AGENDA FOR THE REGULAR MEETING OF
THE MAYOR AND CITY COUNCIL OF THE
CITY OF AUBURN, NEMAHA COUNTY,
NEBRASKA, TO BE HELD AT 7:00 P.M.
March 13, 2023

Pledge of Allegiance

Call to Order

This is an open meeting of the Auburn City Council. The City of Auburn abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in these City Council Chambers as required by state law.

The City Council may vote to go into **Closed Session** on any agenda item as allowed by state law.

Invocation

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending Its meetings and regarding their privilege to speak. The City Council is not required to allow citizens to speak at each meeting but may not forbid public participation at all meetings. Any member of the Public addressing the Council at this meeting shall provide her/his name and address unless waived pursuant to Nebraska Law.

Roll Call

A - SUBMITTAL OF REQUESTS FOR FUTURE ITEMS

Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located at the Information table. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting, notification of the date will be given.

B – RESERVE TIME TO SPEAK ON AGENDA ITEMS

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

B – 1 Ms. Jane Andrew – "General comments pertaining to Auburn's Wellhead Protection"

C – PRESENTATIONS and PROCLAMATIONS

C – 1 Proclamation – Congratulate Austin Smith for his achievement of the rank of Eagle Scout and declare April 1, 2023, as Austin Riley Smith Day in the City of Auburn, Nebraska

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The Consent Agenda shall be presented by the Mayor or City Clerk at the beginning of Council session. Items within the Consent Agenda may be removed by the request of any one Councilmember. Items not removed from the Consent Agenda may be adopted by general consent without further discussion or debate. Removed items may be taken up either immediately after the Consent Agenda or placed later within the Agenda at the discretion of the Council.

D – CONSENT AGENDA

D – 1 Approving Minutes of February 13, 2023, regular City Council meeting

D – 2 Approval of City Financial Report.

D – 3 Request for attendance at meetings and/or conferences. – NIFA Housing Innovation Exp (April 18-19) in Lincoln, Nebraska for Crystal Dunekacke, Chris Darnell, & Angelo Ligouri

D – 4 Nemaha County Ag Society – Children's Parade on Tuesday, August 15th (East side of Courthouse Square, down Courthouse Ave to 15th & K Street.)

D – CONSENT AGENDA (Cont'd)

D – 5 Cont'd tabling of consideration of proposed 1st Amendment to City of Auburn, NE, Wellhead Protection Ord. No. 5-18

D – 6 Approval of Summer Sounds Concert Series – Auburn Chamber

E – PAYMENT OF CLAIMS

E – 1 Approving Payment of Claims

F – PUBLIC HEARINGS

F – 1 None for this meeting

G – MOTIONS

G – 1 Council Consideration by motion for approval of plans and authorization for JEO to proceed with advertising and bidding on the S and P Street Improvement Project.

G – 2 Strategy session with legal counsel for negotiations & update on the City's possible acquisition & transfer of real estate within the City for the benefit of the public & the community.

H – RESOLUTIONS

H – 1 Res No 02-23: To consider adoption of the Nemaha County Fair proposed parade route with approval of route and street closings.

H – 2 Res. No 03-23: Council consideration and possible adoption by resolution for option contact for the purchase of real estate for further development for the benefit of the public and community.

G – MOTIONS (Cont'd)

G – 3 Council Consideration by motion for approval of a contract with JEO Consulting for surveying and development services.

I – ORDINANCES

I – 1 Ordinance No. ___: Salary Ordinance Amendment for parks and pools update.

J – REPORTS & RECOMMENDATIONS

J – 1 From Dept. Heads/Boards

a. Street Department
b. Fire Department
c. Library
d. Treasurer
e. Airport Report
f. Board of Health

J – 2 From Committees

a. Street Committee
b. Keep Auburn Beautiful
c. Economic Development
d. Safety Committee
e. Building Committee
f. Legislative
g. Parks and Pool Committee
h. Housing
i. Other Committees & Reports

K – REQUESTS AND REFERRALS

K – 1 None for this meeting

MOTION TO ADJOURN

AGENDA ITEM NO

C-1

City of Auburn

1101 J Street
Auburn, Nebraska 68305

402-274-3420
402-274-4154 fax
www.auburn.ne.gov

MAYOR

Chris Erickson

COUNCIL MEMBERS

Katy Billings

Shawn Clark

Tom Clark

Rick Janssen

Jeff Jeanneret

Nathan Seitz

PROCLAMATION

RECOGNIZING EAGLE SCOUT

AUSTIN SMITH

WHEREAS, Austin Smith has proven himself to be an outstanding member of the Boy Scouts of America and has achieved the highest rank of Eagle Scout, and

WHEREAS, it takes years of dedication and commitment to achieve Eagle rank, and

WHEREAS, Eagle Scouts act as leaders and role models in the community, and

WHEREAS, the Eagle Scout Award is a distinction that will follow him throughout life and will be a beacon to others of the leadership quality and commitment this young man has shown, and

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and Council of the City of Auburn do hereby congratulate and recognize Austin Smith for his achievement of the rank of Eagle Scout and declare April 1, 2023 as Austin Riley Smith Day in the City of Auburn, Nebraska. We are proud to have him as a member of our community.

