



AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
November 14, 2022

Pledge of Allegiance

Call to Order

This is an open meeting of the Auburn City Council. The City of Auburn abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in these City Council Chambers as required by state law.

The City Council may vote to go into **Closed Session** on any agenda item as allowed by state law.

Invocation

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The City Council is not required to allow citizens to speak at each meeting but may not forbid public participation at all meetings. Any member of the Public addressing the Council at this meeting shall provide her/his name and address unless waived pursuant to Nebraska Law.

Roll Call

A - SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located at the Information table. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting, notification of the date will be given.

B – RESERVE TIME TO SPEAK ON AGENDA ITEMS

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

C – PRESENTATIONS and PROCLAMATIONS

None for this meeting.

The Consent Agenda shall be presented by the Mayor or City Clerk at the beginning of Council session. Items within the Consent Agenda may be removed by the request of any one Councilmember. Items not removed from the Consent Agenda may be adopted by general consent without further discussion or debate. Removed items may be taken up either immediately after the Consent Agenda or placed later within the Agenda at the discretion of the Council.

D – CONSENT AGENDA

- D – 1 Approving Minutes of October 10, 2022, regular City Council meeting
- D – 2 Approval of City Financial Report.

D – CONSENT AGENDA (*cont'd*)

- D – 3 Request for attendance at meetings and/or conferences. None for this meeting.
 - D – 4 Appointment(s): Planning Commission – Darrell Wellman
 - D – 5 Request by Auburn Eagles & Auburn Fire Department for the City 2023 public fireworks display at the Auburn High School on July 4, 2023, with consideration for approval of requested funds (\$5,000) for the display.
-

E – PAYMENT OF CLAIMS

- E – 1 Approving Payment of Claims
-

F – PUBLIC HEARINGS

- F-1 **7:10 p.m., or as soon as possible thereafter as possible, - PUBLIC HEARING** for presentation of the Board of Public Works (BPW) proposed proprietary budget statement for 2023.
-

G – MOTIONS

- G – 1 Council Consideration by motion for approval of the Board of Public Works (BPW) proprietary budget statement for 2023.
 - G – 2 Council Consideration by motion for a contract with JEO Consulting for engineering services for the “S” and “P” Street Construction Project.
 - G – 3 Council Consideration by motion for an Airport Request for additional funds to the airport expenditure/capital improvement line item within the existing overall budget
-

H – RESOLUTIONS

- H – 1 Res No. 18-22: To consider year-end certification of the City of Auburn Street Superintendent.
-

I – ORDINANCES

None for this meeting.

J – REPORTS & RECOMMENDATIONS

- J – 1 From Dept. Heads/Boards
 - a. Street Department
 - b. Fire Department
 - c. Library
 - d. Treasurer
 - e. Airport Report
 - f. Board of Health
- J – 2 From Committees
 - a. Street Committee
 - b. Keep Auburn Beautiful
 - c. Economic Development
 - d. Safety Committee
 - e. Building Committee
 - f. Legislative
 - g. Parks and Pool Committee
 - h. Housing
 - i. Other Committees & Reports

K – REQUESTS AND REFERRALS

K – 1 Leslie Clark, Auburn Chamber of Commerce – Update and Year Review

K – 2 Request for consideration, passage & approval by the City Council of local housing rehab application & committee recommendation(s).

MOTION TO ADJOURN

City Council Proceedings
October 10, 2022

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on October 10, 2022, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice, including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before October 7, 2022. Mayor Dan White presided over the meeting and the City Clerk recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon calling the roll, the following members of the City Council were present: Katy Billings, Shawn Clark, Tom Clark, Erickson, and Jeanneret. Absent: Rick Janssen.

Mayor White announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed at the City Council Chambers (posted on the North wall of the City Council Chambers by the entrance door) as required by law.

It was noted that with regards to Agenda Item C – Presentations and Proclamations, there are none for this meeting.

Agenda Item D – Consent Agenda

- D – 1 Approving Minutes of September 12, 2022, regular City Council meeting and public hearings and of September 19, 2022, special City Council Meeting
- D – 2 Approval of City Financial Report
- D – 3 Request for attendance at meetings and/or conferences. Crystal Dunekacke to participate in Nebraska Early Childhood Policy Leadership Academy on October 11-12 in Broken Bow, November 16 in Hastings, February 22 in Lincoln, and March 15 in North Platte
- D – 4 Appointment(s): Adult City Rec – Marcus Ackley
- D – 5 Request for Special Designated Liquor License application submitted by Ruth Heywood at Gallery 75, 1122 J Street, Auburn, Nebraska and Nellie's Nook at 1206 J Street, Auburn, Nebraska, for November and December
- D – 6 Request for the Optimist Club to use City parking lot near Korner Kitchen for Spookfest on October 31, 2022

The Mayor presented the Consent Agenda. Council Member Erickson moved to approve the Consent Agenda as presented. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Agenda Item E – Payment of Claims. The following September claims were presented before the Council for ratification: BCom Solutions LLC, Se-450.00; Black Hills Energy, Ut-273.59; Blue Cross-Blue Shield, Ins-8,301.17; Board of Public Works, Reim-978.34; Crystal Dunekacke, Refund-600.00; First Concord Benefits Group, Se-10.85; Karla Carnahan, Local Housing Program-8,883.99; Meyer-Earp, Equip-12,500.00; Mid-American Benefits Inc., Ins-131.00; Mutual of Omaha, Ins-89.00; NE Dept of Revenue, Sales Tax-353.26; Region V Services, Se-755.00; Charter Communications, Se-604.71; Windstream, Se-16.22; September Payroll-50,641.14; FICA City Match-3,790.89; Pension City Match-1,159.40; PayChex Payroll Se-251.70; PayChex FSA Se-40.00; Mid-American Benefits, Medical Claims-740.81; Auburn State Bank, Transaction Fe-17.20; Guardian, Ins-1008.58; Wex Bank, Su-2,409.15. The following October claims were presented before the Council for approval: Airstream Heating and Cooling, Se-111.39; Amazon, Bk-AV-777.91; American Lawncare Inc., Se-1,400.00; Auburn Auto Center, Se-2,084.68; Auburn Mem. Library Petty Cash, Su-97.14; Auburn Newspapers, Se-281.59; Baker & Taylor, Bk-AV-803.88; Beard's Salvage Inc., Su-125.00; Bockmann Inc., Se-405.00; Bulldog Auto Supply Inc., Su-115.99; Center Point Large Print, Bk-AV-107.97; Concrete Industries Inc., Su-1,606.66; Crouch Recreation Inc., Shade Cover-5,518.00; Crystal Dunekacke, Reim-96.25; Eakes Office Solutions, Su-112.76; Eggers Brothers Inc., Su-374.34; Fyr-Tek, Su-1,040.85; Cengage Learning Inc., Bk-AV-52.70; JEO Consulting Group Inc., Se-452.50; JP Cooke Co, Su-75.00; Kidwell, Equip-800.00; Lynch's Hardware & Gifts, Su-80.53; Menards, Su-806.35; Merz Ink, Su-6,385.80; Meyer Laboratory Inc., Su-210.30; Michael Todd & Co. Inc., Su-110.16; Microfilm Imaging Systems Inc., Se-138.00; Midwest Service and Sales Co., Su-152.00; Nemaha County Clerk, Fe-10.00; Nemaha County Sheriff, Se-36.50; OCLC Inc., Sub-66.40; Petty Cash, Su-Reim-150.95; Pieters Construction Inc., Su-7,025.00; Reagan Jordan, Se-800.00; Ricoh USA Inc., Su-18.35; Sack Lumber Co., Su-15.28; Security Equipment Inc., Se-1,126.80.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment; Ex-Expense; Fe-Fee; FSA-Flexible Spending

October 10, 2022

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Acct; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-License; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Subscriptions; TIF-Tax Increment Financing; Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item F – Public Hearings, there are no public hearings to be held.

Council Member Erickson moved to approve a contract with Jackson Services for Street Department uniform services and authorize the execution of necessary documents. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Erickson, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item G – 2 Council Consideration by motion for a contract with JEO Consulting for storm damage repair services, no action would be considered at this meeting.

Council Member Erickson moved to approve Resolution No. 16-22 for the approval & adoption of the official incorporation date of the City of Auburn, Nebraska as June 6, 1882, this being the date that the City of Auburn, NE was legally recognized. The motion was seconded by Council Member Billings. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item H – 2 Resolution No. 17-22: A resolution by Council to accept identified nuisance real estate at 2500 "O" Street by donation from property owners to proceed with nuisance abatement, that no action would be considered at this meeting.

It was noted that with regards to Agenda Item I – 1 Ord. No. 18-22: Consideration of approval and adoption of ordinance to modify dates of permitted firework ignition within the City of Auburn to include New Years, that the introduction of ordinance would not be considered at this meeting.

Written reports and recommendations from Dept. Heads/Boards were provided. A written report on law enforcement activity within the City of Auburn for September 2022 was provided.

Jackie Obermeyer with the Optimist Club addressed Agenda Item K – 1 by saying that the Optimist Club believes that they have received adequate funding and is not requesting funds for Spookfest being held on October 31st 2022.

There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Sherry Heskett
City Clerk

Dan White
Mayor

A complete copy of the minutes is available for inspection at city hall.

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RESOLUTION NO. 16-22
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION IDENTIFYING & RECOGNIZING THE DATE OF LEGAL STATUS FOR THE CITY OF AUBURN, NE AS THE DATE OF INCORPORATION AS A MUNICIPAL CORPORATION OF THE STATE OF NEBRASKA.

WHEREAS, the City of Auburn, NE ("City" herein) is currently an official applicant for Federal Government Grants & Loans which require verified documentation of the legal status date of recognition of the City.

WHEREAS, the City of Auburn, NE ("City") is governed by a six (6) member City Council ("Council").

WHEREAS the City is a legal second class city under Neb. Rev. Stat. § 17-501. A recognized municipality of the State of Nebraska since June 06, 1882.

WHEREAS, the City has been recognized as an official City under Nebraska State Law since its date of legal incorporation of June 06, 1882.

NOW THEREFORE, the City Council of the City of Auburn, NE, hereby resolves, determines, and finds as follows:

Section 1. The foregoing recitals are true and accurate.

Section 2. Pursuant to this Resolution and the legal incorporation of the City of Auburn, Nemaha County, NE, as an official City of the State of Nebraska, the official date of establishment of the City of Auburn, Nemaha County, NE is its date of incorporation as a legal municipality under the laws of the State of Nebraska on June 06, 1882 and is hereby recognized as legally established as a City on said date, June 06, 1882.

Section 3. The City of Auburn, Nemaha County, Nebraska has a legal location & address of 1101 J. Street, Auburn, NE 68305, Auburn City Hall.

Section 4. The Stat of Nebraska Date Book dated April 2001, is attached hereto and incorporated herein this Resolution as an official record of the City of Auburn, Nemaha County, NE.

It was noted that with regards to Agenda Item H – 2 Resolution No. 17-22: A resolution by Council to accept identified nuisance real estate at 2500 “O” Street by donation from property owners to proceed with nuisance abatement, that no action would be considered at this meeting.

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There being no further business to come before the Mayor and Council, Council Member Erickson moved for adjournment. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted “YEA”: Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted “NAY”: No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Dan White, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned City Clerk for the City of Auburn, Nebraska hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on October 10, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of the meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers at the entrance door.

Sherry Heskett, City Clerk

TREASURER'S REPORT
CALENDAR 10/2022, FISCAL 1/2022

AGENDA ITEM
NO

D-2

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	2,516,386.81	100,650.21	174,324.71	2,442,712.31
AM RESCUE ACT FUND CHECKING	588,307.26			588,307.26
STREET CHECKING	636,787.51	54,426.41	44,990.08	646,223.84
STREET BOND/WARRANT CHECKING	20,238.48			20,238.48
TOTAL CHECKING:	3,761,720.06	155,076.62	219,314.79	3,697,481.89
TOTAL FIRE DEPT SINKING	125,320.07	.00	.00	125,320.07
TOTAL KENO RESERVE MMA:	36,079.45	549.65	.00	36,629.10
TOTOL KENO CHECKING	23,945.24	559.88	309.00	24,196.12
TOTAL CDBG CHECKING	7,060.95	.00	.00	7,060.95
TOTAL CDBG DTR REUSE	92,476.35	1,040.72	.00	93,517.07
TOTAL CDBG HD SAVINGS:	7,393.12	185.40	.00	7,578.52
TOTAL CRA CHECKING	898,206.14	9,397.16	7,115.41	900,487.89
TOTAL CITY REC CHECKING	44,976.12	.00	.00	44,976.12
GENERAL CD	101,206.01			101,206.01
TOTAL C.D. 'S:	101,206.01	.00	.00	101,206.01
TOTAL CASH ON HAND:	5,098,383.51	166,809.43	226,739.20	5,038,453.74

ITEM FOR NOVEMBER 14th CITY COUNCIL MEETING

On July 4th, the Auburn Eagles and Fire Department would like to set off a public fireworks display at the Auburn High School.

In event of inclement weather, the fireworks display would be held on Friday, July 7th.

The display will be similar to the last several years, with fireworks set off on both City and District 29 Schools property. Public seating will be on school practice fields and the city park area east of the ball fields. The display will not impact any landscaping in the area.

The display is insured through our distributor, Premier Pyrotechnics.

Our request is at this early date in order to take advantage of a 15% discount on our fireworks purchase for advance orders.

We would like this request discussed at the November 14th City Council Meeting.

Thank you for your time,

Lee Conner



AUBURN EAGLES AERIE #3767
1017 CENTRAL AVENUE
AUBURN, NE 68305

Members of the Auburn City Council,

The Auburn Eagles Fireworks Committee is asking for donations from organizations, individuals, and businesses in Auburn and the surrounding areas for financial support of the annual Fourth of July fireworks display held at the Auburn High School. For the 2022 display, the City of Auburn donated \$5,000 to help support the fireworks display. Please help support this community event and consider a donation of \$5,000 or more for 2023.

Public donations supply a large portion of the funds used by the Eagles for Auburn's annual fireworks display. The previous success of the display would not have been possible without support from members of the local community and the City of Auburn. Your donation will be a big help in planning the celebration. Any support will be greatly appreciated.

