



AGENDA FOR THE REGULAR MEETING OF  
THE MAYOR AND CITY COUNCIL OF THE  
CITY OF AUBURN, NEMAHA COUNTY,  
NEBRASKA, TO BE HELD AT 7:00 P.M.  
April 10, 2023

**Pledge of Allegiance**

**Call to Order**

This is an open meeting of the Auburn City Council. The City of Auburn abides by the Open Meetings Act in conducting business. A copy of the Open Meetings Act is displayed in these City Council Chambers as required by state law.

The City Council may vote to go into **Closed Session** on any agenda item as allowed by state law.

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**Invocation**

The Council may make and enforce reasonable rules and regulations regarding the conduct of persons attending its meetings and regarding their privilege to speak. The City Council is not required to allow citizens to speak at each meeting but may not forbid public participation at all meetings. Any member of the Public addressing the Council at this meeting shall provide her/his name and address unless waived pursuant to Nebraska Law.

**Roll Call**

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**A - SUBMITTAL OF REQUESTS FOR FUTURE ITEMS**

Individuals who have appropriate items for City Council consideration should complete the Request for Future Agenda Items form located at the Information table. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting, notification of the date will be given.

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**B – RESERVE TIME TO SPEAK ON AGENDA ITEMS**

This is an opportunity for individuals wishing to provide input on any of tonight's agenda items to reserve time to speak. Please come forward, state your name and address, and the Agenda topic on which you will be speaking.

B – 1 “General comments pertaining to Auburn’s Wellhead Protection & Clean Water Revolving Fund.” by Ms. Jane Andrew

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**C – PRESENTATIONS and PROCLAMATIONS**

C – 1 Project Response Presentation – “Sexual Assault Awareness Month” by: Ms. Jennifer Elting

C – 2 Proclamation – Proclaiming Friday, April 28, 2023 as Arbor Day in the City of Auburn, NE.

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*The Consent Agenda shall be presented by the Mayor or City Clerk at the beginning of Council session. Items within the Consent Agenda may be removed by the request of any one Councilmember. Items not removed from the Consent Agenda may be adopted by general consent without further discussion or debate. Removed items may be taken up either immediately after the Consent Agenda or placed later within the Agenda at the discretion of the Council.*

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**D – CONSENT AGENDA**

D – 1 Approving Minutes of March 13, 2023, regular City Council meeting

D – 2 Approval of City Financial Report.

D – 3 Request for attendance at meetings and/or conferences. – NEDA Annual Conference, May 17-19, Lincoln NE (Crystal)

D – 4 Appointments: Auburn Volunteer Fire Department: Kody Cooper

**E – PAYMENT OF CLAIMS**

E – 1 Approving Payment of Claims

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**F – PUBLIC HEARINGS**

F – 1 None for this meeting

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**G – MOTIONS**

G – 1 Council Consideration by motion – None for this meeting.

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**H – RESOLUTIONS**

H – 1 Res No.04-23: To consider request for update on City of Auburn Building Permit Fee Schedule (previous update Res No 12-07, July 23, 2007)

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**I – ORDINANCES**

I – 1 None for this meeting

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**J – REPORTS & RECOMMENDATIONS**

J – 1 From Dept. Heads/Boards

- a. Street Department
- b. Fire Department
- c. Library
- d. Treasurer
- e. Airport Report
- f. Board of Health

J – 2 From Committees

- a. Street Committee
  - b. Keep Auburn Beautiful
  - c. Economic Development
  - d. Safety Committee
  - e. Building Committee
  - f. Legislative
  - g. Parks and Pool Committee
  - h. Housing
  - i. Other Committees & Reports
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**K – REQUESTS AND REFERRALS**

None at this time.

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**MOTION TO ADJOURN**



\*\*\* OFFICIAL PROCLAMATION \*\*\*

**WHEREAS** in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*

**WHEREAS** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*

**WHEREAS** Arbor Day is now observed throughout the nation and the world, *and*

**WHEREAS** trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*

**WHEREAS** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*

**WHEREAS** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, *and*

**WHEREAS** trees — wherever they are planted — are a source of joy and spiritual renewal.

**NOW, THEREFORE,** I, Chris Erickson, Mayor of the City of Auburn, do hereby proclaim April 28, 2023 as **ARBOR DAY**

In the City of Auburn, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

**FURTHER,** I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

**DATED THIS** 10th day of April, 2023

Mayor

City Council Proceedings  
March 13, 2023

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska were called to meet at the City Hall at 1101 "J" Street on March 13, 2023, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice, including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before March 10, 2023. Mayor Chris Erickson presided over the meeting and the City Clerk recorded the proceedings.

The Meeting was called to order by Mayor Chris Erickson. Upon calling the roll, the following members of the City Council were present: Katy Billings, Shawn Clark, Tom Clark, Rick Janssen, Jeff Jeanneret, and Nathan Seitz. Absent: No one.

Mayor Erickson announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed in the City Council Chambers (posted on the North wall of the City Council Chambers by the entrance door) as required by law.

Jane Andrew made general comments pertaining to Auburn's Wellhead Protection.

Mayor Erickson recognized and congratulated Austin Smith for his achievement of the rank of Eagle Scout by declaring April 1, 2023, as Austin Riley Smith Day in the City of Auburn.

Agenda Item D-Consent Agenda

- D - 1 Approving Minutes of February 13, 2023, regular City Council meeting
- D - 2 Approval of City Financial Report
- D - 3 Request for attendance at meetings and/or conferences - NIFA Housing Innovation Exp (April 18-19) in Lincoln, Nebraska for Crystal Dunekacke, Chris Darnell, & Angelo Ligouri
- D - 4 Nemaha County Ag Society - Children's Parade on Tuesday, August 15<sup>th</sup> (East side of Courthouse Square, down Courthouse Ave to 15<sup>th</sup> & K Street)
- D - 5 Cont'd tabling of consideration of proposed 1<sup>st</sup> Amendment to City of Auburn, NE, Wellhead Protection Ord. No. 5-18
- D - 6 Approval of Summer Sounds Concert Series - Auburn Chamber

The Mayor presented the Consent Agenda. Council Member Billings moved to approve the Consent Agenda Items as presented. The motion was seconded by Council Member Seitz. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, Seitz, and Billings. The following voted "NAY": No one. Motion: Carried.