Signed this 13th day of March, 2023.

_____

Chris Erickson, Mayor

City of Auburn, Nebraska

NEBRASKA Economic Development Certified Community

EQUAL HOUSING OPPORTUNITY

AGENDA ITEM NO

D-1

City Council Proceedings
February 13, 2023

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska were called to meet at the City Hall at 1101 "J" Street on February 13, 2023, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice, including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 10, 2023. Mayor Chris Erickson presided over the meeting and the City Clerk recorded the proceedings.

The Meeting was called to order by Mayor Chris Erickson. Upon calling the roll, the following members of the City Council were present: Shawn Clark, Tom Clark, Rick Janssen, Jeff Jeanneret, and Nathan Seitz. Absent: Katy Billings.

Mayor Erickson announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed by the City Council Chambers (posted on the North wall of the City Council Chambers by the entrance door) as required by law.

Agenda Item-C Presentations and Proclamations.
Chris Lindner with FORVIS presented the 2021-2022 audit report on City financials. A presentation was given from the 4 County Collaborative Youth Community citing what they would like in the future to keep youth and attract new residents. The Mayor proclaimed March as Problem Gambling Awareness Month.

Agenda Item D-Consent Agenda.
D – 1 Approving Minutes of January 9, 2023 regular City Council meeting
D – 2 Approval of City Financial Report
D – 3 Request for attendance at meetings and/or conferences. – Leadership Nebraska Application Crystal Dunekacke (June 21-23, August 16-18, September 13-15, October 18-20, November 15-17, 2023, January 10-12, 2024, Feb 8, 2024). Nebraska Municipal Clerk Institute & Academy – Sherry Heskett (March 13-17, Kearney, NE)
D – 4 Appointments – Auburn Volunteer Fire Department: Melody Billings
D – 5 Christina Hatcher and Leslie Clark – Auburn Street Market – Thursdays May 11 to September from 4:30 – 7:30 pm Permission to use City parking lot
D – 6 Cont'd tabling of consideration of proposed 1st Amendment to City of Auburn, NE, Wellhead Protection Ord. No. 5-18

The Mayor presented the Consent Agenda. Council Member Janssen moved to approve the Consent Agenda Items as presented. The motion was seconded by Council Member Shawn Clark. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Seitz. The following voted "NAY": No one. Motion: Carried.

Agenda Item E-Payment of Claims. The following January claims were presented before the Council for ratification: AFLAC, Wh-147.60; American Recycling & Sanitation, Se-145.00; Baird Holm LLP, Se-4,106.50; Black Hills Energy, Ut-1,485.84; Blue Cross-Blue Shield, Ins-7,075.91; Board of Public Works, Reim-582.17; Charter Communications, Se-319.21; First Concord Benefits Group, Se-13.95; Husker Auto Group LLP, Equip-41,999.00; Matt Gulizia, Local Housing Program New Construction-5,000.00; Mid-American Benefits Inc., Ins-89.50; Mutual of Omaha, Ins-74.60; NE Dept. of Revenue, Sales and Use Tax-1,824.65; Pinpoint Auburn Inc., Se-865.93; Region V Services, Se-375.00; US Cellular, Se-134.48; Windstream Nebraska Inc., Se-139.64; January Payroll-50,687.82; FICA City Match-3,797.36; Pension City Match-1,716.53; PayChex Payroll Se-1,496.80; PayChex FSA Se-40.00; Mid-American Benefits, Medical Claims-701.07; Auburn State Bank, Fe-17.20; Guardian, Ins-1,159.12; Wex Bank, Su-3,419.76. The following February claims were presented for approval: A-1 Cellular, Su-39.99; Airstream Heating and Cooling, Equip-Se-2,416.66; AKRS Equipment, Su-10.87; Amazon Capital Services, Bk-AV-537.27; Amazon, Bk-AV-119.85; American Legal Publishing, Se-448.96; Angelo Ligouri, Se-6,600.38; Auburn Auto Center, Se-23.50; Auburn Memorial Library

Petty Cash, Su-108.63; Auburn Newspapers, Se-900.84; Baker & Taylor, Bk-AV-367.35; Blackstone Publishing, Bk-AV-310.35; Blue Rivers Area Agency on Aging, Se-1,500.00; Boo Inc. dba Bobcat of Omaha, Equip Rental-3,500.00; Bulldog Auto Supply Inc., Su-126.04; D. Hauptman Co/Fold-A-Goal, Su-825.00; Demco, Su-53.39; Eakes Office Solutions, Su-390.38; Eggers Brothers Inc., Su-25.03; Emergency Apparatus Maintenance, Se-4,961.01; Filter Care, Se-43.70; Frontier Cooperative, Su-114.00; Greenwade Tree Service, Se-1,600.00; JEO Consulting Group Inc., Se-21,196.00; John Clark, Se-160.00; League Assoc. of Risk Management, Ins-203.95; Lynch's Hardware & Gifts, Su-32.48; Martin Marietta Materials, Su-3,503.27; Mellage Truck & Tractor, Se-620.02; Menards, Su-192.62; Meyer Laboratory Inc., Su-307.15; Microfilm Imaging Systems Inc., Equip-138.00; Nebraska Snow Equipment, Su-553.00; OCLC Inc., Sub-66.40; Overdrive Inc., Bk-AV-150.00; Petty Cash, Su-137.84; Raymond's Electric, Su-Se-19,390.00; Ricoh USA Inc., Su-34.17; Southeast Area Clerk Assoc., Mem-20.00; The Penworthy Co., Bk-AV-348.37; Vander Haag's Inc., Su-853.93.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA Community Redevelopment Authority; DTR-Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment Ex-Expense; Fe-Fee; FSA-Flexible Spending Acct; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-License; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Parts; Sub-Subscription; TIF-Tax Increment Financing; Ut-Utilities; Wh-Withholding.

