



AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
December 12, 2022

Pledge of Allegiance

Call to Order

This is an open meeting of the Auburn City Council. The City of Auburn abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in these City Council Chambers as required by state law.

The City Council may vote to go into **Closed Session** on any agenda item as allowed by state law.

Invocation

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The City Council is not required to allow citizens to speak at each meeting but may not forbid public participation at all meetings. Any member of the Public addressing the Council at this meeting shall provide her/his name and address unless waived pursuant to Nebraska Law.

Roll Call

A - SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located at the Information table. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting, notification of the date will be given.

B – RESERVE TIME TO SPEAK ON AGENDA ITEMS

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

C – PRESENTATIONS and PROCLAMATIONS

None for this meeting.

The Consent Agenda shall be presented by the Mayor or City Clerk at the beginning of Council session. Items within the Consent Agenda may be removed by the request of any one Councilmember. Items not removed from the Consent Agenda may be adopted by general consent without further discussion or debate. Removed items may be taken up either immediately after the Consent Agenda or placed later within the Agenda at the discretion of the Council.

D – CONSENT AGENDA

- D – 1 Approving Minutes of November 14, 2022, regular City Council meeting, and Minutes of the November 29, 2022 special City Council Meeting.
 - D – 2 Approval of City Financial Report.
 - D – 3 Request for attendance at meetings and/or conferences. None for this meeting.
 - D – 4 Determination of city surplus property to be sold by online action/bidding with reservation (if any) set by City Adm/Mayor, re: old City holiday ornaments/lights
-

E – PAYMENT OF CLAIMS

- E – 1 Approving Payment of Claims
-

F – PUBLIC HEARINGS

- F – 1 None for this meeting.
-

G – MOTIONS

- G – 1 Adjourn Sine Die
Reconvene
City Clerk Accepts Credentials & Reads Certified Election Results from Nemaha County Clerk
Oath of Office
Roll Call
- G – 2 Council President Election
- G – 3 Annual Appointments
- G – 4 2023 Street Superintendent Appointment - Evan Wickersham with JEO Consulting Group, Inc.
- G – 5 City Council Standing Committee Appointments
- G – 6 Approve 2023 Holidays
- G – 7 Hiring of City employee – Building Inspector effective Jan. 3, 2023.
- G – 8 Approval for option contract for Lots 106 & 107 Crestview Add to Auburn, NE
- G – 9 Approval of the renewal of Maintenance Agreement #51 and authorize the Certificate of Compliance between the Nebraska Department of Transportation and the City of Auburn.
-

H – RESOLUTIONS

- H – 1 Res No. 20-22: RESOLUTION AMENDING RESOLUTION 19-22, FOR THE PURPOSE OF CORRECTING ERROR IN PRIOR DESIGNATION OF A BLIGHTED AND SUBSTANDARD AREA IN THE CITY.
- H – 2 Res No. 21-22: DESIGNATION OF OFFICIAL DEPOSITORY OF CITY FUNDS AND APPROVAL OF AUTHORIZED REPRESENTATIVES AND SIGNERS
-

I – ORDINANCES

- G – 1 Ordinance 19-22Amendment/Update to City Ord. No. 14-22 to allow for the setting & fixing compensation for the City Building Inspector effective January 3, 2023.
-

J – REPORTS & RECOMMENDATIONS

- J – 1 From Dept. Heads/Boards
- a. Street Department
 - b. Fire Department
 - c. Library
 - d. Treasurer
 - e. Airport Report
 - f. Board of Health

J – REPORTS & RECOMMENDATIONS (Continued)

J – 2 From Committees

- a. Street Committee
- b. Keep Auburn Beautiful
- c. Economic Development
- d. Safety Committee
- e. Building Committee
- f. Legislative
- g. Parks and Pool Committee
- h. Housing
- i. Other Committees & Reports

K – REQUESTS AND REFERRALS

- K – 1 Nemaha County COAD (Community Organizations Active in Disaster) – Deborah Solie and Renee Critser
-

MOTION TO ADJOURN

City Council Proceedings
November 14, 2022

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 14, 2022, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice, including the agenda for said meeting, or the availability there of having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before November 10, 2022. Mayor Dan White presided over the meeting and the City Clerk recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon calling roll, the following members of the City Council were present: Katy Billings, Shawn Clark, Tom Clark, Chris Erickson, Rick Janssen, and Jeff Jeanneret. Absent: No one.

Mayor White announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed at the City Council Chambers (posted on the North wall of the City Council Chambers by the entrance door) as required by law.

It was noted that with regards to Agenda Item C – Presentations and Proclamations, there are none for this meeting.

Agenda Item D – Consent Agenda

- D – 1 Approving Minutes of the October 10, 2022, regular City Council meeting
- D – 2 Approval of City Financial Report
- D – 3 Request for attendance at meetings and/or conferences. None for this meeting.
- D – 4 Appointment(s): Planning Commission – Darrell Wellman
- D – 5 Request by Auburn Eagles & Auburn Fire Department for the City 2023 public fireworks display at the Auburn High School on July 4, 2023, with consideration for approval of requested funds (\$5,000) for the display

The Mayor presented the Consent Agenda. Council Member Erickson moved to approve Consent Agenda Items D – 1 through D – 4 as presented. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved to approve the request by the Auburn Eagles and Auburn Fire Department for the City 2023 public fireworks display at the Auburn High School on July 4, 2023 and to approve funding in the amount of \$5,000. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Agenda Item E – Payment of Claims. The following October claims were presented before the Council for ratification: Aflac, Wh-73.80; American Recycling & Sanitation, Se-335.00; Auburn Newspapers, Se-156.16; Baird Holm LLP, Se-3,109.25; BCom Solutions LLC, Se-1,430.00; Black Hills Energy, Ut-263.40; Blue Cross-Blue Shield, Ins-7,075.91; Board of Public Works, Ut-Reim-12,320.81; Capital Business Systems Inc., Se-Su-220.41; Charter Communications, Se-25.62; First Concord Benefits Group, Se-10.85; First National Bank Omaha, Card Transactions-1,171.57; Gary Gross Truck & Accessories, Se-Equip-4,100.00; JEO Consulting Group Inc., Se-3,850.00; League Assoc. of Risk Management, Ins-62,236.72; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mutual of Omaha, Ins-74.60; NE Dept of Revenue, Keno Tax-319.20; Nemaha County, Se-31,500.00; Pinpoint Auburn Inc., Se-64.99; Southeast NE Development District, Mem-3,166.00; US Cellular, Se-141.41; Vicki Erisman, Local Housing Rehab Program-4,800.00; Windstream, Se-272.28; Yolanda Kerr, Se-500.00; October Payroll-48,634.16; FICA City Match-3,609.92; Pension City Match-1,717.54; PayChex Payroll Se-239.75; PayChex FSA Se-40.00; Mid-American Medical Claims-1.76; Auburn State Bank, Transaction Fe-19.30; Wex Bank, Su-2,378.20. The following November claims were presented before the Council for ratification: Aflac, Wh-73.80; American Recycling & Sanitation, Se-145.00; BCom Solutions LLC, Se-1,430.00; Capital Business Systems Inc., Se-Su-445.31; Charter Communications, Se-630.33; First National Bank Omaha, Card Transactions-6,132.69; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-173.50; Nemaha County, Se-31,500.00; Pinpoint