Agenda Item E-Payment of Claims. The following February claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-46.00; Baird Holm LLP, Se-626.50; BCom Solutions LLC, Se-1430.00; FORVIS, Se-11,680.00; Black Hills Energy, Ut-1,361.37; Blue Cross-Blue Shield, Ins-7,075.91; Board of Public Works, Ut-Reim-9,512.51; Capital Business Systems Inc., Su-720.15; Charter Communications, Se-310.26; First Concord Benefits Group, Se-13.95; First National Bank Omaha, Card Transactions-2,856.00; Jackson Services Inc., Se-296.89; Linda Bantz, Se-400.00; Mark Harms, Ex-1,000.00; Mid-American Benefits Inc., Ins-88.00; Mutual of Omaha, Ins-124.20; NE Dept. of Revenue, Sales and Use Tax-28.13; Nemaha County, Se-34,650.00; Pinpoint Auburn Inc., Se-378.42; Region V Services, Se-464.25; US Cellular, Se-235.25; Windstream.Nebraska Inc., Se-140.99; February Payroll-51,821.08; NE Income Tax Wh-10.00; FICA City Match-3,866.58; Pension City Match-1,749.91; PayChex Payroll Se-221.30; Auburn State Bank, Fe-21.50; Mid-American Benefits, Medical Claims-769.09; Guardian, Ins-633.01; Wex Bank, Su-1,723.25. The following March claims were presented for approval; Airstream Heating and Cooling, Se-Su-363.95; Amazon Capital Services, Bk-AV-852.04; Auburn Auto Center, Se-Su-147.00; Auburn Design Shop LLC, Se-Su-557.93; Auburn Memorial Library Petty Cash, Su-137.43; Auburn Newspapers, Se-283.84; Auburn Plumbing, Htg & AC Inc., Su-12.59; Auburn Senior Center Inc., Transfer-12,000.00; Baker & Taylor, Bk-AV-397.05; Blackstone Publishing, Bk-AV-885.90; Boo Inc. dba Bobcat of

Omaha, Su-142.32; Bulldog Auto Supply Inc., Su-734.80; Center Point Large Print, Bk-AV-43.49; Crystal Dunekacke, Reim-467.67; Demco, Su-237.02; Eakes Office Solutions, Equip-865.68; Eggers Brothers Inc., Su-28.38; Follett School Solutions Inc., Lic-671.79; Glenn's Corner Market, Su-237.92; Greenwade Tree Service, Se-900.00; Central Programs Inc., Bk-AV-575.53; JEO Consulting Group Inc., Se-16,755.00; Lucky Luke LLC, Bk-AV-136.32; Lynch's Hardware & Gifts, Su-65.78; Menards, Su-154.65; Meyer Laboratory Inc., Su-278.35; Meyer-Earp, Su-389.00; Michael Todd Industrial Supply, Su-268.75; Microfilm Imaging Systems Inc., Equip-138.00; NE Dept. of Revenue, Sales and Use Tax-100.34; NE Statewide Arboretum, Mem-100.00; Overdrive Inc., Bk-AV-625.71; Petty Cash, Su-Reim-170.88; Ricoh USA Inc., Su-35.62; Sack Lumber Co., Su-1.40; Sandry Fire Supply, Su-243.95; Summit Fire Protection, Se-321.00; The Penworthy Co., Bk-AV-280.38; Wilson Electric, Se-75.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-License; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Parts, Sub-Subscription; TIF-Tax Increment Financing; Ut-Utilities; Wh-Withholding.

Council Member Janssen moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Seitz, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item F-Public Hearings, there are none for this meeting.

Council Member Janssen moved for the approval of plans and authorization for JEO to proceed with advertising and bidding on the S and P Street Improvement Project. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Seitz, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Seitz moved to go into closed session for strategy session with legal counsel for negotiations & update on the City's possible acquisition & transfer of real estate within the City for the benefit of the public & the community. The motion was seconded by Council Member Billings. Upon roll call vote in open session the following Council Members voted "YEA": Jeanneret, Seitz, Billings, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY": No one. Motion: Carried. The Mayor restated that the reason for the closed session was for strategy session with legal counsel for negotiations & update on the City's possible acquisition & transfer of real estate within the City for the benefit of the public & the community. The City Council went into closed session at 7:20 p.m. Closed session ended and returned to open session at 7:36 p.m. with motion by Council Member Seitz to end closed session and reconvene in open session. The motion was seconded by Council Member Jeanneret. Roll call vote was: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Seitz, Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the proposed parade route for the Nemaha County Fair and request temporary use of a portion of US Highway 136 for the parade by passage and adoption of Resolution No. 02-23. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Janssen, Jeanneret, and Seitz. The following voted "NAY": No one. Motion: Carried.

Resolution No. 03-23, Authorizing, Approving, & Adopting the Option to Purchase Agreement for Westgate Addition to Auburn, NE was presented for consideration. Council Member Janssen

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moved to approve option contract for the purchase of real estate for further development for the benefit of the public and community by the passage and adoption of Resolution No. 03-23. The motion was seconded by Council Member Seitz. Upon roll call vote: 6 yeas, 0 nays, 0 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, Seitz, and Billings. The following voted "NAY": No one. Motion: Carried.

Agreement between JEO Consulting Group Inc. and the City associated with project consisting of a new residential development subdivision was presented for consideration. Council Member Billings moved to approve contract with JEO Consulting Group for surveying and development services. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Seitz, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 01-23, Salary Ordinance Amendment for parks and pools update, was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order. Council Member Billings moved that the proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Jeanneret. Upon roll call vote: 5 yeas, 1 nay, and 0 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Seitz, Billings, and Tom Clark. The following voted "NAY": Shawn Clark. Motion: Carried. Council Member Billings introduced the proposed Ordinance and moved that the statutory rule requiring reading on three different days be suspended. Council Member Tom Clark seconded the motion to suspend the rules. Upon roll call vote: 5 yeas, 1 nay, and 0 absent. The following Council Members voted "YEA": Jeanneret, Seitz, Billings, Tom Clark, and Janssen. The following voted "NAY": Shawn Clark. Motion: Carried. The motion to suspend the rules was adopted by the Council and the statutory rule was declared suspended for consideration of said ordinance. Council Member Tom Clark read Ordinance No. 01-23 and moved for final passage of the ordinance, which motion was seconded by Council Member Seitz. Upon roll call vote: 5 yeas, 1 nay, and 0 absent. The following Council Members voted "YEA": Seitz, Billings, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": Shawn Clark. Motion: Carried.