Council Member Tom Clark moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Janssen. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Seitz, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item F-Public Hearings, there are none for this meeting.

Council Member Janssen moved to approve the contract with JEO Consulting for storm damage repair bids and authorize the Mayor to sign any related and necessary documents. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Seitz, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Janssen moved for approval to allow the City's participation in developing an application for a Creative District in Auburn provided any commitment of funds or execution of documents be submitted to the City Council for final consideration. The motion was seconded by Council Member Seitz. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Jeanneret, Seitz, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY": No one. Motion: Carried.

Council Member Jeanneret moved to authorize the Mayor to execute the Grant Contract between the City of Auburn and the Nebraska Department of Economic Development for Nebraska Affordable Housing Trust Fund Program Contract No. 22-TFHP-36014 and the execution of all additional documents required in the performance of the related program. The motion was seconded by Council Member Seitz. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Seitz, Shawn Clark, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Seitz moved to go into closed session for strategy session with legal counsel &/or real estate expert/agent for negotiations on the City's possible acquisition of land for the benefit of the public & the community. The motion was seconded by Council Member Tom Clark. Upon roll call vote in open session the vote was 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Seitz. The following

voted "NAY": No one. Motion: Carried. The Mayor restated that the reason for the closed session was for strategy session with legal counsel &/or real estate expert/agent for negotiations on the City's possible acquisition of land for the benefit of the public & the community. The City Council went into closed session at 7:25 p.m. Closed session ended and returned to open session at 8:01 pm with motion by Council Member Seitz to end closed session and reconvene in open session. The motion was seconded by Council Member Shawn Clark. Roll call vote was: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, and Seitz. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item H-Resolutions and Agenda Item I-Ordinances, there are none for this meeting.

Written reports and recommendations from Dept. Heads/Boards were provided. A written financial report was provided by the Auburn Community Redevelopment Authority and a written report on law enforcement activity within the City of Auburn for January 2023 was also provided.

With regards to Agenda Item K-Requests and Referrals, there were none.

There being no further business to come before the Mayor and Council, Council Member Tom Clark moved for adjournment to meet at the call of the Mayor. The motion was seconded by Council Member Seitz. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Seitz, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Erickson declared the meeting adjourned.

Sherry Heskett
City Clerk

Chris Erickson
Mayor

A complete copy of the minutes is available for inspection at city hall.

AGENDA ITEM
NO
D-1

Auburn, Nebraska
February 13, 2023

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska were called to meet at the City Hall at 1101 "J" Street on February 13, 2023, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice, including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before February 10, 2023. Mayor Chris Erickson presided over the meeting and the City Clerk recorded the proceedings.

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Mayor Erickson announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed by the City Council Chambers (posted on the North wall of the City Council Chambers by the entrance door) as required by law.

Chris Lindner with FORVIS presented the 2021-2022 audit report on City financials.

A presentation by Cailyn Erickson, Morgan Judd, Anna Schlange and Laura Osborne was given from the 4 County Collaborative Youth Community project citing what they would like in the future to keep youth and attract new residents.

The Mayor proclaimed March as Problem Gambling Awareness Month, which proclamation was

PROCLAMATION
March Problem Gambling Awareness Month

WHEREAS, there are individuals and families in our community adversely affected by problem gambling; and

WHEREAS, compulsive gambling is often hidden from family members, social services and mental health professionals; and

WHEREAS, compulsive gambling often occurs in combination with other disorders such as chemical dependency and depression; and

WHEREAS, it is important to raise awareness of the warning signs of compulsive gamblers and connect them with professional help.

NOW, THEREFORE, I, Chris Erickson, Mayor of Auburn, Nebraska, do hereby proclaim March 2023, as "**Problem Gambling Awareness Month**" and urge citizens to learn more about the consequences of problem gambling and help available through the Nebraska Gamblers Assistance Program.

Agenda Item D-Consent Agenda.
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With regards to Agenda Item K-Requests and Referrals, there were none.

There being no further business to come before the Mayor and Council, Council Member Tom Clark moved for adjournment to meet at the call of the Mayor. The motion was seconded by Council Member Seitz. Upon roll call vote: 5 yeas, 0 nays, and 1 absent. The following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Seitz, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Mayor Erickson declared the meeting adjourned.

_____
Chris Erickson, Mayor

ATTEST:

_____
Sherry Heskett, City Clerk

STATE OF NEBRASKA)
COUNTY OF NEMAHA) ss.
CITY OF AUBURN)

I, the undersigned City Clerk for the City of Auburn, Nebraska hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on February 13, 2023; that all of the subjects included in the foregoing proceedings were contained in the agenda for this meeting kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such objects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of the meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers by the entrance door.