Auburn Inc., Se-64.99; Region V Services, Se-325.00; US Cellular, Se-126.49; Vicki Erisman, Local Housing Rehab Program-534.00; Windstream NE Inc., Se-16.22. The following November claims were presented before the Council for approval: Airstream Heating and Cooling, Se-75.00; Amazon, Bk-AV-637.16; American Recycling & Sanitation, Se-46.00; Angelo Ligouri, Se-5,712.89; Auburn Auto Center, Se-190.64; Auburn Design Shop LLC, Se-Su-606.00; Auburn Mem. Library Petty Cash, Su-136.85; Auburn Newspapers, Se-620.77; Auburn Plumbing, Htg. & AC Inc., Su-341.11; Baker & Taylor, Bk-AV-339.27; Beard's Salvage Inc., Su-200.00; Binder Bros., Inc., Su-1,467.00; Board of Public Works, Ut-8,572.16; Bulldog Auto Supply Inc., Su-92.15; Casey Agency, Bonds-225.00; Center Point Large Print, Bk-AV-344.59; Cornhusker Press, Su-17.40; Crystal Dunekacke, Reim-561.93; Eakes Office Solutions, Su-Equip-6,105.04; Filter Care, Se-Su-69.33; Forvis, Se-10,000.00; Glenn's Corner Market, Su-76.22; gWorks, Se-Lic-2,857.00; IIMC, Mem-185.00; John Clark, Se-3,050.00; League of NE Municipalities, Mem-376.20; Lynch's Hardware & Gifts, Su-36.97; Mellage Truck & Tractor, Se-134.00; Meyer Laboratory Inc., Su-78.90; Michael Todd & Co. Inc., Su-367.56; Microfilm Imaging Systems Inc., Se-998.00; Midwest Service and Sales Co., Su-210.00; NE Municipal Clerks' Assoc., Mem-100.00; Nemaha County, Reim-2,485.10; Odeys Inc., Su-Equip-9,693.95; Overdrive Inc., Bk-AV-414.38; Petty Cash, Su-Reim-91.04; Raymond's Electric, Se-Su-3,650.00; Ricoh USA Inc., Su-13.14; Sack Lumber Co., Su-37.50; Windstream NE Inc., Se-244.68.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment; Ex-Expense; Fe-Fee; FSA-Flexible Spending Acct; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-License; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Subscriptions; TIF-Tax Increment Financing, Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Janssen. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the Airport Authority's request for additional funds in the amount of \$25,000 to be transferred from the general fund to the airport's expenditure/capital improvement line item with there being no impact to the total budget. The motion was seconded by Council Member Janssen. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the contract with JEO Consulting Group for engineering services for the "S" and "P" Street Construction Project. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved that the Mayor be authorized to sign the Year-End Certification of City Street Superintendent by the passage and adoption of Resolution No. 18-22. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Public hearing was held for the purpose of hearing testimony related to the proposed 2023 BPW Proprietary Budget Statement. Dave Hunter presented the proposed budget and answered questions. After allowing time for comments, the public hearing was closed.

November 14, 2022

Page 3

Public hearing having been held and no opposition given on the Auburn Board of Public Works (BPW) Proprietary Budget Statement for 2023, Council Member Billings moved to approve the 2023 Board of Public Works Proprietary Function Budget. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item – I Ordinances, there are no ordinances to be presented for consideration at this meeting.

Written reports and recommendations from Dept. Heads/Boards were provided. A written report on law enforcement activity within the City of Auburn for October 2022 was provided. Kendall Neiman with the Auburn Airport Authority gave a report on airport activities.

Leslie Clark presented an update of Chamber of Commerce activities and mentioned ideas for upcoming Chamber of Commerce and community activities.

The City Clerk reported that Council Member Jeanneret has filed a Potential Conflict of Interest Statement NADC Form C-2A with her office and stated that he would not be discussing or voting on the agenda item. Council Member Erickson moved to approve the local housing rehab application submitted by Jeff Jeanneret for property located at 1410 Central Avenue for 30% reimbursement of eligible costs up to \$10,000. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 5 yeas, 0 nays, 0 absent and 1 abstention. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Billings and Shawn Clark. The following voted "NAY": No one. Council Member Jeanneret abstained from voting. Motion Carried.

There being no further business to come before the Mayor and Council, Council Member Tom Clark moved for adjournment to meet at the call of the Mayor. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Sherry Heskett
City Clerk

Dan White
Mayor

A complete copy of the minutes is available for inspection at city hall.

Auburn, Nebraska
November 14, 2022

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 14, 2022, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice, including the agenda for said meeting, or the availability there of having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before November 10, 2022. Mayor Dan White presided over the meeting and the City Clerk recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon calling roll, the following members of the City Council were present: Katy Billings, Shawn Clark, Tom Clark, Chris Erickson, Rick Janssen, and Jeff Jeanneret. Absent: No one.

Mayor White announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed at the City Council Chambers (posted on the North wall of the City Council Chambers by the entrance door) as required by law.

It was noted that with regards to Agenda Item C – Presentations and Proclamations, there are none for this meeting.

Agenda Item D – Consent Agenda

- D – 1 Approving Minutes of the October 10, 2022, regular City Council meeting
- D – 2 Approval of City Financial Report
- D – 3 Request for attendance at meetings and/or conferences. None for this meeting.
- D – 4 Appointment(s): Planning Commission – Darrell Wellman
- D – 5 Request by Auburn Eagles & Auburn Fire Department for the City 2023 public fireworks display at the Auburn High School on July 4, 2023, with consideration for approval of requested funds (\$5,000) for the display