Written reports and recommendations from Dept. Heads/Boards were provided. A written financial report was provided by the Auburn Community Redevelopment Authority and a written report on law enforcement activity within the City of Auburn for February 2023 was also provided.

With regards to Agenda Item K-Requests and Referrals, there were none.

There being no further business to come before the Mayor and Council, Council Member Seitz moved for adjournment to meet at the call of the Mayor. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Janssen, Jeanneret, and Seitz. The following voted "NAY": No one. Motion: Carried.

Mayor Erickson declared the meeting adjourned.

Sherry Heskett  
City Clerk

Chris Erickson  
Mayor

A complete copy of the minutes is available for inspection at city hall.

Auburn, Nebraska  
March 13, 2023

The Mayor and Council of the City of Auburn, Nemaha County, Nebraska were called to meet at the City Hall at 1101 "J" Street on March 13, 2023, at 7:00 o'clock P.M., in Regular Meeting, open to the general public. Advance notice of said Regular Meeting, the designated method of giving notice, including the agenda for said meeting, or the availability thereof having been posted at the west door of the City Hall, at the east door of the Nemaha County Courthouse and in the Auburn State Bank, and having been transmitted to all members of the City Council, all done on or before March 10, 2023. Mayor Chris Erickson presided over the meeting and the City Clerk recorded the proceedings.

The Meeting was called to order by Mayor Chris Erickson. Upon calling the roll, the following members of the City Council were present: Katy Billings, Shawn Clark, Tom Clark, Rick Janssen, Jeff Jeanneret, and Nathan Seitz. Absent: No one.

Mayor Erickson announced that the City of Auburn abides by the Open Meetings Act in conducting business and that a copy of the Open Meetings Act is displayed in the City Council Chambers (posted on the North wall of the City Council Chambers by the entrance door) as required by law.

Jane Andrew made general comments pertaining to Auburn's Wellhead Protection.

Mayor Erickson recognized and congratulated Austin Smith for his achievement of the rank of Eagle Scout by declaring April 1, 2023, as Austin Riley Smith Day in the City of Auburn, which proclamation was:

PROCLAMATION  
RECOGNIZING EAGLE SCOUT  
AUSTIN SMITH

WHEREAS, Austin Smith has proven himself to be an outstanding member of the Boy Scouts of America and has achieved the highest rank of Eagle Scout, and

WHEREAS, it takes years of dedication and commitment to achieve Eagle rank, and

WHEREAS, Eagle Scouts act as leaders and role models in the community, and

WHEREAS, the Eagle Scout Award is a distinction that will follow him throughout life and will be a beacon to others of the leadership quality and commitment this young man has shown, and

NOW, THEREFORE, BE IT PROCLAIMED that the Mayor and Council of the City of Auburn do hereby congratulate and recognize Austin Smith for his achievement of the rank of Eagle Scout and declare April 1, 2023 as Austin Riley Smith Day in the City of Auburn, Nebraska. We are proud to have him as a member of our community.

Agenda Item D-Consent Agenda

D - 1 Approving Minutes of February 13, 2023, regular City Council meeting

D - 2 Approval of City Financial Report

D - 3 Request for attendance at meetings and/or conferences - NIFA Housing Innovation Exp (April 18-19) in Lincoln, Nebraska for Crystal Dunekacke, Chris Darnell, & Angelo Ligouri

D - 4 Nemaha County Ag Society - Children's Parade on Tuesday, August 15<sup>th</sup> (East side of Courthouse Square, down Courthouse Ave to 15<sup>th</sup> & K Street)

D - 5 Cont'd tabling of consideration of proposed 1<sup>st</sup> Amendment to City of Auburn, NE, Wellhead Protection Ord. No. 5-18

D - 6 Approval of Summer Sounds Concert Series - Auburn Chamber

The Mayor presented the Consent Agenda. Council Member Billings moved to approve the Consent Agenda Items as presented. The motion was seconded by Council Member Seitz. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, Seitz, and Billings. The following voted "NAY": No one. Motion: Carried.

Agenda Item E-Payment of Claims. The following February claims were presented before the Council for ratification: AFLAC, Wh-73.80; American Recycling & Sanitation, Se-46.00; Baird Holm LLP, Se-626.50; BCom Solutions LLC, Se-1430.00; FORVIS, Se-11,680.00; Black Hills Energy, Ut-1,361.37; Blue Cross-Blue Shield, Ins-7,075.91; Board of Public Works, Ut-Reim-9,512.51; Capital Business Systems Inc., Su-720.15; Charter Communications, Se-310.26; First Concord Benefits Group, Se-13.95; First National Bank Omaha, Card Transactions-2,856.00; Jackson Services Inc., Se-296.89; Linda Bantz, Se-400.00; Mark Harms, Ex-1,000.00; Mid-American Benefits Inc., Ins-88.00; Mutual of Omaha, Ins-124.20; NE Dept. of Revenue, Sales and Use Tax-28.13; Nemaha County, Se-34,650.00; Pinpoint Auburn Inc., Se-378.42; Region V Services, Se-464.25; US Cellular, Se-235.25; Windstream.Nebraska Inc., Se-140.99; February Payroll-51,821.08; NE Income Tax Wh-10.00; FICA City Match-3,866.58; Pension City Match-1,749.91; PayChex Payroll Se-221.30; Auburn State Bank, Fe-21.50; Mid-American Benefits, Medical Claims-769.09; Guardian, Ins-633.01; Wex Bank, Su-1,723.25. The following March claims were presented for approval; Airstream Heating and Cooling, Se-Su-363.95; Amazon Capital Services, Bk-AV-852.04; Auburn Auto Center, Se-Su-147.00; Auburn Design Shop LLC, Se-Su-557.93; Auburn Memorial Library Petty Cash, Su-137.43; Auburn Newspapers, Se-283.84; Auburn Plumbing, Htg & AC Inc., Su-12.59; Auburn Senior Center Inc., Transfer-12,000.00; Baker & Taylor, Bk-AV-397.05; Blackstone Publishing, Bk-AV-885.90; Boo Inc. dba Bobcat of Omaha, Su-142.32; Bulldog Auto Supply Inc., Su-734.80; Center Point Large Print, Bk-AV-43.49; Crystal Dunekacke, Reim-467.67; Demco, Su-237.02; Eakes Office Solutions, Equip-865.68; Eggers Brothers Inc., Su-28.38; Follett School Solutions Inc., Lic-671.79; Glenn's Corner Market, Su-237.92; Greenwade Tree Service, Se-900.00; Central Programs Inc., Bk-AV-575.53; JEO Consulting Group Inc., Se-16,755.00; Lucky Luke LLC, Bk-AV-136.32; Lynch's Hardware & Gifts, Su-65.78; Menards, Su-154.65; Meyer Laboratory Inc., Su-278.35; Meyer-Earp, Su-389.00; Michael Todd Industrial Supply, Su-268.75; Microfilm Imaging Systems Inc., Equip-138.00; NE Dept. of Revenue, Sales and Use Tax-100.34; NE Statewide Arboretum, Mem-100.00; Overdrive Inc., Bk-AV-625.71; Petty Cash, Su-Reim-170.88; Ricoh USA Inc., Su-35.62; Sack Lumber Co., Su-1.40; Sandry Fire Supply, Su-243.95; Summit Fire Protection, Se-321.00; The Penworthy Co., Bk-AV-280.38; Wilson Electric, Se-75.00.

