



AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
OR AS SOON AS POSSIBLE FOLLOWING PRECEDING PUBLIC HEARINGS  
September 12, 2022

**Pledge of Allegiance**

**Call to Order**

This is an open meeting of the Auburn City Council. The City of Auburn abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in these City Council Chambers as required by state law.

The City Council may vote to go into **Closed Session** on any agenda item as allowed by state law.

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**Invocation**

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The City Council is not required to allow citizens to speak at each meeting but may not forbid public participation at all meetings. Any member of the Public addressing the Council at this meeting shall provide her/his name and address unless waived pursuant to Nebraska Law.

**Roll Call**

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**A - SUBMITTAL OF REQUESTS FOR FUTURE ITEMS**

Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located at the Information table. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting, notification of the date will be given.

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**B – RESERVE TIME TO SPEAK ON AGENDA ITEMS**

This is an opportunity for individuals wishing to provide input on any of tonight’s agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

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**C – PRESENTATIONS and PROCLAMATIONS**

None for this meeting.

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*The Consent Agenda shall be presented by the Mayor or City Clerk at the beginning of Council session. Items within the Consent Agenda may be removed by the request of any one Councilmember. Items not removed from the Consent Agenda may be adopted by general consent without further discussion or debate. Removed items may be taken up either immediately after the Consent Agenda or placed later within the Agenda at the discretion of the Council.*

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**D – CONSENT AGENDA**

D – 1 Approving Minutes of August 8, 2022, regular City Council meeting.

D – 2 Approval of City Financial Report.

**D – CONSENT AGENDA (cont'd)**

- D – 3 Request for attendance at meetings and/or conferences. Crystal – ToP Training in Ravenna September 28 & 29
  - D – 4 Appointment(s): Housing Authority Board
  - D – 5 Consideration of designation for City Administrator, Ms. Crystal Dunekacke, to represent the City of Auburn, NE at Annual Members Meeting of the League Insurance Government Health Team (LIGHT).
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**E – PAYMENT OF CLAIMS**

- E – 1 Approving Payment of Claims
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**F – PUBLIC HEARINGS**

- F – 1 Public Hearing to obtain public comment on the One- & Six-Year Plan for Street Improvements in the City of Auburn, NE.
  - F – 2 Public Hearing to obtain public comment upon Downtown Revitalization (DTR) application(s) request.
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**G – MOTIONS**

- G – 1 Council Consideration by motion of Downtown Revitalization (DTR) application(s) request.
  - G – 2 FY 2022-2023 City of Auburn Budget Items
    - (a) Motion for consideration by Council of approval of the proposed FY2022-2023 Budget.
    - (b) Motion for consideration by Council to increase the base of restricted funds and allowable growth increases.
    - (c) Motion for consideration by Council to exceed the budget limit by an additional 1%.
    - (d) Motion for consideration by Council of Unused Restricted Funds Authority.
    - (e) Motion for consideration by Council of designation of sinking fund amounts.
  - G – 3 Council Consideration by motion for approval of proposed Housing Study.
  - G – 4 Council Consideration by motion for approval of proposed Local Housing Program.
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**H – RESOLUTIONS**

- H – 1 Res No. 10-22: To consider approval & adoption of the City of Auburn, NE, One- & Six-Year Plan for Street Improvements.
- H – 2 Res No. 11-22: To consider approval & adoption of MFO Interlocal agreement.
- H – 3 Res No. 12-22: To consider approval & adoption of City of Auburn request to set property tax.
- H – 4 Res No. 13-22: To consider approval & adoption of Chamber of Commerce Funding Agreement.
- H – 5 Res No. 14-22: To consider approval & adoption of City liability & property coverage, cyber coverage & Workers Comp Carrier/Provider for up to 3-year term.

**I – ORDINANCES**

- I – 1 Ord No. 14-22: Consideration of approval and adoption of Setting & Fixing Annual Compensation of Officers & Employees of the City of Auburn, NE.
  - I – 2 Ord No. 15-22: Consideration of approval and adoption by City Council of Annual Appropriation Bill.
  - I – 3 Ord No. 16-22: Consideration of approval and adoption by City Council of City Solid Waste & Refuse Contract & Agreement.
  - I – 4 Ord No. 17-22: Consideration of approval and adoption by City Council of ice & water shield requirement for roofing within City Building Codes.
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**J – REPORTS & RECOMMENDATIONS**

- J – 1 From Dept. Heads/Boards
    - a. Street Department
    - b. Fire Department
    - c. Library
    - d. Treasurer
    - e. Airport Report
    - f. Board of Health
  - J – 2 From Committees
    - a. Street Committee
    - b. Keep Auburn Beautiful
    - c. Economic Development
    - d. Safety Committee
    - e. Building Committee
    - f. Legislative
    - g. Parks and Pool Committee
    - h. Housing
    - i. Other Committees & Reports
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**K – REQUESTS AND REFERRALS**

- K – 1 Request for consideration, passage & approval by the City Council of local housing rehab application & committee recommendation(s).
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**MOTION TO ADJOURN**

City Council Proceedings  
August 8, 2022

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on August 8, 2022, at 7:00 o'clock P.M. in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice, including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before August 5, 2022. Mayor Dan White presided over the meeting and the City Clerk recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon calling the roll, the following members of the City Council were present: Katy Billings, Shawn Clark, Tom Clark, Chris Erickson, Rick Janssen, and Jeff Jeanneret. Absent: No one.

Mayor White announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed at the City Council Chambers (posted on the North wall of the City Council Chambers by the entrance door) as required by law.

It was noted that with regards to Agenda Item C – Presentations and Proclamations, there are none.

## Agenda Item D – Consent Agenda

D – 1 Approving Minutes of July 11, 2022 and July 25, 2022 meetings

D – 2 Approval of City Financial Report

D – 3 Request for attendance at meetings and/or conferences

- a. 2022 Annual League Conference (Sept 14-16)

D – 4 Appointment(s)

- a. Youth City Recreation Committee
- b. CRA (Darren Wright)
- c. Planning Commission (No appointment)

D – 5 SENDD – Request for Membership for FY 2023

D - 6 SENDD – Request for Housing Dues FY 2023

The Consent Agenda was presented. Council Member Erickson moved to approve the Consent Agenda. The motion was seconded by Council Member Janssen. Upon roll call vote: 6 yeas, and 0 nays. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Agenda Item E – Payment of Claims. The following July claims were presented for ratification: Aflac, Wh-73.80; American Recycling & Sanitation, Se-335.00; BCom Solutions, Se-980.00; Black Hills, Ut-1,354.60; Board of Public Works, Ut-Reim-14,739.34; Capital Business Systems, Se-Su-411.81; Charter Communications, Se-632.39; First Concord Benefits Group; Se-1.55; First National Bank of Omaha, Card Transactions-4,320.55; General Fire and Safety Equipment, Se-797.85; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Matt Gulizia, Local New Construction Housing Program-5,000.00; Mid-American Benefits, Ins-131.00; Mutual of Omaha, Ins-134.80; NE Dept. of Revenue, Sales & Use Tax-1,576.17; NE State Fire Marshal, Fe-36.00; Nemaha County, Se-41,500.00; Auburn Region V Services, Se-410.00; Ruth Heywood, DTR Program-11,310.16; Southeast NE Development District, CDBG Se-5,354.96; US Cellular, Se-130.57; Windstream, Se-144.79; Wex Bank, Su-3,370.93; July Payroll-86,985.11; FICA City Match-6,571.19; Pension City Match-2,236.00; PayChex Payroll Se-318.65; Mid-American Benefits, Medical Claims-257.17; Auburn State Bank Transaction Fe-15.00; Guardian, Ins-555.20. The following August claims were presented before the Council for approval: A Better Hood Cleaning, Se-600.00; Adam Rademacher, Se-200.00; Airstream Heating and Cooling, Se-Su-342.72; Amazon, Bk-AV-1,585.11; Angelo Ligouri, Se-4,912.43; Aqua-Chem, Su-1,163.50; Auburn Auto Center, Se-45.00; Auburn Mem. Library Petty Cash, Su-128.88; Auburn Newspapers, Se-Su-326.87; Auburn Plumbing, Htg. & AC Inc., Su-41.66; Baker & Taylor, Bk-AV-407.55; Berwick Coop Oil Co., Su-790.20; Blackstone Publishing, Bk-AV-39.74; Bradley Electric, Se-Su-91.00; Bulldog Auto Supply, Su-252.10; Center Point Large Print, Bk-AV-306.63;

August 8, 2022

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Chesterman Co., Su-354.77; Concrete Industries Inc., Su-1,358.45; Demco, Su-480.89; Diamond Vogel, Su-2,935.70; Eakes Office Solutions, Su-792.65; Ed M. Feld Equipment Co., Equip-11,607.00; Electric Pump, Equip-2,549.00; Filter Care, Se-Su-62.20; Frontier Cooperative, Su-370.00; Glenn's Corner Market, Su-74.00; Lynch's Hardware & Gifts, Su-36.95; Menards, Su-355.88; Meyer Laboratory Inc., Su-39.95; Microfilm Imaging Systems, Se-138.00; NE Salt & Grain Co., Su-3,658.19; Nemaha County, Reim-2,685.27; OCLC Inc., Sub-130.09; Overdrive Inc., Bk-AV-272.07; Petty Cash, Reim-Su-135.48; Pieters Construction Inc., Se-2,150.00; Ricoh USA Inc., Su-51.33; Sack Lumber Co., Su-198.39; Schendel Pest Control, Se-850.00; Yolanda Kerr, Se-500.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment; Ex-Expense; Fe-Fee; FSA-Flexible Spending Acct; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-License; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Supplies, Materials & Subscription; TIF-Tax Increment Financing; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Erickson. Upon roll call vote: 6 yeas and 0 nays. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item F – Public Hearings, there are no public hearings to be held.