_____
Sherry Heskett, City Clerk

Mon Mar 6, 2023 4:33 PM

TREASURER'S REPORT
CALENDAR 2/2023, FISCAL 5/2022

AGENDA ITEM NO. D-2

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	2,465,347.29	143,206.90	150,955.95	2,457,598.24
AM RESCUE ACT FUND CHECKING	588,307.26			588,307.26
STREET CHECKING	659,795.86	39,516.85	54,407.42	644,905.29
STREET BOND/WARRANT CHECKING	20,238.48			20,238.48
TOTAL CHECKING:	3,733,688.89	182,723.75	205,363.37	3,711,049.27
TOTAL FIRE DEPT SINKING	125,414.83	.00	.00	125,414.83
TOTAL KENO RESERVE MMA:	37,601.31	843.22	.00	38,444.53
TOTOL KENO CHECKING	20,750.49	503.19	.00	21,253.68
TOTAL CDBG CHECKING	7,060.95	.00	.00	7,060.95
TOTAL CDBG DTR REUSE	96,634.68	946.83	.00	97,581.51
TOTAL CDBG HD SAVINGS:	8,067.24	258.64	.00	8,325.88
TOTAL CRA CHECKING	933,709.87	8,422.18	626.50	941,505.55
TOTAL CITY REC CHECKING	64,543.12	.00	.00	64,543.12
GENERAL CD	101,469.94			101,469.94
TOTAL C.D.'S:	101,469.94	.00	.00	101,469.94
TOTAL CASH ON HAND:	5,128,941.32	193,697.81	205,989.87	5,116,649.26

AGENDA ITEM NO D-4

AGENDA ITEM NO H-1

Nemaha County Ag Society

Fair Board
PO BOX 388
Auburn NE 68305

Date: February 28, 2023

City of Auburn

The Nemaha County Ag Society/Fair Board, will host the Nemaha County Fair, August 13th through the 17th 2023; the parade will be one night, Monday the 14th with Tuesday the 15th as a rain date. We would like to be able to access Courthouse Square and Courthouse Avenue, K Street from 15th street to 9th Street and Hwy 136 from L Street to J Street. The timeframe we are asking for is approximately from 5:45pm to 7:15pm.

We are considering a kids parade on Tuesday, August 15th and would like to be able to access East side of Courthouse Square and proceed down Courthouse Ave ending at 15th and K Street. The timeframe would be 5:45pm to 6:30pm. Kid's parade will be incorporated to parade if Tuesday becomes a rain date.

Any questions please contact the parade chairman Theresa Shelton at 402-274-8520.

Thanks for your consideration,

Theresa Shelton
Parade Chairman

AGENDA ITEM NO. E - 1

REPORT NOTATION: Please remember that the "Reference" field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

CLAIMS REPORT

Check Range: 2/10/2023- 2/28/2023

AGENDA ITEM NO E-1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
AFLAC	AFLAC WH	73.80
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	1,430.00
FORVIS	PROFESSIONAL SERVICES	11,680.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,001.90
AUBURN BPW	REIMBURSEMENT	3,562.08
CAPITAL BUSINESS SYSTEMS INC	COPIER LEASE/SUPPLIES	720.15
FIRST CONCORD BENEFITS GROUP	ADMIN CASH IN LIEU	13.95
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	1,231.29
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	40.00
MUTUAL OF OMAHA	LIFE INSURANCE	78.40
PINPOINT AUBURN INC	PHONE/BROADBAND	313.43
REGION V SERVICES	CLEANING SERVICE	125.00
CHARTER COMMUNICATIONS	TV RECEIVER SERVICE	25.62
US CELLULAR	CELL PHONE ACCT	176.63
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	22,488.47
POLICE DEPARTMENT		
NEMAHA COUNTY NEBRASKA	LAW ENFORCEMENT	34,650.00
	POLICE DEPARTMENT TOTAL	34,650.00
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	981.72
AUBURN BPW	ELEC	326.51
REGION V SERVICES	CLEANING SERVICE	50.00
CHARTER COMMUNICATIONS	PHONE ACCT	114.55
	FIRE DEPARTMENT TOTAL	1,472.78
PARK DEPARTMENT		
AUBURN BPW	ELEC	1,915.88
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	23.93
	PARK DEPARTMENT TOTAL	1,939.81
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	92.44
AUBURN BPW	ELEC	779.27
REGION V SERVICES	CLEANING SERVICE	200.00
	SR. CENTER DEPARTMENT TOTAL	1,071.71
LIBRARY DEPARTMENT		
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	46.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,072.11
AUBURN BPW	ELEC	1,100.67
LINDA BANTZ	CLEANING SERVICE	400.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.00
MUTUAL OF OMAHA	LIFE INSURANCE	7.20
WINDSTREAM NEBRASKA INC	PHONE ACCT	124.77