Abbreviations for this legal: AV-Audio Visual; Bk-Book; CDBG-Community Development Block Grant; Contrib-Contribution; CRA-Community Redevelopment Authority; DTR-Downtown Revitalization; ED-Economic Development Investment; Equip-Equipment; Ex-Expense; Fe-Fee; Ins-Insurance; Inspect-Inspection; Int-Interest; Lic-License; Maint-Maintenance; Mem-Membership; Pen-Pension; Per-Periodical; Re-Repairs; Ref-Reference Materials; Reg-Registration; Reim-Reimbursement; Se-Service; Su-Supplies, Materials & Parts, Sub-Subscription; TIF-Tax Increment Financing; Ut-Utilities; Wh-Withholding.

Council Member Janssen moved to approve the claims presented which have not been previously approved by motion or resolution and ratify the ordinary and necessary expenses allowed in accordance with Resolution No. 7-11 that was approved February 28, 2011. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Seitz, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

It was noted that with regards to Agenda Item F-Public Hearings, there are none for this meeting.

Council Member Janssen moved for the approval of plans and authorization for JEO to proceed with advertising and bidding on the S and P Street Improvement Project. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Seitz, Billings, Shawn Clark, and Tom Clark. The following voted "NAY": No one. Motion: Carried.

Council Member Seitz moved to go into closed session for strategy session with legal counsel for negotiations & update on the City's possible acquisition & transfer of real estate within the City for the benefit of the public & the community. The motion was seconded by Council Member Billings. Upon roll call vote in open session the following Council Members voted "YEA": Jeanneret, Seitz, Billings, Shawn Clark, Tom Clark, and Janssen. The following voted "NAY":



No one. Motion: Carried. The Mayor restated that the reason for the closed session was for strategy session with legal counsel for negotiations & update on the City's possible acquisition & transfer of real estate within the City for the benefit of the public & the community. The City Council went into closed session at 7:20 p.m. Closed session ended and returned to open session at 7:36 p.m. with motion by Council Member Seitz to end closed session and reconvene in open session. The motion was seconded by Council Member Jeanneret. Roll call vote was: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Seitz, Billings, Shawn Clark, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": No one. Motion: Carried.

Council Member Billings moved to approve the proposed parade route for the Nemaha County Fair and request temporary use of a portion of US Highway 136 for the parade by passage and adoption of Resolution No. 02-23. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Janssen, Jeanneret, and Seitz. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

RESOLUTION NO. 02-23  
Of  
THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA

A RESOLUTION ACKNOWLEDGING THAT THE CITY ACCEPTS THE DUTIES SET OUT IN NEB. REV. STAT. §39-1359(2), FOR THE TEMPORARY USE OF THE STATE HIGHWAY, US HWY 136, BY THE CITY FOR THE HOLDING OF A SPECIAL EVENT DESIGNATED BY THE CITY.

**WHEREAS**, The City of Auburn is requesting temporary use of US HWY 136 west from US Highway 75 to L Street for a parade on Monday, August 14, 2023 (with a rain-date of Tuesday, August 15, 2023), from 5:45 p.m. until 7:15 p.m., in conjunction with the Nemaha County Fair.

**WHEREAS**, Pursuant to Nebraska Law, the Auburn City Council must formally acknowledge acceptance of the duties set out in NEB. REV. STAT. §39-1359(2) for a special event permit with the Nebraska Department of Transportation (NDOT).

**WHEREAS**, The Auburn City Council is aware of the duties and obligations set upon the City in Neb. Rev. Stat. §39-1359(2) and formally accepts the same herein;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Auburn, Nebraska, that the City shall have the legal duty to protect highway property from any damage that may occur arising out of the parade scheduled for Monday, August 14, 2023 (with a rain-date of Tuesday, August 15, 2023); and the State of Nebraska shall not have any such duty during the time the City of Auburn is in control of the Highways as specified in the notice provided pursuant to NEB. REV. STAT. §39-1359(3);

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Auburn, Nebraska, that upon a claim being made against the State of Nebraska, the City shall indemnify, defend, and hold harmless the State of Nebraska from all claims, demands, actions, damages, and liability, including reasonable attorney's fees, which may arise as a result of the City's special event permit with the NDOT for August 14, 2023 (with a rain-date of August 15, 2023).