Thank you for your time,

Lee Conner



AGENDA ITEM NO. E - 1

REPORT NOTATION: Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

CLAIMS REPORT
 Check Range: 10/07/2022-10/31/2022

**AGENDA ITEM
 NO**

E - 1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	73.80
AMERICAN RECYCLING SANITATION	RECYCLE LOT MONTHLY	335.00
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	1,430.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,001.90
AUBURN BPW	REIMBURSEMENT	1,846.66
CAPITAL BUSINESS SYSTEMS INC	COPIER LEASE/SUPPLIES	220.41
FIRST CONCORD BENEFITS GROUP	BENEFIT SERVICES	10.85
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	268.51
LEAGUE ASSOC OF RISK MANAGEMEN	GENERAL	16,755.75
MUTUAL OF OMAHA	LIFE INSURANCE	28.80
SOUTHEAST NE DEVELOPMENT DIST.	MEMBERSHIP	3,166.00
CHARTER COMMUNICATIONS	PHONE ACCT	25.62
US CELLULAR	CELL PHONE ACCT	70.71
VICKI ERISMAN	LOCAL HOUSING REHAB PROGRAM	4,800.00
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	32,050.23
POLICE DEPARTMENT		
NEMAHA COUNTY		
	LAW/CODE ENFORCEMENT	31,500.00
	POLICE DEPARTMENT TOTAL	31,500.00
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	90.33
AUBURN BPW	ELEC	354.52
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	216.87
LEAGUE ASSOC OF RISK MANAGEMEN	FIRE DEPT	11,040.26
	FIRE DEPARTMENT TOTAL	11,701.98
PARK DEPARTMENT		
AUBURN BPW	ELEC DEMAND	6,950.48
FIRST NATIONAL BANK OMAHA	CARD TRANSACTION	210.65
LEAGUE ASSOC OF RISK MANAGEMEN	PARK	8,894.14
YOLANDA KERR	FLOWER/GARDENING SERVICES	500.00
	PARK DEPARTMENT TOTAL	16,555.27
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	91.91
AUBURN BPW	ELEC	685.16
	SR. CENTER DEPARTMENT TOTAL	777.07
LIBRARY DEPARTMENT		
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,072.11
AUBURN BPW	ELEC	633.52
LEAGUE ASSOC OF RISK MANAGEMEN	LIBRARY	5,916.43
LINDA BANTZ	CUSTODIAL SERVICES	400.00
MUTUAL OF OMAHA	LIFE INSURANCE	7.20
WINDSTREAM NEBRASKA INC	PHONE ACCT	256.06

CLAIMS REPORT

Check Range: 10/07/2022-10/31/2022

VENDOR NAME	REFERENCE	VENDOR TOTAL
	LIBRARY DEPARTMENT TOTAL	8,285.32
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT ;	35.05
AUBURN BPW	IRRIGATION-WA	1,227.98
LEAGUE ASSOC OF RISK MANAGEMEN	POOL	4,917.67
NE DEPT. OF REVENUE	SALES AND USE TAX RETURN POOL	10.20
	POOL DEPARTMENT TOTAL	6,190.90
	GENERAL FUND TOTAL	107,060.77
STREET FUND		
BLACK HILLS ENERGY	GAS BILL ACCT	46.11
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,001.90
AUBURN BPW	ELEC	622.49
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	475.54
GARY GROSS TRUCK & ACCESSORIES	FLATBED	4,100.00
LEAGUE ASSOC OF RISK MANAGEMEN	STREET ,	14,712.47
MARK HARMS	LAND USE	500.00
MUTUAL OF OMAHA	LIFE INSURANCE	38.60
PINPOINT AUBURN INC	BROADBAND	64.99
US CELLULAR	CELL PHONE ACCT	70.70
	TOTAL	23,632.80
	STREET FUND TOTAL	23,632.80
KENO FUND		
KENO BETTERMENT		
NE DEPT. OF REVENUE	KENO TAX JUL-SEP 2022	309.00
	KENO BETTERMENT TOTAL	309.00
	KENO FUND TOTAL	309.00
COMM REDEVELOP AUTHORITY		
ADMIN		
AUBURN NEWSPAPERS	PUBLISHING	156.16
BAIRD HOLM LLP	LEGAL SERVICE	3,109.25

CLAIMS REPORT
Check Range: 10/07/2022-10/31/2022

VENDOR NAME	REFERENCE	VENDOR TOTAL
JEO CONSULTING GROUP INC.	WESTGATE BLIGHT STUDY	3,850.00
	ADMIN TOTAL	7,115.41
	COMM REDEVELOP AUTHORITY TOTAL	7,115.41
	Accounts Payable Total	138,117.98

CLAIMS REPORT
 Check Range: 11/01/2022-11/08/2022

AGENDA ITEM
NO

E-1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	73.80
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	145.00
BCom Solutions, LLC	HOSTING/DIGITAL MARKETING	1,430.00
CAPITAL BUSINESS SYSTEMS INC	COPIER LEASE/SUPPLIES	445.31
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	6,132.69
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	77.50
REGION V SERVICES	CLEANING SERVICE	325.00
CHARTER COMMUNICATIONS	PHONE ACCT	345.57
US CELLULAR	CELL PHONE ACCT	126.49
VICKI ERISMAN	LOCAL HOUSING REHAB PROGRAM	534.00
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	9,651.58
POLICE DEPARTMENT		
NEMAHA COUNTY		
	LAW/CODE ENFORCEMENT	31,500.00
	POLICE DEPARTMENT TOTAL	31,500.00
FIRE DEPARTMENT		
CHARTER COMMUNICATIONS		
	PHONE ACCT	114.61
	FIRE DEPARTMENT TOTAL	114.61
LIBRARY DEPARTMENT		
LINDA BANTZ		
	CUSTODIAL SERVICES	400.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.00
	LIBRARY DEPARTMENT TOTAL	412.00
POOL DEPARTMENT		
CHARTER COMMUNICATIONS		
	PHONE ACCT	137.97
	POOL DEPARTMENT TOTAL	137.97
	FUND TOTAL	41,816.16
STREET FUND		
MARK HARMS		
	LAND USE	500.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	84.00
PINPOINT AUBURN INC	BROADBAND	64.99

CLAIMS REPORT
Check Range: 11/01/2022-11/08/2022

VENDOR NAME	REFERENCE	VENDOR TOTAL
CHARTER COMMUNICATIONS	PHONE ACCT	32.18
	TOTAL	681.17
	STREET FUND TOTAL	681.17
	Accounts Payable Total	42,497.33

CLAIMS REPORT
Check Range: 11/09/2022-11/09/2022

**AGENDA ITEM
 NO**

E-1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AIRSTREAM HEATING AND COOLING	PLUMBING SERVICE	75.00
ANGELO M. LIGOURI	LEGAL SERVICES	5,712.89
AUBURN NEWSPAPERS	PUBLISHING	620.77
FORVIS	AUDIT SERVICES	10,000.00
AUBURN BPW	REIMBURSEMENT SIGNS	1,964.15
CASEY AGENCY INC	BOND	225.00
CORNHUSKER PRESS	SUPPLIES	17.40
CRYSTAL DUNEKACKE	REIMBURSEMENT	561.93
EAKES OFFICE SOLUTIONS	OFFICE FURNITURE/EQUIPMENT	6,105.04
gWorks	ACCOUNTING SOFTWARE/SUPPORT LI	2,857.00
IIMC	MEMBERSHIP	185.00
LEAGUE OF NE MUNICIPALITIES	NCMA MEMBERSHIP	376.20
MEYER LABORATORY INC	SUPPLIES	78.90
MICROFILM IMAGING SYSTEMS INC	SCANNING EQUIPMENT RENTAL	138.00
NEBRASKA MUNICIPAL CLERKS'	MEMBERSHIP	100.00
NEMAHA COUNTY	REIM APPLIANCE/DISPOSAL	2,485.10
PETTY CASH	PETTY CASH	81.04
	ADMIN TOTAL	31,583.42
FIRE DEPARTMENT		
AUBURN AUTO CENTER	TRUCK REPAIRS	190.64
AUBURN BPW	ELEC	342.32
MELLAGE TRUCK & TRACTOR	TRUCK REPAIRS	134.00
	FIRE DEPARTMENT TOTAL	666.96
PARK DEPARTMENT		
AUBURN PLUMBING,HTG & AC INC.	PLUMBING SUPPLIES	177.70
BINDER BROS., INC.	CONCRETE	479.06
AUBURN BPW	SEWER	3,812.58
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	23.15
LYNCH'S HARDWARE & GIFTS	SUPPLIES	8.99
ODEYS INC	PICNIC TABLES	9,693.95
PETTY CASH	PETTY CASH TRUCK REG	10.00
	PARK DEPARTMENT TOTAL	14,205.43
SR. CENTER DEPARTMENT		
AUBURN BPW	ELEC	497.50
	SR. CENTER DEPARTMENT TOTAL	497.50
LIBRARY DEPARTMENT		
AMAZON	BKS/AVS	637.16
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	46.00
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	136.85
BAKER & TAYLOR	BKS/AVS	339.27
AUBURN BPW	ELEC	544.98
CENTER POINT LARGE PRINT	BKS/AVS	344.59
MICROFILM IMAGING SYSTEMS INC	SCANNING EQUIPMENT RENTAL	860.00
OVERDRIVE, INC.	BKS/AVS	414.38

CLAIMS REPORT
Check Range: 11/09/2022-11/09/2022

VENDOR NAME	REFERENCE	VENDOR TOTAL
RICOH USA, INC	EQUIPMENT COPIES	13.14
WINDSTREAM NEBRASKA INC	PHONE ACCT	244.68
		<hr/>
	LIBRARY DEPARTMENT TOTAL	3,581.05
POOL DEPARTMENT		
AUBURN BPW	IRRIGATION WA	548.79
GLENN'S CORNER MARKET	SUPPLIES POOL	76.22
RAYMOND'S ELECTRIC	ELECTRICAL SERVICE	3,650.00
SACK LUMBER COMPANY	MAINTENANCE SUPPLIES	37.50
		<hr/>
	POOL DEPARTMENT TOTAL	4,312.51
	FUND TOTAL	<hr/> 54,846.87
STREET FUND		
AUBURN DESIGN SHOP LLC	COATS WITH EMROIDERY	606.00
AUBURN PLUMBING,HTG & AC INC.	PLUMBING MATERIALS	163.41
BEARD'S SALVAGE INC.	REBAR	200.00
BINDER BROS., INC.	CONCRETE	987.94
AUBURN BPW	ELEC	861.84
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	69.00
FILTER CARE	FILTERS/CLEANING	69.33
JOHN CLARK	PAINTING	3,050.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	27.98
MICHAEL TODD & CO. INC.	PARTS/SUPPLIES	367.56
MIDWEST SERVICE AND SALES CO.	PARTS/SUPPLIES	210.00
		<hr/>
	TOTAL	6,613.06
	STREET FUND TOTAL	<hr/> 6,613.06
	Accounts Payable Total	<hr/> <hr/> 61,459.93

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**BOARD OF PUBLIC WORKS
2023 BUDGET STATEMENT**

ELECTRIC DEPARTMENT

Summary of all Funds	Actual 2021	Actual/Est. 2022	Budget 2023
Beginning Balance	\$ 9,938,401	\$ 8,384,617	\$ 9,355,558
Total Revenue	6,362,898	6,563,059	6,411,229
Funds Available	16,301,299	14,947,676	15,766,787
Total Expenditures	8,523,864	5,440,370	6,563,400
Accrual Reconciliation +/-	607,182	(151,747)	(158,420)
Ending Unrestricted Balance	8,384,617	\$ 9,355,558	\$ 9,044,967
Ending Restricted Balance	143,835	\$ 151,747	\$ 158,420

WATER DEPARTMENT

Summary of all Funds	Actual 2021	Actual/Est. 2022	Budget 2023
Beginning Balance	\$ 378,719	\$ 344,105	\$ 12,609
Total Revenue	1,059,368	1,044,803	1,051,919
NDEQ Loan	243,790	247,385	247,385
Funds Available	1,681,877	1,636,293	1,311,913
Total Expenditures	1,627,693	1,346,311	2,339,933
Accrual Reconciliation +/-	289,921	(277,373)	(277,031)
Ending Unrestricted Balance	\$ 344,105	\$ 12,609	\$ (1,305,051)
Ending Restricted Balance	\$ 277,923	\$ 277,373	\$ 277,031

WASTEWATER DEPARTMENT

Summary of all Funds	Actual 2021	Actual/Est. 2022	Budget 2023
Beginning Balance	\$ 2,301,191	\$ 2,822,229	\$ 2,504,022
Total Revenue	958,708	917,402	950,052
Wastewater Bond Payment	434,302	433,268	441,355
Funds Available	3,694,201	4,172,899	3,895,429
Total Expenditures	1,167,158	1,208,774	1,879,200
Accrual Reconciliation +/-	295,186	(460,103)	(472,106)
Ending Unrestricted Balance	\$ 2,822,229	\$ 2,504,022	\$ 1,544,123
Ending Restricted Balance	\$ 458,234	\$ 460,103	\$ 472,106

Notice is hereby given that the Board of Public Works has filed a proposed proprietary budget statement with the Auburn City Clerk. The Mayor and City Council shall conduct a public hearing on the proposed budget statement. Said public hearing will be held on the 14th day of November, 2022 at 7:10 P.M or as soon as possible thereafter at the City Council Chambers, 1101 J Street, for the purpose of hearing testimony related to the proposed proprietary budget statement. The Board of Public Works Budget Statement is available for public review at City Hall, the Board of Public Works Offices during normal business hours and on the Board of Public Works website www.auburnbpw.com

Sherry Heskett - Auburn City Clerk

November 1, 2022

ELECTRICAL DEPARTMENT
2023 PROPOSED BUDGET

Wholesale power cost in 2021 was \$3,363,965. We are estimating in 2022 that will be at \$3,473,513 with an increase of approximately 2 million in kWhrs sales over 2021.

WAPA is projecting an increase in cost of around 15% due to overall operating expenses and low flows of the Missouri River Basin. WAPA's last increase was in 2010. WAPA's cost decreased after removing the drought adder 2017. Low flows decrease WAPA's generation and they in turn must purchase power to make up for their committed requirements.

WAPA provides about 20% of our total energy supply and during peak season around 26% of our demand. We are estimating that this rate increase will have a total effect of about 7.14% on our overall wholesale power cost.

We anticipate that transmission cost's with SPP will increase. Historically, this has been the 4%-6% range. This is our last year of PTP with OPPD for transmission and our first year as a true NITS with SPP.

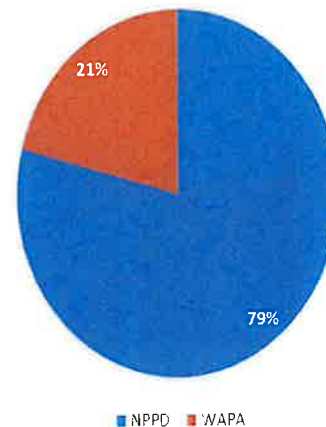
NPPD is projecting a 0% change in their base wholesale rate but a 6% decrease in the PCA. This would cause a 6% increase in the energy component of NPPD rates. It is estimated that this will increase our NPPD wholesale cost by \$148,309.00 annually.

I believe with increases in natural gas prices, summer market prices for energy and the overall economy, the days of no rate increases in wholesale power are coming to an end.

In 2023, it looks like we are going to see a 7.18% overall increase in wholesale power cost (summer 5.59%, winter 8.05%). Looking at just the energy costs this is over 15%. When adding the other items that we need to operate the system, I am projecting we going to need a rate increase for 2023.

NPPD offers two wholesale rate schedules: Gen Station and Blend. Gen Station is where we separate our WAPA allocation. By combining our Wholesale Power with NPPD and WAPA and using the Gen Station Rate from NPPD we save about \$0.0037 kwhr or \$227,062 annually on power cost.