It was noted that with regards to Agenda Item G – Ordinances, there are no ordinances to be considered.

Council Member Erickson moved to authorize the signing of the Municipal Certification of Program Compliance 2022 for the Nebraska Board of Public Roads Classifications and Standards by the passage and adoption of Resolution No. 09-22. The motion was seconded by Council Member Billings. Upon roll call vote: 6 yeas and 0 nays. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Written reports and recommendations from Dept. Heads/Boards were provided. A written financial report was provided by the Auburn Community Redevelopment Authority and a written report on law enforcement activity within the City of Auburn for July 2022 was also reported.

Council Member Billings moved that the City contribute one-half of the cost of asbestos inspection for removal of nuisance structure at 2321 O Street. The motion was seconded by Council Member Janssen. Upon roll call vote: 6 yeas and 0 nays. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Following a presentation by Emily Volker, Council Member Erickson moved to allow the placement of signs as requested in public places for the Nemaha County Leadership project "Auburn's Historical Journey". The motion was seconded by Council Member Janssen. Upon roll call vote: 6 yeas and 0 nays. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved for approval of lease agreement for Peru Water Line. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas and 0 nays. The

August 8, 2022

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following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

There being no further business to come before the Mayor and Council, Council Member Tom Clark moved for adjournment. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas and 0 nays. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Sherry Heskett  
City Clerk

Dan White  
Mayor

A complete copy of the minutes is available for inspection at city hall.

AGENDA ITEM  
NO

D-1

Auburn, Nebraska  
August 8, 2022

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Written reports and recommendations from Dept. Heads/Boards were provided. A written financial report was provided by the Auburn Community Redevelopment Authority and a written report on law enforcement activity within the City of Auburn for July 2022 was also reported.

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There being no further business to come before the Mayor and Council, Council Member Tom Clark moved for adjournment. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas and 0 nays. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

\_\_\_\_\_  
Dan White, Mayor

ATTEST:

\_\_\_\_\_  
Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss,  
CITY OF AUBURN )

I, the undersigned City Clerk for the City of Auburn, Nebraska hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on August 8, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of the meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers at the entrance door.

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Sherry Heskett, City Clerk

**TREASURER'S REPORT**  
**CALENDAR 8/2022, FISCAL 11/2021**

AGENDA ITEM  
 NO

D-2

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	2,096,559.02	123,191.61	181,502.92	2,038,247.71
AM RESCUE ACT FUND CHECKING	294,153.63	294,153.63		588,307.26
STREET CHECKING	565,712.14	48,459.67	35,781.64	578,390.17
STREET BOND/WARRANT CHECKING	20,238.48			20,238.48
TOTAL CHECKING:	2,976,663.27	465,804.91	217,284.56	3,225,183.62
TOTAL FIRE DEPT SINKING	100,292.12	25,000.00	.00	125,292.12
TOTAL KENO RESERVE MMA:	35,208.60	547.09	.00	35,755.69
TOTAL KENO CHECKING	27,944.11	523.35	5,000.00	23,467.46
TOTAL CDBG CHECKING	7,060.95	.00	.00	7,060.95
TOTAL CDBG DTR REUSE	90,359.72	1,076.29	.00	91,436.01
TOTAL CDBG HD SAVINGS:	6,922.47	283.46	.00	7,205.93
TOTAL CRA CHECKING	843,376.29	6,570.59	1,488.00	848,458.88
TOTAL CITY REC CHECKING	44,976.12	.00	.00	44,976.12
GENERAL CD	101,104.08			101,104.08
TOTAL C.D.'S:	101,104.08	.00	.00	101,104.08
TOTAL CASH ON HAND:	4,233,907.73	499,805.69	223,772.56	4,509,940.86

**AGENDA ITEM NO. E - 1**

**REPORT NOTATION:** Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

CLAIMS REPORT  
 Check Range: 8/05/2022- 8/31/2022

AGENDA ITEM  
 NO

E-1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	147.60
AMERICAN RECYCLING SANITATION	RECYCLE LOT MONTHLY	335.00
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	1,280.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	4,778.54
AUBURN BPW	ELEC	788.29
CAPITAL BUSINESS SYSTEMS INC	COPIER LEASE/SUPPLIES	288.81
FIRST CONCORD BENEFITS GROUP	BENEFIT SERVICES	21.70
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	612.32
LEAH WEHENKEL	HOUSING PROGRAM NEW CONSTRUCT	5,000.00
AUBURN REGION V SERVICES	CLEANING SERVICE	125.00
CHARTER COMMUNICATIONS	PHONE ACCT ;	371.19
US CELLULAR	CELL PHONE ACCT	98.40
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	13,863.07
POLICE DEPARTMENT		
NEMAHA COUNTY		
	LAW/CODE ENFORCEMENT	31,500.00
	POLICE DEPARTMENT TOTAL	31,500.00
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	83.58
AUBURN BPW	ELEC	380.52
AUBURN REGION V SERVICES	CLEANING SERVICE	50.00
CHARTER COMMUNICATIONS	PHONE ACCT	114.61
WEX BANK	FUEL EXPENSE	13.14
	FIRE DEPARTMENT TOTAL	641.85
PARK DEPARTMENT		
AUBURN BPW	SEWER	6,413.93
AUBURN REGION V SERVICES	CLEANING SERVICES	230.00
WEX BANK	FUEL EXPENSE	547.77
	PARK DEPARTMENT TOTAL	7,191.70
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	75.01
AUBURN BPW	ELEC	720.45
AUBURN REGION V SERVICES	CLEANING SERVICE	200.00
	SR. CENTER DEPARTMENT TOTAL	995.46
LIBRARY DEPARTMENT		
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,144.22
AUBURN BPW	ELEC	692.36
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	19.98
LINDA BANTZ	CUSTODIAL SERVICES	400.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
	LIBRARY DEPARTMENT TOTAL	3,256.56
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	104.99
AUBURN BPW	IRRIGATION-WA	2,111.36
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	1,397.15
NE DEPT. OF REVENUE	SALES AND USE TAX RETURN POOL	385.84
CHARTER COMMUNICATIONS	PHONE ACCT	137.97
	POOL DEPARTMENT TOTAL	4,137.31
	GENERAL FUND TOTAL	61,585.95
STREET FUND		
BLACK HILLS ENERGY	GAS BILL ACCT	45.02
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	6,003.80
AUBURN BPW	ELEC	430.76
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	1,156.88
MARK HARMS	LAND USE	500.00
PINPOINT AUBURN INC	INTERNET	97.49
CHARTER COMMUNICATIONS	PHONE ACCT	32.18
US CELLULAR	CELL PHONE ACCT	32.80
WEX BANK	FUEL EXPENSE	1,542.93
	TOTAL	9,841.86
	STREET FUND TOTAL	9,841.86
COMM REDEVELOP AUTHORITY ADMIN		
BAIRD HOLM LLP	LEGAL SERVICES	1,488.00
	TOTAL	1,488.00
	COMM REDEVELOP AUTHORITY TOTAL	1,488.00
	Accounts Payable Total	72,915.81