The Mayor presented the Consent Agenda. Council Member Erickson moved to approve Consent Agenda Items D – 1 through D – 4 as presented. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried. Council Member Erickson moved to approve the request by the Auburn Eagles and Auburn Fire Department for the City 2023 public fireworks display at the Auburn High School on July 4, 2023 and to approve funding in the amount of \$5,000. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Agenda Item E – Payment of Claims. The following October claims were presented before the Council for ratification: Aflac, Wh-73.80; American Recycling & Sanitation, Se-335.00; Auburn Newspapers, Se-156.16; Baird Holm LLP, Se-3,109.25; BCom Solutions LLC, Se-1,430.00; Black Hills Energy, Ut-263.40; Blue Cross-Blue Shield, Ins-7,075.91; Board of Public Works, Ut-Reim-12,320.81; Capital Business Systems Inc., Se-Su-220.41; Charter Communications, Se-25.62; First Concord Benefits Group, Se-10.85; First National Bank Omaha, Card Transactions-1,171.57; Gary Gross Truck & Accessories, Se-Equip-4,100.00; JEO Consulting Group Inc., Se-3,850.00; League Assoc. of Risk Management, Ins-62,236.72; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mutual of Omaha, Ins-74.60; NE Dept of Revenue, Keno Tax-319.20; Nemaha County, Se-31,500.00; Pinpoint Auburn Inc., Se-64.99; Southeast NE Development District, Mem-3,166.00; US Cellular, Se-141.41; Vicki Erisman, Local Housing Rehab Program-4,800.00; Windstream, Se-272.28; Yolanda Kerr, Se-500.00; October Payroll-48,634.16; FICA City Match-3,609.92; Pension City Match-1,717.54; PayChex Payroll Se-239.75; PayChex FSA Se-40.00; Mid-American Medical Claims-1.76; Auburn State Bank, Transaction Fe-19.30; Wex Bank, Su-2,378.20. The following November claims were presented before the Council for ratification: Aflac, Wh-73.80; American Recycling & Sanitation, Se-145.00; BCom Solutions LLC, Se-1,430.00; Capital Business Systems Inc., Se-Su-445.31; Charter Communications, Se-630.33; First National Bank Omaha, Card Transactions-6,132.69; Linda Bantz, Se-400.00; Mark Harms, Ex-500.00; Mid-American Benefits Inc., Ins-173.50; Nemaha County, Se-31,500.00; Pinpoint

Auburn Inc., Se-64.99; Region V Services, Se-325.00; US Cellular, Se-126.49; Vicki Erisman, Local Housing Rehab Program-534.00; Windstream NE Inc., Se-16.22. The following November claims were presented before the Council for approval: Airstream Heating and Cooling, Se-75.00; Amazon, Bk-AV-637.16; American Recycling & Sanitation, Se-46.00; Angelo Ligouri, Se-5,712.89; Auburn Auto Center, Se-190.64; Auburn Design Shop LLC, Se-Su-606.00; Auburn Mem. Library Petty Cash, Su-136.85; Auburn Newspapers, Se-620.77; Auburn Plumbing, Htg. & AC Inc., Su-341.11; Baker & Taylor, Bk-AV-339.27; Beard's Salvage Inc., Su-200.00; Binder Bros., Inc., Su-1,467.00; Board of Public Works, Ut-8,572.16; Bulldog Auto Supply Inc., Su-92.15; Casey Agency, Bonds-225.00; Center Point Large Print, Bk-AV-344.59; Cornhusker Press, Su-17.40; Crystal Dunekacke, Reim-561.93; Eakes Office Solutions, Su-Equip-6,105.04; Filter Care, Se-Su-69.33; Forvis, Se-10,000.00; Glenn's Corner Market, Su-76.22; gWorks, Se-Lic-2,857.00; IIMC, Mem-185.00; John Clark, Se-3,050.00; League of NE Municipalities, Mem-376.20; Lynch's Hardware & Gifts, Su-36.97; Mellage Truck & Tractor, Se-134.00; Meyer Laboratory Inc., Su-78.90; Michael Todd & Co. Inc., Su-367.56; Microfilm Imaging Systems Inc., Se-998.00; Midwest Service and Sales Co., Su-210.00; NE Municipal Clerks' Assoc., Mem-100.00; Nemaha County, Reim-2,485.10; Odeys Inc., Su-Equip-9,693.95; Overdrive Inc., Bk-AV-414.38; Petty Cash, Su-Reim-91.04; Raymond's Electric, Se-Su-3,650.00; Ricoh USA Inc., Su-13.14; Sack Lumber Co., Su-37.50; Windstream NE Inc., Se-244.68.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment; Ex-Expense; Fe-Fee; FSA-Flexible Spending Acct; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-License; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Subscriptions; TIF-Tax Increment Financing, Ut-Utilities; Wh-Withholding.

Council Member Billings moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Janssen. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the Airport Authority's request for additional funds in the amount of \$25,000 to be transferred from the general fund to the airport's expenditure/capital improvement line item with there being no impact to the total budget. The motion was seconded by Council Member Janssen. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Shawn Clark, Tom Clark, and Erickson. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve the contract with JEO Consulting Group for engineering services for the "S" and "P" Street Construction Project. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Jeanneret, Billings, Shawn Clark, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved that the Mayor be authorized to sign the Year-End Certification of City Street Superintendent by the passage and adoption of Resolution No. 18-22. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Erickson, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Public hearing was held for the purpose of hearing testimony related to the proposed 2023 BPW Proprietary Budget Statement. Dave Hunter presented the proposed budget and answered questions. After allowing time for comments, the public hearing was closed.

Public hearing having been held and no opposition given on the Auburn Board of Public Works (BPW) Proprietary Budget Statement for 2023, Council Member Billings moved to approve the 2023 Board of Public Works Proprietary Function Budget. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item – I Ordinances, there are no ordinances to be presented for consideration at this meeting.

Written reports and recommendations from Dept. Heads/Boards were provided. A written report on law enforcement activity within the City of Auburn for October 2022 was provided. Kendall Neiman with the Auburn Airport Authority gave a report on airport activities.

Leslie Clark presented an update and year in review of Chamber of Commerce activities to date and mentioned ideas for upcoming Chamber of Commerce and community activities.

The City Clerk reported that Council Member Jeanneret has filed a Potential Conflict of Interest Statement NADC Form C-2A with her office and stated that he would not be discussing or voting on the agenda item. Council Member Erickson moved to approve the local housing rehab application submitted by Jeff Jeanneret for property located at 1410 Central Avenue for 30% reimbursement of eligible costs up to \$10,000. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 5 yeas, 0 nays, 0 absent and 1 abstention. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Billings and Shawn Clark. The following voted "NAY": No one. Council Member Jeanneret abstained from voting. Motion Carried.

There being no further business to come before the Mayor and Council, Council Member Tom Clark moved for adjournment to meet at the call of the Mayor. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 6 yeas, 0 nays and 0 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Dan White, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned City Clerk for the City of Auburn, Nebraska hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on November 14, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that all news media requesting notification concerning meetings of said

body were provided advance notification of the time and place of the meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers at the entrance door.

Sherry Heskett, City Clerk

City Council Proceedings
November 29, 2022

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 29, 2022 at 7:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting according to the designated method of giving notice was posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and was transmitted to all members of the City Council. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon calling the roll, the following members of the City Council were present: Katy Billings, Tom Clark, Chris Erickson, Rick Janssen, and Jeff Jeanneret. Absent: Shawn Clark.