Auburn BPW Wholesale Power Energy Source



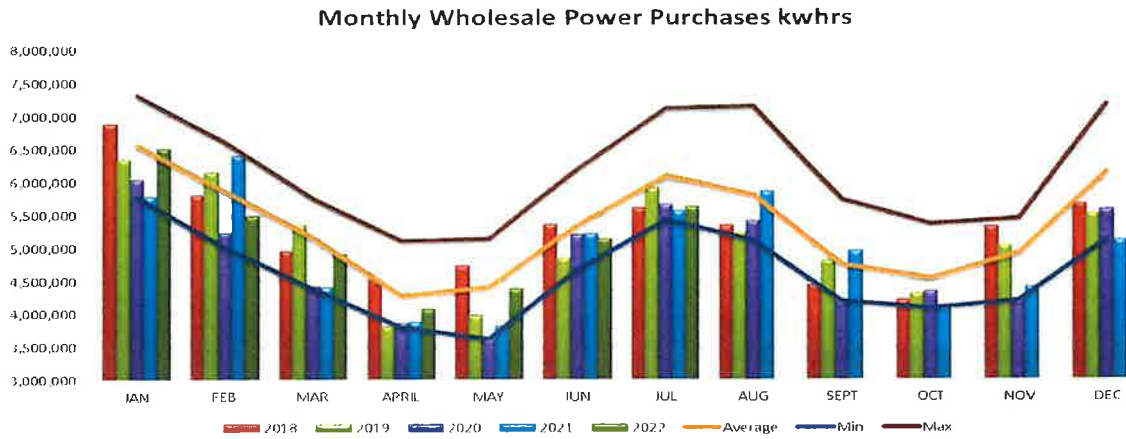
2023 Estimated Wholesale Power Cost Increase

	2022	2023		Percent of Change
Total Power Cost	\$0.0511	\$0.0551	\$0.0040	7.18%
Summer	\$0.0553	\$0.0586	\$0.0033	5.59%
Winter	\$0.0491	\$0.0534	\$0.0043	8.05%
Demand/Transmission	\$15.30	\$15.57	\$0.2685	1.72%
Summer	\$16.77	\$16.72	-\$0.0540	-0.32%
Winter	\$14.97	\$15.36	\$0.3857	2.51%
Energy Only	\$0.0192	\$0.0226	\$0.0034	15.14%
Summer	\$0.0189	\$0.0221	\$0.0032	14.47%
Winter	\$0.0193	\$0.0229	\$0.0035	15.48%

ELECTRICAL DEPARTMENT

2023 PROPOSED BUDGET

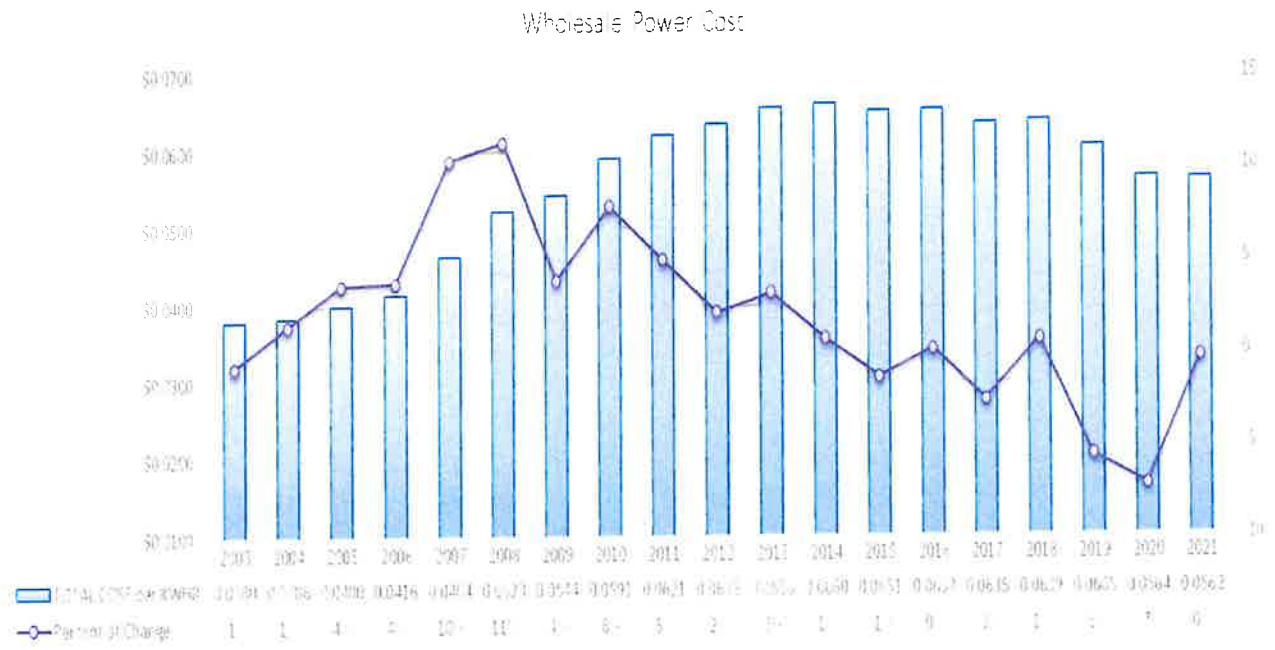
Total wholesale power purchases for this year are just below average with an estimated yearend of 61.9 million compared to an average of 63.9 million. Our overall sales are down mostly due to weather which drives our usage more than anything.



ELECTRICAL DEPARTMENT

2023 PROPOSED BUDGET

Wholesale power costs have trended downward over the last few years. Our peak cost was \$0.0652 in 2016. This has allowed us to keep our rates flat over the same period. Overall rates have been stable compared to the 2007-2010 when we were seeing some double-digit rate increases. Part of this decrease is NPPD PCA adjustments and change in our transmission cost.



In 2022, we saw high summer loads with low wind and high natural gas prices. The overall average market prices are up compared to previous years. SPP is projecting more wind in the footprint in coming years, but we are not seeing an increase in base load generation, so market prices are going to become more vulnerable especially during peak usage periods. I anticipate that wholesale power cost will be increasing along with transmission.

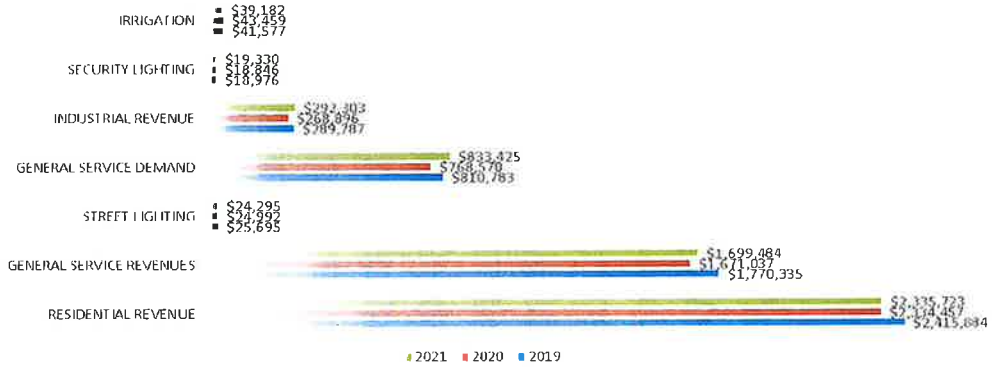
For 2023, I recommend a rate adjustment somewhere in the 3%-4% range to cover wholesale power cost and inflation cost that we are seeing.

ELECTRICAL DEPARTMENT

2023 PROPOSED BUDGET

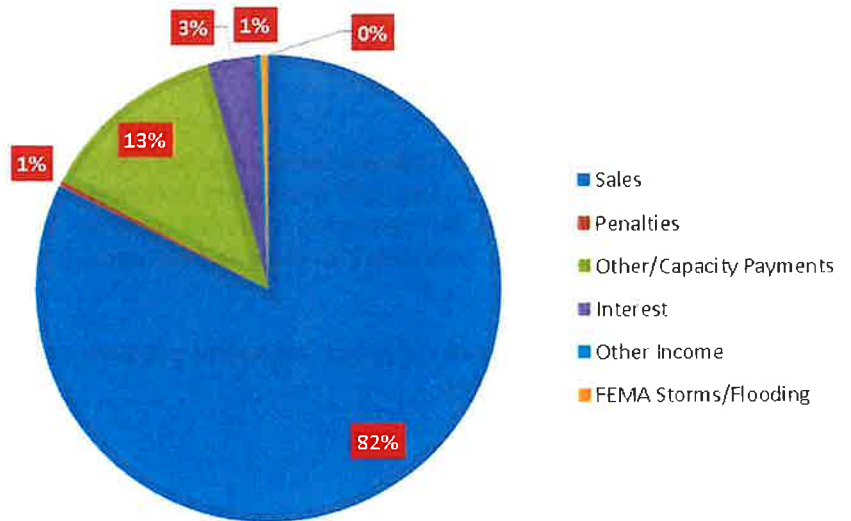
2021 total revenue was \$6.3 million compared to \$6.2 million in 2020. Electrical sales have increased in 2021 by about 1 million kWhrs over 2020. Electrical sales were \$5.2 million compared to \$5.1 million. We are projecting 2022 total revenue to be around \$6.6 million with sales at \$5.3 million.

REVENUE FROM SALES



Looking at all revenue sources, electrical sales is 81% of total revenue with other/capacity payments being 15%. Capacity payments (generation lease payment) for 2021 were \$620 thousand. Operating costs for the Power Plant was \$433 thousand in 2021. Interest revenue was \$211 thousand for 2021 or around 3%.

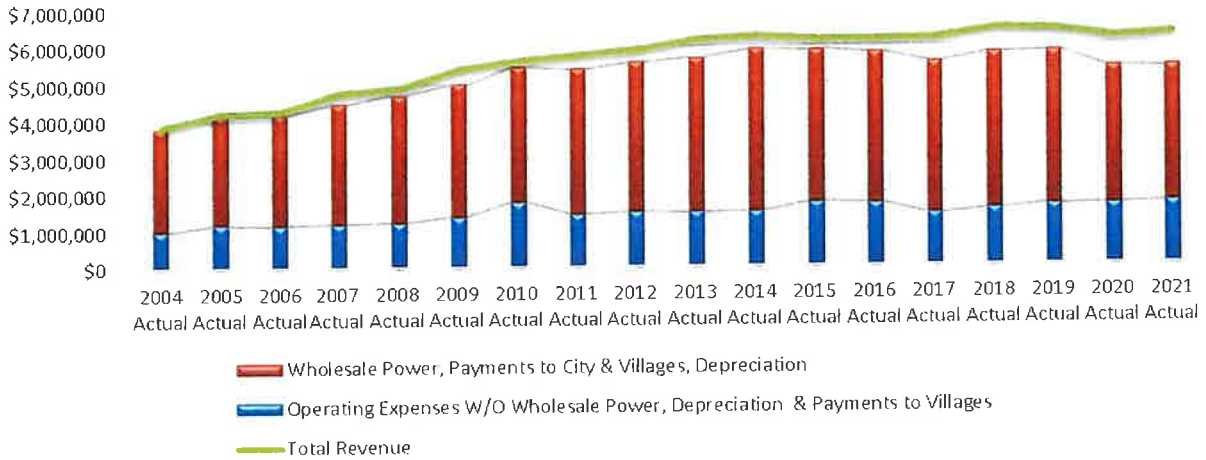
2021 REVENUE SOURCES



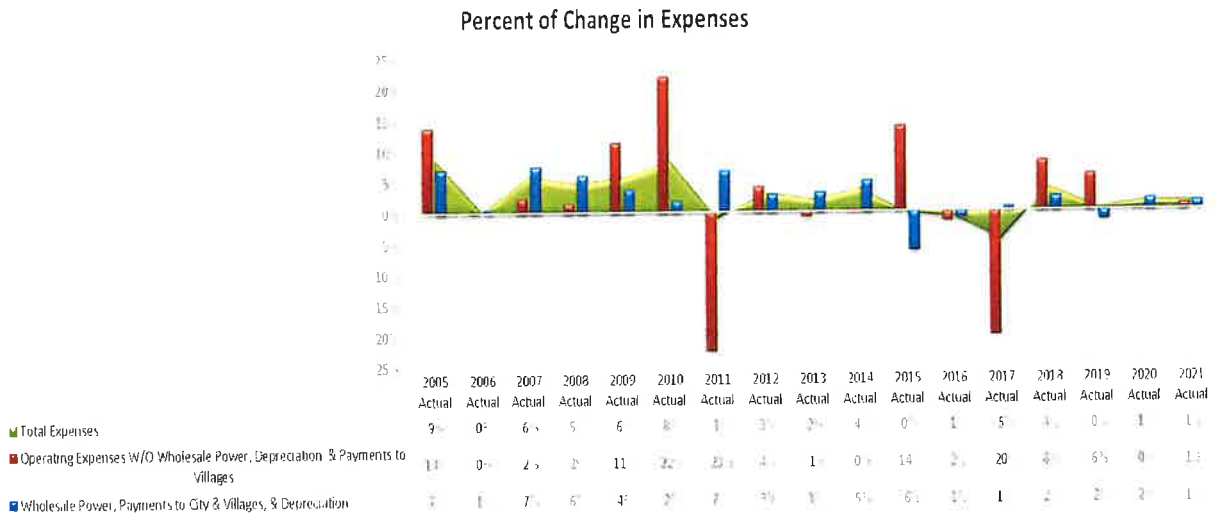
ELECTRICAL DEPARTMENT

2023 PROPOSED BUDGET

Total operating expenses in 2004 was just over \$3.8 million. In 2021, operating expenses were at \$5.4 million. An increase of \$1.6 million over 17 years. The largest portion of this increase is wholesale power. Cost in 2004 was \$2.4 million and now in 2021 is 3.1 million.



When you break down total expenses, they have increased by a rate of 2.6% average annually.



ELECTRICAL DEPARTMENT

2023 PROPOSED BUDGET

For the 2023 budget, we are projecting that total revenue will be at \$6.4 million, with electrical sales at \$5.3 million. Expenses will be \$6.3 million and wholesale power are projected to be \$3.1 million.

ELECTRIC DEPARTMENT FINANCIAL

Final Audit Numbers	2020 Acutal	2021 Acutal	2022 Year to Date	2022 Budget	2022 Estimated Year End	2023 Proposed Budget
Revenue						
Sales	\$5,086,798	\$5,204,559	\$ 2,642,773	\$5,152,678	\$5,329,349	\$ 5,306,028
Penalties	\$22,894	\$26,098	\$ 13,644	\$22,549	\$27,513	\$ 25,687
Other/Capacity Payments	\$863,607	\$830,119	\$ 500,564	\$824,238	\$1,009,424	\$ 897,732
Interest	\$223,721	\$211,006	\$ 89,902	\$167,511	\$181,294	\$ 177,348
Other Income	\$11,730	\$25,811	\$ 7,681	\$49,644	\$15,489	\$ 4,434
FEMA Storms/Flooding	\$25,065	\$24,377	\$ -	\$0	\$0	\$ -
Other Non Operating Revenue						
Total Revenue	\$6,233,815	\$6,321,970	\$ 3,254,563	\$6,216,620	\$6,563,070	\$ 6,411,229
Expenses						
Power Plant	\$409,283	\$422,694	\$ 252,476	\$650,296	\$509,136	\$ 689,258
Wholesale Power	\$3,196,122	\$3,077,680	\$ 1,311,129	\$3,373,881	\$2,643,989	\$ 3,151,057
Distribution	\$450,119	\$481,577	\$ 187,528	\$580,432	\$378,164	\$ 826,059
Customer Accounting & Collection	\$115,117	\$134,882	\$ 80,262	\$131,278	\$161,854	\$ 162,615
Administrative & General	\$667,728	\$674,171	\$ 388,596	\$728,437	\$783,503	\$ 788,122
Payments to City/ Villages	\$136,386	\$143,445	\$ 88,143	\$154,615	\$177,746	\$ 179,019
Depreciation	\$396,317	\$464,170	\$ 235,000	\$414,197	\$473,895	\$ 480,000
Interest Expenses & Financial Charge						
Principal /Bond Payment						
Other Expenses	\$29,844	\$1,565	\$ 11,637	\$10,147	\$23,458	\$ 4,271
Total Expenses	\$5,400,916	\$5,400,184	\$2,564,770	\$6,043,283	\$5,151,884	\$ 6,280,400
Year End Net	\$832,900	\$921,786	\$699,793	\$173,337	\$1,411,185	\$ 130,829
Operating Expenses W/O Wholesale Power, Depreciation & Franchise Fees						
Wholesale Power, Franchise Fees, Depreciation	\$1,672,091	\$1,714,889	\$920,499	\$2,100,589	\$1,856,255	\$ 2,470,324
Wholesale Power, Franchise Fees, Depreciation	\$3,728,825	\$3,685,295	\$1,634,271	\$3,942,693	\$3,295,630	\$ 3,810,076