Resolution No. 03-23, Authorizing, Approving, & Adopting the Option to Purchase Agreement for Westgate Addition to Auburn, NE was presented for consideration. Council Member Janssen moved to approve option contract for the purchase of real estate for further development for the benefit of the public and community by the passage and adoption of Resolution No. 03-23. The motion was seconded by Council Member Seitz. Upon roll call vote: 6 yeas, 0 nays, 0 absent. The following Council Members voted "YEA": Shawn Clark, Tom Clark, Janssen, Jeanneret, Seitz, and Billings. The following voted "NAY": No one. Motion: Carried. A true and correct copy of said resolution is as follows:

**RESOLUTION NO. 03-23**  
**Of**  
**THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA**  
**A RESOLUTION AUTHORIZING, APPROVING, & ADOPTING THE OPTION TO**  
**PURCHASE AGREEMENT FOR WESTGATE ADDITION TO AUBURN, NE.**

**WHEREAS**, the City of Auburn, NE ("City" herein) has need for future locations for new residential development within City limits.

**WHEREAS**, Westgate Addition within Section 21-5-14 within City corporate limits is currently available, for sale, and may be developed for residential and provide additional connecting point(s) between south "U" St, and the west ends of 16<sup>th</sup> St. and 19<sup>th</sup> St.

**WHEREAS**, It is in the benefit and welfare of the Community and Its Residents to approve the Option to Purchase Agreement herein for the development of the Auburn, Nemaha County, NE.

**NOW THEREFORE**, by the Mayor and City Council, of the City of Auburn, Nebraska

**Section 1.** The City of Auburn, NE, hereby authorizes & approves the Option to Purchase Agreement for Westgate Addition to Auburn, NE, pursuant and by the attached Option to Purchase Agreement Westgate Addition to Auburn, NE, incorporated herein by this reference.

**Section 2.** The City Clerk/Treasurer & City Administrator are authorized to disburse the Option Payment pursuant to the terms and agreement contained within the Option to Purchase Agreement Westgate Addition to Auburn, NE, approved herein.

**Section 3.** The Mayor is authorized to sign any necessary/needed documents and carry out any conduct consistent with the terms and agreement contained within the Option to Purchase Agreement Westgate Addition to Auburn, NE, approved herein and any amendments or modifications thereto.

**Section 4.** This action is taken in consideration of community development and the need for additional new residential development within the Community of Auburn, NE, for the benefit and welfare of the Community and Its Residents.

Agreement between JEO Consulting Group Inc. and the City associated with project consisting of a new residential development subdivision was presented for consideration. Council Member Billings moved to approve contract with JEO Consulting Group for surveying and development services. The motion was seconded by Council Member Tom Clark. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Tom Clark, Janssen, Jeanneret, Seitz, Billings, and Shawn Clark. The following voted "NAY": No one. Motion: Carried.

Proposed Ordinance No. 01-23, Salary Ordinance Amendment for parks and pools update, was presented for consideration. The Mayor announced that the introduction of the proposed Ordinance was in order. Council Member Billings moved that the proceedings be kept in a separate and distinct volume known as the "Ordinance Record of the City of Auburn, Nemaha County, Nebraska", and that said volume be made part of these proceedings the same as though it were spread at large herein, which motion was seconded by Council Member Jeanneret. Upon roll call vote: 5 yeas, 1 nay, and 0 absent. The following Council Members voted "YEA": Janssen, Jeanneret, Seitz, Billings, and Tom Clark. The following voted "NAY": Shawn Clark. Motion: Carried. Council Member Billings introduced the proposed Ordinance and moved that the statutory rule requiring reading on three different days be suspended. Council Member Tom Clark seconded the motion to suspend the rules. Upon roll call vote: 5 yeas, 1 nay, and 0 absent. The following Council Members voted "YEA": Jeanneret, Seitz, Billings, Tom Clark, and Janssen. The following voted "NAY": Shawn Clark. Motion: Carried. The motion to suspend the rules was adopted by the Council and the statutory rule was declared suspended for consideration of said ordinance. Council Member Tom Clark read Ordinance No. 01-23 and moved for final

passage of the ordinance, which motion was seconded by Council Member Seitz. Upon roll call vote: 5 yeas, 1 nay, and 0 absent. The following Council Members voted "YEA": Seitz, Billings, Tom Clark, Janssen, and Jeanneret. The following voted "NAY": Shawn Clark. Motion: Carried.

Written reports and recommendations from Dept. Heads/Boards were provided. A written financial report was provided by the Auburn Community Redevelopment Authority and a written report on law enforcement activity within the City of Auburn for February 2023 was also provided.

With regards to Agenda Item K-Requests and Referrals, there were none.

There being no further business to come before the Mayor and Council, Council Member Seitz moved for adjournment to meet at the call of the Mayor. The motion was seconded by Council Member Jeanneret. Upon roll call vote: 6 yeas, 0 nays, and 0 absent. The following Council Members voted "YEA": Billings, Shawn Clark, Tom Clark, Janssen, Jeanneret, and Seitz. The following voted "NAY": No one. Motion: Carried.

Mayor Erickson declared the meeting adjourned.

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Chris Erickson, Mayor

ATTEST:

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Sherry Heskett, City Clerk

STATE OF NEBRASKA )  
COUNTY OF NEMAHA ) ss.  
CITY OF AUBURN )

I, the undersigned City Clerk for the City of Auburn, Nebraska hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 13, 2023; that all of the subjects included in the foregoing proceedings were contained in the agenda for this meeting kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such objects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of the meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act is posted on the North wall of the City Council Chambers by the entrance door.

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Sherry Heskett, City Clerk

**TREASURER'S REPORT**  
**CALENDAR 3/2023, FISCAL 6/2022**

AGENDA ITEM #  
 NO

D - 2

ACCOUNT TITLE	LAST REPORT ON HAND	RECEIVED	DISBURSED	BALANCE
GENERAL CHECKING	2,457,588.24	171,541.40	165,588.85	2,463,540.79
AM RESCUE ACT FUND CHECKING	588,307.26			588,307.26
STREET CHECKING	644,905.29	59,297.63	41,482.15	662,720.77
STREET BOND/WARRANT CHECKING	20,238.48			20,238.48
	-----	-----	-----	-----
TOTAL CHECKING:	3,711,039.27	230,839.03	207,071.00	3,734,807.30
TOTAL FIRE DEPT SINKING	125,414.83	92.77	.00	125,507.60
TOTAL KENO RESERVE MMA:	38,444.53	150.23	1,000.00	37,594.76
TOTAL KENO CHECKING	21,253.68	706.66	.00	21,960.34
TOTAL CDBG CHECKING	7,060.95	11,404.97	11,404.97	7,060.95
TOTAL CDBG DTR REUSE	97,581.51	794.32	11,404.97	86,970.86
TOTAL CDBG HD SAVINGS:	8,325.88	191.44	.00	8,517.32
TOTAL CRA CHECKING	941,505.55	19,280.20	.00	960,785.75
TOTAL CITY REC CHECKING	64,543.12	.00	.00	64,543.12
GENERAL CD	101,469.94	261.71		101,731.65
	-----	-----	-----	-----
TOTAL C.D.'S:	101,469.94	261.71	.00	101,731.65
	=====	=====	=====	=====
TOTAL CASH ON HAND:	5,116,639.26	263,721.33	230,880.94	5,149,479.65
	=====	=====	=====	=====