**CLAIMS REPORT**  
 Check Range: 9/01/2022- 9/07/2022

AGENDA ITEM  
NO

E - 1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AMERICAN RECYCLING SANITATION	RECYCLE LOT MONTHLY	335.00
AUBURN PUBLIC SCHOOLS	REMIT STATE LICENSES TO SCHOOL	3,350.00
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	980.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	2,389.27
AUBURN BPW	ELEC	589.26
CAPITAL BUSINESS SYSTEMS INC	COPIER LEASE/SUPPLIES	411.76
FIRST NATIONAL BANK OMAHA	CARD TRANSACTION	629.05
MUTUAL OF OMAHA	LIFE INSURANCE	21.60
US CELLULAR	CELL PHONE ACCT	65.60
	ADMIN TOTAL	8,771.54
POLICE DEPARTMENT		
NEMAHA COUNTY	LAW/CODE ENFORCEMENT	31,500.00
	POLICE DEPARTMENT TOTAL	31,500.00
FIRE DEPARTMENT		
AUBURN BPW	ELEC	408.62
	FIRE DEPARTMENT TOTAL	408.62
PARK DEPARTMENT		
AUBURN BPW	ELEC DEMAND	7,023.63
	PARK DEPARTMENT TOTAL	7,023.63
SR. CENTER DEPARTMENT		
AUBURN BPW	ELEC	759.51
	SR. CENTER DEPARTMENT TOTAL	759.51
LIBRARY DEPARTMENT		
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	46.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,072.11
AUBURN BPW	ELEC	691.71
LINDA BANTZ	CUSTODIAL SERVICE	400.00
MUTUAL OF OMAHA	LIFE INSURANCE	7.20
	LIBRARY DEPARTMENT TOTAL	2,217.02
POOL DEPARTMENT		
AUBURN BPW	IRRIGATION WATER	1,828.93
	POOL DEPARTMENT TOTAL	1,828.93
	GENERAL FUND TOTAL	52,509.25
STREET FUND		

**CLAIMS REPORT**  
 Check Range: 9/01/2022- 9/07/2022

VENDOR NAME	REFERENCE	VENDOR TOTAL
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,001.90
AUBURN BPW	ELEC	455.35
FIRST NATIONAL BANK OMAHA	CARD TRANSACTION	48.93
MARK HARMS	LAND USE	500.00
MUTUAL OF OMAHA	LIFE INSURANCE	38.60
PINPOINT AUBURN INC	INTERNET SERVICE	64.99
US CELLULAR	CELL PHONE ACCT	137.18
	TOTAL	----- 4,246.95
	STREET FUND TOTAL	----- 4,246.95
	Accounts Payable Total	===== 56,756.20

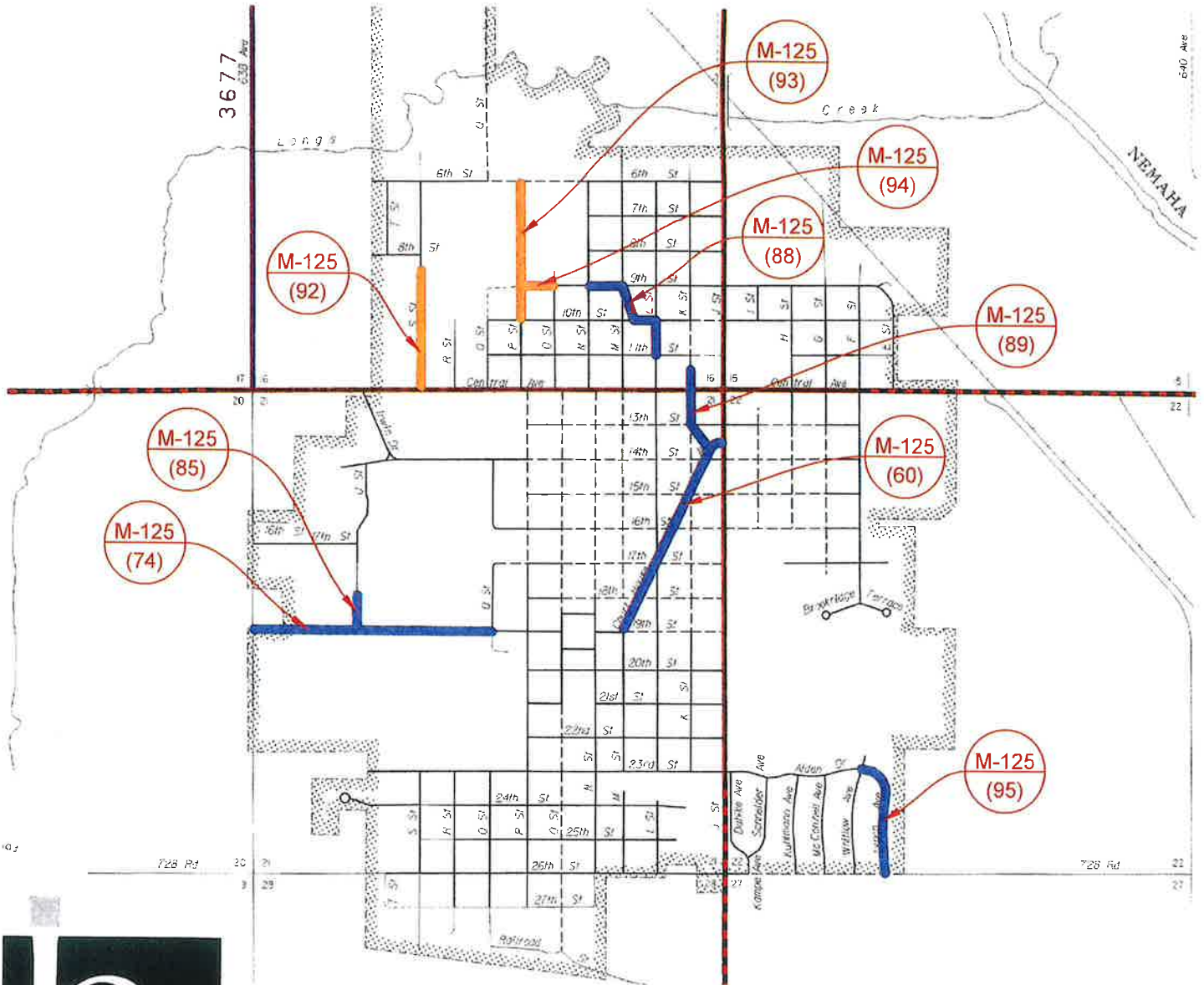
**CLAIMS REPORT**  
**Check Range: 9/08/2022- 9/08/2022**

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AUBURN DESIGN SHOP LLC	ENGRAVING	12.00
AUBURN DEVELOPMENT COUNCIL	INVESTMENT/ECONOMIC DEVELOPMEN	5,000.00
AUBURN NEWSPAPERS	PUBLISHING	155.49
EAKES OFFICE SOLUTIONS	SUPPLIES	291.90
JEO CONSULTING GROUP INC.	PROFESSIONAL SERVICES	365.00
LAVIGNE CONSTRUCTION INC.	CONSTRUCTION COST	9,659.30
LEAGUE OF NE MUNICIPALITIES	MEMBERSHIP DUES	6,627.00
LYNCH'S HARDWARE & GIFTS	PARTS/SUPPLIES	23.96
MICROFILM IMAGING SYSTEMS INC	EQUIPMENT RENT	138.00
NEMAHA COUNTY SHERIFF	SERVE NOTICE	24.50
PETTY CASH	PETTY CASH	18.01
SACK LUMBER COMPANY	SUPPLIES	21.66
THE FARMERS WIFE	SUPPLIES	84.90
ARBOR DAY FOUNDATION	MEMBERSHIP	30.00
USPS	STAMPS	120.00
		-----
	ADMIN TOTAL	22,571.72
FIRE DEPARTMENT		
CHRIS JOBE	CHIEF EXPENSES	150.00
DARWIN MCCOLLUM	CHIEF EXPENSES	500.00
FIRST WIRELESS INC.	PAGERS	2,474.20
VAUGHN SEVERS	CHIEF EXPENSES	150.00
WEX BANK	FUEL EXPENSE	58.32
		-----
	FIRE DEPARTMENT TOTAL	3,332.52
PARK DEPARTMENT		
AIRSTREAM HEATING AND COOLING	SUPPLIES	19.99
AKRS	PARTS/SUPPLIES	16.00
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	6.06
COMMERCIAL RECREATION SPECIAL	PARTS	635.23
GLENN'S CORNER MARKET	SUPPLIES	37.00
LYNCH'S HARDWARE & GIFTS	PART/SUPPLIES	45.81
ODEYS INC	EQUIPMENT	5,765.33
PET PICK-UPS	SUPPLIES	139.50
SACK LUMBER COMPANY	PARTS/SUPPLIES	2.79
WEX BANK	FUEL EXPENSE	203.31
YOLANDA KERR	FLOWER GARDENING SERVICES	500.00
		-----
	PARK DEPARTMENT TOTAL	7,371.02
SR. CENTER DEPARTMENT		
MEYER LABORATORY INC	SUPPLIE	25.50
		-----
	SR. CENTER DEPARTMENT TOTAL	25.50
LIBRARY DEPARTMENT		
AMAZON	BKS/AVS	433.69
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	114.70
BAKER & TAYLOR	BKS/AVS	93.05
BLACKSTONE PUBLISHING	BKS/AVS	73.90