BUDGET SUMMARY	2020 Acutal	2021 Acutal	2022 Year to Date	2022 Budget	2022 Estimated Year End	2023 Proposed Budget
Labor	\$ 653,004	\$ 652,121	\$ 325,831	\$ 737,921	\$657,062	\$ 720,796
Labor Benefits	\$ 301,652	\$ 253,580	\$ 92,329	\$ 330,808	\$186,189	\$ 224,900
City Services	\$ 18,392	\$ 11,557	\$ 4,786	\$ 22,437	\$9,651	\$ 9,630
Transportation	\$ 19,308	\$ 27,329	\$ 16,019	\$ 29,220	\$32,304	\$ 36,355
Utilities	\$ 74,549	\$ 78,520	\$ 50,823	\$ 125,758	\$102,487	\$ 113,374
Lube Oil & Fuel	\$ -	\$ (134)	\$ (117)	\$ 27,000	-\$236	\$ 27,000
Maintenance	\$ 203,152	\$ 402,640	\$ 271,788	\$ 490,481	\$548,080	\$ 1,025,008
Billing / Billing Supplies	\$ 40,430	\$ 42,400	\$ 25,711	\$ 46,925	\$51,849	\$ 51,221
Property Liability Insurance	\$ 133,679	\$ 111,768	\$ 60,691	\$ 114,016	\$122,388	\$ 122,641
Safety / Tools	\$ 27,425	\$ 16,024	\$ 10,948	\$ 23,384	\$22,077	\$ 24,694
Inventory / Inventory Ad	\$ 31,617	\$ 1,824	\$ 7,503	\$ 10,147	\$15,130	\$ 4,271
Depreciation	\$ 396,317	\$ 464,170	\$ 235,000	\$ 414,197	\$473,895	\$ 480,000
Debt & P&I	\$ -	\$ -	\$ -	\$ -	\$0	\$ -
Outside Services	\$ 69,000	\$ 42,951	\$ 24,866	\$ 78,761	\$50,143	\$ 52,735
Payments to Villages	\$ 136,386	\$ 143,445	\$ 88,143	\$ 154,615	\$177,746	\$ 179,019
Advertising & Donations	\$ 5,511	\$ 1,390	\$ 1,298	\$ 5,369	\$2,618	\$ 2,754
Misc.	\$ 50,781	\$ 36,045	\$ 19,153	\$ 37,093	\$38,624	\$ 37,661
Outside sales	\$ 5,250	\$ 16,995	\$ 4,736	\$ 21,270	\$9,550	\$ 17,285
Wholesale Power Cost	\$ 3,196,122	\$ 3,077,680	\$ 1,311,129	\$ 3,373,881	\$2,643,989	\$ 3,151,057

ELECTRICAL DEPARTMENT
2023 PROPOSED BUDGET

Capital Projects for 2023

Electric Department

Office / Service Center

Window Replacements	\$4,000
Truck Pickup	\$35,000
Concrete Steps	\$6,000
Computers	\$12,000

Electrical Distribution

Continue Pole Change Outs	\$30,000
Install two new Reclosures & SCADA Communication	\$12,000
Brownville 3 Phase Rebuild	\$150,000

Power Plant

Substation Rock Replacement South Sub	\$3,000
Building	
Spray Foam entire South Wall of old Power Plant Building	\$8,000
Roof over Oil Storage Room	\$8,000
Power Plant Oil Room Roof	\$10,000
Engine Additional Cooling Unit #4	\$5,000

TOTAL CAPITAL PROJECTS \$283,000

BUDGET SUMMARY

Total Revenue	\$6,411,229
Total Expenses	\$6,280,400
Total Capital Projects	\$283,000
Yearend Net	-\$152,171
Reserves Needed to Balance	\$152,171

G-1

2023 PROPOSED BUDGET WASTEWATER DEPARTMENT

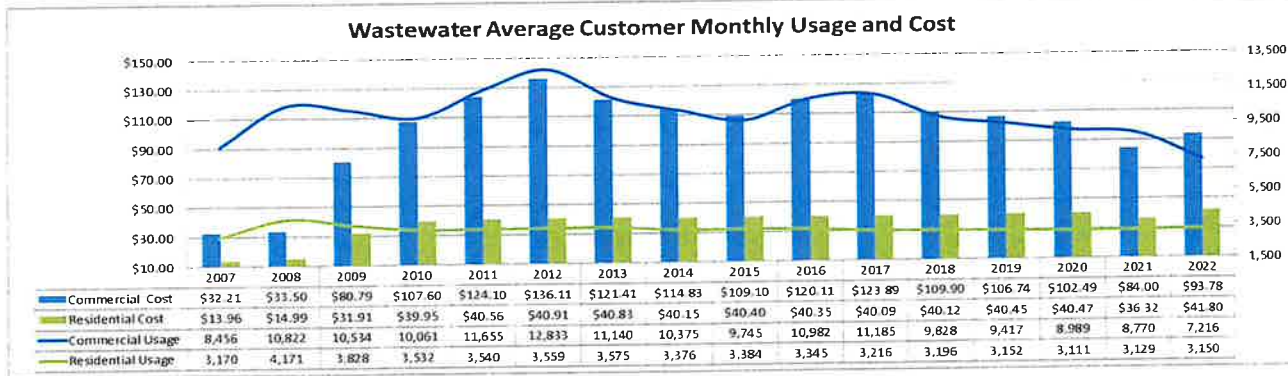
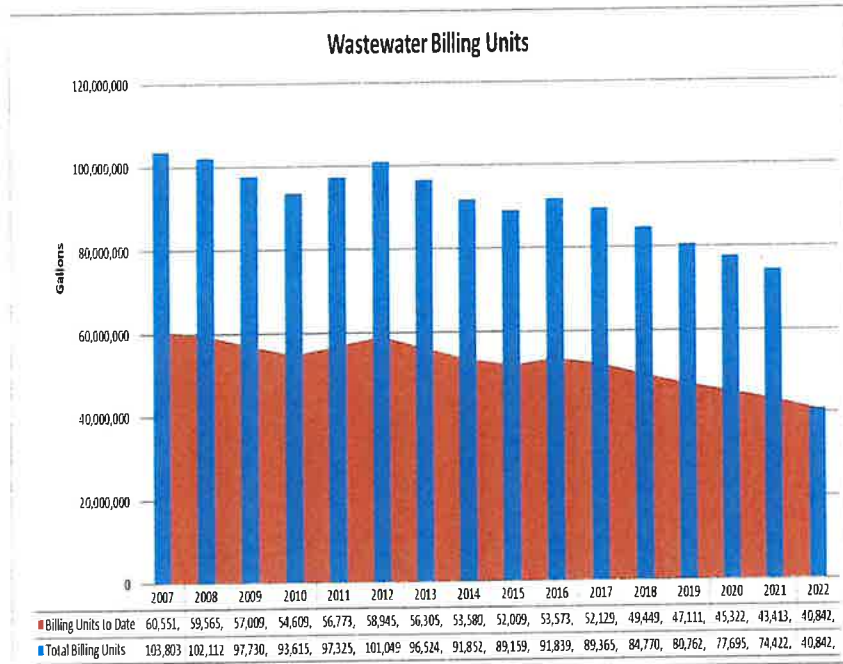
Total Wastewater billing units are 3 million gallons below last year's units, which is about the same as we were last year at the same time. Wastewater billing units continue to decline.

This downward trend has been going for the last few years which matches the same trend, we are seeing in the water sales.

Customers are more aware of water leaks and stools running than they were. Also, BPW's billing clerk does an excellent job notifying customers of high-water usage which mostly contribute to stools running.

You can also see that commercial usage has a higher downward trend than residential which is flatter over the years.

On average a residential customer's monthly bill is \$41.80, with around 3,000 gallons compared to a commercial customer which is in the \$93.78 range, usage now in the 7,000-gallon range.

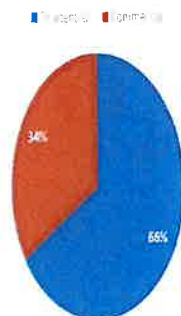


Residential usage has been fairly flat around the 3,000 gallons with some decline, Commercial customers however have dropped from a high of 13,000 to just over 7,000 gallons on average.

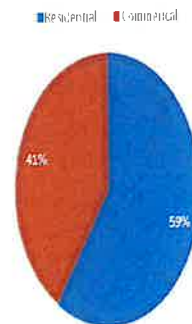
Residential sales in dollars contribute to 66% of the total revenue, while commercial sales only contribute to 34%.

If you look at billing units, residential has 59% and commercial has 41% of total billing units.

TOTAL REVENUE FROM SALES



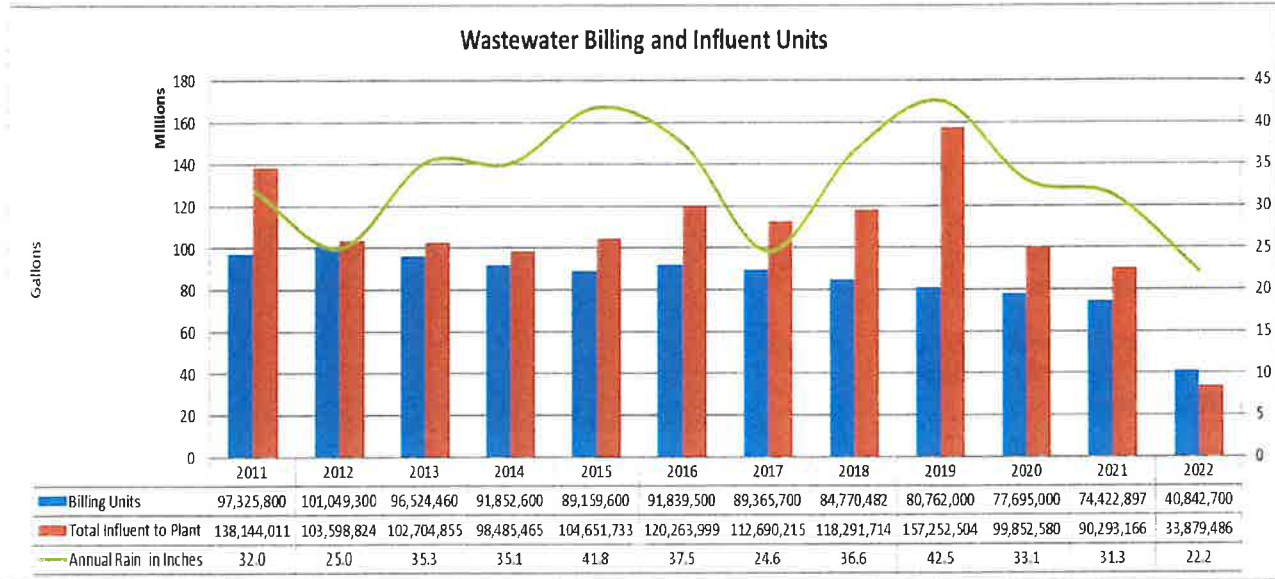
TOTAL BILLING UNITS



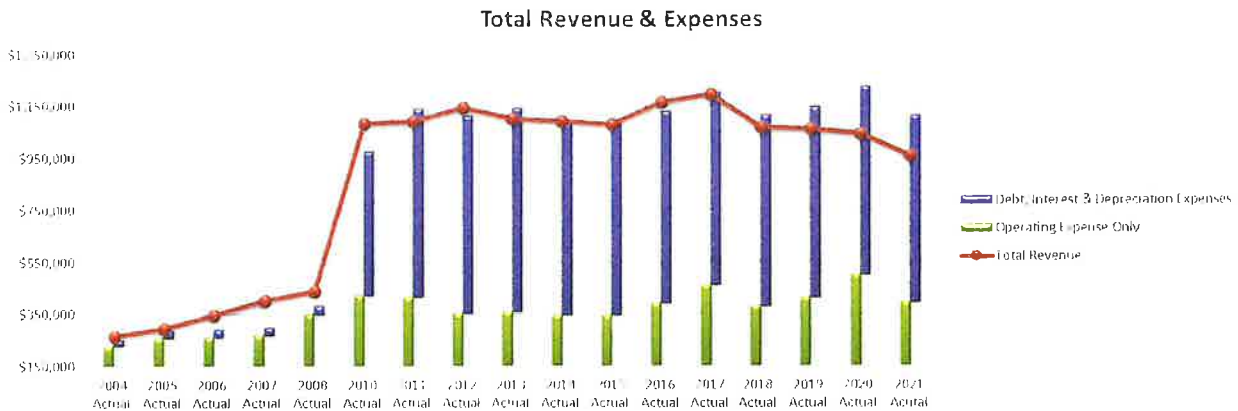
2023 PROPOSED BUDGET

WASTEWATER DEPARTMENT

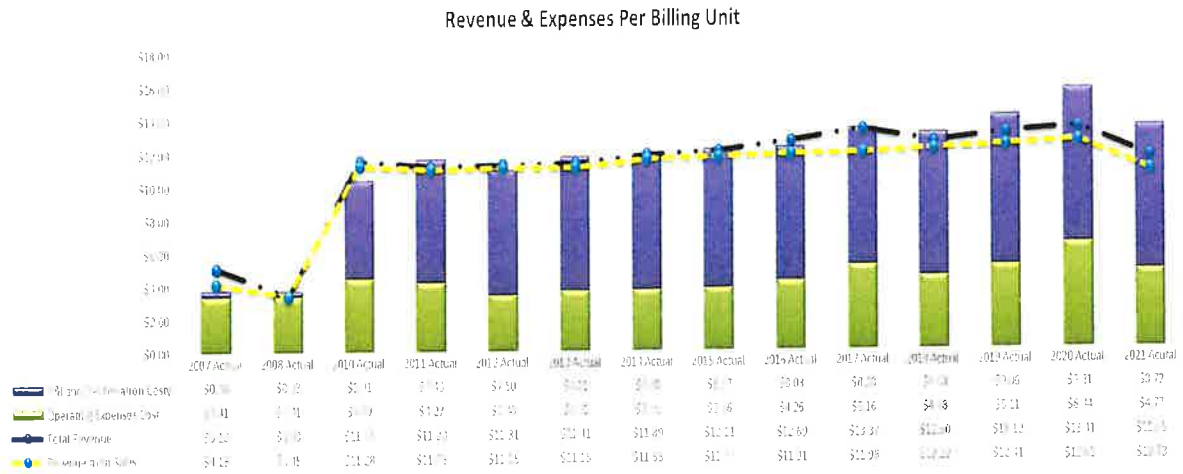
From the data we have on infiltration, our numbers this year look better, but we have seen less rain which reflects lower infiltration numbers. With the sewer line lining project, we are planning in 2023 we should see some improvements in this. The graph below shows 2022 year to date; our billing and infiltration numbers are only about 7million gallons difference.



Over the years, revenue has been just above expenses. The last few years with increasing cost and declining billing units, we are seeing revenue below expenses. We have a couple more years of bond payments for the plant and sewer line repairs. With the 2023 project we will have additional financing.

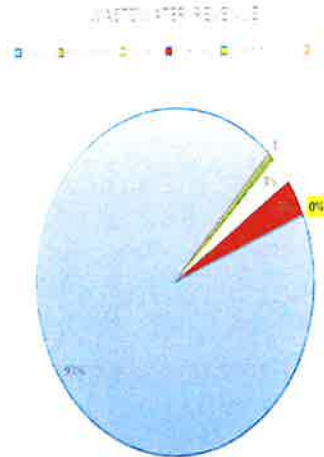


2023 PROPOSED BUDGET WASTEWATER DEPARTMENT



When you break down revenue and expenses by billing units you can see that our expenses were \$14.18 per 1,000 gallons while total revenue was only \$11.65.

When we break out revenue you can see sales are over 90% of income dollars. This stresses the importance of a strong rate to support the revenue requirements of this department.