Mayor White opened the public hearing for public comment on a blight and substandard study for an area of the City approximately located to the southeast of the intersection of 638 Avenue and 17th Street, referred to as the "Westgate Area". After allowing time for public comments, questions, and discussion, the public hearing was closed. Council Member Erickson moved to approve Resolution No. 19-22, Resolution of the Mayor and City Council of the City of Auburn, Nebraska, Designating an Area of the City as Blighted and Substandard and in need of Redevelopment Pursuant to the Nebraska Community Development Law. Council Member Billings seconded the motion. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved for approval of Community Development Block Grant Agreement No. 22-DTR-001 with the State of Nebraska Department of Economic Development and to authorize the Mayor to sign all necessary documents. Council Member Janssen seconded the motion. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved for approval of professional services agreement with SENDD for a general administration contract for New Construction Project #22-TFHP-36014. Council Member Tom Clark seconded the motion. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve 9th subsequent agreement to the Interlocal Agreement between the City and County of Nemaha (NE) and the Nemaha County Sheriff's Office commencing January 1, 2023. Council Member Billings seconded the motion: Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

There being no further business to come before the Mayor and Council, Council Member Tom Clark moved for adjournment. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Sherry Heskett
City Clerk

Dan White
Mayor

A complete copy of the minutes is available for inspection at city hall.

Auburn, Nebraska
November 29, 2022

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska, were called to meet at the City Hall at 1101 "J" Street on November 29, 2022 at 7:00 o'clock P.M., in Special Meeting, open to the general public. Advance notice of said Special Meeting according to the designated method of giving notice was posted at the west front door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and was transmitted to all members of the City Council. Mayor Dan White presided over the meeting. The City Clerk of the City of Auburn, Nemaha County, Nebraska recorded the proceedings.

The meeting was called to order by Mayor Dan White. Upon calling the roll, the following members of the City Council were present: Katy Billings, Tom Clark, Chris Erickson, Rick Janssen, and Jeff Jeanneret. Absent: Shawn Clark.

Mayor White opened the public hearing for public comment on a blight and substandard study for an area of the City approximately located to the southeast of the intersection of 638 Avenue and 17th Street, referred to as the "Westgate Area". After allowing time for public comments, questions, and discussion, the public hearing was closed. Council Member Erickson moved to approve Resolution No. 19-22, Resolution of the Mayor and City Council of the City of Auburn, Nebraska, Designating an Area of the City as Blighted and Substandard and in need of Redevelopment Pursuant to the Nebraska Community Development Law. Council Member Billings seconded the motion. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved for approval of Community Development Block Grant Agreement No. 22-DTR-001 with the State of Nebraska Department of Economic Development and to authorize the Mayor to sign all necessary documents. Council Member Janssen seconded the motion. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Tom Clark, Erickson, Janssen, Jeanneret, and Billings. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved for approval of professional services agreement with SENDD for a general administration contract for New Construction Project #22-TFHP-36014. Council Member Tom Clark seconded the motion. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Erickson, Janssen, Jeanneret, Billings, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Erickson moved to approve 9th subsequent agreement to the Interlocal Agreement between the City and County of Nemaha (NE) and the Nemaha County Sheriff's Office commencing January 1, 2023. Council Member Billings seconded the motion: Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

There being no further business to come before the Mayor and Council, Council Member Tom Clark moved for adjournment. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Jeanneret, Billings, Tom Clark, Erickson, and Janssen. The following voted "NAY": No one. Motion: Carried.

Mayor White declared the meeting adjourned.

Dan White, Mayor

ATTEST:

Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned City Clerk for the City of Auburn, Nebraska, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council on November 29, 2022; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in the agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that all news media requesting notification concerning meeting of said body were provided advance notification of the time and place of the meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers at the entrance door.

Sherry Heskett, City Clerk

TREASURER'S REPORT
CALENDAR 11/2022, FISCAL 2/2022

AGENDA ITEM
 NO

D-2

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	2,442,712.31	96,668.41	141,812.55	2,397,568.17
AM RESCUE ACT FUND CHECKING	588,307.26			588,307.26
STREET CHECKING	646,223.84	51,537.69	23,309.39	674,452.14
STREET BOND/WARRANT CHECKING	20,238.48			20,238.48
TOTAL CHECKING:	3,697,481.89	148,206.10	165,121.94	3,680,566.05
TOTAL FIRE DEPT SINKING	125,320.07	.00	.00	125,320.07
TOTAL KENO RESERVE MMA:	36,629.10	15.02	251.21	36,392.91
TOTOL KENO CHECKING	24,196.12	520.68	5,000.00	19,716.80
TOTAL CDBG CHECKING	7,060.95	.00	.00	7,060.95
TOTAL CDBG DTR REUSE	93,517.07	1,016.97	.00	94,534.04
TOTAL CDBG HD SAVINGS:	7,578.52	185.40	.00	7,763.92
TOTAL CRA CHECKING	900,487.89	1,977.06	.00	902,464.95
TOTAL CITY REC CHECKING	44,976.12	.00	.00	44,976.12
GENERAL CD	101,206.01			101,206.01
TOTAL C.D.'S:	101,206.01	.00	.00	101,206.01
TOTAL CASH ON HAND:	5,038,453.74	151,921.23	170,373.15	5,020,001.82

AGENDA ITEM NO. E - 1

REPORT NOTATION: Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

CLAIMS REPORT
 Check Range: 11/10/2022-11/30/2022

AGENDA ITEM
 NO

E-1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AUBURN EAGLES	COMMUNITY FIREWORKS EVENT	5,000.00
DEPARTMENT OF AGRICULTURE	PET LICENSE FEE TO STATE	175.68
FIRST CONCORD BENEFITS GROUP	BENEFIT SERVICES	10.85
KARLA CARNAHAN	LOCAL HOUSING REHAB PROJECT	1,116.01
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	41.50
REGION V SERVICES	CLEANING SERVICE	125.00

	ADMIN TOTAL	6,469.04
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	163.54
REGION V SERVICES	CLEANING SERVICE	50.00
CHARTER COMMUNICATIONS	PHONE ACCT	114.61

	FIRE DEPARTMENT TOTAL	328.15
PARK DEPARTMENT		
REGION V SERVICES	CLEANING SERVICE	280.00

	PARK DEPARTMENT TOTAL	280.00
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	77.49
REGION V SERVICES	CLEANING SERVICE	200.00

	SR. CENTER DEPARTMENT TOTAL	277.49
LIBRARY DEPARTMENT		
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.00

	LIBRARY DEPARTMENT TOTAL	12.00
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	35.05
CHARTER COMMUNICATIONS	PHONE ACCT	140.03

	POOL DEPARTMENT TOTAL	175.08

	GENERAL FUND TOTAL	7,541.76
STREET FUND		
BLACK HILLS ENERGY	GAS BILL ACCT	46.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	36.00