**CLAIMS REPORT**  
**Check Range: 9/08/2022- 9/08/2022**

VENDOR NAME	REFERENCE	VENDOR TOTAL
CENTER POINT LARGE PRINT	BKS/AVS	70.06
DELL MARKETING L.P.	COMPUTER EQUIPMENT	2,033.32
EAKES OFFICE SOLUTIONS	SUPPLIES	87.80
CENGAGE LEARNING INC/GALE	BKS/AVS	284.67
OCLC INC	ILL/SUBSCRPTON	66.40
OMAHA WORLD HERALD	SUBSCRIPTION	405.39
OVERDRIVE, INC.	BKS/AVS	517.45
RHODE ISLAND NOVELTY	SUPPLIES	518.45
RICOH USA, INC	EQUIPMENT COPIES	40.39
THE PENWORTHY COMPANY	BKS/AVS	273.69
WILSON ELECTRIC	ELECTRICAL SERVICE	75.00
WT.COX SUBSCRIPTIONS	SUBSCRIPTION	928.09
	LIBRARY DEPARTMENT TOTAL	6,016.05
POOL DEPARTMENT		
AQUA-CHEM, INC	PUMP	1,889.00
BRADLEY HALL	TRAINING	45.00
DAVID SANDERS	REIM TRAINING COST	150.00
GLENN'S CORNER MARKET	SUPPLIES	7.98
	POOL DEPARTMENT TOTAL	2,091.98
	GENERAL FUND TOTAL	41,408.79
STREET FUND		
A-1 CELLULAR	CELL PHONE ACCT	39.99
AIRSTREAM HEATING AND COOLING	PLUMBING SERVICE	208.74
AUBURN AUTO CENTER	TIRES/TIRE REPAIR	68.50
BEARD'S SALVAGE INC.	SUPPLIES/TOOLS	104.45
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	368.59
CONCRETE INDUSTRIES INC.	CONCRETE	3,606.55
EGGERS BROTHERS INC	PARTS	115.65
GREENWADE TREE SERVICE	TREE REMOVAL	1,500.00
HOMETOWN BRAND APPLIANCES	BLDG EQUIP	129.00
MIDWEST SERVICE AND SALES	SIGNS	7,018.25
PETTY CASH	PETTY CASH	34.84
WEX BANK	FUEL EXPENSE	282.53
	TOTAL	13,477.09
	STREET FUND TOTAL	13,477.09
	Accounts Payable Total	54,885.88

# AUBURN, NEBRASKA ONE AND SIX YEAR PLAN FISCAL YEAR 22/23-27/28



JEO CONSULTING & GEOMATICS

800.723.8567



### NATIONAL ROAD CLASSIFICATIONS

- OTHER PRINCIPAL ARTERIALS
- MAJOR COLLECTOR

### PROJECT LEGEND

- 1 YEAR PLAN
- 6 YEAR PLAN

DRAWING NAME: AUBURN  
 REVISED BY: MLB  
 REVISED ON: JULY 28, 2022





**NOTICE OF PUBLIC HEARING ON AN APPLICATION FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

NOTICE IS HEREBY GIVEN that on Monday, September 12, 2022 in the Auburn City Hall, 1101 J Street, Auburn, NE 68305, as part of their 7:00 p.m. City Council meeting, the City of Auburn will hold a public hearing concerning an application to the Nebraska Department of Economic Development for a Community Development Block Grant (CDBG). This grant is available to local governments for community/economic development activities.

The City of Auburn is requesting \$435,000 for a third phase of a CDBG Downtown Revitalization program to aid in the elimination of slum and blight conditions within the area of downtown Auburn. The requested funds will be used to eliminate slum and blight, deterioration of buildings, and structural issues on a basis of location through commercial rehabilitation of privately-owned properties. This will include repairs necessary to correct code violations. The program will also cover the cost of any public infrastructure improvements needed for ADA compliance. It is estimated that 100% of the federal funds will benefit low- and moderate-income persons, as all residents access the downtown area.

The City of Auburn is requesting \$400,000 in CDBG funds for program implementation. From the budget, \$25,000 will support program administration and \$10,000 will be utilized for construction management. Local cash match in the amount of \$100,000 will be provided in totality by the City of Auburn. No persons will be displaced as a result of CDBG activities.

The grant application will be available for public inspection at Auburn City Hall. All interested parties are invited to attend this public hearing at which time you will have an opportunity to be heard regarding the grant application. Written and oral testimony will also be accepted at the public hearing scheduled for 7:00 p.m., September 12th, Auburn City Hall, 1101 J Street, Auburn, NE 68305. Written comments addressed to Crystal Dunekacke at 1101 J Street, Auburn, NE 68305 will be accepted if received on or before September 12th.

Individuals requiring physical or sensory accommodations including interpreter service, Braille, large print, or recorded materials, please contact Crystal Dunekacke at 1101 J Street, Auburn, NE 68305 no later than September 30, 2022. Accommodations will be made for persons with disabilities and non-English speaking individuals provided that a 7-day notice is received by the City of Auburn.



**AGREEMENT  
BETWEEN OWNER AND ENGINEER  
FOR  
PROFESSIONAL SERVICES**

AGENDA ITEM  
NO  
G-3

THIS IS AN AGREEMENT effective as of August 9, 2022 ("Effective Date") between City of Auburn ("Owner") and JEO Consulting Group, Inc. ("Engineer").

Owner's project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

Housing Study Update ("Project").

JEO Project Number: P221557.00

Owner and Engineer further agree as follows:

**ARTICLE 1 - SERVICES OF ENGINEER**

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**1.01 Scope**

- A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

**ARTICLE 2 - OWNER'S RESPONSIBILITIES**

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**2.01 Owner Responsibilities**

- A. Owner responsibilities are outlined in Section 3 of Exhibit B.

**ARTICLE 3 - COMPENSATION**

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**3.01 Compensation**

- A. Owner shall pay Engineer as set forth in Exhibit A and per the terms in Exhibit B.
- B. The Standard Hourly Rates Schedule shall be adjusted annually (as of approximately January 1st) to reflect equitable changes in the compensation payable to Engineer. The current hourly rate schedule can be provided upon request.

**ARTICLE 4 - EXHIBITS AND SPECIAL PROVISIONS**

**4.01 Exhibits**

Exhibit A – Scope of Services  
Exhibit B – General Conditions

**4.02 Total Agreement**

A. This Agreement (consisting of pages 1 to 2 inclusive, together with the Exhibits identified as included above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Owner:

Engineer: JEO Consulting Group, Inc.



\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

By: Jeffrey B. Ray, AICP

Title: \_\_\_\_\_

Title: Senior Planner

Date Signed: \_\_\_\_\_

Date Signed: 8/9/2022

Address for giving notices:

Address for giving notices:

\_\_\_\_\_

JEO Consulting Group, Inc.

\_\_\_\_\_

142 West 11<sup>th</sup> Street

\_\_\_\_\_

PO Box 207

\_\_\_\_\_

Wahoo, NE 68066

## **EXHIBIT A**

The JEO team appreciates this opportunity to provide professional services for a Housing Study Update for the City of Auburn. The following details the scope of services and fee for providing an updated Housing Study. Such work shall begin immediately upon approval. These services are estimated to be substantially complete within 90 days of an executed agreement, with pending approval from the City. Modification or additions to this schedule may be authorized by mutual consent of the City and JEO team.

### **Scope of Services:**

1. PROJECT KICK-OFF AND MANAGEMENT
  - i. Kick-Off Meeting via a conference call
    1. Obtain previous studies and digital map base.
    2. Call with City staff to clarify roles, project schedule, and intent.
  - ii. Document Quality Control and Client Communications
    1. Written monthly project updates.
    2. Document review.
2. AUBURN PROFILE
  - i. Background Review
    1. Review of previous Housing Study
    2. Review of Comprehensive Plan and Zoning Regulations.
      - a. Demographic review and Analysis from 2020 US Census
      - b. Population characteristics.
      - c. Population age and gender.
      - d. Household size.
      - e. Employment and economics.
  - ii. Existing Housing Stock
    1. Housing characteristics.
    2. Housing occupancy, vacancy rates, and tenure.
    3. Housing costs by unit type.
  - iii. Profile Summary
3. PUBLIC PARTICIPATION
  - i. Stakeholder Interviews/Focus Groups
  - ii. Committee Meeting
    1. Review profile and housing findings.
    2. Prioritize housing needs.
4. HOUSING DEMAND ANALYSIS
  - i. Future Housing Unit Demand
  - ii. Housing Goals and Housing Implementation Plan
5. FINALIZE HOUSING STUDY
  - i. Document Workforce Housing Analysis and Trends
  - ii. Project Workforce Housing Demand
  - iii. Identify Community Housing Goals
  - iv. Recommend Implementation of Prioritized Housing Needs
  - v. Present Final Housing Document to City

DELIVERABLES

1. Up to 15 hard copies of the final Auburn Housing Study
2. A digital pdf version of the final document

FEE

Lump Sum Fee .....\$12,500.00

The JEO team will need the assistance of the City to provide the following:

1. A point of contact providing a direct liaison with the JEO team for instruction and direction on behalf of the City.
2. Reasonable assistance in contacting residents and agencies, scheduling activities, and distributing information about the project.
3. Examine all alternate solutions, studies, reports, sketches, drawings, specifications, proposals, and other documents presented by the JEO team (including obtaining advice of an attorney and other consultants as the City deems appropriate with respect to such examination) and render in writing decisions pertaining thereto.
4. Give prompt written notice to the JEO team whenever City observes or otherwise becomes aware of any development that affects the scope or time of performance of furnishing services pertaining to this agreement, or any defect or nonconformance in the JEO team's services.
5. Review by City attorney of documents and regulations for conformity with existing local, state, and federal law and regulations.
6. The JEO team shall be entitled to use and rely upon all such information and services provided by the City in performing services under this agreement.
7. Provide a meeting facility for all scheduled public meetings.

## JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC

**1. SCOPE OF SERVICES:** JEO Consulting Group, Inc. (JEO) shall perform the services described in Exhibit A. JEO shall invoice the owner for these services at the fee stated in Exhibit A.

**2. ADDITIONAL SERVICES:** JEO can perform work beyond the scope of services, as additional services, for a negotiated fee or at fee schedule rates.

**3. OWNER RESPONSIBILITIES:** The owner shall provide all criteria and full information as to the owner's requirements for the project; designate and identify in writing a person to act with authority on the owner's behalf in respect to all aspects of the project; examine and respond promptly to JEO's submissions; and give prompt written notice to JEO whenever the owner observes or otherwise becomes aware of any defect in work.

Unless otherwise agreed, the owner shall furnish JEO with right-of-access to the site in order to conduct the scope of services. Unless otherwise agreed, the owner shall also secure all necessary permits, approvals, licenses, consents, and property descriptions necessary to the performance of the services hereunder. While JEO shall take reasonable precautions to minimize damage to the property, it is understood by the owner that in the normal course of work some damage may occur, the restoration of which is not a part of this agreement.

**4. TIMES FOR RENDERING SERVICES:** JEO's services and compensation under this agreement have been agreed to in anticipation of the orderly and continuous progress of the project through completion. Unless specific periods of time or specific dates for providing services are specified in the scope of services, JEO's obligation to render services hereunder shall be for a period which may reasonably be required for the completion of said services.

If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or date are changed through no fault of JEO, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment. If the owner has requested changes in the scope, extent, or character of the project, the time of performance of JEO's services shall be adjusted equitably.

**5. INVOICES:** JEO shall submit invoices to the owner monthly for services provided to date and a final bill upon completion of services. Invoices are due and payable within 30 days of receipt. Invoices are considered past due after 30 days. Owner agrees to pay a finance charge on past due invoices at the rate of 1.0% per month, or the maximum rate of interest permitted by law.

If the owner fails to make any payment due to JEO for services

and expenses within 30 days after receipt of JEO's statement, JEO may, after giving 7 days' written notice to the owner, suspend services to the owner under this agreement until JEO has been paid in full all amounts due for services, expenses, and charges.

**6. STANDARD OF CARE:** The standard of care for all services performed or furnished by JEO under the agreement shall be the care and skill ordinarily used by members of JEO's profession practicing under similar circumstances at the same time and in the same locality. JEO makes no warranties, express or implied, under this agreement or otherwise, in connection with JEO's services.

JEO shall be responsible for the technical accuracy of its services and documents resulting therefrom, and the owner shall not be responsible for discovering deficiencies therein. JEO shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in owner furnished information.

**7. REUSE OF DOCUMENTS:** Reuse of any materials (including in part plans, specifications, drawings, reports, designs, computations, computer programs, data, estimates, surveys, other work items, etc.) by the owner on a future extension of this project, or any other project without JEO's written authorization shall be at the owner's risk and the owner agrees to indemnify and hold harmless JEO from all claims, damages, and expenses including attorney's fees arising out of such unauthorized use.

**8. ELECTRONIC FILES:** Copies of Documents that may be relied upon by the owner are limited to the printed copies (also known as hard copies) that are signed or sealed by JEO. Files in electronic media format of text, data, graphics, or of other types that are furnished by JEO to the owner are only for convenience of the owner. Any conclusion or information obtained or derived from such electronic files shall be at the user's sole risk.

a. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it shall perform acceptance tests or procedures within 30 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 30 day acceptance period shall be corrected by the party delivering the electronic files. JEO shall not be responsible to maintain documents stored in electronic media format after acceptance by the owner.

b. When transferring documents in electronic media format, JEO makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or

## JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC

computer hardware differing from those used by JEO at the beginning of the project.

c. The owner may make and retain copies of documents for information and reference in connection with use on the project by the owner.

d. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

e. Any verification or adaptation of the documents by JEO for extensions of the project or for any other project shall entitle JEO to further compensation at rates to be agreed upon by the owner and JEO.

**9. SUBCONSULTANTS:** JEO may employ consultants as JEO deems necessary to assist in the performance of the services. JEO shall not be required to employ any consultant unacceptable to JEO.

**10. INDEMNIFICATION:** To the fullest extent permitted by law, JEO and the owner shall indemnify and hold each other harmless and their respective officers, directors, partners, employees, and consultants from and against any and all claims, losses, damages, and expenses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) to the extent such claims, losses, damages, or expenses are caused by the indemnifying parties' negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of JEO and the owner, they shall be borne by each party in proportion to its negligence.

**11. INSURANCE:** JEO shall procure and maintain the following insurance during the performance of services under this agreement:

a. Workers' Compensation: Statutory

b. Employer's Liability

i. Each Accident: \$500,000

ii. Disease, Policy Limit: \$500,000

iii. Disease, Each Employee: \$500,000

c. General Liability

i. Each Occurrence (Bodily Injury and Property Damage): \$1,000,000

ii. General Aggregate: \$2,000,000

d. Auto Liability

i. Combined Single: \$1,000,000

e. Excess or Umbrella Liability

i. Each Occurrence: \$1,000,000

ii. General Aggregate: \$1,000,000

f. Professional Liability:

i. Each Occurrence: \$1,000,000

ii. General Aggregate: \$2,000,000

g. All policies of property insurance shall contain provisions to the effect that JEO and JEO's consultants' interests are covered and that in the event of payment of any loss or

damage the insurers shall have no rights of recovery against any of the insureds or additional insureds thereunder.

h. The owner shall require the contractor to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause JEO and JEO's consultants to be listed as additional insured with respect to such liability and other insurance purchased and maintained by the contractor for the project.

i. The owner shall reimburse JEO for any additional limits or coverages that the owner requires for the project.

**12. TERMINATION:** This agreement may be terminated by either party upon 7 days prior written notice. In the event of termination, JEO shall be compensated by owner for all services performed up to and including the termination date. The effective date of termination may be set up to thirty (30) days later than otherwise provided to allow JEO to demobilize personnel and equipment from the site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble project materials in orderly files.

**13. GOVERNING LAW:** This agreement is to be governed by the law of the state in which the project is located.

**14. SUCCESSORS, ASSIGNS, AND BENEFICIARIES:** The owner and JEO each is hereby bound and the partners, successors, executors, administrators and legal representatives of the owner and JEO are hereby bound to the other party to this agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, with respect to all covenants, agreements and obligations of this agreement.

a. Neither the owner nor JEO may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment shall release or discharge the assignor from any duty or responsibility under this agreement.

b. Unless expressly provided otherwise in this agreement: Nothing in this agreement shall be construed to create, impose, or give rise to any duty owed by the owner or JEO to any contractor, contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them.

c. All duties and responsibilities undertaken pursuant to this agreement shall be for the sole and exclusive benefit of the owner and JEO and not for the benefit of any other party.

**15. PRECEDENCE:** These standards, terms, and conditions shall take precedence over any inconsistent or contradictory language contained in any proposal, contract, purchase order,

**JEO CONSULTING GROUP INC ■ JEO ARCHITECTURE INC**

requisition, notice to proceed, or like document regarding JEO's services.

**16. SEVERABILITY:** Any provision or part of the agreement held to be void or unenforceable shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the owner and JEO, who agree that the agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

**17. NON-DISCRIMINATION CLAUSE:** Pursuant to Neb. Rev. Stat. § 73-102, the parties declare, promise, and warrant that they have and will continue to comply fully with Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C.A § 1985, et seq.) and the Nebraska Fair Employment Practice Act, Neb. Rev.

Stat. § 48-1101, et seq., in that there shall be no discrimination against any employee who is employed in the performance of this agreement, or against any applicant for such employment, because of age, color, national origin, race, religion, creed, disability or sex.

**18. E-VERIFY:** JEO shall register with and use the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986, to determine the work eligibility status of new employees physically performing services within the state where the work shall be performed. Engineer shall require the same of each consultant.

**CITY OF AUBURN VACANT HOUSING REHABILITATION GRANT PROGRAM**  
\$10,000 maximum or 30% of qualifying costs whichever is less

Residents of Auburn may apply for grant funding for the rehabilitation of vacant single-family and duplex housing units. Applications must be submitted to the City of Auburn Housing Committee for review and recommendation to the City Council. Applications and supporting documentation are to be submitted to the Auburn City Hall, 1101 J Street, Auburn, NE 68305. This local program is to encourage rehabilitation of vacant single-family and duplex housing units within the community. The program is providing an incentive to bring previously unavailable units onto the housing market as owner-occupied housing or rental units.