2023 PROPOSED BUDGET

WASTEWATER DEPARTMENT

Final Audit Numbers	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Year to Date	2022 Proposed Budget	2022 Estimated Year end	2023 Proposed Budget
Sales	\$1,093,769	\$ 1,070,442	\$1,035,623	\$1,002,592	\$982,881	\$891,676	\$ 584,886	\$916,460	\$ 878,532	\$ 903,032
Penalties	\$6,305	\$ 5,875	\$7,022	\$6,609	\$7,068	\$7,414	\$ 3,872	\$6,764	\$ 5,966	\$ 6,498
Other	\$48,714	\$ 100,320	\$4,751	\$94	\$25,840	\$25,840	\$ 2,595	\$9,866	\$ 3,898	\$ 3,763
Interest	\$16,477	\$ 17,629	\$20,358	\$16,549	\$36,730	\$33,409	\$ 14,882	\$26,260	\$ 22,053	\$ 22,927
Other Income	\$	\$ 758	\$65	\$33,913	\$1,990	\$369	\$ 4,629	\$17,256	\$ 6,953	\$ 13,832
Grant	\$	\$	\$	\$	\$13,428	\$	\$	\$	\$	\$
Total Revenue	\$1,165,265	\$ 1,195,024	\$1,067,819	\$1,059,663	\$1,042,191	\$958,708	\$ 610,764	\$976,606	\$ 917,402	\$ 950,052
Expenses										
Production & Procurement	\$149,368	\$ 179,893	\$124,373	\$100,031	\$161,362	\$137,874	\$ 83,519	\$140,648	\$ 125,450	\$ 136,273
Distribution	\$56,566	\$ 59,551	\$55,089	\$82,951	\$79,742	\$15,642	\$ 37,712	\$110,302	\$ 56,646	\$ 70,901
Customer Accounting & Collection	\$22,592	\$ 24,027	\$25,971	\$21,583	\$25,506	\$23,620	\$ 16,380	\$26,676	\$ 24,604	\$ 27,347
Administrative & General	\$163,040	\$ 198,065	\$174,236	\$207,861	\$233,845	\$212,541	\$ 137,862	\$207,537	\$ 207,257	\$ 216,411
Other Expenses	\$55	\$	\$	-\$45	\$	\$3,333	\$	\$	\$	\$
Depreciation	\$287,518	\$ 288,283	\$286,305	\$279,213	\$277,488	\$277,634	\$ 166,000	\$295,803	\$ 249,342	\$ 276,913
Interest Expenses & Financial Charge	\$120,024	\$ 116,672	\$114,586	\$57,891	\$51,028	\$14,993	\$ 5,532	\$45,503	\$	\$ 20,652
Principal/Bond Payment	\$330,000	\$ 335,000	\$335,000	\$395,000	\$395,000	\$425,000	\$ 200,000	\$350,000	\$ 400,000	\$ 400,000
Total Expenses	\$1,129,163	\$ 1,201,491	\$1,115,560	\$1,144,485	\$1,223,971	\$1,110,637	\$ 647,125	\$1,176,469	\$ 1,063,298	\$ 1,148,497
Operating Expense Only	\$391,621	\$461,536	\$379,669	\$412,381	\$500,455	\$393,010	\$275,593	\$413,957	\$413,957	\$450,932
Debt, Interest & Depreciation Expenses	\$737,542	\$739,955	\$735,891	\$732,104	\$723,516	\$717,627	\$371,532	\$649,342	\$649,342	\$697,565
Yearend Net	\$36,102	\$6,467	\$47,741	\$84,822	\$181,780	\$151,929	\$36,361	\$145,896	\$145,896	\$198,445

2023 PROPOSED BUDGET
WASTEWATER DEPARTMENT

Wastewater Capital Improvements

Sewer Line Lining Project / Manhole Repairs	\$700,000
R Street Lift Station SCADA	\$10,000
<hr/>	
Total	\$710,000

BUDGET SUMMARY

Total Revenue	\$ 950,052.00
<u>Total Expenses</u>	<u>\$1,148,497.00</u>
	\$ 198,445.00
Capital Improvements	\$ 710,000.00
Reserves Needed to Balance	\$ 908,445.00

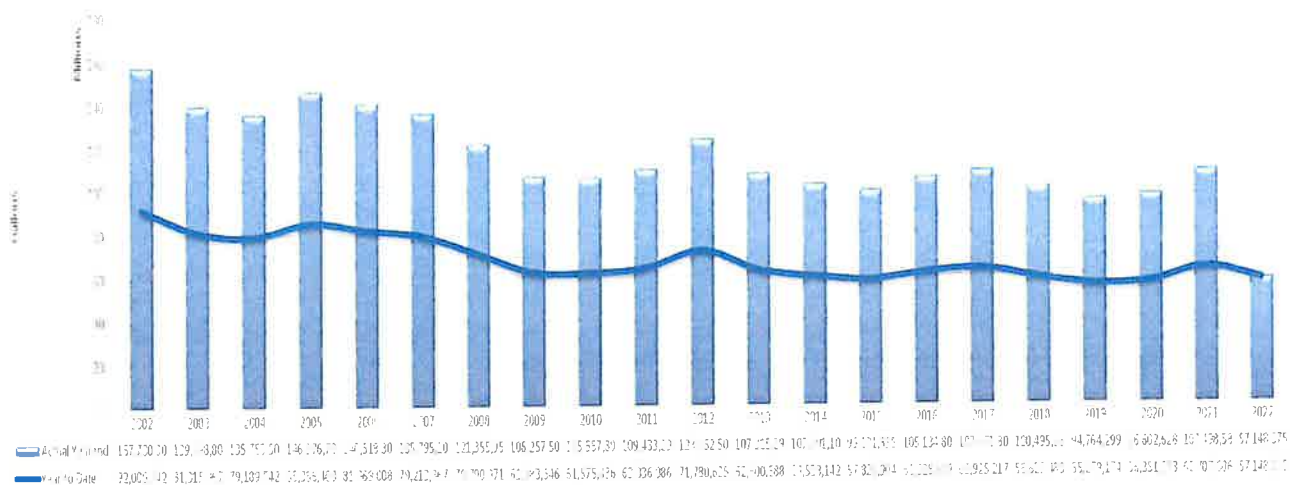
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2023 PROPOSED BUDGET WATER DEPARTMENT

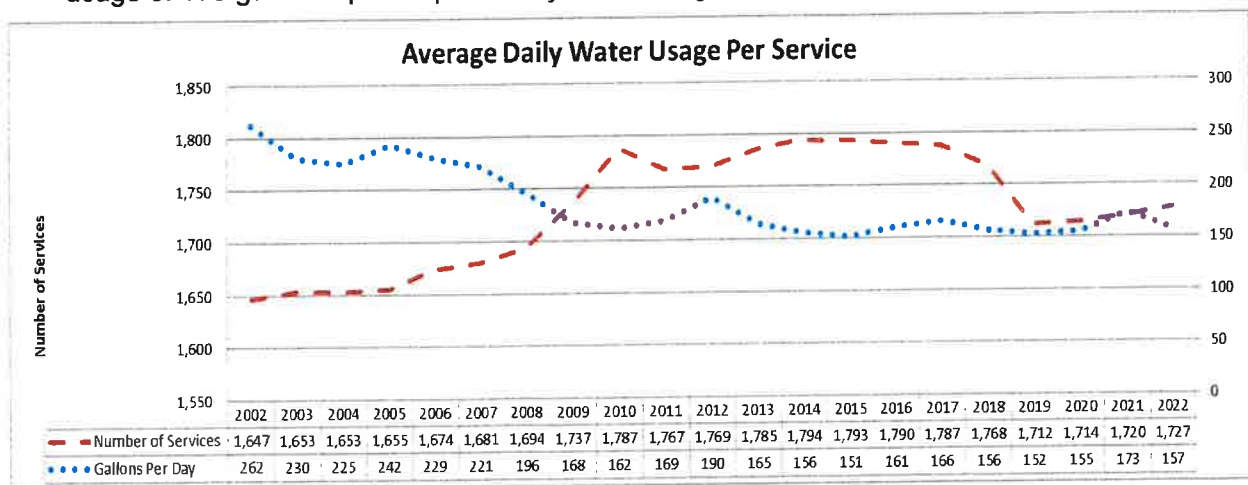
We had 57 million gallons of water sales through August. Last year, we were at 63 million gallons. Still nowhere near the peak of 158 million in 2002.

It is estimated that we should be close to 96 million gallons at year-end. Year-end sales since the completion of the new water treatment plant have run in the 100-million-gallon range. Water sales since the completion of the new water plant have been trending downward but I believe we are starting to flatten out.

Water Sales Total in Gallons / Year to Date



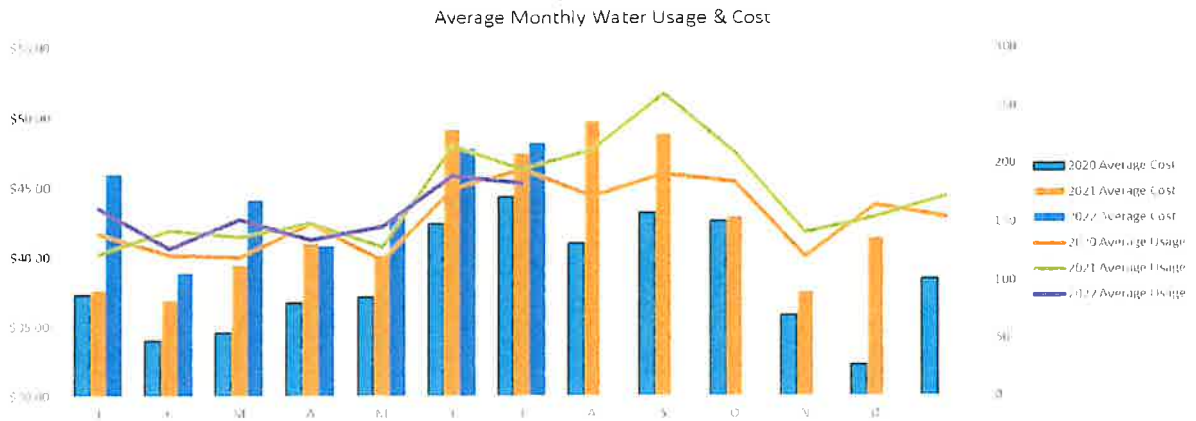
In 2002 the average daily customer usage per service was 262 gallons per day compared to today's usage of 157 or 40% less usage. Last year we had an average usage of 173 gallons up from previous years average.



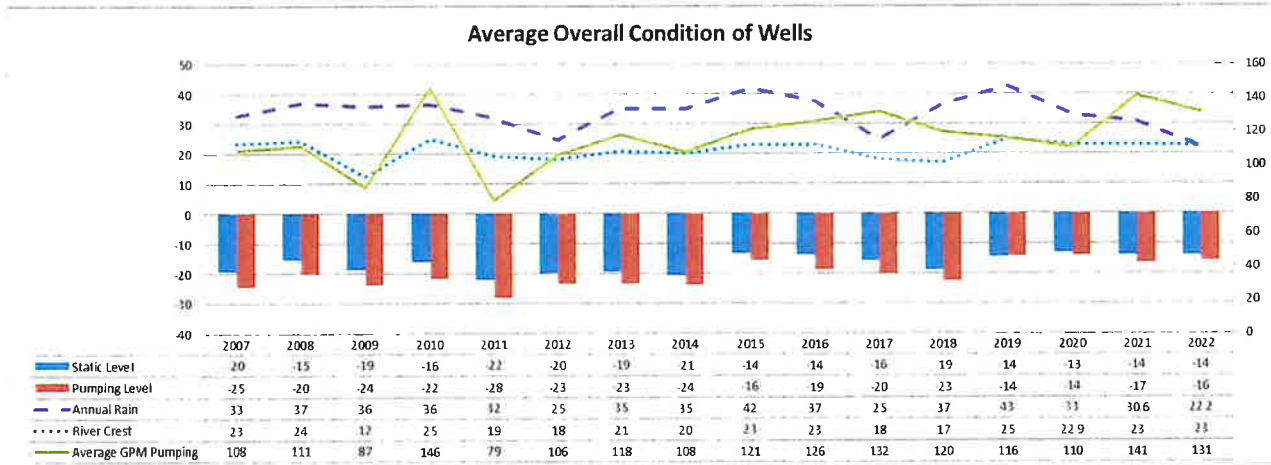
2023 PROPOSED BUDGET

WATER DEPARTMENT

You can see by the graph below that the average usage is fairly consist, however you can see that the customers monthly average cost has been increasing. This is due to the two rate increases that were implemented in 2021 & 2022.



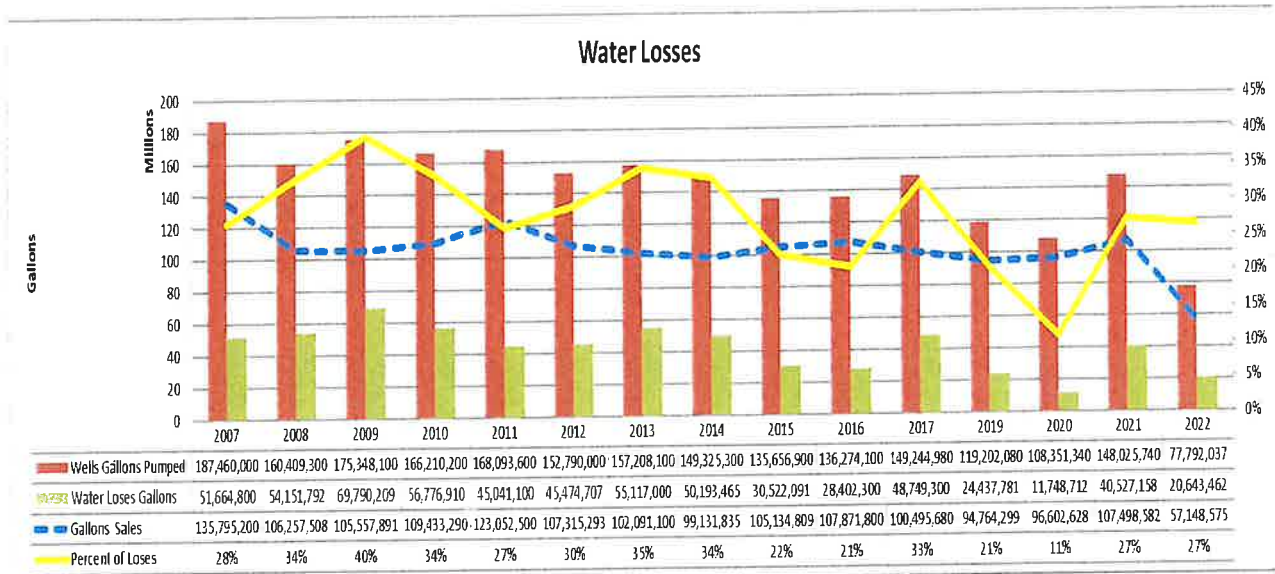
Overall, the well static water level is holding up, we had a couple of high-water events on the river that recharged our aquifer for this year. If you look at the chart below you can see that the River Crest was low for a couple of years and static water levels were also low. We will watch next year as we are due for a dry spell.



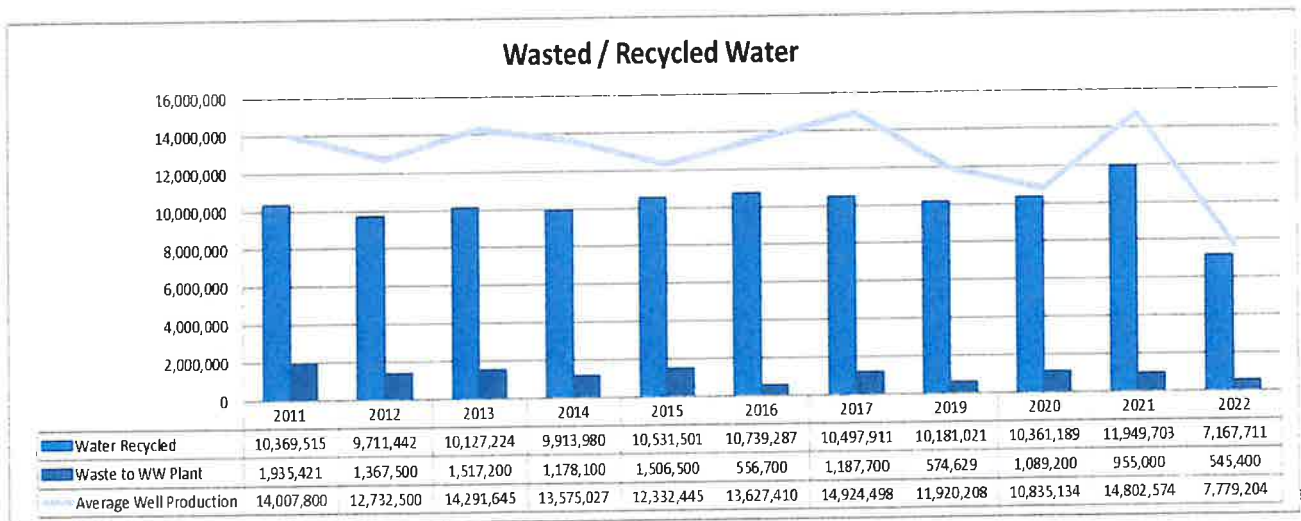
The wells are in decent shape. Our pumping capacity is up. Wells 4 & 11 have been rebuilt and continue with the treatment processing on the high iron wells.