CLAIMS REPORT
Check Range: 11/10/2022-11/30/2022

VENDOR NAME	REFERENCE	VENDOR TOTAL
CHARTER COMMUNICATIONS	PHONE ACCT	32.18
	ADMIN TOTAL	114.18
	STREET FUND TOTAL	114.18
	Accounts Payable Total	7,655.94

CLAIMS REPORT
Check Range: 12/01/2022-12/08/2022

AGENDA ITEM
 NO

E-1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AMERICAN LEGAL PUBLISHING	CODE PROGRAM SUBSCRIPTION	399.00
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	145.00
AUBURN CHAMBER OF COMMERCE	INVESTMENT/ECONOMIC DEVELOPMEN	2,000.00
AUBURN NEWSPAPERS	PUBLISHING	487.86
BEAR GRAPHICS INC	SUPPLIES	381.33
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,001.90
CAPITAL BUSINESS SYSTEMS INC	COPIER LEASE/SUPPLIES	700.78
EAKES OFFICE SOLUTIONS	SUPPLIES	597.24
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	612.93
KEEP NEBRASKA BEAUTIFUL	MEMBERSHIP	100.00
MENARDS	SUPPLIES	39.96
MEYER LABORATORY INC	SUPPLIES	39.95
MICROFILM IMAGING SYSTEMS INC	LASERFICHE	3,461.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	41.50
MOSCA DESIGN	BANNER HARDWARE	1,470.00
MUTUAL OF OMAHA	LIFE INSURANCE	28.80
NEDA	MEMBERSHIP	150.00
PAPER TIGER SHREDDING	PAPER SHREDDING/DISPOSAL	128.10
PETTY CASH	PETTY CASH/SUPPLIES	132.85
CHARTER COMMUNICATIONS	PHONE ACCT :	345.57
U.S POSTAL SERVICE	PO BOX RENT	76.00
US CELLULAR	CELL PHONE ACCT	67.24
	ADMIN TOTAL	14,407.01
FIRE DEPARTMENT		
FIRST NATIONAL BANK OMAHA	CARD TRANSACTION	132.55
MELLAGE TRUCK & TRACTOR	TRUCK SERVICE/REPAIRS	846.64
	FIRE DEPARTMENT TOTAL	979.19
PARK DEPARTMENT		
AKRS	SERVICE EQUIPMENT	147.62
	PARK DEPARTMENT TOTAL	147.62
SR. CENTER DEPARTMENT		
SUMMIT FIRE PROTECTION	INSPECTION	430.50
	SR. CENTER DEPARTMENT TOTAL	430.50
LIBRARY DEPARTMENT		
AMAZON	BKS/AVS	340.62
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	38.24
BAKER & TAYLOR	BKS/AVS	529.36
BLACKSTONE PUBLISHING	BKS/AVS	589.80
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,072.11
DEMCO	SUPPLIES	460.34
EAKES OFFICE SOLUTIONS	SUPPLIES/EQUIPMENT	349.99
CENTRAL PROGRAMS INC.	BKS/AVS	204.13
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.00
MUTUAL OF OMAHA	LIFE INSURANCE	7.20

CLAIMS REPORT
Check Range: 12/01/2022-12/08/2022

VENDOR NAME	REFERENCE	VENDOR TOTAL
OCLC INC	ILL/SUBSCRIPTION	66.40
OVERDRIVE, INC.	BKS/AVS	287.47
RICOH USA, INC	EQUIPMENT COPIES	15.31
SUMMIT FIRE PROTECTION	FIRE EXTINGUISHER INSPECTION	478.75
THE PENWORTHY COMPANY	BKS/AVS	159.20
WINDSTREAM NEBRASKA INC	PHONE ACCT	124.44
		<hr/>
	LIBRARY DEPARTMENT TOTAL	4,735.36
		<hr/>
	GENERAL FUND TOTAL	20,699.68
STREET FUND		
BEARD'S SALVAGE INC.	SHOP SUPPLIES	46.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,001.90
BULLDOG AUTO SUPPLY INC	SUPPLIES	151.76
EGGERS BROTHERS INC	PARTS/SUPPLIES	5.54
FILTER CARE	CLEAN FILTERS	26.00
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	246.69
JACKSON SERVICES INC	UNIFORM SERVICE	120.13
MENARDS	SUPPLIES	247.22
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	36.00
MUTUAL OF OMAHA	LIFE INSURANCE	38.60
PINPOINT AUBURN INC	BROADBAND	64.99
ROSE EQUIPMENT	SERVICE/PARTS/LABOR	4,038.62
SACK LUMBER COMPANY	SUPPLIES	76.52
ULINE	STEEL STRAP	64.50
US CELLULAR	CELL PHONE ACCT	67.24
		<hr/>
	TOTAL	8,231.71
		<hr/>
	STREET FUND TOTAL	8,231.71
		<hr/>
	Accounts Payable Total	28,931.39

ORDINANCE NO. 19-22
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

AN AMENDMENT TO ORDINANCE NO. 14-22 OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA, AMENDING FIXED COMPENSATION OF THE OFFICERS & EMPLOYEES OF THE CITY; REPEALING THE ORIGINAL ORDINANCE NO. 14-22; PRESCRIBING EFFECTIVE DATES FOR COMPENSATION; & DECLARING AN EFFECTIVE DATE FOR THIS ORDINANCE

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA:

SECTION I. That the Compensation and other benefits of the officers and employees of the City of Auburn, Nemaha County, Nebraska, is hereby fixed by category as follows:

<u>Categories</u>	<u>No. in each Category</u>	<u>Salary</u>		<u>Annual Pension</u>	<u>Annual Insurance</u>	<u>Effective Date</u>
<u>SWIMMING POOL</u>						
Manager	1	\$ 19.00 Hr	(Level 2)			10/1/2022
		\$ 18.00 Hr	(Level 1)			10/1/2022
Asst. Manager	3	\$ 17.00 Hr	(Level 2)			10/1/2022
		\$ 16.00 Hr	(Level 1)			10/1/2022
Lifeguards	(varies)	\$ 15.00 Hr	(Level 4)			10/1/2022
		\$ 14.00 Hr	(Level 3)			10/1/2022
		\$ 13.00 Hr	(Level 2)			10/1/2022
		\$ 12.00 Hr	(Level 1)			10/1/2022
		\$ 11.00 Hr	Non WSI			10/1/2022
<u>LIBRARY</u>						
Library Director	1	\$ 3,971.00 Mo		\$ 2,859.12	\$ 11,678.16	10/1/2022
Cir. Clerk/Asst. Childrens	1	\$ 15.68 Hr		\$ -	\$ -	10/1/2022
Circulation Clerk	1	\$ 15.68 Hr		\$ -	\$ -	10/1/2022
Reference Librarian	1	\$ 17.77 Hr		\$ 1,607.88	\$ -	10/1/2022
Catalog Clerk	1	\$ 15.68 Hr		\$ -	\$ -	10/1/2022
<u>STREET DEPARTMENT</u>						
Commissioner	1	\$ 4,528.33 Mo		\$ 3,260.40	\$ 8,087.64	10/1/2022
Laborer	1	\$ 3,984.93 Mo		\$ 2,869.14	\$ 8,010.00	10/1/2022
Laborer (With CDL)	1	\$ 3,441.53 Mo		\$ 2,477.50	\$ 17,172.12	10/1/2022
Laborer (Without CDL)		\$ 3,169.83 Mo		\$ 2,282.28		10/1/2022
Laborer (Part Time)	(varies)	\$ 20.38 Hr		\$ -	\$ -	10/1/2022
Extra Street Help	(varies)	\$ 16.50 Hr		\$ -	\$ -	10/1/2022
<u>PARKS</u>						
Laborer (Seasonal)	1	\$ 16.50 Hr				10/1/2022
		\$ 12.00 Hr	(Level 4)			10/1/2022
		\$ 11.50 Hr	(Level 3)			10/1/2022
		\$ 11.00 Hr	(Level 2)			10/1/2022
	2	\$ 10.50 Hr	(Level 1)			10/1/2022