VENDOR NAME	REFERENCE	VENDOR TOTAL
	LIBRARY DEPARTMENT TOTAL	2,762.75
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	38.60
AUBURN BPW	ELEC	736.37
NE DEPT. OF REVENUE	SALES AND USE TAX	28.13
CHARTER COMMUNICATIONS	PHONE ACCT	137.97
	POOL DEPARTMENT TOTAL	941.07
	GENERAL FUND TOTAL	65,326.59
STREET FUND		
BLACK HILLS ENERGY	GAS BILL ACCT	248.61
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,001.90
AUBURN BPW	ELEC	1,091.73
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	1,600.78
JACKSON SERVICES INC	UNIFORM SERVICE	296.89
MARK HARMS	LAND USE	1,000.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	36.00
MUTUAL OF OMAHA	LIFE INSURANCE	38.60
PINPOINT AUBURN INC	PHONE/BROADBAND	64.99
REGION V SERVICES	CLEANING SERVICE	89.25
CHARTER COMMUNICATIONS	PHONE ACCT	32.12
US CELLULAR	CELL PHONE ACCT	58.62
	TOTAL	7,559.49
	STREET FUND TOTAL	7,559.49
COMM REDEVELOP AUTHORITY		
BAIRD HOLM LLP	LEGAL SERVICES	626.50
	TOTAL	626.50
	COMM REDEVELOP AUTHORITY TOTAL	626.50
	Accounts Payable Total	73,512.58

CLAIMS REPORT
Check Range: 3/01/2023- 3/08/2023

AGENDA ITEM NO E-1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AUBURN DESIGN SHOP LLC	SUPPLIES	502.93
AUBURN NEWSPAPERS	PUBLISHING	128.84
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	189.99
CRYSTAL DUNEKACKE	REIMBURSEMENT	467.67
EAKES OFFICE SOLUTIONS	SUPPLIES	149.12
GLENN'S CORNER MARKET	SUPPLIES	237.92
JEO CONSULTING GROUP INC.	PROFESSIONAL SERVICES	700.00
MEYER LABORATORY INC	SUPPLIES	69.50
MICROFILM IMAGING SYSTEMS INC	EQUIPMENT RENTAL	138.00
NE DEPT. OF REVENUE	SALES AND USE TAX	100.34
NEBRASKA STATEWIDE ARBORETUM	MEMBERSHIP	100.00
PETTY CASH	PETTY CASH	155.88
	ADMIN TOTAL	2,940.19
FIRE DEPARTMENT		
SANDRY FIRE SUPPLY	PARTS/SUPPLIES	243.95
	FIRE DEPARTMENT TOTAL	243.95
PARK DEPARTMENT		
AUBURN PLUMBING,HTG & AC INC.	PLUMBING PARTS	12.59
SACK LUMBER COMPANY	SUPPLIES	1.40
	PARK DEPARTMENT TOTAL	13.99
SR. CENTER DEPARTMENT		
AUBURN SENIOR CENTER INC	TRANSFER FOR OPERATING EXPENSE	12,000.00
MEYER LABORATORY INC	SUPPLIES	208.85
	SR. CENTER DEPARTMENT TOTAL	12,208.85
LIBRARY DEPARTMENT		
AIRSTREAM HEATING AND COOLING	PLUMBING PARTS AND LABOR	363.95
AMAZON CAPITAL SERVICES	BKS/AVS	852.04
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL	137.43
AUBURN NEWSPAPERS	PUBLISHING	155.00
BAKER & TAYLOR	BKS/AVS	397.05
BLACKSTONE PUBLISHING	BKS/AVS	885.90
CENTER POINT LARGE PRINT	BKS/AVS	43.49
DEMCO	SUPPLIES	237.02
EAKES OFFICE SOLUTIONS	EQUIPMENT	716.56
FOLLETT SCHOOL SOLUTIONS INC	LICENSE RENEWAL	671.79
CENTRAL PROGRAMS INC.	BKS/AVS	575.53
LUCKY LUKE LLC	BKS/AVS	136.32
OVERDRIVE, INC.	BKS/AVS	625.71
RICOH USA, INC	EQUIPMENT COPIES	35.62
SUMMIT FIRE PROTECTION	FIRE ALARM TESTING	321.00
THE PENWORTHY COMPANY	BKS/AVS	280.38
WILSON ELECTRIC	ELECTRICAL SERVICE	75.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
	LIBRARY DEPARTMENT TOTAL	6,509.79
POOL DEPARTMENT		
LYNCH'S HARDWARE & GIFTS	SUPPLIES	65.78
	POOL DEPARTMENT TOTAL	65.78
	GENERAL FUND TOTAL	21,982.55
STREET FUND		
AUBURN AUTO CENTER	LABOR/SUPPLIES	147.00
AUBURN DESIGN SHOP LLC	SUPPLIES	55.00
BOO INC DBA BOBCAT OF OMAHA	PARTS	142.32
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	544.81
EGGERS BROTHERS INC	PARTS/SUPPLIES	28.38
GREENWADE TREE SERVICE	TREE SERVICES	900.00
JEO CONSULTING GROUP INC.	PROFESSIONAL SERVICES	16,055.00
MENARDS	SUPPLIES	154.65
MEYER-EARP	PARTS/SUPPLIES	389.00
MICHAEL TODD INDUSTRIAL SUPPLY	PARTS/SUPPLIES	268.75
PETTY CASH	PETTY CASH	15.00
VANDER HAAG'S INC.	PARTS	853.93
	' TOTAL	19,553.84
	STREET FUND TOTAL	19,553.84
	Accounts Payable Total	41,536.39

AGENDA ITEM NO

H-1

RESOLUTION NO. 02-23
Of
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION ACKNOWLEDGING THAT THE CITY ACCEPTS THE DUTIES SET OUT IN NEB. REV. STAT. §39-1359(2), FOR THE TEMPORARY USE OF THE STATE HIGHWAY, US HWY 136, BY THE CITY FOR THE HOLDING OF A SPECIAL EVENT DESIGNATED BY THE CITY.