2023 PROPOSED BUDGET WATER DEPARTMENT

Our water losses so far for this year are at 27%, not the best year we've had, but not the worst. Normal losses for a system our size would be in the 12-15% range. We need to tighten this number up.



As you can see from the graph below, we are on track for water recycled and wasted compared to previous years. The amount of water recycled is comparable to the amount of water we produce from a well. This water would have been wasted with the old water treatment plant.

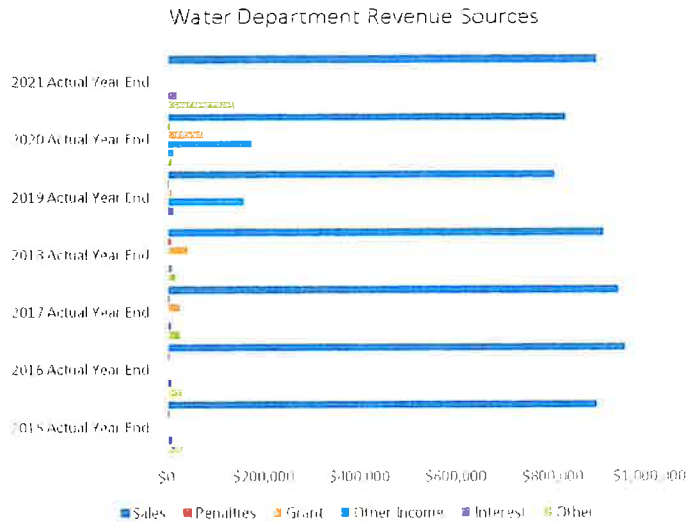


2023 PROPOSED BUDGET

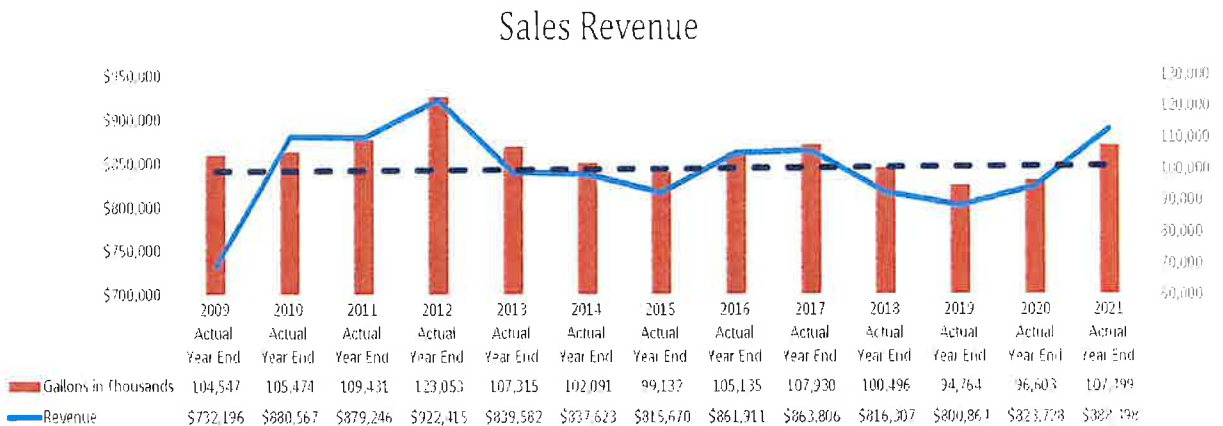
WATER DEPARTMENT

When you look at the water department, sales are a major source of revenue at 84%. You can see that this number has a declining trend due to customers using less water.

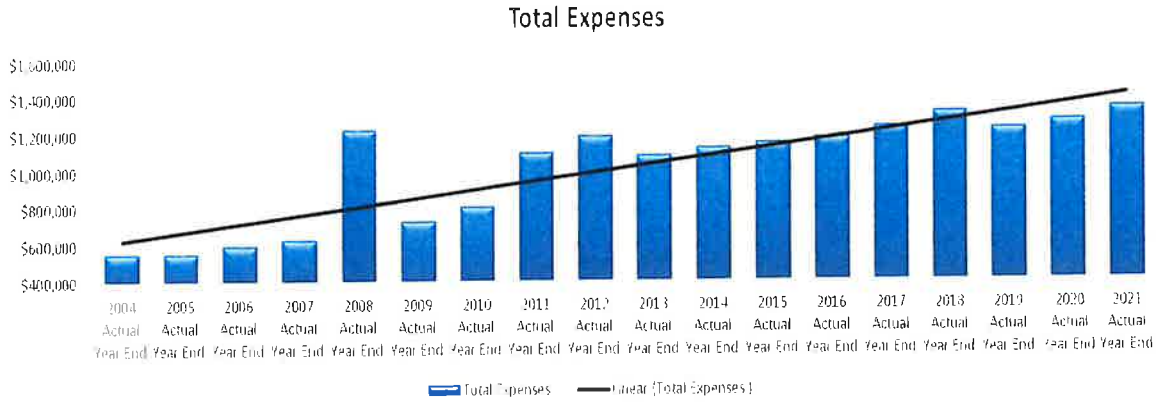
We hope that supplying the Peru water next year we will see this improve late 2023. We anticipate Peru's usage will be approximately 30 million gallons. This will put our sales in the 120-million-gallon range comparable to 2008 sales.



Since 2010 you can see that from the graph below, sales revenue has been flat. With the recent rate increase, this is starting to trend up. With recent cost increases I do not think we are gaining like we should. Our current rates are set until 2024, so we have one more year before we need to evaluate rates and possibly do another study. One option you could consider is to do a study in later 2023 and have it completed so we will have more time to get through the study and give Peru time to review.

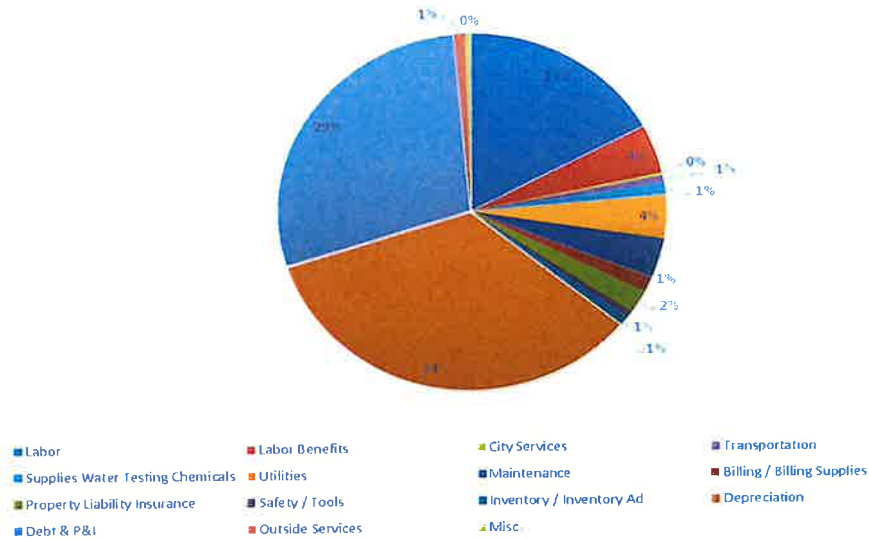


2023 PROPOSED BUDGET WATER DEPARTMENT



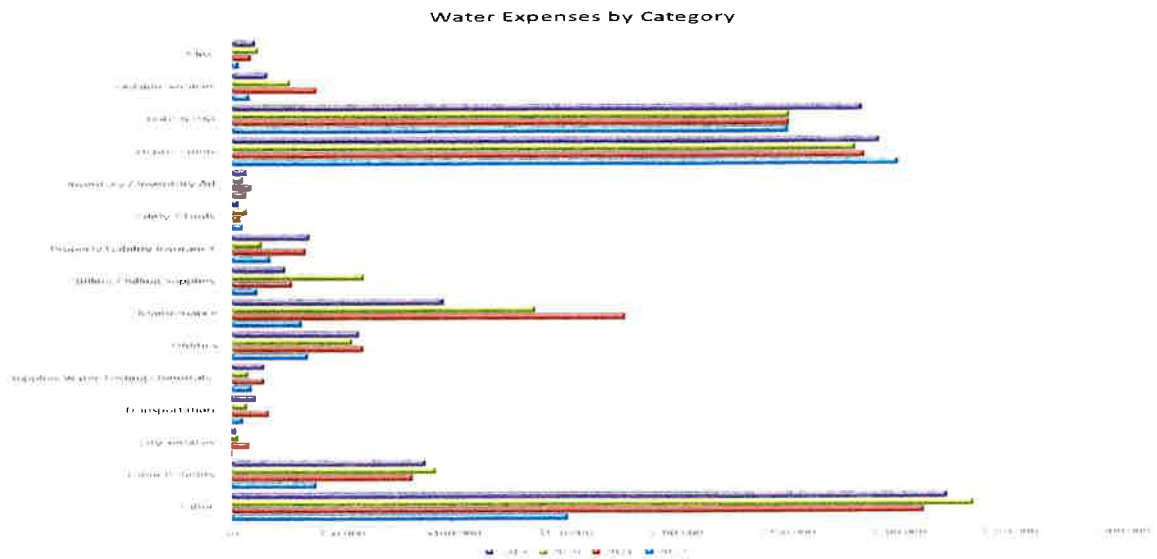
As you can see from the chart total expenses for the Water Department continue to trend upward.

WATER DEPARTMENT EXPENSES



When you break down the expenses labor, debt and depreciation are 84% of our total expenses with debt and depreciation being the biggest portion. Our Water Plant is aging, and we are starting to see some of this expense increase as new is wearing off. Just to keep in mind PLC's (small computers) operates the Water Plant, we replaced the SCADA computer twice since the plant was built in 2011. In time, PLC's at the water plant need to be replaced, another expensive maintenance item.

2023 PROPOSED BUDGET WATER DEPARTMENT



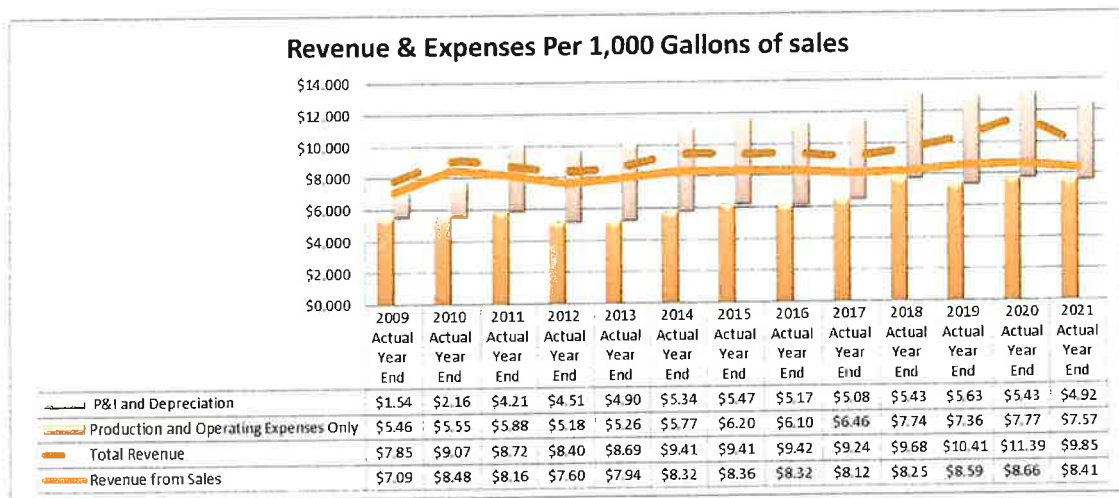
Overall, I think we have done a good job over the years keeping operating expenses as low as possible and continue to keep the overall system in good condition. We have made numerous improvements and have a lengthy list of items that need to be completed.

2023 PROPOSED BUDGET

WATER DEPARTMENT

When you break out expenses by category you can see that debt, interest & depreciation is at 44% of our total expenses making 56% our operating expenses.

Our total fixed cost is 75% of our total operating expenses before we sell one gallon of water.



In the chart above expenses and revenue are broken down by gallons of water produced. You can see that total water production cost has increased from \$7.00 per 1000 gallons in 2009 to \$1,250 per 1000 gallons for 2021. With almost \$5.00 due to principal, interest, and depreciation.

2023 PROPOSED BUDGET

WATER DEPARTMENT

Final Audit Numbers	2017 Actual		2018 Actual		2019 Actual		2020 Actual		2021 Actual		2022 Year to Date		2022 BUDGET		PROPOSED 2023 BUDGET	
	Year End	Year End	Year End	Year End	Year End	Year End	Year End	Year End	Year End	Year End	Date	Estimated Year End	Estimated Year End	Estimated Year End	Estimated Year End	Estimated Year End
Revenue																
Sales	\$931,809	\$901,619	\$800,864	\$823,728	\$888,488	\$ 534,417	\$ 976,806	\$ 876,327	\$ 899,862							
Penalties	\$4,929	\$5,721	\$5,521	\$5,913	\$7,458	\$ 4,196	\$ 6,351	\$ 7,366	\$ 6,827							
Other	\$25,155	\$15,329	\$142	\$9,158	\$139,319	\$ 9,699	\$ 20,620	\$ 19,691	\$ 16,432							
Interest	\$6,980	\$9,115	\$12,920	\$13,263	\$21,427	\$ 7,055	\$ 14,910	\$ 21,133	\$ 18,902							
Other Income	\$2,986	\$157,457	\$157,457	\$173,192	\$2,613	\$ 56,982	\$ 109,094	\$ 120,296	\$ 110,296							
Grant	\$25,232	\$41,344	\$10,000	\$74,886	\$53	-	-	-	-							
Total Revenue	\$997,091	\$973,128	\$986,904	\$1,100,140	\$1,059,368	\$ 611,948	\$ 1,127,780	\$ 1,044,903	\$ 1,051,919							
Expenses																
Production & Procurement	\$228,363	\$346,227	\$249,951	\$285,900	\$266,751	\$ 104,004	\$ 445,003	\$ 247,670	\$ 272,059							
Distribution	\$110,974	\$95,728	\$104,787	\$134,723	\$161,862	\$ 49,915	\$ 135,767	\$ 159,645	\$ 171,864							
Customer Accounting & Collection	\$33,553	\$36,889	\$31,436	\$3,532	\$37,598	\$ 32,692	\$ 42,826	\$ 37,083	\$ 44,193							
Administrative & General	\$317,307	\$302,574	\$305,416	\$341,368	\$340,295	\$ 200,743	\$ 343,262	\$ 325,943	\$ 352,545							
Depreciation	\$298,485	\$297,265	\$291,508	\$260,527	\$284,850	\$ 300,000	\$ 310,872	\$ 300,000	\$ 298,671							
Interest Expenses & Financial Charge	\$126,701	\$123,014	\$157,934	\$99,297	\$83,688	\$ 125,000	\$ 125,000	\$ 123,288	\$ 123,288							
Principal Bond Payment	\$122,975	\$125,821	\$83,839	\$155,000	\$160,000	\$ 125,821	\$ 125,821	\$ 124,097	\$ 124,097							
Other Expenses	\$7,077	\$6,541	\$6,660	\$4,670	\$8,734	\$ 11,494	\$ 1,377	\$ 8,614	\$ 1,219							
Total Expenses	\$1,245,445	\$1,324,079	\$1,230,551	\$1,275,217	\$1,342,758	\$949,669	\$1,529,929	\$ 1,326,340	\$ 1,387,995							
Operating Expenses Only	\$697,274	\$777,969	\$697,270	\$750,393	\$614,240	\$398,848	\$658,235	\$ 778,956	\$ 841,879							
Debt, Interest & Depreciation	\$548,171	\$548,120	\$633,281	\$624,824	\$628,518	\$650,821	\$661,693	\$ 647,385	\$ 646,056							
Total Operating Expenses w/O Principal	\$1,122,470	\$1,198,268	\$1,146,712	\$1,120,217	\$1,182,758	\$623,848	\$1,404,108	\$1,202,243	\$1,263,838							
Yearend Net	(\$248,354)	(\$350,951)	(\$243,647)	(\$175,077)	(\$283,390)	(\$937,721)	(\$402,148)	(\$281,638)	(\$336,017)							

2023 PROPOSED BUDGET
WATER DEPARTMENT

Water Department Capital Projects

Plant / Distribution

Water Main Value Replacements (3)	\$ 25,000
Fire Hydrant Replacements (5)	\$ 55,000
Reservoir / Detention Tank Cleaning	\$ 7,000
Update Source Water Protection /Source Water Protection Program	\$ 25,000
Service Truck Pickup	\$ 40,000
New Well / Well Exploration	\$800,000
TOTAL COST	\$952,000

WATER DEPARTMENT BUDGET SUMMARY

Total Expenses	\$1,387,935
Total Revenue	\$1,051,919
Net	(\$336,016)
Capital Improvements	\$952,000
Reserves Needed to Balance	\$1,288,016



**AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

6-2

THIS IS AN AGREEMENT effective as of the date signed by the Owner ("Effective Date") between The City of Auburn, NE ("Owner") and JEO Consulting Group, Inc. ("Engineer").