MISCELLANEOUS

Mayor	1	\$	300.00 Mo	\$	-	\$	40.92	10/1/2022
Council Members	6	\$	200.00 Mo	\$	-	\$	40.92	10/1/2022
City Clerk/Treasurer	1	\$	6,479.00 Mo	\$	4,664.88	\$	8,318.52	10/1/2022
City Admin/Economic Developer	1	\$	7,837.50 Mo	\$	5,643.00	\$	6,140.28	10/1/2022
Deputy Clerk	1	\$	3,687.50 Mo	\$	2,633.40	\$	17,089.68	10/1/2022
Part Time Helper	1	\$	9.00 Hr	\$	-	\$	-	10/1/2022
Office Assistant	1	\$	16.20 Hr	\$	2,021.45	\$	8,010.36	10/1/2022
Building Inspector	1	\$	27.00 Hr	\$	3,369.60	\$	6,140.28	01/3/2023
Floodplain Administrator	1	\$	416.67 Mo	\$	-	\$	-	10/1/2022
Physician	1	\$	1.00 Yr	\$	-	\$	-	10/1/2022
Fire Department	1	\$	520.84 Mo	\$	-	\$	-	10/1/2022

BOARD OF PUBLIC WORKS

	Number	Salary	Annual Pension	Annual Insurance
BOARD MEMBER	5	200.00 Mo	0.00	0.00
GENERAL MANAGER	1	8,942.27 Mo	6,438.43	16,389.12
W&WW MANAGER	1	5,636.80 Mo	4,058.50	16,108.20
ELECTRIC MANAGER	1	6,630.00 Mo	4,773.60	16,309.68
ACCTG & FINANCE MGR	1	5,726.93 Mo	4,123.39	6,212.40
UTILITY MANAGEMENT/CUSTOMER ADMIN	1	27.94 Hr	3,486.91	8,268.00
CUST SERV SPEC I	1	22.39 Hr	2,794.27	8,228.64
PAYROLL CLERK/ PURCHASING AGENT	1	28.69 Hr	3,580.51	16,087.44
ENGINEERING TECH	1	33.19 Hr	4,142.11	6,222.96
GENERAL SERVICE TECH	1	23.91 Hr	2,983.97	22,519.44
GENERAL SERVICE TECH	1	18.88 Hr	2,356.22	5,757.48
LEAD LINE TECHNICIAN	1	34.15 Hr	4,261.92	6,202.76
LINE TECH SUPERV	1	36.58 Hr	4,565.18	6,233.16
LINEMAN APPRENTICE	4	25.30 Hr	3,157.44	5,845.44
MAINTENANCE MECHANIC	1	34.17 Hr	4,264.42	16,284.24
POWER PLANT OPERATOR	3	30.34 Hr	3,786.43	22,471.68
WATER TECH GRADE II	1	27.28 Hr	3,404.54	13,802.88
WATER TECH GRADE I	1	24.20 Hr	3,020.16	6,014.04
WATER/WASTEWATER PLANT OPERATOR	1	30.11 Hr	3,757.73	6,084.60
WW PLANT OP GRADE III, Water II	1	32.30 Hr	4,031.04	13,480.32

BPW employees on scale are calculated with the proposed step increases subject to supervisor approval.

SECTION II. That original Ordinance Number 14-22 of the City of Auburn, Nemaha County, Nebraska, and all other Ordinances or parts thereof in conflict herewith, be and the same are hereby repealed.

SECTION III. That this Ordinance shall be in full force and effect from and after passage, approval and publication according to law.

Passed and approved this 12th day of December 2022.

ATTEST:

Chris Erickson, Mayor

Sherry Heskett, City Clerk

2023 Annual Appointments

City Clerk/Treasurer: Sherry Heskett
City Administrator/Economic Developer: Crystal Dunekacke
City Attorney: Angelo Ligouri
Assistant City Attorneys: Louie Ligouri and Morgan Ritchie
Flood Plain Administrator: Jeff Rowell
City Physician: Dr. Gary Ensz
Building Inspector/City Code Enforcement Official: Chris Darnell
Street Commissioner: Blake Goering
City Engineer: Evan Wickersham with JEO Consulting Group, Inc.

2023 Standing Committee Appointments

Street: Jeff Jeanneret and Tom Clark

Safety: Shawn Clark, Blake Goering and Chris Darnell

Budget and Finance: Katy Billings and Rick Janssen

Economic Development: Katy Billings and Nathan Seitz

Building: Tom Clark and Shawn Clark

Insurance (Property/Casualty): Shawn Clark and Nathan Seitz

Housing: Rick Janssen and Jeff Jeanneret

Ordinance: Nathan Seitz, Jeff Jeanneret, Chris Erickson, Brent Lottman, Angelo Ligouri, Crystal

Dunekacke

City of Auburn**2023 Holiday List**

(presented 12/12/2022)

New Year's Day	January 2, 2023 (Note: January 1 st is on a Sunday)
Memorial Day	May 29, 2023 (Monday)
Independence Day	July 4, 2023 (Tuesday)
Labor Day	September 4, 2023 (Monday)
Veteran's Day	November 10, 2023 (Friday)
Thanksgiving Day	November 23, 2023 (Thursday)
Friday after Thanksgiving	November 24, 2023 (Friday)
Christmas Eve	December 25, 2023 (Monday)
Christmas Day	December 26, 2023 (Tuesday)
Personal Day (Designated Holiday)	*Choice with Department Head approval

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

CERTIFICATE OF COMPLIANCE

Maintenance Agreement No. 51 QE 2121 Supp _____
Maintenance Agreement between the Nebraska Department of Transportation and the
Municipality of Auburn
Municipal Extensions in Auburn

We hereby certify that all roadway snow removal has been accomplished as per terms of the Maintenance Agreement specified above.