D-5

# APPLICATION FOR MEMBERSHIP Auburn Volunteer Fire Department

This application is to be completed by the Applicant and presented to the Auburn Volunteer Fire Department for their approval.

Name Kody Cooper Occupation Frontier Cooperative - Tecumseh  
Address 1919 M St Business Address 600 S 10th St.  
Home Phone - Cell Phone 402-326-4639 Work Phone -  
Birth Date 03/22/1997 Married ☒ Single - No. Dependents -  
Drivers License # - Formal Education Bachelors Degree - Penn State  
E-Mail address -

Fire Fighter or EMT certifications -

Physical Ailments or Disabilities -

Have you ever been convicted of a felony?

YES

NO

Are you willing to take a Physical Examination if required?

YES

NO

Do you realize that the Fire Department is not a social club; and that as a member you will be required to give freely of your time to attend fires, meetings, drills, and to work on any committee that you may be appointed to?

YES

NO

Employer Frontier Cooperative

How long have you been with your present employer? 2 years How long with previous employer? 2 years

Present working hours 40 + hours a week

We, the undersigned find the character of the applicant satisfactory for application as a member in the Auburn Volunteer Fire Department.

Cade M Farland  
Signature

Print Name

Date 10/28/22

Derek Bohlinec  
Signature

Print Name

Date 11-15-22

John Ackerman  
Signature

Print Name

Date 11-22-22

I, the undersigned have made application for membership in the Auburn Volunteer Fire Department, and agree to attend at least Five (5) of the Six (6) meetings after being appointed to the Department by the membership. If I do not attend the meetings as required during the first Six (6) months, my membership is hereby void. By signing this document, I understand and agree that the Auburn Volunteer Fire Department can and will obtain background information that may include one or more of the following: (i) verification of certifications; (ii) DMV checks (including driving record history); (iii) criminal background information. I understand that Auburn Volunteer Fire Department will request information from sources in accordance with applicable law and will utilize such information only for purposes of determining my suitability and eligibility for membership. I understand and consent to Auburn Volunteer Fire Department obtaining and using such information for these purposes.

Applicant's Signature

Kody Cooper

Date 10/16/22

## **AGENDA ITEM NO. E - 1**

**REPORT NOTATION:** Please remember that the “Reference” field of this report is not large enough to print a description of each invoice being paid to the Vendor. Examples include but are not limited to: Board of Public Works. For a full description, please contact me.

Sherry Heskett

# CLAIMS REPORT

Check Range: 3/09/2023- 3/31/2023

AGENDATEM  
NO

E-1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AFLAC	AFLAC WH	73.80
AMERICAN RECYCLING SANITATION	GARBAGE SERVICE/RECYCLING	145.00
BCom Solutions, LLC	WEBSITE HOSTING/DIGITAL MARKET	1,430.00
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,001.90
AUBURN BPW	ELEC	796.50
CAPITAL BUSINESS SYSTEMS INC	COPIER LEASE/SUPPLIES	378.28
DENNIS & CAROL WHEELER,	PAYMENT-OPTION TO PURCHASE	50,000.00
FIRST CONCORD BENEFITS GROUP	ADMIN CASH IN LIEU	13.95
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	1,727.43
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	40.00
MUTUAL OF OMAHA	LIFE INSURANCE	50.00
PINPOINT AUBURN INC	PHONE/BROADBAND	313.43
REGION V SERVICES	CLEANING SERVICE	250.00
CHARTER COMMUNICATIONS	PHONE ACCT	25.62
UNITED STATES TREASURY	FEDERAL TAX DEPOSIT	360.43
US CELLULAR	CELL PHONE ACCT	99.87
WINDSTREAM NEBRASKA INC	PHONE ACCT	16.22
	ADMIN TOTAL	58,722.43
POLICE DEPARTMENT		
NEMAHA COUNTY NEBRASKA	LAW ENFORCEMENT	34,650.00
	POLICE DEPARTMENT TOTAL	34,650.00
FIRE DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	765.88
AUBURN BPW	ELEC	308.90
REGION V SERVICES	CLEANING SERVICE	100.00
SANDRY FIRE SUPPLY	SHIPPING EXPENSE	34.70
CHARTER COMMUNICATIONS	PHONE ACCT	114.55
	FIRE DEPARTMENT TOTAL	1,324.03
PARK DEPARTMENT		
AUBURN BPW	ELEC	1,864.48
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	.05
REGION V SERVICES	CLEANING SERVICE	370.00
	PARK DEPARTMENT TOTAL	2,234.53
SR. CENTER DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	92.87
AUBURN BPW	ELEC	778.85
REGION V SERVICES	CLEANING SERVICE	400.00
	SR. CENTER DEPARTMENT TOTAL	1,271.72
LIBRARY DEPARTMENT		
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	1,072.11
AUBURN BPW	ELEC	1,093.72
LINDA BANTZ	CUSTODIAL SERVICE	400.00