Owner's project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

2022 Street Improvements, Auburn, Nebraska. JEO Project # 140083.00

Owner and Engineer further agree as follows:

ARTICLE 1 - SERVICES OF ENGINEER

1.01 Scope

- A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

ARTICLE 2 - OWNER'S RESPONSIBILITIES

2.01 Owner Responsibilities

- A. Owner responsibilities are outlined in Section 3 of Exhibit B.

ARTICLE 3 - Compensation

3.01 Compensation

- A. Owner shall pay Engineer as set forth in Exhibit A and per the terms in Exhibit B.
- B. The fee for the Project is:

Topographic Survey:	\$ 9,030.00	Lump Sum
Preliminary Design:	\$20,700.00	Lump Sum
Final Design:	\$31,100.00	Lump Sum
Bidding:	\$ 5,050.00	Lump Sum
Construction Administration:	\$13,350.00	Lump Sum
Construction Staking:	\$ 14,670.00	Lump Sum
Resident Project Representation (RPR):	\$22,900.00	Hourly (estimated)
Total:	\$116,800.00	Estimated

- C. The Standard Hourly Rates Schedule shall be adjusted annually (as of approximately January 1st) to reflect equitable changes in the compensation payable to Engineer. The current hourly rate schedule can be provided upon request.

ARTICLE 4 - EXHIBITS AND SPECIAL PROVISIONS

4.01 Exhibits

Exhibit A – Scope of Services
Exhibit B – General Conditions


5.02 Total Agreement

- A. This Agreement (consisting of pages 1 to 2 inclusive, together with the Exhibits identified as included above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Owner: City of Auburn, Nebraska

Engineer: JEO Consulting Group, Inc.



By: _____

By: Evan Wickersham

Title: _____

Title: Project Manager

Date Signed: _____

Date Signed: November 7, 2022

Address for giving notices:

Address for giving notices:

City of Auburn, Nebraska

JEO Consulting Group, Inc.

1101 "J" Street

1201 1st Avenue

Auburn, NE 68305

Nebraska City, NE 68410

Scope of Services

Project Description: The City of Auburn is planning to improve the following segments of streets within the Corporate limits of Auburn:

- "S" Street from Central Avenue to approximately 140-feet south of 8th Street
- "P" Street from 6th Street to 10th Street

All of the streets listed are composed of rural section (with ditches) and rock surfacing. The existing width of these streets vary. The intent of this project is to reconstruct streets with new, 6-inch thick asphalt surfacing. Street widths will be adjusted to comply with the requirements outlined in Nebraska Administrative Code, Title 428. Streets will retain their rural type section except where concrete curb and gutter is necessary to facilitate positive drainage. Where possible, existing culvert pipes will remain in place. Minor utility adjustments will be necessary to bring existing manholes and valve boxes up to the new finish grade. Driveway approaches will also be constructed with this project where necessary.

Preliminary Design Phase

- Attend a kick-off meeting with Owner to review the scope and requirements of the project, the goals and constraints of the Owner and project scheduling.
- Review and finalize design criteria.
- Collect existing data from historical drawings and plans, operational data, public documents or other readily available information.
- Provide engineering surveys necessary to obtain and develop design data, to develop horizontal and vertical control, and to develop topographic survey of the project site. Surveys will include the following:
 - Street cross sections of proposed alignment every 50 feet throughout the project limits
 - Topographic Survey from ROW to ROW within the project limits.
 - Locate all utilities using One Call Utility Locate.
- Research for property survey's and plats to determine street right of way. Field locate existing property monuments to identify the existing ROW location. (Does not include setting missing or new monuments)
- Plot all topography, profiles and cross sections.
- Geotechnical Investigation: If desired, assist the Owner in hiring a geotechnical firm to perform a geotechnical report and pavement determination for the proposed improvements.
- Prepare preliminary plan and profile sheet showing proposed improvements.
- Attend plan in hand meeting with City representatives. (1 Meeting)
- Perform an internal quality assurance and quality control review of the plan.

Final Design Phase

- Revise plans based on comments from the Plan in Hand meeting and complete final plans including title sheet, summary of quantities, removal sheets, construction sheets, plan and profiles and erosion control plans.
- Conduct a final field investigation with City staff to confirm appropriateness of designed plans.
- Furnish plans to utility companies that have identified facilities with the project limits to review the project for conflicts.

- D. Confirm Owner's bidding and procurement requirements for the project.
- E. Prepare forms for Contract Documents including proposals, advertisements for bids, construction contracts, and payment and performance bonds as required, all subject to the approval of Owner's legal counsel.
- F. Perform an internal quality assurance and quality control review of the plans and specifications.
- G. Finalize technical specifications.
- H. Prepare a list of final construction quantities and furnish an Engineer's Opinion of Cost if requested.
- I. Prepare Storm Water Pollution Prevention Plan and submit permit applications to NDEQ for NPDES permitting requirements.
- J. Submit completed final documents (Plans, Specifications, and Contract Documents) to Owner for review, approval and authorization to advertise for Bids.

Bidding and Negotiation Phase

- A. Prepare the "Invitation to Bid" for the project and provide invitation to City Clerk. City Clerk to submit the "invitation to Bid" to local paper for advertisement. Cost for advertisement to be paid by the City.
- B. Furnish copies of plans, specifications, and contract documents of the project to prospective bidders, material suppliers, and other interested parties upon their request and payment of the purchase cost established for the documents.
- C. Respond to inquiries from prospective bidders and prepare any addenda required.
- D. Conduct bid opening. (1 meeting)
- E. Tabulate and analyze construction bids and report on them to the Owner, together with advice and assistance to the Owner in award of construction contract.
- F. Prepare and submit necessary information to the Owner for project award approval.
- G. Prepare Contract Documents for execution by Contractor and the Owner, and approval by Owner and Owner's legal and insurance counsel.

Construction Phase

- A. Schedule and conduct pre-construction conference, on site, for the proposed improvements.
- B. Review shop drawings and related materials as provided by contractor.
- C. Construction staking of project limits and horizontal & vertical alignment for street improvements.
- D. Provide interpretation of the plans and specifications, when necessary.
- E. Review Contractor's monthly payment applications and provide to Owner and review.
- F. Prepare contract change orders and work directives and submit to the appropriate parties for consideration.
- G. Consult with and advise Owner during construction.
- H. Review geotechnical soil and asphalt test results to ensure conformance with project specifications.
- I. Conduct a final inspection of project with the Contractor and Owner, prepare a punch list and submit to both parties.
- J. Review project for completion of punch list items.
- K. Recommend to the Owner the acceptance of the projects, and complete the necessary certificates. These recommendations will be based on the Engineer's observation of construction utilizing professional judgment and accepted tests to determine that the Contractor has completed their contracts in substantial compliance with the plans, specifications and contract documents.

Construction Observation- Resident Project Representation

- A. JEO will furnish a Resident Project Representative (RPR) to observe construction progress and quality of the work.
- B. The duties and responsibilities of the RPR are described as follows:
 - a. Review of contractors work for general compliance with the plans and specifications.
 - b. Facilitate monthly construction progress meetings.
 - c. Complete Construction Observation Reports when on site.
 - d. Coordinate pay quantities with Contractor and Engineer.
 - e. Assist in the review of shop drawings.
 - f. Review Storm Water Pollution Prevention Plan (SWPPP) record book on a monthly basis to confirm accuracy of information.
 - g. Review of materials delivered to the site for specification compliance.
 - h. Assist the Engineer in interpretation of the plans and specifications to the contractor.
 - i. Review and coordinate materials testing by assigned testing firm (soil and asphalt testing).
 - j. Obtain as-built drawing from the Contractor and review for accuracy.

Additional Services Available Upon Request

- A. Other environmental studies or permitting, not outlined in the scope of services.
- B. Meetings not outlined in the scope of services.
- C. Creation of Street Improvement District.
- D. Traffic study.
- E. Grant Administration.
- F. Payroll record review and labor interviews.
- G. Legal descriptions of land for acquisition or easements to construct project.
- H. Design of any new utilities or utility relocations.
- I. Geotechnical Investigation & Materials Testing
- J. Detailed Drainage Studies
- K. Services resulting from changes in scope, extent or character of the project.

Anticipated Project Schedule

Preliminary Design Complete:	60 day from Notice to Proceed
Final Plans, Specifications & Cost Estimates:	60 Days from Completion of Preliminary Design
Bidding Phase	45 Days
Construction Phase	To Be Determined

JEO Consulting Group, Inc.
GENERAL CONDITIONS

1. SCOPE OF SERVICES: JEO Consulting Group, Inc. (JEO) shall perform the services described in Exhibit A. JEO shall invoice the owner for these services at the fee stated in Exhibit A.

2. ADDITIONAL SERVICES: JEO can perform work beyond the scope of services, as additional services, for a negotiated fee or at fee schedule rates.

3. OWNER RESPONSIBILITIES: The owner shall provide all criteria and full information as to the owner's requirements for the project; designate and identify in writing a person to act with authority on the owner's behalf in respect to all aspects of the project; examine and respond promptly to JEO's submissions; and give prompt written notice to JEO whenever the owner observes or otherwise becomes aware of any defect in work.

Unless otherwise agreed, the owner shall furnish JEO with right-of-access to the site in order to conduct the scope of services. Unless otherwise agreed, the owner shall also secure all necessary permits, approvals, licenses, consents, and property descriptions necessary to the performance of the services hereunder. While JEO shall take reasonable precautions to minimize damage to the property, it is understood by the owner that in the normal course of work some damage may occur, the restoration of which is not a part of this agreement.

4. TIMES FOR RENDERING SERVICES: JEO's services and compensation under this agreement have been agreed to in anticipation of the orderly and continuous progress of the project through completion. Unless specific periods of time or specific dates for providing services are specified in the scope of services, JEO's obligation to render services hereunder shall be for a period which may reasonably be required for the completion of said services.

If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or date are changed through no fault of JEO, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment. If the owner has requested changes in the scope, extent, or character of the project, the time of performance of JEO's services shall be adjusted equitably.

5. INVOICES: JEO shall submit invoices to the owner monthly for services provided to date and a final bill upon completion of services. Invoices are due and payable within 30 days of receipt. Invoices are considered past due after 30 days. Owner agrees to pay a finance charge on past due invoices at the rate of 1.0% per month, or the maximum rate of interest permitted by law.

If the owner fails to make any payment due to JEO for services and expenses within 30 days after receipt of JEO's statement, JEO may, after giving 7 days' written notice to the owner, suspend services to the owner under this agreement until JEO has been paid in full all amounts due for services, expenses, and charges.

6. STANDARD OF CARE: The standard of care for all services performed or furnished by JEO under the agreement shall be the care and skill ordinarily used by members of JEO's

profession practicing under similar circumstances at the same time and in the same locality. JEO makes no warranties, express or implied, under this agreement or otherwise, in connection with JEO's services.

JEO shall be responsible for the technical accuracy of its services and documents resulting therefrom, and the owner shall not be responsible for discovering deficiencies therein. JEO shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in owner furnished information.

7. REUSE OF DOCUMENTS: Reuse of any materials (including in part plans, specifications, drawings, reports, designs, computations, computer programs, data, estimates, surveys, other work items, etc.) by the owner on a future extension of this project, or any other project without JEO's written authorization shall be at the owner's risk and the owner agrees to indemnify and hold harmless JEO from all claims, damages, and expenses including attorney's fees arising out of such unauthorized use.

8. ELECTRONIC FILES: Copies of Documents that may be relied upon by the owner are limited to the printed copies (also known as hard copies) that are signed or sealed by JEO. Files in electronic media format of text, data, graphics, or of other types that are furnished by JEO to the owner are only for convenience of the owner. Any conclusion or information obtained or derived from such electronic files shall be at the user's sole risk.

a. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it shall perform acceptance tests or procedures within 30 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 30 day acceptance period shall be corrected by the party delivering the electronic files. JEO shall not be responsible to maintain documents stored in electronic media format after acceptance by the owner.

b. When transferring documents in electronic media format, JEO makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by JEO at the beginning of the project.

c. The owner may make and retain copies of documents for information and reference in connection with use on the project by the owner.

d. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

e. Any verification or adaptation of the documents by JEO for extensions of the project or for any other project shall entitle JEO to further compensation at rates to be agreed upon by the owner and JEO.

9. SUBCONSULTANTS: JEO may employ consultants as JEO deems necessary to assist in the performance of the services. JEO shall not be required to employ any consultant unacceptable to JEO.



JEO Consulting Group, Inc.
GENERAL CONDITIONS

10. INDEMNIFICATION: To the fullest extent permitted by law, JEO and the owner shall indemnify and hold each other harmless and their respective officers, directors, partners, employees, and consultants from and against any and all claims, losses, damages, and expenses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) to the extent such claims, losses, damages, or expenses are caused by the indemnifying parties' negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of JEO and the owner, they shall be borne by each party in proportion to its negligence.

11. INSURANCE: JEO shall procure and maintain the following insurance during the performance of services under this agreement:

- a. Workers' Compensation: Statutory
- b. Employer's Liability
 - i. Each Accident: \$500,000
 - ii. Disease, Policy Limit: \$500,000
 - iii. Disease, Each Employee: \$500,000
- c. General Liability
 - i. Each Occurrence (Bodily Injury and Property Damage): \$1,000,000
 - ii. General Aggregate: \$2,000,000
- d. Auto Liability
 - i. Combined Single: \$1,000,000
- e. Excess or Umbrella Liability
 - i. Each Occurrence: \$1,000,000
 - ii. General Aggregate: \$1,000,000
- f. Professional Liability:
 - i. Each Occurrence: \$1,000,000
 - ii. General Aggregate: \$2,000,000
- g. All policies of property insurance shall contain provisions to the effect that JEO and JEO's consultants' interests are covered and that in the event of payment of any loss or damage the insurers shall have no rights of recovery against any of the insureds or additional insureds thereunder.
- h. The owner shall require the contractor to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause JEO and JEO's consultants to be listed as additional insured with respect to such liability and other insurance purchased and maintained by the contractor for the project.
- i. The owner shall reimburse JEO for any additional limits or coverages that the owner requires for the project.

