)**  
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**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): DEC 9 \_\_\_\_\_

Event Start Time(s): 5PM \_\_\_\_\_

Event End Time(s): 10PM \_\_\_\_\_

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 x 24 (ALL 3 LEVELS)

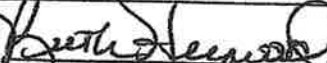
Outdoor area to be licensed in length & width: \_\_\_\_\_ x \_\_\_\_\_ (Diagram Form #109 must be attached)

Type of Event: G75 FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON + OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

\*Signature Authorized Representative:  Printed Name RUTH HEYWOOD

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J-2

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**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): DEC 11 \_\_\_\_\_

Event Start Time(s): 10AM \_\_\_\_\_

Event End Time(s): 4PM \_\_\_\_\_

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 X 24 (ALL 3 LEVELS)

Outdoor area to be licensed in length & width: \_\_\_\_\_ X \_\_\_\_\_ (Diagram Form #109 must be attached)

Type of Event: G75s FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON+OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

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Local Governing Body Authorized Signature

Date

**Special Designated License  
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J-2

**5TH STREET POST**

Retail Liquor License Name or \*Non-Profit Organization (\*Must include Form #201 as Page 2)

721 5TH STREET - PERU, NE 68421

Retail Liquor License Address or Non-Profit Business Address

121898

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s): DEC 16

Event Start Time(s): 5PM

Event End Time(s): 10PM

Alternate Date: N/A

Alternate Location Building & Address: N/A

Event Building Name: GALLERY 75

Event Street Address/City: 1122 J STREET - AUBURN, NE 68305

Indoor area to be licensed in length & width: 80 x 24 (ALL 3 LEVELS)


Outdoor area to be licensed in length & width: - x - (Diagram Form #109 must be attached)

Type of Event: G75 FALL/WINTER 2021 Estimate # of attendees: 25 - 50

Type of alcohol to be served: Beer  Wine  Distilled Spirits   
(ON + OFF SALE) (If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Ruth Heywood Event Contact Phone Number: (402) 274-7594

Event Contact Email: Heywoodhills@GMAIL.COM

\*Signature Authorized Representative:  Printed Name RUTH HEYWOOD

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Date