As per Section 8d of the Agreement, we are submitting this certificate to District Engineer Thomas Goodbarn, Department of Transportation, Lincoln, Nebraska.

ATTEST: _____ day of _____, 2022.

City Clerk *Mayor/Designee*

I hereby certify that all roadway snow removal was performed as per the above listed agreement and payment for the same should be made.

District Engineer, Department of Transportation

For Office Use Only	
Agreement No.:	_____
Pay/Bill Code:	_____
Contractor No.:	_____
Amount:	\$ _____

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

Attachment "A"

MAINTENANCE OPERATION AND RESPONSIBILITY
Municipal extensions and connecting links
(Streets Designated Part of the State Highway System excluding Freeways)

Maintenance Responsibility

Neb. Rev. Stat. § 39-2105

<u>Maintenance Operation</u> Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1 st Class Cities	2 nd Class Cities & Villages
Surface maintenance of the traveled way equivalent to the design of the rural highway leading into municipality.	Department	Department	Department	Department
Surface maintenance of the roadway exceeding the design of the rural highway leading into the municipality including shoulders and auxiliary lanes.	City	City	City	City
Surface maintenance on parking lanes.	City	City	City	Department
Maintenance of roadway appurtenances <i>(including, but not limited to, sidewalks, storm sewers, guardrails, handrails, steps, curb or grate inlets, driveways, fire plugs, or retaining walls)</i>	City	City	City	City or Village
Mowing of the right-of-way, right-of-way maintenance and snow removal.	City	City	City	City or Village
Bridges from abutment to abutment, except appurtenances.	Department	Department	Department	Department

Maintenance Responsibility

Neb. Rev. Stat. § 60-6, 120 & § 60-6, 121

<u>Maintenance Operation</u> Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1 st Class Cities > 40,000	1 st Class Cities < 40,000	2 nd Class Cities
Pavement markings limited to lane lines, centerline, No passing lines, and edge lines on all connecting links except state maintained freeways	City	City	City	Department	Department
Miscellaneous pavement marking, including angle and parallel parking lanes, pedestrian crosswalks, school crossings, etc.	City	City	City	City	City
Maintenance and associated power costs of traffic signals and roadway lighting as referred to in original project agreement.					
Procurement, installation and maintenance of guide and route marker signs	City	City	City	Department	Department
Procurement, installation and maintenance of regulatory and warning signs.	City	City	City	Department	Department

STATE OF NEBRASKA
DEPARTMENT OF ROADS

RESPONSIBILITY FOR SURFACE MAINTENANCE
OF MUNICIPAL EXTENSIONS

NEBRASKA REVISED STATUTE 39-1339
AND NEBRASKA REVISED STATUE 39-2105

Description	Hwy No.	Beginning R.P.	End R.P.	Length (MI)	Driving Lanes Total	Lane Miles Total	State	City
South City Limits to 26th Street	75	26.74	26.95	0.21	3	0.63	0.42	0.21
26th Street to Jct US 136	75	26.95	27.74	0.79	3	2.37	1.58	0.79
Jct US 136 to 8th Street	75	27.74	28.02	0.28	3	0.84	0.56	0.28
8th Street to North City Limits	75	28.02	28.24	0.22	4	0.88	0.44	0.44
West City Limits to P Street	136	229.21	229.54	0.33	3	0.99	0.66	0.33
P Street to H Street	136	229.54	229.78	0.24	2	0.48	0.48	0
H Street to Jct 75	136	229.78	229.97	0.19	3	0.57	0.38	0.19
Jct 75 to E st.	136	229.97	230.33	0.36	3	1.08	0.72	0.36
E st. to East City Limits	136	230.33	230.48	0.15	2	0.3	0.3	0
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
Total Lane Miles				2.77		8.14	5.54	2.6

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

City Maintenance Agreement

Attachment B

City of: Auburn

Date: 12/1/21

Surface Maintenance

From Attachment "C", it is determined that the City's responsibility for surface maintenance within the City limits is _____ lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the City agrees to pay to the City the sum of \$ _____ per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:

_____ lane miles x \$ _____ per lane mile = \$ _____

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$500.00 per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

8.14 lane miles x \$665.00 per lane mile = \$5413.10

Other (Explain)

NEBRASKA

Good Life Great Journey

DEPARTMENT OF TRANSPORTATION

AGREEMENT RENEWAL

Maintenance Agreement No. 51
Maintenance Agreement between the Nebraska Department of Transportation and the
Municipality of Auburn
Municipal Extensions in Auburn

We hereby agree that Maintenance Agreement No. 51 described above be renewed for
the period January 1, 2023 to December 31, 2023.

All terms and attachments to remain in effect as per the original agreement with revised
rates per Attachment B attached hereto.

In witness whereof, the parties hereto have caused these presents to be executed by
their proper officials thereunto duly authorized as of the dates indicated below.

Executed by the City this _____ day of _____, 2022.

ATTEST: City of Auburn

City Clerk/Witness

Mayor/Designee

Executed by the State this _____ day of _____, 2022.

ATTEST: State of Nebraska

District Engineer, Department of Transportation

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

Attachment "A"

MAINTENANCE OPERATION AND RESPONSIBILITY
Municipal extensions and connecting links
(Streets Designated Part of the State Highway System excluding Freeways)

Maintenance Responsibility

Neb. Rev. Stat. § 39-2105

<u>Maintenance Operation</u> Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1 st Class Cities	2 nd Class Cities & Villages
Surface maintenance of the traveled way equivalent to the design of the rural highway leading into municipality.	Department	Department	Department	Department
Surface maintenance of the roadway exceeding the design of the rural highway leading into the municipality including shoulders and auxiliary lanes.	City	City	City	City
Surface maintenance on parking lanes.	City	City	City	Department
Maintenance of roadway appurtenances <i>(including, but not limited to, sidewalks, storm sewers, guardrails, handrails, steps, curb or grate inlets, driveways, fire plugs, or retaining walls)</i>	City	City	City	City or Village
Mowing of the right-of-way, right-of-way maintenance and snow removal.	City	City	City	City or Village
Bridges from abutment to abutment, except appurtenances.	Department	Department	Department	Department

Maintenance Responsibility

Neb. Rev. Stat. § 60-6, 120 & § 60-6, 121

<u>Maintenance Operation</u> Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1 st Class Cities > 40,000	1 st Class Cities < 40,000	2 nd Class Cities
Pavement markings limited to lane lines, centerline, No passing lines, and edge lines on all connecting links except state maintained freeways	City	City	City	Department	Department
Miscellaneous pavement marking, including angle and parallel parking lanes, pedestrian crosswalks, school crossings, etc.	City	City	City	City	City
Maintenance and associated power costs of traffic signals and roadway lighting as referred to in original project agreement.					
Procurement, installation and maintenance of guide and route marker signs	City	City	City	Department	Department
Procurement, installation and maintenance of regulatory and warning signs.	City	City	City	Department	Department