To qualify, the following conditions must be met:

- Property has been vacant for at least the past 18 months
- Property is zoned in R-1, R-2, or Commercial-Residential
- Property is a single family home or a duplex.
- Property is a living space of at least 750 square feet.
- Property is current with taxes and with Board of Public Works
- Property's mortgage (if applicable) is current.

There is a maximum amount of \$10,000 that can be received or 30% of qualifying costs, whichever amount is less. This is a reimbursable grant and any work done and/or materials purchased prior to the approval of project are not eligible for funding. Electrical, plumbing, HVAC and other similar work must be performed by contractors that have proper insurance and licensing. Any labor to be performed by the owner is not eligible for reimbursement, however materials may be included in the program provided the materials are sufficiently identified in the application and a cancelled check is provided as proof of payment. Requests for funding assistance will have an itemized list of expenses and quotes. This information will be used as a checklist when paid invoices supported by cancelled checks are submitted for reimbursement. Rehabilitation must be completed within one (1) year of the grant award. A list of eligible costs and a list of costs not eligible is attached.

The application must include the following information:

1. Name, address, phone number, and other information necessary to use in order to make contact with applicant. Please note the preferred method of contacting applicant.
2. Where the proposed house rehabilitation is located. Property is to either be owned by applicant or under contract to be owned by applicant.
3. Itemized projected costs of the project:
  - a. Include bids for work done to be done by others (breakdown of labor and materials)
  - b. Include material costs for project. This may be estimated at time of application but will be verified and eligible costs will only be reimbursed at 30% based on final invoices and corresponding cancelled checks.
5. Existing Nemaha County Assessors Report of property
6. List any energy efficiency planned rehabilitation
7. Anticipated timeline for completion (Maximum of one year for completion)
8. Any other information the applicant would like to provide to the grant review committee.

### Eligible Costs

- Structural
- Mechanical
- Electrical
- Plumbing
- Weatherization
- General Maintenance - Kitchen, Bathroom, Lathe to Drywall, etc
- Handicapped Accessibility
- Relieve Overcrowding - Additional Living Space or Conversion to Living Space
- Safety and Code Deficiencies

### Not Eligible Costs

- Garage & Outbuildings
- Driveways & Sidewalks
- Window Air-Conditioning Units
- Fireplaces
- Patios
- Landscaping & Fences
- Jacuzzis, Hot Tubs and Spas
- Kitchen Appliances
- Any Costs for Repairs Not Completed in the Program

**RESOLUTION NO. \_\_\_\_-22**

“WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for the Street Improvement Program for the City of Auburn, and

WHEREAS, a public meeting was held on the 12th day of September, 2022, to present this plan and there were no objections to said plan;

THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of the City of Auburn, Nebraska that the plans and data as furnished are hereby in all things accepted and adopted.”

Upon roll call vote as follows:

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Passed and Approved, this 12<sup>th</sup> day of September, 2022.

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
Clerk

RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, certain municipalities and fire protection districts located in Nemaha County, Nebraska desire to enter into an Interlocal Cooperation Agreement for a Mutual Finance Organization created pursuant to *Neb. Rev. Stat. §35-1204*;

**WHEREAS**, the INTERLOCAL COOPERATION AGREEMENT FOR A MUTUAL FINANCE ORGANIZATION would be in the best interests of all participating members; and

**WHEREAS**, the members desire to enter into a written INTERLOCAL COOPERATION AGREEMENT FOR A MUTUAL FINANCE ORGANIZATION.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of \_\_\_\_\_, Nebraska:

**Section 1.** The INTERLOCAL COOPERATION AGREEMENT FOR A MUTUAL FINANCE ORGANIZATION is hereby approved, ratified and accepted, and the Mayor of the City of \_\_\_\_\_, Nebraska is hereby authorized, directed and empowered to execute the same.

**Section 2.** The INTERLOCAL COOPERATION AGREEMENT FOR A MUTUAL FINANCE ORGANIZATION shall not establish a separate legal entity, but rather shall be a joint and cooperative undertaking between the members and that a joint board shall be responsible for administering this joint and cooperative undertaking.

**Section 3.** All resolutions or parts of resolutions in conflict herewith are repealed.

**RESOLUTION PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
**Mayor**

**Attest:** \_\_\_\_\_  
**City Clerk**

**INTERLOCAL COOPERATION AGREEMENT  
FOR A  
MUTUAL FINANCE ORGANIZATION (MFO)**

The members to this Interlocal Cooperation Agreement for a Mutual Finance Organization, hereinafter referred to as "Agreement," are all Cities, Villages or Rural Fire Protection Districts which, by this document, create a Mutual Finance Organization (MFO) as authorized by *Neb. Rev. Stat. §35-1201 et seq.*

1. The term of this Agreement shall be for three (3) years from September 20, 2022 through September 19, 2025, unless earlier terminated by the membes. The agreed-upon maximum property tax rate is 0.035377.
2. Each member agrees to levy the same agreed upon property tax rate within their boundaries for one out of every three years covered by the Agreement for the purpose of jointly funding the operations of all members of this MFO, except that the agreed upon property tax rate shall exclude levies for bonded indebtedness and lease-purchase contracts in existence on July 1, 1998. The members need not levy the agreed-upon property tax rate during the same year. All property taxes collected or received by each member shall remain the revenue of each respective member and shall not be subject to distribution pursuant to this Agreement. Only the State funding provided by *Neb. Rev. Stat. §35-1206(1)(a)* shall be available for shared distribution by this MFO pursuant to paragraph 7 hereinafter stated.
3. This Agreement shall supplement but not replace the terms of any Mutual Assistance Agreements or Interlocal Cooperation Agreements among the members or any of them in effect upon the date of this Agreement.

4. Any member may terminate its participation as a member of the Agreement by providing written notice to all other members of the Agreement no later than March 1 in any given year.
5. Except as herein specifically provided otherwise, each member shall maintain its autonomy and independence as a governmental political subdivision.
6. Matt Oestmann shall be the fiscal agent for the MFO and is authorized to receive funds from the NEBRASKA STATE TREASURER. This organization shall be known as NEMAHA COUNTY MUTUAL FINANCE ORGANIZATION.
7. Each member shall designate one (1) representative to a joint Board responsible for the administration of this cooperative undertaking. The fiscal agent is authorized and directed to prepare and submit a timely application to the NEBRASKA STATE TREASURER for the maximum assistance available to the NEMAHA COUNTY MUTUAL FINANCE ORGANIZATION for each year on behalf of this Board. Further, the fiscal agent is authorized to do all things necessary and proper to obtain such assistance, including signing applications without further or additional authorization of the individual members to this Agreement on behalf of this Board. This Board may organize itself and select a Chairperson, Vice Chairperson, Secretary, and Treasurer. A majority vote of the members of this Board is empowered to act for the joint and mutual benefit of the members of this MFO in matters affecting such members of this Agreement. The Board shall distribute all assistance funds awarded through *Neb. Rev. Stat. §35-1206(1)(a)* to the members as hereinafter agreed. This Board shall not acquire or hold any property other than the state funding to distribute to the members of this MFO.

8. This Agreement shall not be construed to have created a separate legal entity.
9. All funds obtained from the Mutual Finance Assistance Fund pursuant to *Neb. Rev. Stat. §35-1206(1)(a)* shall be distributed to the interlocal members of NEMAHA COUNTY MUTUAL FINANCE ORGANIZATION (the members hereto) as per the majority vote of the Board, who shall consider but shall not be limited to considering population, valuations, budgets, needs of the members, and emergency situations of the members of this Agreement.
10. This Agreement may be executed in counterparts, i.e., one or more of the members may execute a copy of this Agreement which, when combined with duly executed counterparts by the other members, shall constitute one Agreement.
11. Each of the signatories hereto covenant that they have been duly authorized by the public entity they represent to enter into this Agreement binding that entity to this Interlocal Cooperation Agreement for a Mutual Finance Organization.

AGENDA ITEM  
NO

H - 4

RESOLUTION NO. \_\_\_\_-22  
Funding Agreement with Auburn Chamber of Commerce

BE IT RESOLVED by the Mayor and City Council of the City of Auburn, that the proposed agreement between the City of Auburn and the Auburn Chamber of Commerce be approved as presented.