# CLAIMS REPORT

Check Range: 3/09/2023- 3/31/2023

VENDOR NAME	REFERENCE	VENDOR TOTAL
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	12.00
MUTUAL OF OMAHA	LIFE INSURANCE	7.20
WINDSTREAM NEBRASKA INC	PHONE ACCT	124.80
	LIBRARY DEPARTMENT TOTAL	2,709.83
POOL DEPARTMENT		
BLACK HILLS ENERGY	GAS BILL ACCT	38.60
AUBURN BPW	ELEC	709.28
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	11.88
NDEE	SWIMMING POOL PERMIT	80.00
CHARTER COMMUNICATIONS	PHONE ACCT	137.97
	POOL DEPARTMENT TOTAL	977.73
	GENERAL FUND TOTAL	101,890.27
STREET FUND		
BLACK HILLS ENERGY	GAS BILL ACCT	181.70
BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	3,001.90
AUBURN BPW	ELEC	1,125.26
FIRST NATIONAL BANK OMAHA	CARD TRANSACTIONS	393.33
JACKSON SERVICES INC	UNIFORM SERVICE	263.12
MARK HARMS	LAND USE	500.00
MID-AMERICAN BENEFITS INC	HEALTH INSURANCE	36.00
MUTUAL OF OMAHA	LIFE INSURANCE	36.08
PINPOINT AUBURN INC	PHONE/BROADBAND	64.99
REGION V SERVICES	CLEANING SERVICE	42.00
CHARTER COMMUNICATIONS	PHONE ACCT	32.12
US CELLULAR	CELL PHONE ACCT	47.43
	TOTAL	5,723.93
	STREET FUND TOTAL	5,723.93
CDBG GRANT FUND		
REUSE DTR		
RYAN & SUNSHINE TAYLOR	CDBG REUSE DTR PROGRAM PROJECT	11,404.97
	REUSE DTR TOTAL	11,404.97
	CDBG GRANT FUND TOTAL	11,404.97
	Accounts Payable Total	119,019.17



# CLAIMS REPORT

Check Range: 4/01/2023- 4/06/2023

AGENDA ITEM  
NO

E-1

VENDOR NAME	REFERENCE	VENDOR TOTAL
GENERAL FUND		
ADMIN		
AUBURN MEM. LIBRARY PETTY CASH	PETTY CASH INCREASE FUND	91.60
AUBURN NEWSPAPERS	PUBLISHING/SUPPLIES	681.62
EAKES OFFICE SOLUTIONS	SUPPLIES	369.12
MARTIN'S FLAG COMPANY LLC	FLAGS	179.16
MERZ INK	BANNERS	6,356.00
MEYER LABORATORY INC	SUPPLIES	187.90
MICROFILM IMAGING SYSTEMS INC	EQUIPMENT RENTAL	138.00
NEMAHA COUNTY NEBRASKA	REIM APPLIANCE/DISPOSAL	4,488.83
PETTY CASH	PETTY CASH/SUPPLIES	253.25
SUMMIT FIRE PROTECTION	FIRE EQUIPMENT INSPECTION	127.00
	ADMIN TOTAL	12,872.48
FIRE DEPARTMENT		
ARBOR MANOR	ANNUAL RECOGNITION	1,184.62
AUBURN RESCUE SQUAD	REIM EQUIPMENT SUPPLIES	2,908.00
DANKO EMERGENCY EQUIPMENT CO.	EQUIPMENT	977.48
EMERGENCY REPAIR SERVICE INC	PARTS/LABOR	547.80
MELLAGE TRUCK & TRACTOR	EQUIPMENT REPAIRS	556.16
	FIRE DEPARTMENT TOTAL	6,174.06
PARK DEPARTMENT		
AIRSTREAM HEATING AND COOLING	PLUMBING PARTS/LABOR	502.00
AUBURN PLUMBING, HTG & AC INC.	PLUMBING PARTS	59.76
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	71.81
FARM AND CITY SUPPLY	PARTS/SUPPLIES	29.95
LYNCH'S HARDWARE & GIFTS	SUPPLIES	84.03
MEYER LABORATORY INC	SUPPLIES	413.65
PET PICK-UPS	SUPPLIES	303.76
SACK LUMBER COMPANY	MAINTENANCE SUPPLIES	518.79
	PARK DEPARTMENT TOTAL	1,983.75
LIBRARY DEPARTMENT		
AMAZON CAPITAL SERVICES	BKS/AVS	525.24
AUBURN MEM. LIBRARY PETTY CASH	POSTAGE/ILL/PETTY CASH	158.40
BAKER & TAYLOR	BKS/AVS	412.49
CENTER POINT LARGE PRINT	BKS/AVS	176.03
DEMCO	SUPPLIES	424.44
CENGAGE LEARNING INC/GALE	BKS/AVS	331.39
HEATH CHRISTIANSEN	WEBSITE HOSTING	240.00
OCLC INC	ILL/SUBSCRIPTION	66.40
OVERDRIVE, INC.	BKS/AVS	47.50
RICOH USA, INC	EQUIPMENT COPIES	21.40
THE PENWORTHY COMPANY	BKS/AVS	190.14
	LIBRARY DEPARTMENT TOTAL	2,593.43
POOL DEPARTMENT		
PETTY CASH	PETTY CASH STARTING CASH	175.00

VENDOR NAME	REFERENCE	VENDOR TOTAL
	POOL DEPARTMENT TOTAL	175.00
	GENERAL FUND TOTAL	23,798.72
STREET FUND		
AUBURN NEWSPAPERS	PUBLISHING/SUPPLIES ST IMP	88.10
BULLDOG AUTO SUPPLY INC	PARTS/SUPPLIES	855.15
DIAMOND VOGEL	PAINT PAVEMENT MARKING	1,000.50
EGGERS BROTHERS INC	PARTS	18.91
FILTER CARE	PARTS	66.35
GREENWADE TREE SERVICE	TREE SERVICE	400.00
JEO CONSULTING GROUP INC.	PROFESSIONAL SERVICES	23,325.00
LYNCH'S HARDWARE & GIFTS	SUPPLIES	7.98
MENARDS	SUPPLIES	100.33
NEBRASKA DEPT OF TRANSPORTATIO	MAINTENANCE AGREEMENT #51	5,413.10
	TOTAL	31,275.42
	STREET FUND TOTAL	31,275.42
	Accounts Payable Total	55,074.14

H-1

**RESOLUTION NO. 04-23**

**Of**

**THE CITY OF AUBURN, NEMAHA COUNTY, NEBRASKA**

**A RESOLUTION UPDATING & ADOPTING PERMIT FEES FOR BUILDINGS, SIGNS, & SPECIAL DESIGNATIONS; & INCORPORATING THE UPDATED FEE SCHEDULE INTO THE CITY CODE OF ORDINANCES TO BE ENFORCED BY DIRECTED CITY REPRESENTATIVES**

**WHEREAS** the Mayor and City Council have previously determined that fees should be charged for various services provided to the public by the City of Auburn, and that the amount of said fees should be reviewed and revised periodically.