WHEREAS, The City of Auburn is requesting temporary use of US HWY 136 west from US Highway 75 to L Street for a parade on Monday, August 14, 2023 (with a rain-date of Tuesday, August 15, 2023), from 5:45 p.m. until 7:15 p.m., in conjunction with the Nemaha County Fair.

WHEREAS, Pursuant to Nebraska Law, the Auburn City Council must formally acknowledge acceptance of the duties set out in NEB. REV. STAT. §39-1359(2) for a special event permit with the Nebraska Department of Transportation (NDOT).

WHEREAS, The Auburn City Council is aware of the duties and obligations set upon the City in Neb. Rev. Stat. §39-1359(2) and formally accepts the same herein;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Auburn, Nebraska, that the City shall have the legal duty to protect highway property from any damage that may occur arising out of the parade scheduled for Monday, August 14, 2023 (with a rain-date of Tuesday, August 15, 2023); and the State of Nebraska shall not have any such duty during the time the City of Auburn is in control of the Highways as specified in the notice provided pursuant to NEB. REV. STAT. §39-1359(3);

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Auburn, Nebraska, that upon a claim being made against the State of Nebraska, the City shall indemnify, defend, and hold harmless the State of Nebraska from all claims, demands, actions, damages, and liability, including reasonable attorney's fees, which may arise as a result of the City's special event permit with the NDOT for August 14, 2023 (with a rain-date of August 15, 2023).

PASSED AND APPROVED, this 13th day of March, 2023.

_____
Chris Erickson, Mayor of the
City of Auburn, Nebraska

ATTEST:

_____
Sherry Heskett, Municipal Clerk
of the City of Auburn, Nebraska

AGENDA ITEM NO
I-1

ORDINANCE NO. 19-22
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

AN AMENDMENT TO ORDINANCE NO. 14-22 OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBI AMENDING FIXED COMPENSATION OF THE OFFICERS & EMPLOYEES OF THE CITY; REPEALING THE ORIGINAL ORDINANCE NO. 14-22; PRESCRIBING EFFECTIVE DATES FOR COMPENSATION; & DECLARING AN EFFECTIVE DATE FOR THIS ORDINANCE

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA:

SECTION I. That the Compensation and other benefits of the officers and employees of the City of Auburn, Nemaha County, Nebraska, is hereby fixed by category as follows:

Categories	No. in each Category	Salary	Annual Pension	Annual Insurance	Effective Date
SWIMMING POOL					
Manager	1	$ 18.00 Hr			04/1/2023
Asst. Manager	3	$ 16.00 Hr			04/1/2023
Lifeguards	(varies)	$ 14.00 Hr	WSI		04/1/2023
		$ 12.00 Hr	Non WSI		04/1/2023
LIBRARY					
Library Director	1	$ 3,971.00 Mo	$ 2,859.12	$ 11,678.16	10/1/2022
Cir. Clerk/Asst. Childrens	1	$ 15.68 Hr	$ -	$ -	10/1/2022
Circulation Clerk	1	$ 15.68 Hr	$ -	$ -	10/1/2022
Reference Librarian	1	$ 17.77 Hr	$ 1,607.88	$ -	10/1/2022
Catalog Clerk	1	$ 15.68 Hr	$ -	$ -	10/1/2022
STREET DEPARTMENT					
Commissioner	1	$ 4,528.33 Mo	$ 3,260.40	$ 8,087.64	10/1/2022
Laborer	1	$ 3,984.93 Mo	$ 2,869.14	$ 8,010.00	10/1/2022
Laborer (With CDL)	1	$ 3,441.53 Mo	$ 2,477.50	$ 17,172.12	10/1/2022
Laborer (Without CDL)		$ 3,169.83 Mo	$ 2,282.28		10/1/2022
Laborer (Part Time)	(varies)	$ 20.38 Hr	$ -	$ -	10/1/2022
Extra Street Help	(varies)	$ 16.50 Hr	$ -	$ -	10/1/2022
PARKS					
Laborer (Seasonal)	1	$ 16.75 Hr			04/1/2023
	2	$ 14.00 Hr			04/1/2023

MISCELLANEOUS

Mayor	1	$	300.00	Mo	$	-	$	40.92	10/1/2022
Council Members	6	$	200.00	Mo	$	-	$	40.92	10/1/2022
City Clerk/Treasurer	1	$	6,479.00	Mo	$	4,664.88	$	8,318.52	10/1/2022
City Admin/Economic Developer	1	$	7,837.50	Mo	$	5,643.00	$	6,140.28	10/1/2022
Deputy Clerk	1	$	3,687.50	Mo	$	2,633.40	$	17,089.68	10/1/2022
Part Time Helper	1	$	9.00	Hr	$	-	$	-	10/1/2022
Office Assistant	1	$	16.20	Hr	$	2,021.45	$	8,010.36	10/1/2022
Building Inspector	1	$	27.00	Hr	$	3,369.60	$	6,140.28	01/1/2023
Floodplain Administrator	1	$	416.67	Mo	$	-	$	-	10/1/2022
Physician	1	$	1.00	Yr	$	-	$	-	10/1/2022
Fire Department	1	$	520.84	Mo	$	-	$	-	10/1/2022