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

City Maintenance Agreement

Attachment B

City of: Auburn

Date: 12/6/22

Surface Maintenance

From Attachment "C", it is determined that the City's responsibility for surface maintenance within the City limits is _____ lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the City agrees to pay to the City the sum of \$ _____ per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the City for surface maintenance:

_____ lane miles x \$ _____ per lane mile = \$ _____ .

Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of \$500.00 per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

8.14 lane miles x \$665.00 per lane mile = \$5413.10

Other (*Explain*)

STATE OF NEBRASKA
DEPARTMENT OF ROADS

RESPONSIBILITY FOR SURFACE MAINTENANCE
OF MUNICIPAL EXTENSIONS

NEBRASKA REVISED STATUTE 39-1339
AND NEBRASKA REVISED STATUE 39-2105

Description	Hwy No.	Beginning R.P.	End R.P.	Length (MI)	Driving Lanes Total	Lane Miles Total	State	City
South City Limits to 26th Street	75	26.74	26.95	0.21	3	0.63	0.42	0.21
26th Street to Jct US 136	75	26.95	27.74	0.79	3	2.37	1.58	0.79
Jct US 136 to 8th Street	75	27.74	28.02	0.28	3	0.84	0.56	0.28
8th Street to North City Limits	75	28.02	28.24	0.22	4	0.88	0.44	0.44
West City Limits to P Street	136	229.21	229.54	0.33	3	0.99	0.66	0.33
P Street to H Street	136	229.54	229.78	0.24	2	0.48	0.48	0
H Street to Jct 75	136	229.78	229.97	0.19	3	0.57	0.38	0.19
Jct 75 to E st.	136	229.97	230.33	0.36	3	1.08	0.72	0.36
E st. to East City Limits	136	230.33	230.48	0.15	2	0.3	0.3	0
				0		0		
				0		0		
				0		0		
				0		0		
				0		0		
Total Lane Miles				2.77		8.14	5.54	2.6

RESOLUTION NO. 20-22

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEBRASKA, AMENDING RESOLUTION 19-22, FOR THE PURPOSE OF CORRECTING ERROR IN PRIOR DESIGNATION OF A BLIGHTED AND SUBSTANDARD AREA IN THE CITY.

WHEREAS, the City of Auburn, Nebraska (the "City"), previously received a blight and substandard study (the "Blight Study") from JEO Consulting Group finding that a portion of the City qualifies for declaration by the City as a blighted and substandard area in need of redevelopment as defined in the Nebraska Community Development Act (the "Act"); and

WHEREAS, the City, via Resolution 19-22, previously designated a portion of the City as a blighted and substandard area in need of redevelopment under the Act, such area being referred to therein as the "Westgate Redevelopment Area"; and

WHEREAS, the Blight Study included within the study area the parcels described on Exhibit 1, attached hereto and incorporated herein (the "Subject Parcels"); and

WHEREAS, inclusion of the Subject Parcels within the Blight Study was in error, due to the Subject Parcels already being included within an area previously designated by the City as a blighted and substandard community redevelopment, such area being commonly referred to as the "West Water Line Redevelopment Area"; and

WHEREAS, as a result of the Subject Parcels' erroneous inclusion in the Blight Study, the Subject Parcels were erroneously included in the designation of the Westgate Redevelopment Area under Resolution 19-22; and

WHEREAS, inclusion of the Subject Parcels within the Blight Study had no material impact on the findings of the Blight Study and/or the Blight Study's findings and determinations as to the blighted and standard conditions of the study area, and such findings and determinations remain unchanged with the Subject Parcels removed from the study area; and

WHEREAS, inclusion of the Subject Parcels within Resolution 19-22 had no material impact on the findings of Resolution 19-22 and/or its findings and determinations as to the blighted and standard conditions of the Westgate Redevelopment Area, and such findings and determinations remain unchanged with the Subject Parcels removed from the Westgate Redevelopment Area; and

WHEREAS, the City wishes to correct the foregoing error via this resolution; and

WHEREAS, as a result of such correction, the Subject Parcels shall not be included within the Westgate Redevelopment Area, and shall remain a part of the West Water Line Redevelopment Area.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEBRASKA:

Section 1. The foregoing recitals are determined to be true and correct, and are adopted as if set forth in full below.

Section 2. Based on the foregoing, the Subject Parcels shall not be included and shall be removed from the Westgate Redevelopment Area, and the description thereof under Resolution 19-22, and this resolution shall amend Resolution 19-22 in accordance with the same; provided that all other findings and determinations under Resolution 19-22 shall be unchanged and remain in full force and effect.

Section 3. The Subject Parcels shall remain a part of and within the West Water Line Redevelopment Area.

Section 4. This Resolution shall be published and shall take effect as provided by law.

INTRODUCED BY COUNCIL MEMBER _____

PASSED AND ADOPTED THIS ____ DAY OF DECEMBER, 2022.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT 1

Subject Parcels

BLOCK 1, LOT 1, TERRACE HEIGHTS THIRD ADDITION TO AUBURN, NEMAHA
COUNTY, NEBRASKA; AND

DOCS/2900849.1

Street Department Activity Report
(November 2022)

- Brush Lot – 5 times
- Burned brush lot – 1 time
- Worked on equipment at city shop
- Garbage run at Parks/Rec Complex/business area weekly
- Set out traffic cones for spook fest
- Blew out the irrigation at the complex and high school
- Cleaned storm drains
- Filled potholes
- Reran plumbing in bathroom at city shop
- Put furnace filters in at city hall
- Put drain in east of Korner kitchen that runs through the island
- Blew out holes at legion park for flags
- Cleaned up room over at the pool storage
- Put up Christmas decorations
- Pulled weeds at city hall
- Worked on alley at Phil Shaw's and Berean church
- Swept streets in different areas of town
- Serviced pickup
- Tarred 16th St. G to J St.

Blake Goering
Street Commissioner

Auburn Memorial Library

1810 Courthouse Ave
Auburn, NE 68305

December 2022

- o We had 40 attend our Holiday Ornament hour
- o It's been a great year and we are thankful for the continued support of the council and Mayor!

Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>
Oct 2022	2,266	1,596
OverDrive	<u>670</u>	<u>110</u>
	2,936	1,706
Nov 2022	2,128	1,314
OverDrive	<u>688</u>	<u>108</u>
	2,816	1,422

MONTHLY LAW ENFORCEMENT REPORT TO THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN

FOR THE MONTH OF NOVEMBER 2022

Total Number of Calls within the City of Auburn	82
Total Number of Ordinance/Animal Calls	9
Total Number of Actual Criminal Cases Reported/Initiated	7

Respectfully submitted,



Brent Lottman
Sheriff