PASSED AND APPROVED, this 12<sup>th</sup> day of September, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## FUNDING AGREEMENT

THIS AGREEMENT made and entered into this 12th day of September, 2022, by and between the City of Auburn, Nebraska, a Municipal Corporation, hereinafter referred to as City, and the Auburn Chamber of Commerce, Inc., a Nebraska Nonprofit Corporation, hereinafter referred to as Chamber,

WITNESSETH, the parties hereto wish to enter into a Funding Agreement for the purpose of promoting economic development in the City of Auburn, Nebraska, and its immediate business, industrial and manufacturing environs;

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions hereinafter set forth, the parties hereto agree as follows:

1. The parties hereto agree to enter into a funding arrangement for the promotion of economic development as set forth above on the basis of the City's fiscal year ending September 30, 2023.
2. City agrees to fund the promotion of economic development by paying to Chamber the sum of \$2,000.
3. The City's funding as set forth above shall be subject to Chamber using said funds for the purpose of: ... encouraging immigration, new industries, and investment and to conduct and carry on a publicity campaign, ..., exploiting and advertising the various agricultural, horticultural, manufacturing, commercial, and other resources, including utility services of the City," all in accordance with Section 13-315 of the Revised Statutes of Nebraska, a copy of which is attached hereto and marked Exhibit "A"
4. As a way of insuring the City's funds will be used in compliance with Section 13-315, the City's Treasurer and the Chamber's President shall reconcile and audit the receipt and expenditure activity of these funds on an annual basis and within sixty (60) days of the close of the City's fiscal year.
5. At the expiration date of this Funding Agreement on September 30, 2023, the parties hereto shall either enter into a new funding agreement for the ensuing fiscal year or this Funding Agreement shall terminate and the end of year reconciliation and audit shall be accomplished as provided in Paragraph 4 above.

IN WITNESS WHEREOF, the parties hereto have executed the foregoing Funding Agreement in duplicate.

City of Auburn, Nebraska, a  
Municipal Corporation

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Auburn Chamber of Commerce, Inc.

\_\_\_\_\_  
President

ORDINANCE NO. \_\_\_\_-22

AN ORDINANCE OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR NECESSARY EXPENSES AND LIABILITIES; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF AUBURN, NEBRASKA:

Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2022 through September 30, 2023. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the City of Auburn. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capitol, Lincoln, Nebraska, and to the County Clerk of Nemaha County, Nebraska, for use by the levying authority.

Section 2. This ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

Passed and adopted this 12th day of September, 2022.

\_\_\_\_\_  
R. Daniel White, Mayor  
of the City of Auburn, Nebraska

ATTEST:

\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska

# AMERICAN

RECYCLING & SANITATION INC.

AGENDA ITEM  
NO

I-3

September 2, 2022

City of Auburn  
1101 J St  
Auburn, NE 68305

Mayor and City Council,

American Recycling & Sanitation, Inc. is pleased to submit the following proposal for your Solid Waste/Recycling Collection Service.

Please find enclosed our qualifications and our response to the bid requirements.

Thank you for your time and for giving us the opportunity to provide service to the City of Auburn. Please feel free to contact us at (660) 736-4949 should you have any questions, or need further information regarding our proposal.



Brian Kelly

Attachments: (A) Rate Schedule  
(B) Residential Recycling Guidelines

1. Our family has been in the waste service industry for more than 30 years. Our goal is to provide the highest level of service possible at competitive prices. We are large enough to meet the needs of industrial, commercial, and residential customers, yet small enough to provide personalized service. We provide services in the Nebraska counties of Cass, Nemaha, Otoe, and Richardson. We have serviced the City of Auburn for more than 25 years. Over the years we have expanded to include operating a transfer station, recycling facility, residential recycling services, commercial recycling services, and a web site. Our web site, [www.arsinonline.com](http://www.arsinonline.com) has additional information about our company.

2. Jack Kelly

40 years experience all phases of disposal operation – collection, processing, management

40 years experience all phases of curbside recycling operation – collection, processing, management

26 years experience all phases of operating transfer station facility

Brian Kelly

35 years experience all phases of disposal operation – collection, processing, management

35 years experience all phases of curbside recycling operation – collection, processing, management

26 years experience all phases of operating transfer station facility

Traci Kelly

35 years experience disposal operation – office management, customer service, accounting, dispatch

Jon Gladman

20 years experience – route driver, supervisor, dispatch, customer service, office management

Gary Owens

20 years experience – transfer station management

3. The necessary personnel and equipment are available to meet the needs of the City.

Transfer Station

2524 North 22<sup>nd</sup> Street

Nebraska City, Nebraska

Hours - Monday thru Friday 7:30 a.m. to 3:30 p.m. and Saturday 8:00 a.m. to 12:00 p.m.

Dispatch Office

1310 US Highway 136 West

Rock Port, Missouri

Hours – Monday thru Friday, 7:00 a.m. to 4:00 p.m.

We currently have 24 employees. Route Drivers, Route Helpers, Recycling Technicians, Roll-Off Drivers, Maintenance, Dispatch, and Scale House Attendants.

4. Curbside recycling services will be provided on a weekly basis to all residential customers. Recycles will be collected on the same day as the garbage collection. Our recycling guidelines are on our website [www.arsinonline.com](http://www.arsinonline.com)

We also have commercial recycling services available.

5. Commercial State Bank  
Tyler Avery  
617 Central Ave  
Nebraska City, Nebraska  
402-873-6727

Citizens Bank & Trust  
Ross Hastert  
101 N Main  
Rock Port, Missouri  
660-744-5333

6. We have hauled the trash for the City of Auburn for over 25 years. If more information is needed during the term of the agreement, it will be provided.
7. The following is a list of equipment we currently use in Auburn. We have additional equipment available.

- (2) 2009 Crane Carrier rear load garbage trucks
- (1) 2010 Ford pickup
- (1) 2022 LDTL trailer
- (1) 2015 Mack roll-off truck

All equipment is available for inspection by the city.

Roll-Off boxes from 20 to 40 yards  
Rear Load containers from 1 ½ to 8 yards  
90 gallon poly carts

We maintain \$1,000,000.00 general liability including liability insurance on all trucks and equipment of at least \$1,000,000.00 per accident/occurrence and property damage.

Computer Software – Delta Waste Systems

8. City of Auburn  
1101 J Street  
Auburn, Nebraska  
402-874-3420

City of Nebraska City  
1409 Central Ave  
Nebraska City, Nebraska  
402-873-5515

City of Peru  
PO Box 369  
Peru, Nebraska  
402-872-6685

Iowa Waste Systems, Inc.  
Loess Hills Regional Landfill  
Malvern, Iowa  
712-624-8039

9. The current curbside recycling program will continue. Weekly curbside service will consist of collection of plastic, tin, aluminum, paper, and cardboard. Recycling guidelines are available at our website [www.arsinonline.com](http://www.arsinonline.com) and also at both the Auburn Board of Public Works and City of Auburn web sites. We have Residential Recycling Guidelines available that can be emailed or mailed to customers if needed.

We will continue to provide service for the City of Auburn's recycling lot. Recycles are collected once per week from (2) 4yd's for plastic tin aluminum, and (2) 6 yds for paper and cardboard.

Attachment B – Residential Recycling Guidelines

10. We would continue to work with the City of Auburn to provide whatever information is needed. All solid waste collected from the City of Auburn will be transported to a transfer station at 2524 North 22<sup>nd</sup>, Street, Nebraska City, Nebraska or a transfer station at 21166 US Highway 59, Tarkio, Missouri. Final destination of solid waste from either transfer station is Loess Hills Landfill, 59722 29<sup>th</sup> St., Malvern, Iowa.
11. City of Auburn, - \$145.00 per month
- Auburn City Hall - customer owned 2yd, service 3xperwk
  - Legion Park – (2) customer owned 2yds, service 2xperwk
  - Auburn Fire Department - customer owned 2yd – service 2xperwk
  - Auburn Recreational Complex - (2) customer owned 2yds, service 3xperwk
  - Nemaha County Fair Grounds - customer owned 2yd, service 1xperwk
  - Auburn Rotary Lake - 2yd, service 2xperwk
  - Auburn Street Department - can service 1xperwk

We will continue to work with the Auburn Board of Public Works on scheduling special pickups and billing for customers for special pickups and additional trash.

**Special Pickup:** Customers call our office to arrange special pick up of appliances, tires, and yard waste. The cost of this service varies according to volume and item.

**Additional Trash:** Bulk items, remodel material, computer monitors, TV's, and extra trash are picked up on the customer's regular service day if prior arrangements have been made with our office. The cost for this service varies according to volume and item.

**Material We Cannot Accept:** Due to landfill regulations and health and safety concerns, we cannot pick up the following items: 55 gallon barrels, paint (in liquid form), ashes, burn barrels, motor oil, hazardous waste, automobile batteries, explosives, fireworks, dead animals, or parts of dead animals. Customers can contact our office with any questions they may have and we will be happy to help.