BOARD OF PUBLIC WORKS	Number	Salary	Annual Pension	Annual Insurance
BOARD MEMBER	5	200.00 Mo	0.00	0.00
GENERAL MANAGER	1	8,942.27 Mo	6,438.43	16,389.12
W&WW MANAGER	1	5,636.80 Mo	4,058.50	16,108.20
ELECTRIC MANAGER	1	6,630.00 Mo	4,773.60	16,309.68
ACCTG & FINANCE MGR	1	5,726.93 Mo	4,123.39	6,212.40
UTILITY MANAGEMENT/CUSTOMER ADMIN	1	27.94 Hr	3,486.91	8,268.00
CUST SERV SPEC I	1	22.39 Hr	2,794.27	8,228.64
PAYROLL CLERK/ PURCHASING AGENT	1	28.69 Hr	3,580.51	16,087.44
ENGINEERING TECH	1	33.19 Hr	4,142.11	6,222.96
GENERAL SERVICE TECH	1	23.91 Hr	2,983.97	22,519.44
GENERAL SERVICE TECH	1	18.88 Hr	2,356.22	5,757.48
LEAD LINE TECHNICIAN	1	34.15 Hr	4,261.92	6,202.76
LINE TECH SUPERV	1	36.58 Hr	4,565.18	6,233.16
LINEMAN APPRENTICE	4	25.30 Hr	3,157.44	5,845.44
MAINTENANCE MECHANIC	1	34.17 Hr	4,264.42	16,284.24
POWER PLANT OPERATOR	3	30.34 Hr	3,786.43	22,471.68
WATER TECH GRADE II	1	27.28 Hr	3,404.54	13,802.88
WATER TECH GRADE I	1	24.20 Hr	3,020.16	6,014.04
WATER/WASTEWATER PLANT OPERATOR	1	30.11 Hr	3,757.73	6,084.60
WW PLANT OP GRADE III,Water II	1	32.30 Hr	4,031.04	13,480.32

BPW employees on scale are calculated with the proposed step increases subject to supervisor approval.

SECTION II. That original Ordinance Number 14-22 of the City of Auburn, Nemaha County, Nebraska, and all other Ordinances or parts thereof in conflict herewith, be and the same are hereby repealed.

SECTION III. That this Ordinance shall be in full force and effect from and after passage, approval and publication according to law.

Passed and approved this 12th day of December 2022.

ATTEST:

Chris Erickson, Mayor

Sherry Heskett, City Clerk

AGENDA ITEM NO
J-1(a)

Street Department Activity Report
(February 2023)

- Put up historic banners throughout the historic parts of town.
- Serviced dump trucks #7 and #14.
- Put new blades on two different plows.
- Helped the utilities install a different tube at the Wellness Center.
- Hauled brush out from the brush lot to the dump.
- Picked up trash throughout the town.
- Put a new fuel tank on #14 dump truck.
- Burned brush out at the dump site.
- Graded driveway East of Orscheln's going to Teten's house.
- Installed 3 screen doors at the pool.
- Swept streets around town.
- Broke up concrete down at the truck shed.
- Cleaned storm drains.
- Rocked alley by Phil Shaw's.
- Installed a disconnect shut off on #11 dump truck.
- Snow removal.
- Washed and cleaned up the trucks after the storm.
- Worked on hydraulic control on #11 dump truck.
- Hauled salt from the state shop to the city salt shed.
- Installed new bits in the milling head.
- Graded alley by 13th and F St.
- Replaced broken manhole on courthouse avenue.
- Cut down tree at 10th and H St.
- Put up umbrella tower at the splash pad.

Blake Goering
Street Commissioner

AGENDA ITEM NO
J-1(c)

Auburn Memorial Library

1810 Courthouse Ave
Auburn, NE 68305

March 2023

- We partnered with Auburn Sixpence and had about 120 people come to the event with Anne Meeker Watson.
- We had 57 kids come to our Valentine's Party on Feb 11th.
- We had a decent turnout for the Humanities program on Feb 21st.
- The String Beans will be here on Saturday, March 18th at 10:00 am. Everyone is welcome to come!
- The Many Moccasins Dance Troupe will be performing on Saturday, April 8th at 1:00 pm. Great for all ages!