12. TERMINATION: This agreement may be terminated by either party upon 7 days prior written notice. In the event of termination, JEO shall be compensated by owner for all services performed up to and including the termination date. The effective date of termination may be set up to thirty (30) days later than otherwise provided to allow JEO to demobilize personnel and equipment from the site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble project materials in orderly files.

13. GOVERNING LAW: This agreement is to be governed by the law of the state in which the project is located.

14. SUCCESSORS, ASSIGNS, AND BENEFICIARIES: The owner and JEO each is hereby bound and the partners, successors, executors, administrators and legal representatives of the owner and JEO are hereby bound to the other party to this agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, with respect to all covenants, agreements and obligations of this agreement.

a. Neither the owner nor JEO may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment shall release or discharge the assignor from any duty or responsibility under this agreement.

b. Unless expressly provided otherwise in this agreement: Nothing in this agreement shall be construed to create, impose, or give rise to any duty owed by the owner or JEO to any contractor, contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them.

c. All duties and responsibilities undertaken pursuant to this agreement shall be for the sole and exclusive benefit of the owner and JEO and not for the benefit of any other party.

15. PRECEDENCE: These standards, terms, and conditions shall take precedence over any inconsistent or contradictory language contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding JEO's services.

16. SEVERABILITY: Any provision or part of the agreement held to be void or unenforceable shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the owner and JEO, who agree that the agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

17. NON-DISCRIMINATION CLAUSE: Pursuant to Neb. Rev. Stat. § 73-102, the parties declare, promise, and warrant that they have and will continue to comply fully with Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C.A § 1985, et seq.) and the Nebraska Fair Employment Practice Act, Neb. Rev. Stat. § 48-1101, et seq., in that there shall be no discrimination against any employee who is employed in the performance of this agreement, or against any applicant for such employment, because of age, color, national origin, race, religion, creed, disability or sex.

18. E-VERIFY: JEO shall register with and use the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986, to determine the work eligibility status of new employees physically performing services within the state where the work shall be performed. Engineer shall require the same of each consultant.



Do not recreate or revise this document. Revisions and recreations will not be accepted. Failure to complete and return the necessary documents per instructions will result in your municipality not receiving an Incentive Payment for Calendar Year 2022. Documents include the original Signing Resolution, Year-End Certification(s), and a copy of documentation of the appointment(s) of the City Street Superintendent(s). These must be received at the NDOT by December 31, 2022.

RESOLUTION
SIGNING OF THE
YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT
2022

AGENDA ITEM
NO
H-1

Resolution No. _____

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment(s) of the City Street Superintendent(s) to the NDOT using the Year-End Certification of City Street Superintendent form; and

Whereas: The NDOT requires that each certification shall also include a copy of the documentation of the city street superintendent's appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor Village Board Chairperson of _____
(Check one box) (City Name of Municipality)
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent completed form(s).

Adopted this _____ day of _____, 20____ at _____, Nebraska.
(Date) (Month)

City Council/Village Board Members

City Council/Village Board Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call ____ Yes ____ No ____ Abstained ____ Absent
Resolution adopted, signed, and billed as adopted.

Attest:

(Signature of Clerk)

Street Department Activity Report
(October 2022)

- Appliance and Furniture Recycle Lot – 2 times
- Brush Lot – 3 times
- Burned brush lot – 1 time
- Worked on equipment at city shop
- Garbage run at Parks/Rec Complex/business area weekly
- Poured concrete along avenue by the library
- Cut concrete out at the splashpad for the big umbrella and formed rebar for it
- Cleaned storm drains
- Filled potholes
- Removed the bushes at the complex by the soccer fields
- Winterized bathrooms at rotary and complex
- Moved furniture at city hall
- Prepared fields for the adult softball tournament
- Seeded areas where we took out bushes
- Picked up branches in Parks
- Worked on lights at the basketball courts
- Finished making box for valve at pool
- Swept streets in different areas of town
- Serviced pickup
- Tarred 6th to 8th on S St. Tarred 6th St. Q to J.

Blake Goering
Street Commissioner

J-1(c)

Auburn Memorial Library

1810 Courthouse Ave
Auburn, NE 68305

November 2022

- o We had 44 kids attend the Halloween Party
- o Our local Veteran's display will be up through November 19th. Stop by and take a look.
- o We are planning a Saturday Ornament craft time in Dec. Watch for details.

Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>
Sept 2022	2,370	1,572
OverDrive	<u>642</u>	<u>104</u>
	3,012	1,676
Oct 2022	2,266	1,596
OverDrive	<u>670</u>	<u>110</u>
	2,936	1,706

MONTHLY LAW ENFORCEMENT REPORT TO THE
MAYOR AND CITY COUNCIL OF THE CITY OF
AUBURN

FOR THE MONTH OF OCTOBER 2022

Total Number of Calls within the City of Auburn	137
Total Number of Ordinance/Animal Calls	20
Total Number of Actual Criminal Cases Reported/Initiated	12

Respectfully submitted,



Brent Lottman
Sheriff



2022 Year In Review



Members
99



New Members
16

Ongoing Business Visits



Renewals
83

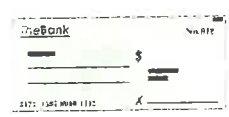


Retention Rate
91%

What We Have Been Doing



Ribbon Cuttings
6



Updated Chamber Bucks



Lemonade Stand Camp



Community Events
8

Communication Is Key

Added a Community Eblast, FB group



Pages
1



Followers
1,700



Subscribed
441



Brochures for things to do and places to eat in Auburn

Partnership Building

We know that our community is stronger when we work together. That is why we value projects where we can work closely with **The City of Auburn, Auburn Public Schools, Peru State College, and others:**

Banners & Christmas Lighting

Internship Programs

Employment Opportunities

Childcare Providers



Thank you!



Sponsor Spotlight

Proposed 2023 Board of Directors and Officers

Jan Debuhr
Region V Services
Proposed President

Wendy Rowell
UBT Bank
Proposed Vice-President

Shae Neumeister
TouSha3 Boutique
Proposed Secretary

Blayne Behrends
State Farm
Proposed Treasurer

Tyson Wessels
Auburn Public Schools

Troy Barker
Cooper Nuclear Station

Kelli Hanley
Village Designs

Angela Seidl
Peru State College

Lauren Vinson
A-1 Cellular

Returning Board of Directors are listed in **black** and new Board of Directors are listed in **red**.

A very special thank you to our Centerpiece Sponsors!

*Bernard Real Estate & Auction
The Brownville Concert Series
The Flower Shoppe
A1 Cellular
Auburn Memorial Library*

*Nemaha County Hospital
Peru State College
The Farmer's Wife/TouSha3
Kent and Leslie Clark*

FREQUENTLY ASKED QUESTIONS

What's in it for me?

Access to Support Services

The chamber works for the business community seeking and developing programs and providing services that make your job easier. These services include, but are not limited to; brochure rack to display your business information, numerous referrals and & contacts yearly.

Networking Opportunities

Every year the chamber hosts and takes part in several of events. People do business with people they know, and the chamber provides a way for you to make connections with future investors and/or customers every month.

Increased Exposure

Promotional opportunities available for members include event sponsorship, cost effective targeted advertising, a featured business spotlight section on our website as well as email blasts to our members. The chamber also provides daily business referrals and as a member you will be the only one on our list.

Government Advocacy

The chamber provides a voice for its members on business, community and governmental affairs at the federal, state, county and local level. Join with the chamber membership and let your voice be heard!

Added Community Recognition

The chamber recognizes businesses throughout their years of membership and service through ribbon cuttings and anniversary salutes. Each business is recognized in the chamber's weekly email blast.

Also consider...

- A business is only as successful as the area where it is located and by investing in the Chamber of Commerce you are helping to ensure a secure business environment for years to come.
- A chamber investment is also a great way to give back to the community where you live and earn a living. Plus, you will reap the benefits of the planning and action taken as a result of the chamber's work.
- Without a strong and effective Chamber of Commerce our area is less able to compete on a larger scale

FREQUENTLY ASKED QUESTIONS

What is the Chamber of Commerce?

The Auburn Chamber of Commerce is a not-for profit, private business organization that is supported by more than 90 businesses, organizations and community members. It is considered a volunteer organization, supported by professional staff.

What does the chamber do for the community?

Together the volunteers and staff work to support, promote and establish the Auburn area as an attractive place to live and do business. They do this in a variety of ways including:

- Creating a united effort against the persistent problems facing the business community
- Providing a platform for the exchange of ideas and methods
- Developing programs forming a strong foundation for growth and stability
- Supporting city officials, area businesses and the educational system
- Sponsoring events showcasing the area and the businesses it supports

How much is my investment?

An investment is based on classification and certain criteria specified for that classification. Investment information can be found at auburnnechamber.org. Investments are tax deductible as an ordinary business expense and are paid on an annual basis.

Where does my investment go?

An investment in the Auburn Chamber of Commerce is an investment in the community. Your investment dollars provide:

- Educational seminars for businesses and individuals in the area
- Low cost promotional opportunities
- Networking events and events showcasing the Auburn area
- Support services for area businesses, government officials and educational system



City of Auburn Housing Rehabilitation Grant Program Application

Applicant Information

Full Name: Jeanneret Jeff J Date: 8-24-22
Last First M.I.

Address: 2620 R Street NE 68305
Street Address City State ZIP Code

Phone: (402) 274-7657 Email: jeff44@gmail.com

Property Information

Property Address: 1410 Central Ave

Property Status:

Is the property owned by the applicant? YES NO

Is the property under contract to be owned by the applicant? YES NO

Rehabilitation References

Please list up to three similar rehabilitation projects completed by the applicant (if applicable).

Address: 1217 23rd Street, Auburn, NE

Project Description: Bought property updated the interior, 2 new bathrooms, new kitchen, all new paint inside and out

Address: 2620 R Street Auburn, NE

Project Description: Added 3 car garage, updated 2 bathrooms, finished off basement, new siding, windows and roof

Address: 2406 R Street Auburn, NE

Project Description: Finished off basement, bathroom and built a two car garage

Rehabilitation Project Costs

Please include itemized project costs of work to be completed by others and material costs (if applicable). List cost by category (structural, mechanical, electrical, plumbing, weatherization, general maintenance, accessibility, addition/conversion, or safety and code deficiencies. Include contractor (if applicable). Include subtotal and total costs.

Category:	Contractor:	Total:\$
_____	_____	_____
Category:	Contractor:	Total:\$
_____	_____	_____
Category:	Contractor:	Total:\$
_____	_____	_____
Category:	Contractor:	Total:\$
_____	_____	_____
Category:	Contractor:	Total:\$
_____	_____	_____
Category:	Contractor:	Total:\$
_____	_____	_____

Project Total \$ 42,997.25

Grant Funding Requested – Up to 30% of project total with a limit of \$10,000.

\$ 10,000.00

Energy Efficiency

Will the project improve the energy efficiency of the property?

YES

NO

If yes, please describe: The new windows will be energy efficient as will the new hot water heater

Anticipated Timeline

Please describe the anticipated timeline for completion with a maximum of one year.

Approx. 6 months

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I understand that false or misleading information in my application may void any funding awarded by the City of Auburn.

Signature: [Handwritten Signature]

Date: 9-27-22

Fwd: 1410 Central, Auburn Roof Bid

From: Jeff Jeanneret (jeff44@gmail.com)

To: blonde65ka@yahoo.com

Date: Wednesday, June 1, 2022, 12:47 PM CDT

On May 31, 2022 at 6:20:41 AM, Danny Antholz(dannyantholz@icloud.com) wrote

Hello Jeff, here is the roof bid for 1410 Central- All new roofing-remove old roofing, install new laminate architecture shingles, hip/ridge shingles, synthetic underlayment, metal valley, ice/water barrier in valleys, gutter apron, drip edge, step flashing, starter, nails, silicone, vents, pipe boots. Includes materials, labor, and disposal. Does not include any osb sheathing, or overhang work. Does not include replacing 2 square metal roof on back porch. Malarkey Vista shingles- \$7600.00 Legacy impact resistant- \$8300.00 Remove/replace gutters and downspouts \$875.00 Thanks, Danny Antholz Spring Creek Seamless 73126 626 ave Johnson, NE 68378 402-613-7323 Sent from my iPhone

\$ 7600	Roofing
\$ 875	Gutters
<u>\$ 8475</u>	Total

Jobe Construction

ESTIMATE

Chris Jobe
63805 730 Rd
Auburn, NE 68305
402-274-7004

DATE:

6/24/2022

BILL TO:

Jeff Jeanneret

DESCRIPTION	AMOUNT
Level up rake ends of house work in conjunction with the roofing crew to remove sheeting and brace back to level rake ends Price includes material and labor	6,500.00

SUBTOTAL \$6,500.00

OTHER COMMENTS

Price can vary. This is an estimate

OTHER \$0.00

TOTAL \$6,500.00

Make all checks payable to
Chris Jobe

If you have any questions about this invoice, please contact
Chris Jobe 402-274-7004

Thank You For Your Business!

Estimate on Materials

Quantity		Price Each	Total
(8)	Aluminum Clad Energy Efficient Windows 28" W x 60" T	\$ 818 ea	\$ 6544
(3)	Aluminum Clad Energy Efficient Windows 24" W x 30" T	\$ 639 ea	\$ 1917
(1)	Exterior Front Door 36" x 80" T	\$ 769 ea	\$ 769
(1)	Exterior Back Door	\$ 399 ea	\$ 399
(2)	Larsen Storm / Screen doors	\$ 355 ea	\$ 710

<u>Kitchen</u>		Price each	Total
(1)	Sink cabinet base	\$ 176	\$ 176
(3)	4 drawer base cabinets	\$ 179	\$ 537
(1)	1 Lazy Susan base cabinet	\$ 195	\$ 195
(5)	Double door 36" Base Cabinets	\$ 159	\$ 795
(1)	Diagonal Upper Cabinet	\$ 119	\$ 119
(1)	Single door 18" Cabinet	\$ 65	\$ 65
(2)	Above appliance Cabinets	\$ 64	\$ 128
(5)	Double Door Cabinets	\$ 129	\$ 645
(1)	6' x 24" Food Pantry	\$ 349	\$ 349
(1)	Kitchen Countertop	\$ 1500	\$ 1500
(1)	Kitchen Flooring tile, grout, cement board	\$ 1500	\$ 1500
(1)	Sink, garbage disposal	\$ 450	\$ 450
(1)	Plumbing hardware, pipe,	\$ 250	\$ 250

Kitchen Continued

Quantity	Price Each	Total
(1) Trim, paint and Stain	\$ 300	\$ 300
(1) Electrical fixtures / labor	\$ 500	\$ 500

Bathroom x (2)

(2) Vanity (sink base + top)	\$ 1000	\$ 2000
(2) Bath tubs	\$ 300	\$ 600
(2) Tub Surrounds	\$ 400	\$ 800
(2) Plumbing fittings etc.	\$ 125	\$ 250
(4) Sink + Shower faucets	\$ 150	\$ 600
(2) Toilets	\$ 200	\$ 400
(2) Flooring Allowance	\$ 300	\$ 600
(2) Electrical fixtures / labor	\$ 300	\$ 600
(2) Shower Doors	\$ 350	\$ 700
(2) Paint, Stain + Sealant	\$ 100	\$ 200

Living, Dining Rooms / Hallways

(1) Lumber, drywall, paint	\$ 800	\$ 800
(1) Flooring Allowance if hardwood floors aren't in good shape	\$ 6500	\$ 6500

\$ 31,898 Materials
 \$ 8,475 Roof/gutters
 \$ 40,373 Total
 2624.25 Sales Tax
 6.5%

Grand Total: \$ 42,997.25