Our residential service guidelines are on our web site [www.arsinonline.com](http://www.arsinonline.com)

## Rate Schedule

### Residential Service

Single Family Unit Once per week Solid Waste/Recycling Collection	\$ 16.00 per month
Single Family Unit Once per week Solid Waste/Recycling Collection Senior Rate -- 65 or older	\$ 14.00 per month
90 Gallon Poly Cart	\$ 3.75 per month

### Additional Services

We offer a variety of other recycling and solid waste services

- Commercial Service
- Industrial Service
- Roll-off Service. Roll-off boxes from 20 to 40 yds
- Commercial Recycling Service. Boxes from 1 ½ to 8 yds
- Temporary Container Service
- City Wide Clean-Up
- Transfer Station

# Recycling Tips

When in doubt, throw it out. If you have any doubt about whether an item is recyclable, call 1-800-638-8492 or 660-736-4949 for clarification. Or throw the item into your regular trash, this will help prevent contamination of materials.

Watch for wet weather! If it looks like rain or snow, keep paper and cardboard indoors until your next service day.

Please don't mix Category #1 and Category #2. If mixed, will go into trash truck. Thanks!

Recycling Guidelines at  
[www.arsinonline.com](http://www.arsinonline.com)



**American Recycling  
& Sanitation, Inc.**

**1-800-638-8492  
660-736-4949  
402-874-9291**




## Residential Recycling Guidelines

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### Category #1 Plastic, Tin, Aluminum

#### Plastic

Any plastic food or household chemical container with a  or  on the bottom or side.

Examples: soft drink, milk, water, juice, syrup, ketchup, cooking oil, shampoo, conditioner, cosmetics, pill bottles, lotion, liquid laundry detergent, liquid dish detergent, household liquid cleaner, windshield washer fluid.

*NO plastic grocery bags*

#### Tin

Examples: soup, vegetable, fruit, juice, pet food . Rinse and then Recycle!

#### Aluminum

Examples: soda, juice, sports drinks.

Empty the can. May crush to save space

*NO beverage containers with only aluminum tops or bottoms.*

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### Category #2 Paper and Cardboard

All clean, dry paper

Examples: newspaper, cardboard, corrugated boxes, magazines, telephone books, catalogs, cereal boxes, computer paper, office paper, junk mail

Remove any plastic or waxed liner. Remove any metal larger than a staple. Flatten all empty boxes.

---

### Category #3 Trash

Whatever is left after sorting, is trash.

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### What to do on your scheduled service day

- ✓ Recycles and trash are picked up on the same scheduled service day.
- ✓ Sort materials into 3 categories: (#1) Plastic, Tin, and Aluminum (#2) Paper and cardboard (#3) Trash
- ✓ Set recycles and trash at the curb by 7:00 AM
- ✓ Place plastic, tin, and aluminum in recycle bin or clear plastic bag.
- ✓ Bundle paper and cardboard together or place in a paper sack or cardboard box.
- ✓ Place trash in plastic bags or trash cans. Can size no larger than 40 gallons. Plastic bags or trash cans should not exceed 50 lbs.

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**Thank You for Recycling!** You have helped reduce the amount of waste going to landfills and helped promote a healthy and sustainable future for our community!

J-1(c)

# Auburn Memorial Library

1810 Courthouse Ave  
Auburn, NE 68305

## September 2022

- o We had 34 princesses and princes attend a Royal Party on Sept 3rd.
- o Storytime for ages 2-5 will be starting on Sept 23 and run each Friday until Oct 7 at 10:30 am.
- o Friends of the Library used book sale will be starting Monday, Sept 12.

## Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>
August 2022	2,705	1,540
Overdrive	<u>706</u>	<u>108</u>
	3,411	1,648
July 2022	3,532	2,227
OverDrive	<u>640</u>	<u>104</u>
	4,172	2,331



MONTHLY LAW ENFORCEMENT REPORT TO THE  
MAYOR AND CITY COUNCIL OF THE CITY OF  
AUBURN

FOR THE MONTH OF AUGUST 2022

Total Number of Calls within the City of Auburn	139
Total Number of Ordinance/Animal Calls	9
Total Number of Actual Criminal Cases Reported/Initiated	19

Respectfully submitted,



Brent Lottman  
Sheriff

City of Auburn-TIF Activity  
Report Date 8-31-22

AGENDA ITEM  
NO  
J-2(i)

Date	Description	Account	Auburn 1	Auburn 1	Auburn 1	Terrace Heights I	Terrace Heights II	Auburn Bowling Center I	Auburn Bowling Center II	Hemmingsen Funeral Home	Core Area	West Project	Orscheln
3/31/2022	Balance	\$ 776,777.36	\$ 394,267.24	\$ 116,585.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 244,786.09	\$ 882.75	\$ 20,256.26
4/15/2022	Co. Collections	\$ 16,764.53									\$ 16,764.53		
4/30/2022	Interest on Acct	\$ 64.58	\$ 32.29	\$ 9.69							\$ 21.31		\$ 1.29
5/13/2022	Co. Collections	\$ 68,144.08									\$ 51,952.40	\$ 15,638.86	\$ 552.82
5/17/2022	Baird Holm	\$ (1,824.00)	\$ (1,824.00)										
5/31/2022	Interest on Acct	\$ 70.90	\$ 32.61	\$ 9.93							\$ 25.52	\$ 1.42	\$ 1.42
6/10/2022	Co. Collections	\$ 16,047.76									\$ 14,880.91	\$ 1,166.85	
6/30/2022	City-West Waterline	\$ (17,689.88)										\$ (17,689.88)	
6/30/2022	Orscheln Balance	\$ (20,811.79)											\$ (20,811.79)
6/30/2022	Interest on Acct	\$ 71.61	\$ 33.66	\$ 10.02							\$ 27.93		
7/22/2022	Co. Collections	\$ 5,688.02									\$ 5,688.02		
7/31/2022	Interest on Acct	\$ 73.12	\$ 33.63	\$ 10.24							\$ 29.25		
8/2/2022	Co. Collections	\$ 6,498.60									\$ 6,498.60		
8/10/2022	Baird Holm	\$ (1,488.00)	\$ (1,488.00)										
8/31/2022	Interest on Acct	\$ 71.99	\$ 33.11	\$ 10.08							\$ 28.80		
8/31/2022	Balance	\$ 848,458.88	\$ 391,120.54	\$ 116,634.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 340,703.36	\$ -	\$ -



# City of Auburn Housing Rehabilitation Grant Program Application

## Applicant Information

Full Name: Krueger Charles E Date: 7/14/22  
Last First M.I.

Address: 1500 P St  
Street Address

Auburn Ne 68305  
City State ZIP Code

Phone: 402-750-4307 Email CharlesKrueger2209@gmail.com

## Property Information

Property Address: 1500 P St

Property Status:

Is the property owned by the applicant?  YES  NO

Is the property under contract to be owned by the applicant?  YES  NO

## Rehabilitation References

Please list up to three similar rehabilitation projects completed by the applicant (if applicable).

Address: 2626 A Street Lincoln, Ne

Project Description: Renovated 2 bathrooms with new tile and paint, installed an exhaust fan for the shower, replaced knob and tube wiring for new romax wiring, installed can lights, replaced windows, and painted the exterior of the house and garage.

Address: 1500 P Street Auburn, Ne

Project Description: Installed new laminate flooring throughout house and painted bedroom

Address: \_\_\_\_\_

Project Description: \_\_\_\_\_

**Rehabilitation Project Costs**

Please include itemized project costs of work to be completed by others and material costs (if applicable). List cost by category (structural, mechanical, electrical, plumbing, weatherization, general maintenance, accessibility, addition/conversion, or safety and code deficiencies. Include contractor (if applicable). Include subtotal and total costs.

- Category: addition/conversion Contractor: Carhart Kitchen + Bath Total: \$ 26,000
- Category: Mechanical Contractor: Auburn Plumbing + Heating Total: \$ 5245
- Category: Weatherization Contractor: ET Construction Total: \$ 8200
- Category: accessibility Contractor: ET Construction Total: \$ 2376.39
- Category: addition/conversion Contractor: Self Total: \$ 1000
- Category: addition/conversion Contractor: self Total: \$ 700
- Category: addition/conversion Contractor: self Total: \$ 219.96

Project Total \$ \_\_\_\_\_

Grant Funding Requested – Up to 30% of project total with a limit of \$10,000. \$ 10,000

**Energy Efficiency**

Will the project improve the energy efficiency of the property? YES  NO

If yes, please describe: a new energy efficient AC unit and windows will be purchased and installed. A new energy efficient hot water heater has already been purchased and will be installed.

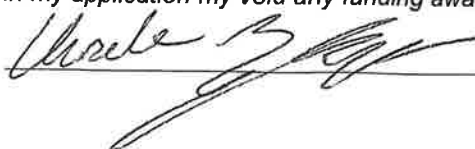
**Anticipated Timeline**

Please describe the anticipated timeline for completion with a maximum of one year.

The estimated completion date for all work is Feb, 14, 2023.

**Disclaimer and Signature**

I certify that my answers are true and complete to the best of my knowledge. I understand that false or misleading information in my application may void any funding awarded by the City of Auburn.

Signature:  Date: 7/14/22