**WHEREAS** the City of Auburn, NE has not been reviewed & updated since Res No 12-07, adopted on July 23, 2007, and is hereby in need of updated to appropriately coordinate with current circumstances and costs.

**NOW THEREFORE**, by the Mayor and City Council, of the City of Auburn, Nemaha County, Nebraska:

**Section 1.** The City of Auburn, NE, hereby authorizes that the fee structure and schedule for building permits, sign permits, and special fee permits as designed within the attached schedule and incorporates said schedule within, and as a part of the Res No 04-23, as though fully set forth herein.

**Section 2.** The City Building Inspector/Code Enforcement Officer, City Clerk or Deputy City Clerk, City Administrator, and the Mayor are authorized and directed to enforce said fees pursuant to this Resolution and City Code.

The foregoing Resolution was passed and adopted at the public meeting of the Auburn, NE, City Council on the 10<sup>th</sup> day of April 2023, by the following votes:

Tom Clark (Ward 1)	Aye: _____	Nay: _____	Absent: _____	Abstain: _____
Shawn Clark (Ward 1)	Aye: _____	Nay: _____	Absent: _____	Abstain: _____
Katy Billings (Ward 2)	Aye: _____	Nay: _____	Absent: _____	Abstain: _____
Rick Janssen (Ward 2)	<u>Aye</u> : _____	Nay: _____	Absent: _____	Abstain: _____
Nathan Seitz (Ward 3)	Aye: _____	Nay: _____	Absent: _____	Abstain: _____
Jeff Jeanneret (Ward 3)	Aye: _____	Nay: _____	Absent: _____	Abstain: _____

Chris Erickson, Mayor  
(Tiebreaker vote)      Aye: \_\_\_\_\_ Nay: \_\_\_\_\_  
*(Mayor votes as Council only  
As needed on a tiebreaker)*

\_\_\_\_\_  
Chris Erickson, Mayor  
the City of Auburn, Nebraska

ATTEST:

\_\_\_\_\_  
Sherry Heskett, Municipal Clerk  
of the City of Auburn, Nebraska  
(Seal)

Approved as to Form & Legality:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Date

04-23

Estimated Construction Cost

Fee Schedule

\$1.00 to \$25,000.00

\$50.00

\$25,001.00 to \$50,000.00

\$165.25 for the first \$25,000.00 and \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00

\$50,001.00 to \$100,000.00

\$265.25 for the first \$50,000.00 and \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00

\$100,001.00 to \$500,000.00

\$415.25 for the first \$100,000.00 and \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00

\$500,001.00 to \$1,000,000.00

\$1,315.25 for the first \$500,000.00 and \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00

\$1,000,001.00 and up

\$2,315.25 for the first \$1,000,000.00 and \$3.00 for each additional \$1,000.00 or fraction thereof.

Estimated Construction Cost

Sign Permit Fee

( A separate fee for each sign)

\$1.00 to \$500.00

\$10.00

\$500.01 to \$1200.00

\$25.00

\$1200.01 to \$3500.00

\$50.00

\$3500.01 and up

\$75.00

Estimated Construction Cost

Special Electrical Permit Fee

Special Plumbing Permit Fee

Special HVAC permit fee

\$1.00 to \$1000.00

\$20.00

\$1000.01 and up

\$30.00

Street Department Activity Report  
(March 2023)

- Put urinals-toilets-sinks together at pool and the rec complex.
- Cleaned out plugged storm drain at 9<sup>th</sup> H St.
- Fixed the one way sign that was down at 20<sup>th</sup> O.
- Cleaned up the recycle lot.
- Hauled brush out from the brush lot to the dump.
- Picked up trash throughout the town.
- Spread rock in Mell Greenwade's alley.
- Worked at restrooms at the legion park.
- Spread rock in the parking lot at the complex.
- Spread rock in part of the alley behind Marty Fords.
- Made a headache rack for the #3 pickup.
- Swept streets in different parts of the town.
- Milled high spots in the street out by the hospital-26<sup>th</sup> Alden Dr.
- Marked out the soccer fields.
- Put new soccer nets on the goals.
- Drug softball fields.
- Milled off the curb at 1418 H St. for a driveway.
- Worked on a ditch at 6<sup>th</sup> and N St.
- Put together the bathrooms at Irvin Park.
- Installed a tube extension for an alley at 27<sup>th</sup> and N St.
- Straitened the parking lot banner brackets at the complex.
- Trimmed trees at the complex parking lot.
- Hooked up the rv flush out at the campgrounds.
- Mowed the legion park.

Blake Goering  
Street Commissioner

## *Auburn Memorial Library*

---

1810 Courthouse Ave  
Auburn, NE 68305

### April 2023

- We had a great turn-out for The String Beans concert.
- The Many Moccasins Dance Troupe - Saturday, April 8th at 1:00 pm.
- The library will be honoring Nemaha County residents that are currently in the Armed Forces during the month of May. Anyone wishing to participate is welcome to bring a photo to the library by April 29th.
- In May, professional magician Jeff Quinn will be teaching a couple magic classes. More details to come!

### Statistical Report:

<u>Date:</u>	<u>Circulation:</u>	<u>Patrons:</u>
Feb 2023	2,020	1,529
OverDrive	<u>743</u>	<u>127</u>
	2,763	1,656
March 2023	2,749	1,624
OverDrive	<u>816</u>	<u>127</u>
	3,565	1,751





AGENDA ITEM  
NO

[illegible]

# MONTHLY LAW ENFORCEMENT REPORT TO THE MAYOR AND CITY COUNCIL OF THE CITY OF AUBURN

FOR THE MONTH OF MARCH 2023

Total Number of Calls within the City of Auburn	121
Total Number of Ordinance/Animal Calls	7
Total Number of Actual Criminal Cases Reported/Initiated	12

Respectfully submitted,



Brent Lottman  
Sheriff