Statistical Report:

Date:	Circulation:	Patrons:
Jan 2023	2,271	1,221
OverDrive	810	127
	3,081	1,348
Feb 2023	2,020	1,529
OverDrive	743	127
	2,763	1,656

SALES TAX RECORD 2-28-23

Month Received	For Tax Month	Fiscal Year 2014-2015	Fiscal Year 2015-2016	Fiscal Year 2016-2017	Fiscal Year 2017-2018	Fiscal Year 2018-2019	Fiscal Year 2019-2020	Fiscal Year 2020-2021	Fiscal Year 2021-2022	Fiscal Year 2022-2023	2022-2023 BUDGET	2022-2023 MV TAX	2022-2023 MVT%
October	August	$ 36,270.33	$ 35,228.89	$ 43,099.35	$ 39,015.82	$ 42,358.50	$ 42,682.36	$ 43,756.43	$ 55,385.48	$ 56,702.78	$ 45,833.33	$ 7,788.94	14.00%
November	September	$ 38,786.01	$ 40,340.94	$ 40,779.07	$ 42,021.78	$ 39,835.99	$ 40,459.93	$ 42,714.47	$ 47,145.47	$ 58,962.82	$ 45,833.33	$ 8,242.33	14.00%
December	October	$ 39,432.22	$ 45,068.84	$ 38,458.76	$ 38,037.41	$ 40,359.00	$ 44,793.82	$ 47,017.75	$ 49,481.16	$ 58,115.82	$ 45,833.33	$ 7,643.76	14.00%
January	November	$ 36,596.93	$ 37,126.43	$ 35,266.65	$ 37,533.01	$ 38,805.50	$ 43,265.46	$ 48,376.57	$ 43,555.41	$ 52,892.01	$ 45,833.33	$ 6,728.08	13.00%
February	December	$ 42,888.48	$ 47,871.21	$ 43,026.29	$ 41,778.56	$ 44,243.20	$ 46,598.38	$ 58,556.77	$ 52,070.23	$ 55,852.41	$ 45,833.33	Not Receive	
March	January	$ 34,999.17	$ 35,383.54	$ 39,514.30	$ 36,251.60	$ 33,043.47	$ 37,703.54	$ 47,301.82	$ 42,727.56		$ 45,833.33		
April	February	$ 35,245.70	$ 33,856.40	$ 33,050.01	$ 31,810.58	$ 36,109.30	$ 36,299.23	$ 37,367.96	$ 41,873.58		$ 45,833.33		
May	March	$ 37,246.02	$ 39,427.60	$ 45,714.57	$ 41,008.62	$ 53,331.57	$ 39,421.71	$ 49,323.63	$ 49,008.07		$ 45,833.33		
June	April	$ 33,785.98	$ 45,064.75	$ 38,810.17	$ 37,756.61	$ 43,263.57	$ 37,937.43	$ 51,900.86	$ 46,529.27		$ 45,833.33		
July	May	$ 32,314.28	$ 37,310.36	$ 40,424.12	$ 43,079.76	$ 39,992.48	$ 43,748.71	$ 50,694.88	$ 54,084.67		$ 45,833.33		
August	June	$ 39,270.96	$ 42,664.62	$ 43,827.06	$ 42,162.40	$ 38,329.24	$ 49,009.99	$ 52,285.24	$ 55,826.87		$ 45,833.33		
September	July	$ 35,380.68	$ 42,095.67	$ 38,461.05	$ 40,671.36	$ 42,464.52	$ 48,457.66	$ 46,530.43	$ 54,165.14		$ 45,833.37		
	Total	$ 442,216.76	$ 481,439.25	$ 480,431.40	$ 471,127.51	$ 492,136.34	$ 510,378.22	$ 575,826.81	$ 591,852.91	$ 282,525.84	$ 550,000.00	$ 30,403.11	
	***includes MV**												

Actual Last YTD	**Actual YTD**	**Budget YTD**
$247,637.75	$282,525.84	$229,166.65

YTD Compared to Last Year

$ 34,888.09 Increase from Last Year

YTD Compared to Budget YTD

$ 53,359.19 More than Budget YTD

~~**Vehicle Sales Tax as a Percentage**~~

~~$ 282,525.84 in Total Receipts YTD~~

~~$30,403.11 in Total Vehicle Sales~~

~~Vehicles Sales is 13% of total~~

Vehicle Sales Tax for this reporting period will be received next month

AGENDA ITEM NO 5-1(d)

City of Auburn-CRA
TIF Activity Report

AGENDA ITEM NO
J-2(i)

Date	Description	Account Activity	Core Area	West Project	Orscheln
12/31/2022	Balance	$ 892,482.60	$ 892,482.60	$ -	$ -
1/6/2023	Baird Holm LLP	$ (4,106.50)	$ (4,106.50)		
1/11/2023	Co. Collections	$ 44,904.04	$ 25,567.86		$ 19,336.18
1/31/2023	Interest on Acct	$ 429.73	$ 421.14		$ 8.59
2/8/2023	Co. Collections	$ 8,026.49	$ 6,381.09	$ 1,645.40	
2/14/2023	Baird Holm LLP	$ (626.50)	$ (626.50)		
2/28/2023	Interest on Acct	$ 395.69	$ 387.78		$ 7.91
2/28/2023	Balance	$ 941,505.55	$ 920,507.47	$ 1,645.40	$ 19,352.68
x					x

AGENDA ITEM NO
J-2(i)

MONTHLY LAW ENFORCEMENT REPORT TO THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN

FOR THE MONTH OF FEBRUARY 2023

Total Number of Calls within the City of Auburn	87
Total Number of Ordinance/Animal Calls	8
Total Number of Actual Criminal Cases Reported/Initiated	4

Respectfully submitted,

Brent Lottman
Sheriff